

ABRIDGED MINUTES OF THE NORWALK REGULAR CITY COUNCIL MEETING ON OCTOBER 20, 2022

(Minutes to be approved at the November 3, 2022 meeting)

This meeting of the City of Norwalk City Council, on October 20, 2022 was held electronically and in person. Attendees could access the meeting via Zoom or attend in person.

Mayor Phillips called the City Council meeting to order at 6:01 P.M. Present at roll call: David Lester (via Zoom), Stephanie Riva, Ed Kuhl, and Mayor Tom Phillips. Absent: Brian Baker and Jaki Livingston. (RC = roll call vote)

Staff present included: Luke Nelson, City Manager; Jean Kelly, Finance Director; Kaylen Petullo, Deputy City Clerk; Kerri Keyte, Human Resources Director; Jennifer Porter, Fire Chief; Greg Staples, Police Chief; Wayne Schwartz, Public Works Director; Robin Leaper, Parks & Recreation Director; Luke Parris, Community Development Director; Hollie Zajicek, Economic Development Director; Jean Strable, Library Director; Jim Dougherty, City Attorney.

Pledge of Allegiance

Motion by Kuhl, seconded by Riva to approve the agenda as presented; carried unanimously, voice vote.

Dedicated Work Session

Strategic Planning Goal Setting Executive Report & Action Plan

Alcohol Sales at CORE

Welcome of Guests and Public Comment

Consent Agenda

Motion by Kuhl, seconded by Riva to approve the consent agenda which included: Tax Abatements; October 6, 2022 minutes of the regular City Council meeting; Renewal Special Class C Liquor License with Outdoor Service and Sunday Sales for Pyra Pizzeria; **Resolution 22268** to approve Pay Estimate No. 6 to

Sternquist Construction for Sunset Drive/IA-Hwy 28 and North Avenue Intersection Improvements Project; **Resolution 22269** to approve Pay Estimate No. 1 to JB Holland Construction, Inc. for Colonial Parkway Regional Stormwater Detention Facility Project; **Resolution 22270** approving the purchase of personal protective equipment; **Resolution 22271** approving Brian P. Jennett, M.D. as Medical Director to City of Norwalk Emergency Medical Services; **Resolution 22272** approving starting wage for part-time Firefighter/Paramedic, Brian Jones; **Resolution 22273** ordering construction for certain public improvements (Norwalk CORE Project), approving preliminary plans, and fixing a date for hearings thereon and taking of bids therefor; **Resolution 22274** ordering construction for certain public improvements (Norwalk Civil CORE Project), approving preliminary plans, and fixing a date for hearings thereon and taking of bids therefor; **Resolution 22275** to approve the sale of unused or replaced items on Govdeals.com; **Resolution 22276** approving Greater Des Moines Partnership (GDMP) request for increase in commitment; **Resolution 22277** approving Fire Services Contract Agreement pursuant to Iowa Code Section 28E between Martensdale and the City of Norwalk, Iowa; **Resolution 22278** approving the Promissory Note & Mortgage, and Contract for the Norwalk Rehabilitation Assistance Program project for 707 Marie Avenue; Monthly Reports; and expenditures, carried unanimously, RC.

PAYEE	DESCRIPTION	AMOUNT	PAYEE	DESCRIPTION	AMOUNT
ABT MAILCOM	UTILITY BILL PROCESSING & MAILING	2,806.63	LARRY WINDOWS	CH- INTERIOR	205.00
ACADEMIC SUPERSTORE	MICROSOFT 365 CITY LICENSES	16,706.20	LIBRARY FURNITURE INTERNATIONAL	SHELVING & INSTALLATION	1,325.00
AHLERS & COONEY P.C.	LABOR RELATIONS	22.50	LOOKOUT BOOKS	BOOKS	89.80
AUREON	ED INTERNET	295.00	MATT OUVERSON	SAFETY GLASSES	200.00
AXON ENTERPRISE INC	TASER INSTRUCTOR RE CERT	750.00	MCCLURE ENGINEERING CO	REGIONAL DETENTION POND	4,755.00
BAKER & TAYLOR INC	DVD	2,897.09	MICROMARKETING ASSOCIATES	BOOKS/FILMS	1,078.36
BEDWELL GARDENS	TREE FOR OFFICE	149.00	MIDAMERICAN ENERGY	801 NORTH AVE	236.32
BEST PORTABLE TOILETS	2 PORTABLE TOILETS AT MCANINCH	206.00	MOTOROLA SOLUTIONS INC	30 RADIO MICS	24,606.84
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	1,761.27	MUNICIPAL SUPPLY	REPAIR CLAMP	4,339.64
BOWEN DESIGN LLC	FALL VOLLEYBALL SHIRT	209.20	NICOLE BERGER	YOUTH TENNIS INSTRUCTOR	850.00

