



Niagara County Community Services Board
 Minutes - DRAFT
 Regular Meeting
 Date: Monday, June 27, 2022
 Time: 6:00 pm

LOCATION: Dept. of Mental Health & Substance Abuse Administrative Offices, Shaw Building, Health Department Conference Room, 1st Floor, 5467 Upper Mountain Road, NY. This meeting was also offered via Webex.

ATTENDANCE:	PRESENT	EXCUSED
Rosamond Siegwarth, Board President		X
Burt Marshall, 1 st Board VP	X	
Robin Stevens, 2 nd Board VP	X	
Peter Butera, PhD, Board Member		X
Jaclyn Bieber, Board Member	X-Webex	
Robert Spuller, MSW, Board Member	X-Webex	
Thomas Gerbasi, MD, Board Member	X-Webex	Left at 6:55 pm
Candace Butcher, Board Member	X-Webex	
Ronald Barstys, PhD, Board Member	X-Webex	
Stephanie Donovan, Board Member	X-Webex	
Suzanne Diez, Board Member		X
Annette Dobrasz, EdD, Board Member	X-Webex	
<u>Niagara County Mental Health Administration</u>		
Laura Kelemen, LCSW-R, NCDMH Director	X	
Myrla Gibbons Doxey, LMFT, NCDMH Deputy Director	X	
Lee Ann Cogar, Confidential Assistant	X	
Jodi McKay, Crisis Services Program Manager	X	
<u>Guests</u>		
Carolyn Moore -ENH	X	

- 1) **Burt Marshall, Board 1st Vice President, called the Community Services Board (CSB) Meeting to order at 6:04 PM.**
- 2) **The Minutes for the May 16, 2022 meeting were reviewed.**

Dr. Annette Dobrasz motioned to approve the minutes as presented, Candace Butcher seconded the motion; the minutes were approved unanimously.

3) Membership Committee:

- CSB Membership - New Member Candidate for Community Services Board:
 - Richard Abbott – Mr. Abbott brings to the Board over 30 years of experience in the Human Services industry, including working with People Inc. and OPWDD. Laura Kelemen and Burt Marshall spoke with Mr. Abbott last week. They spoke in detail regarding the Mental Hygiene Law, and advised him this is a “non-political” Board. Burt commented Mr. Abbott answered the questions appropriately; he has a true

interest due to his background, and he has the potential to be an asset to the Board. Laura advised he has also sponsored Overdose Awareness Day in the past.

Robin Stevens motioned to take a vote on the application; Dr. Annette Dobrasz seconded the motion; after a brief discussion, the Board approved the application unanimously.

- Subcommittee Membership

4) Director's Report

- **Correspondence was reviewed by Laura Kelemen, Director.**
- **Certificate of Need (CON) and Prior Approval (PAR)**
 - **CON**
 - **People Inc. – Increase capacity from 6 to 7 at 724 Park Place, NF** – People Inc. would like to relocate one opportunity from 9905 Brauer Road, Clarence, NY to 724 Park Place, Niagara Falls. The Niagara Falls home is already accessible and can easily accommodate another single bedroom.

Dr. Annette Dobrasz motioned to approve the CON as presented, Dr. Ron Barstys seconded the motion; the People Inc. CON was approved unanimously.

- **EzPar**
 - **Child & Family Services – Youth ACT** – This program is designed to address the needs of most at risk youth. They offer an array of services. These are in-home or community based services for individuals that have not previously responded well to traditional/clinic-based services. Individuals need to reside in Erie or Niagara Counties. They will serve 48 youth; 12 slots are allocated to Niagara County. This program also allows for relocation between both counties. Hours of operation are beyond typical 9 – 5, to accommodate youth/family schedules.

Dr. Annette Dobrasz motioned to approve the EzPar as presented, Robin Stevens seconded the motion; the Child & Family Services EzPar was approved unanimously.

- **2021 Annual Crisis Services Report** – Presented by Jodi McKay, Crisis Services Program Manager.
- **2021 Annual SPOA Report** – Presented by Myrla Gibbons-Doxey, Deputy Director.
- **Corporate Compliance** – Nothing new to report.
- **Programs / System Updates, provided by Director Kelemen.** Nothing new to report.
- **Additional Agenda Items** – No additional items to report.

6) Executive Session –

Dr. Annette Dobrasz motioned to enter into Executive Session to address specific staff issue/investigation; Stephanie Donovan seconded the motion, the Board entered into Executive Session at 7:13 pm.

Candace Butcher motioned to exit Executive Session; Dr. Annette Dobrasz seconded the motion, the Board exited Executive Session at 7:27 pm.

7) **President's Report** – Nothing to report.

8) Meeting Adjournment

Candace Butcher motioned to adjourn the meeting at 7:30 PM; Dr. Annette Dobrasz seconded the motion; the meeting was adjourned.

Next CSB Meeting Date: Tentatively August 8, 2022

DRAFT