

Niagara WDB Youth Committee Meeting
Meeting Held: 3/26/19 via Conference Call

Attendees on the Conference Call: Kathleen Granchelli of YWCA, Marilee Clark of Community Missions, Dawn Cody of Niagara County Employment & Training Department, Bryan Rotella of Niagara Falls School District, and Bonnie Rice of Niagara County Employment & Training Department.

The Committee plans to host two separate "Ready to Employ" Recruitment Fairs, on site at Lockport and Niagara Falls City School Districts. Committee decided to focus on these two cities because North Tonawanda School District has not yet become involved in the Committee meetings.

Bonnie has looked up job postings between 2/15/19-3/26/19 for all three major cities and will email this to the Committee members. Bonnie will also email the list of employers who registered for the (paid) Career Fair on 3/26/19 for Committee review. Please email Bonnie the names of employers you would like invited to the "Ready to Employ" events.

Event Details Needed

	Lockport HS	Niagara Falls HS
Date of event	6/14/19	6/17/19 (tentative)
Times of event	8:30 am. – 10:30 a.m.	
Venue	Gym	Gym or Performing Arts Center
Max number of businesses		
Approximate number of seniors attending		

Employers

Seeking employers who offer either entry-level positions with a career track/potential for growth, or employers who pay above minimum wage and offer full-time positions.

Potential employers to invite:

- Home Depot: Joel Feuerman has already expressed interest in attending all three events.
- GEICO
- Diversified Manufacturing
- Sumitomo Tire
- Unions (Paul Brown, Russ Quarantillo, Randy Palladino)
- Construction companies
- Please email recommendations to Bonnie

It was decided that we will only invite direct employers (not staffing agencies). The Seniors may not understand “contract” and “temp to term” positions with staffing agencies.

Invitation Letter to Employers

Kathleen will develop and share a draft invitation letter. Letter will ask employers to send people who are making the hiring decision. Possible co-signature with HS Principals on invitation letter was mentioned. Letter to be mailed end of April 2019.

Day of “Ready to Employ” Recruitment Fair

Bonnie suggested that we go in person to each employer and gather data on the number of interviews conducted, and the estimated number of people to be hired as a direct result of this event.

There will also be a table at each event to encourage employers to leverage On-the-Job Training 50-75% reimbursement of starting wages while training the Seniors, and to encourage Seniors who will need future classroom training to take advantage of the \$4,000 in WIOA scholarship monies.

Action Items

Youth Committee Member	Action	Due By	Completed
Bonnie	Meeting minutes	3/27/19	yes
Kathleen	Email Recruitment Fair details to high schools	ASAP	yes
All	Email employers to Bonnie for inclusion on “Ready to Employ” invitation list	ASAP	
Bonnie	Email current job openings in Lockport, NF, and NT to Committee members	3/26/19	Yes
Marilee	Share contact info for her counselors with Dawn Cody, for Summer Youth/Year-round Youth program recruitment	ASAP	

Next Youth Committee Meeting

4/30/19 at 9 a.m. – meeting in person (option to call in if needed).

Respectfully submitted,
Bonnie Rice