

**ABRIDGED MINUTES OF THE NORWALK REGULAR COUNCIL MEETING
ON 1-6-2022**

(Minutes to be approved at the January 20, 2022 meeting)

This meeting of the City of Norwalk City Council, on January 6, 2022 was held electronically and in person. Attendees could access the meeting via Zoom or attend in person.

Mayor Tom Phillips called the City Council meeting to order at 6:03 P.M. Present at roll call: Brian Baker, Stephanie Riva, Ed Kuhl, and Jaki Livingston. David Lester arrived via Zoom at 6:01 p.m. Absent: None. (RC = roll call vote)

Staff present included: Luke Nelson, City Manager; Jean Kelly, Finance Director; Lindsey Offenburger, City Clerk; Jenn Porter, Fire Chief; Greg Staples, Police Chief; Wayne Schwartz, Public Works Director; Robin Leaper, Parks & Recreation Director; Luke Parris, Community Development Director; Hollie Zajicek, Economic Development Director; Jean Strable, Library Director; Jim Dougherty, City Attorney.

Pledge of Allegiance

Motion by Riva, seconded by Baker to approve the agenda as presented; carried unanimously, voice vote.

Welcome of Guests & Public Comment

Presentations

Presentation from Mike McCoy and Leslie Irlbech from Metro Waste Authority

Consent Agenda

Motion by Livingston, seconded by Riva to approve the consent agenda which included: December 16, 2021 minutes of the regular City Council meeting; New 5-day Class C Liquor License for Norwalk Chamber Event - effective January 19, 2022 - January 23, 2022; Renewal Class E Liquor License, Class B Wine Permit and Class C Beer Permit for Fareway; **Resolution 22001** setting January 20, 2022 for a

Public Hearing regarding a Rezoning Request to amend the Hughes Century Crossing Planned Unit Development; **Resolution 22002** approving design phase payment to Denovo Construction Services; **Resolution 22003** to approve the execution of an Encroachment Agreement for installation of a sanitary sewer in ONEOK Gas Pipeline Easement; **Resolution 22004** to approve Pay Estimate No. 5 to Herberger Construction for construction of the Great Western Trail Connection Phase 2 Project; **Resolution 22005** approving General Services Agreement with IMPACT Community Action Partnership; **Resolution 22006** approving Expenditures for Public Purpose Policy; **Resolution 22007** approving a Maintenance Agreement with Locution Systems, Inc.; **Resolution 22008** approving the renewal of Agreement with Midwest Breathing Air, LLC; and expenditures. Carried unanimously, RC.

Payee	Description	Amount	Payee	Description	Amount
6585 CONSULTING	COMPENSATION STUDY 1/2 PMTS	6,400.00	JAMES OIL COMPANY LLC	GASOHOL & STATE TAX	13,176.66
ABT MAILCOM	UTILITY BILL PROCESSING & MAILING	3,063.68	JANIE BORROR	BASKETBALL CANCELLATION DUE TO WRONG AGE	33.75
AMAZON	BOOK	16.77	JEAN KELLY	MILEAGE	26.64
ANDREW JACKSON	REIMBURSEMENT - LUNCHES DURING TRAINING	41.18	JEFF HALVERSON	571 BEARDSLEY SEWER CONNECTION REIMBURSEMENT	5,000.00
AXON ENTERPRISE INC	TASER 60 PROGRAM	2,112.00	KLOCKES EMERGENCY VEHICLE	AMBULANCE RUB RAIL	157.35
BAKER & TAYLOR INC	BOOK	1,644.16	MARTIN MARIETTA	SAND FOR WATER MAIN BREAKS	1,725.75
BAKER TILLY VIRCHOW KRAUSE, LLP	SEMI ANNUAL SOFTWARE SUPPORT	14,579.00	MCCLURE ENGINEERING CO	REGIONAL DETENTION POND	26,516.00
BOUND TREE MEDICAL, LLC	EMS SUPPLIES	3,124.34	MICROMARKETING ASSOCIATES	AUDIOBOOKS	841.13
CANTEEN REFRESHMENT SERVICES	PS COFFEE SERVICE	397.24	MID IOWA SOLID WASTE EQUIPMENT CO., INC	PARTS FOR STREET SWEEPER	688.76
CAVENDISH SQUARE	BOOKS	195.54	MIDAMERICAN ENERGY	GAS/ELECTRIC	16,068.56
CCS PRESENTATION SYSTEMS	ETHERNET SWITCH (COUNCIL CHAMBERS)	505.07	MILLER AUTOBODY AND PAINT	PAINT TO AMBULANCE BODY	210.70
CENTER POINT PUBLISHING	BOOKS	110.48	MSA PROFESSIONAL SERVICES INC	2040 COMPREHENSIVE PLAN	12,500.00
CENTURY BRICK REPAIR	ADMISSIONS ROOM CAULKING AND	3,600.00	NICHOLS EQUIPMENT LLC	COMPLETED/ GAS RENTAL GENIE S BOX FOR CHRISTMAS	931.40

