



**CITY OF NEWPORT
REGULAR COUNCIL MEETING
NEWPORT CITY HALL
February 17, 2022 – 5:30 P.M.**

****May Be Held Electronically****

<https://us02web.zoom.us/j/83549615496?pwd=emdldkJoK1VXWWZja1IwcXRoeGdhdz09>

MAYOR:	Laurie Elliott	City Administrator:	Deb Hill
COUNCIL:	Kevin Chapdelaine	Supt. of Public Works:	Bruce Hanson
	Tom Ingemann	Fire Chief:	Steven Wiley
	Marvin Taylor	Asst. to the City Admin:	Travis Brierley
	Rozlyn Johnson	Law Enforcement (WCSO):	Bill Harrell

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPT AGENDA
5. STATE OF THE CITY ADDRESS
6. PUBLIC COMMENTS - Visitors may share their concerns with the City Council on any issue, which is not already on the agenda, under Public Comments. Please give your name, address and your concern or comments. Each person will have 3 minutes to speak. Your comments must be addressed exclusively to the Mayor and City Council, not to any individual Council or staff member. The Mayor reserves the right to limit an individual's presentation if it becomes redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the Council. No action will be taken at this time.
7. PRESENTATIONS
 - A. Newport Community Garden
8. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
 - A. Minutes- January 20, 2022 Regular Council
 - B. Minutes- January 20, 2022 Council Workshop
 - C. Minutes- February 3, 2022 Special Council
 - D. Minutes- February 3, 2022 Regular Council
 - E. Minutes- February 3, 2022 Council Workshop
 - F. Planning Commission Minutes (Approved)
 - G. **Resolution No. 2022-09-** Abating Assessments
 - H. Massage License- Ochis
 - I. Kennel License- Buetow
 - J. List of Bills- \$178,997.11
 - K. Financial Statement- January 2022

9. WASHINGTON COUNTY SHERIFF'S OFFICE REPORT

10. FIRE CHIEF'S REPORT

11. ENGINEER'S REPORT

A. Sanitary Sewer Lining (I&I)

1. Engineer's Report
2. MSA Scope/Proposal
3. Sanitary Sewer Lateral Lining Agreement
4. Public Engagement Task Order
5. Assessment Procedure Task Order

12. SUPERINTENDENT OF PUBLIC WORKS REPORT

- A. Pay Request H&U- \$216,815.67
- B. Sale of MNDot Property

13. ADMINISTRATOR'S REPORT

14. MAYOR AND COUNCIL REPORTS

15. ADJOURNMENT



**CITY OF NEWPORT
REGULAR COUNCIL MEETING MINUTES
NEWPORT CITY HALL
January 20, 2022**

1. CALL TO ORDER

Mayor Elliott called the City Council Meeting to order at 5:30 p.m. on January 20, 2022.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present (5): Mayor Laurie Elliott, Council Member Kevin Chapdelaine, Council Member Tom Ingemann, Council Member Marvin Taylor, and Council Member Rozlyn Johnson.

Not Present (0): None.

4. ADOPT AGENDA

Member Ingemann motioned to adopt the agenda. Seconded by Member Chapdelaine. Approved 5-0.

5. PUBLIC COMMENTS

None.

6. ADOPT CONSENT AGENDA

- A. Minutes-** January 6, 2022 Regular Council
- B. Minutes-** January 6, 2022 Council Workshop
- C. 2022 City Council Appointments**
- D. Gambling Application-** Washington County Pheasants Forever
- E. Gambling Application-** St. Thomas Aquinas Church
- F. LMCIT Liability Waiver**
- G. List of Bills-** \$175,078.76
- H. Financial Statement-** December 2021

Member Chapdelaine motioned to adopt the Consent Agenda. Seconded by Member Johnson. Approved 5-0.

7. WASHINGTON COUNTY SHERIFF'S OFFICE REPORT

Washington County Sheriff's Deputy Sergeant Bill Harrell stated there was a robbery last Thursday at Speedway. The suspect was caught with the help of Washington County and Woodbury detectives. Sergeant Harrell thanked the businesses owners that had surveillance in the area. Mayor Elliott inquired if there was a similar robbery in Cottage Grove or Hastings. Sergeant Harrell stated there were two robberies at the Speedway in Woodbury with the same suspect that has been arrested. Member Chapdelaine inquired if police are seeing an increase in catalytic converter thefts. Sergeant Harrell stated there was a spike several months ago but have not had any recently.

8. FIRE CHIEF'S REPORT

None.

9. ENGINEER'S REPORT

None.

10. SUPERINTENDENT OF PUBLIC WORKS REPORT

A. Pay Request H&U- \$193,497.92

Assistant Yokiel stated H+U submitted pay request No. 12 in the amount of \$193,497.92.

Member Chapdelaine motioned to approve pay request No. 12 in the amount of \$193,497.92 to H+U. Seconded by Member Ingemann. Approved 5-0.

Member Chapdelaine inquired what is happening on 4th Avenue. Assistant Superintendent of Public Works Matt Yokiel stated they are boring in conduit from the South end of 4th Avenue to 15th Street. He believes they are putting in fiber.

Mayor Elliott inquired about the water main break. Assistant Yokiel stated there was a water main break on the hydrant lead on the northwest corner of 7th Street and 6th Avenue.

Member Taylor inquired about tree trimming. Assistant Yokiel stated in general Public Works trims trees in late winter or early spring when the snowbanks melt down. Public Works expects to start tree trimming next month.

11. ADMINISTRATOR'S REPORT

A. Potential Outlot A Development

City Administrator Deb Hill stated at the workshop a few weeks ago, staff informed Council about discrepancies between the Comprehensive Plan and the Zoning ordinance near the transit station. The intent of the MX-2 transit zoning district is to allow a mix of land uses; however, the comp plan only provides for commercial, or business uses and specifically prohibits residential development. MWF Properties, who currently owns and manages the Red Rock Crossing apartment building, is interested in purchasing the six acres north of the transit site to build another apartment building, but these discrepancies would need to be corrected. City Planner Nathan Fuerst stated the process for amending the comp plan is partly done at the city level and partly done at the Met Council level.

Member Johnson motioned to direct staff to move forward with the Comp Plan corrections through the Planning Commission, Met Council, and City Council. Seconded by Member Ingemann. Approved 5-0.

12. MAYOR AND COUNCIL REPORTS

A. Resolution No. 2022-08- State of Emergency Declaration

Mayor Elliott stated there is a resolution to approve the emergency declaration which allows Council to Zoom city meetings.

Member Chapdelaine motioned to adopt Resolution No. 2022-08 for the State of Emergency Declaration. Seconded by Member Ingemann. Approved 5-0.

Mayor Elliott stated Family Fun night is on January 29 from 6:00 p.m. – 8:00 p.m. at Loveland Park. There will be food, skating, games, and a bonfire and encouraged everyone to come out for a night of fun.

Mayor Elliott stated there was a resignation on the Park Board, so the city is accepting applications for anyone who is interested in serving on the Park Board.

Mayor Elliott welcomed Minnesota Dental Lab to Newport. Minnesota Dental Lab moved into the Midwest One Bank location on Hastings Avenue.

Member Taylor stated it was nice to see a large group of skaters at Loveland Park this past weekend.

Member Chapdelaine stated he and Mayor Elliott attended the 3M drinking water meetings. There is not much new information but are beginning the priority two conversations for the 20 million dollars that has been set aside for natural resource type development.

13. ADJOURNMENT

Member Johnson motioned to adjourn the City Council Meeting. Seconded by Member Ingemann. Approved 5-0.

The City Council Meeting was adjourned at 6:01 p.m. on January 20, 2022.

Respectfully Submitted:
Jill Thiesfeld,
Administrative Assistant II

Signed: _____
Laurie Elliott, Mayor



**CITY OF NEWPORT
CITY COUNCIL WORKSHOP MINUTES
NEWPORT CITY HALL
January 20, 2022**

1. CALL TO ORDER

Mayor Elliott called the City Council Workshop to order at 6:04 p.m. on January 20, 2022.

2. ROLL CALL

Present (5): Mayor Laurie Elliott, Council Member Kevin Chapdelaine, Council Member Tom Ingemann, Council Member Marvin Taylor, and Council Member Rozlyn Johnson.

Not Present (0): None.

3. I&I PROJECT SCOPE

City Engineer Jon Herdegen stated they are working on the project scope and proposal for the sanitary sewer lateral lining and manhole sealing project. The city was awarded a \$2 million dollar bonding bill appropriation that can only be spent on public infrastructure. Staff is proposing that each connection be treated as a three-legged intersection where the City is responsible for two of the legs, and the benefiting property owner would be responsible and assessed for the third leg. The total cost for the televising, cleanout, and t-liner for each connection is between \$8,000-\$10,000. The benefiting property owner would be responsible for 1/3 of that cost. There are 228 of these connections. The city would need to carry the cost of the design until the project gets started.

Council discussed and felt MSA would be best at handling the public engagement piece as it is technical. MSA can educate the public and explain the benefits. Member Taylor inquired what our annual I&I charges are. City Administrator Deb Hill stated \$207,000 in 2016 and \$365,000 most recently.

Engineer Herdegen stated he will bring this to the next Council meeting with a task order for the public engagement / assessment portion and bring back the proposal for formal consideration.

4. RESIDENTIAL PARKING ORDINANCE

City Planner Nathan Fuerst presented an overview of the proposed residential parking ordinance to Council. Planner Fuerst stated the Planning Commission discussed and held a public hearing. There is concern with supporting reasonable use of residential property as well as mitigating excessive amounts of external storage. Staff worked with the Planning Commission to make changes and update the proposed language. The proposed revisions include limiting the length of parking on residential streets to no more than 24 hours and including recreational vehicles in the definition with recreational equipment.

Planner Fuerst stated other changes include limiting the number of vehicles parked outside to four vehicles with exceptions if there are more licensed drivers. The Planning Commission also wanted to allow up to two commercial vehicles provided they do not exceed 14,000 pounds or 20 feet in length. Semi-trucks are prohibited, and off-road vehicles are not considered recreational equipment and must be stored inside and out of public view.

