

**Niagara County Workforce Development Board  
Meeting Minutes – February 19, 2019**

**Members Present:** Carolyn Bright, Michael Capizzi, Michael Carney, William Carroll, Michael Casale, Joel Feuerman, Kathleen Granchelli, Thomas Jaccarino, John Lang, Cathy Lattanzio, Timothy Lederhaus, Michael Martin, Dennis Martinez, Kory Schuler, Suzanne Shears, Joseph Steinmetz

**Members Excused/Absent:** Paul Brown, Susan Gouthro, John Helak, Kevin McCabe, Kevin Roth, Shawn Williams, Jerald Wolfgang

**WDB Staff:** John Accardo, Joanne Klemer

**Guests/Staff Present:** Don Jablonski, Kathy Krebs, Bonnie Rice

### **I. Call to Order**

The meeting was called to order by Chairman Feuerman at 8:07 a.m. at the Niagara County Center for Economic Development, 6311 Inducon Corporate Drive, Sanborn, NY. Chairman Feuerman noted that a **quorum was present**.

### **II. Attendance/Introductions**

Executive Director John Accardo welcomed the two new board members, William Carroll and Cathy Lattanzio. This was followed by attendee introductions.

### **III. Approval of Policy Items – Vote**

The following policies were distributed to board members for review, and were put to a vote:

- A. Classroom Training (CRT) Demand Occupation List – motion to approve by T. Jaccarino, seconded by S. Shears, all in favor, none opposed, policy passed.
- B. Customized Training (CT) for Employed Workers – motion to approve by K. Granchelli, seconded by T. Lederhaus, all in favor, none opposed, policy passed.
- C. Incumbent Worker Training (IWT) – motion to approve by M. Casale, seconded by K. Schuler, all in favor, none opposed, policy passed.
- D. On-The-Job (OJT) Training for WIOA Adults, Dislocated Workers and Youth – motion to approve by T. Jaccarino, seconded by M. Casale, all in favor, none opposed, policy passed.

### **IV. Committee Reports**

- A. Special Population Committee – Dennis Martinez was in attendance and spoke briefly regarding the committee. He recommended changing the committee’s name to include the term “Diversity”.
- B. Youth Committee – Committee Chair Kathleen Granchelli shared that the Youth Committee was in the process of planning High School Seniors Job Fairs with school district representatives.

## V. New Business

- A. John Accardo discussed the need for a standardized Youth Incentive Policy. He will be addressing this with the Youth Committee at their next meeting.

## V. Open Discussion and News

- A. Success Stories – Kathy Krebs shared two success stories with the Board.
- B. Spring 2019 Career Fair – Kathy Krebs announced the Spring Career Fair has been scheduled for March 27, 2019. There will be a new “Business Roundtable” format for businesses to discuss their challenges and insights. There is also VIP access to the fair for individuals who attend various prep workshops. Dennis Martinez shared that the career fairs are collaborative efforts amongst various agencies and are run very smoothly.
- C. Invitation to Visit One-Stop Center – Don Jablonski invited all Board members to visit the One-Stop Center to see what it offers and accomplishes.
- D. Niagara’s Talent – Kathy Krebs shared that there is a website called Niagara’s Talent which serves as a resume bank for local businesses.
- E. Open Interviews at Home Depot – Joel Feuerman announced that Home Depot stores across WNY will be holding open interviews on Thursday, February 21, 2019 from 9am-6pm, must be 18 or older.
- F. Orleans –Niagara BOCES New Training Centers – Joe Steinmetz shared that ON BOCES has opened training centers in Niagara Falls and Lockport, adding various daytime classes, and offering Adult Literacy programs. There is also currently a job posting/opening for a Project Manager for BOCES with two more positions anticipated to open soon.
- G. NYSDOL Updates – Carolyn Bright shared there will be a small career fair held at the Dorris Jones Center on February 27, 2019. She also informed the Board that there are approximately 100 employee layoffs from Globe Specialty Metals, with other company layoffs expected as well.
- H. Culinary Training – Kathy Granchelli announced there will be a free twelve week basic culinary training class for disabled/developmentally disabled young adults 18 and older, interested parties could contact her for more information.

## ADJOURNMENT

Chairman Feuerman called for a motion to adjourn, motion made by W. Carroll, seconded by T. Lederhaus, all in favor, none opposed, meeting adjourned at 9:02 a.m.

Respectfully submitted,

Joanne Klemer