



**CITY OF NEWPORT
NEWPORT ECONOMIC DEVELOPMENT AUTHORITY
NEWPORT CITY HALL**

September 2, 2021 – IMMEDIATELY FOLLOWING THE CITY COUNCIL WORKSHOP

President:	Laurie Elliott	E.D. Director / City Administrator:	Deb Hill
Board of	Kevin Chapdelaine	Asst. to the City Admin:	Travis Brierley
Commissioners:	Tom Ingemann	Authority Attorney:	Flaherty & Hood
	Marvin Taylor		
	Rozlyn Johnson		

AGENDA

1. CALL TO ORDER
2. ROLL CALL
3. ADOPT AGENDA
4. NEDA MINUTES
 - a. July 18, 2019
 - b. August 1, 2019
 - c. August 15, 2019
 - d. December 19, 2019
 - e. April 16, 2020
 - f. May 7, 2020
5. 2021 NEDA BUDGET
6. POTENTIAL CITY LAND PURCHASE/SALE and LITIGATION (This portion of the NEDA meeting may be closed under MN Statute Section 13D.05)
 - a. 210 9th Avenue
 - b. 927 2nd Avenue
 - c. 975 2nd Avenue
7. ADJOURNMENT



**CITY OF NEWPORT
NEWPORT ECONOMIC DEVELOPMENT AUTHORITY MINUTES
NEWPORT CITY HALL
July 18, 2019**

1. CALL TO ORDER

President Lund called the Newport Economic Development Authority meeting to order at 7:55 p.m. on July 18, 2019.

2. ROLL CALL

Present (4): President Dan Lund, Commissioner Kevin Chapdelaine, Commissioner Bill Sumner, and Commissioner Tom Ingemann.

Not Present (1): Commissioner Laurie Elliott

3. ADOPT AGENDA

Commissioner Chapdelaine motioned to adopt the agenda. Seconded by Commissioner Sumner. Approved 4-0.

4. POTENTIAL CITY LAND PURCHASE/SALE and LITIGATION (This portion of the NEDA meeting may be closed under MN Statute Section 13D.05)

a. Highland Sanitation

Commissioner Sumner motioned to close the NEDA meeting. Seconded by Commissioner Chapdelaine. Approved 4-0.

The NEDA meeting was closed at 7:56 p.m. on July 18, 2019.

Commissioner Ingemann motioned to open the NEDA meeting. Seconded by Commissioner Chapdelaine. Approved 4-0.

The NEDA meeting was opened at 8:44 p.m. on July 18, 2019.

5. NEW BUSINESS

a. NEDA Resolution No. 2019-01- Authorizing City Administrator to Sign on NEDA's Behalf

President Lund motioned to adopt NEDA Resolution No. 2019-01. Seconded by Commissioner Chapdelaine. Approved 4-0.

6. OTHER BUSINESS

None.

7. ADJOURNMENT

Commissioner Chapdelaine motioned to adjourn the Newport Economic Development Authority meeting. Seconded by Commissioner Ingemann. Approved 4-0.

The Newport Economic Development meeting was adjourned at 8:52 p.m. on July 18, 2019.

Respectfully Submitted:
Travis Brierley,
Assistant to the City Administrator

Signed: _____
Dan Lund, President



**CITY OF NEWPORT
NEWPORT ECONOMIC DEVELOPMENT AUTHORITY MINUTES
NEWPORT CITY HALL
August 1, 2019**

1. CALL TO ORDER

President Lund called the Newport Economic Development Authority meeting to order at 7:58 p.m. on August 1, 2019.

2. ROLL CALL

Present (5): President Dan Lund, Commissioner Kevin Chapdelaine, Commissioner Bill Sumner, Commissioner Laurie Elliott, and Commissioner Tom Ingemann.

Not Present (0): None.

3. ADOPT AGENDA

Commissioner Sumner motioned to adopt the agenda. Seconded by Commissioner Chapdelaine. Approved 5-0.

4. NEDA Minutes

- a. **Minutes of May 2, 2019 NEDA Meeting**
- b. **Minutes of May 16, 2019 NEDA Meeting**

Commissioner Chapdelaine motioned to adopt the minutes. Seconded by Member Ingemann. Approved 5-0.

5. POTENTIAL CITY LAND PURCHASE/SALE and LITIGATION (This portion of the NEDA meeting may be closed under MN Statute Section 13D.05)

- a. **Highland Sanitation**
- b. **Tax Forfeited Land**

Commissioner Chapdelaine motioned to close the NEDA meeting. Seconded by Commissioner Elliott. Approved 5-0.

The NEDA meeting was closed at 8:00 p.m. on August 1, 2019.

Commissioner Chapdelaine motioned to open the NEDA meeting. Seconded by Commissioner Sumner. Approved 5-0.

The NEDA meeting was opened at 9:15 p.m. on August 1, 2019.

6. OTHER BUSINESS

None.

7. ADJOURNMENT

Commissioner Chapdelaine motioned to adjourn the Newport Economic Development Authority meeting. Seconded by Commissioner Sumner. Approved 5-0.