Council discussed allowing only one commercial vehicle and not allowing exceptions to the four-vehicle rule. Council inquired how this ordinance would apply to residential properties within the MX districts. Planner Fuerst will update with Council's recommendations and bring back to the next meeting.

5. FUTURE MEETING AGENDA ITEMS

Administrator Hill stated upcoming agenda items include a closed meeting on City Hall with our Attorney, Engineering I&I project, a workshop for street repair priorities, residential parking ordinance, and a presentation on the community garden.

Mayor Elliott stated Karla Bigham informed her there are transportation monies available at the state level. Engineer Herdegen thought of two potential projects which include paving Century Avenue and a roundabout near the refinery.

6. ADJOURNMENT

Mayor Elliott adjourned the City Council Workshop at 7:51 p.m. on January 20, 2022.

Respectfully Submitted:
Jill Thiesfeld
Administrative Assistant II

Signed: _____
Laurie Elliott, Mayor



**CITY OF NEWPORT
SPECIAL COUNCIL MEETING MINUTES
NEWPORT CITY HALL
February 3, 2022**

1. CALL TO ORDER

Mayor Elliott called the Special Council Meeting to order at 4:30 p.m. on February 3, 2022.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present (5): Mayor Laurie Elliott, Council Member Kevin Chapdelaine, Council Member Tom Ingemann, Council Member Marvin Taylor, and Council Member Rozlyn Johnson.

Not Present (0): None.

4. POTENTIALLY CLOSED MEETING

(Meeting closed pursuant to the Attorney-Client Privilege under Minn. Stat. 13D.05, Subd. 3 (b), to discuss threatened litigation regarding the construction of the new City Hall.)

Member Ingemann motioned to close the Special Council Meeting. Seconded by Member Johnson. Approved 5-0.

The Special Council Meeting was closed at 4:33 p.m. on February 3, 2022.

Member Chapdelaine motioned to open the Special Council Meeting. Seconded by Member Ingemann. Approved 5-0.

The Special Council Meeting was opened at 5:09 p.m. on February 3, 2022.

5. ADJOURNMENT

Member Ingemann motioned to adjourn the Special Council Meeting. Seconded by Member Johnson. Approved 5-0.

The Special Council Meeting was adjourned at 5:10 p.m. on February 3, 2022.

Respectfully Submitted:
Jill Thiesfeld,
Administrative Assistant II

Signed: _____
Laurie Elliott, Mayor



**CITY OF NEWPORT
REGULAR COUNCIL MEETING MINUTES
NEWPORT CITY HALL
February 3, 2022**

1. CALL TO ORDER

Mayor Elliott called the City Council Meeting to order at 5:30 p.m. on February 3, 2022.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present (5): Mayor Laurie Elliott, Council Member Kevin Chapdelaine, Council Member Tom Ingemann, Council Member Marvin Taylor, and Council Member Rozlyn Johnson.

Not Present (0): None.

4. ADOPT AGENDA

Member Ingemann motioned to adopt the agenda. Seconded by Member Johnson. Approved 5-0.

5. PUBLIC COMMENTS

Bill Sumner, residing at 737 21st Street, addressed the Council and expressed concerns about signs being placed in the right-of-way on Glen Road. Mr. Sumner inquired if Public Works could shovel the benches at the bottom of the pedestrian bridge, so they are more usable and if signs could be displayed reminding owners to clean up after their animals. Assistant Superintendent of Public Works Matt Yokiell stated Public Works can pull signs if they are on city streets, but not county streets.

6. ADOPT CONSENT AGENDA

A. List of Bills- \$279,914.58

Member Chapdelaine motioned to adopt the Consent Agenda. Seconded by Member Johnson. Approved 5-0.

7. WASHINGTON COUNTY SHERIFF'S OFFICE REPORT

None.

8. FIRE CHIEF'S REPORT

Fire Chief Steve Wiley stated the Fire Department was part of an escort on Hwy 61 from Newport to Cottage Grove to welcome home the 134th Brigade that was deployed overseas.

9. ENGINEER'S REPORT

None.

10. SUPERINTENDENT OF PUBLIC WORKS REPORT

Assistant Yokiel stated they had a great turn out for Family Fun night. There were approximately 70 attendees with good weather and ice for skating. Mayor Elliott congratulated the Park Board and Staff for putting on this successful event.

Member Taylor stated a resident asked him why our water is sometimes cloudy or has a brownish tint. Assistant Yokiel stated that is iron in the water that rusts. Public Works flushes the hydrants in the spring and fall. Assistant Yokiel recommends turning the cold-water faucet on for 1-2 minutes and see if it clears up or reach out to Public Works for further assistance.

11. ADMINISTRATOR'S REPORT

A. Monopole Construction

Assistant to the City Administrator Travis Brierley stated the city was approached several months ago from Tillman Construction who is looking to build a monopole communications tower in Newport. The tower would be approximately 125 feet tall and located at the Public Works site. A conditional use permit (CUP) is required for the construction of any tower. Staff has been presented with a preliminary contract that is being reviewed by the City Attorney.

Member Ingemann motioned to direct staff to move forward with contract negotiations for a monopole tower in Newport. Seconded by Member Johnson. Approved 5-0.

12. MAYOR AND COUNCIL REPORTS

Mayor Elliott stated she met with Public Works to discuss playground priorities and Pioneer Park is first on the list. There was a design put together in 2018 that will be updated and brought to the Park Board for feedback.

Member Ingemann stated he attended the meeting with RDF and the bags for the food scrap items appears to be on schedule. This will happen later this year or early next year. The bags will be provided free of charge to Ramsey and Washington County residents. Member Ingemann stated the cable commission met and re-elected the officers.

Member Taylor stated he enjoyed the Family Fun night, and the Park Board did a great job. Public Works brought up tables and a campfire ring which was a big hit.

Member Johnson gave Council an update on the Newport library events. On February 10th from 2:00 p.m. to 4:00 p.m. kids can make a "love you to pieces" craft. On Saturdays at 1:00 p.m. is story time. On Mondays and Tuesdays at 4:30 p.m. is peer tutoring if you need help with your homework. On Tuesdays from 4:15 p.m. to 5:30 p.m. is the "paws to read" where kids can read to a dog at the library. On February 16th from 12:00 p.m. to 5:00 p.m. they will have an adult craft day. Adults can bring their own craft they are working on or use items from the library.

Member Chapdelaine stated he was asked by a resident if Newport will be hosting Pioneer Days this summer as they are hoping the event will be back.

13. ADJOURNMENT

Member Chapdelaine motioned to adjourn the City Council Meeting. Seconded by Member Johnson. Approved 5-0.

The City Council Meeting was adjourned at 6:01 p.m. on February 3, 2022.

Respectfully Submitted:
Jill Thiesfeld,
Administrative Assistant II

Signed: _____
Laurie Elliott, Mayor



**CITY OF NEWPORT
REGULAR CITY COUNCIL WORKSHOP MINUTES
NEWPORT CITY HALL
February 3, 2022**

1. CALL TO ORDER

Mayor Elliott called the City Council Workshop to order at 6:05 p.m. on February 3, 2022.

2. ROLL CALL

Present (5): Mayor Laurie Elliott, Council Member Kevin Chapdelaine, Council Member Tom Ingemann, Council Member Marvin Taylor, and Council Member Rozlyn Johnson.

Not Present (0): None.

3. RESIDENTIAL PARKING ORDINANCE

City Planner Nathan Fuerst presented Council with the proposed amendments to the residential parking ordinance. The proposed amendments include removing the exemption for additional vehicles allowed if there are more drivers, allowing only one commercial vehicle to be parked outside, removing R-3 and PDD from the residential zone, and adding the length of parking on a street or right-of-way to no more than 24 hours in one place. Council discussed and reviewed the proposed changes. Planner Fuerst will bring back an updated proposal to a future Council Workshop.

4. PAVEMENT RATING AND CIP

City Engineer Jon Herdegen and Assistant to the Superintendent Matt Yokiell gave Council a presentation on ArcGIS Online (AGO), which is an online software platform used for asset management and asset inventory. Engineer Herdegen stated that data is collected using handheld GPS and tablets. MSA's primary role is to help the city evaluate their data.

Assistant Yokiell stated Public Works uses this software for street ratings and utility evaluation. Public Works can track hydrant and sanitary sewer flushing. Every year Public Works will drive the streets to document the street conditions. Additional data entered included a history of utility conditions such as age, materials, and breaks. The data collected can be used to prioritize street projects and capital improvement plans.

5. FUTURE MEETING AGENDA ITEMS

City Administrator Deb Hill stated future agenda items include the community garden presentation, MSA I&I contract, potential emergency extension, and MnDOT land sale.

6. ADJOURNMENT

Mayor Elliott adjourned the City Council Workshop at 8:13 p.m. on February 3, 2022.

Respectfully Submitted:
Jill Thiesfeld,
Administrative Assistant II

Signed: _____
Laurie Elliott, Mayor



**CITY OF NEWPORT
PLANNING COMMISSION MEETING MINUTES
NEWPORT CITY HALL
December 14, 2021**

1. CALL TO ORDER

Chair Mahmood called the Planning Commission Meeting to order at 5:30 p.m. on December 14, 2021.

2. ROLL CALL

Present (4): Chairman Anthony Mahmood, Commissioner Brandon Leyde, Commissioner Tami Fuelling, and Commissioner Michael Kermes.

Not Present (1): Commissioner Maria Bonilla.

3. MEETING MINUTES

A. November 9, 2021

Chair Mahmood motioned to approve the Planning Commission Meeting Minutes from November 9, 2021. Seconded by Commissioner Kermes. Approved 4-0.

4. PUBLIC HEARING- Driveway Variance Request 460 12th St

City Planner Nathan Fuerst stated there is a request from Leeland Kinnell for a driveway variance at 460 12th Street. The current driveway is considered legal-nonconforming because it is in violation of two city codes. The first violation is the class 5 surface material and the second is the proximity to the side yard. The driveway surface will be improved, but the location cannot be moved due to the configuration on the site of the home and detached garage. Staff recommends approving this request with conditions listed in the report.

Chair Mahmood opened the Public Hearing at 5:33 p.m. on December 14, 2021.

