



NIAGARA COUNTY
WORKFORCE DEVELOPMENT BOARD

Joel Feuerman, Chairperson
Bonnie Rice, Executive Director

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Executive Committee
Meeting Minutes – January 22, 2024
ZOOM Audio/Visual Conference

Members Present: Joel Feuerman, Kory Schuler, Cathy Lattanzio, Dennis Martinez, Kory Schuler

Members Excused: Suzanne Shears

WDB Staff: Bonnie Rice

I. Call to Order and Meeting Information

The meeting was organized and led by B. Rice at 9:00 a.m. through Zoom Audio/Visual conference platform. Attendance outcomes are listed above. B. Rice welcomed the Committee members to the meeting and thanked them for their time.

II. New Business

A. B. Rice informed the Committee that local WIOA On-the-Job Training (OJT) staff members are encountering businesses offering sign-on bonuses, which would prevent their ability to participate in OJT under the current policy. NYSDOL Program and Fiscal representatives were contacted for input as to the language that would be acceptable to address sign-on bonuses. The revised OJT policy will permit WIOA OJT at businesses that allow sign-on bonuses; however, the sign-on bonus cannot be reimbursed using WIOA funds. Also, the sign-on bonus must be listed as a separate Payroll Line Item. This is to ensure WIOA funding is not reimbursing any portion of the sign-on bonus. B. Rice opened the floor for questions. None brought forward. B. Rice requested a motion to approve the updates to the OJT policy for Adults, Dislocated Workers, and Youth as presented. Motion made by K. Schuler. Second by D. Martinez. No further questions brought forward. No abstentions. **Unanimous approval of the updates to the OJT policy for Adults, Dislocated Workers, and Youth as presented.**

B. Rice thanked the Committee members for their time and closed the meeting. The Workforce Development Board Executive Committee meeting was adjourned at 9:06 a.m. **The policy will be moved to the March 5, 2024 WDB Meeting Agenda.**

Respectfully submitted,

Bonnie Rice