



Niagara County Community Services Board
Minutes
Regular Meeting
Date: Monday, August 7, 2023
Time: 6:00 pm

LOCATION: Dept. of Mental Health & Substance Abuse Administrative Offices, Shaw Building, Health Department Conference Room, 1st Floor, 5467 Upper Mountain Road, NY.

<u>ATTENDANCE:</u>	PRESENT	EXCUSED
Burt Marshall, Board President	X	
Annette Dobrasz, EdD, 1 st Board VP	X	
Stephanie Donovan, 2 nd Board VP	X	
Rosamond Siegwarth, Board Member	X	
Peter Butera, PhD, Board Member		X
Thomas Gerbasi, MD, Board Member		X
Candace Butcher, Board Member		X
Ronald Barstys, PhD, Board Member		X
Suzanne Diez, Board Member		
Robin Stevens, Board Member		X
Richard Abbott, Board Member		
Betsy Farkas, Board Member		X
Donald Jablonski, Board Member	X	
<u>Niagara County Mental Health Administration</u>		
Laura Kelemen, LCSW-R, NCDMH Director	X	
Myrla Gibbons Doxey, LMFT, NCDMH Deputy Director	X	
Lee Ann Cogar, Confidential Assistant		X
Cindi Wilkins, Fiscal Administrator	X	
Sandra Shawver, Billing Supervisor		
Jodi McKay, Crisis Services Program Manager	X	
<u>Guests</u>		
Joe Chelales	X	

1) Burt Marshall, Board President, called the Community Services Board (CSB) Meeting to order at 6:04 PM.

2) The Minutes for the June 19, 2023 meeting were reviewed.

The June 19, 2023 minutes were reviewed. Due to not having a Quorum, the minutes will be voted on during the September meeting.

3) Membership Review By Director Kelemen –

4) Director's Report

▪ Correspondence was reviewed by Laura Kelemen, Director.

- Letters, Memorandums & E-mails:
 - Correspondence listed on separate page, attached

▪ Certificate of Need (CON) / Prior Approval Reviews (PAR)

*CON – None to review.

*EzPar – None to review.

○ Informational –

- Prior Consult 1A: Recovery Center of Niagara, LLC, Inpatient SUD Bed Expansion and Staffing Plan. Laura presented for Board input prior to her signing. Joe Chelales from the agency was present to answer questions.
- CCBHC – Director Kelemen explained what a Certified Community Behavioral Health Center (CCBHC) is. Our department currently has a 4-year SAMSHA CCBHC Planning and Development grant. We are considering applying for an additional CCBHC Demonstration Project grant to expand agencies that are part of the NYS CCBHC Demonstration program with an enhanced payment rate to support non-billable services. Upon decision to submit application, the department will request a letter of support from the Board. Horizon Health Services will also be applying for this grant and have requested a letter of support from the Department.
- Horizon Health Services – Horizon submitted an Administrative Action to request designation as an Intensive Outpatient Program (IOP) at their Pine Avenue location in Niagara Falls. Deputy Director Gibbons Doxey presented a summary of the Administrative Action submitted by the agency noting the agency reports offering an intensified treatment track for clients who are in need of multiple services in a week for approximately a two-month period. Experienced clinicians with particular expertise in psychotic and mood disorders deliver the services. The IOP service is intended to benefit clients who are in need of stabilization either after a psychiatric hospitalization or during a period of increased psychiatric symptoms and risk level.
- Monsignor Carr Institute – North Tonawanda Site – Agency submitted Administrative Action for site closure with effective date planned for 9/2/23. Deputy Director Gibbons Doxey presented a summary of the Administrative Action. Agency reports the need to reallocate staff and monetary resources to other locations, which will eliminate some expenses associated with this satellite. Closure of this site helps to ensure the agency can continue providing services at their other sites. The demand for services at this location has been low without a wait list while other Niagara County locations have had consistent wait times. The agency detailed a plan for continuity of care for individuals currently

served at the North Tonawanda Site. The agency met with the WNY Office of Mental Health Field Office and NCDMH LGU representatives on 7/27/23 to discuss the agency's closure plan for this site. All parties agreed that the AA could be moved to conditional approval, pending receipt of a disposition list of all current North Tonawanda satellite recipients. Conditional approval provided by WNY OMH Field Office on 7/27/23.

- Pinnacle Community Services – Children's Health Home Care Management – Agency submitted Change Request for Program closure with effective date 6/1/23. Deputy Director Gibbons Doxey Myrla presented. The agency informed the LGU that due to a combination of workforce shortages and inadequate reimbursement rates, the program was not sustainable. The agency continues to provide contractual children's non-Medicaid care management services.

- **2022 Crisis Services Annual Report** – Presented by Jodi McKay, Crisis Services Program Manager.
- **2022 Department Annual Report** – Presented by Cindi Wilkins, Fiscal Administrator.

Due to not having a Quorum, the 2022 Department Annual Report will be voted on during the September meeting.

- **Corporate Compliance** – Presented by Deputy Director Gibbons Doxey under executive session.
- **Programs/System updates, provided by Director Kelemen** –
 - Opioid Abatement Funds – Director Kelemen provided an overview of this funding. RFP sent out with no award given as no suitable proposals received. Director Kelemen also reviewed Regional Abatement Funds that we are assessing how we will use.
- Dr. Annette Dobrasz motioned to enter into Executive session, Stephanie Donovan seconded the motion; Board went into Executive Session at 7:44 pm to discuss Corporate Compliance. Dr. Annette Dobrasz motioned to end Executive Session, Stephanie Donovan seconded the motion; Executive Session ended at 8:15 pm.

5) **President's Report** – No report.

6) **Meeting Adjournment**

Dr. Annette Dobrasz motioned to adjourn the meeting, Stephanie Donovan seconded the motion; the meeting was adjourned at 8:15 pm.

Next CSB Meeting Date: September 18, 2023