Bill Sumner, residing at 737 21st Street, addressed the Commission. Mr. Sumner stated he supports the driveway variance as it is a reasonable request. The driveway has been there a long time and there are no alternative locations.

Chair Mahmood closed the Public Hearing at 5:35 p.m. on December 14, 2021.

Commissioner Leyde motioned to recommend Council approve the Driveway Variance Request at 460 12th Street. Seconded by Commissioner Fuelling. Approved 4-0.

5. RESIDENTIAL PARKING ORDINANCE

Planner Fuerst stated at the last meeting the Planning Commission provided feedback on several items regarding the residential parking ordinance. One item the Planning Commission wanted to further discuss was the number of passenger vehicles allowed and to be flexible in accommodating larger families. Another point of discussion was the number of commercial vehicles allowed to ensure residents who work in the trade industry can park their commercial vehicles. The Commission also felt recreational vehicles should not be counted if they are property screened in the side and rear yards of a property. Planner Fuerst stated there is an updated draft of the residential parking ordinance for consideration.

Chair Mahmood stated in Section 36-163 there is a line that states no more than four vehicles, but if you continue reading, there are exceptions to this rule which is contradictory and confusing. Planner Fuerst stated the beginning statement is the standard and the items detailed underneath provide flexibility to that standard. Planner Fuerst stated we can look at changing the wording to streamline and make it clearer.

Chair Mahmood stated when discussing screening he did not see the definition in this section. Planner Fuerst stated that screening is defined in the definition section of the zoning ordinance. Planner Fuerst stated we can provide a cross-reference to that definition.

Commissioner Kermes motioned to recommend Council approve the Residential Parking Ordinance with the discussed changes. Seconded by Commissioner Leyde. Approved 4-0.

6. COMMISSION REPORTS

None.

7. ADJOURNMENT

Commissioner Leyde motioned to adjourn the Planning Commission Meeting. Seconded by Commissioner Fuelling. Approved 4-0.

The Planning Commission Meeting was adjourned at 5:45 p.m. on December 14, 2021.

Respectfully Submitted:
Jill Thiesfeld,
Administrative Assistant II

Signed: _____
Anthony Mahmood, Chairman

City of Newport, MN
Resolution No. 2022-09
A Resolution For The Abatement Of Street Assessment
Certified In The Wrong Amount

WHEREAS, The City of Newport Finance Department did certify street assessment to Washington County on Resolution No. 2020-35. On the list one Property I.D. had an incorrect amount assessed and/or the incorrect address and/or the wrong property owner was listed for assessment, and

WHEREAS, Attached is the completed Abatement Form which needs to be filed at Washington County to remove the certification of an incorrect amount of a street assessment bill from properties:

1. PID 36.028.22.31.0077, 843 12th Street, Newport, MN 55055
2. PID 36.028.22.14.0009, 1485 Glen Road, Newport, MN 55055

and

WHEREAS, the property owner(s) has paid the remaining balance of the assessed amount, and

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Newport, County of Washington, State of Minnesota, that this Abatement Form(s) be approved and sent to Washington County with this Resolution to correct the certification of the amount of this street assessment bill for

1. PID 36.028.22.31.0077, 843 12th Street, Newport, MN 55055 from \$8,151.53 to \$0.00
2. PID 36.028.22.14.0009, 1485 Glen Road, Newport, MN 55055 from \$6,151.53 to \$0.00

Adopted this 17th day of February, 2022 by the Newport City Council.

Motion by: _____, Seconded by: _____

VOTE:	Elliott	_____
	Chapdelaine	_____
	Ingemann	_____
	Taylor	_____
	Johnson	_____

Signed: _____
Laurie Elliott, Mayor

Attest: _____
Deb Hill, City Administrator

City of NEWPORT
APPLICATION FOR MASSAGE THERAPIST

Newport City Hall ♦ 596 7th Avenue ♦ Newport ♦ Minnesota ♦ 55055 ♦ Telephone 651-459-5677 ♦ Fax 651-459-9883

Application Date: 02-01-2022

Applicant Information

Applicant's Full Name: Kelly Jean Ochis Applicant's Telephone: _____
Other Names the Applicant Goes By: _____ Applicant's Cell Phone: 808-634-4762
Applicant's Address: 1311 2nd Ave
City/State/Zip: NEWPORT MN 55055
Applicant's Place and Date of Birth: Duluth, MN 12-30-1980
MN or Federal Tax ID Number or Social Security Number (Required by the State of MN): _____
Type of Photo ID: DL ID #: P036-179-249-709
Physical Description of Applicant:
Weight: 130 Height: 5'6 Hair Color: Brown Eye Color: Hazel
Current Employer's Name: Kapasia Body Works
Current Employer's Address: 1311 2nd Ave NEWPORT MN 55055
Current Employer's Telephone Number: 808-634-4762
Have you ever been convicted of any crime, misdemeanor, or violation of any municipal ordinance, other than traffic violations: Yes ☒ No (If Yes, explain below)

The Applicant must provide the following information:

- Proof of Valid ID
- Address that the individual has lived at for the last ten years
- List of employers for the last ten years
- Proof of General Liability
- One of the following:
 - Proof of successful completion of a minimum of 500 credit hours of certified therapeutic massage training/course work that includes subjects of anatomy, physiology, hygiene, ethics, massage theory and research, and massage practice from an accredited institution or program;
 - A diploma or certificate of graduation for a comprehensive massage therapy program consisting of the course work stated above in Subd. 2(J)(1) issued to the applicant from an accredited institution or an accredited program; or
 - Proof of passing the National Certification Exam offered by the National Certification Board for Therapeutic Massage & Bodywork and a minimum of seven years of full-time work experience as a massage therapist within the United States; and

\$75.00

Applicant Statement and Acknowledgements

DATA PRACTICES ADVISORY: The data supplied in this application will be used to assess the qualifications for a license. This data is not legally required, but the City will not be able to grant the license without it. If a license is granted, this will constitute a public record. The data is needed to distinguish this application from others, to identify this application in City license files, to verify the identity of the applicant, to contact the applicant if additional information is required and to determine if the applicant meets all ordinance requirements.

The undersigned applicant makes this application pursuant to all laws of the State of Minnesota and such rules and regulations as the City of Newport may from time to time prescribe.

Applicant/Agent Printed Name: Kelly Jean Ochs Signature: 

For Office Use

Investigation Fee \$ _____ Permit Fee \$ _____ Receipt # _____ Date Paid _____

Investigation Completed By: _____

Date: _____ Approved: _____ Denied: _____

Reasons: _____



City of Newport, Minnesota ANNUAL KENNEL LICENSE

Name: Bruce + Kay Buetow

Address: 1777 3rd Ave

Phone: 651-458-5610

Total Lot Size (Sq Ft): 120' x 130'

Size of Kennel (Sq Ft):

Type of Animal to be Kenneled: Dogs

Breed(s): cava-poo - cocker-poo, mixed breed, Great Pyrenees

Maximum Adult Animals to be Kenneled: 4

Applicants Signature: Kay Buetow

Fee: \$50

Receipt #: ~~700908~~ Date: 1-31-22 Cash: Check #: 7043

Approved by the Newport City Council on the day of , 20 .

This license is valid until December 31, 20 .

City Administrator

Mayor

Recurring

1835e	COMCAST	31-Jan-22	\$712.62	Phone service and rental
1836e	COMCAST	31-Jan-22	\$258.20	PW garage cable and Internet
1837e	COMCAST	31-Jan-22	\$140.95	Fire Hall #1 Internet
1838e	COMCAST	31-Jan-22	\$210.33	City hall cable and Internet
1839e	COMCAST	31-Jan-22	\$176.48	Library Internet and cable
1840e	DELTA DENTAL OF MN	01-Feb-22	\$728.20	Dental insurance
1841e	MIDWESTONE BANK	03-Feb-22	\$60.00	Positive Pay
1842e	UNITED STATES TREASURY	08-Feb-22	\$10,459.97	SS, federal and medicare
1843e	FURTHER	08-Feb-22	\$598.22	HSPA
1844e	HEALTHPARTNERS	08-Feb-22	\$10,908.82	Health insurance
1845e	MN REVENUE	08-Feb-22	\$1,686.40	State taxes
1846e	MSRS	08-Feb-22	\$5,048.98	HCSP & Voluntary retirement
1847e	PSN	08-Feb-22	\$222.40	Electronic email bill and payment fee
	Staff		\$26,527.89	

