

**City of NEWPORT  
PARK PERMIT**

Newport City Hall ♦ 2060 1<sup>st</sup> Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Phone 651-459-5677 ♦ Fax 651-459-9883

**REQUESTER'S NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE # (HOME):** \_\_\_\_\_ **(WORK):** \_\_\_\_\_

**PARK REQUESTED:**

■ **LOVELAND PARK (Glen Road)**

■ **Pavilion #1 (Large Pavilion w/water)**

■ **Pavilion #2 (Between Ballfields)**

■ **Pavilion #3 (By Kids Play Area)**

■ **PIONEER PARK (4<sup>th</sup> Ave. & 6<sup>th</sup> St.)**

■ **Pavilion #1 (Small Pavilion)**

■ **Pavilion #2 (Large Pavilion)**

■ **BAILEY SCHOOL FOREST (Wild Ridge Trail & Century Avenue)**

■ **Michael J. Phillips Pavilion**

■ **LIONS PARK (2<sup>nd</sup> Ave. & 20<sup>th</sup> St.)**

■ **BUSY BEAVER PARK (10<sup>th</sup> Ave. & 17<sup>th</sup> St.)**

**DATE RESERVED:** \_\_\_\_\_ **FROM:** \_\_\_\_\_ **TO** \_\_\_\_\_

**PARK BEING USED FOR:** \_\_\_\_\_

**NUMBER OF PEOPLE ATTENDING:** \_\_\_\_\_

The City provides a portable toilet in each park. If your group is larger than 25 people, you will need to contract with a company to provide more portable toilets. The city requires a \$100 deposit for groups 25 or less and \$150 deposit for groups over 25 people. You will need to provide proof to the City of your contract 7 days prior to your event.

**DO YOU INTEND TO SERVE BEER?:**    **YES**       **NO**

**NOTE:** Beer in any quantity, may be possessed, transported to and from and consumed during the course of picnicking within those grounds specifically designated and equipped for such use, between the hours of 12:00 Noon and 11:00 P.M., by special permit which shall be issued by the City Council prior to the actual occasion. All applications for a special beer permit shall include proof of liquor liability insurance obtained by the applicant for the occasion naming the City as an additional insured, the location where the beer is to be consumed, the name and address of the applicant and other information required on the application. No permit shall be granted to any person under the legal drinking age in Minnesota or who within 5 years prior to the application has been convicted of a felony, or of violating any law of the State of Minnesota or local Ordinance relating to the manufacture, sale, distribution, or possession for sale or distribution of beer. Upon receiving a completed application along with proof of insurance, the City Park and Recreation Administrator shall present the application to the City Council for action to either grant or deny the special permit allowing the consumption of beer on a specified date in a City Park.

**The Grantee of a Park Permit shall be bound by Chapter 3. Section 300, Park System, of the Newport Code of Ordinances.**

**CERTIFICATE OF LIQUOR LIABILITY INSURANCE RECEIVED ON:** \_\_\_\_\_

**FEE OF:** \$50 for Beer    **DATE PAID:** \_\_\_\_\_    **CHECK #:** \_\_\_\_\_    **RECEIPT #:** \_\_\_\_\_

**DAMAGE DEPOSIT:** \$100 or \$150    **DATE PAID:** \_\_\_\_\_    **CHECK #:** \_\_\_\_\_

**NON-RESIDENT FEE:** \$50    **DATE PAID:** \_\_\_\_\_    **CHECK #:** \_\_\_\_\_

**DEPOSIT REFUNDED:**

■ **YES**    **DATE RETURNED:** \_\_\_\_\_

■ **NO**    **REASON:** \_\_\_\_\_

\_\_\_\_\_

Approved by the Newport City Council on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**ATTEST:** \_\_\_\_\_  
                  City Administrator