



**NIAGARA COUNTY  
WORKFORCE DEVELOPMENT BOARD**

Joel Feuerman, Chairperson  
Bonnie Rice, Executive Director

Trott Career Center  
1001 Eleventh Street  
Niagara Falls, NY 14301-1201  
Phone: (716) 278-8251  
Fax: (716) 278-8149

**Executive Committee**  
**Meeting Minutes – March 29, 2023**  
**ZOOM Audio/Visual Conference**

**Members Present:** Joel Feuerman, Cathy Lattanzio, Dennis Martinez, Kory Schuler

**Members Excused:** Suzanne Shears

**WDB Staff:** Helen Dennis, Bonnie Rice, Joanne Klemer

**I. Call to Order and Meeting Information**

The meeting was organized and led by B. Rice at 1:00 p.m. through Zoom Audio/Visual conference platform. H. Dennis took attendance. Attendance outcomes are listed above.

**II. New Business**

**A.** B. Rice informed the Committee that a transfer of funds was needed between the WIOA Dislocated Worker (DW) and Adult funds. B. Rice turned the floor over to J. Klemer. J. Klemer explained that the WDB previously requested the transfer of up to \$250,000 from Dislocated Worker to Adult; this vote will allow up to an additional \$125,000 transfer. In total, up to \$375,000 in total will be able to be transferred from Dislocated Worker to Adult this program year. This move between funding streams will not affect the ability for current or future Dislocated Workers to access funding. Currently, there have been more Adults than Dislocated Workers served under WIOA. B. Rice added that this transfer will ensure the WDB reaches the 80% obligation rate required for WIOA funding. B. Rice opened the floor for questions. None brought forward. B. Rice requested a motion to approve and authorize the transfer of additional funds from Dislocated Worker to Adult in an amount of up to \$125,000 for a total transfer of up to \$375,000 from DW to Adult for the Program Year. Motion made by D. Martinez. Second by C. Lattanzio. No further questions brought forward. No abstentions. **Unanimous approval of the transfer of additional funds from Dislocated Worker to Adult in an amount of up to \$125,000 for a total transfer of up to \$375,000 from DW to Adult for the Program Year.**

**B.** B. Rice informed the Committee that an increase in WIOA Adult and Dislocated Worker Individual Training Account (ITA) funding was necessary. B. Rice explained that costs of training and supplies have increased. Increasing the ITA funding cap allows Adults and DWs in training to absorb less of the increased costs that have been typically covered under the \$4,000. B. Rice opened the floor for questions. None brought forward. B. Rice requested a motion to approve the increase in WIOA Adult and Dislocated Worker ITA funding cap from \$4,000 to \$5,000. Motion made by K. Schuler. Second by J. Feuerman. No further questions brought forward. No abstentions. **Unanimous approval of the increase of WIOA Adult and Dislocated Worker ITA funding cap to \$5,000.**

B. Rice requested a motion to adjourn. Motion made by K. Schuler. Second by J. Feuerman. All in favor. The Workforce Development Board Executive Committee meeting was adjourned at 1:10 p.m. **All items will be moved to the June 6, 2023 WDB Meeting Agenda.**

Respectfully submitted,  
Helen Dennis