Non-recurring

24366	MARCO TECHNOLOGY LLC	01-Feb-22	\$263.17	Copier contract
24367	NCPERS GROUP LIFE INS.	01-Feb-22	\$32.00	Addt. Life insurance
24368	REAL ESTATE RESULTS	01-Feb-22	\$80.41	Overpayment of final utility bill
24369	TENNIS SANITATION LLC	01-Feb-22	\$53.35	PW garage and city hall garbage
24370	XCEL ENERGY	01-Feb-22	\$610.31	Natural gas and electricity
24371	PAUL GRETEN	07-Feb-22	\$140.74	Uniform reimbursement
24372	ATOMIC DATA, LLC	08-Feb-22	\$2,329.90	IT support
24373	JOHN DUFF	08-Feb-22	\$96.95	Overpayment of final water bill
24374	INTERNATIONAL UNION OF OP. ENC	08-Feb-22	\$210.00	Union dues
24375	Metropolitan Council	08-Feb-22	\$30,018.59	Waste water cleaning
24376	MN CHILD SUPPORT PAYMENT CNT	08-Feb-22	\$50.00	Child support 0015727152
24377	PERA	08-Feb-22	\$5,296.16	Retirement
24378	COMPANION ANIMAL CONTROL	17-Feb-22	\$434.52	Dog catching
24379	COTTAGE GROVE AREA CHAMBER	17-Feb-22	\$655.00	Membership
24380	CITY OF COTTAGE GROVE	17-Feb-22	\$38,830.50	4th quarter building and city hall permits
24381	CRYSTEEL TRUCK EQUIPMENT	17-Feb-22	\$1,089.30	Pickup plow cutting edges
24382	ECKBERG LAMMERS, P.C.	17-Feb-22	\$2,207.56	Legal fees
24383	FERRELLGAS	17-Feb-22	\$40.80	Propane at Loveland
24384	FSSOLUTIONS	17-Feb-22	\$500.00	Annual subscription fee
24385	GOPHER STATE ONE-CALL	17-Feb-22	\$44.55	Dig markings
24386	HAWKINS	17-Feb-22	\$336.16	Chlorine and cylinders
24387	INSTRUMENTAL RESEARCH, INC.	17-Feb-22	\$40.00	Water testing
24388	JAN PRO CLEANING SYSTEMS	17-Feb-22	\$721.80	Cleaning services
24389	MASTERTECH AUTO & TIRE INC.	17-Feb-22	\$65.48	1970 Fire brush rig brakes
24390	MCMULLEN INSPECTIONS, INC.	17-Feb-22	\$1,800.24	Electrical inspections
24391	MENARDS - COTTAGE GROVE	17-Feb-22	\$420.66	Library paint and shop supplies
24392	MENARDS - OAKDALE	17-Feb-22	\$51.77	Supplies
24393	METERING & TECHNOLOGY SOLUTI	17-Feb-22	\$3,214.77	New residential meters
24394	MINNESOTA DEPARTMENT OF HEAL	17-Feb-22	\$64.00	Water supply system operators
24395	MSA PROFESSIONAL SERVICES, INI	17-Feb-22	\$3,021.25	City engineering
24396	OXYGEN SERVICE CO.	17-Feb-22	\$14.26	Oxygen supplies
24397	RITEWAY BUSINESS FORMS	17-Feb-22	\$35.02	W2 forms
24398	VIKING ELECTRIC SUPPLY	17-Feb-22	\$227.12	Library light bulbs and ballast
24399	WASHINGTON CTY ELECTIONS	17-Feb-22	\$1,350.00	Election maintenance
24400	WASHINGTON CTY FIRE CHIEF ASS	17-Feb-22	\$50.00	2022 Membership dues
24401	WASHINGTON CTY PROPERTY REC	17-Feb-22	\$64.00	Document copies
24402	WHEELCO	17-Feb-22	\$383.30	Bobcat hydraulic lines lights for plow trucks
24403	WINZER	17-Feb-22	\$725.57	Plow bolts
24404	Cardmember Services	17-Feb-22	\$1,381.63	Credit card purchases
24405	CINTAS	17-Feb-22	\$599.40	Uniform cleaning
24406	FLAHERTY & HOOD, P.A.	17-Feb-22	\$16,295.00	Legal fees
24407	MENARDS - COTTAGE GROVE	17-Feb-22	\$87.99	Library paint
24408	MUNICODE CORPORATION	17-Feb-22	\$545.00	Online city code hosting
24409	NAPA AUTO PARTS	17-Feb-22	\$213.56	Supplies
24410	NORTHWESTERN POWER EQUIPME	17-Feb-22	\$1,381.42	Water valve rebuild
24411	TWIN CITIES PIONEER PRESS	17-Feb-22	\$264.14	Notice posting
24412	METROPOLITAN COUNCIL	17-Feb-22	\$4,920.30	SAC charges
			\$178,997.11	

Jan-22

receipt

Hanson	E-Bay	Saw blades	\$ 228.54	yes
	SmartSign	Hydrant markers	\$ 631.82	yes
Hill	League of MN Cities	Advanced training conference	\$ 275.00	yes
	Adobe Acropro	Monthly software fee	\$ 16.10	yes
Wiley	WPSG, Inc.	Return	\$ (20.79)	yes
	Amazon Marketplace	Storage filing boxes	\$ 50.82	yes
	Amazon Marketplace	Pinstripping tape	\$ 6.50	yes
Schulz	Adobe Acropro	Monthly software fee	\$ 16.10	yes
Brierley	Rubber Stamp Champ	Replacement pad	\$ 13.45	yes
Yokiel	Duffy's Minnoco	LP gas	\$ 100.00	yes
	Pressure Washer Direct	Pump inlet filter assembly	\$ 28.67	yes
	Amazon Marketplace	Utility truck torch hose	\$ 35.42	yes



City of Newport, MN

Financial Status Report

Period ended January 31, 2022

(Un-Audited)

Prepared by:
Administration Department



Table of Contents

Section 1 – Cash & Investment Report

Section 2 – Budget Control Summary

Section 3 – Cash Balances

Section 4 – Revenue Summary

Section 5 – Expenditure Summary

Section 6 – Balance Sheets

Section 1 – Cash & Investment

Purpose:

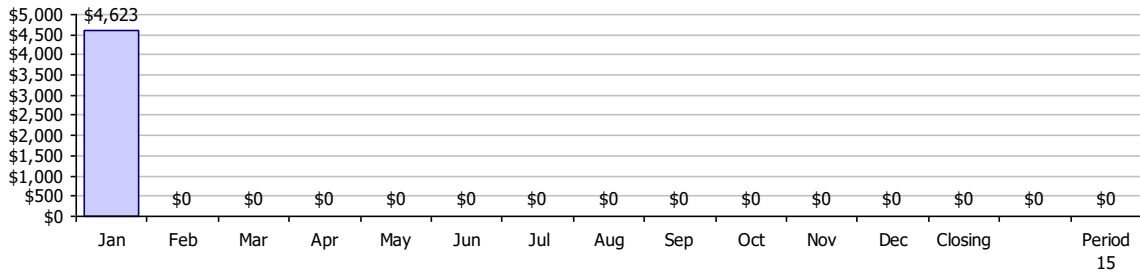
This report provides a detailed view of current cash, investments and rates of return for the specified time period. City funds are maintained in accordance with the City's Investment Policy which defines the manner in which the City accounts for and protects cash and investments.

NEWPORT, MN
***Check Reconciliation©**
MidWest One
10100 CASH
January 2022

02/03/22 2:40 PM

Page 1

Thousands



Account Summary

Beginning Balance on 1/1/2022	\$5,910,448.48
+ Receipts/Deposits	\$896,809.71
- Payments (Checks and Withdrawals)	\$1,994,725.18
Ending Balance as of 1/31/2022	\$4,812,533.01

Cleared Statement	\$4,812,533.01
Difference	\$0.00

Cash Balance

Active 101-10100 GENERAL FUND	\$1,154,572.06
Active 201-10100 PARKS SPECIAL FUND	\$165,853.64
Active 204-10100 HERITAGE PRESERVATION COMM	\$5,537.19
Active 205-10100 RECYCLING	\$20,092.50
Active 206-10100 FIRE ENGINE	\$0.00
Active 208-10100 BUY FORFEITURE	\$1,318.95
Active 210-10100 CARES: CORONAVIRUS RELIEF FUND	-\$0.18
Active 211-10100 AMERICRESCPLAN	\$196,052.34
Active 225-10100 PIONEER DAY	\$17,396.59
Active 270-10100 EDA	\$498,839.96
Active 301-10100 2010A G.O. CAPITAL IMP. PLAN	\$30,917.49
Active 302-10100 2018 BAILEY MEADOWS DEVELOP.	\$2,669.62
Active 303-10100 2012 STREET NORTH RAVINE	\$18,349.81
Active 304-10100 2016B GO BOND WATER RESEVOIR	-\$5,375.25
Active 305-10100 2013 STREET ASSESSMENT	-\$120,082.25
Active 306-10100 2014 STREET ASSESSMENT	-\$30,815.13
Active 307-10100 2016A GO BOND STREET ASSESS.	\$50,998.13
Active 308-10100 CERIFICATES OF INDEBTEDNESS	\$0.00
Active 312-10100 2020 12TH ST & 12TH AVE PROJ	\$68,999.35
Active 313-10100 2000B GO IMP BOND	\$0.22
Active 315-10100 2002A \$690,000 BOND	\$1,230.78
Active 316-10100 PFA/TRLF REVENUE NOTE	\$14,011.05
Active 318-10100 CITY/FIRE HALL	-\$355,051.58
Active 321-10100 2006A EQUIP CERTIFICATE	\$0.00

Beginng Balance	\$5,910,448.48
+ Total Deposits	\$938,398.50
- Checks Written	\$2,226,039.66
Check Book Balance	\$4,622,807.32
Difference	\$0.29

Active	322-10100 2011A GO BONDS	\$65,009.77
Active	401-10100 EQUIPMENT REVOLVING	-\$168,793.55
Active	402-10100 2018 BAILEY MEADOWS DEVEL	-\$88,264.67
Active	405-10100 T.H. HWY 61	\$2.54
Active	407-10100 2016B GO BOND (WATER RESEVOIR)	\$0.00
Active	408-10100 2016A GO BOND STREET CONST.	\$73,557.04
Active	409-10100 2013 STREET RECON.	\$0.00
Active	410-10100 2014 STREET RECON.	\$3,586.17
Active	411-10100 BUILDING FUND	\$232,924.21
Active	412-10100 2020 12TH ST & 12TH AVE PROJ	\$48,290.10
Active	416-10100 4TH AVENUE RAVINE	\$12,857.96
Active	417-10100 NORTH RAVINE	\$12,618.24
Active	418-10100 CITY/FIRE HALL	\$2,133,241.84
Active	422-10100 FEMA-17TH STREET & CEDAR LANE	\$0.00
Active	423-10100 2011A EQUIPMENT CAPITAL	\$0.00
Active	601-10100 WATER FUND	\$100,830.81
Active	602-10100 SEWER FUND	\$146,705.38
Active	603-10100 STREET LIGHT FUND	\$149,772.99
Active	604-10100 STORM WATER FUND	\$164,952.91
	Cash Balance	\$4,622,807.03

