

**ABRIDGED MINUTES OF THE NORWALK REGULAR CITY COUNCIL MEETING  
ON SEPTEMBER 1, 2022**

(Minutes to be approved at the September 15, 2022 meeting)

**This meeting of the City of Norwalk City Council, on September 1, 2022 was held electronically and in person. Attendees could access the meeting via Zoom or attend in person.**

Mayor Phillips called the City Council meeting to order at 6:05 P.M. Present at roll call: David Lester, Brian Baker, Stephanie Riva, Ed Kuhl, Jaki Livingston and Mayor Tom Phillips. Absent: None. (RC = roll call vote)

Staff present included: Luke Nelson, City Manager; Lindsey Offenburger, City Clerk; Kerri Keyte, Human Resources Director; Jenn Porter, Fire Chief; Greg Staples, Police Chief; Wayne Schwartz, Public Works Director; Robin Leaper, Parks & Recreation Director; Luke Parris, Community Development Director; Jim Dougherty, City Attorney.

Correction from August 18, 2022 minutes. Council Member Lester was present at the meeting.

**Pledge of Allegiance**

Motion by Livingston, seconded by Kuhl to approve the agenda as presented; carried unanimously, voice vote.

**Welcome of Guests and Public Comment**

**Consent Agenda**

Motion by Lester, seconded by Baker to approve the consent agenda which included: Tax Abatements; August 18, 2022 minutes of the regular City Council meeting; 5-day Class C Liquor License for Your Private Bar, 340 Wright Rd. effective September 16, 2022 to September 20, 2022; Correspondence; and expenditures, carried unanimously, RC.

PAYEE	DESCRIPTION	AMOUNT	PAYEE	DESCRIPTION	AMOUNT
ANDREW JACKSON	CAT TOURNIQUET HOLDER, MULTI-TOOL FOR PATROL BAG, FOLDING KNIFE	225.89	KELTEK INCORPORATED	RADAR REPAIR	77.50
ANNETTE CLARK	MILEAGE REIMBURSEMENT	23.62	KERRI KEYTE	REIMBURSEMENT - EYEGLASSES	222.00
BAKER & TAYLOR INC	BOOKS	2,650.47	KIESLERS POLICE SUPPLY	TWO PISTOLS	987.00
BEST PORTABLE TOILETS	2 BASIC TOILET FOR COMPLEX	206.00	LARRY WINDOWS	CH EXTERIOR	95.00
BETH HOFFMAN	PRESENTER FEE	325.00	LIBRARY IDEAS LLC	VOX BOOKS	539.40
BOLTON & MENK, INC	GWT CONNECTION	6,909.50	LIFEMED SAFETY, INC	MAINTENANCE ON LUCAS + AED'S	1,163.88
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	1,442.98	LOGAN CONTRACTORS SUPPLY	TANDEM ROLLER RENTAL	550.00
BOWEN DESIGN LLC	FOOTBALL & SOCCER SHIRTS FALL	2,167.60	LUKE NELSON	METRO MANAGER MTG LUNCH	14.00
CARTER PRINTING CO., INC.	WINDOW ENVELOPES AND REG ENVELOPES	748.00	MATHESON TRI-GAS, INC.	OXYGEN	1,252.23
CENTER POINT PUBLISHING	BOOKS	75.68	MICROMARKETING ASSOCIATES	BOOKS/FILMS	953.78
CENTRAL IOWA FENCING	PASTWORK/ RAIL/ REATTACH FABRIC	16,131.00	MIDAMERICAN ENERGY	801 NORTH AVE	237.54
CENTRAL IOWA PEST CONTROL SERVICES INC	PEST CONTROL - 1104 SUNSET DR P&R	65.00	MSA PROFESSIONAL SERVICES INC	2040 COMPREHENSIVE PLAN	8,750.00
CENTURYLINK	PHONE SERVICE	1,668.18	MUNICIPAL SUPPLY	WATER MISC	18,515.75
CITY STATE BANK	DEC- JUNE 2022 UTILITIES	25,597.66	NORTH WARREN TOWN & COUNT	PUBLICATIONS	30.71
CONTRACT SPECIALTY LC	PAINT FOR SOCCER FIELDS	1,290.40	NORWALK READY-MIXED CONCRETE	CONCRETE-STORM- E 14TH ST	937.00
CTI READY MIX, LLC	CONCRETE- STREETS-MAPLECREST	738.00	ONENECK IT SOLUTIONS LLC	CITY WIDE PHONE SYSTEM	919.08
DORSEY & WHITNEY LLP	LEGAL FEES	70,909.50	OVERHEAD DOOR COMPANY	OVERHEAD DOOR REPAIR	2,185.00
DOUGHERTY LAW FIRM	LEGAL SERVICES	9,461.60	POMPS TIRE SERVICE, INC	FLAT REPAIR	132.00
DOWNEY TIRE	2 TIRES FOR 1097	2,343.88	REGISTER MEDIA	PUBLICATION	35.67
FARNER BOCKEN CO	CONCESSIONS RE- SALE	1,375.40	SHADY OAKS GOLF COURSE	DARE GOLF OUTING	1,598.00
FELD FIRE	SCBA FUNCTION TESTING	2,563.95	SNYDER & ASSOCIATES INC	HWY 28/ BEARDSLEY IMP	87,544.90
FIRE RECOVERY EMS LLC	JULY BILLING	1,901.54	STATE LIBRARY OF IOWA	OCLC CATALOGING	4,459.20

