

**ABRIDGED MINUTES OF THE NORWALK REGULAR CITY COUNCIL MEETING
ON 4-21-2022**

(Minutes to be approved at the May 5, 2022 meeting)

This meeting of the City of Norwalk City Council, on April 21, 2022 was held electronically and in person. Attendees could access the meeting via Zoom or attend in person.

Mayor Pro Tem Jaki Livingston called the City Council meeting to order at 6:02 P.M. Present at roll call: David Lester (via Zoom), Brian Baker (via Zoom), Ed Kuhl, and Jaki Livingston. Absent: Stephanie Riva and Mayor Tom Phillips. (RC = roll call vote)

Staff present included: Luke Nelson, City Manager; Jean Kelly, Finance Director; Kaylen Petullo, Utility Billing Clerk; Kerri Keyte, Human Resources Director; Jenn Porter, Fire Chief; Greg Staples, Police Chief; Robin Leaper, Parks & Recreation Director; Luke Parris, Community Development Director; Hollie Zajicek, Economic Development Director; Jean Strable, Library Director; Jim Dougherty, City Attorney.

Pledge of Allegiance

Motion by Kuhl, seconded by Lester to approve the agenda as presented; carried unanimously, voice vote.

Dedicated Work Session

Disturbing the Peace - Greg Staples

Presentations

Introduction of Fire Inspector, Jeremy Cross

City of Norwalk Wage Study and Survey presented by 6585 Consulting, Kerri Keyte, and Luke Nelson

Welcome of Guests and Public Comment

Judy Corcoran spoke in regards to Hometown Pride's summer 2022 schedule for Front Porch Norwalk

Proclamations

Mayor Pro Tem presented a Proclamation declaring May 1-7, 2022 as Professional Municipal Clerks Week and Public Service Week

Consent Agenda

Motion by Kuhl, seconded by Livingston to approve the consent agenda which included: April 7, 2022 minutes of the regular City Council meeting; tax abatements; Special Event Application for RUNorwalk 5k - May 7, 2022;

Resolution 22103 approving City of Norwalk Electronic Signature Policy;

Resolution 22104 approving Pay Estimate No. 5 to S.M. Hentges & Sons, Inc. for the Northwest Service Area Trunk Sewer Extension Project; **Resolution 22105**

approving amended agreement with Stratus Building Solutions for Janitorial Services; **Resolution 22106** approving Assignment of Development Agreement

among the City of Norwalk, SportsPlex USA, L.C., Heartland Sports Properties, LLC and Fortress Bank; **Resolution 22107** approving 28E Agreement with Warren County Fire & EMS Association for Mutual Aid Assistance; **Resolution 22108**

approving the Bishop Engineering Civil Site Work Agreement for Norwalk Central; **Resolution 22109** setting May 5, 2022 for a Public Hearing regarding a Zoning Amendment to change land west of Shadow Creek Estates south of Beardsley Street from A-R Agricultural Reserve to the Hackney Hills Planned Unit Development; **Resolution 22110** setting May 5, 2022 for a Public Hearing regarding a Comprehensive Plan Amendment to change the future land use of approximately 10 acres of land west of Shadow Creek Estates south of Beardsley Street from Medium Density Residential to High Density Residential; **Resolution 22111** setting May 19, 2022 for a public hearing to amend the City of Norwalk Code of Ordinances, by adding and enacting thereto a new section to Chapter 107 to establish a Benefited Stormwater Drainage District and to adopt connection fees therein; **Resolution 22112** ordering construction of certain public improvements (Colonial Parkway Regional Stormwater Detention Facility Project), approving preliminary plans, and fixing a date for hearing thereon and taking of bids therefor; **Resolution 22113** authorizing the City of Norwalk, Iowa, to accept Warren County Philanthropic Partnership Community Grant Funds for the partial funding of forcible entry training door prop; Correspondence; and expenditures, carried unanimously, RC.