City of Newport
INVESTMENTS
Jan-22

<u>TYPE</u>	<u>BOUGHT DATE</u>	<u>MATURITY DATE</u>	<u># OF DAYS</u>	<u>COST</u>	<u>RATE</u>	<u>GASB #40 Val.</u>	
RBC-Weath Management							
MS Private Bank	12/26/2019	12/27/2022	1,092	100,000	1.85%	101,272.00	101
Wells Fargo Natl. Bk	1/17/2020	1/17/2023	1,092	115,000	1.80%	116,572.05	101
AMERICAN EXP.	3/31/2020	3/31/2023	1,092	94,000	1.48%	94,946.58	101
ENERBank USA	7/22/2019	7/21/2023	1,456	125,000	2.30%	125,161.25	101
Texas Ex. Bank	6/19/2020	6/19/2025	1,820	120,000	1.00%	118,767.60	101
Accrued Interest	all CDs in Investment					1,983.52	
Sub-total Investments GASB 40						558,703.00	
RBC-Wealth Management							
BMW BANK	9/20/2019	9/20/2022	1,092	245,000	1.85%	247,420.60	602
ALLY BANK	10/24/2019	10/24/2022	1,092	21,000	1.85%	21,230.58	401
Sallie Mae Bank	10/23/2019	10/24/2022	1,092	129,000	1.85%	130,416.42	401
Bell St Bank	3/24/2020	3/24/2023	1,274	245,000	0.85%	245,784.00	601&2
Accrued Interest	all CDs in Reserve Investment					176.87	
Sub-total Reserve Investments GASB 40						645,028.47	
Ehlers Inv-TDAmeritrade							
Money Market	2/15/2019	N/A		7,350,000	Var.	7,424,703.54	
CENTRAL BANK							
Checking						4,812,533.01	
Total Cash, Investments and CD's						13,440,968.02	
Ehlers Inv by Acct.	101-\$2,100,000	201-\$420,000	225-\$20,000	270-\$1,750,000			
	306-\$500,000	410-\$170,000	411-\$425,000				
	601-\$790,000	602-\$1,065,000	603-\$110,000				

Section 2 – Budget Control Summary

Purpose:

This section provides a detailed summary on the General Fund and Enterprise Fund accounts as it corresponds to the annual budget. The variance provides a percentage of the amount of the budget that remains in each account.

NEWPORT, MN

02/03/22 3:38 PM

Page 1

*Budget Control Summary

Current Period: January 2022

Account Descr	2022 Cumulative Budget	2022 Cumulative Actuals	2022 Cumulative Variance	2022 % Variance	2022 Adopted Budget	2022 Forecast	Variance at Completion	2022 YTD Perf	2022 Est to Complete
FUND 101 GENERAL FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$3,318,350.00	\$43,212.39	\$3,275,137.61	98.70%	\$0.00	\$3,318,350.00	-\$3,318,350.00	0.02	-0.29
DEPT 42260 Fire Protection	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 42900 American Rescue Plan	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 45000 Parks (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 45100 Recreation (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$3,318,350.00	\$43,212.39	\$3,275,137.61	98.70%	\$0.00	\$3,318,350.00	-\$3,318,350.00	0.02	-0.27
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$609,000.00	\$1,800.06	\$607,199.94	99.70%	\$0.00	\$609,000.00	-\$609,000.00	0.00	-0.50
DEPT 41000 Administration (GENERAL)	\$452,718.00	\$35,031.24	\$417,686.76	92.26%	\$0.00	\$452,718.00	-\$452,718.00	0.04	-0.72
DEPT 41110 Mayor and Council	\$0.00	\$2,406.33	-\$2,406.33	0.00%	\$0.00	\$29,364.00	-\$29,364.00	0.00	0.00
DEPT 41410 Elections	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$4,500.00	-\$4,500.00	0.00	0.00
DEPT 41600 Professional Services	\$441,000.00	\$32,333.51	\$408,666.49	92.67%	\$0.00	\$441,000.00	-\$441,000.00	0.08	-0.82
DEPT 41910 Planning and Zoning	\$58,438.00	\$2,606.00	\$55,832.00	95.54%	\$0.00	\$58,438.00	-\$58,438.00	0.00	-0.33
DEPT 41940 City Hall Bldg	\$16,900.00	\$947.27	\$15,952.73	94.39%	\$0.00	\$16,900.00	-\$16,900.00	0.02	-0.98
DEPT 41950 Rental Inspection	\$4,200.00	\$0.00	\$4,200.00	100.00%	\$0.00	\$4,200.00	-\$4,200.00	0.00	-0.25
DEPT 42000 Police Department(GENERAL)	\$920,125.00	\$425,222.45	\$494,902.55	53.79%	\$0.00	\$926,625.00	-\$926,625.00	0.02	-0.02
DEPT 42100 Civil Defense	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 42260 Fire Protection	\$189,079.00	\$11,618.70	\$177,460.30	93.86%	\$0.00	\$189,079.00	-\$189,079.00	0.06	-0.68
DEPT 42280 Fire Stations No. 1	\$6,000.00	\$1,753.50	\$4,246.50	70.78%	\$0.00	\$6,000.00	-\$6,000.00	0.11	-0.89
DEPT 42290 Fire Station No. 2	\$1,700.00	\$406.80	\$1,293.20	76.07%	\$0.00	\$1,700.00	-\$1,700.00	0.09	-0.42
DEPT 43000 PW Street (GENERAL)	\$464,820.00	\$25,683.35	\$439,136.65	94.47%	\$0.00	\$464,820.00	-\$464,820.00	0.04	-0.72
DEPT 43100 Public Works Garage	\$27,000.00	\$3,659.53	\$23,340.47	86.45%	\$0.00	\$27,000.00	-\$27,000.00	0.07	-0.94
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43260 Composting	\$7,959.00	\$1,147.40	\$6,811.60	85.58%	\$0.00	\$7,959.00	-\$7,959.00	0.08	-0.59
DEPT 45000 Parks (GENERAL)	\$449,260.00	\$37,733.25	\$411,526.75	91.60%	\$0.00	\$449,260.00	-\$449,260.00	0.04	-0.73
DEPT 45100 Recreation (GENERAL)	\$8,700.00	\$0.00	\$8,700.00	100.00%	\$0.00	\$8,700.00	-\$8,700.00	0.00	-0.40
DEPT 45206 Parks Bldgs. & Warming Houses	\$10,075.00	\$1,556.40	\$8,518.60	84.55%	\$0.00	\$10,075.00	-\$10,075.00	0.08	-0.79
DEPT 45501 Library Bldg	\$38,953.00	\$2,620.67	\$36,332.33	93.27%	\$0.00	\$38,953.00	-\$38,953.00	0.09	-0.91
DEPT 45550 Heritage Pres. Committee	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49754 Railroad Tower	\$600.00	\$28.40	\$571.60	95.27%	\$0.00	\$600.00	-\$600.00	0.02	-0.48
DEPT 49985 Special Contributions	\$650.00	\$0.00	\$650.00	100.00%	\$0.00	\$650.00	-\$650.00	0.00	-1.00
DEPT 49995 Miscellaneous Contingency	\$20,000.00	\$0.00	\$20,000.00	100.00%	\$0.00	\$20,000.00	-\$20,000.00	0.00	-0.50

*Budget Control Summary

Current Period: January 2022

[illegible]

NEWPORT, MN

02/03/22 3:38 PM

Page 3

*Budget Control Summary

Current Period: January 2022

Account Descr	2022 Cumulative Budget	2022 Cumulative Actuals	2022 Cumulative Variance	2022 % Variance	2022 Adopted Budget	2022 Forecast	Variance at Completion	2022 YTD Perf	2022 Est to Complete
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.49	-\$0.49	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.49	-\$0.49	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$430.72	-\$430.72	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$430.72	\$430.72	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 205 RECYCLING	\$0.00	-\$430.23	\$430.23	0.00%	\$0.00	\$0.00	\$0.00		
FUND 206 FIRE ENGINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 206 FIRE ENGINE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 208 BUY FORFEITURE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.03	-\$0.03	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.03	-\$0.03	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 208 BUY FORFEITURE	\$0.00	\$0.03	-\$0.03	0.00%	\$0.00	\$0.00	\$0.00		
FUND 210 CARES: CORONAVIRUS RELIEF FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 41990 Other General Government-CARE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

02/03/22 3:38 PM

Page 4

*Budget Control Summary

Current Period: January 2022

Account Descr	2022 Cumulative Budget	2022 Cumulative Actuals	2022 Cumulative Variance	2022 % Variance	2022 Adopted Budget	2022 Forecast	Variance at Completion	2022 YTD Perf	2022 Est to Complete
DEPT 42870 Other Public Safety - CARES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 45230 Parks - CARES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 45520 Library - CARES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 210 CARES: CORONAVIRUS RELIEF	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 211 AMERICRESCPLAN									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 42900 American Rescue Plan	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 211 AMERICRESCPLAN	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 225 PIONEER DAY									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.42	-\$0.42	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.42	-\$0.42	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 225 PIONEER DAY	\$0.00	\$0.42	-\$0.42	0.00%	\$0.00	\$0.00	\$0.00		
FUND 270 EDA									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$357.87	-\$357.87	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$357.87	-\$357.87	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1,567.50	-\$1,567.50	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$1,567.50	\$1,567.50	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

02/03/22 3:38 PM

Page 5

*Budget Control Summary

Current Period: January 2022

Account Descr	2022 Cumulative Budget	2022 Cumulative Actuals	2022 Cumulative Variance	2022 % Variance	2022 Adopted Budget	2022 Forecast	Variance at Completion	2022 YTD Perf	2022 Est to Complete
Total FUND 270 EDA	\$0.00	-\$1,209.63	\$1,209.63	0.00%	\$0.00	\$0.00	\$0.00		
FUND 301 2010A G.O. CAPITAL IMP. PLAN									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.74	-\$0.74	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.74	-\$0.74	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 301 2010A G.O. CAPITAL IMP. PLAN	\$0.00	\$0.74	-\$0.74	0.00%	\$0.00	\$0.00	\$0.00		
FUND 302 2018 BAILEY MEADOWS DEVELOP.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.06	-\$0.06	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.06	-\$0.06	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$218,378.13	-\$218,378.13	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$218,378.13	\$218,378.13	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 302 2018 BAILEY MEADOWS DEVELO	\$0.00	-\$218,378.07	\$218,378.07	0.00%	\$0.00	\$0.00	\$0.00		
FUND 303 2012 STREET NORTH RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.44	-\$0.44	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.44	-\$0.44	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