The Newport Economic Development meeting was adjourned at 9:16 p.m. on August 1, 2019.

Respectfully Submitted:
Travis Brierley,
Assistant to the City Administrator

Signed: _____
Dan Lund, President



**CITY OF NEWPORT
NEWPORT ECONOMIC DEVELOPMENT AUTHORITY MINUTES
NEWPORT CITY HALL
August 15, 2019**

1. CALL TO ORDER

President Lund called the Newport Economic Development Authority meeting to order at 8:14 p.m. on August 15, 2019.

2. ROLL CALL

Present (5): President Dan Lund, Commissioner Kevin Chapdelaine, Commissioner Bill Sumner, Commissioner Laurie Elliott, and Commissioner Tom Ingemann.

Not Present (0): None.

3. ADOPT AGENDA

Commissioner Chapdelaine motioned to adopt the agenda. Seconded by Commissioner Ingemann. Approved 5-0.

4. POTENTIAL CITY LAND PURCHASE/SALE and LITIGATION (This portion of the NEDA meeting may be closed under MN Statute Section 13D.05)

a. Highland Sanitation

Commissioner Chapdelaine motioned to close the NEDA meeting. Seconded by Commissioner Elliott. Approved 5-0.

The NEDA meeting was closed at 8:15 p.m. on August 15, 2019.

Commissioner Chapdelaine motioned to open the NEDA meeting. Seconded by Commissioner Sumner. Approved 5-0.

The NEDA meeting was opened at 9:02 p.m. on August 15, 2019.

5. OTHER BUSINESS

None.

6. ADJOURNMENT

Commissioner Chapdelaine motioned to adjourn the Newport Economic Development Authority meeting. Seconded by Commissioner Sumner. Approved 5-0.

The Newport Economic Development meeting was adjourned at 9:03 p.m. on August 15, 2019.

Respectfully Submitted:
Travis Brierley,
Assistant to the City Administrator

Signed: _____
Dan Lund, President



**CITY OF NEWPORT
NEWPORT ECONOMIC DEVELOPMENT AUTHORITY MINUTES
NEWPORT CITY HALL
December 19, 2019**

1. CALL TO ORDER

President Lund called the Newport Economic Development Authority meeting to order at 7:06 p.m. on December 19, 2019.

2. ROLL CALL

Present (5): President Dan Lund, Commissioner Kevin Chapdelaine, Commissioner Bill Sumner, Commissioner Laurie Elliott, and Commissioner Tom Ingemann.

Not Present (0): None.

3. ADOPT AGENDA

Commissioner Chapdelaine motioned to adopt the agenda. Seconded by Commissioner Ingemann. Approved 5-0.

4. POTENTIAL CITY LAND PURCHASE/SALE and LITIGATION (This portion of the NEDA meeting may be closed under MN Statute Section 13D.05)

a. Maxwell Avenue Property

Commissioner Chapdelaine motioned to close the NEDA meeting. Seconded by Commissioner Sumner. Approved 5-0.

The NEDA meeting was closed at 7:07 p.m. on December 19, 2019.

Commissioner Sumner motioned to open the NEDA meeting. Seconded by Commissioner Chapdelaine. Approved 5-0.

The NEDA meeting was opened at 7:43 p.m. on December 19, 2019.

5. OTHER BUSINESS

None.

6. ADJOURNMENT

Commissioner Chapdelaine motioned to adjourn the Newport Economic Development Authority meeting. Seconded by Commissioner Ingemann. Approved 5-0.

The Newport Economic Development meeting was adjourned at 7:45 p.m. on December 19, 2019.

Respectfully Submitted:
Travis Brierley,
Assistant to the City Administrator

Signed: _____
Dan Lund, President



**CITY OF NEWPORT
NEWPORT ECONOMIC DEVELOPMENT AUTHORITY MINUTES
NEWPORT CITY HALL
April 16, 2020**

1. CALL TO ORDER

President Lund called the Newport Economic Development Authority meeting to order at 8:04 p.m. on April 16, 2020.

2. ROLL CALL

Present (5): President Dan Lund, Commissioner Kevin Chapdelaine, Commissioner Bill Sumner, Commissioner Laurie Elliott, and Commissioner Tom Ingemann.

Not Present (0): None.

3. ADOPT AGENDA

Commissioner Chapdelaine motioned to adopt the agenda. Seconded by Commissioner Ingemann. Approved 5-0.

4. POTENTIAL CITY LAND PURCHASE/SALE and LITIGATION (This portion of the NEDA meeting may be closed under MN Statute Section 13D.05)
a. Maxwell Avenue

President Lund motioned to close the NEDA meeting. Seconded by Commissioner Ingemann. Approved 5-0.

The NEDA meeting was closed at 8:06 p.m. on April 16, 2020.

Commissioner Chapdelaine motioned to open the NEDA meeting. Seconded by Commissioner Ingemann. Approved 5-0.

The NEDA meeting was opened at 8:31 p.m. on April 16, 2020.

