

## Meeting Minutes, One Stop Partners Meeting

July 30, 2020

Don Jablonski, Director, Employment & Training called the meeting to order and welcomed everyone to the One Stop Partners meeting.

The list of attendees:

Colleen Cassali, NACS  
Charles Dimert, Orleans Niagara BOCES  
Dennis Martinez, Acces-VR  
Lisa Herrman, Pathstone  
Josie Lemedue, NCCC  
Stacy Henry, Niagara County DSS  
Kelly Hurl, Iroquois Job Corps  
Branden Bless, NYS Commission for the Blind  
Luke Kantor, Cassadaga Job Corps  
Pat Stovall, Pathstone  
Bonnie Rice, Niagara County Workforce Development Board  
Carolyn Bright, NYSDOL  
Kara Donovan, Niagara County Office For The Aging  
Chandra Wingrove, Niagara County Employment & Training  
Jennifer Jackson, NYSDOL

Don Jablonski provided an update on the operation of the One Stop Center. During the COVID-19 pandemic, center operations continued on an appointment only, or virtual meeting arrangements with center customers. Center staff worked from home 3 days a week and in office for the other two days. During this time, staff fielded numerous calls relating to unemployment, and through our close partnership with NYSDOL, they were able to resolve many of the issues that cropped up due to the pandemic.

Center operations opened to customers on a limited basis following all COVID Protocols beginning July 6<sup>th</sup>. We were able to begin working to place job candidates with prospective employers, and start working with placing customers who were looking to continue their education through our CRT program.

Don Jablonski turned the meeting over to Bonnie Rice, Executive Director of the Niagara County Workforce Development Board to discuss the Service Delivery and infrastructure MOU's. Both agreements expired in June of 2020. At this point in time, NYSDOL has not given guidance on how we are to proceed, so until that happens, we are to wait until that is given.

The Service Delivery portion of the agreement will identify how we will all work together within the One Stop System. We will keep the existing system intact moving forward. If anyone has changes, please email or call Bonnie Rice to discuss. Guidance is also pending on this portion of the agreement as well.

Once guidance is received, Bonnie Rice will reach out to each partner agency with a draft, and ask input on who the signatory will be for their respective agency. If you already know who that person is, please let Bonnie Rice know the Name, address, email and phone number of that person.

Once everything is signed, and sent to the state for final approval, we will be in full compliance with the MOU process.

Don Jablonski then asked the group if there are any other outstanding issues. There being none, the meeting was adjourned.

Respectfully submitted by Don Jablonski, Director Employment & Training.