

**ABRIDGED MINUTES OF THE NORWALK REGULAR CITY COUNCIL MEETING
ON 6-16-2022**

(Minutes to be approved at the July 7, 2022 meeting)

This meeting of the City of Norwalk City Council, on June 16, 2022 was held electronically and in person. Attendees could access the meeting via Zoom or attend in person.

Mayor Phillips called the City Council meeting to order at 6:00 P.M. Present at roll call: David Lester (via Zoom), Brian Baker, Stephanie Riva, Ed Kuhl, Jaki Livingston (via Zoom) and Mayor Tom Phillips. Absent: None. (RC = roll call vote)

Staff present included: Luke Nelson, City Manager; Jean Kelly, Finance Director; Lindsey Offenburger, City Clerk; Jenn Porter, Fire Chief; Greg Staples, Police Chief; Robin Leaper, Parks & Recreation Director; Luke Parris, Community Development Director; Hollie Zajicek, Economic Development Director; Jean Strable, Library Director; Jim Dougherty, City Attorney.

Pledge of Allegiance

Motion by Baker, seconded by Riva to approve the agenda as amended by amending item 8p by adding possibly more readings to the consideration of the ordinance; carried unanimously, voice vote.

Dedicated Work Session

Naming of City Facilities & Infrastructure

Golf Cart Ordinance Draft

Welcome of Guests and Public Comment

Proclamations

Parks & Recreation Month - July 2022

Consent Agenda

Motion by Riva, seconded by Kuhl to approve the consent agenda which included: June 2, 2022 minutes of the regular City Council meeting; tax abatements; Cigarette, Tobacco, Nicotine and Vapor Permit Applications for FY 2023; **Resolution 22161** setting July 7, 2022 for a public hearing regarding a Zoning Amendment to change 10 acres south of Bluebell Drive and east of Timber View Drive from A-R Agricultural Reserve to R-1 (70) Single Family Residential; **Resolution 22162** appointing Carson Forst to the Norwalk Planning & Zoning Commission; **Resolution 22163** approving IEDA Destination Iowa Grant Application for Norwalk Central; **Resolution 22164** approving an Agreement with Municipal Collections of America to provide collection services for Norwalk municipal debts; **Resolution 22165** authorizing the purchase of a Policy Management System through NeoGov; **Resolution 22166** approving Pay Estimate No. 7 to S.M. Hentges & Sons, Inc. for the Northwest Service Area Trunk Sewer Extension Project; **Resolution 22167** to approve Pay Estimate No. 2 to Sternquist Construction for Sunset Dr/Hwy 28 and North Ave Intersection Improvements Project; **Resolution 22168** reappointing Stephanie Oppel to the Park & Recreation Advisory Commission effective July 1, 2022 - June 30, 2025; Monthly Reports; Correspondence; and expenditures, carried unanimously, RC.

Payee	Description	Amount	Payee	Description	Amount
AHLERS & COONEY, P.C.	LEGAL SERVICES	120.00	PARK & REC REFUND 2022	REFUND FOR POOL SEASON PASS	130.42
ALADTEC INC	SCHEDULING SOFTWARE	3,354.00	PARKING LOT SPECIALTIES	RESTRIPING STREETS	12,822.80
ALL DATA LLC	FY23 RENEWAL	1,500.00	POWERPLAN	LABOR & MISC ON 310 BACKHOE	553.04
ANKENY SANITATION	EMPTY / RETURN 20 YD FLAT	230.22	PROCIRCULAR	CYBER SECURITY ANALYSIS	841.34
AUREON	ED INTERNET	295.00	RACHEL MCKENNY	PRESENTER HONORARIUM	100.00
BEST PORTABLE TOILETS	2 PORTABLE TOILETS AT MCANINCH	206.00	RANGEMASTER S TRAINING CTR	UNIFORM- SPURR	35.99
BLANK PARK ZOO FOUNDATION	PERFORMER FEE	135.00	RANKIN COMMUNICATIO N SYST	PS PHONE REPAIR	298.00
BOLTON & MENK, INC	GWT CONNECTION ENGINEERING	4,752.00	REGISTER MEDIA	PUBLICation	36.63
BOUND TREE MEDICAL, LLC	EMS SUPPLIES	435.71	S.M. HENTGES & SONS, INC.	NW SERVICE AREA TRUNK SEWER EXT	115,179.09
CATHERINE SHOOK	YS POPCON	86.58	SHELBY HISEL	COFFEE FOR EMPLOYEES ON GROUND BREAKING DAY	27.01