02/03/22 3:38 PM

Page 6

*Budget Control Summary

Current Period: January 2022

Account Descr	2022 Cumulative Budget	2022 Cumulative Actuals	2022 Cumulative Variance	2022 % Variance	2022 Adopted Budget	2022 Forecast	Variance at Completion	2022 YTD Perf	2022 Est to Complete
Total FUND 303 2012 STREET NORTH RAVINE	\$0.00	\$0.44	-\$0.44	0.00%	\$0.00	\$0.00	\$0.00		
FUND 304 2016B GO BOND WATER RESEVOIR									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$100.00	-\$100.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$100.00	\$100.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 304 2016B GO BOND WATER RESEV	\$0.00	-\$100.00	\$100.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 305 2013 STREET ASSESSMENT									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$103,037.48	-\$103,037.48	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$103,037.48	\$103,037.48	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 305 2013 STREET ASSESSMENT	\$0.00	-\$103,037.48	\$103,037.48	0.00%	\$0.00	\$0.00	\$0.00		
FUND 306 2014 STREET ASSESSMENT									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1,772.43	-\$1,772.43	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$1,772.43	-\$1,772.43	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$192,176.87	-\$192,176.87	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$192,176.87	\$192,176.87	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

02/03/22 3:38 PM

Page 7

*Budget Control Summary

Current Period: January 2022

Account Descr	2022 Cumulative Budget	2022 Cumulative Actuals	2022 Cumulative Variance	2022 % Variance	2022 Adopted Budget	2022 Forecast	Variance at Completion	2022 YTD Perf	2022 Est to Complete
Total FUND 306 2014 STREET ASSESSMENT	\$0.00	-\$190,404.44	\$190,404.44	0.00%	\$0.00	\$0.00	\$0.00		
FUND 307 2016A GO BOND STREET ASSESS.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1.23	-\$1.23	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$1.23	-\$1.23	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$44,105.00	-\$44,105.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$44,105.00	\$44,105.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 307 2016A GO BOND STREET ASSES	\$0.00	-\$44,103.77	\$44,103.77	0.00%	\$0.00	\$0.00	\$0.00		
FUND 308 CERIFICATES OF INDEBTEDNESS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 308 CERIFICATES OF INDEBTEDNES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 312 2020 12TH ST & 12TH AVE PROJ									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$167.81	-\$167.81	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$167.81	-\$167.81	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$90,097.64	-\$90,097.64	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$90,097.64	\$90,097.64	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

02/03/22 3:38 PM

Page 8

*Budget Control Summary

Current Period: January 2022

Account Descr	2022 Cumulative Budget	2022 Cumulative Actuals	2022 Cumulative Variance	2022 % Variance	2022 Adopted Budget	2022 Forecast	Variance at Completion	2022 YTD Perf	2022 Est to Complete
Total FUND 312 2020 12TH ST & 12TH AVE PROJ	\$0.00	-\$89,929.83	\$89,929.83	0.00%	\$0.00	\$0.00	\$0.00		
FUND 313 2000B GO IMP BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 313 2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 315 2002A \$690,000 BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.03	-\$0.03	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.03	-\$0.03	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 315 2002A \$690,000 BOND	\$0.00	\$0.03	-\$0.03	0.00%	\$0.00	\$0.00	\$0.00		
FUND 316 PFA/TRLF REVENUE NOTE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.34	-\$0.34	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.34	-\$0.34	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

02/03/22 3:38 PM

Page 9

*Budget Control Summary

Current Period: January 2022

Account Descr	2022 Cumulative Budget	2022 Cumulative Actuals	2022 Cumulative Variance	2022 % Variance	2022 Adopted Budget	2022 Forecast	Variance at Completion	2022 YTD Perf	2022 Est to Complete
Total FUND 316 PFA/TRLF REVENUE NOTE	\$0.00	\$0.34	-\$0.34	0.00%	\$0.00	\$0.00	\$0.00		
FUND 318 CITY/FIRE HALL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$355,051.58	-\$355,051.58	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$355,051.58	\$355,051.58	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 318 CITY/FIRE HALL	\$0.00	-\$355,051.58	\$355,051.58	0.00%	\$0.00	\$0.00	\$0.00		
FUND 321 2006A EQUIP CERTIFICATE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 321 2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 322 2011A GO BONDS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1.56	-\$1.56	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$1.56	-\$1.56	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

02/03/22 3:38 PM

Page 10

*Budget Control Summary

Current Period: January 2022

Account Descr	2022 Cumulative Budget	2022 Cumulative Actuals	2022 Cumulative Variance	2022 % Variance	2022 Adopted Budget	2022 Forecast	Variance at Completion	2022 YTD Perf	2022 Est to Complete
Total FUND 322 2011A GO BONDS	\$0.00	\$1.56	-\$1.56	0.00%	\$0.00	\$0.00	\$0.00		
FUND 401 EQUIPMENT REVOLVING									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 401 EQUIPMENT REVOLVING	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 402 2018 BAILEY MEADOWS DEVEL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49995 Miscellaneous Contingency	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 402 2018 BAILEY MEADOWS DEVEL	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 405 T.H. HWY 61									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

02/03/22 3:38 PM

Page 11

*Budget Control Summary

Current Period: January 2022

Account Descr	2022 Cumulative Budget	2022 Cumulative Actuals	2022 Cumulative Variance	2022 % Variance	2022 Adopted Budget	2022 Forecast	Variance at Completion	2022 YTD Perf	2022 Est to Complete
Total FUND 405 T.H. HWY 61	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 407 2016B GO BOND (WATER RESEVOIR)									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 407 2016B GO BOND (WATER RESEV	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 408 2016A GO BOND STREET CONST.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1.77	-\$1.77	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$1.77	-\$1.77	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 408 2016A GO BOND STREET CONST	\$0.00	\$1.77	-\$1.77	0.00%	\$0.00	\$0.00	\$0.00		
FUND 409 2013 STREET RECON.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

02/03/22 3:38 PM

Page 12

*Budget Control Summary

Current Period: January 2022

Account Descr	2022 Cumulative Budget	2022 Cumulative Actuals	2022 Cumulative Variance	2022 % Variance	2022 Adopted Budget	2022 Forecast	Variance at Completion	2022 YTD Perf	2022 Est to Complete
Total FUND 409 2013 STREET RECON.	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 410 2014 STREET RECON.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.09	-\$0.09	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.09	-\$0.09	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 410 2014 STREET RECON.	\$0.00	\$0.09	-\$0.09	0.00%	\$0.00	\$0.00	\$0.00		
FUND 411 BUILDING FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$5.60	-\$5.60	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$5.60	-\$5.60	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 411 BUILDING FUND	\$0.00	\$5.60	-\$5.60	0.00%	\$0.00	\$0.00	\$0.00		
FUND 412 2020 12TH ST & 12TH AVE PROJ									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1.16	-\$1.16	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$1.16	-\$1.16	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

02/03/22 3:38 PM

Page 13

*Budget Control Summary

Current Period: January 2022

Account Descr	2022 Cumulative Budget	2022 Cumulative Actuals	2022 Cumulative Variance	2022 % Variance	2022 Adopted Budget	2022 Forecast	Variance at Completion	2022 YTD Perf	2022 Est to Complete
Total FUND 412 2020 12TH ST & 12TH AVE PROJ	\$0.00	\$1.16	-\$1.16	0.00%	\$0.00	\$0.00	\$0.00		
FUND 416 4TH AVENUE RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.31	-\$0.31	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.31	-\$0.31	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 416 4TH AVENUE RAVINE	\$0.00	\$0.31	-\$0.31	0.00%	\$0.00	\$0.00	\$0.00		
FUND 417 NORTH RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.30	-\$0.30	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.30	-\$0.30	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 417 NORTH RAVINE	\$0.00	\$0.30	-\$0.30	0.00%	\$0.00	\$0.00	\$0.00		
FUND 418 CITY/FIRE HALL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$51.29	-\$51.29	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$51.29	-\$51.29	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$208,681.06	-\$208,681.06	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$208,681.06	\$208,681.06	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

02/03/22 3:38 PM

Page 14

*Budget Control Summary

Current Period: January 2022

Account Descr	2022 Cumulative Budget	2022 Cumulative Actuals	2022 Cumulative Variance	2022 % Variance	2022 Adopted Budget	2022 Forecast	Variance at Completion	2022 YTD Perf	2022 Est to Complete
Total FUND 418 CITY/FIRE HALL	\$0.00	-\$208,629.77	\$208,629.77	0.00%	\$0.00	\$0.00	\$0.00		
FUND 422 FEMA-17TH STREET & CEDAR LANE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 422 FEMA-17TH STREET & CEDAR LA	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 423 2011A EQUIPMENT CAPITAL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 423 2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 601 WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$6,950.69	-\$6,950.69	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49400 Water Utilities (GENERAL)	\$0.00	\$73,617.14	-\$73,617.14	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$80,567.83	-\$80,567.83	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 49400 Water Utilities (GENERAL)	\$481,139.00	\$155,301.62	\$325,837.38	67.72%	\$0.00	\$481,139.00	-\$481,139.00	0.02	-0.69
Total Expenditure Accounts	\$481,139.00	\$155,301.62	-\$325,837.38	67.72%	\$0.00	\$481,139.00	-\$481,139.00	0.02	-0.69

NEWPORT, MN

02/03/22 3:38 PM

Page 15

*Budget Control Summary

Current Period: January 2022

Account Descr	2022 Cumulative Budget	2022 Cumulative Actuals	2022 Cumulative Variance	2022 % Variance	2022 Adopted Budget	2022 Forecast	Variance at Completion	2022 YTD Perf	2022 Est to Complete
Total FUND 601 WATER FUND	-\$481,139.00	-\$74,733.79	-\$406,405.21	84.47%	\$0.00	-\$481,139.00	\$481,139.00		
FUND 602 SEWER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49450 Sewer (GENERAL)	\$0.00	\$139,339.20	-\$139,339.20	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$139,339.20	-\$139,339.20	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49450 Sewer (GENERAL)	\$761,039.00	\$184,086.54	\$576,952.46	75.81%	\$0.00	\$761,039.00	-\$761,039.00	0.02	-0.63
DEPT 49460 Storm Water	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$761,039.00	\$184,086.54	-\$576,952.46	75.81%	\$0.00	\$761,039.00	-\$761,039.00	0.02	-0.56
Total FUND 602 SEWER FUND	-\$761,039.00	-\$44,747.34	-\$716,291.66	94.12%	\$0.00	-\$761,039.00	\$761,039.00		
FUND 603 STREET LIGHT FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$0.00	\$13,920.45	-\$13,920.45	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$13,920.45	-\$13,920.45	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$63,932.00	\$5,679.11	\$58,252.89	91.12%	\$0.00	\$63,932.00	-\$63,932.00	0.08	-0.78
Total Expenditure Accounts	\$63,932.00	\$5,679.11	-\$58,252.89	91.12%	\$0.00	\$63,932.00	-\$63,932.00	0.07	-0.68
Total FUND 603 STREET LIGHT FUND	-\$63,932.00	\$8,241.34	-\$72,173.34	112.89%	\$0.00	-\$63,932.00	\$63,932.00		
FUND 604 STORM WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$0.00	\$26,874.23	-\$26,874.23	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