	TUCKPOINTING			LIGHTS	
CENTURYLINK	PHONE SERVICE	1,634.79	NORTH WARREN TOWN & COUNT	PUBLICATIONS	170.51
CITY OF WEST DES MOINES	JAN 2022 WESTCOM	26,349.75	NORWALK FOOD PANTRY	COPS WITH CARTS	5,980.14
DAKOTA SPRINGER	REIMBURSEMENT-FOOD @ INSPECTION SCHOOL	64.11	NORWALK READY-MIXED CONCRETE	CONCRETE- STREETS-COLONIAL PKWY	1,162.25
DEBRA ROFF	UTILITY DEPOSIT REFUND	12.77	O'HALLORAN INTERNATIONAL	SERVICE WORK ON #1047	1,256.48
DENOVO	NORWALK CENTRAL DESIGN	100,254.20	ONENECK IT SOLUTIONS LLC	VMWARE RENEW	3,020.00
DEYARMAN FORD OF INDIANOLA	F 450 REPAIR CRASH	5,972.66	OVERDRIVE INC	EBOOKS	88.34
DOUGHERTY LAW FIRM	CONTRACTUAL LEGAL FEES	5,600.00	PFM FINANCIAL ADVISORS LL	2021AG.0. FEES	16,000.00
EMERGENCY APPARATUS MAINTENANCE, INC	E610-PUMP TESTING	3,376.86	PROCIRCULAR	CYBER SECURITY MONTHLY FEE	841.34
GALLS LLC	JOB SHIRT- DEATON	2,965.98	RANKIN COMMUNICATION SYST	TELEPHONE REPAIR	266.00
GRAYBAR	FIBER FOR NORTH AVE & HWY 28 PROJECT	1,834.26	SNYDER & ASSOCIATES INC	HWY 28 SIGNAL IMP	39,427.93
GREG THEIS	563 BEARDSLEY SEWER CONNECTION REIMBURSEMENT	5,000.00	STEW HANSEN	2021 RAM 1500	66,850.00
HAWKEYE TRUCK EQUIPMENT	EQUIP/ LABOR FOR 21 RAM 1500	2,584.00	STRATUS BUILDING SOLUTIONS	CLEANING SUPPLIES	1,096.00
HEIMAN FIRE EQUIPMENT	HELMET SHIELD	129.40	STRYKER MEDICAL	COT BATTERY	758.50
HERBERGER CONSTRUCTION CO	GWT PHASE 2 PAY EST #5	18,847.00	TANNER & ETHAN ESTABROOKS	UTILITY DEPOSIT REFUND	12.17
I-80 CONCRETE	COLONIAL DR	311.50	THE KNOX COMPANY	ANNUAL LICENSE AGREEMENT	524.00
IMPACT COMMUNITY ACTION P	IMPACT FY22 CONTRIBUTION	3,700.00	TRUENORTH COMPANIES, LC	DEC- HR SOFTWARE	255.00
IMWCA	FY22 PREMIUMS INSTALLMENT #7	26,028.00	VEENSTRA & KIMM INC.	NE SEWER EVALUATION	22,666.70
INDOFF INC	FILE FOLDERS	274.08	VERIZON WIRELESS	PHONE SERVICE	1,646.99
IOWA LAW ENFORCEMENT ACADEMY	MMPI-WILLIAMS	150.00	WAYNE SCHWARTZ	SAFETY GLASSES	200.00
IOWA ONE CALL	LOCATION NOTIFICATIONS	380.90	MARK ED HILDRETH	PERMANENT & TEMP. EASEMENT WESTERN FEEDER MAIN	12,000.00
IOWA PRISON	TRAIL STOP	61.00			

INDUSTRIES	SIGNS-18"				
IOWA SPORTS TURF MANAGEMENT INC	LASER GRADING ALL 6 SOFTBALL FIELDS	7,200.00		TOTAL	500,619.77

Old and New Business for Consideration, Discussion and Possible Action

Motion by Livingston, seconded by Riva to approve **Resolution 22009** approving the execution of easements for the installation of a meter vault located on the Western Feeder Main, carried unanimously, RC.

Motion by Lester, seconded by Livingston to approve **Resolution 22010** to approve First Amendment to 28E Agreement between the City of Norwalk, Iowa and the Board of Water Works Trustees of the City of Des Moines, Iowa, carried unanimously, RC.

Motion by Livingston, seconded by Riva to approve **Resolution 22011** approving Covid-19 Vaccination and Testing Policy. Motion carried on a roll call vote. Ayes: Livingston, Lester, Riva, and Kuhl. Nays: Baker.

Motion by Livingston, seconded by Riva to table to consideration of a Resolution approving Memorandum of Understanding with Metro Waste Authority for the managing of recycling, solid waste, and yard waste collection services, carried unanimously, RC.

Motion by Livingston, seconded by Baker to pass the first reading of an Ordinance amending Chapter 92 - Water Rates; Chapter 99 - Sewer Rates; and Chapter 177 Rates & Fees providing for amended Large Quantity Service Charges, carried unanimously, RC.

Motion by Riva, seconded by Livingston to pass the first reading of an Ordinance amending Chapter 65 - Stop or Yield Required of the Norwalk Municipal Code, carried unanimously, RC.

Motion by Lester, seconded by Livingston to pass the first reading of an Ordinance amending speed regulations on Orilla Road north of G14/North Avenue by amending Chapter 63 of the Norwalk Code, carried unanimously, RC.

Council Inquires and Staff Updates

Motion by Kuhl, seconded by Baker to adjourn at 7:12 p.m., carried unanimously, voice vote.

Tom Phillips, Mayor

Lindsey Offenburger, City Clerk