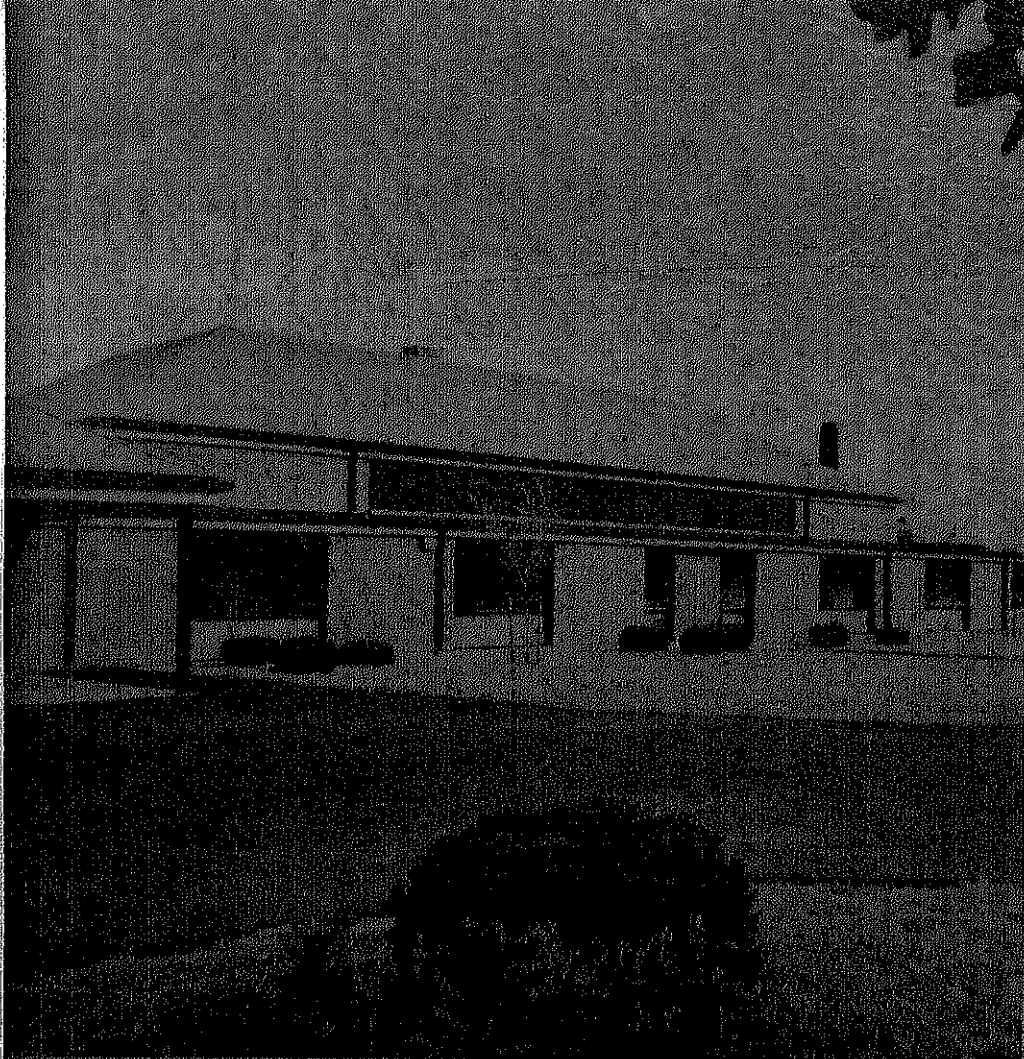




NORFOLK

1972 ANNUAL TOWN REPORT

TOWN OF NORFOLK

Norfolk County

Incorporated 1870

Population - (1970 Census) 4752

Actual Population 4005

Prison Colony Population 747

Senators in Congress

Hon. Edward Kennedy of Boston

Hon. Edward W. Brooke of Newton

Congressional District - 10th

Hon. Margaret M. Hackler, Congresswoman, Wellesley

State Representative - 10th Norfolk

Charles W. Long, Westwood

State Senatorial District - Middlesex-Norfolk

State Senator - David H. Locke, Wellesley

Councilor District - 2nd

Norfolk County Seat - Dedham

County Commissioners

James J. Collins

George B. McDonald

Thomas K. McManus

John P. Conannon, Clerk

County Treasurer

Raymond C. Warrington

County Engineer

Abner Downs

Sheriff of Norfolk County

Charles W. Hodges, Dedham

***One Hundred Second
Annual Statement***
of the
Receipts and Expenditures
of the
***Town of Norfolk
Massachusetts***

FOR THE YEAR ENDING DECEMBER 31, 1972



With Reports of
TOWN OFFICERS, SCHOOL COMMITTEE
VITAL STATISTICS OF THE YEAR

COPY GRAPHICS, INC.
Medway, Massachusetts
1973

In Memoriam



ERNEST B. ST. FRANCIS

1909 - 1972

Planning Board Member

1954 - 1958

GEORGE E. HOVEY

1901 - 1972

Inspector of Animals

1968 - 1969

PHILIP W. LUKENS

1908 - 1972

Town Auditor 1949 - 1950

Regional School Committee 1954

Elderly Housing Committee 1968

TOWN OFFICERS — 1972

MODERATOR

Walter T. Holmes

BOARD OF SELECTMEN

Term expires 1973

Term expires 1974

Term expires 1975

Emil J. Petrovick

Richard B. Potter

Robert K. Forsberg

BOARD OF HEALTH

Term expires 1973

Term expires 1974

Term expires 1975

Janet E. Nason

John W. Holmes

Lawrence H. Mayer

TOWN CLERK

William F. Cavanaugh

TOWN TREASURER

Clarence S. Fuller

COLLECTOR OF TAXES

William F. Cavanaugh

SCHOOL COMMITTEE

Term expires 1973

Term expires 1973

Term expires 1974

Term expires 1975

Term expires 1975

Jane L. Elliott

Peter R. Perry

Frank J. Gross

Edgar L. Zeigler

James H. Davies

REGIONAL DISTRICT SCHOOL COMMITTEE

Term expires 1973

Term expires 1975

Appointed for one year by

Norfolk School Committee

Edward B. Brown

Jeanne E. Wright

Edgar L. Zeigler

HOUSING AUTHORITY

Term expires 1973

Term expires 1974

Term expires 1975

Term expires 1976

Term expires 1977

Horace Hamlin

Charles H. Weeber, Jr.

Arthur F. Bremilst, Sr.

John J. Allen

John J. Burnett

ASSESSORS OF TAXES

Term expires 1973
Term expires 1974
Term expires 1975

John H. Robbins, Jr.
John W. Evans
Walter Zagieboylo

TRUSTEES OF PUBLIC LIBRARY

Term expires 1973
Term expires 1974
Term expires 1975

Katherine E. Chamberlain
Adrienne Orr
Frances M. Holman

PLANNING BOARD

Term expires 1973
Term expires 1974
Term expires 1973
Term expires 1975
Term expires 1976
Term expires 1977

Philip D. Lukens
John H. Dunn, Jr., resigned
Roy Kuphal, appointed
David P. Walker
Gustaf E. Pearson
Einar Elbert

WATER COMMISSIONERS

Term expires 1973
Term expires 1974
Term expires 1975

Charles H. Weeber, Jr.
Clifford J. Herman
B. Hartley O'Brien

RECREATION COMMISSION

Term expires 1973
Term expires 1973
Term expires 1974
Term expires 1974
Term expires 1975

David C. Holmes
Josephine W. Zagieboylo
James K. Murray
Kenneth A. Cooper
Elinor H. Pearson

TREE WARDEN

Term expires 1973

Kenneth E. Tripp

TRUSTEE OF JOSIAH WARE FUND

The Town Treasurer

COMMISSIONERS OF TRUST FUNDS

The Board of Selectmen

CONSTABLES, terms to expire 1974

Nels T. Carlson
Samuel J. Johnston

Officers Appointed by the Selectmen and Qualified

TOWN ACCOUNTANT, for three years Term expires 1972	William Coughlan
TOWN COUNSEL	The Firm of Martin & Santos
SUPERINTENDENT OF STREETS	F. Arthur Woodworth, Jr.
DOG OFFICER	Harry Sanborn, Jr.
ASSISTANT DOG OFFICER	F. Arthur Woodworth, Jr.
INSPECTOR OF BUILDINGS	Robert Ravinski
DEPUTY INSPECTOR OF BUILDINGS	J. William Meau
INSPECTOR OF WIRING	Harry Neale, Jr.
INSPECTOR OF GAS	Louis J. Gentile
GYPSY MOTH SUPERINTENDENT	Kenneth E. Tripp
VETERANS' SERVICE OFFICER	Arthur T. Sullivan
CUSTODIAN OF VETERANS' GRAVES	Olaf Olsen
MEASURER OF WOOD AND BARK	William T. Ray
PUBLIC WEIGHERS AND WEIGHERS OF COAL Lester Simpson John Houlihan	James A. Martin Carl R. Swanson
REGISTRARS OF VOTERS Term expires 1973 Term expires 1974 Term expires 1975	John Allen, resigned Alan Mackey, appointed Carl L. Fredrickson Harry Lee Morriss

TOWN HISTORIAN

Dr. Philip H. White

METROPOLITAN AREA PLANNING COUNCIL

Representative, term expires 1974

E. Pauline Levreault

NORWOOD TRAIN TRANSPORTATION

Representative

Charles E. Zanzie

REGIONAL SOLID WASTE DISPOSAL

Representative

Norman Eykel, resigned

APPEAL BOARD

Term expires 1973

Raymond G. Odoardi

Term expires 1974

John M. Ravinski

Term expires 1975

Edwin Pink

Term expires 1976

Ernest Wolfgang

Term expires 1977

Lewis A. Rawl

1st alternate

John W. Allan

2nd alternate

Ernest Wolfgang, resigned

James L. Shruhan

Leo V. Prevett

CAPITAL OUTLAY COMMITTEE

George Nichols, Adv. Bd. Member, term expires 1973

Albert C. Larkin, Adv. Bd. Member, term expires 1974

David P. Walker, Pl. Bd. Member, term expires 1974

Clarence Jahnke, term expires 1973

Eugene W. Jonas, term expires 1973

Allen G. McInnis, Chairman, term expires 1974, resigned

John Churney, Chairman, appointed

Dale L. Steiger, term expires 1974

CEMETERY STUDY COMMITTEE

Lowell Robinson, Chairman

Irene Bickford

Winslow Elms

CONSERVATION COMMISSION

Term expires 1972

Ellis B. Hayden, Chairman, resigned

Term expires 1973

Janet Gallivan

Term expires 1973

Thomas F. Terpstra

CONSERVATION COMMISSION (cont'd.)

Term expires 1974

Term expires 1974

Term expires 1975

Term expires 1975

Norman Eykel, Chairman, elected

William W. Sweet, Jr.

Kenneth Wood

Charles Thomas

CONSERVATION COMMISSION (Associate Members)

Winslow Elms

Lowell Robinson

Jill Vilbig

Charles H. Weeber

Barbara Evans

COUNCIL ON AGING

Charles A. Burrows, Chairman, resigned

Elinor H. Pearson, Chairman, elected

Arthur F. Bremilst, Sr., Vice Chairman

Mary J. Shaw, Treasurer

Arlene L. Jahnke, Secretary

Elizabeth Ellison

Horace Hamlin

George Murray

FENCE VIEWER

Robert Ravinski

Richard Edgerly

FLOOD INSURANCE STUDY COMMITTEE

Charles E. Pearson

Thomas F. Terpstra

Bertrand H. Rousseau

Melvin C. Long

Lewis A. Rawl

HISTORICAL COMMISSION

Diane C. Powers

Deborah Krueger

Emily Jacques

Charles E. Pearson

Philip White

INSURANCE COMMITTEE

Walter P. Burke

Charles H. Weeber, Jr.

Richard M. Elliott

**MEDICAL CARE & LIFE INSURANCE
ADVISORY COMMITTEE**

Dorothy Cornell, Chairman
Mary Ellen Stasholt

F. Arthur Woodworth, Jr.
Samuel J. Johnston

William F. Cavanaugh

PERSONNEL POLICY STUDY COMMITTEE

Russell Moore, Chairman

George A. Carr

Thomas E. Gaquin

POLICE AND FIRE STATION BUILDING COMMITTEE

John Robbins, Jr., Chairman
Charles Jerome

Robert Chapin
Fred S. Gross

Arthur Cronin

Samuel J. Johnston and George A. Carr, advisors

RATIONING BOARD

Lt. Col. Chas. A. Burrows, Chairman
Janet Barnes, Secretary
S. E. Whitman

WAR MEMORIAL STUDY COMMITTEE

Charles Groff
Thelma Ravinski

Roger M. Martin
Thomas Hovey

Frances Stone

FOREST WARDEN (to appoint his own deputies)

James Cribby

FIRE ENGINEERS (to appoint firemen)

Nels T. Carlson
George A. Carr

James Cribby
James Foley

Robert K. Forsberg

CHIEF OF POLICE

Samuel J. Johnston

REGULAR POLICE OFFICERS

John Wm. Meau
John W. Holmes

Herbert M. Carr, Jr.
Edmund Waitkevich, Jr., resigned
William MacKenzie

INTERMITTENT POLICE OFFICERS

Robert K. Forsberg

Albert A. Leverone

George Katapodis

PROVISIONAL POLICE OFFICER

Alfred Bruce Wood

KEEPER OF LOCKUP

Samuel J. Johnston

POLICE MATRONS

Alverta Petrovick

Betty Forsberg

Winifred Lang

Jean C. Ravinski

SPECIAL POLICE OFFICERS

John J. Allen, resigned

Kenneth Arcieri, resigned

George Bentley, Jr.

Edwin Bettencourt

Bernard Brule

Charles Burrows

Nels T. Carlson

George A. Carr

Paul Conant

Harry G. Coulter

John W. Crowley

James Cribby

Einar Elbert

James Foley

Clarence S. Fuller

George Gehrman

Edward E. Hale, Sr.

John W. Holmes

Ellis Hunt

Richard A. Insalaco

Albin F. Ober

Robert Ravinski

Harry Sanborn, Jr.

Charles Sia

Abraham Snyder

Ara Tashjian

Edward Traverse

Kenneth Tripp

F. Arthur Woodworth

Rev. Michael Sullivan

Rev. Edward Cowhig

Rev. Lowell Kantzer

Rev. Tyler Flynn

Christopher Wrightson, Trout Club

John Burnett, Trout Club

Daniel Burke, Pondville

John Silvia, Pondville

Kenneth Blackmore, Pondville

Walter Botas, Pondville

Curtis Willard, King Philip-North

Arthur Souci, Wrentham State School

SPECIAL POLICE OFFICERS (cont'd)

Gerald Boucher, Mirror Lake

Joseph Troiano, Mirror Lake

Courtesy appointments made to officers of surrounding Towns

CIVIL DEFENSE

Alfred B. Wood, Director

Samuel J. Johnston, Deputy Director

George A. Carr, Deputy Director

James E. Morris, Radio Officer

Francis Cody, Communications Officer

Richard Elliott, Radio Operator

John H. Masterson, Radio Operator

Norman Eykel, Radiological Officer

Einar Elbert, Asst. Radiological Officer

Mrs. Charles Burrows, R.N., Nursing Consultant

Mrs. Doris Carr, Welfare Officer

Robert Haddleton, Shelter Management Officer

Eugene Newman, Transportation Officer

F. Arthur Woodworth, Jr., Engineering Officer

AUXILIARY POLICE

Alfred B. Wood, Chief

Thomas Ravinski, Lieutenant

Eugene Newman, 1st Sergeant

Robert Haddleton, Sergeant

Norman Eykel, Sergeant

Patrolmen:

Kenneth Blackmore

Charles Burnett

Kenneth A. Cooper, Sr.

Winslow Elms

John Hardy

Nelson Howard

George Janes, Jr.

Herbert Lang

Borre R. Larsen

Edwin Pink

Albert Ravinski

Warren W. Thistle

SPECIAL CONSTABLE

Crawford D. Calderwood

Appointments Made by the Board of Health

PLUMBING INSPECTOR

James K. Murray

INSPECTOR OF ANIMALS

James Foley

BOARD OF HEALTH AGENT

William F. Cavanaugh

Appointments Made by the Moderator

ADVISORY BOARD

Term expires 1973

George Nichols

William McBrien

Roy Jacobson

Term expires 1974

Francis Haase

William C. Wright, Chairman

Thomas Willmott

Term expires 1975

Henry Eden

Henry F. Laroche

Albert C. Larkin

VOCATIONAL REGIONAL SCHOOL DISTRICT

PLANNING COMMITTEE

Peter Perry

Melvin Long

Earl Waldron

SCHOOL BUILDING COMMITTEE

Louis Falcone, Chairman

Catherine D. Zeigler

Marilyn S. Eden

H. Christopher Starkey

Jeanne D. Hill

Richard B. Potter

Clayton Cummings

REGIONAL REFUSE DISPOSAL PLANNING COMMITTEE

Gregory Flynn

Beverly Loomis

Roger Callahan

STUDY COMMITTEE FOR THE CAREER INCENTIVE PROGRAM FOR

POLICE OFFICERS

Samuel J. Johnston

Alan Mackey

Edmund Waltkevich

Robert K. Forsberg

William C. Wright

JURY LIST 1973

William Ashe	Purchasing Officer
Ursula N. Bambery	Housewife
Janet Barnes	House Director
Frank Bartell	Electric Co.
Irene Bickford	Housewife
Gladys Boone	Housewife
Catherine Boschen	Housewife
Louise A. Bowlby	Retired
Naomi Bremilst	Housewife
Florence L. Burke	Housewife
Margaret Burrows	Housewife
Ella M. Carlson	Housewife
Catherine M. Carr	Housewife
Marjorie J. Comstock	Housewife
Jessie DeBriac	Housewife
Anne DeFlumera	Housewife
Arthur E. Doderer	Retired
Isabel S. Dye	Retired
Christine E. Eisner	Housewife
Elizabeth Ellison	Housewife
Barbara S. Evans	Household Engineer
Doris Evans	Housewife
Betty Jane Forsberg	Housewife
John Gleason	Retired
Genevieve Gleason	Housewife
Mildred I. Griffen	Housewife
Thelma S. Hamilton	Housewife
Lawrence M. Hassler	Crane Operator
Eva L. Holmes	Housewife
Harry M. Jacques	Accountant
Madalene E. Jerome	Teacher
Raymond B. Johnson	Retired
Albert C. Larkin	Lineman
Helmi Murray	Housewife
Dorothy F. Nilsen	Export Researcher
Adelaide C. O'Brien	Dental Hygienist
Gustaf E. Pearson	Electrician
Zella E. Pearson	Housewife

Mary A. Phelan
Lawrence Picone, Jr.
Richard E. Prantis
Jennie T. Regal
Ruth Rawl
Beatrice E. Stoddard
Emil J. Straleau
Charles L. Sullivan
Florence C. Timmins
Josephine W. Zagieboylo

Housewife
Horse Trainer
Planner
Senior Clerk
Housewife
Housewife
Retired
Retired
Retired
Housewife

REPORT OF THE BOARD OF SELECTMEN

The town has experienced in 1972 a year of rapid growth. A year that has produced a record number of building permits. With this rapid growth has come a demand for more services and the normal problems that go along with expansion and development. The Board of Selectmen with cooperation of the various town departments were able to provide these additional services. We wish to thank the departments and men for cooperating with the board in providing these services and the townspeople for being patient until the demands could be provided according to priority, need, the department's monies and work load capabilities.

The department investigated the possibilities of having an outside source maintain the town's solid landfill disposal area compared with investing money in equipment to operate our own area. Economics along with other complications were such that the board favored going to the townspeople at the annual town meeting to purchase a bulldozer, building and an additional man to operate the town-owned landfill area. New regulations, fees and hours were adopted to better utilize under supervision the landfill area. The operation of the sanitary landfill is under the supervision of the Highway Superintendent.

At a special town meeting, the town voted to appropriate \$1,000.00 and appoint a committee of three to represent the town in the Southwest Area Regional Disposal Study Committee.

A program was set up to improve road conditions in town. A plan to recondition various roads and their priorities was submitted by the Highway Superintendent along with the projected fulfillment of these goals.

The Board saw fit to involve more youth with community projects. We have put more money in the budget for summer part-time help and have encouraged participation with our department supervisor. This provides jobs for our boys and girls in areas where they can serve efficiently. A program such as this stimulates interest, pride and community understanding for our future leaders.

After consulting with the police and fire chiefs, prison officials, guards and concerned residents, the board expressed its concern to the Governor, M.C.I. officials and the General Court of our concern over policy changes and problems. These problems reflected on the responsibility and services normally provided by the police and fire departments which in turn showed a strain on the departments' budget.

Meetings between M.C.I. at Norfolk officials, selectmen and department supervisors quickly resolved these problems. A policy was set between the M.C.I. Norfolk Superintendent and selectmen to meet regularly on a semi-annual basis. We feel these meetings provide a communication link so vitally needed in exchanging ideas and good will between state and local governmental agencies.

A newly passed legislative act will place the town on the same fiscal year basis as the state, July first to June thirty-first. The 18-month transitional period starting January 1, 1973 to June 31, 1974 will be difficult. The Board of Selectmen have attended State Finance Committee meetings to better understand the budgetary procedure and preparation of the town's new 18 month budgets. Once the transitional period passes, the new fiscal year will be an asset to all towns.

The Board of Selectmen did oppose the new fiscal year change-over because of the complicated transition period and the inequities it presented to the local taxpayer. The major burden of the 18 month budget changeover is being assumed by the property owner based on the evaluation set as of January 1, 1973.

Our appreciation to all who have worked so hard and contributed so much to make this a successful year.

Respectfully submitted,

BOARD OF SELECTMEN

EMIL J. PETROVICK, Chairman
RICHARD B. POTTER
ROBERT K. FORSBERG, Clerk
ELINOR H. PEARSON, Secretary

REPORT OF THE TOWN CLERK

For the Year Ending December 31, 1972

LIST OF CANDIDATES NOMINATED, TO BE VOTED FOR IN THE TOWN OF NORFOLK

Monday, March 6, 1972

513 ballots were cast as follows:

Moderator — 1 Year

Walter T. Holmes	432
Blanks	81

Selectman — 3 Years

Robert K. Forsberg	363
True Johnson, Jr.	124
Blanks	26

Town Treasurer — 1 Year

Clarence S. Fuller	435
Blanks	78

Town Clerk — 1 Year

William F. Cavanaugh	443
Blanks	70

Collector of Taxes — 1 Year

William F. Cavanaugh	436
Blanks	77

School Committee — 3 Years

Edgar L. Zeigler	376
James H. Davies	298
Blanks	352

Regional School Committee — 3 Years

Michael C. Ferragamo	183
Jeanne E. Wright	302
Blanks	28

Housing Authority — 5 Years

John J. Burnett	415
Blanks	98

Board of Assessors — 3 Years

Walter Zagieboylo	416
Blanks	97

Water Commissioner — 3 Years

B. Hartley O'Brien	404
Blanks	109

Water Commissioner — Unexpired Term of 2 Years

Harry G. Coulter	412
Blanks	101

Board of Health — 3 Years

Lawrence H. Mayer	409
Blanks	104

Board of Health — Unexpired Term of 2 Years

John W. Holmes	403
Blanks	110

Board of Health – Unexpired Term of 1 Year

Janet E. Nason	404
Blanks	109

Trustee of Public Library – 3 Years

Frances Holman	332
Joy Willmott	159
Blanks	22

Recreation Commission – 3 Years

Elinor H. Pearson	392
Blanks	121

Recreation Commission – Unexpired Term of 1 Year

Josephine Zagieboylo	383
Miscellaneous	1
Blanks	129

Planning Board – 5 Years

Einar C. Elbert	303
Thomas H. Mackie	173
Blanks	37

Question

Shall licenses be granted in this town for the operation, Yes	256
holding or conducting a game commonly called Beano? No	105
Blanks	152

Town of Norfolk
OFFICIAL VOTE OF ARTICLES
VOTED AT ADJOURNED TOWN MEETING

Held on March 27, 1972

Article 1. Disposed of

Motion made to adjourn meeting to March 27, 1972 at 7:30 P.M.
at the Freeman School.

Motion passed. Unanimous

Meeting called to order at 7:30 P.M. by Moderator Walter T.
Holmes

Moved: That the reading of the warrant and return be waived.

Motion passed. Unanimous

George Nichols, John Robbins and George Cronin sworn in as
Tellers

Article 2. Motion: That the Town of Norfolk fix the salaries of
the several elective offices of the Town effective as of the date of
this adjourned Town meeting as follows: Moderator \$1.00; Select-
men \$1,500; Town Treasurer \$4,000; Town Clerk \$4,000 (all fees
to be returned to the Town); Tax Collector \$3,830 plus fees; Tree
Warden \$100; Assessors \$4,526; Board of Water Commissioners
\$360; Planning Board \$500; Board of Health \$300; Board of
Appeals \$150; and to authorize any Town Board to employ for
additional salary or compensation, any of its members, and to fix
such salary or compensation.

Amendment: Moved: That the Assessors' Salaries be changed
to \$4,719.

Counted vote: Yes, 145; No, 158

Amendment did not pass.

Amendment: Moved: To set the salary of Town Clerk at \$4,200 (all fees to be returned to the Town). To set the salary of Tax Collector at \$4,000 plus fees.

Amendment passed.

Amendment: Moved: That the \$100 salary of the Tree Warden be deleted.

Amendment did not pass.

Amendment: Moved: To set the salaries of the Board of Health at \$600.

Amendment did not pass.

Original Motion passed with the exception of amendments.

Moved: That the Board of Selectmen be authorized to appoint one of its members as a Fire Engineer in accordance with the provisions of Section 4A of Chapter 41 of the General Laws and to set the rate of pay at \$25.00 per year, funds for same to be obtained from the Fire Department appropriation under Article 3.

Motion passed. Unanimous

Moved: That the Board of Fire Engineers be authorized to appoint themselves firemen and to set the rate of pay at \$4.00 per hour in accordance with Section 4A, Chapter 41 of the General Laws, funds for same to be obtained from the Fire Department appropriation under Article 3.

Motion passed. Unanimous

Article 3. Moved: That the Town of Norfolk raise and appropriate from unappropriated available funds in the treasury a sum of money for all necessary town salaries and expenses as follows:

I. GENERAL GOVERNMENT

- a. Board of Selectmen: Salary \$1,500
- b. Board of Assessors: Salary \$4,526; Expenses \$4,390
- c. Town Treasurer: Salary \$4,000; Expenses \$1,980
- d. Tax Collector: Salary \$4,000 plus fees; Expenses (incl. tax title \$500) \$3,790
- e. Town Clerk: Salary \$4,200; Expenses \$1,275
- f. Town Counsel and Legal Fees: Retainer, \$3,600; Legal Fees, \$1,800
- g. Town Accountant: Salary \$3,300; Expenses \$2,150
- h. Planning Board: Salary \$500; Expenses \$1,315
- i. Election Officers & Registrars of Voters: Wages \$2,050 Expenses \$1,065
- j. General Expenses (Including Town Historian \$145) \$17,972
- k. Appear Board: Salary \$150; Expenses \$200
- l. Conservation Commission: Expenses \$825 and Conservation Fund \$4,175

II. PROTECTION OF PERSONS AND PROPERTY

- a. Fire Department: Salaries \$10,000; Ambulance \$2,000
Fire and Ambulance: Expenses \$5,490
- b. Building Inspector: Salary \$1,000
Asst. Building Inspector: Salary \$200
Gas Inspector: Salary \$150; Expenses \$5
Electrical Inspector: Salary \$800
Dog Officer: Salary \$600; Expenses \$600
- c. Police Department: Salaries \$74,951; Expenses \$11,195
- d. Civil Defense: Expenses \$1,430
- e. Tree Department and Insect pest Control: Tree Wages \$420; Tree Expenses \$340; Insect Pest Control Wages \$320; Expenses \$340
- f. Fire and Police Communications: Salaries \$12,918; Expenses \$200

III. HEALTH AND SANITATION

- a. Board of Health: Salaries \$300
Plumbing Inspector: Salary \$600
Sanitation Inspector: Salary \$600
Animal Inspector: Salary \$300
Expenses: \$2,750

IV. HIGHWAYS

- a. Removal of Snow: \$29,500
- b. Chapter 90, Highway Maintenance (Materials & Labor)
\$3,005
- c. Chapter 90, Highway Construction (Materials & Labor)
\$4,205
- d. Chapter 81, Highway Maintenance (Materials & Labor)
\$3,581
- e. Town Highway Maintenance and Construction: \$90,808.94

V. PUBLIC SERVICE ENTERPRISES

- a. Water Commissioner's Salary: \$360
- b. Water Department Maintenance: \$18,825

VI. SOLDIERS BENEFITS

- a. Soldiers Relief: \$9,000
- b. Veteran's Administration: Salary \$550; Expenses \$450

VII. SCHOOLS

- a. Operation & Maintenance—Central School, now known as Freeman School and Centennial Schhol; including committee expense \$471,150
- b. King Philip Regional School District
Operating and Maintenance: \$489,185
Junior High School—Capital Costs: \$17,849.74
- c. King Philip Regional School District Committee Expense: \$150

VIII. PUBLIC LIBRARY

- a. Salaries and Expenses (plus dog tax) and transfer of \$867.75 from "Aid to Libraries Account"
Appropriate \$7,332.25

IX. RECREATION

- a. Expense: \$8,945
- b. Recreation for Handicapped Children: \$916

X. DEBTS AND INTEREST

- a. Central School (Freeman School): Notes \$20,000;
Interest \$6,337.50

- b. Fire and Police Station: Notes \$10,000; Interest \$3,315
- c. Water Department: Notes \$15,000; Interest \$2,212.50
- d. Centennial School: Notes \$60,000; Interest \$58,800
- e. Certification of Notes or Bonds \$100

XI. UNCLASSIFIED

- a. American Legion and Memorial Day: \$600
- b. Combination of item "b" Norfolk County Retirement System \$10,399.42 and item "i" Retirement Reimbursement \$727.08; total \$11,126.50 for account titled "State and County Retirement".
- c. Reserve fund transfer from Overlay Surplus \$5,700 and Appropriate \$19,300
- d. Interest to cover Article 4: \$4,000
- e. Insurance: \$19,200
- f. Medical and Life Insurance: \$10,500
- g. Fuel, Telephone and Lights (including \$200 for telephone, Council on Aging): \$15,915
- h. Norfolk Guidance Center: \$1,000

Motion passed. Unanimous, with the following deleted: I-d, Tax Collector; I-e, Town Clerk; I-f, Town Counsel and Legal Fees; I-j, General Expenses (including Town Historian \$145); II-2, Fire Department Salaries, Ambulance, Fire and Ambulance Expenses; 2-b, Building Inspector; 2-b, Electrical Inspector; 2-e, Tree Department and Insect Pest Control; IV-e, Town Highway Maintenance and Construction; V-b, Water Department Maintenance; VI-a, Soldiers Relief; VIII-a, Salaries and Expenses (plus dog tax) and transfer of \$867.75 from "Aid to Libraries Account"; XI-c, Reserve fund transfer from Overlay Surplus, \$5,700 and appropriate \$19,300; XI-h, Norfolk Guidance Center.

I-d—Moved: That the Town of Norfolk raise and appropriate the sum of \$3,790 for expenses of the Tax Collector (including Tax Title \$500).

Amendment: Mover that the Town of Norfolk raise and appropriate the sum of \$4,050 for expenses of the Tax Collector.

Amendment did not pass.

Original motion passed.

I-e--Moved: That the Town of Norfolk raise and appropriate the sum of \$1,275 for expenses of the Town Clerk.

Amendment: Moved that the Town of Norfolk raise and appropriate the sum of \$2,100 for expenses of Town Clerk.

Amendment did not pass.

Original motion passed.

I-f--Moved: That the Town of Norfolk raise and appropriate Town Counsel and Legal Fees,,Retainer \$3,600, Legal Fees \$1,800.

Motion passed. Unanimous

I-j--Moved: That the Town of Norfolk raise and appropriate \$17,972 for General Expenses (including Town Historian \$145).

Amendment: Moved that the Town of Norfolk raise and appropriate the sum of \$16,000 for General Expenses (including Town Historian \$145).

Amendment passed.

II-a--Moved: That the Town of Norfolk raise and appropriate the sum of \$10,000 for Fire Department Salaries, \$2,000 Ambulance and \$5,490 for Fire and Ambulance Expenses.

Motion passed. Unanimous

II-b--Moved: That the Town of Norfolk raise and appropriate the sum of \$1,000 for Building Inspector Salary.

Amendment: That the Town of Norfolk raise and appropriate the sum of \$1,100 for Building Inspector Salary and the sum of \$150 for expenses of Building Inspector.

Amendment passed.

II-b--Moved: That the Town of Norfolk raise and appropriate the sum of \$800 for Electrical Inspector Salary.

Amendment: That the Town of Norfolk raise and appropriate the sum of \$900 for Electrical Inspector Salary.

Amendment: Did not pass.

Original motion passed.

II-e--Moved: That the Town of Norfolk raise and appropriate the sum of \$420 for Tree Wages, \$340 for Tree Expenses, \$320 for Insect Pest Control Wages, and \$340 for Expenses, Tree Department and Insect Pest Control.

Amendment: That the Town of Norfolk raise and appropriate the sum of \$9,400 for Tree Department and Insect Pest Control.

Counted Vote: Yes, 190; No, 105

Amendment passed.

Amendment: Moved that itemized bills be submitted by the Tree Warden to the Board of Selectmen with each invoice rendered.

Amendment passed. Unanimous

IV-e--Moved: That the Town of Norfolk raise and appropriate the sum of \$90,808.94 for Town Highway Maintenance and Construction.

Amendment: That the Town of Norfolk raise and appropriate the sum of \$82,728 for Town Highway Maintenance and Construction.

Amendment passed: Unanimous.

V-b--Moved: That the Town of Norfolk raise and appropriate the sum of \$18,825 for Water Department Maintenance.

Amendment: That the Town of Norfolk raise and appropriate the sum of \$24,775 for Water Department Maintenance.

Amendment: Did not pass.

Original motion passed.

VI-a--Moved: That the Town of Norfolk raise and appropriate the sum of \$9,000 for Soldiers Relief.

Motion passed.

VIII-a--Moved: That the Town of Norfolk raise and appropriate the sum of \$7,332.25 for Salaries and Expenses (plus dog tax) of the Public Library and transfer \$867.75 from "Aid to Libraries Account".

Motion passed. Unanimous

XI-c--Moved: Reserve fund transfer from Overlay Surplus \$5,700 and appropriate \$19,300.

Amendment: Reserve fund transfer from Overlay Surplus \$5,700 and appropriate \$4,300.

Counted vote: Yes, 175; No, 127

Amendment passed.

XI-h--Moved: That the Town of Norfolk raise and appropriate the sum of \$1,000 for Norfolk Guidance Center

Motion passed.

Article 4. Moved: That the Town of Norfolk authorize the treasurer, with the approval of the Selectmen, to borrow money in anticipation of the revenue for the financial years beginning January 1, 1972 and January 1, 1973 in accordance with the provisions of General Laws, Chapter 44, Section 4 and to renew

any note or notes as may be given for a period of less than one year, in accordance with the provisions of General Laws, Chapter 44, Section 17.

Motion passed. Unanimous.

Article 5. Moved: That the Town of Norfolk transfer from Surplus Revenue the sum of \$31,733 for the State and County share on Chapter 81 and Chapter 90 projects with a proviso that the same received from State and County are credited back to Surplus Revenue upon receipt.

Motion passed. Unanimous

Article 6. Moved: That the Town of Norfolk create a Council on Aging and to adopt the following by-law in accordance with the provisions of Chapter 40, Section 8B of the General Laws as follows:

Section 1. The Board of Selectmen shall appoint a Council on Aging for the purpose of co-ordinating or carrying out programs designated to meet the problems of the aging in co-operation with programs of the Commission on Aging established under Chapter 6, Section 73 of the General Laws.

