



**NIAGARA COUNTY**  
**WORKFORCE DEVELOPMENT BOARD**

Joel Feuerman, Chairperson  
Bonnie Rice, Executive Director

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**Executive Committee**  
**Meeting Minutes – May 18, 2020**  
**ZOOM Audio/Visual Conference**

**Members Present:** Joel Feuerman, Dennis Martinez, Bonnie Rice, Kory Schuler, Suzanne Shears, Jerry Wolfgang

**WDB Staff:** Helen Demler, Bonnie Rice

**I. Call to Order and Meeting Information (Event Planning and Site Management of Youth Events (Contract Amendment #1))**

The meeting was organized and led by B. Rice at 8:00 a.m. through Zoom Audio/Visual conference platform. The purpose of this Executive Committee meeting is for the review of Contract Amendment #1 for the Event Planning and Site Management of Youth Events contract with Ealy and Associates Consulting, LLC (EAC). Prior to the meeting the Executive Committee members received a copy of the contract amendment.

B. Rice informed the committee that the original award for EAC was \$88,000.00. Due to the COVID-19 pandemic, there will be no opportunity to hold in-person events during the contract time frame. EAC will continue its efforts to attract youth to the WIOA Youth programs within Niagara County by hosting Virtual events. The expenses related to the in-person events will be revised to reflect the actual costs of the Virtual events. Three virtual events will be held through a virtual learning platform. B. Rice informed the Executive Committee that a revised budget is included in the contract amendment for the Committee to review. The updated budget total for EAC is \$76,040.00 B. Rice opened the floor to questions and concerns from the Committee. None brought forward.

D. Martinez motioned for the Committee to vote to approve Ealy and Associates Consulting, LLC Contract Amendment #1. Second by J. Feuerman. No abstentions. **Unanimous approval of Contract Amendment #1 for Ealy and Associates Consulting, LLC.**

B. Rice informed the Committee that there was no other business and requested a motion to adjourn. J. Feuerman made the motion to adjourn. Second by S. Shears. No abstentions. The Workforce Development Board Executive Committee meeting was adjourned at 8:04 a.m.

Respectfully submitted,  
Helen Demler