



Council Meetings
City Hall 705 North Ave.
Council Chambers
1st and 3rd Thursdays at 6:00 P.M.

Tom Phillips, Mayor

Council Members:
Brian Baker
Jason Brown
Ed Kuhl
Jaki Livingston
George Meinecke

Luke Nelson, City Manager

Jean Kelly, Finance Director

Lindsey Offenburger, City Clerk

Kerri Keyte, Human Resources Director

Jenn Porter, Fire Chief

Greg Staples, Police Chief

Wayne Schwartz, Public Works Director

Robin Leaper, Parks & Recreation
Director

Luke Parris, Community Development
Director

Hollie Zajicek, Economic Development
Director

Jean Strable, Library Director

Jim Dougherty, City Attorney

City Council Work Session/Regular Business Meeting Agenda
August 15, 2024, 6:00 p.m.
City Hall – 705 North Avenue

Council Chambers is open to the public and in-person participation is encouraged. If you are unable to attend in person, you may join via Zoom with this information: <https://us02web.zoom.us/j/86388016966?pwd=bDVVRjJiUk5pYtYU5nVFc1BnOVIMZz09> ; or by Phone at 1-312-626-6799; Meeting ID: 863-8801-6966 Password: 879405

Any questions regarding the meeting may be addressed to the City Clerk, Lindsey Offenburger, via email at loffenburger@norwalk.iowa.gov prior to the beginning of the meeting.

- 1) Call to order
- 2) Pledge of Allegiance
- 3) Approval of agenda
- 4) **Dedicated Work Session** (This is a dedicated work session for the Mayor and City Council. The regular City Council meeting will begin following this work session.)
 - a) Baby Box
 - b) Parkland Dedication
- 5) **Welcome of guests and public comment. (3 minute limit, no action)**
- 6) **Presentations**
 - a) Introduction of new Police Officers - Payton Evans & Alexis Dirksen
- 7) **Consent agenda**
 - a) [Expenditures](#)
 - b) [Tax Abatements](#)
 - c) August 1, 2024 [Minutes](#) of the Regular City Council Meeting
 - d) New 5-day Class C Retail Alcohol License for Apres Bar Co - 340 Wright Road - Effective September 2-6, 2024
 - e) [Resolution](#) authorizing the Police Department to upfit/install police equipment for a police vehicle
 - f) [Resolution](#) approving the disposal of equipment
 - g) [Resolution](#) approving Pay Estimate No. 2 to Vice Construction for the Elm Avenue Sidewalk Project
 - h) [Resolution](#) approving Partial Payment No. 1 to Cedar Falls Construction for the 2024 PCC Street Rehabilitation Project
 - i) [Resolution](#) approving job descriptions for the Community Development Office Assistant and Officer Coordinator positions
 - j) Pay Estimates for the Norwalk Fieldhouse Project
 - i) [Tri-City Electric](#) - Final Pay Estimate & Retainage - \$7,445.55
 - ii) [Vanderpool](#) - Final Pay Estimate & Retainage - \$39,369.25
 - iii) [Lansink Construction](#) - Final Pay Estimate & Retainage - \$115,392.70
 - k) [Resolution](#) to approve Partial Payment No. 8 to Progressive Structures, LLC for the NE Service Area Lift Station and Trunk Sewer Improvements Project
 - l) [Resolution](#) approving Audit Agreement with Denman & Company
 - m) [Resolution](#) to approve Pay Estimate No. 4 to Alliance Construction Group, LLC for the Golden Valley Drive Improvements Project
 - n) [Resolution](#) approving Commercial Improvement Grant Application for Norwalk Auto Wash

- o) [Resolution](#) approving ATM Establishment Agreement with City State Bank for the Norwalk Fieldhouse
 - p) Resolution setting September 5, 2024 for a Public Hearing to dispose of an interest in real property (a lease) located at 2011 East 18th Street
 - q) [Monthly Reports](#)
- 8) Old and New Business for Consideration, Discussion and Possible Action**
- a) [Resolution](#) initiating a Comprehensive Plan Amendment, referring the proposal to the Norwalk Planning & Zoning Commission and setting a Public Hearing regarding the proposal to change the Future Land Use classification of 3089 North Avenue from Future Park to Future Commercial
 - b) [Resolution](#) initiating a zoning amendment, referring the proposal to the Norwalk Planning & Zoning Commission and setting a Public Hearing regarding the proposal to rezone 3089 North Avenue from R-1(70) Single Family Residential to C-2 Community Commercial
 - c) [Resolution](#) initiating a zoning amendment, referring the proposal to the Norwalk Planning & Zoning Commission and setting a Public Hearing regarding the proposal to amend Farms of Holland Planned Unit Development
 - d) First Reading of an [Ordinance](#) amending Chapter 155 Building Code, to adopt the 2021 International Building Code with Amendments
 - e) First Reading of an [Ordinance](#) amending Chapter 159 Fire Code, to adopt the 2021 International Fire Code with Amendments
 - f) First Reading of an [Ordinance](#) amending Chapter 69 Parking Regulations, to identify new locations of angled parking within the City
 - g) Final Reading of an [Ordinance](#) amending Chapter 58 Vicious Animals, and amending Chapter 177 Rates & Fees of the Norwalk Municipal Code
 - h) [Resolution](#) initiating an amendment to the Norwalk Zoning Ordinance to accommodate Technology and Data Uses
- 9) Future Agenda Items** (the purpose of this is for Council to give direction to staff by way of motion to have items placed on future agendas. This is not for discussion of the merits of the subject matter.)
- 10) Council Inquiries & Staff Updates**
- 11) Adjournment**