Payee	Description	Amount	Payee	Description	Amount
A+ LAWN AND LANDSCAPE	IRRIGATION START UP @ MCANINCH	3,150.12	LILLY DUNLOP	CIT TRAINING LUNCH X2	30.76
ABT MAILCOM	UTILITY BILL PROCESSING & MAILING	3,203.68	LOGAN CONTRACTORS SUPPLY	CRACK SEALANT	78.20
ADVANCED PROBLEM SOLUTIONS	INSP & TEST CO2 MONITORING SYSTEM	882.67	MARY JANE SHARP	PAYMENT FOR SERVICES	418.60
ANKENY SANITATION	20 & 40YD FLAT EMPTY/ RETURN	2,307.38	METRO WASTE AUTHORITY	MONTHLY GARBAGE COLLECTION	37,812.42
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	1,367.06	MUNICIPAL SUPPLY	16 SUPPLIES FOR STOCK"	18,985.76
BOWEN DESIGN LLC	SOCCER SHIRTS	2,011.60	NORTH WARREN TOWN & COUNT	PUBLICATIONS	291.83
BRAVO GREATER DES MOINES	BRAVO FY22 CONTRIBUTION	1,000.00	NORWALK READY-MIXED CONCRETE	CONCRETE- STREET- BRAEBURN	1,177.00
CENTRAL IOWA FENCING	DEPOSIT - REPAIR FENCING & FABRIC - TORNADO	7,500.00	O'HALLORAN INTERNATIONAL	REPAIR TO 1046	6,881.44
CENTRAL IOWA PEST CONTROL SERVICES INC	PEST CONTROL - 1104 SUNSET DR	120.00	AMERICA GARCIA	SHELTER RESERVATION CANCELLATION WRONG STATE	25.00
CITY OF CEDAR RAPIDS	REPLACEMENT FEE	28.00	RAFE ALBERS	BLACK COTTON JOCKEY T SHIRT	287.90
CITY OF DES MOINES	MAY 2022 WRA PAYMENT	90,909.73	RANKIN COMMUNICATIO N SYST	PS PHONE REPAIR	55.00
CITY OF WEST DES MOINES	APRIL 2022 WESTCOM	26,349.75	REGISTER MEDIA	PUBLIC NOTICE	47.53
CONTRACTORS RENTAL	RENTAL OF PIERCING TOOLS OLD ORCHARD	700.00	ROTARY CLUB OF NORWALK	2ND QUARTER	400.00
DES MOINES POLICE BARGAINING UNIT	UNION STEWARD SEX HARRAS TRAINING	50.00	S.M. HENTGES & SONS, INC.	NW SERVICE AREA TRUNK SWR EXT	444,923.00
DOUGHERTY LAW FIRM	CONTRACTUAL LEGAL FEES	5,600.00	TITAN MACHINERY	NEW TEETH FOR MINIEXCAVATOR	125.75
GALLS LLC	ALLOWANCES-UNIFORM	1,110.64	TRUENORTH COMPANIES	HR SOFTWARE	262.50
GAME TIME	REPLACEMENT CLIMBER FOR BILLY O PLAYGROUND	1,124.45	BETH CHILDERS	UTILITY DEPOSIT REFUND	44.51
GARRATT-CALLAHAN COMPANY	MATERIALS FOR BOILER SYSTEM	787.60	BURT HIXENBAUGH	UTILITY DEPOSIT REFUND	8.92
GOPHER SPORT	J4KICKS SOCCER BALLS & MESH BAGS FOR EQUIPMENT	1,131.21	MADDEN CONSTRUCTION	UTILITY DEPOSIT REFUND	0.27
HALLETT MATERIALS	OLD ORCHARD- STROM	891.79	MICHAEL	UTILITY DEPOSIT REFUND	29.46

