



**NIAGARA COUNTY
COUNTY CLERK'S OFFICE
COURTHOUSE
P.O. BOX 461
LOCKPORT, NEW YORK 14095-0461**

JOSEPH A. JASTRZEMSKI
County Clerk

MATTHEW L. PARISH
First Deputy County Clerk

(716) 439-7022
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SUBDIVISION MAPS

1. **SURVEYOR SIGNATURE & CERTIFICATION MUST APPEAR ON THE MAP:** Licensed professional engineer or land surveyor original signature and seal, with the required certification (RP 334). The following is an example of the certification:

"Pursuant to Chapter 605 of the Laws of 1985, I certify that this Subdivision Map was prepared under my direction and the outbounds survey of the premises contained within said subdivision map was prepared under my direction and is shown on my map dated: _____."

Surveyor's Signature

2. **PLANNING BOARD STAMP AND SIGNATURE MUST APPEAR ON THE MAP.**
(NY Statute Town Law 279)
3. **ORIGINAL MAP & TWO PAPER COPIES:** Original map shall be original ink drawn on linen or tracing cloth or copies made by an Ozalid machine on linen, tracing cloth or Mylar. (RP 334)
4. **A TAX CERTIFICATE SHOWING TAXES HAVE BEEN PAID:** The cost is \$30.00. The form can be obtained from the Niagara County Treasurer, 59 Park Avenue, Lockport, NY 14094. (RP 334)
5. **HEALTH DEPARTMENT STAMP:** Required only on subdivisions where a tract of land has been divided into five or more parcels (consisting of five acres or less) within a three year period. (NY Statutes, Article 11, Title II Public Health Law & Article 17, Title 15 Environmental Conservation Law, Section 1117)
6. **A CERTIFICATE OF COUNTY DIRECTOR OF REAL PROPERTY:** This form may be obtained from the Real Property Office, 59 Park Avenue, Lockport, NY 14094. There is a fee, which is based upon the number of parcels. (RP 334)
7. **SIZE REQUIREMENTS:** Minimum Size: 8 ½" X 11"; Maximum Size: 34" X 44". (RP 334)
8. **ADDITIONAL ITEMS CITED ON MAP:** Date of survey, date map was made, name of subdivision (RP 334)
9. **FILING FEE:** \$10.00 payable in check, money order or cash (CPLR 8021)