Section 2. The Board of Selectmen shall appoint the Council on Aging consisting of seven (7) members. Upon acceptance of this by-law, the Board shall appoint three (3) members for three (3) years, two (2) members for two (2) years and two (2) members for one (1) year term. Members can be re-appointed for concurrent terms. The members of the Council shall serve without pay.

Section 3. Whenever a vacancy shall occur in the membership of the Council by reason of death, resignation, inability to act or for any other reason, the vacancy shall be filled by appointment by the Selectmen for the remainder of the term.

Section 4. The Council on Aging at its first annual meeting and thereafter, annually in April of each year, shall elect from its membership a President, Vice President, Secretary and Treasurer.

Each officer shall hold office until the next annual election. In the event a vacancy occurs in any of the offices above, the Council shall hold a special meeting for the purpose of electing one of its members to fill such vacancy.

Section 5. The Council shall prepare and submit an annual report of its activities to the Town and shall send a copy thereof to the Commission on Aging.

Section 6. The Council may appoint such clerks and other employees as it may require.

Motion passed. Unanimous.

Article 7. Moved: That the Town of Norfolk raise and appropriate \$760 as expenses for the first year operation of the Council on Aging including \$200 for the Senior Citizens Club of Norfolk.

Motion passed. Unanimous

Article 8. Moved: To amend the Zoning By-Laws and the Zoning Map for the Town of Norfolk, Massachusetts, to the extent of changing the Zoning District classifications of the following described parcel of land from residence to business:

Beginning at a point on said Charles River and on the Easterly side of River End Road, so-called, being a continuation of the aforesaid Myrtle Street, formerly known as the road leading from Medway to Franklin; thence the line runs about;

SOUTHERLY on the Easterly side of said River End Road to a point at the intersection with Dean Street; then turning the line runs about;

NORTHEASTERLY on said Dean Street crossing the location of the old Medway Branch Railroad to land of Brunelli; thence

NORTHWESTERLY on said Brunelli land to said Charles River; thence about

SOUTHWESTERLY by said Charles River to the point of beginning.

Counted vote: Yes, 251; No, 47

Motion passed.

Moved: That Article 25 be considered at this time.

Motion passed.

Article 25. Moved: That the Town of Norfolk amend Section B of the Zoning By-Laws of the Town of Norfolk by adding the following definition:
HOUSING FOR THE ELDERLY - Housing provided and operated by the Norfolk Housing Authority in accordance with G. L. c 121b; and to amend paragraph 2a of Section D by adding thereto, the following sub-paragraph:

8) Housing for the elderly Residence - yes, Business - yes, Industry - yes and to amend paragraph 2 of Section E by adding thereto the following sub-paragraph:

i Housing for the Elderly

The provisions of this section shall not apply to any lot insofar as said lot is used for Housing for the Elderly.

Motion passed. Unanimous.

Moved: That Article 25 be reconsidered.

Motion did not pass.

Moved: That Town Meeting be adjourned to March 28, 1972 at 7:30 P.M. in the Norfolk Public School, McBride Auditorium.

Motion passed. Unanimous.

MARCH 28, 1972

Meeting called to order at 7:30 P.M. by Moderator Walter T. Holmes.

Article 9. Moved: To see if the Town will vote to establish a Permanent Landscape Committee consisting of the Tree Warden and designated members to serve terms of three years each; and appropriate the sum of \$100.00 for the purpose of said committee. Membership to consist of one person designated by the Norfolk School Committee, one person designated by the Norfolk Conservation Commission, one person designated by the Norfolk Planning Board, and one person designated by the Norfolk Board of Selectmen. The duties of said committee shall be:

(1) To recommend ways for preserving and safeguarding public shade trees within the Town; (2) To recommend suitable planting schemes on Town owned property, including areas around buildings. The Committee shall report to the Selectmen from time to time and shall report annually to the Town Meeting.

Motion did not pass.

Article 10. Moved: That the Town of Norfolk raise and appropriate the sum of \$31,000 to purchase a bulldozer for use by the Highway Department for landfill operations at the Town disposal area.

Motion passed.

Article 11. Moved: That the Town of Norfolk raise and appropriate the sum of \$4,420 for the construction of a shelter at the Town disposal area to house the bulldozer and to be of such design and size as to enable maintenance to be performed on the bulldozer.

Motion passed.

Article 12. Moved: That the Town of Norfolk raise and appropriate the sum of \$2,600 for the purchase of a pick-up truck

for use by the Highway Department and that the Selectmen be authorized to trade, sell or otherwise dispose of the existing pick-up truck.

Motion passed.

Article 13. Moved: That this article be indefinitely postponed.

Motion passed. Unanimous

Article 14. Moved: That the Town of Norfolk raise and appropriate the sum of \$1,000 to continue the examination of tax title land and the title or interest of the Town therein, to do all things necessary or convenient to bring tax title records up to date and take corrective measures necessary to remove any flaws in the taking of such titles to the end that rights of redemption, if any there be, may be foreclosed and title firmly established in the Inhabitants of the Town of Norfolk.

Motion passed. Unanimous

Article 15. Moved: It is proposed that the Tax Collector be authorized to allow taxpayers to discount tax bills at the rate of 5% within 10 days after receipt.

Motion did not pass.

Article 16. Moved: It is proposed that a quorum of 10% of the registered voters be required at all town meetings to make all actions legal and binding.

Motion did not pass.

Article 17. Moved: It is proposed that the Board of Selectmen be increased from 3 to 5 members and that the new members be voted into office at the annual meeting to be held in 1973 for terms of 4 and 5 years respectively.

Motion did not pass.

Article 18. Moved: That the Town of Norfolk raise and appropriate the sum of \$1,575 for the purchase of a special recorder for use by the police and fire departments.

Motion passed.

Article 19. Moved: That the Town of Norfolk raise and appropriate the sum of \$3,700 for the purchase of a new base radio for the police station, and that the Selectmen be authorized to trade, sell or otherwise dispose of the present base radio.

Motion passed. Unanimous

Article 20. Moved: That this article be indefinitely postponed.

Motion passed. Unanimous

Article 21. Moved: That the Town of Norfolk approve, ratify and confirm the conveyance of a parcel of land located on the northerly side of King Street, Norfolk, by the King Philip Regional School District Committee to Georgia M. Bryant, by deed dated September 20, 1965, recorded with Norfolk County Registry of Deeds, Book 4296, Page 535, said parcel also being shown as parcel No. 1 on a plan filed with Norfolk Deeds as plan No. 994 of 1965; and to authorize the King Philip Regional School District Committee to execute and deliver a deed to Georgia M. Bryant or nominee, in such form as the King Philip Regional School District Committee shall deem proper for this purpose.

Motion passed. Unanimous

Article 22. Moved: That the Town of Norfolk raise and appropriate a sum of \$2,650 to install a meter pit with meter and necessary equipment on Miller Street near the Franklin Town Line.

Amendment. Moved: That this article be indefinitely postponed.

Amendment did not pass.

Counted vote. Yes, 58; No, 73

Original motion did not pass.

Article 23. Moved: That the Town vote to raise and appropriate the sum of \$2,500 to pay the cost and expenses of acquiring and to authorize the Board of Water Commissioners to acquire, either by gift or by purchase or by taking by eminent domain, for the purpose of a standpipe site or reservoir the fee in a certain parcel of land, together with the trees thereon, consisting of approximately 56,000 square feet, more or less, together with the fee in a contiguous parcel, together with the trees thereon, being a strip twenty (20) feet in width connecting said lands to Union Street now or formerly owned by Carl Nelson and wife and Reeve Boulter, all as shown on a plan of land entitled, "Plan of Land of Carl Nelson and wife and Reeve Boulter" by Clifton D. Holman, Jr., Registered Professional Engineer and Land Surveyor, dated January 26, 1968, a copy of which said plan is on file with the Town Clerk.

Motion passed.

Moved: That Article 23 be reconsidered.

Motion passed.

Moved: That the Town vote to raise and appropriate the sum of \$2500 to pay the cost and expenses of acquiring and to authorize the Board of Water Commissioners to acquire, either by gift or by purchase or by taking by eminent domain, for the purpose of a standpipe site or reservoir the fee in a certain parcel of land, together with the trees thereon, consisting of approximately 56,000 square feet, more or less, together with the fee in a contiguous parcel, together with the trees thereon, being a strip twenty (20) feet in width connecting said lands to Union Street now or formerly owned by Carl Nelson, and wife and Reeve Boulter, all as shown on a plan of land entitled, "Plan of Land of Carl Nelson, and wife and Reeve Boulter" by Clifton D. Holman, Jr. Registered Professional Engineer and Land Surveyor, dated January 26, 1968, a copy of which said plan is on file with the Town Clerk.

Counted vote: Yes, 121; No, 8

Motion passed.

Article 24. Moved: That the Town vote to raise and appropriate the sum of \$3,500 for the purpose of making tests for a future well site along the existing water main.

Amendment. Moved: That no test boring be made anywhere in the Town of Norfolk without the knowledge and consent of the owner of the property.

Amendment passed.

Original Motion did not pass. Counted vote: Yes, 50; No, 74

Article 26. Moved: That the following sums of money be raised and appropriated to pay bills of prior years in accordance with the provisions of General Laws Chapter 44, Section 44.

Board of Health	\$ 53.00
Water Department	<u>663.60</u>
Total	\$716.60

Motion passed. Unanimous

Article 27. Moved: That the Town of Norfolk instruct the Selectmen to establish a War Memorial Committee of five citizens of the Town of Norfolk to determine the type of memorial, its placement, configuration and construction, if of permanent type, to record the names of those who have their lives during the Korean and Vietnam conflicts.

Amendment: That the War Memorial Committee of five citizens of the Town of Norfolk should be veterans or wives of veterans.

Amendment did not pass.

Amendment. Moved: That the War Memorial Committee record names of all veterans living or dead.

Amendment did not pass.

Original motion passed.

Article 28. Moved: That the Town of Norfolk accept Chapter 835 of the Acts of 1970 pertaining to the establishment of a career incentive pay program for regular full-time police officers, and providing for partial reimbursement by the Commonwealth.

Amendment: That this article be indefinitely postponed.

Amendment passed.

Moved: That Article 3-IIc be reconsidered.

Counted vote: Yes 57; no, 58

Motion did not pass.

Article 29. Moved: That the Town of Norfolk accept Chapter 40, Section 8D of the General Laws of the Commonwealth of Massachusetts to establish an Historical Commission.

Motion passed.

Article 30. Moved: That this article be indefinitely postponed.

Motion passed. Unanimous.

Article 31. Moved: That the Town of Norfolk authorize the Selectmen to transfer to the Conservation Commission, for recreation use, parcels of land owned by the Town of Norfolk and shown on Assessor's plans as Lot 8, Block 26, Map 5; Lot 4, Block 26, Map 5; Lot 106, Block 62, Map 12.

Motion passed.

Article 32. Moved: That the Town of Norfolk authorize the Board of Selectmen to advertise in local paper and to sell at public sale from time to time, as they may deem in the best interest of the Town, any and all lands or portions thereof which the Town

has acquired or may acquire as Tax Title Land so-called, such sales to be made in the name and in behalf of the Inhabitants of the Town of Norfolk.

Motion passed. Unanimous

Article 33. Moved: That the Town of Norfolk continue the special committee known as the Vocational Regional District Planning Committee, consisting of three members, including one member of the School Committee, appointed by the Moderator in accordance with the provisions of General Laws, Chapter 71, Section 14, as amended, and to raise and appropriate the sum of \$100 for expenses of said Committee.

Motion passed. Unanimous.

Article 34. Moved: That the Town of Norfolk instruct the Selectmen to petition the Legislature to grant the Town of Norfolk the right to acquire by gift, all right, title and interest in and to the assets, including land within the Town with buildings and edifices thereon, now owned and controlled by the Norfolk Cemetery Association, sometimes known as the Norfolk Cemetery Corporation, and to establish a Cemetery Committee. The Cemetery Committee shall be charged with the responsibility of reporting to the Town of Norfolk before the next Annual Town Meeting its recommendations as to the course of action the Town should pursue, i.e., whether the Town should or should not acquire the gift, and that if the Town should vote to acquire the gift, recommend how the administration of the assets, operation and maintenance should be incorporated into the governmental structure of the Town of Norfolk.

Motion passed. Unanimous

Article 35. Moved: That the Town of Norfolk raise and appropriate the sum of \$20,000 to be added to the Stabilization Fund under the authority of Section 5B of Chapter 40 of the General Laws.

Motion passed.

Article 36. Moved: That this article be indefinitely postponed.

Motion passed. Unanimous

Article 37. Moved: That a Committee of five be appointed by the moderator to study the merits of Chapter 41-108L, the Career Incentive program for police officers and report at a future Town Meeting. Said Committee to consist of one member of the Board of Selectmen; one member of the Advisory Board; one Educator in the field of law enforcement programs; one member of the Norfolk Police Association; and the Chief of Police.

Motion passed.

Moved: That the meeting be adjourned.

Motion passed and the meeting was adjourned at 10:15 P.M.

WILLIAM F. CAVANAUGH
Town Clerk

PRESIDENTIAL PRIMARY ELECTION

April 25, 1972

The polls were open from 10:00 A.M. until 8:00 P.M.

A total of 412 votes were cast. 282 Democratic and 130 Republican.

The results are on file in the office of the Town Clerk.

WILLIAM F. CAVANAUGH
Town Clerk

STATE PRIMARY ELECTION

September 19, 1972

The polls were open from 12:00 A.M. to 8:00 P.M.

65 Republicans and 76 Democrats voted for a total of 141.

The results are on file in the office of the Town Clerk.

WILLIAM F. CAVANAUGH
Town Clerk

GENERAL ELECTION

November 7, 1972

The polls were open from 7:00 A.M. to 8:00 P.M.

A total of 1778 votes were cast.

The tabulation is on file in the office of the Town Clerk.

WILLIAM F. CAVANAUGH
Town Clerk

WARRANT FOR SPECIAL TOWN MEETING

TOWN MEETING—NOVEMBER 10, 1972

Commonwealth of Massachusetts

Norfolk, ss.

To either Constable in the Town of Norfolk, in said County,

Greetings:

You are hereby required in the name of the Commonwealth of Massachusetts to notify and warn inhabitants of Norfolk, qualified to vote in town affairs, to assemble in the King Philip North Auditorium on Friday, November 10, 1972 at 7:30 p.m., then and there to act on the following articles, viz:

Article 1. To see if the Town will vote to transfer a sum of money from the Fire Department Salaries account to Ambulance Salaries account, the same being a part of the Fire Department budget, or take any other action with respect thereto.

Article 2. To see if the Town will vote to raise and appropriate by transfer from available funds in the treasury a sum of money to purchase equipment under the Highway Safety Project as approved by the Federal Highway Safety Programs, Project number HS-1.

Article 3. To see if the Town will vote to create a special unpaid committee to be known as a Regional Refuse Disposal Planning Committee, consisting of three (3) persons to be appointed by the Moderator, whose duties shall be in accordance with Chapter 40, Sections 44-A through 44-D of the General Laws, and to raise and appropriate by transfer from available funds the sum of One Thousand Dollars (\$1,000.00) for the use of said committee.

Article 4. To see if the Town will vote to raise and appropriate by transfer from available funds in the treasury a sum of money for the Water Department Maintenance Account.

Article 5. To see if the Town will vote to raise and appropriate by transfer from available funds in the treasury a sum of money for the Police Department.

Article 6. To see if the Town will vote to amend the Zoning By-Laws of the Town of Norfolk by extending the Industry District, as set forth on the Zoning Map, to include the following described parcel:

Beginning at a point, said point being on the centerline of Pond Street, about 1870 feet northwesterly of the centerline of Dedham Street, and on the existing zone line between the Residence 2 Zone and the Industry Zone; thence running S 31 W a distance of 2270 feet more or less, thence turning and running N 17 W a distance of 470 feet more or less, thence turning and running N 32 E a distance of 125 feet more or less, thence turning and running N 36 W a distance of 240 feet more or less, thence turning and running S 57 W a distance of 420 feet more or less, thence running S 79 W a distance of 220 feet more or less, thence turning and running N 31 W a distance of 520 feet more or less, thence turning and running N 01 E a distance of 1095 feet more or less, thence running N 52 E a distance of 1175 feet more or less, thence running N 82 E a distance of 354 feet more or less, thence turning and running S 24 - 30 E a distance of 269 feet more or less, thence turning and running N 55 E a distance of 261 feet more or less, thence turning and running S 46 - 30 E a distance of 150 feet more or less to the centerline of Pond Street; thence running southeasterly by said centerline of Pond Street a distance of 1070 feet more or less to the point of beginning.

Hereof, fail not, but make due return of this warrant, with your doings thereon to the Town Clerk, on or before the hour of said meeting.

Given under our hands and the seal of the Town this 24 day of October A. D. 1972.

NELS T. CARLSON
Constable

EMIL J. PETROVICK
RICHARD B. POTTER
ROBERT K. FORSBERG
Selectmen of Norfolk

TOWN OF NORFOLK

OFFICIAL VOTE OF ARTICLES

VOTED AT SPECIAL TOWN MEETING, NOVEMBER 10, 1972

Article 1. Motion: That the sum of \$600.00 be transferred from the Fire Department Salaries Account #104 to the Ambulance Salaries Account #114

Motion passed: Unanimous

Article 2. Motion: That the sum of \$1,000.00 be transferred from the Surplus Revenue Account to purchase a breath analyzer under the Highway Safety Project as approved by the Federal Highway Safety Programs, Project number HS-1

Motion Passed

Article 3. Motion: That the Town of Norfolk create a special unpaid committee to be known as the Regional Refuse Disposal Planning Committee, consisting of three (3) persons to be appointed by the Moderator, whose duties shall be in accordance with Chapter 40, Sections 44-A through 44-D of the General Laws, and transfer from Surplus Revenue the sum of \$1,000.00 for the use of said committee.

Counted Vote: Yes 50, No 37

Motion passed

Article 4. Motion: That the sum of \$4200.00 be raised and appropriated by transfer from available funds in the Treasury to the Water Department Maintenance account.

Motion passed: Unanimous

Article 5. Motion: That the sum of \$900.00 be transferred from the Surplus Revenue Account for Police Department Accounts #301 Vehicle Maintenance, #303 Radio maintenance, #302 Repair and Maintenance of Operating Equipment.

Motion passed: Unanimous

Article 6. Motion: The Norfolk Planning Board moves to see if the Town will vote to amend the Zoning By-Laws of the Town of Norfolk by extending the Industry District, as set forth on the Zoning Map, to include the following described parcel:

Beginning at a point, said point being on the centerline of Pond Street, about 1870 feet northwesterly of the centerline of Dedham Street, and on the existing zone line between the Residence 2 Zone and the Industry Zone; thence running S 31 W a distance of 2270 feet more or less, thence turning and running N 17 W a distance of 470 feet more or less, thence turning and running N 32 E a distance of 125 feet more or less, thence turning and running S 36 W a distance of 240 feet more or less, thence turning and running S 57 W a distance of 420 feet more or less, thence turning and running N 31 W a distance of 520 feet more or less, thence turning and running N 01 E a distance of 1095 feet more or less, thence running N 82 E a distance of 354 feet more or less, thence turning and running S 24 - 30 E a distance of 269 feet more or less, thence turning and running N 55 E a distance of 261 feet more or less, thence turning and running S 46 - 30 E a distance of 150 feet more or less to the centerline of Pond Street; thence running southeasterly by said centerline of Pond Street a distance of 1070 feet more or less to the point of beginning.

Motion did not pass

Counted vote: Yes 22, No 53

Meeting was adjourned at 9:20 P.M.

WILLIAM F. CAVANAUGH
Town Clerk

VITAL STATISTICS

BIRTHS RECORDED IN NORFOLK DURING 1972

Date	Name of Child	Name of Parents
1971		
October 30	Penelope Pauline	Miranda H. & Arthur P. Spilios
December 16	Joanna Lynne	Evelynne A & Richard P. Edgerly
1972		
January		
11	Walter Eugene III	Judith A. & Walter E. Sylvester, Jr.
21	Jennifer Leigh	Patricia M. & Lamar E. Bullock
24	Melora Anne	Marcia J. & Kenneth H. Rockwood
24	John Samuel	Shirley R. & Roger P. Lutfy
29	Kristin Elizabeth	Thayer A. & Stephen C. Olson
February		
5	Francie Eileen	Diane M. & Joseph N. Constantino
11	Jennifer Rebecca	Jeannette P. & Harry C. Tominey, Jr.
15	George Edmund II	Sharon N. & Joseph A. Hovey
25	Carmello Richard	Dorothy G. & Richard A. Insalaco
March		
7	Kimberly Ann	Carole A. & Richard H. Hooper
7	Greg Baker	Susan E. & Ronald A. Balise
9	Dawn Marie	Joanne L. & Thomas J. Collins
10	Mark Paul	Patricia B. & Paul J. Foscaldo
15	Judith Elizabeth	Phyllis J. & Thomas F. Terpstra
18	Erick Christopher	Sharon A. & Alan S. Maguire
25	Laurie	Cheryl A. & Christopher Masterson
26	Brian Richard	Patricia A. & Richard J. Daley

Date	Name of Child	Name of Parents
April		
4	Karen Marie	Marilyn A. & Robert J. Ghioni
3	Scott William	Jean M. & Raymond A. Harper, Jr.
5	Scott Eric	Dorothy M. & Paul D. Doucette
7	Mark James	Barbara A. & Walter J. Byron
13	Christina Maria	Elaine M. & James J. Damato
13	Michael Stone	Carole S. & Lawrence H. Mayer
15	Jocelyn Shields	Frances E. & Harry S. Flynn
15	Edward John	Sarah A. & Edward John Gallagher
27	David Andrew	Jane E. & Edward L. Perry, Jr.
May		
6	Christopher Paul	Karen E. & Gordon P. Bourque
21	Keith Alexander	Sandra H. & Michael A. Walonis
23	Michael Stephen	Marie S. & Stephen J. Constantine
31	John Phelps II	Bonnie L. & John P. Haehnel
June		
2	Anthony Jacob	Marie E. & Peter M. Tirado
5	John Robert	Ida J. & William E. Marland, Jr.
10	Brandon Edwin	Patricia A. Bruce H. Mason
14	Tina Marie	Marylee W. & Rocco J. DiGiantommaso
28	Karina	Birthe S. & William B. Francis
July		
7	Tina Marie	Elizabeth C. & Wayne David McKeon
12	Tonya Marie	Sue M. & Gerald E. Zajac
15	James Nelson	Margaret A. & George N. Ross
20	Janine Mary	Doris M. & William E. Harrington
20	Ronaele Joan	Joan & Kenneth P. Salisbury
27	Patricia Beth	Patricia G. & William P. Hennessy
August		
1	John William, Jr.	Kathleen A. & John W. Powers
20	Keith David	Jean E. & Thomas P. Daley
24	Jennifer Anne	Louise A. & William J. Movsessian

Date	Name of Child	Name of Parents
September		
7	Maria Elena	Katherine M. & Leonard J. Davis
12	Pamela Jean	Jacqueline I. & Roy L. Kuphal, Sr.
12	Kathleen	Maureen & Ronald F. Desper
27	Brian Michael	Susan E. & Leon F. Belanger, Jr.
October		
2	Jeremy Troy	Lynne E. & Gerald C. Nelson
8	Jessica Freeman	Gail F. & Philip E. Church
19	Lisa Jeanne	Phoebe J. & Edward P. Movsessian
30	Robert Jason	Mae J. & Robert O. Briggs
30	Steven James	Barbara E. & Edward A. Venteroso
November		
1	Randy Mark	Marla R. & Robert E. Rochleau
4	David Arthur II	Suzanne E. & David A. Burns
8	Scott David	Louise M. & Vincent R. Kelter
11	Tammy Lee	Amy L. & Billy D. Bowker
12	Tara Yolanda	Sandra L. & David C. Kantzer
19	Kevin John	Karen A. & Bertrand H. Rousseau
December		
2	James Edward	Jane E. & James E. Giovannucci

DEATHS RECORDED IN NORFOLK DURING 1972

Date	Name	Yrs.	Mos.	Days	Cause
1971					
December					
12	Raymond Emmanuel Griffin 76	1	12		Acute pulmonary edema
1972					
January					
3	Ernest B. St. Francis	63	1		Myocardial Infarction

Date	Name	Yrs.	Mos.	Days	Cause
January					
12-	Charles E. Davey	73	3	25	Coronary Occlusion
18-	Edward O'Connor	67	2	7	Congestive heart failure
28-	Agnes (Roy) Alexander	82			Bilateral pneumonia
February					
4-	Gertrude Fitzgerald O'Leary	53	0	25	Asphyxiation by smoke
9-	Lena M. Talbott (Cook)	71	1	19	Cerebral Thrombosis
March					
3-	Rotilio Candela	80	0	0	Respiratory Arrest
5-	John McMenemy	89	6	17	Cerebral Anoxia
8-	Anne (Graversen) Dahlgaard	85	4	4	Acute pneumonitis
April					
11-	Lawrence Picone	72	0	2	Acute myocardial infarction
18-	Joseph J. Perron	77	0	9	Accidental
May					
11-	Cynthia M. Thibeau	23	0	26	Regional enteritis
15-	Eleanore M. Sadler	74	1	22	Coronary Occlusion
27-	William Reingold Oscar Richter	92			Bronchial pneumonia
June					
21-	Marguerite Jerden Carlson	78	1	9	Acute coronary thrombosis
September					
26-	Janice (Hughes) Treseler	35	0	17	Pneumonia
October					
5-	Caroline H. Ravinski	51	3	29	Hepatic failure
11-	Minnie Cannon Brennan	93	1	7	Arteriosclerotic heart disease
November					
10-	Anna (Nickonchick) Kovacs	57	4	21	Subdural hematoma
13-	Forrest Orr	81	6	8	Peripheral circulatory failure

Date	Name	Yrs.	Mos.	Days	Cause
November					
17--	Helen F. (Fay) Cleary	89	8	17	Carcinoma of liver
19--	Harold H. Tisdale	76	1	3	Stress ulcer
					Heart failure
24--	John Daley	62	1	2	Septicemia
December					
28--	George Edmund Hovey	71	5	5	Extensive atherosclerosis of coronary arteries

In addition, deaths were recorded of 224 non-residents who died either at Pondville Hospital, the Prison Colony or other places.

MARRIAGES RECORDED IN NORFOLK IN 1972

Seventy-seven marriages were recorded in Norfolk during the year 1972. Fifty-seven marriages included residents of the Town, and twenty recorded marriages were those of non-residents.

The complete record is on file in the office of the Town Clerk.

WILLIAM F. CAVANAUGH
Town Clerk

Report of the Town Departments

REPORT OF NORFOLK COUNCIL ON AGING

Pursuant to Article 6 of the adjourned town meeting of March 27, 1972, the Town voted to create a Council on Aging in accordance with the provisions of Chapter 40, Section 8B of the General Laws of the Commonwealth of Massachusetts.

In accordance with the provisions of Article 6, above, the Selectmen appointed seven residents of the town to the Council and designated Colonel Charles A. Burrows as acting Chairman to organize the Council and call a meeting to elect the Council officers. Accordingly a meeting was held May 24, 1972 and a slate of Council officers was elected. An office was made available in the Town Hall, a phone installed and Mrs. Alemazkoor hired to man the office mornings from 8:45 a.m. to 11:45 a.m. In September, Colonel Burrows resigned from the Council. Mrs. Arline L. Jahnke was appointed by the Board of Selectmen to fill the vacancy. Mrs. Elinor H. Pearson was elected as Chairman and Mrs. Jahnke as Secretary. The Council members wish to thank Colonel Burrows for organizing the Council and making its services immediately available to our senior residents.

During the period June 22 - 26, 1972, a questionnaire was mailed to 360 senior citizens in Norfolk to determine their needs, problems and interests in order that the Council could assist them in solving their problems within the guide lines set forth by the Executive Office of Elder Affairs, Commonwealth of Massachusetts. This agency is the parent organization of the numerous Councils on Aging in the Commonwealth. One hundred and fifty-eight replies to the questionnaire were returned to this office from which the following interesting facts were disclosed:

1. Thirty-one residents of Norfolk have reported they are in need of legal or financial advice and twenty-three of these people would like advisors to make themselves available one day a month, or as necessary.
2. One hundred and twenty-nine have indicated they will use the Visiting Nurse Association when needed.

3. Twenty-seven indicated a need for transportation to doctors offices, hospitals, bus lines and shopping centers.

4. Seventy-five would use a Drop-In-Center with games, cards and other social activities.

5. Forty-two would be interested in adult education.

6. Fifty-six would be interested in volunteer work or part-time work, if available.

In addition to the above, several calls were received from elderly people desiring daily telephone contact service, legal matters and general matters concerning social security, medicare problems, tax information, etc. Contacts have been made for answers to welfare questions and matters involving the general welfare of the elderly population of Norfolk.

CONCLUSIONS:

From the foregoing it is evident that the elderly population of Norfolk have been and are in need of assistance in many categories. Also, it should be noted that a significant percentage failed to answer and return the questionnaire. This office has been unable to determine the reason for their failure to return the questionnaires and can only assume that they either do not require the services offered by the Council on Aging, or do not desire to admit they are in need of assistance. We intend, within the means available to us, to reach those who are in need, if indeed they are, and whenever possible, assist them in solving their problems.

The social and recreational programs of the Council have been proceeding favorably. Forty-nine senior citizens were taken on a trip to Plymouth and all apparently enjoyed the trip. A temporary Drop-In-Center has been established at the Federated Church and is open each Wednesday afternoon from 1 p.m. to 4:30 p.m. The visitors using the Center have enjoyed card playing, games, working on their own hobbies or just chatting. Programs are arranged from time to time. Notification has been received that a State Grant of \$696.00 has been awarded to the Norfolk Council on Aging.

This Grant is to be used to help pay for equipment necessary to initiate a Senior Drop-In-Center. This money should be available when the elderly housing is completed and a permanent Drop-In-Center established. As stated, a Center for temporary use has already been established at the Federated Church.

An influenza clinic was held last fall by the Visiting Nurse Association, sponsored by the Board of Health, in cooperation with the Council on Aging. The Visiting Nurse has been available to take the blood pressure of anyone desiring it. We have been included in a Medfield Council on Aging program which provided complete urinalysis and blood tests at the Medfield State Hospital at a greatly reduced cost to the participants. It is hoped in the coming months to hold an eye clinic and also a hearing clinic. Special price schedules for drugs and optical services are available to the elderly.

A Newsletter along the guidelines followed by the Department of Community Affairs and other Councils on Aging in the Commonwealth is being made available to local elderly citizens. This will keep them posted on all matters concerning legislation of benefit to them and the activities of the Council in implementing State programs concerning health services, housekeeping assistance, nutritional services, provision of meals, and group activity programs.

Attorney Frank Gross has made himself available by telephone to answer legal questions posed by the elderly.

In cooperation with the School Committee the senior citizens are able to obtain a hot lunch at the school for 50 cents a lunch, any school day.

The question of adult education particularly for the elderly is being pursued with a view to programs at the Drop-In-Center in the fall.

It would appear the most pressing problems confronting the elderly in Norfolk are the following:

1. Acute need for housing.
2. Transportation
3. Health programs
4. Obtaining information as to the various services and funds available.

Transportation:

Intertown transportation simply does not exist, thereby making it impossible for our elderly who do not have transportation to obtain physician or hospital care except during emergencies when the town ambulance may be available. They are a captive group as far as grocery shopping is concerned and must rely on the one market in town. This limits selectability of supplies and reduced prices available in chain supermarkets. Visits to relatives in the Metropolitan Boston area are cut off unless family members can provide transportation. Contact has been made with the General Services Administration to obtain a surplus bus when available to provide inter-town transportation but this has not been successful. A volunteer list of drivers has been compiled to assist when necessary but the response to requests for such volunteers has not been too encouraging. We are pursuing the question of transportation through State and Federal agencies in the hope of finding some convenient form of transportation without too much expense.

Health Programs:

As stated several programs have been set up and it is hoped these will continue in the future and new ones will be set up.

Information as to various services and funds available:

The Norfolk Council on Aging has joined with other towns in the area to form "Area 522 Council on Aging" in order that as much information as possible may be obtained regarding funds or services available to benefit the senior citizens. It is hoped as a larger group the funds or services available may be easier to obtain, and that the Council may have a stronger voice, when the need arises, on behalf of the senior citizens.

The Norfolk Council on Aging has had only a brief period of operation and in this period has proceeded with the programs outlined. There is every indication that there will be other services provided by the Town of Norfolk through the Council on Aging. The program merits continued support of the Town and its citizens in order to alleviate some of the problems facing people when in their golden years.

Respectfully submitted,

CHARLES A. BURROWS, Chairman, resigned
ARTHUR F. BREMLIST, SR. Vice-Chairman
MARY J. SHAW, Treasurer
ELINOR H. PEARSON, Secretary
ELIZABETH C. ELLISON
HORACE HAMLIN
GEORGE S. MURRAY
ARLINE L. JAHNKE, appointed
BETTE M. ALEMAZKOOR, Executive Secretary

REPORT OF THE CONSERVATION COMMISSION

The Conservation Commission has the responsibility for preserving and protecting the natural resources of the town; the land, the forests, and the wetlands. Commission members work closely with the Planning Board, Board of Health and the Board of Selectmen in order to coordinate plans for the best interests of the town. We also work with the Massachusetts Department of Natural Resources, the U. S. Army Corps of Engineers, the Charles River Watershed Association and other agencies.

A major concern of the Commission has been the enforcement of Chapter 131, Section 40 of the General Laws; the Hatch Act. This is a broad law relative to the protection of wetlands. As of October 1972, the law requires local Conservation Commissions to review and regulate land filling and removal in areas bordering on creeks, ponds, etc. The law requires, basically, that anyone who plans to remove, fill, dredge, or alter land bordering on water or

wetlands, first file written notice, including plans, with the Conservation Commission sixty (60) days prior to starting work. Copies of the law are available from the Massachusetts Department of Natural Resources.

We have received inquiries from concerned residents questioning the legality of certain land filling operations. We are reviewing these operations to determine if there is any violation of the Hatch Act. We encourage anyone noticing an apparent violation of flood plain or wetlands to immediately notify the Conservation Commission of the situation, and we will try to act on it as soon as possible. The members of the Commission appreciate the concern of residents who in the past have contacted us regarding possible violations of the Hatch Act.

We are trying to acquire land for town conservation and are currently looking at sites that are available. We realize the land value is rising, and we are seeking the support of all residents in order to acquire these new properties.

Evidence is mounting continually to show that land kept in open space is one of the best insurance policies against burgeoning local tax rates. It is being shown that open space can save the hard-pressed taxpayer and at the same time provide him and future generations with the enjoyment of green areas for recreation, conservation and enjoyment. The benefits of open space are numerous. Saving open lands provides areas for rainfall to soak into the ground to replenish ground water levels. It provides areas for wildlife perpetuation, areas for active forms of recreation, areas for general enjoyment — a relief from encroaching urbanization. Now we are seeing startling examples of how it can hold down taxes.

Members of the Conservation Commission met with Charles Manos and Janet Gallivan of the Centennial School concerning plans for a nature trail in back of the Centennial School. We made an on-site survey of this area with Chris Balkus, Resource Development Technician, and we have an excellent plan for constructing a nature trail that would be beneficial to all residents of the town, especially students attending the Centennial School.

In our 18-month budget we have requested money for engineering and legal fees, due in large part to the increased complex nature of Conservation Commission activities.

We are actively involved in discussions with Conservation Commissions in other towns which have problems similar to ours.

We invite interested citizens to become active or associate members of the Conservation Commission. The service is voluntary, but the goal of conserving our town's natural resources is important.

Regular monthly meetings are held on the third Tuesday of the month at 8:00 p.m. at the Stony Brook Nature Center and the public is invited to attend.

Respectfully submitted,

WINSLOW ELMS
WILLIAM SWEET
THOMAS TERPSTRA
CHARLES THOMAS
KENNETH WOOD
NORMAN EYKEL, Chairman

REPORT OF THE GAS INSPECTOR

Total Permits Issued	41
Natural Gas	18
Liquid Propane	23

Respectfully submitted,

LOUIS J. GENTILE
Gas Inspector

REPORT OF THE DOG OFFICER

Just a few lines to let you know what the Dog Officer is doing.