CENTRAL IOWA PEST CONTROL SERVICES INC	PEST CONTROL LIBRARY	395.00	SNYDER & ASSOCIATES INC	HWY 28 BEARDSLEY IMP	61,561.06
CITY OF WEST DES MOINES	JUNE 2022 WESTCOM	26,349.75	STERNQUIST CONSTRUCTION , INC	IA HWY 28 & NORTH AVE INT IMP	162,224.29
COMPASS BUSINESS SOLUTION	DISCONNECT NOTICES	464.35	THE CONCRETE CO	STREET PATCHING- W PINE	228,922.00
CRITICAL HIRE	BACKGROUND CHECK-SAVER & VANROEKEL	50.00	TIMOTHY J READ	PERFORMER FEE	400.00
CTI READY MIX, LLC	CONCRETE FOR BLUESTEM	592.00	TITAN MACHINERY	PLOW FOR JD	13,500.00
CUMMINS SALES AND SERVICE	REPAIR GENERATOR-BEARDSLEY LIFT STN	669.37	TRUENORTH COMPANIES LC	HR SOFTWARE	262.50
DOWNEY TIRE	TIRES FOR STOCK FOR PD-TAHOES & EXPLORES	1,949.99	CAROL RHODES	UTILITY DEPOSIT REFUND	36.23
FIRE RECOVERY EMS LLC	EMS BILLING FEES MAY	1,076.29	CHARLES & ABBEY FITZGERALD	UTILITY DEPOSIT REFUND	27.00
GALLS	ALLOWANCES	384.72	CHERYL ECKERT	UTILITY DEPOSIT REFUND	30.09
GENERAL FIRE AND SAFETY E	5LB HALTRON FIRE EXT PS	1,015.00	DAVID NOAH	UTILITY DEPOSIT REFUND	33.01
HALLETT MATERIALS	PEA GRAVEL FOR STORMWATER PROJECT ON CANDLEWICK	436.31	DUSTIN HUSTON	UTILITY DEPOSIT REFUND	38.02
I-80 CONCRETE	STORM INTAKE ON WAKONDA	241.00	JUDY MCCONNELL	UTILITY DEPOSIT REFUND	24.53
IMWCA	FY23 DEPOSIT	59,768.00	KAMI WATSON	UTILITY DEPOSIT REFUND	5.94
INDOFF INC	COPY PAPER	79.60	LISA BERTOGLIO	UTILITY DEPOSIT REFUND	36.97
IOWA ECONOMIC DEVELOPMENT AUTHORITY FOUNDATION	ANNUAL MARKETING PROMO CITY PROGRAM W/STATE OF IA	6,250.00	MIKALA FREERKSEN	UTILITY DEPOSIT REFUND	12.17
IOWA PLAINS SIGNING, INC	RADAR RECORDER REPAIR	825.00	MITCHELL HACKETT	UTILITY DEPOSIT REFUND	42.00
IOWA STATE UNIVERSITY	TWO PROGRAM FEES	583.50	RANDY RUDOLF	UTILITY DEPOSIT REFUND	27.04
IOWA STORMWATER EDUCATION PARTNERSHIP	ISWEP DUES	3,780.00	RICK & LORI ACRI	UTILITY DEPOSIT REFUND	1.01
J PETTIECORD	TREE GRINDING FORM TORNADO DAMAGE	17,500.00	RUDOLF, RANDY	UTILITY DEPOSIT REFUND	65.92
JAMES OIL COMPANY LLC	FUEL	12,812.33	BENCHMARK BUILDERS	UTILITY REFUND	32.97
KAYLA BECKER	TRAVEL REIMBURSEMENT	20.45	CEC RENTALS LLC	UTILITY REFUND	34.08
LASER RESOURCES	3UA297291	1,006.20	CHILDERS, BETHANY	UTILITY REFUND	53.56