BROWN EQUIPMENT	PARKS MOWER BATTERY AND OIL LEAK REPAIR	170.93	NORTH WARREN TOWN & COUNT	PUBLICATIONS	89.95
CENTER POINT PUBLISHING	BOOKS	56.64	ONENECK IT SOLUTIONS LLC	CITY WIDE PHONE SYSTEM	1,866.39
CENTRAL IOWA PEST CONTROL SERVICES INC	PEST CONTROL - 1104 SUNSET DR P&R	195.00	PENWORTHY COMPANY	BOOKS/FILMS	503.45
CENTRAL IOWA READY MIX	CONCRETE STREETS NORWOOD	656.89	ROGNESS CORP	HYDRANT METER DEP REF	2,136.08
CITY OF DES MOINES	WRA NOVEMBER 2022	108,150.25	ROTARY CLUB OF NORWALK	QUARTERLY DUES - STAPLES	400.00
CRAYONS 2 PENCILS PRESCHOOL LLC	HYDRANT METER REFUND	1,683.73	SCIENCE CENTER OF IOWA	ANNUAL MEMBERSHIP	250.00
CTI READY MIX, LLC	CONCRETE- STREETS- NORWOOD	3,555.00	SHANE DILLMAN	GLASSES REIMBURSEMENT	200.00
DEPARTMENT OF ADMINISTRATIVE SERVICES	CPM COURSE	250.00	SHELLEY STRAVERS	GLASSES	250.00
DINGES PARTNERS GROUP LLC	FIRE HOSE	10,800.00	SNYDER & ASSOCIATES INC	HWY 28 TRAFFIC SIGNAL PROJECT	12,044.25
DUSTIN MEEKS	SAFETY GLASSES	187.79	SOAR	PRESENTER FEE	275.00
ELLIOTT EQUIPMENT CO	SEWER JETTER MATERIALS	617.36	STERNQUIST CONSTRUCTION, INC	SUNSET DR/ IA 28 & NORTH AVE INT IMP	381,699.84
EMERGENCY APPARATUS MAINTENANCE, INC	E611 REPAIR	1,345.32	STRATUS BUILDING SOLUTIONS	CLEANING SERVICES	1,096.00
FIRE RECOVERY EMS LLC	SEPT BILLING FEE	1,943.37	TRI- CITY ELECTRIC COMPANY OF IOWA	PROGRAMMING ACCESS CONTROL	150.94
GALLS LLC	ALLOWANCES-UNIFORMS	478.44	TRUENORTH COMPANIES LC	HR SOFTWARE	262.50
GET SOME GUNS LLC	EXTERNAL BODY ARMOR VEST- ALBERS	424.36	WILLIAM GARRETT YOUNG	UTILITY DEPOSIT REFUND - 908 REDWOOD DR	25.75
GREENWOODS SEWER SERVICE	CITY PARK SEWER REPAIR	1,562.50	RODNEY BYRD	UTILITY DEPOSIT REFUND	62.72
HAWKINS, INC.	POOL CHEMICALS	616.17	HUGHES, LARRY	UTILITY REFUND - 1224 MAIN ST	47.90
I-80 CONCRETE	CONCRETE- STREET- NORWOOD	640.00	ATTN OMAR JORDAN	UTILITY REFUND - 2127 SWAN DR	37.26
IOWA COMMUNICATIONS NETWORK	INTERNET SERVICE	352.50	MICHELLE KRUSE	UTILITY REFUND - 4510 OAK CREEK DR	37.26
IOWA LAW ENFORCEMENT ACADEMY	BASIC ACADEMY SAUER/ ALLEN	14,350.00	MCDONOUGH, DALE & JO	UTILITY REFUND - 343 TURNBERRY DR	20.04
IOWA ONE CALL	LOCATION NOTIFICATIONS	439.50	BENCHMARK BUILDERS	UTILITY REFUND - 174 ASPEN DR	218.79