The Dog Officer is on a seven day week, 24 hours a day on call. The average number of calls received is 5 per day, 1 or 2 for information and the others requiring going out to a specific location to solve a problem. Saturdays, Sundays and holidays are mostly devoted to town business. I have travelled 6000 miles in my car which I purchased this spring with my own money at the cost of \$500. This second car is needed, in fairness to my family, because of the odor from the animals.

My work includes taking care of animals held at my home in the pen behind my garage (which is 4 x 8 feet), in my garage and the cellar of my home where I've had as many as four dogs and several cats at one time. Need I say what this entails on the cleaning part and the noise factor, especially in the summer. On my own I purchase tranquilizers from a veterinarian for the meaner ones. I also must repair damage caused by these animals. In the very near future, a kennel will be needed as each animal collected must be kept 10 days by law.

From 8 a.m. to 4 p.m. there is an Assistant Dog Officer who handles any matter which cannot wait until after 4 p.m. My budget does not include payment for this man's services which I pay on my own as he is needed at the schools in town and at the town pool.

Food for thought. My wife takes 90% of the calls and does most of my paper work. On the pay side, your Dog Officer works for approximately \$1.64 per day or, even better, 7¢ per hour. True, I do not work every hour, but I am on call, or have someone covering for me.

In conclusion, I would like to thank the dog owners with whom I have worked for their cooperation in solving problems with their animals; the Police Department for their help on calls whenever needed, day or night, the legal advice given without which I could have made some serious mistakes.

Number of unlicensed dogs whose owners I visited for license fees,	331
Number of demands sent,	587
Number of licenses sold this year,	558
Number of court citations issued,	7

Respectfully submitted,

HARRY SANBORN
Dog Officer

REPORT OF THE TAX COLLECTOR

Total Taxes Collected in 1972	\$1,181,393.20
Interest on Delinquent Taxes	4,631.84

A detailed breakdown of above is included in the Town Accountant's report. Also a breakdown of uncollected taxes due the Town.

Note that the interest collected exceeds the Tax Collector's compensation.

Respectfully submitted,

WILLIAM F. CAVANAUGH
Tax Collector

REPORT OF THE MEDFIELD-NORWOOD MENTAL HEALTH AND RETARDATION AREA

The Medfield-Norwood Mental Health & Retardation Area Board of the Department of Mental Health consists of 21 citizens appointed by the Governor to act as representatives of their communities in issues regarding the comprehensive delivery of mental health and retardation services.

The Area Board representative from Norfolk for 1972-1973 is Roy Jacobson, Boardman Street, 528-2877. For questions or suggestions regarding mental health and retardation services, call your Area Board representative or the Area Office in Medfield at 359-2909.

REPORT OF THE TREE WARDEN AND INSECT PEST CONTROL SUPERINTENDENT

Crimson King Maples were planted on Main and Park Streets, twelve on Main Street, from center of town to Seekonk Street. Six were planted on Park Street near Grove Street.

We are still getting heavy infestations of Eastern Tent Caterpillar and Fall Web Worm, mostly on Wild Cherry. Some spraying was done on several streets in the spring and fall to curb these pests. We have also removed a lot of Wild Cherry to get rid of the pests and also for road clearance.

The usual tree removal, poison ivy spraying and pruning throughout the town is carried on each year for a necessary tree program of safety and maintenance.

Respectfully submitted,

KENNETH E. TRIPP
Tree Warden and Insect Pest
Control Superintendent

ADVISORY BOARD REPORT

Your Advisory Board's Report to the March Annual Town Meeting was selected for Honorable Mention as second best in the State for its population category. We have received many favorable comments on last year's report from town voters who expressed the opinion that the report gave them the facts upon which to make an intelligent vote.

We were criticized by a few for including the salaries of Town and Regional School employees in our Report for the Annual Meeting. The taxpayer in this town at the moment controls only about 30 cents out of every tax dollar because of the fiscal autonomy of the school system. We need desperately to get back control of the 70 cents of tax dollar before the school systems bury us as taxpayers.

The printing of salaries gives you a chance to compare what we are paying school officials and teachers versus what we are paying town employees whose salaries we have voting power over. At town meeting, highway department employees were used as an example of a group of employees whose overall salary might appear reasonable. However, when you consider that these men make that total salary by manning our ambulance service, fire department, working overtime on town emergencies such as snow removal and the like at all hours of the day, night or weekends, then maybe we can realize the disparity. We also have part-time Boards who are not compensated for the time and energy put into their offices such as the Selectmen and Planning Board. We also have an absence of contested positions for town elected positions. The reason is not only apathy, but most of these positions have lost their position of honor; they mean work, hard work; and by large measure the average citizen wants no part of a thankless public position. Norfolk has been fortunate in having so large a group willing to serve, but we must make the compensation for their efforts more attractive consistent with the demands of a growing town and the increased complexities of town government.

The line item budgeting system instituted ahead of the 18 month fiscal year seems to have been well received in general and appears to be giving most departments a better feel for the budgeting process which is quite difficult for this coming 18 month period.

The members of the Board have attended various seminars pertaining to the forthcoming 18 month transitional year budget and fiscal year system.

The Federal Revenue sharing is coming at a most opportune time for us in respect to the change-over to the fiscal year. We encourage you to look at these monies for reducing your tax rate especially during the next 18 months rather than spending these Federal monies on new projects. The transitional year is going to be difficult on you, the tax payer, because of the doubling of budgets in many cases.

We urge you also to support the position that this board will take at the forthcoming town meeting which is three fold:

- a. Retain the "free cash" untouched for purposes of covering emergencies for the extended budget year.
- b. Approval for a larger Reserve Account because the 18 month period is going to be difficult for all departments.
- c. Using Federal monies to reduce the tax rate rather than for pursuing new programs.

During the course of this past year the Reserve Account was all but exhausted. You approved at a Special Town Meeting monies which had been requested of the Reserve Account or could have been requested. The transfers from the Reserve Account approved by the Board during 1972 were as follows:

Requestor	Reason	Amt. Approved
Treasurer	Payment of interest on notes issued in order to pay payrolls on obligations when due. No money coming into treasury. About a third of the <u>1971</u> Motor Vehicle tax bills are still due from the state. The 1972 Motor Vehicle Excise bill will not be received from the state until September and then the tax payer has a grace period of 60 days to pay. The Cherry Sheet has just arrived and the Assessors must now set the Real Estate tax rate and have it approved by the Tax	

Commissioner before the tax bills can be made out. In May I borrowed \$350,000.00 and paid Treasury Warrants over \$400,000.00. They say the state is broke and they certainly are not helping the towns by holding up tax bills.

\$2,000.00

Board of Selectmen

Special course taken by Building Inspector. Seminars offered after budget was submitted. 265.00

Town Clerk New Ballot Box. Present ballot box is 100 years old; falling apart; warped; and cannot be locked. 230.00

Tax Collector Secretarial and Clerical - Nov. & Dec. 1972. Original appropriation inadequate - also due to lateness in receiving 1972 excises will need extra help around Nov. 1st. 350.00

Town Clerk Secretarial and Clerical expense for October 1972. Original appropriation inadequate. 350.00

Police Department

For Line 302 Operating & Maintenance - equipment, \$500; Line 201 Administrative/office Supplies, \$500; Line 411 Station Maintenance/Supplies, \$200. Underestimate expenses on lines 302, 201, and 411 due to increased costs and additional needs of the department. 1,200.00

Council on Aging Requested \$1,100.00

- a. Office expenses which include supplies, postage and secretarial assistance (15 hrs/wk @ \$2.65/hr. for 20 weeks).
 - b. Health programs including clinics for blood pressure and flu shots and a laboratory program with hemoglobin tests for blood sugar and blood protein and urinalysis tests.
 - c. Establishing a drop-in center which will require card tables, games, coffee and tea equipment and an amount for rental of church.
- The appropriation was inadequate for a pro-

gram of this size. No supplies or equipment were on hand or available when this office commenced functioning. The funds that were available to implement this program for the period March 1972 to Dec. 1972 were inadequate and have been exhausted. In order for this program to continue for the balance of the year, the above amount requested is absolutely necessary and is the minimum amount required.

975.00

Note: Board considered that programs for health were not adequately coordinated with Board of Health, further churches, as non-profit organizations, could not and should not charge rent for such purposes. Amount requested was approved to cover clerical expenses associated with information service and news letter.

Registrar of Voters

Election workers expense. To pay election workers for elections of September 19th and Nov. 7th. Took longer to tally than estimated.

114.00

Highway Department

Snow removal. For salt, sand, gas and O.T. payroll. Extra sanding because of slippery conditions.

\$3,416.00

Water Department

Request \$5,000.00. Purchasing supplies. These funds were not unforeseen but due to cutback in appropriation we are now short of materials and supplies.

909.00

Note: The total amount of \$5,000 requested was not approved based on the following:

- a. The Board did not at the time of the request have sufficient monies in the Reserve Account to cover the total request.
- b. Most of the monies expended were not in the "unforeseen category."
- c. Town meeting turned down the Water Department's request for additional monies. At town meeting the request for additional monies which the Town justifiably rejected was not in the categories in which the Department experienced difficulty. However, these other accounts were drawn down to cover expenditures in other areas.

d. The Advisory Board has to consider the total of all town Boards and Departments within its limited account.

Police Department

Adjustment of salary of chief as per Chapter
48, Section 57G. Not included in budget 186.51

Balance of Reserve Account, December 31, 1972 - \$4.49 (returned to town treasury).

We, as a Board, are especially indebted to our capable town accountant, Mr. William Coughlan, for his continued cooperation and assistance, and to all town officers, Boards and Committees for their continued cooperation and efforts and interest in improving town government and services of Norfolk.

We urge your attendance and support at town meeting. This coming year will be critical for your tax rate and great care must be exercised in expenditures over the next 18 months. Further, your various departments will have difficulty in projecting their needs 18 months from now, just as you do in your own personal finances, so we have to allow for contingencies above the normal.

Respectfully submitted,

WILLIAM C. WRIGHT, Chairman
GEORGE NICHOLS
WILLIAM McBRIEN
ROY JACOBSON
FRANCIS HAASE
THOMAS WILLMOTT
HENRY EDEN
ALBERT C. LARKIN

REPORT OF THE PLANNING BOARD

The year began with John H. Dunn, Jr. elected Chairman and Gustaf E. Pearson, Secretary with the remaining members Philip D. Lukens, David P. Walker and Einar C. Elbert.

In March John H. Dunn, Jr. resigned and Philip D. Lukens was chosen as Chairman.

In April Roy L. Kuphal was appointed to replace the resigned member.

Each year sees an increased work load for the Planning Board, mainly because land is increasingly becoming more scarce due to the surrounding communities becoming saturated. Our Sub-Division Control Laws have stood up very well but should be updated in the near future.

In 1972 a total of four (4) site plans were handled, four (4) public hearings were held, approximately thirty (30) plans signed as not requiring our approval and three (3) new subdivisions approved constituting approximately 100 lots. It is interesting to note that we also have some 400 lots in existing subdivisions.

In addition to our regular meetings on the 2nd and 4th Mondays of each month, special meetings were held and several other Board meetings were attended. Several seminars were attended by various Board members.

Mrs. Judy Hardy again ably assisted the Board through the year as Clerk.

Planning Board meetings are open to the public, all are welcome.

Respectfully submitted,

PHILIP D. LUKENS, Chairman
GUSTAF E. PEARSON, Secretary
DAVID P. WALKER
EINAR C. ELBERT
ROY L. KUPHAL

REPORT OF THE TRUSTEES OF THE NORFOLK PUBLIC LIBRARY

The new school library has provided the much needed space that was so essential for better library services. This children's library for grades 1 through 6 is open to the public each week-day from 3:00 p.m. to 5:00 p.m. and Saturday from 10:00 a.m. to 12 noon.

A week-day story hour for children kindergarten through grade 3 will be offered in February, 1973 at the school library.

The summer neighborhood story hour was a successful program and gratitude is extended to those faithful mothers, who organized and carried out this program. Eleven neighborhoods participated with an enrollment of 150 children. Plans are already in progress for continuing this another year.

Our project for new lighting at the library has been completed and the old section of the library will be more comfortable with the installed insulation complete. The ceiling was also reenforced structurally at the same time.

The improved parking provides safer access to our town library and additional parking spaces so badly needed for some time.

Interior painting was completed and the new drapes donated by the Neighborly Club were installed. The complete redecorating program will include new floor covering in 1973.

The Annual Arts Festival was enjoyed by all, those who participated and those who came to enjoy the display. Plans are in progress for another one in April of 1973.

The new record cabinet donated by the Lions Club will store records, which will be available for lending about April 1, 1973.

Our Bookmobile Service and Inter-Library Loan has been in great demand by our local patrons this past year.

Grateful thanks to our staff, Mrs. Vina Lang, Mrs. Louisa Starkey, Mrs. Joann Connolly, Mrs. Carol Belcher, Mrs. Joan Kenney, Mrs. Lucille Thibeau, Mrs. Jeane Hill.

We, also, offer our sincere thanks to the Lions Club, Norfolk Neighborly Club and other volunteers, who gave unselfishly of their time and effort.

Respectfully submitted,

ADRIENNE ORR, Chairman
FRANCES HOLMAN, Secretary
ELIZABETH CHAMBERLAIN

REPORT OF THE LIBRARIAN

Number of books loaned in 1972	20,162
Adult Books	13,335
Juvenile Books	6,827
Number of magazines loaned	648
Number of borrowers	2,765
New borrowers	232
New books added to Library	465
Total fines collected	\$421.32
Comparative circulation of books loaned:	

1968-17,615

1970-19,356

1972-20,162

The Library is open during the following hours:

Monday through Friday	2:30 to 4:30 P.M. 6:30 to 8:30 P.M.
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Saturday	9:30 A.M. to 12:30 P.M.
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The Children's Branch, located in the Centennial School, was opened to the public in May, 1972. The hours are as follows:

Monday through Friday	3:00 to 5:00 P.M.
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Saturday	10:00 A.M. to 12:00 Noon.
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Respectfully submitted,

VINA T. LANG

REPORT OF THE HIGHWAY DEPARTMENT

The Chapter 81 Funds were used for the usual amount of patching and surface treatments.

The Chapter 90 Funds were used on Main Street for a new asphalt surface and steel guardrail. Further continuation of this project is planned for this year.

The Litchfield Avenue drainage and paving project was completed. Also, additional drainage was completed on River Road, with a more extensive program planned for this year.

Respectfully submitted,

F. ARTHUR WOODWORTH
Superintendent of Streets

REPORT OF THE POLICE DEPARTMENT

I herewith submit my 15th annual report of the police department activities for the year 1972:

The following investigations:

Motor vehicle accidents	102	
With Registry of Motor Vehicles	93	
With other Police Departments	926	
Emergency to doctor or hospital	6	
Emergency messages delivered	310	
Motor vehicle investigations	173	
Missing persons	23	
With Town Departments	227	
Complaints investigated	2,801	
District Court appearances	564	
Superior Court Appearances	8	
Business places found unlocked	219	
Ambulance crew assisted	25	
Motorists assisted	193	
Summonses served	131	
Breaking and entering and larceny	97	
Stolen Motor Vehicles	3	
Rape	1	
False burgular alarms	53	
Total investigations		5,755

The following arrests:

Drunk	26
Operating under influence of liquor	11
Speeding	84
Operating to endanger	25
Failing to stop for red light	16
Unregistered motor vehicle	7
Uninsured motor vehicle	7
Passing with view obstructed	4
No inspection sticker	10

Operating without license	12
No license in possession	12
No registration in possession	13
Runaways	3
Unauthorized use of a motor vehicle	1
Assault and battery	1
Defective equipment	12
No front plate	1
Failing to keep to right of road	7
False license	1
Altering license	1
Breaking and entering nighttime	5
Attempted larceny	2
Attempted breaking and entering in nighttime	2
Malicious destruction of property	1
Passing in no passing zone	5
Allowing improper person to operate	2
Following too close to vehicle in front	1
Refusing to show license & registration to Police Officer	1
Possession of burglarly tools	4
Minor in possession of alcohol in motor vehicle	7
Failure to cover load of gravel	1
Violation of Town By-Laws	5
Attaching plates	4
Failing to stop for stop sign	9
Runaways picked up and held for parents	5
Breaking and entering and larceny	2
Escapees returned to institutions	8
Possession of narcotic drugs	4
Being present where narcotic drugs are kept	3
Failing to use caution at intersection	9
Failing to use care in starting	1
Arrests on warrants for other towns	3
A W O L - returned to armed forces	2
Carrying firearms without permit	1
Larceny over \$100.00	4
Possession of devices to inject narcotic drugs	1

Trespassing	10	
Fishing without license	3	
Larceny under \$100.00	2	
Operating with no protective headgear	2	
Towing unregistered & uninsured motor vehicle	1	
Leaving scene of accident after causing property damage	7	
Disorderly person	1	
Indecent assault on female child - minor	3	
Disturbing peace	2	
Delinquent child	4	
Rape	1	
Lewd & lascivious in behavior	1	
Total arrests		383

Permits issued:

License to carry firearms	116
Firearms Identification Card	30

Fees charged for the above licenses and permits were turned over to the Town Treasurer in the amount of \$742.00.

The amount of \$5.00 is charged insurance companies and lawyers for photostats of accident reports made by police officers. A total of \$240.00 was turned over to the Town Treasurer for same.

I am recommending the appointment of two additional officers to be added to the department so that there will be two officers on duty at all times. With conditions the way they are today, I do not believe an officer should be working by himself for the safety of the townspeople. Your consideration and support for this request at the annual town meeting is requested.

Respectfully submitted,

SAMUEL J. JOHNSTON
Chief of Police

REPORT OF NORFOLK WAR MEMORIAL STUDY COMMITTEE

The War Memorial Study Committee has, since its inception September 8, 1972, identified the following problems:

1. The acquisition and official verification of those persons who entered the armed services while residing in Norfolk, Mass. and who actively served during any time period from June 17, 1950 to January 3, 1955 and/or from August 5, 1964 to the present.
2. The acquisition and verification of those persons entering the armed services from Norfolk, Mass. and who actively served any time period from now until the official termination of the Vietnam War.
3. Publications and posting of a complete list of those from Norfolk who actively served at any time period during the Korean and/or Vietnam Wars. Said list will allow those not wishing to be recognized to withdraw their name and will further serve as the final opportunity for those who have yet to be recognized, to make this known.
4. To determine the type, configuration and form of a War Memorial to accomodate the names of Norfolk Korean and Vietnam Veterans.

The committee has been, and is, working toward a complete and accurate list of veteran names. We feel that the list of Korean Veterans may be complete at this time and we are currently seeking official verification. The resources being used to obtain and/or verify veterans are:

1. American Legion
2. Local Veterans Agent
3. Walpole High School
4. King Philip High School
5. Veterans Bonus Division
6. War Records State Military Division

7. Newspaper Advertising
8. State Senators and local Representatives
9. Local citizens

We give special thanks to all those who have offered helpful suggestions and submitted names for consideration by this committee. If you, your family, or friends have the kind of information we seek, please contact a War Memorial Committee member.

Respectfully submitted,

CHARLES E. GROFF, Chairman
FRANCES L. STONE
THELMA V. RAVINSKI
THOMAS J. HOVEY
ROGER M. MARTIN

REPORT OF THE BOARD OF ASSESSORS

To the Citizens of the Town of Norfolk:

In 1972 the work load of the Assessing Department continued to be more demanding. The Assessors are finding it increasingly difficult to find the time to follow-up on all plumbing and electrical permits. The large number of building permits each year is enough to keep a part-time board very busy.

This year considerable time was spent on the examination and correction of tax title property that was found to be in error. Some of these tax title properties dated back as far as 1934. This was a very time consuming, but necessary job to correct all flaws so that a proper tax taking may be made.

Many plot plans of land and subdivisions were processed this year. This seems to indicate that there will be an above normal period of construction in the immediate future and that the increase of value to the town will exceed the 1971 value increase of 1.6 million.

We have recommended that the office be opened to the public one more half day each week to take care of the ever increasing demand of the public.

In closing we express our appreciation to all other Town Officers for their assistance and a special thanks to our faithful Secretary, Mrs. Edna Fuller.

Respectfully submitted,

BOARD OF ASSESSORS

JOHN W. EVANS

JOHN H. ROBBINS, JR., Chairman

WALTER ZAGIEBOYLO

REPORT OF THE BOARD OF ASSESSORS

The Assessors of the Town of Norfolk herewith respectfully submit their report for the year ending December 31, 1972.

Total appropriations to be raised by taxation	\$1,661,040.09
Total appropriations to be taken from available funds	43,028.75
Deficits due to abatements in excess of overlay of prior years	9.90
School Lunch Program	4,082.51
Free Libraries	1,746.00
Any other amounts required to be raised	5,828.51

Tax Assessments	Estimated 1972	Underestimates 1971
County tax	21,419.93	
State: Tax & Assessments		
State Recreation Area	8,420.15	
Audit of Municipal Accts	12.00	
Mass. Bay Transp.	31,400.00	
Mosquito Control	5,898.08	
Motor Vehicle		
excise bills	442.65	
State Assessment system	186.24	
Met. Area Plan. Council	188.75	1.03
Air Pollution Control		138.38
District	<u>156.53</u>	138.38
Total	46,704.40	
Overlay of Current Year	33,737.99	
Gross Amount to be raised	1,811,908.98	
Estimated Receipts & Available Funds		
1972 Estimated Receipts as certified by the Commissioner on Cherry Sheet		501,117.36
Motor Vehicles & Trailer excise		76,128.28
Licenses		5,250.96
Fines		866.35
General Government		6,406.69
Protection of Person & Property		2,550.00
Health & Sanitation		963.00
Recreation		839.00
Public Service Enterprises (Water Dept.)		29,310.44
Interest: On Taxes & Assessments		25,599.75
Farm Animal		294.25

Excess Receipts

14,878.00

Total Estimated Receipts

\$ 664,204.08

Overestimates

3,252.81

Amounts voted to be taken from Available Funds

43,028.75

Total Available Funds

46,281.56

Net Amount to be raised by Taxation on Property

1,101,423.34

Total Valuation

Personal Property

2,389,229.00

Real Estate

24,474,755.00

Total

26,863,984.00

Personal Property tax

97,958.39

Real Estate tax

1,003,464.95

Total taxes levied on property tax

1,101,423.34

1972 tax rate \$41.00 per thousand

Breakdown of Tax Rate

School tax rate

23.67

General tax rate

17.33

Total

41.00

Respectfully submitted,

THE BOARD OF ASSESSORS

JOHN W. EVANS

JOHN H. ROBBINS, JR., Chairman

WALTER ZAGIEBOYLO

We, the Assessors submit the following assessments, valuation, exemptions, and abatements, processed during the past ten years, inclusive of Real Estate and Motor Vehicle excise.

YEAR	NO. OF DWELLINGS	TOTAL VALUATION OF REAL ESTATE	TOTAL OF EXEMPTIONS GRANTED VETERANS & GOLD STAR MOTHERS	TOTAL EXEMPTIONS GRANTED TO BLIND, ELDERLY & CLAUSE 17	TOTAL ABATEMENTS PROCESSED ON REAL ESTATE
1972	1182	\$26,863,984.00	59	47	594
1971	1142	25,128,504.00	57	49	69
1970	1092	23,755,370.00	53	44	27
1969	1063	19,830,779.00	54	47	44
1968	1025	19,348,456.00	52	41	83
1967	1013	17,037,483.00	53	34	114
1966	969	4,490,950.00	50	36	46
1965	952	4,885,725.00	54	35	26
1964	927	4,542,800.00	55	28	60
1963	879	4,256,379.00	54	9	266

Total Amount abated for 1972 = \$51,997.65

(Real Estate, Personal, Veterans, Clause 17 & Elderly Exemptions)

REPORT OF MOTOR VEHICLE ASSESSMENTS AND ABATEMENTS

YEAR	NO. OF PERSONS TAXED	MOTOR VEHICLE EXCISE TAX MONEY COMMITTED	TOTAL ABATEMENTS PROCESSED	TOTAL AMOUNT ABATED	COMMISSIONER'S VALUE OF VEHICLES
1972	2758	\$113,102.29*	336	\$17,642.37	\$2,112,065.00
1971	2996	126,901.56	548	17,084.01	2,115,865.00
1970	2769	110,530.30	374	11,621.82	2,013,665.00
1969	2635	96,404.98	336	8,323.43	1,815,105.00
1968	2595	90,422.78	339	7,900.66	1,735,800.00
1967	2501	91,681.50	372	5,055.23	1,709,675.00
1966	2452	87,128.53	321	11,054.70	1,636,040.00
1965	2540	77,282.80	377	9,381.27	1,433,850.00
1964	2054	64,329.10	371	7,580.07	1,086,264.00
1963	1964	62,967.92	350	10,035.32	1,155,375.00

(*this includes 1971 Motor Vehicle excise committed in 1972)

REPORT OF THE RECREATION COMMISSION

The operation of the town swimming pond was very successful this year under the supervision of Miss Ellen Bambery, Paul Dumas, Mrs. Barbara Beane, Mrs. Joan Beatrice, Miss Patti Wright and Roy Zagieboylo, lifeguards. Two slides were added to the pond equipment. The town highway department had done an excellent job in installing, removing and maintaining all of the pond equipment and we thank them for this.

The swimming program in July had a total of 381 children receiving instruction from Mrs. Beatrice, director of the program, and instructors, Miss Bambery, Mrs. Beane and Mr. Dumas. A skin diving course was added to the instruction program this year.

A total of 158 children attended the three week Arts & Crafts Program in August under the very talented direction of Mrs. Ann Brunelli and her assistants, Mrs. Alberta Stello and Mr. Ronald Garrison as outside sports director.

The town tennis courts have been undergoing repair and remodeling during the year. We have resurfaced and painted the playing area and have installed lights. The courts will be ready for day and night use during next season. Our thanks go to Mr. Al Larkin for his services and Mr. Ken Tripp for donating his time and use of his skyway lift truck.

A girls softball field was installed by the town highway department. A back stop was added and the field was constantly used by the recently formed girls softball league. We intend to install a men's softball field and a minor league field in 1973.

In June a Red Sox game was enjoyed by 300 children. We wish to thank the people who chaperoned the group and especially Mr. Walter Holmes for donating the transportation to Fenway Park.

A band concert in August was dedicated to the Norfolk Elderly and was enjoyed by young and old alike.

We continue to sponsor the various organized sports and recreation programs that we feel are being helpful in recreation, good sportsmanship, physical fitness and creativity. Our sincere thanks go to the organizers of all these programs who volunteer their time and effort: Mr. Ken Cooper, boys basketball; Mr. Richard Stockman, Pop Warner football; Mr. Geoege Cronin, Pony League baseball; Mrs. Jo Zagieboylo, girls softball; Mrs. Patti Lukens and Mrs. Jane Wolfgang, girls cheerleading; Mrs. Joy Willmott and Mrs. Sandra Miller, Bookwhat.

The summer program for the handicapped was attended by three children, the winter program by one child.

Respectfully submitted,

JAMES K. MURRAY, Chairman
JOSEPHINE ZAGIEBOYLO
DAVID C. HOLMES
KENNETH A. COOPER
ELINOR H. PEARSON, Secretary

REPORT OF THE REGIONAL VOCATIONAL TECHNICAL SCHOOL PLANNING COMMITTEE

During the past year the planning committee was expanded and now includes the towns of Franklin, Medway, Millis, Norfolk, Medfield, North Attleboro, Plainville, Walpole, Wrentham, Dover and Sherborn. The committee, meeting regularly, has drafted a tentative agreement to form a regional district, and copies were forwarded to the State Emergency Finance Board, State Department of Education, and Town Officials.

Salient features of the agreement are the distribution of costs among the participating towns, and their representation on the permanent committee. It was agreed by the planning committee that under the "one-man-one-vote rule" the election of committee

members would result in the domination of the committee by the larger towns. Consequently, it was agreed that committee members would be appointed, with the larger towns having two representatives and the smaller towns one. It was further agreed that capital costs would be apportioned among the participating towns based upon the enrollment of students in the vocational school from each town.

Data available to the committee indicated that construction costs for a vocational school vary from \$9,500 to \$10,500 per pupil. The committee has agreed that a 1500 pupil school is desirable, and hopefully, would be located in the Norfolk-Wrentham area. Under existing laws, the State would contribute 65% of the construction costs plus interest and 50% of operating costs.

Current plans include the preparation of a brochure which will describe all aspects of the proposed regional school, and which is tentatively scheduled for distribution to the townspeople. It is anticipated that, following the regularly scheduled town meeting of 1973, the selectmen will be requested to call a special town meeting. At this time, the townspeople will have the opportunity to vote to enter the proposed regional vocational school district.

Based upon the recommendation of the State Department of Education, an article to appropriate \$10,000 for initial operating expenses were submitted for inclusion in the 1973 Town Warrant. This is designed to provide "start-up" money and naturally would be returned to the town in the event the townspeople do not vote to enter the new district.

Respectfully submitted,

MELVIN C. LONG
EARL T. WALDRON
PETER PERRY

REPORT OF VETERANS' SERVICES DEPARTMENT

The year 1972 for the Veterans' Services Department showed a year of many services, but of less expenditures than previous years.

Financial, medical and social services were rendered to approved applicants.

Cases interviewed are as follows:

Active cases approved and continued from 1971	1
Applicants for Veterans' Aid	5
Applications approved	2
Applications processed-ineligible	3
Applicants for Federal Aid	4
Requests for information	14

Applications for Federal Aid were processed by this department, but no financial assistance is required by the town.

Respectfully submitted,

ARTHUR T. SULLIVAN
Veterans' Agent

REPORT OF THE PLUMBING INSPECTOR

Total permits issued for 1972.....99

1972 was a busy year with an increase of 36 permits issued over last year's total.

Respectfully submitted,

JAMES K. MURRAY
Plumbing Inspector

REPORT OF THE CEMETERY STUDY COMMITTEE

As requested by the Board of Selectmen, this committee has examined the proposition made by the Trustees of the Norfolk Cemetery Association that the Town of Norfolk assume the operation and maintenance of the cemetery, and, having looked into the several aspects of such a move, we make the following recommendations:

1. That an article calling for assumption by the Town of Norfolk of future responsibility for the cemetery be included in a warrant placed before Town Meeting at the earliest possible time.
2. That the townspeople be urged by the Selectmen to vote in the affirmative on such article.

In discussions with the president, treasurer, clerk of the Cemetery Association, and others contacted for counsel, a number of factors encountered and suggestions received prompt us to make these additional recommendations and comments:

1. As with any transfer of land, a title search should be made. In addition, a property line survey must be made, particularly since the lines indicated on the cemetery's map do not agree with the records of one of the abutters.
2. The future of the cemetery is somewhat linked with additional filling of low ground, and since the low ground retains water much of the time, state "Hatch Act" regulations apply. Upon filing of the appropriate form, permission to fill to the bounds of the property should be easily gained.
3. As an expedient to stretch available space, permission for two burials per gravesite might be considered. Not allowed by NCA at present, the practice would have to be at the discretion of the individual plot owners.
4. If the town does assume operation of the cemetery, steps should be taken early to see if additional adjoining land can

be purchased; or, alternately, to see if an agreement of first-refusal can be obtained.

5. We would hope to see a Cemetery Commission or Board formed which would be responsible for both administration and maintenance of cemetery property. We feel it would be a mistake to assign the cemetery function to any existing town agency. As for maintenance, it is by nature somewhat difficult, yet so important that it be done well, that we must recommend against its being added to the already overburdened Highway Department's agenda. Perhaps a combined Parks/Cemetery Commission should be considered at this time.

Attached herewith, as part of our report, is additional data and information gathered during this study. The Cemetery books, records, and documents are in the hands of Mr. Charles Moore, Treasurer of NCA and Miss Olive Day, Clerk.

Respectfully submitted,

MRS. CLARENCE BICKFORD
WINSLOW ELMS
LOWELL E. ROBINSON

NOTES ON CURRENT OPERATION OF NORFOLK CEMETERY

1. ADMINISTRATION:

By Board of Trustees. Unfortunately, meetings and allocation of tasks have diminished in recent years, until most administrative duties have been condensed into a one-man burden, assumed by the treasurer. Each plot owner is a voting member of the Association.

Officers of Record:	President	Mr. Alvin Freeman
	Treasurer	Mr. Charles Moore
	Clerk	Miss Olive Day

Trustees:

Mr. Horace Hamlin
Mr. Alvar Wicklund
Mrs. Doris Carr

2. SALES & CHARGES:

Each gravesite - \$100.00

Perpetual Care - \$100.00

Annual charge for maintenance without perpetual care - \$4.00

Sale of plots and perpetual care shows a profit. Current Association statement indicates \$11,646.03 in the perpetual care fund and approximately \$1,300.00 in an operational cash fund.

The annual care charge of \$4.00 has been found by the Association to be inadequate to meet the actual cost of upkeep, and they recommend that it be increased to \$8.00 annually.

The present rule is that perpetual care must be purchased for a plot at the time the grave is opened. No new plots are sold without perpetual care.

Because of diminished space, plots are no longer sold to other than Town of Norfolk residents (with certain concessions).

3. MAINTENANCE:

Maintenance is currently contracted on a "per mowing" basis. This theory is sound (except that upkeep other than mowing is called for), but of course is dependent upon the availability and affordability of a skilled, conscientious contractor.

Maintenance now by Mr. Arvidson, Sr.
Graves dug by Charles Sharon

4. HISTORY:

It is believed that first use of old part of cemetery was in mid-1700's.

The NCA was formed in 1906.

In the early 1900's additional land was deeded by William Mann, Sr. Some cemetery records were lost when the Town Hall burned in 1922.

In 1969 the Association voted to ask the town to assume cemetery operation.

NORFOLK CEMETERY

Analysis of Physical Characteristics

ASSETS:

Attractive land forms.

Many mature trees - generally in good condition.

Reasonable amount of space still open.

Sites currently planned good for 6 or 7 years with additional 5 or 6 years' space to be plotted.

Good expansion potential, with useful, undeveloped land on two sides.

Street frontages bounded by sound stone walls.

LIABILITIES:

Steep slopes.

Impoundment of water occupies a certain amount of cemetery space, besides being generally a nuisance.

At least three major trees within the walls are now in need of major care or removal.

At least four major trees in the street right-of-way are in need of major care or removal.

Storage building (old hearse house) needs some repair, in particular, new underpinnings. Waste and clippings have been piled against one side, causing the wood to stay damp. Insects are at work. The naturally weathered wood does not need paint.

At least 65 old headstones are broken or crooked. Many previous repairs are poor and, along with other mending, should be redone professionally.

The Cook, Harding and Holbrook crypt is open.

REPORT OF THE INSPECTOR OF WIRES

It has been my pleasure to serve the town of Norfolk as the Inspector of Wires for another year.

A total of 156 permits were issued this year, which is nearly double the number issued when the job was originally initiated six years ago.

My sincere thanks to go Boston Edison for their efficiency which helps to make my work run more smoothly.

Respectfully submitted,

HARRY E. NEALE, JR.
Inspector of Wires

REPORT OF THE NORFOLK HOUSING AUTHORITY

In March 1971 the voters elected four men to the Norfolk Housing Authority. This Board consists of these members and one appointed by the Governor. Prior to this elective board, the members were appointed by the Selectmen.

This first year many obstacles had to be overcome. We worked many long hours to try to establish guidelines and procedures to follow. The year of 1971 showed very little progress that could be reported to the townspeople even though the Board was busy and looking over sites and visiting other projects and choosing an architect.

The past year, 1972, has proven very fruitful. The site has been selected which is Mr. Armen's and Mr. Oblaczynski's land located on Rockwood Road opposite the Grange Hall. We have received many favorable comments on this location. First of all, the State requires that we locate within a circle of one-half mile of your stores, churches and transportation. Taking this into consideration,

we looked over eight possible sites. After much deliberation and many, many discussions, we finally arrived at the selection of this site which met these requirements.

