

Resume 847

OBJECTIVE:

Highly motivated, dedicated, and results-driven professional to secure a position with your company as a *Manager, Supervisor, Foreman or other position in Landscaping, Grounds Keeping, or other position as applicable* utilizing my extensive skills, training, and experience

SUMMARY OF QUALIFICATIONS:

- Over 1 year experience as a manager in the landscaping industry, supervising up to 6 employees and proficient with some aspects of workforce development including training, delegating work orders, monitoring all work activities from start to finish for quality, expediency, and safety, conducting performance evaluations, and consulting with upper management for employee status/progress reports
- Experienced retaining quality employees through sound Team Building concepts, excellent communications, accountability, and respected leadership skills
- Excellent organizational and motivational skills, guiding and directing individuals to maximize productivity and their own personal potential
- Over 15 years' experience in grounds keeping / landscaping work in institutional, commercial, and residential settings, including mowing lawns, trimming shrubs / trees, line trimming, utilizing heavy equipment for excavations, removing trash, debris, snow removal, and more
- Trained in and fully compliant with all OSHA safety laws and regulations including training for the safe handling and disposal of hazardous materials, and environmental biological materials and airborne pathogens
- Operates forklifts, pallet jacks, front-end loaders, backhoes, bulldozers, tractors, single-axle dump trucks, man-lifts, etc.
- Performs preventive maintenance, troubleshooting, and minor repairs to various equipment
- Strong communications, analytical, mechanically-minded, and problem-solving skills
- Operates most hand, pneumatic, and power tools
- Multi-tasks effectively in a fast-paced setting, learns new systems quickly, and completes all projects/assignments on-time or ahead of schedule
- Familiar with using computers, Windows, Internet research, and email
- Works well independently or collaboratively in a team environment

PROFESSIONAL EXPERIENCE:

10/2015 – 11/2020

Grounds Keeping / Landscaping Specialist

Elber's Landscaping, Buffalo, NY

- Performed comprehensive landscape and lawn care duties for institutional, residential, and commercial customers throughout Erie and Niagara counties
- Planted trees, shrubs, installed, line trimmed, and edged flower beds, mulching, aerating and rolling lawns, dethatching, installed sidewalks (Unilock), patios, and retaining walls, and more
- Decorated gardens with stones, boulders, and plants/trees/flowers per customers' specifications
- Maintained/mowed lawns, medians, etc.
- Operated heavy equipment to remove snow at Niagara University's campus parking lots, roads, and sidewalks, applying deicing agents as needed

09/2014 – 10/2015

Foreman / Grounds Keeping / Landscaping Specialist

Villani's Lawn & Landscape, LLC, Niagara Falls, NY

- Supervised up to 6 workers for the company providing landscaping and snow removal services for commercial and residential customers throughout Erie and Niagara counties
- Delegated orders and ensured the completion of all work to customers' specifications and satisfaction, motivating the workforce to meet and/or exceed all customer expectations
- Planted trees, shrubs, installed, line trimmed, and edged flower beds, mulching, aerating and rolling lawns, dethatching, installed sidewalks (Unilock), patios, and retaining walls, and more
- Mowed lawns, planted trees, bushes, shrubs, and flower beds

05/2013 – 09/2014

Grounds Keeping / Landscaping Specialist

Buffalo Catholic Diocese, Lewiston, NY

- Performed a wide range of landscaping and lawn maintenance duties for the Lewiston 30-acre property
- Complimented the existing workforce at the cemetery when short-staffed, assisting with the preparations of new grave plots including excavating soil 4-feet down per specifications as well as the installations of concrete vaults
- Regularly performed grounds keeping duties including mowing lawns, edging/trimming, raking leaves, seeding grave sites for grass, watering, etc.

MILITARY EXPERIENCE:

Light Equipment Operator, Specialist, E4, (Medical Discharge), 1994 -1995

Army National Guard, Lockport, NY

EDUCATION, TRAINING, and CERTIFICATES:

Forklift / Scissor-Lift Certification, 2015 and Current

ADMAR, Buffalo, NY

Machine Shop I & II Training Certificate, 1992

Orleans-Niagara BOCES, Sanborn, NY

Diploma, 1992

Newfane Senior High School, Newfane, NY