



Niagara County Community Services Board
 Minutes
 Regular Meeting
 Date: Monday, March 21, 2022
 Time: 6:00 pm

LOCATION: Dept. of Mental Health & Substance Abuse Administrative Offices, Shaw Building, Health Department Conference Room, 1st Floor, 5467 Upper Mountain Road, NY. This meeting was also offered via Webex.

ATTENDANCE:	PRESENT	EXCUSED
Rosamond Siegwarth, Board President	X	
Burt Marshall, 1 st Board VP	X	
Robin Stevens, 2 nd Board VP	X -Webex	
Peter Butera, PhD, Board Member	X	
Jaclyn Bieber, Board Member		X
Robert Spuller, MSW, Board Member		X
Thomas Gerbasi, MD, Board Member	X	
Candace Butcher, Board Member	X -Webex	
Ronald Barstys, PhD, Board Member	X -Webex	
Stephanie Donovan, Board Member	X -Webex	
Suzanne Diez, Board Member	X	
Annette Dobrasz, EdD, Board Member	X -Webex	
Laura Kelemen, LCSW-R, NCDMH Director	X	
Myrla Gibbons Doxey, LMFT, NCDMH Deputy Director		X
Lee Ann Cogar, Confidential Assistant	X	
Gillian Henry-Game, LCSW-R, HCBS Supervisor	X	
Nicholas Hester, LMSW, AOT Staff Social Worker	X	
Carolyn Moore, Public Relations - ENH	X	

1) Rosamond Siegwarth, Board President, called the Community Services Board (CSB) Meeting to order at 6:04 PM.

2) *The Minutes for the January 24th and February 28th meetings were reviewed.

Burt Marshall motioned to approve the minutes as presented, Dr. Annette Dobrasz seconded the motion; the minutes were approved unanimously.

3) Membership Committee:

- CSB Membership – Nothing to report.
- Subcommittee Membership

4) Director's Report

- **Correspondence was reviewed by Laura Kelemen, Director.**

- **Certificate of Need (CON) and Prior Approval (PAR)**

- **CONs**

- **People Inc.** – Relocation of 1 Opportunity from 9905 Brauer Road to 473 17th Street, Niagara Falls, NY IRA-112221-3-WS. People Inc. is looking to close their supervised IRA location in Clarence, NY. The client currently being served at this location is being relocated to another facility.

Dr. Peter Butera motioned to approve the CON as presented, Burt Marshall seconded the motion; the CON was approved unanimously.

- **People Inc.** – Decertification of 513 Tronolone Place, Upper, Niagara Falls, NY – The layout of the property (2nd floor) is not appropriate or accessible for most individuals with DD. Was a person's long term home, that individual has moved to a different residential alternative, thus seeking to decertify.

Burt Marshall motioned to approve the CON as presented, Dr. Peter Butera seconded the motion; the CON was approved unanimously.

- **Prior Consults**

- **Cazenovia Recovery, Madonna House** – Capacity Expansion – the current capacity for this facility is 16; average monthly census is 13 per month. Cazenovia is proposing to increase capacity to 21; this request is consistent with OASAS residential redesign. There is a demonstrated need; the program has had no problems meeting current capacity. During the COVID-19 pandemic the census was reduced, however; this was due to covid protocols calling for reduced capacity. There is a need for pregnant women and young mothers to receive timely treatment. Cazenovia has plans to increase staff by two employees to accommodate the increased capacity. Cazenovia is a not-for-profit organization, and in good standing with OASAS.

Suzanne Diez motioned to approve the Prior Consult as presented, Dr. Annette Dobrasz seconded the motion; the Prior Consult was approved unanimously.

- **Letter of Support**

- **New Directions Youth and Family Services** – Director Kelemen reported, NDYFS has asked for the Board's support to apply for a temporary closing. New Directions is currently short-staffed due to planned medical leaves, and is unable to operate a full time clinic without staffing.

Although the Board does not support the closing of the facility, they fully understand the circumstances, and realize New Directions cannot continue to operate effectively without staffing.

Burt Marshall motioned to approve the letter of support to proceed with a "temporary" closing, Dr. Thomas Gerbasi seconded the motion, the support letter was approved unanimously.

- **Informational:**

Write Offs/Adjustments – 4th Qtr. 2020 (Resolution #2022-01), and 1st Qtr. 2021 (Resolution #2022-02) – Presented by Director Kelemen.

4th Qtr 2020 Resolution #2022-01- Dr. Annette Dobrasz motioned to approve the resolution as presented, Candace Butcher seconded the motion; the resolution was approved unanimously.

1st Qtr 2021 Resolution #2022-02- Burt Marshall motioned to approve the resolution as presented, Dr. Peter Butera seconded the motion; the resolution was approved unanimously.

- **2021 Annual AOT Report**, presented by Nicholas Hester and Gillian Henry-Game.
- **Corporate Compliance** – Nothing to report.
- **Programs / System Updates, provided by Director Kelemen.**
 - NCDMH OMH Clinic Recertification Site Review, Director Kelemen reported, our recent OMH recertification audit went extremely well. There were very few repeat citations. OMH loved our open access, the ability for clients to be seen immediately, the outreach to clients rescheduling missed appointments, and were very impressed with the Incident Review Tracking. Overall, OMH was very pleased with the department’s operations, and client interfacing and engagement.
 - Crisis Services 988 Affiliation, Director Kelemen provided an update, we are now in our final stages of this project. We passed our clinical review; there are still other requirements relative to suicide clinical screening for each call. There is also training and education available. We still have some technological issues to resolve prior to going live. The ideal go live date is June 1st.
 - Suicide Coalition Update - Director Kelemen provided a brief update to the Board.
- **Additional Agenda Items** – No additional items to report.

5) President’s Report

- **Executive Session**

Burt Marshall motioned to enter into Executive Session; Dr. Thomas Gerbasi seconded the motion, the Board entered into Executive Session at 7:17 PM.

Dr. Peter Butera motioned to exit Executive Session at 8:02 PM, Burt Marshall seconded the motion, the Board exited Executive Session.

6) Meeting Adjournment

Burt Marshall motioned to adjourn the meeting at 8:05 PM; Dr. Thomas Gerbasi seconded the motion; the meeting was adjourned.

Next CSB Meeting Date: April 18, 2022