The project calls for 48 units of brick construction. Four of these units on the first floors will be constructed especially for the handicapped, with ramps instead of steps. On this site we also have room for 16 additional units to be built in the future with State approval. A general all-purpose community/recreation building will be built in the middle of this complex to enable the elderly to entertain their children, relatives, friends and for fellowship. This same building will house the laundry facilities, have a common room and a complete kitchen. The office will also be located in this building.

Landmark Engineering of New England surveyed the property we have chosen as the site for the Elderly Housing Project. We also obtained our first appraisal on the value of the land. We contacted several State officials for help in expediting and obtaining the necessary funding for the project and received some help in that direction.

This property was approved by the State Department of Community Affairs for construction of 48 units. Landmark Engineering made percolation tests for drainage, for a leaching field and applied for a permit from the State Department of Public Health. After several percolation tests in several areas, along with some serious delays, we were able to get the tests approved from the State Board of Health.

A contract for financial assistance from the State was signed by the Board of Selectmen. With this and the other requirements being met, we were able to obtain a construction approval for 48 units at a cost of \$960,000. The next step was to have our architect, Mr. Sam Gountanis prepare preliminary drawings of the layout and unit details. Much discussion ensued and final drawings are now being prepared.

We missed the March, June and September appropriation dates due to the delays in the acceptance of our percolation tests by the State Board of Health. These tests were finally approved and

our request for \$960,000. was approved for construction in November. All the necessary papers were signed and our money for funding was received in early December.

The next steps are that test borings for the foundations of the buildings will be made. A second appraisal will be made on the parcels of land selected since the State requires two appraisals. All contracts require State approval. Our attorney, Joseph L. Mitchell, is making a title search on the land involved. Accordingly, all steps require patience and time and we are unable to proceed until each step is completed.

Hopefully, ground will be broken in early summer. The architect advises that from the time ground is broken until completion, it will be approximately one year. If you haven't filed for one of these units by now, we would advise you to write your request to the Norfolk Housing Authority, Box 193, Norfolk. Your Housing Authority meets once each month on the second Thursday at 7:30 p.m. at the Town Hall and has special meetings when necessary to keep the project moving.

Respectfully submitted,

CHARLES H. WEEBER, JR., Chairman
JOHN J. BURNETT, Vice-Chairman
HORACE HAMLIN, Secretary
JOHN J. ALLEN, Treasurer
ARTHUR F. BREMILST, SR., Ass't. Treasurer

REPORT OF THE WATER DEPARTMENT

The water system continues to expand as many new homes are built both on the existing system and on mains installed in new developments by builders. In 1972 there were 50 new services added and 3600 feet of mains installed by developers at no cost to the town.

The total revenue earned for services and installations was \$37,726, an increase of \$12,186 or almost 50% higher than the previous year.

Because of this large increase in income is the reason why the Water Department requested budget will show a substantial increase for 1973.

However, this substantial increase is not reflected on the tax rate because the Water Department is practically self-supporting, for all income is returned to the town. The net charge on the tax rate was approximately \$.17 per \$1000.00. This small charge is the price the taxpayer pays for capital improvement.

In planning for the future, the Board of Water Commissioners recommend that the town appropriate funds to find an additional well field, so that in the near future the land be purchased and a pumping station built.

WATER DEPARTMENT STATISTICS 1972

	1972	1971	1970
Total Footage of Mains	83,052	79,452	71,145
Miles of Mains	15.73	15.05	13.5
Average footage of main per service	151.55	159.5	154
Number of services	548	498	462
Service per mile of main	28.63	33.09	34.32
	gals.	gals.	gals.
Water Used (Center System)			
MCI at Norfolk	12,318,700	5,959,000	13,773,600
Water Used (Wrentham State School System)	<u>16,750,630</u>	<u>21,648,500</u>	<u>9,999,240</u>
Total Water Used	29,069,330	27,607,500	23,772,840

	1972	1971	1970
Increase over previous year	1,461,830	3,834,660	2,654,410
Decrease over previous year	---	---	---
Average used per day	80,320	75,637	65,131
Average used per day per service	146.6	151.9	141.0
Increases in water used over previous year:			
Center System	6,359,700	---	---
Wrentham State Schl. Sys.	---	11,649,260	4,127,910
Decrease in water used over previous year:			
Center System	---	7,814,600	1,473,500
Wrentham State Schl. Sys.	4,897,870	---	---
Average income per service	48.17	53.30	46.02

INCOME

Sale of Water	\$26,401.76	\$22,803.83	\$21,262.80
Service Connections, etc.	<u>11,709.82</u>	<u>4,149.49</u>	<u>4,259.51</u>
Total amount committed to Water Collector	38,111.58	26,953.32	25,522.31
Less Abatements	<u>385.09</u>	<u>412.50</u>	<u>613.59</u>
Total Income	\$37,726.49	\$26,540.82	\$24,908.72

EXPENSES

Cost of Water	\$ 3,179.59	\$ 3,036.87	\$ 2,615.00
---------------	-------------	-------------	-------------

	1972	1971	1970
Cost of maintenance, includes labor, clerical, postage, supplies, new equipment, meter reading, etc.	<u>20,738.25</u>	<u>11,138.13</u>	<u>11,322.94</u>
Total expense	23,917.84	14,175.00	13,937.94
Profit from sale of water	\$13,808.65	\$12,365.82	\$10,970.78

BOND PAYMENTS

Principal	\$15,000.00	\$15,000.00	---
Interest	<u>2,212.50</u>	<u>3,097.50</u>	<u>1,770.00</u>
Total payments	\$17,212.50	\$18,097.50	\$ 1,770.00
Adjusted income			9,220.78
Adjusted loss	3,403.85	\$ 5,731.68	
Board of Water Commissioners Salaries	<u>360.00</u>	<u>360.00</u>	<u>300.00</u>
Net Income			\$ 8,900.78
Net Loss	\$ 3,763.85	\$ 6,091.68	

Respectfully submitted,

BOARD OF WATER COMMISSIONERS

CHARLES H. WEEBER, JR., Chairman
B. HARTLEY O'BRIEN
HARRY G. COULTER

REPORT OF CAPITAL BUDGET COMMITTEE

The Capital Budget Committee was created in 1965 by the Board of Selectmen for the express purpose of identifying and documenting anticipated future capital needs of the town of Norfolk. This committee is composed of two representatives of the Advisory Board, one from the Planning Board, and four additional members appointed at large by the selectmen. From an operational standpoint, the committee functions in an advisory capacity only, as a partner of both the above-mentioned boards.

For report clarification purposes, a capital item has been defined as; "A tangible asset, having a useful life span, generally of a non-recurring nature and costing in excess of a minimum of several hundred dollars."

This committee meets throughout the year on a regular basis. Primary work responsibilities are to:

- Obtain notification of any anticipated capital expenditures at the earliest possible date

- Report on and recommend a specific course of action for all capital requests

- Resolve inequities in capital demand to level or stabilize the tax rate over the immediate future by:

 - suggesting annual shifts in proposed capital expenditures

 - proposing both the timing and amount of stabilization funding

- Forecast necessary borrowings and their impact on the town's operating budget and tax rate

- Provide advice as to financing methods (whenever possible)

- Assist town department heads in long-range planning activities

- Co-ordinate town thinking on major problems of the future

- Gain knowledge of Federal and State Reimbursement programs and create conditions for compliance with their requirements in applicable situations

Future planned activities include the simplification of the capital budget reporting forms, along with the development of a standard departmental updating procedure.

This narrative has been prepared to provide the townspeople of Norfolk with a degree of insight into this committee's operations. Specific capital budget data has been compiled for a 6½ year period. It has been structured into a table of expected expenditures which, along with appropriate explanatory notes, will be included in the Advisory Board Report that is issued to all residents of Norfolk prior to the Annual Town Meeting.

Respectfully submitted,

JOHN CHRUNEY, Chairman
CLARENCE JAHNKE
EUGENE JONAS
ALBERT LARKIN
GEORGE NICHOLS
DALE STEIGER
DAVID WALKER

TREASURER'S REPORT

Balance on hand January 1, 1972	\$ 180,052.00	
Treasurer's Receipts during the year 1972	<u>2,726,433.84</u>	
Total		\$2,906,485.84

Treasurer's Payments during 1972	
Treasury Warrants No. 1 thru No. 65	\$2,713,142.66

Balance on hand December 31, 1972:		
Norfolk County Trust	\$104,336.93	
Boston Safe Deposit & Trust	52,500.92	
Hancock Bank & Trust	333.33	
Revenue Sharing Acct.	<u>36,172.00</u>	\$ 193,343.18
Total		\$2,906,485.84

To prevent duplication of figures in the town report, the Treasurer's Report has been summarized. For a complete analysis of the Treasurer's Receipts and Treasurer's Expenditures, please refer to the Town Accountant's Report.

Respectfully submitted,

CLARENCE S. FULLER
Town Treasurer

TRUST FUNDS—1972

Josiah Ware Fund — Care of Town Hall

Balance on hand January 1, 1972

Home Savings Bank

\$ 1,378.75

Interest earned during 1972

74.61

\$ 1,453.36

Dedham Institution for Savings

883.69

Interest earned during 1972

47.55

931.24

Balance on hand January 1, 1973

\$ 2,384.60

Maria Frances Mann High School Fund

Balance on hand January 1, 1972

Benjamin Franklin Savings Bank

\$ 2,120.62

Interest earned during 1972

121.56

Balance on hand January 1, 1973

\$ 2,242.18

Helen A. Ward Library Fund

Balance on hand January 1, 1973

Benjamin Franklin Savings Bank

\$ 540.91

The amount of money in the Helen A. Ward Library Fund remains the same each year because the dividends are remitted to the Town Treasurer quarterly and are credited to the Library Account. Earnings this year amounted to \$30.31. See Town Accountant's Report under "Library: Trust Fund Interest."

Stabilization Fund

Balance on hand January 1, 1972

Benjamin Franklin Savings Bank

\$46,076.06

Voted at Town Meeting:

March 28, 1972 — Article No. 35	20,000.00	
Interest earned during 1972	<u>2,729.36</u>	
Balance on hand January 1, 1973		\$68,805.42

Revenue Sharing Fund

Received from Treasurer of United States December 13th.	36,172.00
Placed in Certificate of Deposit with First National Bank of Boston December 14, 1972.	

Respectfully submitted,

CLARENCE S. FULLER
Town Treasurer

REPORT OF THE FIRE DEPARTMENT

Improvements made to the Fire Station during the past year included general painting throughout the building; the installation of two automatic door openers; and the refinishing of the apparatus floor.

New hose was purchased along with equipment for the men.

In December, three members of the Department attended the Fire Fighting Academy classes held in Wrentham.

Generally speaking, the trucks are in good condition; although consideration should be given to the replacement of Engine I (a 1940 Ford 500 gallon pumper) which has seen 32 years of service. We would recommend a 750 gallon pumper to replace this truck.

The following is a list of serviceable equipment:

- 1 - 1971 Cadillac Ambulance
- 1 - 1968 Dodge 4 wheel drive, 250 gal. pumper with 400 gal. tank

- 1 - 1966 Ford, 750 gal. pumper with 1000 gal. capacity tank
- 1 - 1963 Ford Econoline Emergency Truck
- 1 - 1956 Dodge Pick-up, with 300 gal. tank
- 1 - 1952 Mack Tank Truck, 4800 gal. capacity
- 1 - 1951 White Tank Truck, 2000 gal. capacity
- 1 - 1940 Ford, 500 gal. pumper

The following is a summary of calls for 1972:

Brush	13
Building	14
Car fires	6
Bomb scare	1
Town Dump	7
Investigations	7
False Alarms	4
All Others	27
Ambulance calls	173
Total calls	252

We wish to thank the men of the Department for their excellent cooperation during this past year.

Respectfully submitted,

BOARD OF FIRE ENGINEERS

JAMES H. CRIBBY, Chief Engineer
 NELS T. CARLSON
 GEORGE A. CARR
 JAMES L. FOLEY
 ROBERT K. FORSBERG

REPORT OF NORFOLK CIVIL DEFENSE AGENCY

The activities of this agency were of it's normal routine for the year.

Fortunately, there were not any serious disasters during the seasons, although we were watching flood areas and the like during the year, due to the over abundance of rainfall.

Our radio team again fulfilled it's duties with a 100% attendance during the monthly radio drills with the State Agency.

We complied with all responsibilities required of us by the Federal and State Agencies and are in the process of rewriting our "Local Operations Plan."

Your Auxiliary Police Unit again gave forth with many hours of free service at school and church functions; and also with the regular police; assisting that department when they needed "extra hands on board."

The Town would be hard pressed if they had to pay these men for duties performed.

Many thanks to other departments and boards of the Town for the help and assistance they provided this year.

Respectfully submitted,

A. BRUCE WOOD
Director

NORFOLK SCHOOL BUILDING COMMITTEE

On January 31, 1972, the Centennial School was accepted by the Norfolk school committee for use by the students of the fourth, fifth and sixth grades. A formal acceptance and dedication

ceremony was conducted on May 20, 1972. At this time Mr. Ernest E. Kirwan and Mr. R. H. Casale, representing Fenton G. Keyes Associates, Architect/Engineers, gave the key of the new school to Mr. Louis T. Falcone, chairman of the building committee, who in turn presented it to Mr. Frank Gross, chairman of the Norfolk school committee. The ceremony was followed by an open house.

The construction cost of this building of 42,300 square feet is \$1,179,661.22, or \$27.89 per square foot. The expected turnkey cost of the Centennial School is \$1,406,960.04, or \$33.26 per square foot.

The design for this school will be displayed at the 1973 American Association of School Administrators conventions to be held in Atlantic City, New Jersey, and in San Francisco, California.

Respectfully submitted,

**THE NORFOLK SCHOOL BUILDING
COMMITTEE**

LOUIS T. FALCONE, Chairman
G. CLAYTON CUMMINGS
MARILYN S. EDEN
JEANNE D. HILL
RICHARD B. POTTER
CATHERINE D. ZEIGLER

REPORT OF THE BOARD OF APPEALS

The year 1972 was a busy year with twenty hearings scheduled for Special Permits and Variances to the Zoning By-Laws.

Several changes have been made in the Board. Richard Edgerly moved out of town and was replaced by Ernest Wolfgang, who

went from alternate to full member. Mr. Wolfgang was replaced as an alternate member by James Shruhan. John Allan also resigned due to business pressure and was replaced by Leo Prevett as second alternate.

The Board meets on the second Wednesday of the month, in the Town Hall at 8:00 p.m. Application for a hearing must be in the hands of the Town Clerk about three weeks in advance in order to have the required publication in a newspaper which must be published twice, the first time 14 days in advance of the hearing, not including the day of the hearing. The second publication must be made the following week.

Each application must be accompanied by a check or cash for fifteen dollars, (\$15.00) payable to the Town of Norfolk with a sketch of land or building in question, showing front and side setback, building size, street and lot number. The applicant or an authorized agent must be present at the hearing.

Respectfully submitted,

LEWIS A. RAWL, Chairman
EDWIN S. PINK, SR., Secretary
JOHN M. RAVINSKI
RAYMOND G. ODOARDI
ERNEST F. WOLFGANG
JAMES L. SHRUHAN, Alternate
LEO V. PREVETT, Alternate

REPORT OF TOWN COUNSEL

During the course of the year the office of Town Counsel has been consulted by, has researched matters for and prepared opinions for the following Town Officials, Boards and Departments: Accountant, Advisory Board, Assessors, Board of Appeals, Building Inspector, Planning Board, Police Department, Recreation Committee, School Committee, School Department, Selectmen.

We are encouraged to note that officials, committees, boards and employees are increasingly seeking advice and opinions of Town Counsel. During the past year more than fifty formal opinions have been researched and drafted, and the time utilized by the Town of the office of Town Counsel has increased thirty-five percent.

At times Town Counsel must make rulings which are not always favorably received in that the conclusion reached was not that which was anticipated. We have found that officials, committees and town employees have, without exception, cooperated fully with and offered every assistance to, the office of Town Counsel. For this help and understanding we are truly grateful.

Respectfully submitted,

MARTIN & SANTOS, Town Counsel

BERNARD V. MARTIN
JOSEPH R. SANTOS

REPORT OF THE BOARD OF HEALTH

This year proved to be an interesting one for the Board of Health beginning with the election of three new members to the Board in March.

The main concern is ecologically oriented, pertaining directly to the problem of septic tank systems and drainage. In hope of preventive measures to protect prospective buyers of new homes, the Board of Health has adopted measures to issue sanitary permits house by house, by not allowing any more open drainage ditches in Norfolk, and by rigidly enforcing all percolation tests on new house lots. It seems to the Board that it is only a matter of time before documented regulations for sewage must be undertaken by the town to maintain health standards.

Commercial use of the town dump is allowed by yearly permit, and has a fee of one hundred dollars.

The Board of Health in continued association with the Visiting Nurse Association this year sponsored a flu clinic for the elderly and for the town employees which unfortunately was poorly attended. The V.N.A. conducted an Immunization clinic, and made follow up visits to patients with communicable diseases and physical therapy problems this year, and we wish to thank them again for their constant support.

The town pond was tested by the State Department of Public Health and again proved to be safe for bathing.

Respectfully submitted,

NORFOLK BOARD OF HEALTH

JOHN HOLMES, Chairman
LAWRENCE MAYER
JANET NASON

REPORT OF THE BUILDING INSPECTOR

The following is my report for the year 1972:

It has been a very busy and interesting year, as the work load has almost doubled over previous years.

New dwelling construction is 80% over last year with the estimated valuation of all construction amounting to \$2,707,625.00 which is 100% over last year. The following is a breakdown of all permits issued during the year.

New Homes	89
Additions & Alterations	27
New Construction & additions to Industry & Business	4

Swimming Pools

10

All Other

18

Total

148 Permits issued

Total dollar amount for fees for the above permits amounted to \$4,342.50. This money was turned in to the Town Treasurer.

Respectfully submitted,

ROBERT F. RAVINSKI

Building Inspector

J. WILLIAM MEAU

Deputy Building Inspector

REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL PROJECT

To the Citizens of Norfolk:

Submitted herewith is the report of the Norfolk County Mosquito Control Project of its activities in the Town of Norfolk for the year ending December 31, 1972.

Aerial applied larvicide	1310 acres
Larvicide by backpack and mistblowers	105 acres
Catch basin application for larvicide and adulticide	174
Adulticide mistblowing from trucks	4025 acres
Aerial U.L.V. adulticide application	215 acres
Drainage ditches cleaned	3865 feet
Brush obstructing drainage cut	970 feet
Culverts cleaned and opened	23
Drainage ditch construction	920 feet
Recorded calls for information and assistance	26

Respectfully submitted,

ALBERT W. HEUSER

Superintendent

VISITING NURSE REPORT

	Visits 1972
Immunization Clinics	1
Total Immunized	73
Lazy Eye & Pre-School Vision Clinic	1
Senior Citizens Group	2
19 patients seen for blood pressure and minor health questions and counselling	
Senior Citizens Flu Clinic	2
Total Immunized	52
Summer School	5
Served on Salvation Army Service Unit	2 mtgs.
Well-Child Conferences	7
No. of children served	63
Total attendance	100
Telephone conferences for advice, information and/or referral	20
Equipment loaned to patients	8
There were a total of 199 visits made	49 cases

ANNUAL REPORT
of the
School Committee
and
Superintendent of Schools
of the
Norfolk Public Schools

For Year Ending December 31

1972

NORFOLK SCHOOL COMMITTEE

Mr. Frank J. Gross, Chairman	Term expires 1974
Mrs. Jane Elliott, Vice-Chairman	Term expires 1973
Mr. James H. Davies	Term expires 1975
Mr. Peter Perry	Term expires 1973
Mr. Edgar Zeigler	Term expires 1975

Superintendent of Schools

Mr. Charles L. Manos	Office 528-1266
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Principal

Miss H. Olive Day	Alvin J. Freeman School	Office 528-1225
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Principal

Mr. Charles L. Manos	Norfolk Centennial School	Office 528-1266
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School Nurse

Mrs. Edith Church	Office 528-1225 528-1266
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REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the School Committee of the Town of Norfolk:

It is with pleasure that I submit my Annual Report as Superintendent of the Norfolk Public Schools.

Last year in my report I stated; "The goal of the Norfolk Public Schools is to provide the young people of the community with an education that will focus on the individual and his development." To attain this goal we should:

1. Attempt to develop in each youngster the basic skills of communication; i.e. reading, writing, listening, speaking and computation.
2. Be concerned with his physical and emotional well being.
3. Attempt to foster in the individual the desire for continuous lifelong learning.
4. Provide the student with the knowledge of how our society functions, both in theory and in actual practice.
5. Explain the rights and the responsibilities of citizens in our democratic society.
6. Provide a variety of opportunities to develop the natural talents of the individual.
7. Assist the individual in developing a positive set of moral and ethical values and attitudes that will serve him throughout his life.

Such goals as these are essential products of education, and help to determine the strategy and the course of students and teachers in their quest for quality education.

We have occupied the new Centennial School for almost one year, and feel that the type of education we are now able to offer our students coincides with the philosophy and goals stated above.

Each year the number of students in the Norfolk Elementary Schools, and the number of students K-12 from Norfolk continues

to grow. The figures of October, 1972, show approximately a 7% increase over those of a year ago. However, with the addition of kindergarten in September, 1973, and with the increased construction of new homes, we expect the number of students in the Norfolk Elementary Schools to increase greatly in 1973.

The part-time services of a school psychologist and additional part-time learning disabilities instructor for the 1972-1973 school year were made possible through the assistance of a joint Federal Title VI project in cooperation with Plainville, Wrentham and the King Philip Regional district. Also, under the same program, workshops have been provided to better prepare the teacher to cope with the problems of youngsters with learning disabilities.

The students of Norfolk are for the first time enjoying the benefits of a hot lunch program. We started last year with the ECKO pre-packaged lunch system, and continued with this plan until our new facilities were available in March, 1972. The success of our new program has been tremendous, with over 86% of the students participating. This success may be directly attributed to the Cafeteria Manager and her excellent staff of workers, who provide delicious, wholesome lunches for the students.

This past year, through cooperation with the Norfolk Town Library Trustees, many children's books have been transferred from the town library to the Centennial School library. In addition, a town librarian is on duty from 3:00 to 5:00 P.M. each day and on Saturday mornings from 10:00 A.M. until 12:00 noon. The library is also open during vacation weeks and during the summer months. This splendid cooperation between the two town organizations has aided immensely in providing educational and recreational learning facilities for our youngsters. This transfer has also assisted the town in providing more adequate space and materials for the adult population of Norfolk.

In addition to the regular custodial work this summer, the custodial staff painted the Washburn gymnasium and the exterior of the 1955 and the 1964 additions. This continued program of painting and preventative maintenance will assist in forestalling

costly future repairs. With the assistance of several young people hired under the local assistance program financed by the Federal Government, additional cleaning and landscaping work was accomplished at the Centennial School.

To Miss Day, the teachers, and other staff members - my sincere appreciation for providing a desirable educational climate for the students of the Norfolk Elementary Schools.

I would like to express my sincere thanks to the members of the School Committee for their interest and assistance during the past year. They give untiringly of their time to assist in the education of the young people of Norfolk.

Sincerely yours,

CHARLES L. MANOS
Superintendent

SCHOOL PERSONNEL

Teacher's Name	Institution	Position	Service Began
Charles L. Manos	Keene State Col., B.E. & M.Ed.; Bentley Col.; Bridgewater State Col.; Clark Univ.; Framing- ham State Col.; & Univ. of N.H.	Superintendent & Principal	1968 1971
H. Olive Day	Bridgewater STC, B.S. in Ed.; Boston Univ.; Bridgewater STC courses	Principal	1940
Nancy C. Baker	W. Virginia Wesleyan College, B.A.	Grade 5	1971
Linda Ann Breen	Boston College, B.A.	Grade 2	1972
Barbara Ann Budd	Rhode Island College, B.S.	Grade 4	1972
Ann M. Childs	Regis College, A.B.; Southeastern Mass. Univ.; Bridgewater State College	Learning Disability	1972
Laura P. Chotkowski	Wheelock College, B.S.; Norfolk County Teacher Assoc. courses	Grade 3	1968
Dorothy E. Cornell	Boston Univ., B.S. in Ed.; Framingham STC	Grade 6	Returned 1959

Julia C. Dardi	Bridgewater STC, B.S. & M. Ed.; Boston State Col.; Boston Univ.; Framingham STC; & Northeastern Univ. courses	Grade 1	Returned	1964
Janet E. Gallivan	Univ. of Mass., B.A.	Grade 6		1970
Carla Nelson Garrison	Marietta College, B.A.; Framingham STC; Southwestern State College, Okla. M.Ed.	Grade 3	Returned	1972
Lucia M. Godfrey	Framingham STC, B.S.	Grade 5		1971
Rebecca J. Goyer	Framingham STC, B.S.	Grade 1		1971
Judith L. Hakansson	Framingham STC, B.S.	Grade 3		1972
Linda F. Hamilton	Defiance College, B.S.; Ohio Univ. courses	Grade 6		1970
Grace H. Howard	Bridgewater STC, B.S.; Springfield College; Bridgewater & Framingham STC courses	Grade 3		1967
Dena Shapiro Kaufman	Boston University, B.S.	Grade 5		1969
Thomas A. Kiewlicz	Boston College, A.B. & M. Ed.	Grade 6		1972
Margaret B. Lyons	Mt. Holyoke College, A.B.; Framingham STC; Northeastern Univ.	Remedial Reading		1967

Teacher's Name	Institution	Position	Service Began
Michael A. Marchev	Univ. of Massachusetts, B.A.	Grade 5	1972
Michael J. Moeckel	New England Conservatory, B.M.; Univ. of Mich.; Oakland Univ.	Vocal Music	1971
Sheila M. Maguire	Bridgewater STC., B.S.	Grade 4	1970
Patricia A. Murray	Cardinal Cushing College, B.A.	Grade 2	1970
Elizabeth C. McGillycuddy	Boston College, A.B.	Special Education	1971
Linda J. Peeler	Boston Univ.; cert.; Suffolk Univ., B.S. in Ed.; & M. in Ed.	Grade 1	1965
Rachael F. Perkins	Framingham STC, B.S. & courses	Grade 4	1970
Irene E. Prantis	Boston State College, B.S. in Ed.	Grade 2	1969
Shirley E. Sallet	Pembroke College, A.B.; Art Inst. of Chicago; Mass. College of Art; Univ. of R.I.	Art	1969
Susan C. Shultz	Boston Univ., M. Ed.; Ohio State Univ., B.S.	Speech Therapy	1971
Joyce I. Smith	Boston State College, B.S.	Grade 1	1971

Charlene D. Stacey	Univ. of Mass., B.A.	Grade 2	1971
Mary Ellen Stafsholt	Nat'l. College of Ed., B.E.; Bridgewater STC	Grade 1	1968
John C. Thomas	Long Island Univ., B.S.; Framingham STC	Physical Education	1969
Ellen R. White	Newton College of Sacred Heart, B.A.; Boston State College	Grade 2	1959
Randi F. Wilson	Elmira College; Univ. of Hartford, B.A.; Framingham STC; Bridgewater STC.	Grade 3	1966
Maura G. Young	Bridgewater STC., B.S.	Librarian	1971
Raymond R. Hill	N.E. Conservatory, B.M. & M.M. Ed.	Instrumental Music	1968
Steven J. Rosenzeig	State Univ. of N.Y., B.A. & Boston Univ., M.Ed.	Psychologist	1972
Mary M. DiRe	Regis College, A.B.; Bridgewater STC	Learning Disability	1972

ENROLLMENT BY GRADES, OCTOBER 1, 1972

Teacher	Grade	Boys	Girls	Totals By Rooms	Totals by Grade
Mrs. Cornell	6	12	15	27	103
Mrs. Gallivan	6	17	9	26	
Mrs. Hamilton	6	14	11	25	
Mr. Kiewlicz	6	13	12	25	
Miss Baker	5	13	15	28	110
Mr. Marchev	5	17	11	28	
Mrs. Godgrey	5	12	15	27	
Mrs. Kaufman	5	14	13	27	
Mrs. Budd	4	12	12	24	97
Mrs. Burke	4	11	13	24	
Miss Maguire	4	13	12	25	
Mrs. Perkins	4	12	12	24	
Miss Chotkowski	3	18	7	25	121
Mrs. Garrison	3	12	12	24	
Miss Hakansson	3	8	16	24	
Mrs. Howard	3	13	11	24	
Mrs. Wilson	3	14	10	24	
Miss Breen	2	10	12	22	111
Mrs. Murray	2	12	10	22	
Miss Prantis	2	14	8	22	
Miss Stacey	2	10	12	22	
Mrs. White	2	12	11	23	
Mrs. Dardi	1	12	11	23	112
Mrs. Goyer	1	13	10	23	
Mrs. Peeler	1	13	11	24	
Mrs. Smith	1	11	9	20	
Miss Stafsholt	1	11	11	22	
Miss McGillycuddy	Spec. Ed.	4	1	5	5
Totals		347	312	659	659

SCHOOL CALENDAR FOR 1972-1973

Fall Term Began	September 6, 1972
School Closes	December 22, 1972
Winter Term Begins	January 2, 1973
School Closes	February 16, 1973
School Reopens	February 26, 1973
School Closes	April 13, 1973
Spring Term Begins	April 23, 1973
School Closes	June 20, 1973

Holidays

October 9	Columbus Day
October 23	Veterans' Day
November 23, 24	Thanksgiving Recess
May 28	Memorial Day

SCHOOL CENSUS — OCTOBER 1, 1972

	Ages 5-7	Ages 7-16	Over 16	Total
Boys	111	477	83	671
Girls	<u>96</u>	<u>447</u>	<u>80</u>	<u>623</u>
Total	207	924	163	1,294

SCHOOL BUDGET 1973

	6 months	12 months	Total
Teachers' Salaries	190,350.	325,400.	515,750.
Superintendent's Office	8,480.	17,550.	26,030.
Vocational Education	3,100.	4,850.	7,950.
Special Education	16,275.	25,170.	41,445.
Library Services	6,770.	11,400.	18,170.
Guidance & Testing	1,000.	1,500.	2,500.
Audio Visual Program	500.	1,100.	1,600.
Books & Supplies	4,250.	13,100.	17,350.

BUDGET 1973 Cont'd.

	6 months	12 months	Total
School Committee	700.	1,475.	2,175.
Health Services	1,760.	3,935.	5,695.
Transportation	20,900.	34,500.	55,400.
Fuel	7,950.	12,300.	20,250.
Utilities	8,200.	16,300.	24,500.
General Expense	500.	900.	1,400.
Custodial Salaries & Supplies	21,200.	43,300.	64,500.
Maintenance	5,000.	10,000.	15,000.
New Equipment	—	1,700.	1,700.
Intramural Expense	300.	500.	800.
Truant Officer	—	15.	15.
Cafeteria Manager	4,120.	6,600.	10,720.
Kindergarten	—	29,850.	29,850.
	<u>301,355.</u>	<u>561,445.</u>	<u>862,800.</u>

SCHOOL REIMBURSEMENTS - 1972

Federal Reimbursements

Public Law 8910	\$ 8,389.00
ESEA - Title 2	<u>918.56</u>
	\$ 9,307.56

State Reimbursements

Chapter 70, School Aid	\$285,985.12
Chapter 69 & 71, Special Education	11,869.76
Chapter 645, School Bldg. Assistance	38,776.17
Chapter 71, Transportation	27,299.21
Chapter 71, Sec. 16D, Regional School Aid	60,889.38
Chapter 74, Sec. 9, Vocational Education	1,571.00
Chapter 74, Sec. 8A, Special Education	<u>349.00</u>
	\$426,769.64
School Lunch Program	\$ 14,212.54
School Hall Rental	105.00
Gift from Norfolk Grange	645.00
N.D.E.A. Title III	<u>1,759.86</u>

REPORT OF THE ALVIN J. FREEMAN SCHOOL

To the Superintendent of Schools:

In submitting my thirteenth annual report as principal of the Alvin J. Freeman School, I wish to express my sincere gratitude and appreciation to you, to the members of the Norfolk School Committee, to all parents and citizens of the community and to the officers and members of the various organizations of the town for the wonderful cooperation, support, confidence and spirit of friendliness which have been exemplified during the entire year.

Several new members were added to our staff when school opened in September. We were very happy to welcome back from Oklahoma, after several years absence, Mrs. Carla Nelson Garrison. Mrs. Garrison was assigned to teach a third grade class and is a strong asset to our teaching force. Due to increased enrollment at third grade level, it was necessary to have an additional third grade class. Miss Judith Hakansson, a graduate of Framingham State College, was employed to fill the position. At the second grade level Miss Linda Breen, a graduate of Boston College, was hired to replace Mrs. Marcia Gauguet, who moved to New York. Mrs. Julia Dardi returned to the Freeman School to again teach first grade replacing Miss Marcia Charlton, who was married and moved to Connecticut. Mrs. Ann Childs was employed as Learning Disabilities on a part-time basis to replace Mrs. Gilbane who resigned. We feel fortunate to have all these teachers with us in Norfolk and we commend them for their conscientious work and their excellent efforts.

Currently the building houses five regular first grade classrooms, five second grade classrooms, five third grade classrooms and a special class with a total enrollment of 349 pupils.

We are continually evaluating our programs as we endeavor to provide the best possible education for the pupils of Norfolk. New spelling textbooks were introduced in the fall, curriculum changes were made and additional provisions for pupils with individual differences and learning disabilities were incorporated.

The music program at the Freeman and Centennial Schools, under the direction of Mrs. Natalie Moeckel, has been enriched this year by the ready accessibility to the stage in the MacBride Auditorium. It is now possible during the course of an ordinary music class to have students try out staging and dancing steps on the actual space where the performance will take place. Microphones have been utilized, even by the youngest members.

Children in the primary grades have been encouraged to better understand musical concepts of scale progressions by the continuation of the Kodaly hand signals. They have enjoyed playing scales on the chime and portable organ. Rhythm instruments to beat in time, as well as folk dance steps bring into focus the correlation between these two parts of music: rhythm, as well as melody.

The children of the Freeman School have demonstrated high degrees of performance ability in this year's United Nations Assembly, Book Week Assembly and Christmas Assembly. The Christmas Assembly audience greatly enjoyed the second and third grade's presentation of a three-act operetta, "The Legend of the Snowman," by Adele Lee.

In the intermediate grades, four, five and six of the Centennial School, there has been more use of music of the modern idiom.

Folk dancing has been included in Assembly programs, as well as the use of rhythm instruments including maracas, cymbals, castanets and tamborines. The sixth grade composed a song during class time, written to accompany an original poem by one of their classmates.

Glee Club activities will be instituted once a week after school during the second half of the year with plans to culminate in a performance of a musical show or operetta in the spring.

Participation in music activities and assembly programs helps a child develop poise and self-confidence which are essential in his regular, daily classroom work.

The importance of reading and the development of good reading skills can never be too strongly emphasized. Faculty members in the primary grades continually place heavy emphasis on phonetic skills, comprehension, fluency and good expression in their reading programs.

Pupils who are reading below grade level are tested by Mrs. Margaret Lyons, our remedial reading teacher, in an effort to correct reading difficulties before they become chronic.

In the spring the remedial reading classes moved from the Freeman School to the new reading room in the Centennial School. With the expanded facilities it is now possible to have a more varied program. Classes are held each morning. At the present time between 30 and 35 children are receiving instruction. When the sound proofing of the study carrels is completed, it is anticipated that some individual and group work can be carried on simultaneously.

This year, for the first time, the remedial program was expanded to include first grade pupils. With the addition of special teachers for children with learning difficulties it is now possible to give more individualized help particularly in the lower grades. With increased concentration at the lower levels it is hoped that many more reading difficulties can be corrected at an early age.

Plans are currently being formulated for a study committee to examine reading textbooks and supplementary reading materials in order to evaluate our present basic readers and to ascertain the best possible reading program to attain our objectives and meet our needs in this area of the curriculum.

Regularly scheduled parent teacher conferences were held in the fall in October and in the spring after achievement test results had been received. These conferences were of great benefit to the parent, to the teacher and to the individual pupil since a better understanding of the child was established as objectives and study habits were explained. Additional conferences were readily and willingly arranged whenever deemed advisable.

