



**Council Meetings**  
City Hall 705 North Ave.  
Council Chambers  
1st and 3rd Thursdays at 6:00 P.M.

**Tom Phillips, Mayor**

**Council Members:**

**Brian Baker**  
**Jason Brown**  
**Ed Kuhl**  
**Jaki Livingston**  
**George Meinecke**

Luke Nelson, City Manager

Jean Kelly, Finance Director

Lindsey Offenburger, City Clerk

Kerri Keyte, Human Resources Director

Jenn Porter, Fire Chief

Greg Staples, Police Chief

Wayne Schwartz, Public Works Director

Robin Leaper, Parks & Recreation  
Director

Luke Parris, Community Development  
Director

Hollie Zajicek, Economic Development  
Director

Jean Strable, Library Director

Jim Dougherty, City Attorney

**City Council Work Session/Regular Business Meeting Agenda**

**August 21, 2025, 6:00 p.m.**

**City Hall – 705 North Avenue**

Council Chambers is open to the public and in-person participation is encouraged. If you are unable to attend in person, you may join via Zoom by clicking [here](#).

Or join by Phone at 1-312-626-6799; Meeting ID: 868-6302-9799 Passcode: 765432

**Any questions regarding the meeting may be addressed to the City Clerk, Lindsey Offenburger, via email at [loffenburger@norwalk.iowa.gov](mailto:loffenburger@norwalk.iowa.gov) prior to the beginning of the meeting.**

- 1) **Call to order**
- 2) **Pledge of Allegiance**
- 3) **Approval of agenda**
- 4) **Dedicated Work Session** (This is a dedicated work session for the Mayor and City Council. The regular City Council meeting will begin following this work session.)
  - a) Discussion of Potential Future [Projects](#)
- 5) **Welcome of guests and public comment. (3 minute limit, no action)**
- 6) **Consent agenda**
  - a) [Expenditures](#)
  - b) August 7, 2025 [Minutes](#) of the Regular City Council Meeting
  - c) New 5-Day Special Class C Retail [Alcohol License](#) for Gettin' Slushed South of 35 LLC
  - d) Renewal Class E Retail [Alcohol License](#) for Casey's General Store #2568
  - e) [Resolution](#) to approve Pay Estimate No. 4 to TK Concrete for the Cherry Parkway Widening Project
  - f) [Resolution](#) reappointing Justin Ernst to the Stormwater Advisory Committee
  - g) [Resolution](#) to approve Final Pay Estimate No. 5, Change Order No. 3, and Certificate of Completion to Vice Construction for the Elm Avenue Sidewalk Project
  - h) [Resolution](#) approving Agreement with Cisco for Dubber Call Recording Subscription Renewal
  - i) [Resolution](#) to approve Pay Estimate No. 2 to TK Concrete for the Main Street Water Main Replacement Project
  - j) [Resolution](#) ordering construction of 50th Ave Pavement Rehabilitation Project, approving Preliminary Plans and fixing a date for hearing thereon and taking of bids therefor
  - k) [Resolution](#) ordering construction of the 2025 Street Rehabilitation Project, approving Preliminary Plans and fixing a date for hearing thereon and taking of bids therefor
  - l) [Resolution](#) confirming and levying assessments for Curb Stop and/or Water Line Repairs and Nuisance Abatements for certain properties in Norwalk, Iowa
  - m) [Resolution](#) approving Change Order No. 1 for the Highway 28 Beautification Project
  - n) [Resolution](#) approving the repair of the Fire Alarm, Fire Sprinkler, and Kitchen Suppression System at the Public Safety Building
  - o) [Monthly Reports](#)
  - p) [Correspondence](#)
- 7) **Old and New Business for Consideration, Discussion and Possible Action**
  - a) [Public Hearing](#) regarding the W High Road Subdrain Retrofit Project

- b) [Resolution](#) approving plans, specifications, form of contract and estimate of cost for the W High Road Subdrain Retrofit Project
  - c) [Resolution](#) awarding Contract for the W High Road Subdrain Retrofit Project
  - d) [Resolution](#) approving the Contract and Bond for the W High Road Subdrain Retrofit Project
  - e) [Resolution](#) approving an extended Parking Waiver Agreement for Windsor Windows & Doors
  - f) [Resolution](#) approving the Official Name of the parkland dedicated to the City within Shadow Creek and Saddle Ridge Developments
  - g) [Resolution](#) approving a 28E Agreement between the City of Norwalk and Warren County regarding primary law enforcement responsibilities
  - h) [Resolution](#) accepting infrastructure and approving the Final Plat of Sunset Estates Plat 5
  - i) [Resolution](#) accepting infrastructure and approving the Final Plat of Holland Pointe Plat 3
  - j) Second Reading of an [Ordinance](#) amending the Official Zoning Map of the City of Norwalk, Iowa by rezoning 14.867 acres north of Blooming Heights from A-R Agricultural Reserve to R-1(60) Single Family Residential
  - k) Second and possibly final reading of an [Ordinance](#) amending Chapter 177, Rates and Fees, of the Norwalk Municipal Code, providing for amended fees for Park & Recreation Basketball Programs
- 8) Future Agenda Items** (the purpose of this is for Council to give direction to staff by way of motion to have items placed on future agendas. This is not for discussion of the merits of the subject matter.)
- 9) Council Inquiries and Staff Updates**
- 10) Adjournment**