



Niagara County Community Services Board
 Minutes
 Regular Meeting
 Date: Monday, January 24, 2022
 Time: 6:00 pm

LOCATION: Dept. of Mental Health & Substance Abuse Administrative Offices, Shaw Building, Health Department Conference Room, 1st Floor, 5467 Upper Mountain Road, NY. **This meeting was held via Webex due to increasing Covid numbers in Niagara County.**

ATTENDANCE:	PRESENT	EXCUSED
Rosamond Siegwarth, Board President	X	
Burt Marshall, 1 st Board VP	X	
Robin Stevens, 2 nd Board VP	X	
Peter Butera, PhD, Board Member		X
Jaclyn Bieber, Board Member		X
Robert Spuller, MSW, Board Member	X	
Thomas Gerbasi, MD, Board Member	X	
Candace Butcher, Board Member	X	
Ronald Barstys, PhD, Board Member	X	
Stephanie Donovan, Board Member		X
Suzanne Diez, Board Member		X
Annette Dobrasz, EdD, Board Member	X	
Laura Kelemen, LCSW-R, NCDMH Director	X	
Myrla Gibbons Doxey, LMFT, NCDMH Deputy Director	X	
Lee Ann Cogar, Confidential Assistant	X	
Cindi Wilkins, Fiscal Administrator	X	
Donna DePola, President, Recovery Center of Niagara	X	

- 1) **Rosamond Siegwarth, Board President, called the Community Services Board (CSB) Meeting to order at 6:04 PM.**
- 2) ***The Minutes for the November 29, 2021 meeting were reviewed.**

Dr. Annette Dobrasz motioned to approve the minutes as presented, Burt Marshall seconded the motion; the minutes were approved unanimously.

3) Membership Committee:

- CSB Membership – Director Kelemen advised we currently have 12 members on the Board, but we would like to fill the three remaining open memberships. Please advise Laura if anyone may know of someone interested in filling these open positions.

- Subcommittee Membership – Laura reported we have two open memberships on the Mental Health Sub-Committee, one or two open memberships on the Alcoholism and SA Sub-Committee, and one open membership on the People with Developmental Disabilities Sub-Committee.

4) Director's Report

- **Correspondence was reviewed by Laura Kelemen, Director.**
- **Informational:**
 - **Certificate of Need (CON) and Prior Approval (PAR)**
 - **CON**
 - **Recovery Center of Niagara** – Establish a Part 816 Supervised Detox program and Part 818 Inpatient Substance Abuse Treatment program at 6600 William Street in Newfane, NY. Myrla Gibbons-Doxey shared some background on the program prior to Donna DePola presenting to the Board.

Part 816 will contain 15 beds, serving approximately 1100 persons annually, and provide withdrawal and stabilization services.

Part 818 will contain 25 beds, serving approximately 560 persons annually, providing inpatient rehabilitation services.

Donna DePola, President joined the meeting and provided a brief presentation and answered questions from the Board.
 - **Prior Consult**
 - **People Inc.** – Relocation of 1 Opportunity from 9905 Brauer Road to 473 17th Street, Niagara Falls, NY. IRA-112221-3-WS – Myrla reported People Inc. is looking to close their supervised IRA location in Clarence, NY. They would then like to move one of those beds to the new location in Niagara Falls. A letter of support was provided to People Inc.
 - **Endeavor** – Operating Certificate issued for satellite clinic at Dr. Pal's practice
 - **Write Offs/Adjustments – 4th Qtr. 2020 (Resolution #2022-01), and 1st Qtr. 2021 (Resolution #2022-02)** – Presented by Cindi Wilkins, Fiscal Administrator.
 - **Corporate Compliance** – Presented by Deputy Director Myrla Gibbons-Doxey. Myrla has completed all of the training to our staff and doctors. The updated manual will be provided to staff and the Board in the near future.
 - **Programs / System Updates, provided by Director Kelemen –**
 - **System of Care Grant award** – The department applied to New York State for a \$25,000 grant for funds being in 2022; working on specific goals for care to children and families. Laura presented some details of what services this grant may help provide.

- **Niagara County Suicide Prevention Coalition – Call to Action, February 15th.** – Laura provided a brief summary regarding “Call to Action”. We were hoping to hold this event in person, but it was decided it best to provide this virtually. The goal is that this presentation will fuel people’s “passion to help”. This event is by invite only. Myrla shared there are currently 33 people signed up to attend. Myrla also reported we have received over 100 completed stakeholder and community member surveys.
 - **Children’s Clinic of WNY (New Directions)** – Laura reported, we have been working with New Directions and Office of Mental Health to address ongoing issues affecting their ability to continue to provide services to youth and families. OMH has granted them a moratorium for taking on any new clients. We have been holding monthly meetings, and New Directions provides bi-weekly updates. There remains a concern about the clinic’s long-term viability.
- **Additional Agenda Items** – None to report.

5) President’s Report, by Rosamond Siegwarth, Rose wished everyone a Happy New Year! She had nothing more to share.

6) Meeting Adjournment

Candace Butcher motioned to adjourn the meeting at 7:20 PM; Dr. Tom Gerbasi seconded the motion; the meeting was adjourned.

Next CSB Meeting Date: February 28, 2022