IOWA STATE EXTENSION	BABYSITTING CLINIC PAYMENT 22	300.00	TANZANITE HOMES	UTILITY REFUND - 1503 HIGH RD	501.91
JAMES OIL COMPANY LLC	FUEL	15,239.05	UPHDM OCCUPATIONAL MEDICINE	FIREFIGHTER PHYSICAL	536.50
JB HOLLAND CONSTRUCTION INC.	COLONIAL PKWY REG DETENTION STORMWATER FACILITY PROJECT	823,839.05	VAN-WALL EQUIPMENT, INC	CLUTCH AND PARTS FOR PARKS GATOR	1,097.28
JEAN STRABLE	PROGRAM REFRESHMENTS	145.59	VEENSTRA & KIMM INC.	GEN'L ENG FEES	5,000.00
JOHNSON CONTROLS	BATTERY REPLACEMENT ON PANEL	1,507.04	VERIZON WIRELESS	PHONE SERVICE	2,044.85
KAYLA BECKER	MILEAGE REIMBURSEMENT	54.44	WARREN COUNTY ECONOMIC	GROW WARREN NOW INVESTMENT	12,500.00
KELTEK INCORPORATED	BWC REPAIR	343.80	WELLS FARGO BANK	CREDIT CARD PURCHASES	43,614.33
KIESLER'S POLICE SUPPLY	POLICY AMMUNITION	1,354.08			
KIMBALL MIDWEST	REFUND	2,968.57		TOTAL	1,524,685.21

City of Norwalk			
September 2022 Revenues			
Fund	Revenues	Fund	Revenues
General	\$ 325,491.48	NCIS Infrastructure	\$ -
Trust & Agency	\$ -	Water Utility	\$ 502,642.37
Road Use Tax	\$ 203,732.46	Water bond/sinking fund	\$ -
Special Revenue	\$ 6,109.60	Water Improvement	\$ 3,172.98
T&A Self Funding	\$ -	Water T&A	\$ 5,477.10
LOSST	\$ 212,470.90	Water Reserve	\$ -
TIF	\$ 71,615.46	Sewer Utility	\$ 341,878.62
HIDTA forfeiture	\$ -	Sewer Improvement	\$ -
Economic Development	\$ -	Sewer equipment replacement	\$ -
T&A Plumbers Bonds	\$ -	Storm Water	\$ 50,731.26
T&A Library Trust	\$ 756.87	Stormwater equipment replacement	\$ -
T&A Park Trust	\$ 2,701.65	Warren Water Buyout	\$ 281.92
Debt Service	\$ 20,672.45		
Capital Imprvmnts	\$ -	Total Monthly Revenues	\$ 1,747,735.12

Old and New Business for Consideration, Discussion and Possible Action

Public Hearing regarding an amendment to the Farms of Holland Planned Unit Development

Mayor Phillips opened the public hearing at 6:32 p.m. Luke Parris presented the amendment. Kaylen Petullo reported receiving no oral or written comments. Mayor Phillips closed the public hearing at 6:36 p.m.

Motion by Riva, seconded by Kuhl to pass the first reading of an Ordinance amending the Farms of Holland Planned Unit Development to add Car Wash as an approved use in PUD Parcel 5, carried unanimously, RC.

Motion by Kuhl, seconded by Riva to approve **Resolution 22279** approving the Strategic Goal Setting Executive Report and Action Plan, carried unanimously, RC.

Motion by Kuhl, seconded by Lester to approve **Resolution 22280** approving the Satisfaction of Development Agreement and Mortgage Release for La Quercia, LLC, carried unanimously, RC.

Motion by Kuhl, seconded by Riva to pass the first reading of an Ordinance amending Chapter 176 Subdivision Regulations of the City of Norwalk, Iowa to update Storm Water Regulations, carried unanimously, RC.

Council Inquiries & Staff Updates

Motion by Riva, seconded by Kuhl to adjourn at 7:12 p.m., carried unanimously, voice vote.

Tom Phillips, Mayor

Lindsey Offenburger, City Clerk