Open House was held in October in observance of National Education Week and United Nations Day. Approximately three hundred fifty parents and friends availed themselves of the opportunity to visit the school, observe classes in actual operation and witness the United Nations Day program. Our guests also partook of the school lunch with their children if they desired.

During the 1971-1972 school year nearly 650 pupils were weighed, measured and given vision and hearing tests. Retesting was done when necessary. Failure notices were sent home for 58 children. Of these, 38 were seen by the family physician or a specialist.

Physical examinations were given to first and fourth graders who had not had their physicals done by their own physician. Dr. Stagg also administered flu vaccine to 18 members of the school faculty and personnel.

Notes from parents are required whenever a pupil has been absent from school. If there has been a prolonged illness or a contagious disease, a doctor's certificate is required for re-admission to school. This may be obtained either from your family physician or from the school physician, Dr. A. Ritchie Stagg, Sr., whose office is on Pleasant Street in Medfield. Since this is a safeguard in protecting and maintaining the health and welfare of your child, we ask your cooperation and support in this matter.

On a few occasions a child has been sent to school with the possibility of a communicable disease or other ailment for the school nurse to diagnose. The law does not allow a nurse to diagnose; therefore, if there is any question about your child's health, please contact your physician or Dr. Stagg.

Fortunately, we were able to continue our summer school program last summer. This was a Title I Federal Grant Project for pupils needing remedial instruction in reading, mathematics and language arts. A total of 88 pupils from grades one through six participated in the program. Classes were small providing the opportunity for extensive individual instruction. Volunteer teacher

aides worked with students needing individual help or guidance and we were most appreciative of the assistance and cooperation rendered by Mrs. Raymond Odoardi, chairman of the Parent Advisory Council and her assistants: Mrs. William Ring, Mrs. William MacNeil, Mrs. Rollins Pittman, Jr., and Mrs. George Cook, Jr. The committee provided teacher aides at each grade level on a daily basis as well as lending assistance in other essential capacities.

Standardized tests were administered at the end of the five week period in each subject to measure the progress and accomplishments. Progress reports in each subject were mailed to all parents of children attending summer school.

Special events of particular mention during the year included the second annual Math and Science Fairs held in March and April respectively. Interest in both fairs continued high with pupils exerting much initiative in preparing projects in math and science. All pupils who entered a project in either fair received a certificate in recognition of their efforts, initiative or creative ability. The judges awarded special merit prizes to those projects considered deserving or outstanding.

A Tri-Town Art Show featuring art displays by pupils of grades one through six in the towns of Norfolk, Plainville and Wrentham was initiated in June and held in Norfolk in MacBride Auditorium under the direction of Mrs. Shirley Sallet, art instructor in the Norfolk Public Schools. Although not too well attended, it afforded the opportunity to ascertain the various art media and approaches used in the regional school district in teaching elementary school art.

Also, in June, a Tri-Town Field Day was held at the King Philip Regional High School Track Field. Participants included pupils from the fourth, fifth and sixth grades from Norfolk, Plainville and Wrentham under the direction of Miss H. Olive Day assisted by the elementary school physical education instructors from the three towns. Events held included running broad jump, 50 yard dash, 440 yard dash, potato sack race and softball throw. Contests for both boys and girls were scheduled. In spite of very inclement weather just as the activities commenced, this event was well attended. Ribbons were awarded to first, second and third place

winners in each event. All participants received certificates of recognition for participation. Special thanks go to the King Philip High School administrators for allowing us to use their facilities and to Mr. Richard Lillis for his excellent assistance and wonderful cooperation.

World Festival Day, culminating our social activities program for the year, continued to be one of the highlights and was the best attended event. Parents, relatives, friends and interested citizens enjoyed throughout the day a program of songs, folk dances, skits, films, games, festivities, customs and foods of countries studied in our social studies curriculum. We should like to thank Mrs. Clara White, cafeteria manager, and her assistants, for serving a fine International Lunch that day. This year we hope to include lunches of International nature throughout the entire week.

Proper exercise, physical fitness and a sound, healthy body are all essential for happiness and successful achievement in school. Our physical education program under the direction of Mr. John Thomas is geared to provide the students these essential requisites.

The addition of a new building has also added a new dimension to the physical education program.

The program remains much the same as in previous years. Grades one, two and three are mostly doing activities and games that will enable them to exercise muscle groups and develop skills and coordination to be continued in the upper grades. The program offered in grades four, five and six is a continuation of the first, second and third grade program with more emphasis placed on team sports and skills associated with a specific sport.

In addition to the above the physical education program included the annual Field Day in May, the annual physical education demonstration in February, and weekly after school intramurals in Soccer, Flag Football, Basketball, and Softball. The acquisition of new and better equipment surely will enhance the total program. Many new and innovative ideas in the physical education field have been and will be implemented in the future. These will certainly be not only beneficial but fun for our boys and girls.

Fire Prevention Week was observed in all classrooms with appropriate activities during the week. We should especially like to thank Mr. Russell Quist of our Norfolk Fire Department for bringing one of the fire engines to the school on Friday and staying in the rain to permit the pupils to view the engine and learn about its operation and use. We consider every week Fire Prevention Week; therefore, fire drills are held each week of the school year whenever possible. Pupils have learned to exit from the building in less than a minute's time.

Faculty members have increased their membership in the Massachusetts Teachers' Association, the National Education Association, the Norfolk County Teachers' Association and the Norfolk Teachers' Club. Many attend conferences, workshops, educational materials displays and meetings. The Teachers' Club made a donation to Care, contributed a \$100. scholarship to the King Philip Scholarship Fund and sent a deserving sixth grade pupil to the Stony Brook Natural History Day Camp for a two week period in the summer in conjunction with the Norfolk Grange Conservation Committee.

In closing, may I again take this opportunity to thank you, the members of the Norfolk School Committee, the faculty, the pupils, Mrs. Clara White and her cafeteria workers, Mrs. Potter, the school secretary, Mr. Kelley and his fellow custodians, Mrs. Church, Mr. Holmes, the Norfolk T.P.A., the Lions Club, the American Legion Post No. 335, the police and fire departments, substitute teachers, teacher aides, the Parent Advisory Committee, the parents, citizens of Norfolk and other organizations for the many kindnesses, words of encouragement, friendly spirit, loyal support and excellent cooperation extended throughout the year. I should especially like to express my appreciation to all townspeople and organizations of the community for supporting the Chicken Supper in April for the Centennial School Landscaping Project. Our profit was \$648. and we hope to continue our landscaping of the school grounds in the spring. Special appreciation goes to St. Jude's Catholic Women's Club for the donations of \$120. for a cut-leaf birch tree.

Respectfully submitted,

H. OLIVE DAY
Principal

REPORT OF THE PRINCIPAL OF THE CENTENNIAL SCHOOL

In September we welcomed two new teachers to the Centennial School; Mrs. Barbara Budd, a graduate of Rhode Island College, who teaches the fourth grade, and Mr. Thomas Kiewlicz, a graduate of the Boston College Graduate School of Education, who teaches in grade six. In November, another new teacher, Mr. Michael Marchev, a graduate of the University of Massachusetts, was hired to replace Mrs. Dorothy Curtin in the 5th grade.

During the past year, a number of students had the opportunity to attend the Boston Ballet's performance of the "Nutcracker", while another group regularly attends the Youth Concert series at the Boston Symphony Hall.

Our art program has been expanded to a four day week this year, enabling the instructor to give additional class time to students with special interest or special talents in that area.

The science program of the Centennial School was supplemented again this year by the Massachusetts Audubon Society bi-weekly nature lessons. The valuable enrichment program, presented by Mrs. Cynthia Thomas of the Stony Brook Nature Center, aids immeasurably in providing our students with an outstanding scientific background. A number of students had the opportunity to enjoy additional lessons from Mrs. Thomas at the Nature Center.

All students in the elementary grades have had an opportunity to participate in a variety of educational trips. Among the various places visited were the Children's Museum, the Science Museum (Boston and Worcester), Chinatown, Plimouth Plantation, Sturbridge Village and Mystic Seaport.

Our library-media center continues to be a bustling beehive of activity, with research projects, story hours and study projects enticing students to the area. The media specialist, in addition to loaning hundreds of books each week, is also responsible for charging out all the audio-visual equipment in the Centennial School.

One of the most successful programs in both schools is the hot lunch program, with a daily participation of approximately 86%. From this, it seems obvious that the program has been well received by students and faculty. In addition to serving excellent food, the kitchen, serving areas and dining areas are always attractively decorated, adding to the pleasant atmosphere.

The Learning Disabilities Program is staffed by one regular part time teacher and one teacher employed under the Title VI special area project currently in effect in the tri-town regional area. At the present, there are a total of 25 children included in the program. Each has been individually tested to determine his specific learning disability. The students are seen on an individual or small group basis, and receive approximately 1½ hours of remedial instruction each week. The learning disabilities teacher works closely with the school psychologist in attempting to alleviate the problems of these young people.

I would like to express my appreciation to the parents and citizens of Norfolk for their interest and cooperation during the past year. I would also like to thank the Lions Club for their assistance in the construction of the carrels in the reading and speech area, and to the Grange for undertaking the mammoth task of landscaping the new Centennial School.

The students have, I believe, a distinct pride in their school. This is evidenced by their care of the physical plant and equipment and by their excellent attendance.

The ultimate success of any school is determined by the concerned efforts of students, parents, teachers, administrators, and other members of the staff. I would like to thank all of these people for their contributions to a pleasant, successful school year. I feel that we are moving toward the right goal and that by working together we can provide the quality of education that our young people need and deserve.

Sincerely yours,

CHARLES L. MANOS
Principal

ANNUAL REPORT

of the

School Committee

of the

King Philip Regional School District

NORFOLK — PLAINVILLE — WRENTHAM

FOR THE YEAR ENDING DECEMBER 31

1972

KING PHILIP REGIONAL SCHOOL DISTRICT COMMITTEE

Mr. Richard C. Amoling	Term expires 1975
Mr. Charles F. Winter	Term expires 1973
Mr. Edward B. Brown	Term expires 1973
Mr. Francis McCabe	Term expires 1973
Mr. Pasquale DiGiantommaso	Term expires 1975
Mrs. Jeanne Wright	Term expires 1975
Mr. Edgar Zeigler*	Term expires 1973
Mrs. Fay B. Cole*	Term expires 1973
Mr. Bruce A. Hayes*	Term expires 1973

*Appointed by local School Committee

Organization

Mr. Richard C. Amoling, Chairman
Mrs. Fay B. Cole, Vice-Chairman
Mr. William B. White, Treasurer
Mrs. Dorelyn Jeannotte, Secretary

SUPERINTENDENT OF SCHOOLS

Mr. William J. Costa
34 Village Street
Millis, Mass. 02054

SUPERINTENDENT'S OFFICE

Mrs. Peter Kosten
Mrs. Michael Welik

Mrs. Elton I. Franklin, Jr.
Mr. William B. White

Regular meetings of the School District Committee every first and third Monday at King Philip Regional High School at 8:00 P.M.

REPORT OF THE SUPERINTENDENT OF THE KING PHILIP REGIONAL SCHOOL DISTRICT

It is with pleasure that I submit my second annual report as Superintendent of the King Philip Regional School District.

Without question today, as perhaps at no other time, education is confronted by varied problems of substantial consequence. Schools mirror the societies in which they exist therefore the direction and intensity of societal concerns including the various liberation movements, economic conditions, student activism, the international and internal issues of war and peace, racial strife, the attacks upon traditional values, changes within the teaching profession and practically any important feeling generated by involved citizens have a direct impact upon the schools. This accelerating rate of change and the accompanying sense of a loss of stability contribute to the parental disenchantment with the educational process and the difficulties of the profession's establishing meaningful direction.

Parents question whether or not their children are receiving the types of education that they need. They further question whether or not the educational results are consistent with the financial input. Americans hold a deeply rooted belief that education is a primary method to achieve upward social mobility, economic success and informed citizenship that lead to successful adult lives. In spite of the obvious difficulties, I sincerely believe that the goals are within reach and at a cost that although not inexpensive is at least consistent with the immensity of the task within the present society.

Extremely wide ranging changes have been initiated in the regional schools. These changes are outlined in the reports of the administrators, but in essence the goals include not change for the sake of change, but the provision of those universals that all students need, certain specialties in the academic and occupational areas as well as an increased variety of options and alternatives made available to all students with access improved through the removal of artificial prerequisites and sequence where they are not

applicable. This does not imply more room, staff, or money but rather greater diversity through the use of half-year courses and the preparation of different rather than duplicate courses. There are also additional provisions being made for the students with special needs. Accompanying this is a stronger program of elementary-secondary cooperation as well as cooperation among the regional schools.

Aside from the continuing efforts of the administrators and teachers in curriculum change the foremost need is additional space at the high school level. The proposal under consideration is a 600-pupil addition to the vocational-high school complex which would include space for additional occupational areas for both boys and girls, the updating of older facilities, and the provision of the additional stations required for a 1500-1600 student body. The net result of this would be an occupational center and academic facility that would constitute a truly comprehensive high school where there would be no general course but rather the opportunity for each student to select according to his needs and desires an academic curriculum, occupational curriculum, or a combination of both for those who are searching for a career area. It would also be possible to change areas should needs and desires be altered.

Academic students could take occupational electives and those in the occupational area would take required and elective academic courses with the students who selected an academic curriculum. This would maximize educational opportunities while keeping costs to a minimum and, more importantly, integrate the entire student body.

The occupational center would provide educational services to the elementary schools and junior high school as well as evening, weekend, and summer courses for students and adults who desire to upgrade their skills or learn new skills not only in a professional sense, but also for personal improvement. The federal manpower retraining and drop-out prevention programs would also be served.

I feel very strongly that this type of addition would best serve the total District well into the future. Economically, it would represent one building project, at one place, at one time on property presently owned by the District.

Presently, there is no vocational school in the state that offers anything approaching this concept of quality education, student choice and integration. In these days of difficult entrance examinations and selective vocational-technical school quotas coupled with rising needs it is doubtful that they ever will.

I would like to express my sincere appreciation to all of those who have contributed to the quality of the District schools - students, parents, the school committee, teachers, counselors, administrators, office staff, custodians and cafeteria workers. Each has made a contribution which would be sorely missed if it were not for their desire for excellence in their school system.

Respectfully submitted,

WILLIAM J. COSTA
Superintendent of Schools

REPORT OF THE PRINCIPAL OF THE KING PHILIP REGIONAL HIGH SCHOOL

Upon assuming the position of Principal of the high school in August 1972, I found the school staffing and scheduling to be in excellent order. Recognition must be given to the efforts of Mr. O'Donnell, Mr. White, Mr. O'Regan and their staffs for advancing the school's programs.

The housing situation at the high school is becoming very critical. With the increased enrollment, the school facilities are being taxed to the utmost. This will hinder future curriculum development. We have been utilizing conference rooms, space in the bus lobby, music rooms and storage rooms for classroom purposes. There is also a need for more room in the core facilities

such as the cafeteria, library, gymnasium and administrative offices. When an addition is forth-coming, vari-sized classrooms will allow us more flexibility in instruction and the election of courses.

During the spring, an important event was the evaluation of King Philip Regional High School conducted by representatives of the New England Association of Colleges and Secondary Schools. As alluded to in last year's Town Report, this evaluation was a two-prong program. The faculty and administration went through a self-evaluation process and developed a philosophy for the school. Each department of the school was studied in-depth by a staff committee which reported the findings to the entire faculty. The School Committee provided two half days each month for the self-evaluation process. On April 9, 10, 11, and 12, twenty-seven teachers and administrators spent busy days studying and evaluating the entire school. They were extremely impressed with our self-evaluation and with the preparations which had been made for their visitation. The Commission on Public Secondary Schools, voted to recommend the KPRHS for continued membership and accreditation for a period of five years.

A significant development at the high school is the establishment of a Student Advisory Committee. The major purpose of this group is to meet with the school committee and discuss school related problems.

Another student advisory committee was formed to assist in the area of curriculum. The main function of this group is to study and make recommendations regarding the curriculum. This group meets on a weekly basis in an advisory capacity and makes recommendations to the department head for further discussion at the administrative level.

In September, a change in the credit system was put into effect. King Philip changed over from the Carnegie Unit to the credit system: (1 class per day equals 1 credit). This system will be of great advantage to our students enrolled in the non-academic areas.

On December 5, a swimming program in our fifth period boys' physical education class was inaugurated in conjunction with the State School. This has proved to be very successful and we hope to expand it to include girls physical education classes. Also, it is hoped to have a co-ed intramural evening program for our young people.

The intramural program was expanded greatly this year. The various activities include bowling, hiking, roller skating, basketball, archery, golf, ice skating to name a few.

Members of the Guidance Department have instituted a program of group meetings with members of the senior class. The objectives of these meetings are to provide information relative to the students' futures upon completing high school. We hope to use this procedure to schedule the freshmen, juniors and seniors for their next year's program. This procedure would greatly facilitate the completion of the master schedule for the next school year, 1973-74, at an earlier date.

One of the principal's responsibilities is to provide a pleasant atmosphere which is conducive to learning. In order that this responsibility may be properly discharged, the cooperation of the community, parents, faculty, and students is most necessary to develop a set of values which will enable young people to enjoy a successful and rewarding educational experience.

In general the changes planned for next year are largely in the area of curriculum. Many of these changes are discussed in the following departmental reports:

English Department: The department was given commendations by the visiting committee in the following areas: improvement in curriculum, a development of a more meaningful course of study, enthusiasm of staff members, variety of methods demonstrated, and the good learning atmosphere in the classroom.

The development of elective courses was expanded with the addition of journalism and the modern short story to the English curriculum. The elective program

will be expanded in the school year 1973-74 to include twenty electives open to juniors and seniors. This expansion within the curriculum is possible with the semester courses program.

The department is continuing to increase the number of paperback books in the teaching of literature as this gives the classroom teacher greater flexibility in the selection of titles for instruction.

The English Department has a fine AVA library with many tapes, records and filmstrips for classroom use.

Business Department: As a result of the extensive self-evaluation conducted this year many changes have taken place in the business department. General business is required of all business students. Filing was placed in the curriculum as a separate course and required of all business students. Machine transcription was added to the curriculum to allow students another office skill and to satisfy the needs of the business community for qualified people in this area. A project in distributive education was approved for funding by the State Department of Education and added to the curriculum in September for a full year. Typing II, Stenography I, and Introduction to Accounting have now been open to the students in the college curriculum.

Many other changes are being investigated. We would like to offer all students a course in consumer economics for their personal use. A course in principles of data processing should be included in our curriculum as an elective course for students interested in the theory of this complex field. A basic business course in business management and principles should be added as a term course for all students in the high school.

Foreign Language Department: In addition to the five year sequence in French, four in Spanish and three in German, Latin has seen a revival this year. The introduction of two semester courses, one in German language and culture and one in Russian language and culture has also made it possible for students in grades 10-12 to have the experience of learning about a language and culture other than their own. These courses have been designed mainly for students who do not wish to follow a regular sequence of a foreign language.

Despite the fact that in some schools the enrollment in foreign languages has decreased, at King Philip it has increased. The foreign language teachers are constantly implementing new methods and techniques in teaching. In French, Spanish and German classes three levels of materials are used. In Spanish IV, French IV and French V, a variety of materials is used. In all foreign language classes extensive use is made of audio-visual materials, those directly related to the texts as well as supplementary materials.

The language laboratory continues to be an important adjunct to the foreign language curriculum. However, a lab technician is greatly needed in order to get maximum utilization of the lab. Such a person could do minor repairs, duplicate and make tapes, and make it possible for the lab to be available for students to do independent study.

Library: Before school, during study periods and after school, students are permitted to come to the library to look up materials on subjects they are studying or for pleasure reading. The library added 557 books to its collection to bring the total number of books to 13,104 volumes. Aside from books, there were six newspapers and 78 periodicals available. One new set

of encyclopedias was purchased. In order to keep the reference collection up-to-date, old editions were replaced by new ones. As many current books as the budget would permit were purchased.

The year 1972 will bring to a successful conclusion a 15-year span of the so-called traditional library at King Philip. We are anticipating a student-oriented Media Center in 1973 with the addition of slides, films, phonograph records, tapes, video tapes, etc.

Mathematics Department: The department has introduced four new semester courses: "Statistics and Probability," "Computer Languages", "Matrix Algebra", and "Problem Solving". Interest in these courses is high.

The course "Computer Languages" will begin in January 1973 and will consist of two phases, classroom theory and practical applications in the use of a computer. We utilize an on-line terminal at Dean Academy connected to a computer at Babson Institute. We wish to thank the Officials at Dean and Babson for allowing our students to use their hardware. It is planned in the near future to have a computer center at King Philip which will allow the mathematics department the opportunity to include all students in the program.

Music Department: Music Appreciation is offered as an elective in Grades 9-12. The course was designed to attract students who enjoy music and wish to enrich their backgrounds in a broad program ranging from the Classics to the very latest in modern music.

Music Theory is an elective in Grades 11 and 12 only. This course is for the serious music student or for those students who intend to further their education in the fields of Elementary or Music Education.

The Band and Choir were active and busy during this past year. The concert band and choir presented two very successful concerts, one at Christmas and their annual Spring Concert and staged two assemblies at King Philip School North which were thoroughly enjoyed by the students in Grades 7, 8 and 9.

Physical Education: Our main objectives are the maintaining of healthy minds and bodies through vigorous exercise but with the addition of the social aspect of co-educational activities and other pursuits on an elected basis. Courses offered with this concept are archery, golf, dance, volleyball and tennis.

Science Department: Two changes were made in the curriculum in an effort to update and make it more relevant to the students which it serves. The science requirement for students in the business curriculum was changed from two to one year giving those students a greater opportunity to become more involved in business subjects. A new program, the Intermediate Science Curriculum Study Level III, was introduced into grade nine. This program provides a new direction for the grade nine student who has not elected to enter the business, vocational, or college preparatory curriculum. It is an activity oriented program whereby students work on an individual basis and proceed at their own pace through a series of activities. The department was fortunate to have one of its members trained in the teaching of this course having received a grant by the National Science Foundation in this area.

As a further result of the extensive evaluation carried on, a number of recommendations such as courses in microbiology, anatomy and physiology, organic chemistry, research and independent study, and a senior science seminar are planned for introduction into the curriculum in 1973.

Social Studies: One of the major accomplishments of the department has been the semesterization of most of its courses this year and proposed courses for next year in General Psychology, State and Local History and Advanced Contemporary Issues. Also proposed for next year is the semesterization of the current Cultural Geography course into Latin American Studies and Middle Eastern Studies. American/Russian Studies has also been divided into American Political and Russian Studies as semester courses. We have restructured the United States History course into semester courses: Survey to 1865, Survey from 1865, Modern American History from 1945, American Social and Intellectual History. These courses may be elected by juniors with two semester courses fulfilling the graduation requirement. Seniors may wish to elect the last two courses for a more in-depth study. Sophomores may elect US History if qualified.

Students were invited to attend and participate in these curriculum discussions for change and revision. Their recommendations were incorporated in our proposal.

This past year we introduced a semester law course which has been very successful with our students. Also, we semesterized African/Asian Studies, Contemporary Issues, and Sociology/Economics. These have provided students with a more diversified program of social studies electives.

Through the efforts of the three Boards of Selectmen of the region, Mrs. Dusty of Wrentham serving as coordinator, and the members of the department, we have implemented a Municipal Government Project.

In conclusion, I would like to thank the community, the students, the faculty, the School Committee and the Superintendent for the cooperation I have enjoyed. In addition, I wish to acknowledge in particular, the contribution of my Assistant Principal, Mr. Walter White. Because of many fine efforts by many people, this year has been a most rewarding experience.

Respectfully submitted,

EDWARD W. SWITZER
Principal

REPORT OF THE PRINCIPAL OF THE KING PHILIP REGIONAL SCHOOL-NORTH

I herewith submit my Second Annual Report as Principal of King Philip Regional School-North.

In the Junior High School we emphasize the principle of a broad exploratory program which includes the regular academic classes; English, Mathematics, Science and Social Studies. In addition Courses are offered in French, Reading, Industrial Arts, Technical Drawing, Home Economics, Art, Music, Physical Education and Health.

Commencing in September the College bound section of Grade Nine (177 students) remained at North because of the overcrowded conditions at the King Philip Regional High School. This increased our school population to 920 students in a building built to house 750.

The Grade Nine Program encompasses all the regular required subjects plus the addition of Typing and Technical Drawing. The Staff was increased by eight teachers plus two Physical Education Interns from Northeastern University to enable us to carry on the entire Program.

For the first time scheduling was done by computer which made it possible for us to ability group all of our students by subject. In this way all students are given the opportunity to work and advance at a level and rate commensurate with their abilities.

To mention some of the innovative programs we have initiated during the school year let me make reference to - Student Aides (both in and out of school), Independent Study, Drug Program for Students and Parents (in conjunction with Representatives from the Norfolk County District Attorney's Office), Occupational Information through our Guidance Department, Mini Courses and Personal Typing.

One other change we are experiencing at this time is the complete reorganization of our Reading Program. During the Spring and Summer our three Reading Instructors rebuilt the Reading Course which now includes Language Arts, Developmental and Remedial Programs with a complete revamping of the physical Laboratory so as to achieve maximum learning capability of our students. This Program is already showing promising results with high hopes for the future.

In order to summarize briefly other educational changes and offerings initiated for our students at King Philip - North, the following reports from our Department Coordinators are presented:

LANGUAGE ARTS

English — The main objectives of the Junior High Curriculum general areas for the Seventh, Eighth and Ninth Grades are: (1) To think, speak and write well enough so that those situations which challenge the ability of the individual to communicate ideas, purposes and experiences may be adequately met; (2) To develop the power to understand and evaluate the spoken and written word; (3) To promote habits of reading with enjoyment a variety of standard classical and contemporary publications on as high a level as possible (4) To stimulate and strengthen the desire to use whatever expressional talent the individual may have, not only for his own, but also for the common good.

French and Spanish — The Junior High French section offers two levels of French. Level I is taught in Grades Seven and Eight with level II being taught in Grade Nine. The Spanish section offers one Level of Spanish taught in Grade Nine.

The emphasis in teaching Foreign Language in Junior High is on speaking, listening, comprehension, reading, writing and culture. The Language Laboratory is used to improve individual speaking and listening ability. The Junior High Foreign Language Program is the first step in a continuing program to be completed at the High School Level.

Reading — The new Reading Program at the Junior High for the Seventh and Eighth Grades is voluntary and highly individualized. Each child is programmed into one of the three broad divisions based on his immediate needs and abilities. Furthermore, each child is closely supervised by one of the three Reading Teachers who regularly evaluates his progress in both the Reading Classes and Reading Laboratory. Shifts are continually made in each child's program as his reading performance changes.

MATHEMATICS AND TECHNOLOGY

Mathematics — The Mathematics Curriculum for Grades Seven and Eight is designed to meet the needs of students who are mathematically adept as well as the needs of students who must have the emphasis placed upon the computations in basic operations and their practical applications to everyday life. Thus, there is a traditional Mathematics Program at both Grade Levels as well as a Modern Mathematics Program. One Grade Eight section is taking Algebra I, using a programmed text which will be evaluated in June 1973 after a three year study.

All Ninth Grade students are enrolled in the College Course and must take the required Algebra I or Geometry if Algebra I was successfully completed in Grade Eight.

Industrial Arts — Grade Seven classes are involved in an exploratory program in the fields of Woodworking, Line Production, Plastics and Technical Drawing. Grade Eight students are given practical experience in basic Sheet Metal and Bench Metal, Technical Drawing and an introduction to basic Electricity.

Grade Nine Industrial Arts Woodworking Program is designed to assist student development of individual skills and expression. Grade Nine Technical Drawing classes follow the same Course of Study as the High School to ensure the continuity of the Program.

SCIENCE AND HEALTH

Science — In the Seventh Grade students take life Science, A Problem Solving Approach. This Program is designed to teach life science concepts in such a way that students discover facts and concepts for themselves and they proceed through the experiments.

Introductory Physical Science (I.P.S.) continues to be taught to those Eighth Grade students who desire an in depth study of our physical world.

The Ideas and Investigations in Science (I.I.S.) Program is three-fourths Laboratory work especially designed for students who may find the I.P.S. Course irrelevant.

Biology, offered in Grade Nine, is a Program designed to help students see the interdependence of organisms in the living world. Classification, anatomy and genetics are covered with a constant emphasis on student activity and conceptional understanding.

The Earth Science Program is a laboratory based Program exploring five major areas: Meteorology, Astronomy, Oceanography, Geology and Historical Geology. The Program is designed to give students basic knowledge in areas that are practical in terms of adult living and yet preparatory for a student intending to attend college.

Home Economics — The Home Economics Program at the Junior High Level is divided into Foods for Seventh Grade Girls and Clothing for the Eighth Grade.

The Foods Program includes preparation of breakfast and luncheon foods. Along with the actual preparation, consumer education, nutrition and good grooming are part of the Program.

The Clothing Course includes making of clothes using a commercial pattern, knitting, crocheting and other related projects. Consumer education is also taught in connection with Clothing.

Physical Education — The Physical Education Curriculum is designed to meet the needs of each student through both individual activities and team sports. Emphasis is placed on those activities involving carry-over value in later life. A special adaptive program has been initiated for those students requiring special physical needs. The Intramural Program has been expanded to include co-ed roller skating, public ice skating, figure skating and hiking; boys' and girls' camping, boys' team handball and floor hockey. Because of the larger size of classes, two interns have been hired to assist the Physical Education Teachers.

CULTURAL STUDIES

Cultural Studies — This year, in Grade Seven Cultural Studies, we are concentrating on four areas; Basic geographic skills and concepts, both physical and cultural; the Soviet Union; the Far East; and Latin America. Time

permitting, optional areas of study would include the Middle East, the United Nations and Africa. In each area we are taking into account not only the physical and cultural forms, but also the ideological and sociological aspects of the areas.

In Grade Eight United States History we cover the period of time from early exploration to the last part of the Nineteenth Century. To enrich both the Seventh and Eighth Grade Program of Studies, wide use is made of filmstrips, tapes and supplementary reference materials. In Grade Nine American Government we cover the structure and organization of the Federal, State, County and Local Governments. Through a comparison of these levels of government, we study the workings of our Democratic System. At the same time we have integrated a study of current events, world affairs and social issues into our Course of Studies at all Grade Levels.

Art —

Seventh and Eighth Grades have a comprehensive Art Course. Studied in various media are figure drawing, portraiture, still life composition, poster making and perspective drawing. Techniques taught include drawing, water color painting, tempera painting, papier-mache sculpture, printing making, ceramic pottery, montage and collage, crayon etching and India Ink.

As there is no Ninth Grade Art Class, there is a Ninth Grade Art Club that meets after school twice a week. Students have a chance to work in the above media as well as to work in oil paint on canvas board, ceramic clay on the potters' wheel and printing by the silk-screen process.

Music —

Students in Grades Seven and Eight are scheduled for two General Music Classes per week on a half year basis.

The Band and Chorus performed at School Assemblies and presented a very successful Spring Concert. The Band toured the Elementary Schools in the District and they were enthusiastically welcomed at each school. I commend the Administration for approving such a program as this not only provides experience for these young instrumentalists, but it also promotes interest and incentive for youngsters at the Elementary Level.

Typing — For the first time the Curriculum at the Junior High School offered Typing to the students. This Program was made possible through funding under the V.E.A., P.L. 90576. The personal typing applications presented in this Course will enable the students to begin to use the typewriter as a personal writing tool in his school work. Each student develops the basic skill of typewriting by the touch method which will give him a basic degree of proficiency acceptable for personal use. The students receive three periods of formal instruction each week for a full year.

MULTI-MEDIA SERVICES

Library and Audio-Visual — In order to meet the needs of the students in Grades Seven and Eight, and the more sophisticated requirements of the students in Grade Nine, the Media Center has expanded this year, both in acquisitions and services. Emphasis was placed on securing materials applicable specifically to the Grade Nine Curriculum, including American Government, Earth and Biological Science, Geometry and Spanish. Additional materials were purchased in the areas of Literature and French, all at a more advanced level.

The success or failure of a Media Center can be evaluated by the response of the students and faculty, so I am particularly pleased that utilization and circulation of materials have increased steadily through-

out the current year. I am most appreciative of the cooperation of the Administration and Faculty at King Philip - North; they have devoted both time and energy to help make our Program successful.

FUTURE PROGRAMS — Within the next few months we hope to open a Curriculum Resource Center that will serve all the Educational Disciplines. Materials for student research, Independent Study, Quest for Knowledge, Browsing by Students, Teacher Usage, etc. will be placed into the Resource Center so that both teachers and students will benefit by its availability.

In working with our Science Department it is hoped we will be able to develop and build a Hothouse so that students may be able to gain some first hand knowledge about the care and growth of plants, flowers, seeds, etc. Furthermore, it is hoped that such an experience will, in the future, enhance their leisure hours and for some, provide them with the foundation for a lifetime occupation.

A beginning was made this Fall in the area of Mini Courses. It is hoped that a more diversified program can be offered to our students in the future. One in which a great deal of enrichment type learning will take place. Many of our Teachers have knowledge outside their immediate subject areas and would welcome the opportunity to present it in a manner that does not encompass the rigidity of a classroom situation. We feel a broadening of student learning can be accomplished and encouraged by this Program.

CONCLUSION — It is my belief that the reason our Junior High functions so successfully despite the obvious overcrowded conditions, is because of the dedication of our Staff. Without their cooperation this would not be possible.

Let me express my sincere appreciation to the School Committee and Mr. William J. Costa, Superintendent of Schools, Mr. Anthony J. DiRe, Assistant Principal, Mr. Curt Willard and his entire Staff of Custodians, and our Secretaries, Mrs. Mildred Hill and her able Assistant, Mrs. Dorothy Mitchell for their efficiency in our School Office.

There is a definite belief at King Philip -North that education is important. This fact makes working to bring the best education to the District Students a rewarding and enjoyable experience.

Most sincerely,

SAMUEL P. STRICKLAND
Principal

REPORT OF THE DIRECTOR OF THE KING PHILIP REGIONAL VOCATIONAL HIGH SCHOOL

I hereby submit my first report as Director of King Philip Regional Vocational High School.

The challenge to provide relevant, broad and improved vocational-occupational programs for preparing youth and adults for the world of work is urgent in the King Philip Regional School District. The problems associated with vocational-occupational education in the training of students in a multiplicity of skills for successful and fruitful employment are manifestly complex. Viewing these problems in the environment of a regional school district compounds the problem.

Occupational education must be sufficiently broad and varied in scope and be offered at all levels of career preparation to meet the needs of all youth and the communities. Programs of occupational education must be an integral part of the educational process; they must be embraced in the total program of education.

Career education must develop from a broad base in the early years to more specialized occupational, vocational, technical programs in later years as individual interests and needs are identified. Occupational education must provide opportunities beyond the secondary school level to encourage upward social and economic mobility and to provide motivation for adequate career development.

To help students decide whether they want to pursue careers in any of the fields of machine division, carpentry and house carpentry division, and small engines repair, the vocational school instituted an exploratory program for ninth grade students this year for the first time. They spend time in each division on a rotating basis each semester. The students must be made aware in the early grades what different jobs are like so that they are better prepared to choose a specific area.

Early this year the school committee asked the school administrators to prepare plans for a vocational school addition. Engelhardt and Engelhardt Inc. of New York were secured to do a study for a new design which primarily is to release overcrowding in the district, but would also serve to upgrade and expand career, vocational and occupational education.

The Vocational High School has continued to offer established programs to an increased enrollment. These programs include machine shop, house carpentry, and mill carpentry. However, in addition there have been several significant changes incorporated because of the increased enrollment and student interest. They include:

DISTRIBUTIVE EDUCATION

This year a Distributive Education program was instituted in the junior year at King Philip High School. It is a career development program in marketing and distribution which relates on the job training to classroom instruction and experiences. The students have the opportunity to apply classroom theory to their cooperative jobs as well as to their role in the operation of the distributive education laboratory store.

