

**Niagara County Workforce Development Board  
Executive Committee Meeting Minutes – April 10, 2018**

**Executive Committee Members Present:**

Joel Feuerman, Kory Schuler, and Christine Luly

**Members Excused/Absent:**

Jerald Wolfgang

**WDB Staff:**

John Accardo, Joanne Klemer

**Guests/Staff Present:**

Donald Jablonski

**I. Call to Order**

The meeting was called to order at **8:03** a.m. at the Niagara County Center for Economic Development, 6311 Inducon Corporate Drive, Sanborn, NY. WDB Chairman Joel Feuerman noted that an Executive Committee quorum was present.

**II. New Business**

**A. Youth Budget Amendment – Establish \$19,000 Advertising Line Item**

Niagara County WDB Executive Director, John Accardo, recommended a Youth advertising campaign in the amount of \$19,000 be created in the current year's Youth budget. This would highlight the benefits of the Niagara County Youth programs in an effort to increase participation and enrollment.

Motion to approve was made by Ms. Luly, seconded by Mr. Schuler, all in favor, none opposed.

**B. Youth Budget Amendment – Establish \$19,000 Incentive/Supplies Line Item**

The Niagara County WDB discussed an incentive initiative across all Youth Providers that would provide enrolled WIOA Youth with the opportunity to earn a backpack filled with supplies. Possible supplies include, but are not limited to, a kindle, notebooks, paper, pens, planners, and similar educational materials. This line item would be added to the current year's Youth budget.

Motion to approve was made by Ms. Luly, seconded by Mr. Schuler, all in favor, none opposed.

**C. Youth Budget Amendment – Establish \$18,000 Part-Time WDB Youth Outreach Specialist Position**

Chairman Feuerman suggested that an additional part-time WDB staff member be added to address the need for Youth Outreach. This position would be established following all Niagara

County employment procedures and Civil Service regulations as necessary. This line item would be added to the current year's Youth budget.

Motion to approve was made by Ms. Luly, seconded by Mr. Schuler, all in favor, none opposed.

### **III. Future/Additional Youth Discussion Items**

In an effort to address Youth Program needs and concerns, the WDB Executive Board discussed additional items to be considered going forward. Some of these ideas included: a Youth Open House, assistance with NYS driver's license attainment, transportation assistance, and daycare assistance. The Niagara County WDB Executive Board is dedicated to identifying the needs of its residing Youth and serving them accordingly.

### **IV. ADJOURNMENT**

Chairman Feuerman called for a motion to adjourn, motion made by Ms. Luly, seconded by Mr. Schuler. The meeting was adjourned by Chairman Feuerman at 9:14 a.m.

Respectfully submitted,  
Joanne Klemer