

City of Newport

Application for Bituminous or Concrete Paving and Parking Lot Repair

Newport City Hall ♦ 2060 1st Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Phone 651-459-5677 ♦ Fax 651-459-9883

Application Date: _____ **Permit No.** _____

- Property owners are required to obtain a permit for any paving or parking lot repair projects that will include work on any property. Overlaying existing hard surfaces does not require a permit.
- Contractors engaged in such work by said property owners must be licensed in the City of Newport.
- The property owner is responsible for obtaining all grading wetland or watershed permits as may be necessary for completion of the project.
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Applicant Information

Contractor License Number: _____

Name: _____ **Telephone:** _____

Mailing Address: _____ **Telephone:** _____

City/State/Zip: _____

Property Owner Information

Name: _____ **Telephone:** _____

Mailing Address: _____ **Telephone:** _____

City/State/Zip: _____

Project Information

Describe the proposed project (total area impacted, new impervious area created, changes to drainage patterns, etc).

Attach project plans, drawings, and specifications.

Describe bituminous thickness, curbing type, striping, material disposal methodology, etc.

Size/Dimensions of Parcel: _____

Footprint of Primary Structure: _____

Size/Dimensions of Accessory Structure(s) including Patios or Decks: _____

Size/Dimensions of Proposed Paved Areas: _____ Size/Dimension of Current Paved/Gravel Areas: _____

Project Valuation \$ _____ Project Schedule: _____

Describe contingencies arranged to provide alternative parking.

The undersigned hereby agrees all work will be done in accordance with the ordinances and requirements of the City of Newport, including any special provisions attached as a condition of the City's approval of the permit. The undersigned further agrees that all work will be done in accordance with all requirements of governmental agencies having jurisdiction over the project scope.

Signature

Date

Fees (To be filled in by City)

Permit Fee	\$ _____
Plan Check Fee	\$ _____
Penalty Fee	\$ _____
State Surcharge Fee	\$ _____
TOTAL PERMIT FEES:	\$ _____

FOR CITY USE ONLY

Based Upon the information provided by the applicant this permit is approved and issued according to the following special conditions:

1. The applicant shall comply with all requirements of the City of Newport as detailed by this approval and as contained within the City's Code of Ordinances.
2. The applicant shall accomplish the work proposed in accordance with the requirements of all governmental agencies having jurisdiction over the work.
3. The applicant shall protect all city utilities, service lines, and shut offs, manholes and valve boxes. All sewer and water system appurtenances shall be depressed 1/2 - 1 inch below the finished elevation of the bituminous overlay. Hydrant barrels shall be located 18-inches behind the back of any curbing. There shall be no vertical drop-offs exceeding 18-inches. Landscaping slopes abutting and adjacent to cubing shall not exceed a slope of 3 horizontal to 1 vertical.
4. Paving activities as required by City Ordinance, the Public Works Design Manual or this permit shall be cover the entire width of the driving surface. Areas adjacent to the edges of the paved driveway shall be restored with vegetation. Partial gravel driving areas or shoulders will not be allowed.
5. _____

6. _____

7. The applicant shall complete the proposed project and shall leave the site and surrounding properties clean of any trash or construction debris generated by the work. In the event that the applicant does not comply with the requirements of this permit the City shall be authorized to take such measures as are necessary to complete the work as approved and assess the underling property for any costs so incurred.

Approved:

City Engineer

Date

Supt. of P.W.

Date

City Administrator

Date