READING PROGRAM

This year a Reading Program was instituted at King Philip Regional Vocational High School.

The Vocational School program for the Basic Language Arts operates under funding from Title I, ESEA. Participants in the project are selected on the basis of test scores, teacher, and guid-

ance recommendations, and parental request. Fifty-two students in grades 9-12 are currently involved. Teaching methods and procedures are oriented to meet the individual needs of the students. The program utilized reading aides in order to maximize the opportunity for one-to-one instruction. Class time is divided between instruction to develop the language arts skills with an emphasis on remedial reading and free-reading time to develop a positive attitude toward language and learning. The curriculum will be enriched by way of planned field trips that give added exposure to cultural and historical experiences.

SMALL ENGINE REPAIR PROGRAM

Another new program introduced this year in the King Philip Regional Vocational High School is referred to as: The Small Engine Repair Course. In this course the students are given an opportunity to realize the complexities involved in the operation and repair of small engines as used on lawnmowers, motorcycles, snowmobiles, etc. In addition, this course is also designed as a foundation to introduce the students into the automotive repair field. The students spend one half of their time in the classroom where they have the opportunity to learn the theory of engine design and operation. The other half of the time is spent in the shop where they get actual experience in engine repair, service, troubleshooting, and basic knowledge. This course is designed to build interest in next year's automotive program.

INDIVIDUALIZED INSTRUCTIONAL SYSTEMS

This year a form of teaching called "Individualized Instructional Systems" was initiated and is being used in the ninth grade carpentry (exploratory) program. Here the students work on a series of projects each designed to teach one or more skills. The advantage here is that students can work at their own pace. By working at his own pace and mastering one skill before tackling another, the student ends up learning more. It is not experimental - it is new but has been proven successful elsewhere.

In conclusion, I am grateful to the School Committee, Superintendent William Costa, Mr. William White, the vocational school faculty, Mr. John Robbins, Director of the Adult Evening Programs and Mrs. Jean Webster, my secretary, for the support they have given me in my first year at King Philip Vocational High School.

Respectfully submitted,

JOSEPH S. NICASTRO
Director

REPORT OF THE ADULT EDUCATION DIRECTOR OF THE KING PHILIP REGIONAL SCHOOL DISTRICT

This year the enrollment will be in excess of 500 students in the various classes conducted at the King Philip Regional High School, Vocational School, and King Philip Regional School-North.

There are 26 instructors teaching 34 different classes and classes are being held four evenings each week. The length of classes range from 6 to 25 weeks, and from 20 to 150 clock hours duration. Students successfully completing a class are issued a certificate of achievement.

This year the evening courses are divided into the following four classifications:

I. Vocational Apprenticeship:

Courses are being held for apprentice machinists and apprentice bricklayers. These courses are for men who are serving an apprenticeship or learning a trade and are held for 150 hours each year. The complete course covers four years. The course gives training in math, science, blueprint reading, and history related to the trade.

II. Trade Extension:

A course is being held for carpenters and men in the masonry trades in blueprint reading. This course is open to any person in these trades and is for 75 hours.

III. Vocational Practical Arts:

These courses are designed to help people in homemaking or in achieving a more satisfying use of leisure time. Classes are being held in beginning and advanced sewing, knitting, rug hooking, tailoring, decorative painting, floral crafts and decorations, cake decorating, draperies and bedspreads, interior decorating, ceramics, and pottery.

IV. Academic Classes:

The classes are being held this year in typing I and II, painting, tennis I and II, golf, safe boating, woodworking, high school equivalency preparatory, office machines, yoga, women's physical education.

Several of the academic courses are offering credits that are acceptable to the State Department of Education and may be applied toward a state high school diploma.

The King Philip Regional District will continue to offer educational courses to the many adults in the area who wish to continue their education.

Respectfully submitted,

JOHN ROBBINS, Director

**REPORT OF THE DIRECTOR
OF GUIDANCE AND PUPIL PERSONNEL SERVICES
OF THE KING PHILIP REGIONAL SCHOOL DISTRICT**

In 1972 our school population continued to grow as the District's administrators have reported to you. The college preparatory division of grade 9 is currently being housed in the junior high school. Mr. Robert Doherty was reassigned to the junior high school to

maintain a reasonable counselor-pupil ratio for all junior high school students. At the present time, we have three counselors at the junior high school and three at the high school serving a total population of almost 1,950 students.

Our efforts in guidance continue to be in three main areas: educational, vocational, and personal counseling. It is a national trend that the numbers of students planning on furthering their education immediately after high school has declined. This trend in part is caused by economics, high tuition costs at private colleges, and also the student's desire to "wait and see" before he commits himself to some form of further education and the concomitant expense.

The renewed emphasis on career and vocational education is certainly welcomed by guidance counselors. Counselors have long recognized that a primary goal of guidance is to assist students in making wise vocational decisions taking into consideration their interests and their academic strengths and weaknesses. With these points in mind, we have continued to expand our occupational information library both at the high school and junior high school. At the junior high school, several group sessions were established to introduce students to the occupational materials that are available and to explain the many possibilities that exist so that they may have a broader background in order to make sound educational and vocational decisions.

Most notable among the new additions are the cassette recordings now in use at the junior high school and the Chronicle Occupational Viewdeck which is available to students at both the junior and senior high schools.

At the high school, we have long recognized the need to improve our record storage system. During the summer of 1972, the counselors at the high school prepared all of the graduate records for microfilming. This was a monumental task as over 2500 records were microfilmed. We now have records stored at the high school and have a duplicate set in a safe deposit box in the South Shore National Bank in Wrentham. This, of course, will be an ongoing program and all records of graduating students will be microfilmed during the summer after their graduation.

At the high school the counselors have expanded the use of group informational meetings in order to provide information more quickly to the students attending the high school. During the fall these meetings focused on future school plans or entrance into the job market. These group meetings will be expanded in 1973 to include planning programs of study for the following year.

In 1972, the King Philip Regional School District and the three elementary schools were fortunate to have authorized on a joint basis the position of school psychologist. Mr. Stephen Rosenzweig was appointed to the position. Mr. Rosenzweig acts in three major capacities: as a consultant to teachers, guidance counselors, and families in the handling of personal or emotionally based student problems; as a counselor, on a limited basis, with students on the approval and consent of the parents; and as a psychometrist conducting all of the testing programs within the special education area.

Major changes in the special education area were caused by the publication of new regulations for the assessment and evaluation of special education students. This evaluation is a much more comprehensive program and a much more involved procedure than was previously the case. It is obvious that in the next two to three years there will be a rapid growth and expansion of so-called special needs programs both at the junior high school and at the senior high school. It will be necessary to expand the facilities for special needs programs to meet the requirements of the new laws in special education.

I would like to take this opportunity to express my appreciation and gratitude to the School Committee, the administration, and faculty of the King Philip Regional School District for their continued support and assistance in Guidance and Special Education.

Respectfully submitted,

FRANCIS X. O'REGAN, JR.
Director of Guidance and
Pupil Personnel Services

ENROLLMENT 1972-1973

NORFOLK				PLAINVILLE			WRENTHAM					
Boys	Girls	Total		Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	TOTAL
Voc.												
12	3	5	8	3	3	6	6	3	9	12	11	23
11	4	3	7	15	7	22	18	1	19	37	11	48
10	1	0	1	8	0	8	8	0	8	17	0	17
9	9	0	9	16	0	16	25	0	25	50	0	50
17	8	25		42	10	52	57	4	61	116	22	138
High												
PG												
12	23	23	46	36	35	71		1	1		1	1
11	37	41	78	30	43	73	43	41	84	102	99	201
10	36	39	75	32	66	98	35	41	76	102	125	227
9	9	16	25	32	66	98	46	66	112	114	171	285
SpEd	0	2	2	22	30	52	22	43	65	53	89	142
105	121	226		5	2	7	4	1	5	9	5	14
				125	176	301	150	193	343	380	490	870
Jr. High												
9	23	32	55	27	16	43	30	42	72	80	90	170
8	57	46	103	56	55	111	67	71	138	180	172	352
7	51	50	101	59	59	118	76	80	156	186	189	375
SpEd	3	2	5	3	4	7	4	1	5	10	7	17
134	130	264		145	134	279	177	194	371	456	458	914
515				632			775			1922		
26.80%				32.88%			40.32%					

King Philip Regional School District 1,922

Above figures as of October 1, 1972

* — 3 SHS
1 JHS
24 VHS

Non-Res. 1922
Total enrolled 28*
1950

SCHOOL BUDGET 1973-1974

	1973	1974 (6 mo.)	TOTAL
1000 Administration	\$ 62,920.00	\$ 32,190.00	\$ 95,110.00
2000 Instruction	1,570,885.00	1,106,105.00	2,676,990.00
3000 Other School Services	314,895.00	202,020.00	516,915.00
4000 Operation & Maintenance of Plant	227,685.00	123,725.00	351,410.00
5000 Fixed Charges	64,410.00	50,920.00	115,330.00
7000 Acquisition of Fixed Assets	33,860.00	18,820.00	52,680.00
Adult Education	17,000.00	8,505.00	25,505.00
Vocational Education	213,290.00	140,285.00	353,575.00
Grand Total	\$2,504,945.00	\$1,682,570.00	\$4,187,515.00

ESTIMATED RECEIPTS FOR 1973-1974

	1973	1974 (6 mo.)	TOTAL '73/'74
State Reimbursement Transportation	\$174,000.00	-	\$174,000.00
State Reimb. Special Education	32,500.00	-	32,500.00
State Reimb. Vocational Education	75,000.00	-	75,000.00
Adult Education Receipts	5,500.00	\$ 750.00	6,250.00
Tuition-Vocational	15,000.00	5,000.00	20,000.00
Tuition-Adult Education	3,000.00	2,000.00	5,000.00
Tuition-Special Education	3,000.00	-	3,000.00
Summer School	3,500.00	1,000.00	4,500.00
Miscellaneous Local Revenue	3,500.00	1,750.00	5,250.00
	\$315,000.00	\$10,500.00	\$325,500.00
			- 325,500.00
			\$3,862,015.00
			Net Operating Cost

NORFOLK 26.80% x \$3,862,015.00 = \$1,035,020.02
 PLAINVILLE 32.88% x 3,862,015.00 = 1,269,830.53
 WRENTHAM 40.32% x 3,862,015.00 = 1,557,164.45
 \$3,862,015.00

SCHOOL BUDGET BY COMPARISON

Account	Total	1973	1974 (6 mo.)	1972	1971
Administration	\$ 95,110.00	\$ 62,920.00	\$ 32,190.00	\$ 59,400.00	\$ 48,095.00
Salary	85,035.00	56,370.00	28,665.00	53,050.00	42,675.00
Expenses	10,075.00	6,550.00	3,525.00	6,350.00	5,420.00
Instruction	\$2,676,990.00	\$1,570,885.00	\$1,106,105.00	\$1,424,560.00	\$1,291,300.00
Salary	2,514,640.00	1,466,060.00	1,048,580.00	1,326,710.00	1,201,145.00
Expenses	162,350.00	104,825.00	57,525.00	97,850.00	90,155.00
Other School Services	\$ 516,915.00	314,895.00	202,020.00	247,800.00	226,850.00
Salary	85,670.00	48,850.00	36,820.00	50,440.00	45,685.00
Expenses	431,245.00	266,045.00	165,200.00	197,360.00	181,165.00
Operation & Maintenance of Plant	\$ 351,410.00	\$ 227,685.00	\$ 123,725.00	\$ 220,950.00	\$ 207,910.00
Salary	176,185.00	115,785.00	60,400.00	107,450.00	104,970.00
Expenses	175,225.00	111,900.00	63,325.00	113,500.00	102,940.00
Fixed Charges	\$ 115,330.00	\$ 64,410.00	\$ 50,920.00	\$ 63,625.00	\$ 60,960.00
Acquisition of Fixed Assets	\$ 52,680.00	\$ 33,860.00	\$ 18,820.00	\$ 26,600.00	\$ 27,560.00
Adult Education	\$ 25,505.00	\$ 17,000.00	\$ 8,505.00	\$ 15,670.00	\$ 13,900.00
Salary	23,255.00	15,500.00	7,755.00	14,470.00	12,700.00
Expenses	2,250.00	1,500.00	750.00	1,200.00	1,200.00
Vocational Education	\$ 353,575.00	\$ 213,290.00	\$ 140,285.00	\$ 129,610.00	\$ 120,425.00
Salary	300,425.00	175,510.00	124,915.00	108,650.00	102,190.00
Expenses	53,150.00	37,780.00	15,370.00	20,960.00	18,235.00
GRAND TOTAL	\$4,187,515.00	\$2,504,945.00	\$1,682,570.00	\$2,188,215.00	\$1,997,000.00
SALARY	\$3,185,210.00	\$1,878,055.00	\$1,307,135.00	\$1,660,770.00	\$1,509,365.00
EXPENSES	1,002,305.00	626,870.00	375,435.00	527,445.00	487,635.00

APPORTIONMENT OF OPERATING BUDGET

Member Towns	Pupil Enrollment	Net Operating Cost	Percentage of Net	Member Town Shares	Less	Member Town Adjusted Shares
1973-74 (18 mo.)	7 - 12					
	10/1/72	\$3,862,015.00				
Norfolk	515		26.80%	\$1,035,020.02		
Plainville	632		32.88%	1,269,830.53		
Wrentham	775		40.32%	1,557,164.45		
	1922		100.00%	\$3,862,015.00		
1972	10/1/71	\$1,919,215.00				
Norfolk	464		25.98%	\$ 498,612.06	\$ 9,427.06	\$ 489,185.00
Plainville	635		35.55%	682,280.93	12,001.27	670,279.66
Wrentham	687		38.47%	738,322.01	13,786.67	724,535.34
	1786		100.00%	\$1,919,215.00	\$35,215.00	\$1,884,000.00
1971	10/1/70	\$1,761,500.00				
Norfolk	465		26.77%	\$ 471,553.55	\$21,488.70	\$ 450,064.85
Plainville	592		34.08%	600,319.20	29,946.40	570,372.80
Wrentham	680		39.15%	689,627.25	31,564.90	658,062.35
	1737		100.00%	\$1,761,500.00	\$83,000.00	\$1,678,500.00
1970	10/1/69	\$1,583,000.00				
Norfolk	412		25.89%	\$ 409,838.70		
Plainville	574		36.08%	571,146.40		
Wrentham	605		38.03%	602,014.90		
	1591		100.00%	\$1,583,000.00		
1969	10/1/68	\$1,360,000.00				
Norfolk	402		26.00%	\$ 353,600.00	\$ 5,000.00	\$ 348,600.00
Plainville	539		35.00%	476,000.00	7,000.00	469,000.00
Wrentham	603		39.00%	530,400.00	8,000.00	522,400.00
	1544		100.00%	\$1,360,000.00	\$20,000.00	\$1,340,000.00

HOT LUNCH PROGRAM

1972 Financial Report

Opening Cash Balance January 1, 1972	\$ -8,798.65
Federal & State Reimbursements 1972	37,977.38
Income from Lunches, Students	91,132.20
Income from Lunches, Adults	8,258.15
Other Income	2,241.50

Total Receipts	<u>\$130,810.58</u>
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Expenditures January 1, 1972 to December 31, 1972

Food & Other	\$93,406.31
Labor	<u>58,407.12</u>

Total Expenditures	31, 1972	<u>\$151,813.43</u>
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Cash Balance December 31, 1972	<u><u>\$- 21,002.85</u></u>
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Federal & State Reimbursements due 1972	\$14,547.32
Value of Inventory	<u>13,581.86</u>

Total Receipts Due	\$ 28,129.18
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Unpaid Bills for 1972	-7,187.92
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Final Balance	<u><u>-61.59</u></u>
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Total Student Lunches Served	307,391
Total Adult Lunches Served	18,358
Total Free Lunches to Students	13,260
Extra Milk Served	35,756
Price Per Meal	\$.30
Price of Extra Milk	.04

REPORT OF THE ATHLETIC REVOLVING ACCOUNT

Balance -- January 1, 1972 \$ 3,657.17

Receipts:

Basketball

\$1,067.00

Football

8,970.36

Other Receipts

623.89

\$14,318.42

Expenditures:

Basketball

\$1,647.00

Football

4,510.93

Other Sports and Expenses

2,953.82

\$ 9,111.75

Balance -- December 31, 1972

\$ 5,206.67

Respectfully submitted,

ROBERT G. HOUDE

Faculty Manager of Athletics

KING PHILIP REGIONAL SCHOOL DISTRICT

BALANCE SHEET — December 31, 1972

Assets:

Cash in banks		\$152,852.25	
Petty Cash advances			
Superintendent's Office	\$50.00		
H.S. Principal's Office	75.00		
J.H.S. Principal's Office	50.00		
School Cafeteria	75.00		
Vocational School	50.00		
		<u>300.00</u>	
			<u>\$153,152.25</u>

Liabilities

Outstanding vouchers payable	45,446.00	
Tailing-Unclaimed checks		
Payroll deductions	<u>4,700.00</u>	
		50,146.00

Federal Grants

Public Law 9-576 Voc. Business	5,297.19	
Public Law 9-576 Voc. Dist. Ed.	2,400.00	
Title I - Vocational Reading	<u>4,870.00</u>	
		12,567.19

Revolving Funds

Athletics	5,206.67	
Cafeteria	(21,002.85)	(15,796.18)

Appropriation Balances

Regional School Construction	5,774.62	
Regional School-North Const.	23,423.11	
		29,197.73

Reserved for appropriations

Adult Ed.	2,025.00	
Petty Cash	300.00	
		2,325.00

Surplus Revenue
Balance 1/1/72
72 Operating Budget

40,577.91
34,134.60

74,712.51
\$153,152.25

DEBT ACCOUNTS

Net Federal Debt	\$1,675,000.00	
Serial Loans R. H. Const.		\$ 545,000.00
Serial Loans R.J.H. Const.		1,130,000.00
Serial Loans Authorized	75,000.00	
Serial Loans Authorized		75,000.00
Trust Account		
Trust funds in Treas. custody	629.43	
Scholarship fund-Mrs. Leona Johnson		629.43

RECONCILIATION OF SURPLUS REVENUE

Balance 1/1/72		\$40,577.91
Less	Est. Receipts over estimated	
	State Reimb.—Transportation	\$36,220.40
	Tuition—Vocational	6,064.00
	Summer School	100.00
	Misc. Local Revenue	572.85
		<u>\$45,592.25</u>
Less	Operating Accts. overdrawn	
	Voc. Ed.	1,898.05
	Admin.	1,023.77
	Other School Services	13,962.80
		<u>\$16,884.62</u>
		62,476.87
		(\$21,898.96)
Add	Est. Receipts Under estimated	
	State Reimb.—Voc. Ed.	45,217.00
	State Reimb.—Spec. Ed.	2,564.00
	Adult Ed.	710.00
	Tuition—Adult Ed.	371.25
	Special Ed.	2,785.08
		<u>\$51,647.33</u>
Add	Balances in operating accts.	
	Adult Ed.	3,136.02
	Instruction	18,003.96
	Oper. & Maint. of Plant	11,390.48
	Fixed Charges	5,058.01
	Acq. of Fixed Assets	2,117.96
		<u>39,706.43</u>
Add	Income Accts.	
	Rental of School Facilities	698.00
	Transportation Fees	572.20
	Title III reimbursement	727.01
	Tailings Unclaimed checks	998.61
	Adult Ed. deposits	1,011.00
	Provisions for loss & theft	1,250.89
		<u>5,257.71</u>
		\$74,712.51

REPORT OF THE CHAIRMAN OF THE KING PHILIP REGIONAL SCHOOL DISTRICT

The year 1972 was a time for many changes and diverse activities in the King Philip Regional School District.

As in 1971, there were many administrative changes. In August, Mr. Edward Switzer became high school principal and Mr. Joseph Nicastro was appointed director of the vocational school.

After many hours of discussion, the Committee voted to proceed with the planning for a 600-pupil vocational school addition on the present high school site in Wrentham. A previous plan for a junior high school on committee-owned land in Plainville was adversely received by state authorities.

The high school received accreditation for a five-year period from the New England Association of Schools and Colleges after undergoing a four-day evaluation in April.

The Committee meets every other month with members of the Student Advisory Committee. This committee is a group of pupils elected by the students to provide liason between the Committee and the high school student body.

I wish to thank the members of the Committee for their attendance and participation at many, many meetings throughout the year.

Respectfully submitted,

RICHARD C. AMOLING, Chairman
King Philip Regional School
District Committee

EIGHTEEN MONTH BUDGET REPORT OF THE TREASURER KING PHILIP REGIONAL SCHOOL DISTRICT

I would like to take this opportunity to briefly explain the 18 month budget and its effect on the towns and the taxpayers. Every city, town and district in Massachusetts is facing this problem at this time and some of the results are unexpected and unexplained. The general feeling has been that an 18 month budget would be approximately one and one-half times the normal calendar year budget that we have had in the past; unfortunately a school budget does not work this way. Some of the major factors adversely affecting the 18 month budget as opposed to the 12 month budget are as follows:

- (a) Estimated receipts, those reimbursements from the State for transportation, vocational education, and special education are normally received in November or December of each year. These are applied to the gross budget to reduce the amounts due from the towns. In the 18 month period we will receive these payments only once, therefore our receipts will be approximately the same as for a 12 month budget.
- (b) Teaching salaries are generally paid over the school year from September through the following August. Salaries are earned and payable, however, after the last day of school in June. Therefore, we must include sufficient funds in the budget to pay all teaching personnel for the full 1973-1974 school year. This amounts to one and two-thirds of the annual salary.
- (c) Additionally in the salary area, due to the increased number of students and additional areas that were added to the vocational school, new teachers were added in September, 1972. While only four months of their salary was reflected in the 1972 budget, the full 18 month salaries will be reflected in the 1973-1974 budget. In addition, due to the expected student increase in 1973 it will be necessary to add more instructional personnel to the staff.

- (d) There is a large increase in transportation costs because of two factors. One is that our new bus contract effective in September, 1972 shows a significant increase over the old contract due to increased operating costs and the need for additional buses. The other factor is the division of the school year. We pay for buses for six months in the first half of the year (January-June) and four months in the last half (September-December) therefore, we shall be paying for six-tenths of the annual bus costs in the six months of 1974, the last six months of the 18 month budget.
- (e) The division of the school year also applies to several other items such as utilities, and supplies. The six month period from January-June is always more expensive than the last half of the year due to the fact that the school is in constant use during this period as opposed to only four months in the last half. Also this period has by far the most severe weather which tends to increase utility costs for this period.
- (f) Insurance costs for the 18 month period are almost double the annual costs, because of the dates our insurances fall due-primarily in April or May meaning that most insurance policies will be paid twice in the 18 month period.
- (g) One additional factor which adversely affects the 18 month budget is the Capital Costs (payment of principal and interest on buildings). In 1972 the towns paid no capital costs on the high school building due to excess funds returned by the state. In the next 18 months two capital cost payments must be made on the high school building with only one reimbursement due from the state because of high school capital payments being due in May of each year. By way of comparison the three towns paid a total capital cost in 1972 of \$66,443. Total amount due for the 18 month budget is \$291,396.

The above are just a few of the reasons for the abnormal increase in the 18 month budget. Be assured that the School Committee and the administration will try to hold actual costs to a minimum.

Respectfully submitted,

WILLIAM B. WHITE, Treasurer

REPORT OF TOWN ACCOUNTANT

ANNUAL REPORT OF RECEIPTS FOR THE YEAR 1972

TAXES:		
Real Estate	\$989,644.12	
Personal Property	<u>96,374.08</u>	\$1,086,018.20
TAX TITLE REDEMPTIONS		3,198.52
SALE OF TAX POSSESSION PROPERTY		1,336.48
LOCAL AID FUND RECEIPTS FROM STATE:		
School Aid:		
School-Chapter 70	\$285,985.12	
Regional School- Chap. 71, Sec. 16D	60,889.38	
School Building Con- struction, Chap. 645	38,776.17	
Transportation-C. 71,s. 7A; C.14,s. 47 & 48	27,299.21	
Special Education, Chaps. 69 & 71	11,869.76	
Lunch Program	10,119.48	
Vocational Education Chap. 74, Sec. 9	1,571.00	
Transp. Spec. Education Chap. 74, Sec. 8A	<u>349.00</u>	\$436,859.12
Lottery Fund-Chap. 813 of 1971		19,821.56
Highway Fund-Chap. 497 of 1971		15,318.95
Adjustment, 1971 Guaranteed Amount, Valuation Basis		5,210.01
Highway Aid-Chap. 58, Sec.18B Machinery Basis		5,122.43
Library Aid		3,490.41
Veterans Aid	<u>1,746.00</u>	1,746.00
		<u>489,284.98</u>

LICENSES:

Liquor	\$ 1,660.00	
New and Used Cars	90.00	
Raffle Permits	70.00	
Sundry & Common Victualer	55.00	
Junk	30.00	
Gasoline Storage	15.00	
Milk	<u>.50</u>	\$ 1,920.50

SPECIAL ASSESSMENTS:

Motor Vehicle Excise	\$ 94,036.00	
Farm Animal Excise	<u>339.00</u>	94,375.00

INTEREST:

Deferred Taxes	\$ 4,298.94	
Investment-Revenue Funds	1,500.00	
Tax Titles Redeemed	909.02	
Motor Vehicle Excise	<u>332.90</u>	7,040.86

GRANTS FROM FEDERAL GOVERNMENT:

Revenue Sharing Funds	\$ 36,172.00	
For School Aid:		
Elementary Education-		
Summer Program	\$ 8,389.00	
Adult Basic Education-		
M.C.I. Norfolk	5,472.50	
School Lunch Program	4,093.06	
National Defense Edu-		
cation Act-Title III	1,759.86	
Elementary Education,		
Libraries, Title II	<u>918.56</u>	<u>20,632.98</u>
		56,804.98

DEPARTMENTAL REVENUE:

Highway Department	
(See also State Aid)	
From State-Chap. 90-	
Construction	\$ 23,800.00
From State-Chap. 81-	
Maintenance	12,925.00

From State-Chap. 90- Maintenance	\$ 3,000.00	
From County-Chap. 90- Construction	11,900.00	
From County-Chap. 90- Maintenance	3,000.00	
Dump Fees	196.43	
Sale of Truck	75.00	\$ 54,896.43

Water Department:		
Sale of Water	\$ 25,158.85	
Installations	9,539.57	
Other Income	<u>8.93</u>	34,707.35

School Department:
(See also State & Federal Aid)

From Students-Lunch Program	\$ 27,626.54	
Gift-from Grange, Landscaping	645.00	
Rent-Hall	<u>105.00</u>	28,376.54

Inspectors:		
Building	\$ 3,476.00	
Wiring	1,283.00	
Plumbing	1,186.00	
Sanitary	1,090.00	
Gas	234.00	
Dog Officer	<u>2.00</u>	7,271.00

Fire Department:		
Ambulance Fees		2,747.50

Town Clerk:		
Copies of Records	\$ 741.41	
U.C.C. Filings	602.00	
Sale of Maps, Street Lists, etc.	203.62	
Miscellaneous Licenses	<u>78.50</u>	1,625.53

Police Department:		
Permits-Firearms	\$ 742.00	
Court Fines	482.00	
Accident Reports	<u>240.00</u>	\$ 1,464.00
Library:		
(See also State Aid)		
From County-Dog		
Licenses	\$ 989.48	
Fines	408.37	
Trust Fund Income	<u>30.31</u>	1,428.16
Recreation:		
Pond Registrations	\$ 755.90	
Arts and Crafts	<u>116.85</u>	872.75
Insurance Recoveries:		
Traffic Light	\$ 482.70	
Drainage-Catch Basins	161.80	
Guard Rails	<u>45.00</u>	689.50
Appeal Board Hearings		315.00
Selectmen:		
Hearings	\$ 121.25	
Centennial Sales	24.50	
Book-Sub-Division		
Control	10.80	
Rent-Railroad Station	<u>1.00</u>	157.55
Planning Board-Fees		<u>86.50</u>
TOTAL-DEPARTMENTAL REVENUE		\$ 134,637.81
AGENCY AND INVESTMENT:		
Investment of Surplus Funds		200,000.00
Federal Withholding Taxes		85,896.35
State Withholding Taxes		23,499.46
Mass. Teachers Retirement		15,461.67

Group Medical and Life Insurance	\$ 9,691.38	
Norfolk County Retirement	8,645.90	
Tax Sheltered Annuities	4,900.00	
Dog Licenses - for County	<u>1,824.70</u>	\$ 349,919.46

LOAN PROCEEDS:

Temporary Loans-Anticipation of Revenue	500,000.00
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REFUNDS AND TRANSFERS:

Uncashed checks-Cancelled	\$ 553.97	
Veterans Benefits-Cancelled Checks	430.00	
Board of Health-Cancelled Checks	300.00	
New School-Insurance Refund	68.00	
Blue Cross-Refunds	50.27	
Tax Title Examination-Refunds	22.66	
General Expense-Refund	19.00	
Chapter 90 Construction-Refund	7.20	
Copper Piping Suit by Attorney General-Refund	<u>445.95</u>	<u>1,897.05</u>

TOTAL CASH-RECEIPTS

\$2,726,433.84

Add-Cash on Hand January 1, 1972

180,052.00

TOTAL CASH AVAILABLE

\$2,906,485.84

Less-Expenditures (Detail Listed Hereunder)

2,749,314.66

CASH BALANCE, per Books of Town Accountant
and Town Treasurer, December 31, 1972

\$ 157,171.18

ANNUAL REPORT OF APPROPRIATIONS AND EXPENDITURES

1970 Spent	1971 Spent	Account Title	1972 Appropriation or Balance	1972 Receipts and Adjustments	1972 Transfers	1972 Spent	1972 Unexpended Balance
\$ 900.00	\$ 1,500.00	Selectmen-Salaries	\$ 1,500.00			\$ 1,500.00	
1,485.00	4,000.00	Town Clerk-Salary	4,200.00			4,200.00	
1,516.75	1,435.28	Town Clerk-Expense	1,275.00		\$ 350.00	1,551.09	\$ 73.91
2,900.00	3,200.00	Town Treasurer-Salary	4,000.00			4,000.00	
1,548.84	2,074.24	Town Treasurer-Expense	1,980.00			1,915.91	64.09
		Examination of Tax Titles (Bal.)	496.04	\$ 22.66		518.70	
338.80	9,665.16	Examination of Tax Titles	1,000.00			504.05	495.95*
3,630.00	3,630.00	Tax Collector-Salary	4,000.00			4,000.00	
2,600.18	3,351.83	Tax Collector-Expense	3,790.00		350.00	4,045.53	94.47
3,900.00	4,290.00	Assessors-Salaries	4,526.00			4,526.00	
4,637.58	4,066.48	Assessors-Expense	4,390.00			3,824.56	565.44
2,640.00	2,900.00	Town Accountant-Salary	3,300.00			3,300.00	
1,486.01	1,589.77	Town Accountant-Expense	2,150.00			1,973.05	176.95†
2,097.28	1,378.35	Election Officers & Registrars of Voters-Salaries	2,050.00		114.00	2,164.00	
		Election Officers & Registrars of Voters-Expense	1,065.00		230.00	1,286.52	8.48
3,000.00	3,600.00	Town Counsel-Salary	3,600.00			3,600.00	
1,804.56	469.35	Legal Services	1,800.00			476.42	1,323.58
	200.00	Legal Expense-Kingsbury Pond (Bal.)					
		Council on Aging-Expense	760.00				
249.84	375.00	Planning Board-Salaries	500.00		975.00	1,679.41	95.59
	156.00	Planning Board-Expense (Bal.)				500.00	

534.45	985.14	Planning Board-Expense	1,315.00	559.24	755.76*
88.87	95.00	General Expense (Bal)	73.00	3.00	70.00
14,786.62	13,580.41	General Expense	16,000.00	14,074.66	1,944.34
400.00	280.00	Equipment-Town Hall	26.33	26.33	
12,413.24	167.88	Fuel & Utilities (Bal)	15,915.00	14,886.51	1,028.49†
13,168.87	14,109.30	Fuel & Utilities	19,200.00	17,642.75	1,557.25*
	15,308.23	Insurance	691.77	192.00	499.77
		Insurance (Bal)	1,000.00	607.59	392.41†
27,465.00	3,450.00	Remodel Town Hall (Bal)			
906.98		Josiah Ware Town Hall Fund			
283.00		Historical Committee			
200.00		Beautification Committee	150.00	150.00	
238.81	90.32	Appeal Board-Salary	200.00	193.48	6.52
7,176.77		Appeal Board-Expense	5,453.63	237.50	5,216.13*
1,126.40	419.97	Conservation Fund (Bal)	4,175.00		4,175.00*
		Conservation Fund Appropriation	825.00	634.03	190.97†
		Conservation Commission-Expense	10,000.00	8,005.00	1,395.00
		Fire Department-Salaries	2,000.00	2,400.00	200.00
		Ambulance-Salaries	5,490.00	4,599.44	890.56
13,802.48	15,593.64	Fire & Ambulance-Expense	(600.00)		
64.40		New Fire Truck (Bal)	600.00		
2.00	11,873.50	New Ambulance			
		Constables			
		New Special Recorder (purchased)	1,575.00	1,574.00	1.00
		Police Department-Salaries	74,951.00	75,050.01	87.50
68,010.96	80,207.79	Police Department-Expenses	12,095.00	1,200.00	.72
2,646.00	4,049.35	Police Cruiser (purchases)			

1970 Spent	1971 Spent	Account Title	1972 Appropriation or Balance	1972 Receipts and Adjustments	1972 Transfers	1972 Spent	Unexpended Balance
\$ 2,991.00		New Police Equipment	\$ 1,000.00				\$ 1,000.00*
		Highway Safety					
8,627.92	\$ 9,254.43	New Base Radio-Police	3,700.00				3,700.00*
		Fire & Police Communication-Salaries	12,918.00			\$ 10,973.80	1,944.20
		Fire & Police Communication-Expenses	200.00			49.71	150.29
8,335.40	8,398.85	Tree Dept. & Insect Pest Control	9,400.00				
1,000.00	1,100.00	Building Inspectors-Salary	1,565.00			9,180.00	220.00†
600.00	700.00	Building Inspectors-Expenses	150.00			1,565.00	
155.00	150.00	Electrical Inspector-Salary	800.00			96.00	54.00*
		Gas Inspector-Salary	150.00			800.00	
400.00	600.00	Gas Inspector-Expense	5.00			150.00	
		Dog Officer-Salary	600.00				5.00
555.40	8.28	Dog Officer-Expense	600.00			600.00	
1,302.72	1,333.69	Civil Defense (Bal)	26.31			441.71	158.29†
748.00	680.00	Civil Defense Appropriation	1,430.00			26.31	
150.00	225.00	Radio Equipment-Civil Defense				936.19	493.81*
		Board of Health-Salaries	300.00	\$ 300.00			
		Board of Health Inspectors-Salaries	1,500.00			600.00	
2,841.12	3,144.85	Board of Health-Expense				1,500.00	
45,448.63	57,761.50	Town Highway Maintenance	2,750.00				
		Town Highway Maintenance (Bal)	82,728.00			2,407.18	342.82
16,454.87	16,454.13	Chapter 81 State	300.00			82,711.16	16.84
9,004.72	9,004.21	Chapter 90 Maintenance	16,714.00			300.00	
			9,005.00			16,713.97	.03
						9,002.53	3.47