LOGAN CONTRACTORS SUPPLY	STREET PATCHER RENTAL JUNE	9,700.00	FLATT, TERRY	UTILITY REFUND	30.46
MCCLURE ENGINEERING CO	HYDRAULIC WATER UPDATES	4,977.50	GREENLAND HOMES	UTILITY REFUND	13.33
MEDICAP PHARMACY	EMS MEDICATIONS	149.46	HAPPE HOMES	UTILITY REFUND	69.06
METRO WASTE AUTHORITY	COLLECTION COSTS	35,016.66	HUBBELL HOMES LC	UTILITY REFUND	10.51
MIDAMERICAN ENERGY	GAS/ELECTRIC	16,872.99	HUGHES, LARRY	UTILITY REFUND	34.08
MIDWEST BREATHING AIR LLC	QUARTERLY AIR TEST	468.34	K&V HOMES	UTILITY REFUND	21.91
MIKAYLA OSMAN	PERFORMER FEE	350.00	RM MADDEN CONSTRUCTION	UTILITY REFUND	43.71
MUNICIPAL SUPPLY	MXU'S & STOP BOX LIDS	4,338.00	SAGE HOMES INC	UTILITY REFUND	37.16
NICK FRYE	UNIFORM UNDERSHIRT	63.13	SUMMIT HOMES	UTILITY REFUND	13.33
NORTH WARREN TOWN & COUNT	PUBLICATIONS	89.47	WEIS, BROOKE	UTILITY REFUND	68.91
NORWALK READY-MIXED CONCRETE	CONCRETE- STORMS- OAK CREEK	1,043.00	VEENSTRA & KIMM INC.	HUGHES CENTURY CROSSING PLAT 5/6	22,820.60
NORWALK SEASONAL SERVICES	NUISANCE PAYMENT FOR LAWN SERVICE	65.00	WARREN COUNTY ECONOMIC	GROWWARRENOW INVESTMENT FY21/22- 2ND HALF	12,500.00
JOE MURILLO	REFUND FOR POOL SEASON PASS	130.42	WELLS FARGO BANK	CREDIT CARD PURCHASES	47,778.98
KATIE MCGHEE	POOL SEASON PASS REFUND	145.52	WILLIAMS, KENADI	GLASSES	249.00
				TOTAL	901,858.61

City of Norwalk			
May 2022 Revenues			
Fund	Revenues	Fund	Revenues
General	\$ 292,906.80	NCIS Infrastructure	\$ -
Trust & Agency	\$ 250.00	Water Utility	\$ 296,656.50
Road Use Tax	\$ 47,031.40	Water bond/sinking fund	\$ -
Special Revenue	\$ 34,565.83	Water Improvement	\$ 1,157.56
T&A Self Funding	\$ -	Water T&A	\$ 10,070.57
LOSST	\$ 122,664.55	Water Reserve	\$ -
TIF	\$ 179,595.08	Sewer Utility	\$ 373,454.96
HIDTA forfeiture	\$ -	Sewer Improvement	\$ -
Economic Development	\$ -	Sewer equipment replacement	\$ -

T&A Plumbers Bonds	\$ -	Storm Water	\$ 47,522.73
T&A Library Trust	\$ 124,521.76	Stormwater equipment replacement	\$ -
T&A Park Trust	\$ 759.64	Warren Water Buyout	\$ 138.94
Debt Service	\$ 56,820.72		
Capital Improvements	\$ 60,274.47	Total Monthly Revenues	\$ 1,648,391.51

Old and New Business for Consideration, Discussion and Possible Action

Motion by Lester, seconded by Livingston to approve **Resolution 22169** approving Sponsorship Agreement with Sportsman Solutions, L.C. for Norwalk Central Sports Campus, carried unanimously, RC.

Motion by Baker, seconded by Riva to remove from table the consideration of the first reading of an Ordinance amending the Official Zoning Map of the City of Norwalk, Iowa by rezoning land south of W. Beardsley St. from A-R Agricultural Reserve to the Hackney Hills Planned Unit Development, carried unanimously, RC.

Consideration of the first reading of an Ordinance amending the Official Zoning Map of the City of Norwalk, Iowa by rezoning land south of W. Beardsley St. from A-R Agricultural Reserve to the Hackney Hills Planned Unit Development

Luke Parris, Community Development Director and Adam Grubb with Jerry's Homes presented the Planned Unit Development

Les Brunner, 559 Beardsley Street spoke in regards to the project and stated they neighbors are satisfied with the compromise made regarding the Planned Unit Development

Adam Grubb with Jerry's Homes asked the Council to consider holding the second and third readings of the Ordinance at the July 7, 2022 council meeting.

