

DEPARTMENT: HEALTH
CLASSIFICATION: COMPETITIVE
APPROVED: MARCH 23, 2023

FLSA Status: Exempt/Administrative 1/4/2010

DIRECTOR OF ENVIRONMENTAL HEALTH

DISTINGUISHING FEATURES OF THE CLASS: This position involves the responsibility for planning, organizing and directing a county-wide environmental health program and the coordination of these services with similar activities in the state and federal governments. It includes considerable public and professional contact in order to promote understanding, acceptance, and active support of program objectives. Performs highly responsible administrative and professional engineering work in planning and directing the county-wide programs in Environmental Health Services. The work is performed independently under the general direction of the County Public Health Director who reviews program plans and accomplishments through report and conferences. Does related duties as required.

TYPICAL WORK ACTIVITIES:

1. Plans, organizes and directs a county-wide program of environmental health and coordinates that program with the State Health, Federal Health and Environmental Conservation Programs;
2. Plans, develops and organizes new or expanded environmental health programs;
3. Prepares technical reports including recommendations;
4. Serves as the principal advisor to the Public Health Director in all matters relating to the environmental health services;
5. Directs and participates in the recruitment, selection, and development of a diversified staff;
6. Prepares and supervises the preparation of the budget and supervises the projection of budget and personnel needs;
7. Formulates public health engineering and environmental health policies;
8. Directs public health engineering investigations of disease outbreaks;
9. Supervises and enforces the County and State Public Health Laws, Sanitary Codes and Environmental Conservation Laws.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL

CHARACTERISTICS: Extensive knowledge of the principles and practices of administration of public health engineering and environmental health programs; extensive knowledge of all County, Federal, and State Health Laws and regulations relating to public health and to the overall program of environmental health services; ability to plan and direct the work of a group of employees performing a variety of professional, technical and clinical functions; ability to plan, organize and direct programs and other activities related to environmental health services, and to integrate the activities of those programs with the total public health program; ability to direct the preparation of accurate and concise scientific and technical reports; ability to maintain effective working relationships with subordinates, industrial and public officials and the general public. Physical condition commensurate with the requirements of the position.

PROMOTIONAL QUALIFICATIONS: Three (3) years of permanent competitive status as a Principal Public Health Engineer in the Niagara County Health Department immediately preceding the date of examination.

CONTINUED

DIRECTOR OF ENVIRONMENTAL HEALTH CONTINUED

OPEN COMPETITIVE QUALIFICATIONS: Candidates must meet the following:

1. Graduation with a Bachelor's Degree in sanitary, environmental, chemical, civil or public health engineering or a related engineering field; **OR** a Bachelor's Degree with thirty (30) credit hours in the natural sciences, of which not more than twelve (12) credit hours may be in the applied sciences; **AND**
2. Two (2) years of administrative and supervisory experience as a supervising engineer or supervising sanitarian as defined in Part 11 Section 11.91 of Title 10 of the NYS Sanitary Code; **OR** five (5) years of environmental health experience, including two (2) years of supervisory responsibility that demonstrates that the candidate has the technical and administrative skills necessary to manage programs that can anticipate, recognize and respond to environmental health challenges.

NOTE:

1. Degrees must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education;
2. A master's degree in public or environmental health or a related field that demonstrates the five core competencies of a public health education (Biostatistics, Environmental Health Services, Epidemiology, Health Policy and Management and Social and Behavior Sciences) may be substituted for up to two (2) years of the required environmental health experience.

DEFINITIONS: Per section 11.90 of the New York State Sanitary Code

The term **natural science** shall mean a science such as biology, chemistry or physics that deals with the objects, phenomena, or laws of nature and the physical world. It shall include all physical and biological sciences.

The term **applied science** shall mean science based courses in environmental technology, sanitation technology, medical technology, public health, infection control or food science.

Environmental health encompasses the assessment and control of those environmental factors that can potentially affect health (World Health Organization). Environmental health includes, but is not limited to, the oversight of proper wastewater management, monitoring of hazardous waste sites and public water supplies, inspection of restaurants, hotels/motels, children's camps, mobile home parks, public pools and beaches, and controlling the spread of vector borne diseases.