NEWPORT, MN

02/03/22 3:38 PM

Page 16

*Budget Control Summary

Current Period: January 2022

Account Descr	2022 Cumulative Budget	2022 Cumulative Actuals	2022 Cumulative Variance	2022 % Variance	2022 Adopted Budget	2022 Forecast	Variance at Completion	2022 YTD Perf	2022 Est to Complete
Total Revenue Accounts	\$0.00	\$26,874.23	-\$26,874.23	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$111,125.00	\$49,281.72	\$61,843.28	55.65%	\$0.00	\$111,125.00	-\$111,125.00	0.03	-0.61
Total Expenditure Accounts	\$111,125.00	\$49,281.72	-\$61,843.28	55.65%	\$0.00	\$111,125.00	-\$111,125.00	0.03	-0.57
Total FUND 604 STORM WATER FUND	-\$111,125.00	-\$22,407.49	-\$88,717.51	79.84%	\$0.00	-\$111,125.00	\$111,125.00		
	-\$1,826,062.00	-\$1,889,747.64	\$63,685.64	-3.49%	\$0.00	-	\$1,866,426.00		
						\$1,866,426.00			

FILTER: None

Section 3 – Cash Balances

Purpose:

This section provides a summary of the beginning cash balances for the year and ending cash balances at the end of each period, after receipts and disbursements. The funds listed in cash balances lists all City funds.

NEWPORT, MN
***Cash Balances**

02/03/22 3:37 PM
Page 1

Current Period January 2022

Fund	2022Begin Balance	Receipts	Disbursements	-----Transfers-----		JE Payroll	Balance	
				Rec/Disb	Journal Entries			
10100 MidWest One								
101 GENERAL FUND	\$1,684,762.55	\$57,358.19	\$562,837.02	\$0.00	\$0.00	(\$24,711.66)	\$1,154,572.06	In Bal
201 PARKS SPECIAL F	\$165,849.65	\$3.99	\$0.00	\$0.00	\$0.00	\$0.00	\$165,853.64	In Bal
204 HERITAGE PRESE	\$7,037.06	\$0.13	\$1,500.00	\$0.00	\$0.00	\$0.00	\$5,537.19	In Bal
205 RECYCLING	\$20,522.73	\$0.49	\$265.00	\$0.00	\$0.00	(\$165.72)	\$20,092.50	In Bal
206 FIRE ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
208 BUY FORFEITURE	\$1,318.92	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$1,318.95	In Bal
210 CARES: CORONA	(\$0.18)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.18)	In Bal
211 AMERICRESCPLA	\$196,052.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$196,052.34	In Bal
225 PIONEER DAY	\$17,396.17	\$0.42	\$0.00	\$0.00	\$0.00	\$0.00	\$17,396.59	In Bal
270 EDA	\$500,049.59	\$357.87	\$1,567.50	\$0.00	\$0.00	\$0.00	\$498,839.96	In Bal
301 2010A G.O. CAPIT	\$30,916.75	\$0.74	\$0.00	\$0.00	\$0.00	\$0.00	\$30,917.49	In Bal
302 2018 BAILEY MEA	\$221,047.69	\$0.06	\$218,378.13	\$0.00	\$0.00	\$0.00	\$2,669.62	In Bal
303 2012 STREET NOR	\$18,349.37	\$0.44	\$0.00	\$0.00	\$0.00	\$0.00	\$18,349.81	In Bal
304 2016B GO BOND	(\$5,275.25)	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	(\$5,375.25)	In Bal
305 2013 STREET ASS	(\$17,044.77)	\$0.00	\$103,037.48	\$0.00	\$0.00	\$0.00	(\$120,082.25)	In Bal
306 2014 STREET ASS	\$159,589.31	\$1,772.43	\$192,176.87	\$0.00	\$0.00	\$0.00	(\$30,815.13)	In Bal
307 2016A GO BOND S	\$95,101.90	\$1.23	\$44,105.00	\$0.00	\$0.00	\$0.00	\$50,998.13	In Bal
308 CERIFICATES OF I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
312 2020 12TH ST & 12	\$158,929.18	\$167.81	\$90,097.64	\$0.00	\$0.00	\$0.00	\$68,999.35	In Bal
313 2000B GO IMP BO	\$0.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.22	In Bal
315 2002A \$690,000 B	\$1,230.75	\$0.03	\$0.00	\$0.00	\$0.00	\$0.00	\$1,230.78	In Bal
316 PFA/TRLF REVEN	\$14,010.71	\$0.34	\$0.00	\$0.00	\$0.00	\$0.00	\$14,011.05	In Bal
318 CITY/FIRE HALL	\$0.00	\$0.00	\$355,051.58	\$0.00	\$0.00	\$0.00	(\$355,051.58)	In Bal
321 2006A EQUIP CER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
322 2011A GO BONDS	\$65,008.21	\$1.56	\$0.00	\$0.00	\$0.00	\$0.00	\$65,009.77	In Bal
401 EQUIPMENT REV	(\$168,793.55)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$168,793.55)	In Bal
402 2018 BAILEY MEA	(\$88,264.67)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$88,264.67)	In Bal
405 T.H. HWY 61	\$2.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.54	In Bal
407 2016B GO BOND (\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
408 2016A GO BOND S	\$73,555.27	\$1.77	\$0.00	\$0.00	\$0.00	\$0.00	\$73,557.04	In Bal
409 2013 STREET REC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
410 2014 STREET REC	\$3,586.08	\$0.09	\$0.00	\$0.00	\$0.00	\$0.00	\$3,586.17	In Bal
411 BUILDING FUND	\$232,918.61	\$5.60	\$0.00	\$0.00	\$0.00	\$0.00	\$232,924.21	In Bal
412 2020 12TH ST & 12	\$48,288.94	\$1.16	\$0.00	\$0.00	\$0.00	\$0.00	\$48,290.10	In Bal

NEWPORT, MN
***Cash Balances**

02/03/22 3:37 PM
Page 2

Current Period January 2022

Fund	2022Begin Balance	Receipts	Disbursements	-----Transfers-----		JE Payroll	Balance	
				Rec/Disb	Journal Entries			
416 4TH AVENUE RAVI	\$12,857.65	\$0.31	\$0.00	\$0.00	\$0.00	\$0.00	\$12,857.96	In Bal
417 NORTH RAVINE	\$12,617.94	\$0.30	\$0.00	\$0.00	\$0.00	\$0.00	\$12,618.24	In Bal
418 CITY/FIRE HALL	\$1,721,871.61	\$620,051.29	\$208,681.06	\$0.00	\$0.00	\$0.00	\$2,133,241.84	In Bal
422 FEMA-17TH STRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
423 2011A EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
601 WATER FUND	\$178,874.70	\$77,340.09	\$144,559.97	\$0.00	\$0.00	(\$10,824.01)	\$100,830.81	In Bal
602 SEWER FUND	\$191,452.72	\$139,339.20	\$173,213.40	\$0.00	\$0.00	(\$10,873.14)	\$146,705.38	In Bal
603 STREET LIGHT FU	\$141,531.65	\$13,920.45	\$4,626.76	\$0.00	\$0.00	(\$1,052.35)	\$149,772.99	In Bal
604 STORM WATER F	\$187,360.40	\$26,874.23	\$47,781.90	\$0.00	\$0.00	(\$1,499.82)	\$164,952.91	In Bal
	\$5,882,712.79	\$937,200.25	\$2,147,979.31	\$0.00	\$0.00	(\$49,126.70)	\$4,622,807.03	

Section 4 – Revenue Summary

Purpose:

This section provides a summary view of revenues for the specified period compared to the current year budget as amended. Revenues are reported on a cash basis. Adjustments are required at the end of the fiscal year for audit purposed and are not reflected in the report.