57,219.25	Chapter 90 Construction (Bal)	1,753.51	7.20	1,751.00	2.51
14,932.49	Chapter 90 Construction	16,805.00		8,592.35	8,119.82*
3,034.76	Chapter 768 Construction-				
	Pine Street				
2,962.67	Chapter 616 Construction-				
	Union Street	29,500.00		\$ 3,416.00	32,916.00
25,999.96	Snow Removal				
961.63	Sidewalks-Rockwood Road				
	Gift (Bal)				
4,628.86	New Highway Tractor	2,600.00		2,592.53	7.47
9,498.95	New Highway Trucks	31,000.00		30,900.00	100.00
	New Bulldozer	4,420.00		4,416.15	3.85
	Bulldozer Shelter				
6.00	Medical Aid Federal (Bal)		430.00	2,371.84	7,058.16
6,216.17	Veterans Benefits	9,000.00		991.56	8.44
799.65	Veterans Administration	1,000.00		8,468.14	1,516.82
5,451.67	School-Balance	9,984.96		3,516.42	
	School-Special Payroll		3,516.42		
	School-Appropriation	471,150.00		454,255.12	16,894.88†
308,873.09	School Building Committee (Bal)				
9,992.45	New Elementary School (Bal)	261,253.71	68.00	257,336.73	3,984.98*
104,318.59	School-Federal Grants (Bal)	4,623.00	16,539.92	19,987.68	1,175.24*
16,049.77	School-Gift		645.00		645.00
	Purchase of Land-School Site				
13,000.00	School Lunch Program (Bal)	(588.02)	41,839.08	41,127.10	123.96*
8,472.27	Regional School Committee-	150.00			150.00
150.00	Expense				

1970 Spent \$	1971 Spent	Account Title	1972 Appropriation or Balance \$	1972 Receipts and Adjustments	1972 Transfers	1972 Spent \$	1972 Unexpended Balance
	150.00					150.00	
447,900.91	\$ 487,160.12	Regional School Committee- Expense (Bal)	150.00				
		Regional School-Operating & Capital	507,034.74			507,034.74	
6,889.95	7,539.39	Regional Vocational Planning Committee	100.00				\$ 100.00
129.00	37.13	Library					
33.76	249.36	H. A. Ward Library Fund (Bal)	9,189.48			8,120.98	1,068.50†
	79.64	Library-Gifts (Bal)					
7,257.80	7,707.60	Recreation Expense (Bal)	1,000.00			1,000.00	
806.00	775.55	Recreation Expense	8,945.00			8,381.11	563.89†
	2,997.75	Recreation for Handicapped	916.00			667.04	248.96†
		Recreation Program (Art. 20, 1971)					
594.44	390.41	Memorial Day	600.00				
17,844.30	144.67	Centennial Committee	221.28			599.90	.10
		Fund (Bal)				2.29	218.99
875.00	750.00	State Census					
	1,000.00	Norfolk Guidance Center					
	3,000.00	Norfolk Housing Authority	1,000.00				
		Regional Solid Waste Disposal- Committee	100.00			1,000.00	
		Regional Refuse Disposal Planning Committee	1,000.00				100.00
							1,000.00*

6,503.56	8,784.61	Reserve Fund-Transfers	10,000.00	12,995.51	4.49
		Group Insurance (Health)	10,500.00	45.04	9,589.72
		Appropriation			1,155.32
6,213.46	8,429.81	Group Insurance-Employees	857.92	9,695.54	919.30*
		(Bal)			
300.00	360.00	Water Commissioners-Salaries	360.00	360.00	16.16*
13,437.94	14,175.00	Water Maintenance	23,025.00	23,917.84	
665.60	498.01	Water Maintenance (Bal)			
51,433.49	7,517.02	Water Mains-Union St. (Bal)	1,049.49	187.50	1,049.49*
	4,847.96	Water Mains-North Street	398.41		210.91*
		Well Field Land (Bal)	836.26		836.26*
		Standpipe Land-Purchase	2,500.00	122.50	2,377.50*
35,000.00	109,640.00	Maturing Debt	105,000.00	105,000.00	
13,902.50	76,000.83	Interest on Maturing Debt	70,665.00	70,665.00	
200,000.00		Temporary Loans		500,000.00	500,000.00
3,964.32	5.00	Interest on Temporary Loans	4,000.00	2,000.00	851.06
139.00	2,360.00	Premium on Loans			75.00
	4,176.70	Certification of Bonds or Notes	100.00	25.00	
44,547.75	60,164.74	State & County Assessments (Bal)	3,113.40	65,010.93	(537.41)*
8,628.29	10,064.20	State & County Retirement	11,126.50	10,429.12	697.38*
		State & County Retirement	667.64	667.64	
		(Bal)			
	2,772.00	Insurance Recoveries		482.70	482.70
		Unpaid Bills-Prior Year	716.60	716.60	
5,866.20	6,684.28	Tax Refunds		12,705.19	12,705.19
	30.00	Ambulance Refunds			
20,000.00	20,000.00	Stabilization Fund	20,000.00		20,000.00

	1970 Spent	1971 Spent	Account Title	1972 Appropriation or Balance	1972 Receipts and Adjustments	1972 Transfers	1972 Spent	1972 Unexpended Balance
\$	150.00		Regional School Committee- Expense (Bal)	\$ 150.00		\$	150.00	
	447,900.91	\$ 487,160.12	Regional School-Operating & Capital	507,034.74			507,034.74	
			Regional Vocational Planning Committee	100.00				\$ 100.00
	6,889.95	7,539.39	Library	9,189.48			8,120.98	1,068.50†
	129.00	37.13	H. A. Ward Library Fund (Bal)					
	33.76	249.36	Library-Gifts (Bal)					
		79.64	Recreation Expense (Bal)	1,000.00			1,000.00	
174	7,257.80	7,707.60	Recreation Expense	8,945.00			8,381.11	563.89†
	806.00	775.55	Recreation for Handicapped	916.00			667.04	248.96†
		2,997.75	Recreation Program (Art. 20, 1971)					
	594.44	390.41	Memorial Day	600.00			599.90	.10
	17,844.30	144.67	Centennial Committee Fund (Bal)	221.28			2.29	218.99
		750.00	State Census					
	875.00	1,000.00	Norfolk Guidance Center	1,000.00			1,000.00	
		3,000.00	Norfolk Housing Authority					
			Regional Solid Waste Disposal- Committee	100.00				100.00
			Regional Refuse Disposal Planning Committee	1,000.00				1,000.00*

		Reserve Fund-Transfers	10,000.00		19,995.31	4.49
6,503.56	8,784.61	Group Insurance (Health)	10,500.00	45.04	9,388.72	1,155.32
		Appropriation				
6,213.46	8,429.81	Group Insurance-Employees	857.92	9,695.54	9,634.16	919.30*
		(Bal)			360.00	
300.00	360.00	Water Commissioners-Salaries	360.00		23,917.84	16.16*
13,437.94	14,175.00	Water Maintenance	23,025.00	909.00		
665.60	498.01	Water Maintenance (Bal)				1,049.49*
51,433.49	7,517.02	Water Mains-Union St. (Bal)	1,049.49		187.50	210.91*
	4,847.96	Water Mains-North Street	398.41			836.26*
		Well Field Land (Bal)	836.26		122.50	2,377.50*
		Standpipe Land-Purchase	2,500.00		105,000.00	
35,000.00	109,640.00	Maturing Debt	105,000.00		70,665.00	
13,902.50	76,000.83	Interest on Maturing Debt	70,665.00		500,000.00	
200,000.00		Temporary Loans		500,000.00		
3,964.32	5.00	Interest on Temporary Loans	4,000.00		2,000.00	5,148.94
139.00	2,360.00	Premium on Loans				851.06
	4,176.70	Certification of Bonds or Notes	100.00		25.00	75.00
44,547.75	60,164.74	State & County Assessments (Bal)	3,113.40	65,010.93	68,661.74	(537.41)*
8,628.29	10,064.20	State & County Retirement	11,126.50		10,429.12	697.38*
		State & County Retirement	667.64		667.64	
		(Bal)				
	2,772.00	Insurance Recoveries		482.70	482.70	
		Unpaid Bills-Prior Year	716.60		716.60	
5,866.20	6,684.28	Tax Refunds		12,705.19	12,705.19	
	30.00	Ambulance Refunds				
20,000.00	20,000.00	Stabilization Fund	20,000.00		20,000.00	

1970 Spent	1971 Spent	Account Title	1972 Appropriation or Balance	1972 Receipts and Adjustments	1972 Transfers	1972 Spent	1972 Unexpended Balance
\$ 125,000.00	\$1,221,109.03	Revenue Cash Investment (Bal)	\$ (200,000.00)	\$200,000.00		\$ 36,172.00	\$(36,172.00)*
10.00		Contracts-Deposits					
1,330.50	1,904.85	Proceeds of Dog Licenses (Bal)	31.85	1,824.70		1,843.30	13.25*
6,348.62	7,248.79	Norfolk County Retirement Board		8,713.34		8,713.34	
60,047.70	67,792.90	Federal Withholding Tax					
11,899.10	16,957.96	State Withholding Tax		85,896.35		85,896.35	
11,899.51	12,455.43	Mass. Teachers Retirement Board		23,499.46		23,499.46	
		Tax Sheltered Annuities		15,394.23		15,394.23	
210.00	2,880.00			4,900.00		4,900.00	
176 \$1,924,919.66	\$4,088,991.99		\$1,801,215.81	\$926,543.83	\$64,745.93	\$2,749,314.66	\$43,190.91

*Indicates Balance carried to 1973

†Indicated a portion of Balance carried to 1973

BREAKDOWN OF 1972 COLUMNS

APPROPRIATION OR BALANCE:

(Source of Funds)

1972 Appropriation - Tax Levy	\$1,668,405.09
Prior Years Balances	31,217.29
Bond Issue Balances	262,303.20
Surplus Revenue Transfers	37,433.00
State and County Aid	<u>1,857.23</u>
	\$2,001,215.81
Less Investment of Surplus Cash	<u>200,000.00</u>
	<u>\$1,801,215.81</u>

SPENT:

From Appropriations - 1972	\$1,612,739.14
From Appropriations - Prior Years	14,138.00
From Surplus Revenue Transfers	32,825.11
From Proceeds of Bond Issues	257,336.73
From Proceeds of Temporary Loans	500,000.00
From Revolving Funds	204,952.03
From State and County Aid Funds	1,857.23
From Federal Funds	19,987.68
From Gift Fund - School	645.00
For State and County Assessments	68,661.74
For Investment of Federal Revenue Sharing Funds	<u>36,172.00</u>
	\$2,749,314.66

UNEXPENDED BALANCES:

CLOSED OUT:

To Surplus Revenue	\$36,071.83	
To Overlay Surplus	<u>4.49</u>	\$36,076.32

CARRIED FORWARD:

Appropriations	\$28,437.96	
Chap. 90 Highway- Transfer	8,119.82	
New Elementary- School Loan	3,984.98	
Union St. Water Mains- Loan	1,049.49	
Federal Grants	1,299.20	
Revolving Funds	932.55	
State Assessments	<u>(537.41)</u>	43,286.59
		\$79,362.91
Less-Investment of Federal Revenue Sharing Funds		<u>36,172.00</u>
		\$43,190.91

REPORT OF EXPENDITURES—1972

GENERAL GOVERNMENT

SELECTMEN - Salaries

\$ 1,500.00

TOWN CLERK:

Salary	\$ 4,200.00
Clerical Salaries	978.25
Office Supplies and Postage	411.02
Travel, Meetings and Dues	<u>161.82</u>

5,751.09

TOWN TREASURER:

Salary	\$ 4,000.00
Clerical Salaries	850.00
Supplies	565.26
Postage	376.40
Travel, Meetings and Dues	120.00
Machine Maintenance	<u>4.25</u>

5,915.91

EXAMINATION OF TAX TITLES

(Articles 11/1970, 13/1971, 14/1972)

1,022.75

TAX COLLECTOR:

Salary	\$ 4,000.00
Clerical Salaries	2,278.55
Postage	695.00
Supplies	568.45
Tax Titles	430.13
Deputy Collector	50.00
Travel, Meetings and Dues	<u>23.40</u>

8,045.53

ASSESSORS:

Salaries	\$ 4,526.00
Clerical Salaries	1,599.50
Data Processing	482.36
Office Supplies and Postage	402.58
Education - Special Courses	343.67
Travel, Meetings and Dues	336.40
Map Upkeep	<u>328.00</u>

ASSESSORS (cont'd)

Office Equipment and Furnishings	\$ 169.95	
Special Forms - Printing and Purchase	102.10	
Binding Records	<u>60.00</u>	\$ 8,350.56

TOWN ACCOUNTANT:

Salary	\$ 3,300.00	
Clerical Salaries	1,637.83	
Office Supplies and Postage	273.42	
Travel, Meetings and Dues	32.30	
Machine Maintenance	<u>29.50</u>	5,273.05

ELECTION and REGISTRATION:

Salaries	\$ 2,214.00	
Census - Street Listing	525.00	
Computer Service	326.00	
New Ballot Box	255.00	
Special Forms - Printing & Purchase	77.00	
Office Supplies and Postage	<u>53.52</u>	3,450.52

LAW:

Town Counsel	\$ 3,600.00	
Legal Fees	<u>476.42</u>	4,076.42

PLANNING BOARD:

Salaries	\$ 500.00	
Clerical Salaries	277.63	
Travel, Meetings and Dues	93.60	
Engineering Services	75.56	
Advertising for Hearings	71.70	
Supplies	<u>40.75</u>	1,059.24

COUNCIL ON AGING:

Clerical Salaries	\$ 1,028.20	
Supplies	224.66	
Postage	212.40	
Bus Trip to Plymouth	148.00	
Travel	<u>26.15</u>	1,639.41

REPORT OF EXPENDITURES—1972

GENERAL GOVERNMENT

SELECTMEN - Salaries

\$ 1,500.00

TOWN CLERK:

Salary	\$ 4,200.00
Clerical Salaries	978.25
Office Supplies and Postage	411.02
Travel, Meetings and Dues	<u>161.82</u>

5,751.09

TOWN TREASURER:

Salary	\$ 4,000.00
Clerical Salaries	850.00
Supplies	565.26
Postage	376.40
Travel, Meetings and Dues	120.00
Machine Maintenance	<u>4.25</u>

5,915.91

EXAMINATION OF TAX TITLES

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TAX COLLECTOR:

Salary	\$ 4,000.00
Clerical Salaries	2,278.55
Postage	695.00
Supplies	568.45
Tax Titles	430.13
Deputy Collector	50.00
Travel, Meetings and Dues	<u>23.40</u>

8,045.53

ASSESSORS:

Salaries	\$ 4,526.00
Clerical Salaries	1,599.50
Data Processing	482.36
Office Supplies and Postage	402.58
Education - Special Courses	343.67
Travel, Meetings and Dues	336.40
Map Upkeep	328.00

ASSESSORS (cont'd)

Office Equipment and Furnishings
Special Forms - Printing and Purchase
Binding Records

\$	169.95	
	102.10	
	<u>60.00</u>	\$ 8,350.56

TOWN ACCOUNTANT:

Salary
Clerical Salaries
Office Supplies and Postage
Travel, Meetings and Dues
Machine Maintenance

\$	3,300.00	
	1,637.83	
	273.42	
	32.30	
	<u>29.50</u>	5,273.05

ELECTION and REGISTRATION:

Salaries
Census - Street Listing
Computer Service
New Ballot Box
Special Forms - Printing & Purchase
Office Supplies and Postage

\$	2,214.00	
	525.00	
	326.00	
	255.00	
	77.00	
	<u>53.52</u>	3,450.52

LAW:

Town Counsel
Legal Fees

\$	3,600.00	
	<u>476.42</u>	4,076.42

PLANNING BOARD:

Salaries
Clerical Salaries
Travel, Meetings and Dues
Engineering Services
Advertising for Hearings
Supplies

\$	500.00	
	277.63	
	93.60	
	75.56	
	71.70	
	<u>40.75</u>	1,059.24

COUNCIL ON AGING:

Clerical Salaries
Supplies
Postage
Bus Trip to Plymouth
Travel

\$	1,028.20	
	224.66	
	212.40	
	148.00	
	<u>26.15</u>	1,639.41

GENERAL EXPENSE:

Clerical Salaries	\$ 4,951.10	
Printing Reports and Special Forms	4,927.60	
Custodial Salaries	676.00	
Office and Administrative Expense	589.36	
Engineering Services	541.00	
Building Repairs and Maintenance	408.86	
Travel and Meetings	390.09	
Flags	384.35	
Postage	373.60	
Office Equipment and Furnishings	331.99	
Dues	318.52	
Rent - Railroad Station	100.00	
Custodian of Veterans Graves	50.00	
Town Historian Expense	35.19	\$ 14,077.66

FUEL AND UTILITIES:

Street Lighting	\$ 6,265.85	
Telephone	3,587.29	
Electricity	2,565.33	
Fuel Oil	2,313.54	
Repairs	154.50	14,886.51

FUEL AND UTILITIES (1971 Balance)

Electricity	\$ 17.94	
Telephone	8.39	26.33

INSURANCE:

Multi-Peril, Fire and Liability	\$ 7,259.80	
Workmens Compensation	4,113.07	
Auto and Truck Liability	3,816.53	
Fire and Police Accident and Liability	1,442.05	
Bonds for Town Officers	798.00	
Equipment	405.30	17,834.75

REMODEL TOWN HALL

607.59

TOTAL - GENERAL GOVERNMENT

\$ 93,517.32

PROTECTION OF PERSONS and PROPERTY

POLICE DEPARTMENT:

Salaries	\$ 75,050.01	
Gasoline and Oil	2,790.18	
Vehicle Maintenance	2,179.11	
Radio Maintenance	1,740.59	
Equipment Maintenance	1,605.61	
Office Supplies and Postage	1,357.09	
Office Equipment and Furnishings	898.95	
Uniforms	795.05	
Uniform Maintenance	482.00	
Custodial Supplies	402.06	
Building Maintenance	400.00	
Training Program	290.93	
Chief's Expense	213.67	
New Firearms	122.76	
Prisoner Expense	<u>16.28</u>	\$ 88,344.29

FIRE DEPARTMENT:

Salaries	\$ 10,405.00	
New Hose	1,340.00	
Materials and Supplies	901.00	
Gasoline and Oil	890.20	
New Electric Door Operators	590.00	
Vehicle Maintenance	451.14	
Radio Maintenance	340.35	
Ambulance Maintenance	<u>86.75</u>	15,004.44

FIRE and POLICE COMMUNICATIONS:

Salaries	\$ 10,973.80	
Radio Maintenance	<u>49.71</u>	11,023.51

NEW POLICE and FIRE RECORDER

1,574.00

TREE and INSECT PEST CONTROL:

Wages	\$ 2,463.00	
Equipment Hire	5,220.00	
New Trees Planted	1,440.00	
Insecticides	<u>57.00</u>	9,180.00

INSPECTORS:

Building Inspectors - Salaries	\$ 1,653.00	
Electrical Inspector - Salary	800.00	
Gas Inspector - Salary	150.00	
Building Inspector - Postage	8.00	\$ 2,611.00

DOG OFFICER:

Salary	\$ 600.00	
Vehicle Maintenance	391.20	
Materials and Supplies	50.51	1,041.71

CIVIL DEFENSE:

Uniforms	\$ 305.80	
Director and Deputies Expenses	200.00	
Insurance and Dues	153.00	
Training Program	151.46	
Office Equipment	95.50	
Office Supplies	56.74	962.50

CONSERVATION:

City Mills Pond Development	\$ 588.56	
Equipment Hire	112.00	
Education - Special Courses	70.00	
Engineering Services	48.00	
Administrative Expenses	52.97	871.53

APPEAL BOARD:

Clerical Salary	\$ 155.00	
Advertising for Hearings	156.08	
Office Supplies and Postage	32.40	343.48

TOTAL-PROTECTION OF PERSONS & PROPERTY **\$ 130,956.46**

HEALTH and SANITATION**BOARD OF HEALTH:**

Salaries	\$ 300.00	
Clerical Salaries	226.85	
District Nurses	1,500.00	
New Office Equipment	200.00	

BOARD OF HEALTH: (cont'd)

Office Supplies	\$ 188.83	
Medical Aid	168.00	
Burial Permits	75.50	
Engineering Services	48.00	
Cancelled Checks	<u>300.00</u>	\$ 3,007.18

INSPECTORS:

Plumbing - Salary	\$ 600.00	
Sanitary - Salary	600.00	
Animal - Salary	<u>300.00</u>	1,500.00

UNPAID BILLS - 1971

Sanitary Inspector	\$ 33.00	
Immunization Clinic	<u>20.00</u>	53.00

TOTAL - HEALTH and SANITATION

\$ 4,560.18

HIGHWAYS

TOWN HIGHWAY MAINTENANCE

(State Aid - \$20,441.38)

Salaries	\$ 47,370.65	
Salaries-Emergency Employment Act	2,563.90	
Salaries-Extra Time-(including Dump)	3,150.63	
Salaries-Clerical	<u>822.13</u>	\$ 53,907.31

Grounds Maintenance:

Salaries	2,431.13	
Materials	<u>189.45</u>	2,620.58

Town Building Maintenance:

Fire Station:

Salaries	\$ 756.00	
Materials	<u>228.60</u>	984.60

Library - Materials

Police Station - Materials	\$ 515.84	
General - Materials	<u>225.00</u>	
	657.26	1,398.10

Maintenance and Repairs:			
Trucks	\$	2,047.51	
Other Equipment		<u>1,225.57</u>	3,273.08
Materials and Supplies:			
Gasoline and Oil	\$	2,682.83	
Asphalt		2,380.00	
General		1,717.11	
Drainage		939.86	
Tires and Batteries		761.04	
Street Signs		603.79	
Tools		378.01	
Travel, Meetings & Dues		44.00	
Office Supplies		<u>27.17</u>	9,534.69
Special Projects:			
Drainage - Litchfield Red.	\$	1,781.61	
Drainage - River Rd.		973.30	
Traffic Lines - Painted		1,000.00	
Library Parking Lot		<u>640.53</u>	4,395.44
Tennis Courts:			
Salaries	\$	499.54	
Asphalt		<u>213.44</u>	712.98
Ball Fields:			
Salaries	\$	816.88	
Equipment Hire		240.00	
Materials		<u>147.10</u>	1,203.98
Dump Maintenance:			
Equipment Hire	\$	2,664.00	
Chain Link Gates		125.00	
Supplies		<u>79.70</u>	2,868.70
New Equipment:			
Sign Maker	\$	508.36	
Chain Hoist		174.25	
Impact Wrench		<u>94.09</u>	776.70
Equipment Hire			752.00
Uniform Maintenance			<u>583.00</u> \$ 83,011.16

CHAPTER 81 - MAINTENANCE:

(State Aid \$13,133.00)
(Town Appropriation \$ 3,581.00)

HIGHWAYS (cont'd)

Salaries	\$ 6,368.84	
Materials	9,027.13	
Equipment Hire	<u>1,318.00</u>	\$ 16,713.97

CHAPTER 90 - MAINTENANCE:

(State and County Aid \$6,000.00)

(Town Appropriation \$3,005.00)

Salaries	\$ 1,662.52	
Materials	3,865.84	
Guard Rail	1,663.47	
Equipment Hire	1,153.00	
Traffic Lines - Painted	<u>657.70</u>	9,002.53

CHAPTER 90 - MAIN ST.

(State and County Aid \$12,600.00)

(Town Appropriation \$ 4,205.00)

Asphalt	\$ 4,512.85	
Guard Rail	3,987.53	
Equipment Hire	<u>192.00</u>	8,692.38

CHAPTER 90 CONSTRUCTION - POND ST.

Materials	\$ 1,303.00	
Equipment Hire	<u>448.00</u>	1,751.00

SNOW REMOVAL:

Salaries	\$ 6,373.01	
Salaries-Extra Time	<u>8,316.26</u>	\$ 14,689.27
Materials;		
Salt	\$ 9,788.28	
Sand	1,533.26	
Gasoline and Oil	1,674.97	
Plow Blades	1,071.97	
General	<u>831.76</u>	14,900.24
Equipment Hire		2,436.00
Vehicle Maintenance		<u>890.49</u> \$ 32,916.00

HIGHWAYS (cont'd)
NEW BULLDOZER

\$ 30,900.00

SHELTER FOR BULLDOZER

4,416.15

NEW TRUCK

2,592.53

TOTAL - HIGHWAYS

\$ 189,995.72

VETERANS SERVICES

BENEFITS

2,371.84

ADMINISTRATION:

Salary

\$ 550.00

Clerical

250.00

Travel and Dues

118.00

Office Supplies and Postage

40.26

Telephone

33.30

991.56

TOTAL - VETERANS SERVICES

\$ 3,363.40

SCHOOLS

ELEMENTARY SCHOOLS:

(NOTE-There are several reimbursements from the State to help defray this cost, namely, School Aid, Chapter 70 and Special Education. These reimbursements totaled \$327,074.09)

Administration:

Salaries

\$ 11,348.44

Committee Expenses

1,013.56

Out of State Travel

412.30

Supplies and Maintenance

399.87

Census

50.50

Other Expenses

99.99

\$ 13,324.66

Instruction:

Salaries:

SCHOOLS (cont'd)

Teachers	\$265,614.96	
Principals Office	34,699.59	
Librarians	<u>7,386.37</u>	\$307,700.92
Principals Office-Supplies		506.82
Dues		105.85
Mass. Audubon		590.00
In-Service Training Tuition		1,693.07
Vocational Education Tuition		3,672.30
Textbooks		5,120.51
Supplies - Expendable		3,748.80
Arts and Crafts		2,183.94
Learning Disabilities		354.79
Special Education		654.83
Re-binding Textbooks		112.20
Library Books		3,280.27
Library Supplies		281.85
Re-binding Library Books		200.00
Audio Visual Supplies		460.42
Testing Programs		<u>590.71</u> \$ 331,259.28

Operation and Maintenance of Plant:

Salaries	\$ 26,699.50	
Supplies	4,121.18	
Heat	7,646.19	
Electricity	13,034.09	
Telephone	1,335.39	
Water	416.69	
Gas	148.67	
Maintenance of Building	4,733.45	
Repairs to Building	1,104.33	
Repairs to Equipment	<u>1,175.32</u>	\$ 60,414.81

Other School Services:

Transportation:	\$ 27,255.00	
Contracted	4,910.80	
Special Education	1,031.12	
Vocational Education	<u>757.25</u>	\$ 33,954.17
Field Trips		

SCHOOLS (cont'd)

Salaries:

Nurse	\$ 2,836.50	
Cafeteria	6,103.82	\$ 8,940.32
Intra-Mural Expense		430.15
Physician		216.00
Health Supplies		148.32
Attendance Officer		<u>15.00</u>
		\$ 43,703.96

New Equipment

1,680.15

Partially Reimbursible Special Programs:

Social Studies	\$ 2,087.99	
Science	1,013.57	
Reading	766.35	
History	<u>4.35</u>	<u>3,872.26</u>
		\$ 454,255.12

ELEMENTARY SCHOOLS - BALANCE - 1971:

Administration:

Out of State Travel	\$ 54.00	
Supplies and Maintenance	64.65	
Census	50.40	
Other Expenses	<u>5.88</u>	\$ 174.93

Instruction:

Library Books	1,133.62	
Adult Education - Tuition	436.61	
Vocational Education - Tuition	234.50	
Supplies	331.16	
In Service Training - Tuition	337.18	
Dues	<u>31.00</u>	\$ 2,504.07

Operation and Maintenance of Plant:

Maintenance of Building	\$ 1,574.46	
Electricity	652.97	
Heat	481.90	
Repairs to Building	464.41	
Supplies	672.84	
Custodial Equipment	<u>250.75</u>	

SCHOOLS (cont'd)

Repairs to Equipment	\$	273.14	
Telephone		66.46	
Water		24.94	\$ 4,461.87

Other School Services:

Field Trips	\$	423.75	
Transportation-Special Education		223.00	
Transportation-Vocational Education		182.12	
Intra-Mural Expense		136.20	965.07

New Equipment		<u>362.20</u>	\$ 8,468.14
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RETROACTIVE SALARY INCREASE - Teachers			<u>3,516.42</u>
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TOTAL - ELEMENTARY SCHOOLS			\$ 466,239.68
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NEW ELEMENTARY SCHOOL:

(State Aid 50%)

Construction	\$144,213.10	
Architects Fees	24,116.44	
Kitchen Equipment	40,416.60	
General Furnishings and Equipment	27,482.91	
Cafeteria Equipment	11,053.00	
Arts and Science Equipment	9,304.68	
Clerk of Works-Salary	<u>750.00</u>	257,336.73

REGIONAL SCHOOLS:

(State Aid - \$60,889.38)

Maintenance and Operation	\$489,185.00	
Capital Costs	17,849.74	
Committee Expense	<u>300.00</u>	507,334.74

OPERATION GATEWAY - FEDERAL:

(Paid in full by Federal Government)

Salaries	\$ 6,407.00
Books and Filmstrips	1,124.01

SCHOOLS (cont'd)

Equipment

Supplies

Travel

\$ 496.45

344.92

163.00

\$ 8,535.36

SUMMER SCHOOL - P.L. 8910-Title I-Federal:

(Paid in full by Federal Government)

Salaries

Transportation

Books, Film and Tapes

Supplies

Nurse

Balance-Refunded to Federal Government

\$ 5,411.33

1,700.00

969.62

198.02

25.00

85.03

8,389.00

LIBRARY FUNDS-E.S.E.A. Title II-Federal:

(Paid in full by Federal Government)

Books and Films

1,162.15

N.D.E.A. Title III-Federal:

(Paid in full by Federal Government)

Supplies

Equipment

Books

\$ 1,061.40

732.20

107.55

1,901.15

SCHOOL LUNCH PROGRAM:

(State Aid \$10,119.48)

(Federal Aid \$ 4,093.06)

(Students \$27,626.54)

\$41,839.08

Salaries

Food

Milk

Supplies

Express Charges

Meetings

Equipment

\$ 11,367.46

18,437.75

8,558.41

2,064.06

472.02

128.40

99.00

41,127.10

SCHOOL LANDSCAPING - GIFT

TOTAL - SCHOOLS

645.00

\$1,292,670.93

LIBRARY

PUBLIC LIBRARY:

(State Aid	\$1,746.00)
(County Aid	\$ 989.48)
(Library Fines	\$ 408.37)
(Net Cost to Town	\$4,977.13)

Salaries - Main Library	\$ 5,045.25	
Salaries - School Library	782.50	
Salaries - Custodial	108.25	
Books and Periodicals	1,798.82	
Maintenance of Building	230.45	
Supplies	155.71	\$ 8,120.98
		<u>\$ 8,120.98</u>

TOTAL - LIBRARY

RECREATION

RECREATION EXPENSE:

Salaries	\$ 4,485.00	
Recreational Lighting Tennis Courts	1,855.83	
Sports Program Supplies	1,701.77	
Swimming Pond Supplies	666.99	
Baseball Facilities	411.84	
Arts and Crafts Supplies	97.32	
Education-Special Courses	75.00	
General Materials and Supplies	56.00	
Office Supplies and Postage	31.36	\$ 9,381.11
		<u>\$ 9,381.11</u>

RECREATION FOR HANDICAPPED:

(State Reimbursement 50%)	667.04
Summer Program	\$ 10,048.15

TOTAL - RECREATION

WATER

WATER MAINTENANCE:

Salaries - Commissioners	\$ 360.00
Salaries - Collector	638.56

WATER (cont'd)

Salaries - Clerical	\$ 1,249.00	
Salaries - All Other	5,048.60	
New Water Service Installations	6,816.39	
New Water Meters	3,731.40	
Purchase of Water	3,400.10	
General Materials and Supplies	1,341.01	
Equipment Rental	732.00	
Office Supplies and Postage	351.93	
Vehicle Maintenance	245.88	
Pipe and Fittings	146.49	
New Office Equipment	115.00	
Travel, Meetings and Dues	54.55	
Equipment Maintenance	46.93	\$ 24,277.84

NORTH STREET EXTENSION

187.50

UNPAID BILLS - 1971

Pipe and Supplies	\$ 449.10	
Equipment Hire	214.50	663.60

PURCHASE OF LAND FOR STANDPIPE SITE

Engineering Services

122.50

TOTAL - WATER\$ 25,251.44**MATURING DEBT and INTEREST****PRINCIPAL PAYMENTS:**

School Bonds	\$ 80,000.00	
Water Bonds	15,000.00	
Fire & Police Station Bonds	10,000.00	\$ 105,000.00

INTEREST ON BONDS:

School	\$ 65,137.50	
Police and Fire Station	3,315.00	
Water	2,212.50	70,665.00

TOTAL - DEBTS and INTEREST\$ 175,665.00

STATE and COUNTY ASSESSMENTS

	\$ 31,316.21	
Mass. Bay Transportation Authority	22,547.56	
Norfolk County Tax	10,399.42	
Norfolk County Retirement	7,115.17	
State Recreation Areas	6,713.18	
Norfolk County Mosquito Control	697.34	
State Retirement	442.65	
Motor Vehicle Tax Bills - State	188.75	
Metropolitan Area Planning Council	186.24	
State Assessment System	139.98	
Met. Air Pollution Control District	12.00	
State Bureau of Accounts	<u>12.00</u>	\$ 79,758.50

PAYROLL DEDUCTIONS

	\$ 85,896.35	
Federal Withholding Taxes	23,499.46	
State Withholding Taxes	15,394.23	
Mass. Teachers Retirement Board	9,110.16	
Group Medical Insurance-Employee Share	524.00	
Group Life Insurance-Employee Share	8,713.34	
Norfolk County Retirement Board	<u>4,900.00</u>	
Tax Sheltered Annuities		148,037.54

MISCELLANEOUS

	500,000.00
Repayment of Temporary Loans	36,172.00
Investment - Federal Revenue Sharing Funds	20,000.00
Stabilization Fund	12,705.19
Tax Refunds	8,874.64
Group Medical Insurance - Town Share	515.08
Group Life Insurance - Town Share	5,148.94
Interest on Temporary Loans	1,843.30
Dog License Fees Paid to County	1,000.00
Norfolk Guidance Center	599.90
Memorial Day	482.70
Insurance Recoveries	25.00
Certification Notes	<u>2.29</u>
Centennial Fund	

TOTAL EXPENDITURES **\$2,749,314.66**

WATER DEPARTMENT
Statement of Receipts and Disbursements for Years Ended December 31, 1971 and 1972

	Current Year 1972	Previous Year 1971
Income:		
Sale of Water		
Water Connections	\$25,158.85	\$24,553.40
Other Income	9,539.57	4,757.04
	<u>8.93</u>	<u>—</u>
TOTAL INCOME	\$34,707.35	\$29,310.44
LESS-OPERATING EXPENDITURES:		
Water Maintenance (including new connections)		
Interest on Water Loans	\$23,917.84	\$14,673.01
Water Commissioners Salaries	2,212.50	3,097.50
Unpaid Bills Prior Year	360.00	360.00
	<u>663.60</u>	<u>—</u>
TOTAL OPERATING EXPENDITURES	\$27,153.94	18,130.51
NET PROFIT-BEFORE CAPITAL EXPENDITURES	\$ 7,553.41	\$11,179.93
LESS-CAPITAL EXPENDITURES:		
Payment on Principal		
Water Mains-North Street	\$15,000.00	\$15,000.00
Purchase of Land-Standpipe Site	187.50	4,847.96
	<u>122.50</u>	<u>—</u>
TOTAL - CAPITAL EXPENDITURES	15,310.00	19,847.96
NET LOSS	\$ 7,756.59	\$ 8,668.03

TOWN OF NORFOLK-STATEMENT OF DEBT

	Amount of Original Loan	Maturity Date	Outstanding 12/31/71	Principal Paid 1972	Outstanding 12/31/72	Principal Due 1973	Interest Due 1973
School Construction Loans:							
School Addition- 1963 3.25%	\$ 356,000.00	7-1-83	\$ 195,000.00	\$ 20,000.00	\$ 175,000.00	\$ 20,000.00	\$ 5,687.50
New Elementary School-1970 5.25%	1,180,000.00	12-1-90	1,120,000.00	60,000.00	1,060,000.00	60,000.00	55,650.00
Fire and Police Station Loan-1965 3.90%	148,000.00	11-15-85	85,000.00	10,000.00	75,000.00	10,000.00	2,925.00
Water Extension Loan- Union St.-1970 5.90%	60,000.00	6-1-75	45,000.00	15,000.00	30,000.00	10,000.00	1,475.00
	<u>\$1,744,000.00</u>		<u>\$1,445,000.00</u>	<u>\$ 105,000.00</u>	<u>\$1,340,000.00</u>	<u>\$100,000.00</u>	<u>\$ 65,737.50</u>

