

# RESUME 862

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## OBJECTIVE

Highly motivated, knowledgeable, and results driven professional to secure a position with your company utilizing my skills, knowledge and experience.

## SUMMARY OF QUALIFICATIONS

- Experienced in planning and supervising educational and exercise activities, games and crafts for children of various ages; providing a stimulating, welcoming, and supportive environment to develop emotional and social growth.
- Strong communications, analytical, detail-oriented, and problem-solving skills.
- Multi-tasks effectively, learns new systems quickly, and completes all projects on time or ahead of critical deadlines.
- Strong organizational and time management skills, manage financials, and conflict resolution.
- Works well independently or collaboratively in a team environment.

## PROFESSIONAL EXPERIENCE

### 06/19 – 07/19 *Junior Counselor Assistant*

Niagara Falls Family Boys & Girls Club, Niagara Falls, NY

- Assist Senior Counselors with campers between the ages of 7 and 12 years old.
- Responsible for serving nutritional lunches to campers and thorough cleanup of eating area.
- Oversee playground area maintaining a safe and happy play environment.

### 06/18 – 08/18 *Counselor in Training*

Niagara Falls Family YMCA, Niagara Falls, NY

- Assist Senior Counselor with campers with ages varying between 6 and 14 years old.
- Participated in the initiation of daily physical and mental activities for the campers.
- Monitor outdoor activities of a large group of campers ensuring participation and safety of all campers.

## ACTIVITIES

### *Karate – Yellow Belt*

Master Ketchen's Martial Arts Academy, Niagara Falls, NY

### *Dancer*

Legacy Dance Studio, Niagara Falls, NY

### *Girl Scouts*

### *Piano/Cooking Lessons*

## EDUCATION & VOLUNTEER EXPERIENCE

### *Associate's Degree – Teaching Assistant (In Process)*

SUNY Niagara, Sanborn, NY

### *High School Diploma*

Christ the King Preparatory Academy, Niagara Falls, NY

### *Attendant Monitor*

LaSalle Prep Academy, Niagara Falls, NY

### *Recycling Volunteer*

LaSalle Prep Academy, Niagara Falls, NY