	REPAIR - PEA GRAVEL		MCINTIRE		
IOWA ONE CALL	LOCATION NOTIFICATIONS	345.30	VEENSTRA & KIMM INC.	NE SEWER TRUNK DESIGN	6,622.00
IOWA SIGNAL INC	HWY 28 & NORTH - DISCONNECT POWER TO FIBER HUB CABINET	120.00	VERIZON WIRELESS	PHONE SERVICE	1,683.78
JAMES OIL COMPANY LLC	FUEL	11,791.32	WARREN COUNTY RECORDER	RECORDING-HUGHES PUD	157.00
JOHNSON CONTROLS	SEMI-ANNUAL WET SPRINKLER/BACKFLOW	3,524.53	WELLS FARGO BANK	CREDIT CARD PURCHASES	38,645.62
KELTEK INCORPORATED	P130 DECOMMISSION	701.25	WOODMAN CONTROLS COMPANY	PS SEMI ANNUAL MAINTENANCE	1,316.03
KIESLER'S POLICE SUPPLY	POLICE GUN CONVERSION	9,434.90	ZACHARY A SHARPE	STORM CHASER PRESENTATION	250.00
LARRY WINDOWS	WINDOW CLEANING CITY HALL	120.00		TOTAL	736,823.26

City of Norwalk			
March 2022 Revenues			
Fund	Revenues	Fund	Revenues
General	\$ 298,814.19	NCIS Infrastructure	\$ -
Trust & Agency	\$ -	Water Utility	\$ 277,026.25
Road Use Tax	\$ 91,742.67	Water bond/sinking fund	\$ -
Special Revenue	\$ 33,122.14	Water Improvement	\$ 1,241.46
T&A Self Funding	\$ -	Water T&A	\$ 7,917.26
LOSST	\$ 208,538.34	Water Reserve	\$ -
TIF	\$ 411,251.30	Sewer Utility	\$ 320,871.11
HIDTA forfeiture	\$ -	Sewer Improvement	\$ -
Economic Development	\$ -	Sewer equipment replacement	\$ -
T&A Plumbers Bonds	\$ -	Storm Water	\$ 58,121.01
T&A Library Trust	\$ 518.49	Stormwater equipment replacement	\$ -
T&A Park Trust	\$ 797.63	Warren Water Buyout	\$ 119.52
Debt Service	\$ 77,876.14		
Capital Improvements	\$ -	Total Monthly Revenues	\$ 1,787,957.51

Old and New Business for Consideration, Discussion and Possible Action

Public Hearing regarding a Zoning Amendment to change land west of Shadow Creek Estates south of Beardsley from A-R Agricultural Reserve to the Hackney Hills Planned Unit Development

Mayor Pro Tem Livingston opened the public hearing at 7:09 p.m. The Planning & Zoning Commission tabled this item during their meeting. A Public Hearing will be held on this item on May 5, 2022. Mayor Pro Tem Livingston closed the public hearing at 7:09 p.m.

Public Hearing regarding a Comprehensive Plan Amendment to change the future land use of approximately 10 acres of land west of Shadow Creek Estates south of Beardsley Street from Medium Density Residential to High Density Residential

Mayor Pro Tem Livingston opened the public hearing at 7:10 p.m. The Planning & Zoning Commission tabled this item during their meeting. A Public Hearing will be held on this item on May 5, 2022. Mayor Pro Tem Livingston closed the public hearing at 7:10 p.m.

Motion by Kuhl, seconded by Baker to approve **Resolution 22114** approving a 28E Agreement with the City of West Des Moines regarding the reconstruction of County Line Road from 50th Avenue to Veterans Parkway. Motion carried on a roll call vote. Ayes: Nays: Lester. Absent: Riva.

Motion by Kuhl, seconded by Baker to approve **Resolution 22115** approving the purchase of a command vehicle, carried unanimously, RC.

Motion by Kuhl, seconded by Livingston to approve **Resolution 22116** expressing intent to provide economic development support to Husmann Construction, LLC, carried unanimously, RC.

Motion by Baker, seconded by Kuhl to approve **Resolution 22117** expressing intent to provide economic development support to Norwalk Hotel Associates, LLC, carried unanimously, RC.

Council Inquiries & Staff Updates

Motion by Kuhl, seconded by Baker to adjourn at 7:45 p.m., carried unanimously, voice vote.

Tom Phillips, Mayor

Lindsey Offenburger, City Clerk