



City Council Work Session/Regular Business Meeting Agenda
August 18, 2022, 6:00 p.m.
City Hall – 705 North Avenue

Council Meetings
City Hall 705 North Ave.
Council Chambers
1st and 3rd Thursdays at 6:00 P.M.

Council Chambers is open to the public and in-person participation is encouraged. If you are unable to attend in person, you may join via Zoom with this information: <https://us02web.zoom.us/j/3333539902?pwd=VkfUYWhSOWNyWHVhSnMxdGE4VXY3QT09>; or by Phone at 1-312-626-6799; Meeting ID: 333-353-9902; Password: 973952

Tom Phillips, Mayor

Any questions regarding the meeting may be addressed to the City Clerk, Lindsey Offenburger, via email at loffenburger@norwalk.iowa.gov prior to the beginning of the meeting.

Council Members:

- Brian Baker**
- Ed Kuhl**
- David Lester**
- Jaki Livingston**
- Stephanie Riva**

- Luke Nelson, City Manager
- Jean Kelly, Finance Director
- Lindsey Offenburger, City Clerk
- Kerri Keyte, Human Resources Director
- Jenn Porter, Fire Chief
- Greg Staples, Police Chief
- Wayne Schwartz, Public Works Director
- Robin Leaper, Parks & Recreation Director
- Luke Parris, Community Development Director
- Hollie Zajicek, Economic Development Director
- Jean Strable, Library Director
- Jim Dougherty, City Attorney

- 1) **Call to order**
- 2) **Pledge of Allegiance**
- 3) **Approval of agenda**
- 4) **Dedicated Work Session** (this is a dedicated work session for the Mayor and City Council. It is expected to last one hour.)
 - a) Sports Campus Budget Update - Denovo
- 5) **Welcome of guests and public comment. (3 minute limit, no action)**
- 6) **Presentations**
 - a) Introduction of new Police Officer, Kaden Sauer
- 7) **Consent agenda**
 - a) August 4, 2022 [Minutes](#) of the regular City Council meeting
 - b) August 9, 2022 [Minutes](#) of the special City Council meeting
 - c) [Expenditures](#)
 - d) [Tax Abatements](#)
 - e) Renewal Class E [Liquor License](#), Class B Wine Permit, Class C Beer Permit, and Sunday Sales for Casey’s General Store #2568
 - f) [Resolution](#) approving the FY22 Street Finance Report
 - g) [Resolution](#) approving Water Reclamation Authority (WRA) Senior Bond Issuance Certificate
 - h) [Resolution](#) to approve granting of an easement to MidAmerican Energy Company for underground electric for the Hwy 28/Beardsley Street Intersection Project
 - i) [Resolution](#) setting September 1, 2022 for a Public Hearing regarding a proposal to vacate a public storm sewer easement located adjacent to Marketplace Drive
 - j) [Resolution](#) to approve Pay Estimate No. 4 to Sternquist Construction for Sunset Drive/IA Hwy 28 and North Avenue Intersection Improvements Project
 - k) [Resolution](#) approving the 2022 Warren County Hazard Mitigation Plan
 - l) [Resolution](#) appointing City of Norwalk representative to Metro Advisory Council (MAC)
 - m) [Resolution](#) executing a Contract and Subaward Agreement with Warren County to receive American Rescue Plan Act (ARPA) Funds for Certified Site 2.0
 - n) [Resolution](#) approving the appointment of Kaitlyn Flatness to the Parks & Recreation Advisory Commission
 - o) [Resolution](#) approving the appointment of Anna Larson to the Parks & Recreation Advisory Commission
 - p) Street Closure [Application](#) for Norwalk Music Fest - September 4, 2022

- q) [Resolution](#) approving the advanced pre-order and purchase of a new Dodge Durango Police Vehicle
 - r) [Resolution](#) approving Parks & Recreation to purchase a new truck from the FY23 CIP Budget
 - s) [Monthly Reports](#)
- 8) Old and New Business for Consideration, Discussion and Possible Action**
- a) Public Hearing regarding the annexation of approximately 58.8 acres of property along Delaware Street
 - b) [Resolution](#) approving the Annexation of Certain Real Property into the City of Norwalk, Iowa
 - c) [Resolution](#) approving agreement for engineering services for Golden Valley Drive Improvements - Wakonda Drive to Lakewood Drive
 - d) [Resolution](#) approving Change Order for civil site work at Norwalk Central
 - e) [Resolution](#) approving a City Attorney Job Description and authorization to enter into an Employee Agreement with Jim Dougherty
 - f) [Resolution](#) approving a Shared Driveway Easement Agreement
 - g) [Resolution](#) approving Engineering Services for 2022 Street Rehabilitation Project
 - h) Second reading of an [Ordinance](#) amending the Official Zoning Map of the City of Norwalk, Iowa by rezoning 1010 Sunset Drive to C-3 Highway Service Commercial
- 9) Council Inquiries & Staff Updates**
- 10) Closed Session pursuant to Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation**
- 11) Adjournment**