5. OTHER BUSINESS

None.

6. ADJOURNMENT

Commissioner Ingemann motioned to adjourn the Newport Economic Development Authority meeting. Seconded by Commissioner Chapdelaine. Approved 5-0.

The Newport Economic Development meeting was adjourned at 8:33 p.m. on April 16, 2020.

Respectfully Submitted:
Jill Thiesfeld,
Administrative Assistant

Signed: _____
Dan Lund, Mayor



**CITY OF NEWPORT
NEWPORT ECONOMIC DEVELOPMENT AUTHORITY
NEWPORT CITY HALL
May 7, 2020**

1. CALL TO ORDER

President Lund called the Newport Economic Development Authority meeting to order at 7:50 p.m. on May 7, 2020.

2. ROLL CALL

Present (5): President Dan Lund, Commissioner Kevin Chapdelaine, Commissioner Bill Sumner, Commissioner Laurie Elliott, and Commissioner Tom Ingemann.

Not Present (0): None.

3. ADOPT AGENDA

Commissioner Chapdelaine motioned to adopt the agenda. Seconded by Commissioner Elliott. Approved 5-0.

4. POTENTIAL CITY LAND PURCHASE/SALE and LITIGATION (This portion of the NEDA meeting may be closed under MN Statute Section 13D.05)
a. Maxwell Avenue

President Lund motioned to close the NEDA meeting. Seconded by Commissioner Chapdelaine. Approved 5-0.

The NEDA meeting was closed at 7:53 p.m. on May 7, 2020.

Commissioner Chapdelaine motioned to open the NEDA meeting. Seconded by Commissioner Elliott. Approved 5-0.

The NEDA meeting was opened at 8:10 p.m. on May 7, 2020.

5. OTHER BUSINESS

None.

6. ADJOURNMENT

Commissioner Chapdelaine motioned to adjourn the Newport Economic Development Authority meeting. Seconded by Member Ingemann. Approved 5-0.

The Newport Economic Development meeting was adjourned at 8:11 p.m. on May 7, 2020.

Respectfully Submitted:
Jill Thiesfeld
Administrative Assistant

Signed: _____
Dan Lund, President



MEMO

TO: NEDA

FROM: Deb Hill, City Administrator

DATE: September 2, 2021

SUBJECT: NEDA Budget

Budget:

There wasn't a budget for 2021 as there was little to no activity in this fund outside of investment earnings.

The 2022 budget accommodates façade program activity, the sale of City Hall, professional services and transfer to the parks fund.

Recommendation: Staff recommends the 2022 NEDA budget.

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CITY OF NEWPORT, MINNESOTA

**NEWPORT ECONOMIC DEVELOPMENT AUTHORITY
2022 PROPOSED BUDGET**

	2016 ACTUAL BUDGET	2017 ACTUAL BUDGET	2018 ACTUAL BUDGET	2019 ACTUAL BUDGET	2020 ACTUAL BUDGET	2021 APPROVED BUDGET	2022 PROPOSED BUDGET	2023 PROPOSED BUDGET
Revenue								
Intergovernment/Levee Prop. Reim. Grants	50,000	179,374	259,597		8,458			
Investment earnings	1,395	1,148	7,559	33,082	37,430		35,000	
Land Sales	82,321	303,665		900,000	397,000		300,000	150,000
Property tax on City Bailey Med. Prop. Red Rock Gateway Properties				110,000				
Lodging Tax	-							
Miscellaneous	-		41,923	747	(5,318)			
Total Revenue	133,716	484,187	309,079	1,043,829	437,570	-	335,000	150,000
Expenditures								
General Government	-				407			
Professional consulting services	11,395	67,969	12,106	2,872	9,362		15,000	
Special projects								
Red Rock Gateway properties	-	-						
Development Incentive Program				39,500	1,980			
Façade Improvement Program	10,000	9,736					20,000	
Lions Park extension	-							
Matching Grant for Cleanup								
Property purchases on the Levee & Brea	-	247,112	246,140		15,016			
Property purchases by Mill Pond								
Knauff clean-up								
Property purchases for Lions Park		70,000	88,799					
Land Purchase for Water Reservoir		9,612	82,485	129,710	37,453			
Property tax on City Bailey Med. Prop.				110,294				
Miscellaneous costs	12,402	27,321	12,890	125	18,571		20,000	
Total Expenditures	33,797	431,750	442,420	282,501	82,790	-	55,000	-
Excess (deficiency) of revenue over expenditures	99,919	52,437	(133,340)	761,328	354,780	-	280,000	150,000
Other financing sources								
Transfers in	205,500	75,000	34,900	-	25,000			
Transfers out			284				85,000	
Net change in fund balances	305,419	127,437	(98,156)	761,328	379,780	-	280,000	150,000
Fund balances (deficit)								
Beginning of year	789,701	1,095,120	1,222,557	1,124,401	1,885,729	2,265,508	2,265,508	2,545,508
End of year	1,095,120	1,222,557	1,124,401	1,885,729	2,265,508	2,265,508	2,545,508	2,695,508