Motion by Kuhl, seconded by Baker to pass the first reading of an Ordinance amending the Official Zoning Map of the City of Norwalk, Iowa by rezoning land south of W. Beardsley St. from A-R Agricultural Reserve to the Hackney Hills Planned Unit Development, motion carried on a roll call vote. Ayes: Kuhl, Lester, Baker, and Riva. Nays: Livingston.

Public Hearing on proposal to enter into a General Obligation Loan Agreement

Mayor Phillips opened the public hearing at 7:28 p.m. Jean Kelly presented the loan agreement. Lindsey Offenburger reported receiving no oral or written comments. Mayor Phillips closed the public hearing at 7:30 p.m.

Motion by Kuhl, seconded by Baker to approve **Resolution 22170** taking additional action on proposal to enter into a General Obligation Loan Agreement, combining Loan Agreements, setting the date for sale of General Obligation Corporate Purpose Bonds, Series 2022A, and authorizing the use of a preliminary official statement in connection therewith, carried unanimously, RC.

Public Hearing regarding the IA-28 Traffic Signalization Improvement Project

Mayor Phillips opened the public hearing at 7:31 p.m. Luke Nelson, City Manager and Justin Jackson with Snyder & Associates presented the project. Lindsey Offenburger reported receiving no oral or written comments. Mayor Phillips closed the public hearing at 7:35 p.m.

Motion by Baker, seconded by Livingston to approve **Resolution 22171** approving and confirming plans, specifications, form of contract and estimate of cost for the IA-28 Traffic Signalization Improvement Project, carried unanimously, RC.

Motion by Riva, seconded by Baker to approve **Resolution 22172** awarding contract for the IA-28 Traffic Signalization Improvement Project, carried unanimously, RC.

Motion by Kuhl, seconded by Riva to approve **Resolution 22173** approving contract and bond for the IA-28 Traffic Signalization Improvement Project, carried unanimously, RC.

Motion by Kuhl, seconded by Riva to approve **Resolution 22174** approving the Site Plan of Norwalk Central Sports Complex, carried unanimously, RC.

Motion by Riva, seconded by Baker to pass the second reading of an Ordinance amending Chapter 177 - Rates & Fees, providing for amended Water, Sewer, and Solid Waste Charges, carried unanimously, RC.

Motion by Riva, seconded by Baker to pass the second reading of an Ordinance amending the Zoning Ordinance of the City of Norwalk regarding Swimming Pool Enclosures; motion carried on a roll call vote. Ayes: Baker, Riva, Kuhl, and Livingston. Nays: Lester.

Motion by Kuhl, seconded by Riva to pass the second reading of an Ordinance amending the Legacy PUD within the City of Norwalk, Iowa by allowing for patios and decks to encroach into residential side yard setbacks in PUD Parcel 1, carried unanimously, RC.

Motion by Kuhl, seconded by Riva to pass the final reading of **Ordinance 22-14** amending Chapter 107, Benefited Stormwater Drainage Districts, of the Norwalk Municipal Code, carried unanimously, RC.

Motion by Riva, seconded by Kuhl to pass the final reading of **Ordinance 22-15** establishing the Colonial Parkway Regional Stormwater Drainage District, carried unanimously, RC.

Motion by Kuhl, seconded by Livingston to pass the first reading of an Ordinance amending Section 41.14, Sale of Fireworks, of the Norwalk Municipal Code; Motion carried on a roll call vote. Ayes: Livingston, Baker, Riva, and Kuhl. Nays: Lester.

Motion by Livingston, seconded by Kuhl to pass the second and final reading of **Ordinance 22-16** amending Section 41.14, Sale of Fireworks, of the Norwalk Municipal Code, carried unanimously, RC.

Motion by Kuhl, seconded by Livingston to pass the first reading of an Ordinance creating a new Chapter 89, Cross Connections and Backflow Prevention, to the Norwalk Municipal Code, carried unanimously, RC.

Motion by Livingston, seconded by Kuhl to approve **Resolution 22175** approving a contract with Backflow Solutions, Inc., carried unanimously, RC.

Discussion regarding alternate timeline for street improvements (Bluestem & Prairie Sage)

Council Inquiries & Staff Updates

2022 Norwalk Clean-Up Days Summary

Motion by Kuhl, seconded by Livingston to adjourn at 8:22 p.m., carried unanimously, voice vote.

Tom Phillips, Mayor

Lindsey Offenburger, City Clerk