WHERE THE MONEY CAME FROM - 1972

(EXCLUSIVE OF PROCEEDS OF TEMPORARY LOANS
AND INVESTMENT OF SURPLUS FUNDS)

MISCELLANEOUS:

FEDERAL REVENUE SHARING	1.8%
FEDERAL SCHOOL AID	1.0%
WATER REVENUE	1.7%
SCHOOL REVENUE	1.4%
LICENSES, FEES, PERMITS, ETC.	0.8%
COUNTY AID	0.8%
INTEREST ON INVESTMENTS	0.1%
	7.0%

REFUNDS AND TRANSFERS:

INCLUDING EMPLOYEE
PAYROLL DEDUCTIONS

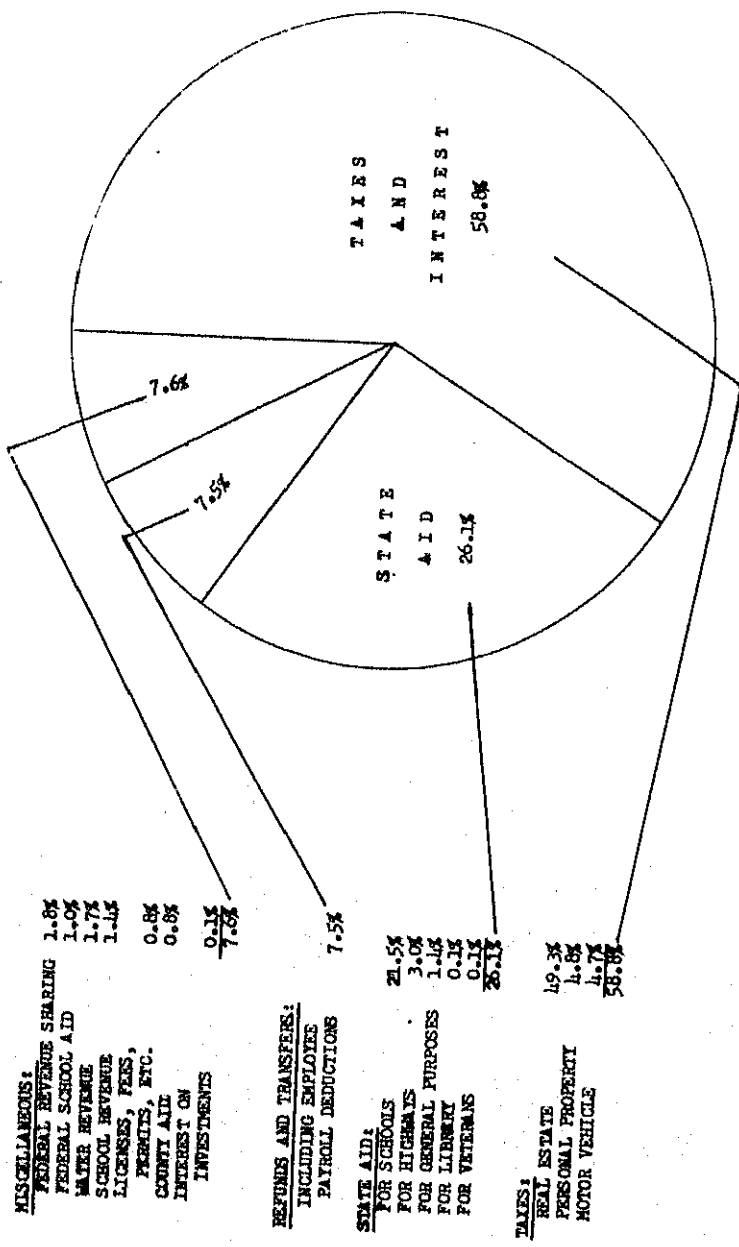
7.5%

STATE AID:

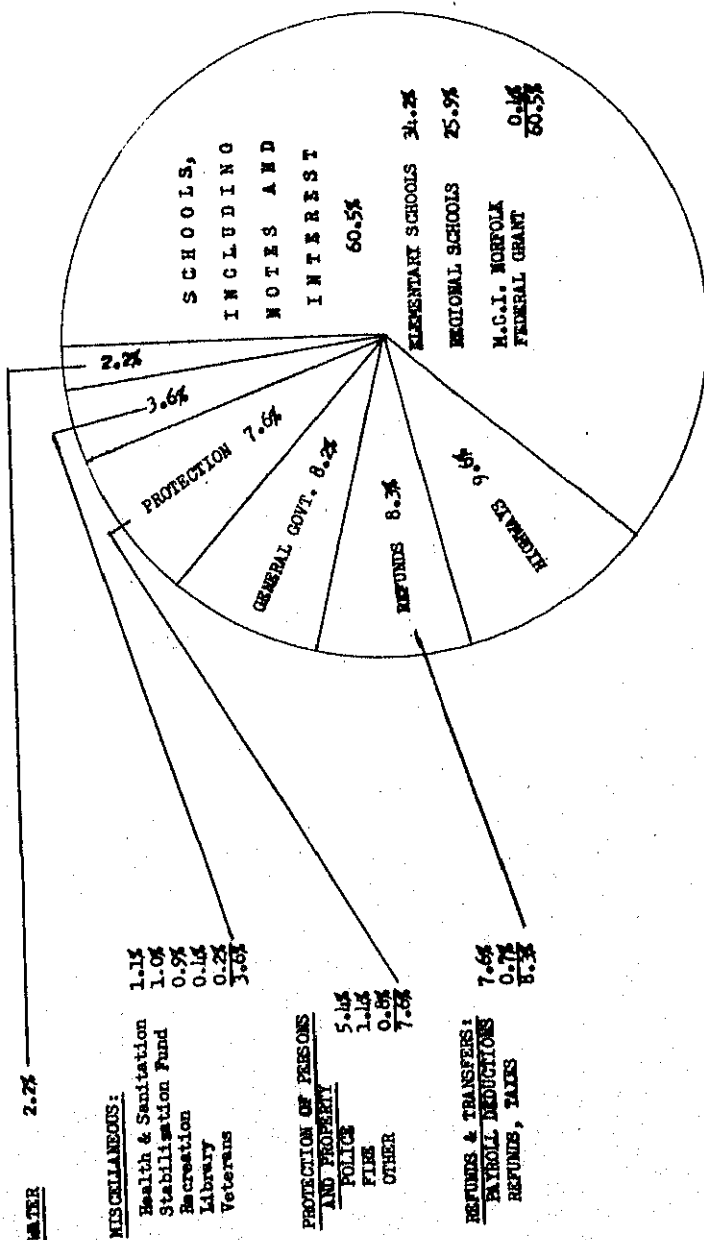
FOR SCHOOLS	21.5%
FOR HIGHWAYS	3.0%
FOR GENERAL PURPOSES	1.4%
FOR LIBRARY	0.1%
FOR VETERANS	0.1%
	26.1%

TAXES:

REAL ESTATE	49.3%
PERSONAL PROPERTY	4.8%
MOTOR VEHICLE	4.7%
	58.8%



WHERE THE MONEY WENT - 1972 (EXCLUSIVE OF PAYMENTS FROM LOAN PROCEEDS AND INVESTMENT OF SURPLUS FUNDS)



TOWN OF NORFOLK

BALANCE SHEET—December 31, 1971

GENERAL ACCOUNTS

ASSETS

Cash:	
In Banks and Office	\$ 157,171.18
Special Cash:	
Federal Revenue Sharing Funds:	
Invested in Certificates of	
Deposit	<u>36,172.00</u>
	\$ 193,343.18

198

LIABILITIES AND RESERVES

Accounts Receivable:	
Taxes:	
Levy of 1965-Real Estate	\$ 1.00
Levy of 1967-Personal Prop.	107.25
Levy of 1969-Personal Prop.	35.46
Levy of 1970:	
Personal Prop.\$	157.54
Real Estate	<u>2,836.33</u>
Levy of 1971:	2,993.87
Personal Prop.	1,117.03
Real Estate	<u>8,913.59</u>
Levy of 1972:	10,030.62
Personal Prop.\$	2,227.83
Real Estate	<u>54,098.78</u>
	69,494.81
Payroll Deductions:	
Group Insurance	919.30
Guarantee Deposits:	
Contract Bids	900.00
Agency-County Dog Licenses	13.25
Tailings-Unclaimed Checks	1,586.54
Gifts-Sidewalk	376.17
Trust Fund Income:	
Helen A. Ward Library Fund	31.55
Federal Revenue Sharing Funds-P.L. 92-512	36,172.00
Federal Grants-School:	
Adult Basic Education-P.L. 91-230	
M.C.I. Norfolk	\$ 106.04
National Defense Ed. Act	
P.L. 85-864 Title III	949.42
Elementary Ed.-Summer Prog.	
P.L. 8910 Title I	102.64
Elementary Ed.-Library Funds	
Title II	<u>17.14</u>
	1,175.24

Aid to Highways:

State	\$ 32,933.00
County	<u>11,400.00</u>
	44,333.00

Unprovided For Accounts:

Overlay Deficits:

Levy of 1934	\$ 10.18
of 1935	15.28
of 1936	24.65
of 1937	25.05
of 1938	27.52
of 1939	37.51
of 1940	30.00
of 1941	30.81
of 1942	25.65
of 1943	37.52
of 1944	39.56
of 1945	38.86
of 1946	48.24
of 1947	44.80
of 1948	51.06
of 1949	44.16
of 1950	60.52
of 1951	72.16
of 1952	146.70

Overlays Reserved for Abatement:

Levy of 1970	\$ 1,316.29
Levy of 1972	<u>5,332.05</u>
	6,648.34

Revenue Reserved Until Collected:

Highway Aid	\$ 44,333.00
Motor Vehicle Excise	29,029.30
Tax Titles and Possessions	18,608.57
Water	7,181.11
Special Taxes in Litigation	3,040.32
Departmental	2,913.33
Farm Animal Excise	<u>9.00</u>
Surplus Revenue	105,114.63
	<u>184,403.35</u>

of 1953	189.45
of 1954	200.70
of 1955	234.00
of 1956	299.70
of 1957	421.48
of 1958	802.00
of 1959	720.00
of 1960	626.40
of 1961	626.40
of 1962	741.00
of 1963	784.00
of 1964	913.50
of 1965	933.80
of 1966	2,396.63
of 1967	2,587.07
of 1968	2,700.97
of 1969	2,887.40
of 1971	<u>570.53</u> \$ 19,445.26

Underestimates-1972

State-Mosquito Control	\$ 815.10
County-Norfolk County Tax	<u>1,127.63</u> \$ 1,942.73
	\$ 21,387.99
	<u>\$ 389,340.61</u>

\$389,340.61

DEBT ACCOUNTS

Net Funded or Fixed Debt:		
Inside Debt Limit:		
General	\$ 75,000.00	\$ 75,000.00
Outside Debt Limit:		
General	\$1,235,000.00	
Public Service Enterprises	<u>30,000.00</u>	
Serial Loans:		
Inside Debt Limit:		
Fire and Police Station-1965		\$ 75,000.00
Outside Debt Limit:		
General:		
Centennial School-1970	\$1,060,000.00	
A.J. Freeman School		
Addition-1963	<u>175,000.00</u>	
		\$1,235,000.00
Public Service Enterprises:		
Water Mains-Union St.-		
1970	<u>30,000.00</u>	
		<u>1,265,000.00</u>
		\$1,340,000.00

TRUST ACCOUNTS

Trust and Investment Accounts:	
Cash and Securities:	
In Custody of Treasurer	
In Custody of Treasurer:	
Trust Funds:	
Josiah Ware Town Hall Fund	\$ 2,384.60
Maria Mann High School Fund	2,242.18
Helen A. Ward Library Fund	<u>\$40.91</u>
	\$ 5,167.69
Investment Funds:	
Stabilization Fund	<u>68,805.42</u>
	\$ 73,973.11

Respectfully submitted,

WILLIAM F. COUGHLAN
Town Accountant

WARRANT FOR ANNUAL TOWN MEETING

MONDAY, MARCH 5, A.D., 1973

Commonwealth of Massachusetts

Norfolk, ss.

To either Constable in the Town of Norfolk, in said County.

Greetings:

You are required in the name of the Commonwealth of Massachusetts, to notify and warn the inhabitants of Norfolk, qualified to vote in Town affairs, to assemble in the Norfolk Public School, McBride Auditorium on Monday, the fifth day of March A.D., 1973 at 12 o'clock noon, then and there to act on the following articles, viz:

Article 1. To choose by ballot the following officers; viz: One Moderator, for one year; one Selectman, for three years; one member of the Board of Health, for three years; two members of the Planning Board, one for five years and one for unexpired term of one year; one member of the Board of Assessors, for three years; two members of the Norfolk School Committee, for three years; one member of the Regional School Committee, for three years; one Treasurer for one year; one Town Clerk for one year; one Collector of Taxes for one year; two members of the Recreation Commission, for three years; one Trustee of Public Library, for three years; one Water Commissioner, for three years; one member of the Housing Authority, for five years, and one Tree Warden, for three years.

Article 2. To fix the salaries of the several elective offices of the Town, and to determine whether any Town Board shall be authorized to employ for additional salary or compensation any of its members and to fix such salary or compensation.

Article 3. To raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money for all necessary Town Salaries and expenses as follows, viz:

- I. GENERAL GOVERNMENT
 - a. Board of Selectmen
 - b. Town Treasurer
 - c. Town Clerk
 - d. Town Accountant
 - e. Election Officers and Registrars of Voters
 - f. General Expense
 - g. Conservation Commission Fund
 - h. Board of Assessors
 - i. Tax Collector
 - j. Town Counsel and Legal Fees
 - k. Planning Board
 - l. Appeal Board
 - m. Town Historian
- II. PROTECTION OF PERSONS AND PROPERTY
 - a. Fire Department and Ambulance Expense
 - b. Building, Gas, Electrical Inspectors
 - c. Police Department
 - d. Civil Defense
 - e. Tree Department and Insect Pest Control
 - f. Fire and Police Communication
 - g. Animal Control Department
- III. HEALTH AND SANITATION
 - a. Board of Health
- IV. HIGHWAYS
 - a. Removal of Snow
 - b. Chapter 90, Highway Maintenance
 - c. Chapter 90, Highway Construction
 - d. Chapter 81, Highway Maintenance
 - e. Town Highway Maintenance and Construction
- V. PUBLIC SERVICE ENTERPRISES
 - a. Water Commissioners Salary
 - b. Water Department Maintenance
- VI. SOLDIERS' BENEFITS
 - a. Soldiers' Relief
 - b. Veterans' Administration—Salary and Expense
- VII. SCHOOLS
 - a. Operation and Maintenance-Central and Centennial Schools (Including Committee Expense)
 - b. King Philip Regional School District Operating and Maintenance

- Capital Costs
- Junior High School—Capital Costs
- c. King Philip Regional School District Committee Expense

VIII. PUBLIC LIBRARY

- a. Salary and Expense

IX. RECREATION

- a. Expense
- b. Recreation for Handicapped Children

X. DEBTS AND INTEREST

- a. Central School Notes and Interest due in 1973
- b. Fire and Police Station Notes and Interest due in 1973
- c. Water Department Notes and Interest due in 1973
- d. Centennial School Notes and Interest due in 1973
- e. Certification of Notes or Bonds for 1973

XI. UNCLASSIFIED

- a. Memorial Day
- b. State and County Retirement System
- c. Reserve Fund
- d. Interest to cover Article No. 4
- e. Insurance
- f. Medical and Life Insurance
- g. Fuel, Telephone and Lights
- h. Norfolk Guidance Center

Article 4. To see if the town will vote to authorize the treasurer, with the approval of the selectmen, to borrow in anticipation of the revenue for the eighteen month period beginning January 1, 1973 in accordance with General Laws, Chapter 44, Section 4, and acts in amendment thereof, and including in addition thereto, Chapter 849 of the Acts of 1969, as amended, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Article 5. To see if the Town will appropriate from Surplus Revenue the amounts of the State and County share on Chapter 81 and Chapter 90 projects with a proviso that the sums received from State and County are credited back to Surplus Revenue upon receipt, or take any other action in relation thereto.

Article 6. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, the sum of \$13,900 for repair of Main Street, or take any action in relation thereto.

Article 7. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to allow any Town department which incurred an obligation at a time when there was a sufficient appropriation to discharge the same, and which subsequently expended such appropriated funds for other bills subsequently incurred; or to allow any Town department which incurred an obligation at a time when there was a sufficient appropriation to discharge the same, the billing for which was delayed with the result that such department's account was closed before receipt thereof; if any therebe; to pay the same, or take any other action in relation thereto.

Article 8. To see if the Town will vote to authorize the Board of Selectmen to advertise in a local paper and to sell at public sale from time to time, as they may deem in the best interest of the Town, any and all lands or portions thereof which the Town has acquired or may acquire as Tax Title Land so-called, such sales to be made in the name and in behalf of the Inhabitants of the Town of Norfolk, or take any action in relation thereto.

Article 9. To see if the Town of Norfolk will amend its present Zoning By-Law, adopted in June 1968 as amended July 8, 1969, and the Zoning By-Law Map as presently adopted by the Town of Norfolk, dated June 24, 1968 so as to change the existing zoning designation of the following described land by withdrawing it from "Residence - (R2)" and assigning the same to "Business," viz:-

Beginning at a point at land of the Penn Central Company and present business zoned land which is a distance of 200 feet from the Southerly side of Main Street;

Thence running along the line of the present business zoned land on a line being 200 feet distant from and parallel with the Southerly side of Main Street and the Southwesterly side of North

Street a distance of 790 feet more or less and 336 feet more or less respectively;

Thence in a Southerly and Southwesterly direction by lands of Mary L. Boulder, Edward S. and Mary A. Pink, land now or formerly of Ernest Giovanucci, lands of George C. and Delina M. Beyer and Richard A. and Kathleen Nelson a distance of 872.71 feet more or less;

Thence in a Southwesterly direction by land of Florence J. Boomer a distance of 969.69 feet more or less;

Thence by land of Philip H. White in a Northeasterly, Northwesterly and Northerly direction by three courses a distance of 187.65 feet 317.58 feet and 70.56 feet respectively;

Thence in a Northerly direction by lands of Stanley D. Olmstead and Penn Central Company a distance of 1250.69 feet;

Thence by land of Penn Central Company by five courses a distance of 134.58 feet, 55.64 feet, 376 feet, 40 feet and 85 feet more or less to the point of beginning.

The above described parcel is a portion of land shown on Norfolk Assessors' Map No. 14, Block 41, Parcel 10 owned by F. Diehl and Son, Inc., and also described by a plan by Landmark Engineering of New England Inc. dated April 20, 1972 and filed with the Land Court, or do or act anything thereto. (Petition)

Article 10. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to provide for the examination of tax title land and the title or interest of the Town therein, to do all things necessary or convenient to bring tax title records up to date and take any corrective measures necessary to remove any flaws in the taking of such titles to the end that rights of redemption, if any there be, may be foreclosed and title be firmly established in the Inhabitants of the Town of Norfolk.

Article 11. To see if the Town will vote to amend Article 6, Section 2 entitled "Contracts" of the Town By-Laws of said Town by striking out the figure \$1000.00 and inserting in place thereof the figure \$2000.00.

Article 12. To see if the Town will vote to accept Section 53-C of Chapter 44 of the General Laws a copy of which appears below:

53C. Deposit and Expenditure of Moneys Received for Off-Duty Work Details of Police.

In any city or town which accepts the provisions of this section, all moneys received by it in payment for off-duty work details of members of its police department shall be deposited in the treasury shall be kept in a separate fund by the treasurer apart from any other of its money, funds or other property, and shall be expended without further appropriation at the direction of the chief of police or other officer having similar duties for the purpose of paying its police officers for such off-duty work details, not withstanding the provisions of section fifty-three. (Added by 1970, 344, approved May 20, 1970, effective 90 days thereafter.)

Article 13. To see if the Town will vote to accept Section 8G of Chapter 40 of the General Laws, a copy of which appears below:

Chapter 40, Section 8G. A city or town which accepts this section may enter into an agreement with another city or town, or other cities and towns, to provide mutual aid programs for police departments to increase the capability of such departments to protect the lives, safety, and property of the people in the area designated in the agreement. Said agreement may include the furnishing of personal services, supplies, materials, contractual services, and equipment when the resources normally available to any municipality in the agreement are not sufficient to cope with a situation which requires police action.

Article 14. To see if the Town will vote to accept Section 108L of Chapter 41, a copy of which appears below:

Chapter 41, 108L. Career Incentive Pay Program.

There is hereby established a career incentive pay program offering base salary increases to regular full-time members of the various city and town police departments, the division of state police in the department of public safety, the capitol police and the metropolitan district commission police, as a reward for furthering their education in the field of police work.

Police career incentive base salary increases shall be predicated on the accumulation of points earned in the following manner: one point for each semester hour credit earned toward a baccalaureate or an associate degree; sixty points for an associate degree; one hundred and twenty points for a baccalaureate degree; and one hundred and fifty points for a degree of master or for a degree in law. All semester credits and degrees shall be earned in an educational institution accredited by the New England Association of Colleges and Secondary Schools or by the Board of Higher Education.

Base salary increases authorized by this section shall be granted in the following manner; a three percent increase for ten points so accumulated, a six percent increase for twenty-five points, a ten percent increase for forty points, a fifteen percent increase for sixty points, a twenty percent increase for one hundred and twenty points, and a thirty percent increase for one hundred and fifty points so accumulated.

Any city or town which accepts the provisions of this section and provides career incentive salary increases for police officers shall be reimbursed by the commonwealth for one half the cost of such payments upon certification by the board of higher education. The board of higher education shall certify the amount of such reimbursement to be paid to such city or town from information filed on or before September the first of each year with said board, on a form furnished by it, by the chief of police, or one of similar rank, of the city or town police department. The board of higher education shall also certify the amount of the career incentive salary increases to be allocated to the state police, the capital police and the metropolitan district commission police from information filed with said board on or before September the first of each year by the commissioner of public safety for the state police, by the commissioner of the metropolitan district commission for the metropolitan district commission police, and by the chief of the capital police for the capital police. Said information shall be filed on a form to be furnished by the board of higher education, and to raise and appropriate or transfer from available funds in the treasury a sum of money to implement such program.

Article 15. That the Town of Norfolk accept Chapter 41, Section 108E, of the General Laws, an act establishing a career incentive pay program for regular full time police officers and providing for partial reimbursement by the Commonwealth for certain cities and towns. (Petition)

Article 16. To see if the Town will vote to accept Section 108M of Chapter 41, a copy of which appears below;

Chapter 41, 108M. Compensation of Police Officers Attending Certain Courses of Study.

A city or town which employs a permanent police officer who is enrolled as a student in good standing in a police, law enforcement, criminal justice or police career oriented course of study at a college or university accredited by the New England Association of Colleges and Secondary Schools, Inc., or the board of higher education, shall, subject to the approval of the appointing authority, and chief of police or any other officer having similar duties, pay said police officer his full weekly salary during the normal thirty-two weeks such college or university is in session; provided, that he is enrolled for at least sixteen hours of classroom instruction, works twenty-four hours a week on regular duty as a police officer in said city or town and during regularly scheduled school vacations works his regular tour of duty; and provided, further, that he is studying for a baccalaureate, master's or higher degree. Each officer who is enrolled in a college or university under the provisions of this section shall enter into an agreement providing that he shall remain in full-time employment as a police officer in such city or town after completion of such course of study for as many years as he has been aided under this section.

Article 17. To see if the Town will vote to add to the Town By Laws by adding the following Section 23 to Article IX:

Section 23. Police Officer Incentive Pay Program.

There is hereby established a career incentive pay program offering base salary increases to regular full-time members of the police department as a reward for furthering their education in the field of police work. Police career incentive base salary increases shall be predicated on the accumulation of points earned in the following manner; one point for each semester hour credit earned toward a baccalaureate or an associate degree; sixty points for an associate

degree; one hundred and twenty points for a baccalaureate degree; and one hundred and fifty points for a degree of master or for a degree in law. All semester credits and degrees shall be earned in an educational institution accredited by the New England Association of Colleges and Secondary Schools or by the Board of Higher Education, and shall be in a police, law enforcement, criminal justice or a police career oriented field. Base salary increases authorized by this section shall be granted in the following manner: a three percent increase for ten points so accumulated, a six percent increase for twenty-five points, a ten percent increase for forty points, a fifteen percent increase for sixty points, a twenty percent increase for one hundred and twenty points, and a thirty percent increase for one hundred and fifty points so accumulated, and to raise and appropriate or transfer from available funds in the treasury a sum of money to implement such program.

Article 18. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money for the purchase of a parcel of land by the Conservation Commission, said land is shown on Assessors map 2, block 57, lot 73, or to take any other action in relation thereto.

Article 19. That the Town of Norfolk raise and appropriate the sum of \$10,000 to be used for the initial operating and planning expenses of a Regional Technical and Vocational School District. The final allocation of this money to be dependent upon the Towns subsequent agreement to join said regional district. (Petition)

Article 20. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury a sum of money to install air conditioners in the office of the Board of Assessors and meeting room on the second floor of the Town Hall, or take any other action in relation thereto.

Article 21. To see if the Town will vote to grant the Board of Selectmen permission to sell surplus property of the Town, exclusive of buildings and land, that is no longer needed or take any other action in relation thereto.

Article 22. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury a sum of money to purchase a used power broom for use by the Highway Department, or take any other action in relation thereto.

Article 23. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury a sum of money to purchase 2 sander bodies for use by the Highway Department, or take any other action in relation thereto.

Article 24. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury a sum of money to purchase a 4 to 6 ton roller for use by the Highway Department, or take any other action in relation thereto.

Article 25. To see if the Town will vote to authorize the Board of Selectmen to acquire, either by gift or by purchase of or by taking by eminent domain, for the purpose of a sanitary landfill area, the fee together with the trees thereon in a certain parcel of land consisting of 10 acres more or less owned by Nicola Columbo Trust, Martin & Joseph Columbo, Trustees, all as shown on a plan of land entitled "Plan of Land in Norfolk, Mass., Scale 1" = 80', February 5, 1973, Landmark Engineering of New England, Inc.," a copy of which plan is on file with the Town Clerk; and to raise and appropriate a sum of money to pay the cost and expenses of the acquisition and to determine whether to meet said appropriation by taxation or by transfer from available funds or by borrowing under Chapter 44, as amended, of the General Laws.

Article 26. To see if the Town will vote to authorize the Board of Selectmen to acquire, either by gift or by purchase of or by purchase of or by taking by eminent domain, for the purpose of a sanitary landfill area, the fee together with the trees thereon in a certain parcel of land consisting of approximately 50 acres owned by Grace Harvey et al, all as shown on a plan of land entitled "Sketch of Land in Norfolk, Mass., Scale 200' = 1", February 5, 1973, Landmark Engineering of New England, Inc.," a copy of which plan is on file with the Town Clerk; and to raise and appropriate a sum of money to pay the cost and expenses of the acquisition and to determine whether to meet said appropriation

by taxation or by transfer from available funds or by borrowing under Chapter 44, as amended, of the General Laws.

Article 27. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, the sum of \$1,140.00 for 1973 and \$570.00 for the first six months of 1974 to implement the programs of the South Norfolk County and the Charles River Association for Retarded Children, said funds to be disbursed under the direction of Community Mental Health and Retardation Board, Region V, or take any other action in relation thereto.

Article 28. To see if the Town will vote to amend Article 1, Section 1 of its By-Laws by deleting the word, "March" as it appears therein and substituting therefor the word "April", or do act in relation thereto.

Article 29. To see if the Town will vote to petition the Great and General Court to amend the provisions of General Laws (Ter. Ed.) c. 41, s. 81A to the extent of providing that the terms of office for successors to the present members of the Planning Board for the Town of Norfolk be elected for terms of three years by providing that in the first and second years next following such action one member of such board shall be elected for a term of three years and that there after in each of the first two years of a three year cycle that two members be elected for terms of three years and in the third year of such three year cycle one member be elected for a term of three years, to the end that the Planning Board always consist of five members, or do any act in relation thereto.

Article 30. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury a sum of money for the purpose of making tests for a future well site along the existing water main, or take any other action in relation thereto.

Article 31. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to be added to the Stabilization Fund under the authority of Section 5B of Chapter 40, General Laws, or take any other action in relation thereto.

Article 32. To see if the Town will vote to transfer a sum of money from Surplus Revenue to decrease the tax rate.

Article 33. To see if the Town will choose any Committee or to hear or act on the report of any Committee, or Town Officer, or to instruct any committee or Town Officer.

The polls shall be open at 12 noon and will be closed at 8:00 P.M. Hereof, fail not but make due return of this warrant, with your doings thereon to the Town Clerk, on or before the hour of said meeting.

Given under our hands and seal of the Town this 5th day of February, A.D. 1973.

EMIL J. PETROVICK
RICHARD B. POTTER
ROBERT K. FORSBERG
Selectmen of Norfolk

A true copy,
Attest:
February, 1973

NELS T. CARLSON
Constable of Norfolk

GLOSSARY

CHAPTER 81. This is a statute law of the Commonwealth of Massachusetts and pertains to the construction and maintenance of all roads. The state contributes a certain amount per mile and the town makes up the balance.

CHAPTER 90. This is a statute law of the Commonwealth of Massachusetts and pertains to the construction and maintenance of through roads, leading from one town to another. The state contributes 50%, and the town 25% and the county 25% of the cost.

OVERLAY. The Overlay is the amount raised by the assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted and avoiding fractions. Any balance in the Overlay account of a given year in excess of the amount of taxes for such year not collected or abated is transferred to Overlay Reserve.

OVERLAY RESERVE. This is the accumulated amount of the Overlay for various years not used or required to be held in the specific Overlay account for a given year and may be used by vote of the town for extraordinary or unforeseen purposes.

RESERVE FUND. This fund may be established by the voters at an ANNUAL TOWN MEETING only and may be composed of (a) an appropriation (not exceeding 5% of the tax levy of the preceding year), (b) money transferred from Overlay Reserve, or (c) of both.

Any unexpired balance thereof at the end of the year is closed out to the surplus revenue (E & D) except however that from such balance there shall first be deducted and credited back to overlay reserve, to the extent possible, a sum equal to the amount if any which was appropriated from it to the reserve fund.

Transfers from the Reserve Fund are within the exclusive control of the Finance Committee.

SURPLUS REVENUE. (Generally referred to as Excess and Deficiency, though that phrase nowhere appears in the statutes.) This fund represents the amount by which Cash, Accounts Receivable and other floating assets exceed the liabilities and reserves. This amount of the Excess and Deficiency account over and above uncollected taxes of prior years constitutes "Free Cash" or "Available Funds."

INDEX

	Page
Advisory Board's Report	58
Appeal Board's Report	96
Appointments Made by the Board of Health	11
Appointments Made by the Moderator	11
Appointments Made by the Selectmen	5
Appropriations Chart	170
Assessors' Report.	71
Births	43
Board of Health's Report	98
Building Inspector's Report	99
Capital Budget Committee's Report.	90
Cemetery Study Committee's Report	80
Conservation Commission's Report	52
Council on Aging's Report.	48
Dog Officer's Report	55
Deaths	45
Elections	37
Expenditures Chart	178
Fees	221
Fire Department's Report	93
Gas Inspector's Report	54
Glossary	217
Highway Department's Report	66
Housing Authority's Report	84
Jury List.	12

King Philip Regional School District Committee's Report	125
Librarian's Report	65
Marriages	47
Medfield-Norwood Mental Health & Retardation Report	57
Norfolk Civil Defense Agency's Report	95
Norfolk County Mosquito Control Project Report	100
Norfolk War Memorial Study Committee's Report	70
Officers of the Town	3
Planning Board's Report	63
Police Department's Report	67
Plumbing Inspector's Report	79
Recreation Commission's Report.	76
School Building Committee's Report	95
School Committee's Report	103
Selectmen's Report	14
Tax Collector's Report	56
Town Accountant's Report	165
Town Clerk's Report	16
Town Counsel's Report	97
Treasurer's Report	91
Tree Warden and Insect Pest Control Superintendent's Report	57
Trustees of the Norfolk Public Library's Report.	64
Veterans' Service Department's Report	79
Visiting Nurse Report	101
Vocational-Regional School District Planning Committee's Report	77
Warrant for Annual Town Meeting, March 5, 1973	204
Water Department's Report	87
Wiring Inspector's Report	84

FEES, EFFECTIVE JANUARY 1, 1973

Class I (New car license)	\$15.00
Class II (Second hand cars)	10.00
Class III (Junk)	10.00
Denatured Alcohol	1.00
Milk Permits (Retail)	.50
Pasteurization License	10.00
Common Victuallers License	5.00
Junk Dealers' License	7.00
Commercial Use of Sanitary Landfill area	100.00
Alcoholic Beverages	
1 Day Beer and Wine	5.00
Beer and Wine	250.00
Restaurant, all alcoholic	850.00
Package Store, all alcoholic	600.00
Club - Veterans' Organization - Minimum of	200.00
Hearings	
Appeal Board Hearings	15.00
Alcoholic Beverage License	Cost of ad in paper
Earth Removal	15.00
Inspector of Building Fees	
Minimum on any permit	10.00
On all new dwellings, \$2.00 per thousand on estimated valuation up to \$50,000; \$1.50 per thousand over \$50,000 to \$100,000; \$1.00 per thousand over \$100,000 valuation with a minimum of \$50.00 on all new dwellings.	
Permits to Demolish:	
Buildings valued \$5,000 or less	5.00
Buildings valued over \$5,000	10.00
Plumbing Fees	
Permit, minimum of	5.00
Permit, based on type and amount of fixtures: Toilet	2.00
Each additional fixture	1.00
Sanitation Fees	
Permit	10.00
Disposal Works Installers Permit (annual)	1.00
Electrical Inspection Fees	
Commercial Permit (new work)	25.00
New Home-temporary service	3.00
New Home-wiring of home	10.00
Changeover to electric heat in a home	7.00
Any electrical work in an old home plus a service charge	8.00
Appliance, additions, or alterations	3.00
Changeover heating system	3.00
Other Fees	
Gas Inspector	5.00
Oil burner Inspector	5.00
Storage of fuel oils, annually	1.00

PLEASE NOTE CAREFULLY

SANITARY LANDFILL HOURS:

Tuesday, Friday & Saturday, 8 a.m. to 5 p.m.

Wednesday, 11 a.m. to 8 p.m. or until dark

OPEN BURNING IS PROHIBITED

ZONING:

Zoning By-Laws call for different lot sized in different sections of Town varying from 30,000 to 55,000 square feet. Other important sections of "Zoning By-Laws" are as follows:

1. Minimum frontage required for the 30,000 ft. lot is 150 ft., 200 ft frontage on the 43,560 sq. ft. lot, and 200 ft. on the 55,000 sq. ft. lot.
2. Set back of a building in a residential area shall be at least 50 ft. from the street, right of way or county taking. No building may be erected closer than 25 ft. from the side lines of a lot.
3. Only one family dwellings are permitted unless a variance is granted by the Board of Appeals.

Be sure to get a copy of the "Zoning By-Laws" and the "Building Laws" before you start any construction or excavation.

Sewage construction applications are to be approved by a registered sanitary engineer, and the Board of Health before Building Permits can be issued.

Building, Wiring and Plumbing permits are required prior to any construction. Applications for permits are available at the Office of the Town Clerk and at the homes of the individual Inspectors.

THE BOARD OF SELECTMEN

**EMIL J. PETROVICK
RICHARD B. POTTER
ROBERT K. FORSBERG**

FIRE, POLICE, AMBULANCE

and

EMERGENCY

Call 528-3232

BOARD OF SELECTMEN 528-1408

TOWN CLERK 528-1400

BOARD OF ASSESSORS 528-1120

COUNCIL ON AGING 528-4430

DOG OFFICER 528-2878

VETERANS' AGENT 528-2747

HIGHWAY DEPARTMENT 528-4890

NO SCHOOL SIGNALS

King Phillip

FIRE WHISTLE BLOWS AT 7:00 A.M.

Elementary School

FIRE WHISTLE BLOWS AT 7:30 A.M.