				FEES	
FOTH INFRASTRUCTURE & ENVIRONM, LLC	NORTH AVE TRAFFIC STUDY	1,528.89	STRATUS BUILDING SOLUTIONS	CLEANING SERVICES	1,096.00
GALLS	ALLOWANCES - UNIFORMS	3,941.74	TEAM SERVICES INC.	2022 PATCHING CANDLEWICK	191.35
GREATER DES MOINES PARTNERSHIP	GDMP CONTRIBUTION	7,500.00	THE SHREDDER	CH RECORDS RETENTION SHRED	240.00
GRIMES ASPHALT AND PAVING	ASPHALT PATCH MATERIAL	602.25	TRUENORTH COMPANIES, LC	HR SOFTWARE	262.50
HOVICK FAMILY FARM PETTING ZOO, LLC	PROGRAM FEES	885.00	TRUGREEN	CHEMICALS/FER TILIZER	2,861.38
HY-VEE, INC.	ILEA- FOOD- 305/306- SAUER, KADEN	4,245.44	UNPLUGGED WIRELESS COMMUNICATIONS LLC	GPS REPEATER	9,557.74
I-80 CONCRETE	CONCRETE- STREETS- MAPLECREST	2,180.00	MATT MCKINGHT	UTILITY DEPOSIT REFUND	44.24
IOWA COMMUNICATIONS NETWORK	INTERNET	352.50	MICHELLE KRUSE	UTILITY DEPOSIT REFUND	62.74
IOWA LAW ENFORCEMENT ACADEMY	MMPI- ALLEN	300.00	VEENSTRA & KIMM INC.	WRIGHT RD WATER MAIN	18,976.88
IOWA ONE CALL	LOCATION NOTIFICATIONS	404.30	VISION CUSTOM SIGNS & GRAPHIC	POLICE CAR GRAPHICS	735.17
IOWA PARK AND RECREATION ASSOCIATION	MEMBERSHIP DUES	750.00	WARREN CO SHERIFF	GOLF OUTING SHARE	3,984.80
JOHNSON CONTROLS	ANNUAL FIRE ALARM MONITORING CH	515.52			
KAYLA BECKER	MILEAGE REIMBURSEMENT	34.94		<b>TOTAL</b>	<b>341,273.87</b>

## Old and New Business for Consideration, Discussion and Possible Action

### Public Hearing regarding a proposal to vacate a public storm sewer easement located adjacent to Marketplace Drive

Mayor Phillips opened the public hearing at 6:07 p.m. Luke Parris presented the proposal. Lindsey Offenburger reported receiving no oral or written comments. Mayor Phillips closed the public hearing at 6:10 p.m.

Motion by Kuhl, seconded by Livingston to approve **Resolution 22230** approving the vacation of public storm sewer easement Instrument Number 2017-04862 adjacent to Marketplace Drive, carried unanimously, RC.

Motion by Kuhl, seconded by Baker to approve **Resolution 22231** approving the Site Plan of Holland Pointe Plat 2, carried unanimously, RC.

Motion by Lester, seconded by Kuhl to approve **Resolution 22232** approving the radio replacement request for the Fire Department, carried unanimously, RC.

Motion by Lester, seconded by Kuhl to approve **Resolution 22233** approving termination of Fire and Emergency Services Contract Agreement pursuant to Iowa Code Section 28E between the City of Spring Hill, Iowa and the City of Norwalk, Iowa, carried unanimously, RC.

Motion by Kuhl, seconded by Baker to approve **Resolution 22234** authorizing the Mayor to execute a Contract with Bluestone Engineering for study services involving upgrades to the Public Safety Building HVAC System, carried unanimously, RC.

Motion by Kuhl, seconded by Baker to approve **Resolution 22235** approving an Extended Parking Waiver Agreement for Windsor Windows & Doors, carried unanimously, RC.

Motion by Baker, seconded by Kuhl to pass the final reading of **Ordinance 22-24** amending the Official Zoning Map of the City of Norwalk, Iowa by rezoning 1010 Sunset Drive to C-3 Highway Service Commercial. Motion carried on a roll call vote. Ayes: Kuhl, Livingston and Baker. Nays: Lester and Riva.

### **Council Inquiries & Staff Updates**

Motion by Kuhl, seconded by Baker to adjourn at 7:00 p.m., carried unanimously, voice vote.

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Tom Phillips, Mayor

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Lindsey Offenburger, City Clerk