NEWPORT, MN
***Revenue Summary**

02/03/22 3:39 PM

Page 1

FUND	Description	2022 YTD Budget	January 2022 Amt	2022 YTD Amt	YTD Balance	% of YTD Budget
101	GENERAL FUND	\$3,318,350.00	\$43,212.39	\$43,212.39	\$3,275,137.61	1.30%
201	PARKS SPECIAL FUND	\$0.00	\$3.99	\$3.99	-\$3.99	0.00%
202	POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$0.13	\$0.13	-\$0.13	0.00%
205	RECYCLING	\$0.00	\$0.49	\$0.49	-\$0.49	0.00%
206	FIRE ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
208	BUY FORFEITURE	\$0.00	\$0.03	\$0.03	-\$0.03	0.00%
210	CARES: CORONAVIRUS RELIE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
211	AMERICRESCPLAN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
225	PIONEER DAY	\$0.00	\$0.42	\$0.42	-\$0.42	0.00%
270	EDA	\$0.00	\$357.87	\$357.87	-\$357.87	0.00%
301	2010A G.O. CAPITAL IMP. PLA	\$0.00	\$0.74	\$0.74	-\$0.74	0.00%
302	2018 BAILEY MEADOWS DEVE	\$0.00	\$0.06	\$0.06	-\$0.06	0.00%
303	2012 STREET NORTH RAVINE	\$0.00	\$0.44	\$0.44	-\$0.44	0.00%
304	2016B GO BOND WATER RESE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
305	2013 STREET ASSESSMENT	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
306	2014 STREET ASSESSMENT	\$0.00	\$1,772.43	\$1,772.43	-\$1,772.43	0.00%
307	2016A GO BOND STREET ASS	\$0.00	\$1.23	\$1.23	-\$1.23	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
312	2020 12TH ST & 12TH AVE PR	\$0.00	\$167.81	\$167.81	-\$167.81	0.00%
313	2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	2002A \$690,000 BOND	\$0.00	\$0.03	\$0.03	-\$0.03	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$0.34	\$0.34	-\$0.34	0.00%
318	CITY/FIRE HALL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
321	2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	2011A GO BONDS	\$0.00	\$1.56	\$1.56	-\$1.56	0.00%
401	EQUIPMENT REVOLVING	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
402	2018 BAILEY MEADOWS DEVE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405	T.H. HWY 61	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
407	2016B GO BOND (WATER RES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
408	2016A GO BOND STREET CON	\$0.00	\$1.77	\$1.77	-\$1.77	0.00%
409	2013 STREET RECON.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
410	2014 STREET RECON.	\$0.00	\$0.09	\$0.09	-\$0.09	0.00%
411	BUILDING FUND	\$0.00	\$5.60	\$5.60	-\$5.60	0.00%
412	2020 12TH ST & 12TH AVE PR	\$0.00	\$1.16	\$1.16	-\$1.16	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$0.31	\$0.31	-\$0.31	0.00%
417	NORTH RAVINE	\$0.00	\$0.30	\$0.30	-\$0.30	0.00%
418	CITY/FIRE HALL	\$0.00	\$51.29	\$51.29	-\$51.29	0.00%
422	FEMA-17TH STREET & CEDAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	WATER FUND	\$0.00	\$80,567.83	\$80,567.83	-\$80,567.83	0.00%
602	SEWER FUND	\$0.00	\$139,339.20	\$139,339.20	-\$139,339.20	0.00%
603	STREET LIGHT FUND	\$0.00	\$13,920.45	\$13,920.45	-\$13,920.45	0.00%
604	STORM WATER FUND	\$0.00	\$26,874.23	\$26,874.23	-\$26,874.23	0.00%
		\$3,318,350.00	\$306,282.19	\$306,282.19	\$3,012,067.81	9.23%

FILTER: None

Section 5 – Expenditure Summary

Purpose:

This section provides a summary and detailed view of expenses for the specified period compared to the current budget as emended. Expenses are reported on a cash basis and do not reflect any outstanding encumbrances. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.

NEWPORT, MN

*Expenditure Summary

02/03/22 3:39 PM

Page 1

FUND	Description	2022 YTD Budget	January 2022 Amt	2022 YTD Amt	Enc Current	YTD Balance	% YTD Budget
101	GENERAL FUND	\$3,727,177.00	\$586,554.86	\$586,554.86	\$0.00	\$3,140,622.14	15.74%
201	PARKS SPECIAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$1,500.00	\$1,500.00	\$0.00	-\$1,500.00	0.00%
205	RECYCLING	\$0.00	\$430.72	\$430.72	\$0.00	-\$430.72	0.00%
208	BUY FORFEITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	CARES: CORONAVIRUS RELIE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
225	PIONEER DAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
270	EDA	\$0.00	\$1,567.50	\$1,567.50	\$0.00	-\$1,567.50	0.00%
301	2010A G.O. CAPITAL IMP. PLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
302	2018 BAILEY MEADOWS DEVE	\$0.00	\$218,378.13	\$218,378.13	\$0.00	-\$218,378.13	0.00%
303	2012 STREET NORTH RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	2016B GO BOND WATER RESE	\$0.00	\$100.00	\$100.00	\$0.00	-\$100.00	0.00%
305	2013 STREET ASSESSMENT	\$0.00	\$103,037.48	\$103,037.48	\$0.00	-\$103,037.48	0.00%
306	2014 STREET ASSESSMENT	\$0.00	\$192,176.87	\$192,176.87	\$0.00	-\$192,176.87	0.00%
307	2016A GO BOND STREET ASS	\$0.00	\$44,105.00	\$44,105.00	\$0.00	-\$44,105.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
312	2020 12TH ST & 12TH AVE PR	\$0.00	\$90,097.64	\$90,097.64	\$0.00	-\$90,097.64	0.00%
313	2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	2002A \$690,000 BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
318	CITY/FIRE HALL	\$0.00	\$355,051.58	\$355,051.58	\$0.00	-\$355,051.58	0.00%
321	2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	2011A GO BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
401	EQUIPMENT REVOLVING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
402	2018 BAILEY MEADOWS DEVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
405	T.H. HWY 61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
407	2016B GO BOND (WATER RES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
408	2016A GO BOND STREET CON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
409	2013 STREET RECON.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
410	2014 STREET RECON.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
411	BUILDING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
412	2020 12TH ST & 12TH AVE PR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
417	NORTH RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
418	CITY/FIRE HALL	\$0.00	\$208,681.06	\$208,681.06	\$0.00	-\$208,681.06	0.00%
422	FEMA-17TH STREET & CEDAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	WATER FUND	\$481,139.00	\$155,301.62	\$155,301.62	\$0.00	\$325,837.38	32.28%
602	SEWER FUND	\$761,039.00	\$184,086.54	\$184,086.54	\$0.00	\$576,952.46	24.19%
603	STREET LIGHT FUND	\$63,932.00	\$5,679.11	\$5,679.11	\$0.00	\$58,252.89	8.88%
604	STORM WATER FUND	\$111,125.00	\$49,281.72	\$49,281.72	\$0.00	\$61,843.28	44.35%
		\$5,144,412.00	\$2,196,029.83	\$2,196,029.83	\$0.00	\$2,948,382.17	42.69%

FILTER: None

Section 6 – Balance Sheets

Purpose:

The purpose of the GL Yearly Report is to provide a monthly snapshot of the funds' various assets, liabilities, and equity. Please note that the basic formula is:

$$\text{Assets} = \text{Liabilities} + \text{Equity}$$

NEWPORT, MN

02/03/22 3:40 PM

Page 1

GL Yearly

Current Period: January 2022

FUND 101	GENERAL FUND	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 101-10100 Cash		\$1,684,762.55	\$57,358.19	\$587,548.68	\$57,358.19	\$587,548.68	\$1,154,572.06
G 101-10200 Petty Cash		\$74.73	\$0.00	\$0.00	\$0.00	\$0.00	\$74.73
G 101-10300 Bond Street Account		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10400 Investments		\$2,439,968.93	\$0.00	\$0.00	\$0.00	\$0.00	\$2,439,968.93
G 101-10401 Northland Securities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10402 CDARS/Central Bank		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10406 Smith Barney		\$0.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.27
G 101-10410 Smith Barney MM		\$0.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.17
G 101-10450 Interest Receivable		\$6,953.28	\$0.00	\$0.00	\$0.00	\$0.00	\$6,953.28
G 101-10500 Taxes Receivable-Current		\$24,217.41	\$0.00	\$0.00	\$0.00	\$0.00	\$24,217.41
G 101-10700 Taxes Receivable-Delinquent		\$46,292.12	\$0.00	\$0.00	\$0.00	\$0.00	\$46,292.12
G 101-12300 Special Assess Rec-Deferred		\$1,369.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,369.00
G 101-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-13200 Due From Other Government		(\$0.24)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.24)
G 101-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22105 Billboard Fund		\$0.00	\$0.00	\$12,300.00	\$0.00	\$12,300.00	(\$12,300.00)
G 101-22106 Newport Athletic Association		(\$6,536.99)	\$0.00	\$0.00	\$0.00	\$0.00	(\$6,536.99)
Total Asset		\$4,197,101.23	\$57,358.19	\$599,848.68	\$57,358.19	\$599,848.68	\$3,654,610.74
Liability							
G 101-20200 Accounts Payable		(\$1.25)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1.25)
G 101-20800 Due to Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21600 Accrued Wages & Salaries P		\$1.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00
G 101-21701 Federal W/H Payable		\$2,929.20	\$7,604.30	\$7,604.30	\$7,604.30	\$7,604.30	\$2,929.20
G 101-21702 State Withholding Payable		(\$1,342.28)	\$3,280.71	\$3,280.71	\$3,280.71	\$3,280.71	(\$1,342.28)
G 101-21703 FICA Tax Withholding		(\$2,293.32)	\$9,872.40	\$9,872.40	\$9,872.40	\$9,872.40	(\$2,293.32)
G 101-21704 PERA		(\$0.03)	\$10,593.28	\$10,593.30	\$10,593.28	\$10,593.30	(\$0.05)
G 101-21705 Medica payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21706 Garnishment		\$0.00	\$90.00	\$0.00	\$90.00	\$0.00	\$90.00
G 101-21707 Union Dues		(\$411.13)	\$210.00	\$241.50	\$210.00	\$241.50	(\$442.63)
G 101-21708 United Way		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21709 Medicare		\$101.32	\$2,308.84	\$2,308.84	\$2,308.84	\$2,308.84	\$101.32
G 101-21710 Other Deductions		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21711 NPERS - Life		(\$65.49)	\$32.00	\$32.00	\$32.00	\$32.00	(\$65.49)
G 101-21712 HSA Employee		(\$25.39)	\$1,660.37	\$1,604.12	\$1,660.37	\$1,604.12	\$30.86
G 101-21713 Dental Family		(\$354.70)	\$155.42	\$159.70	\$155.42	\$159.70	(\$358.98)
G 101-21714 LTD Employee		\$203.96	\$468.93	\$469.00	\$468.93	\$469.00	\$203.89
G 101-21715 MSRS Employee		(\$1.19)	\$702.11	\$702.11	\$702.11	\$702.11	(\$1.19)
G 101-21716 Health Insurance		\$368.19	\$455.16	\$689.10	\$455.16	\$689.10	\$134.25
G 101-21717 MNBA Insurance		(\$259.07)	\$0.00	\$0.00	\$0.00	\$0.00	(\$259.07)
G 101-21719 Trad. Vol. Ret.-Employee		\$32.42	\$3,532.00	\$3,532.00	\$3,532.00	\$3,532.00	\$32.42
G 101-21720 Online fee payable		(\$0.40)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.40)
G 101-21721 Child Support		\$0.00	\$0.00	\$90.00	\$0.00	\$90.00	(\$90.00)
G 101-21722 Cobra Payment		\$252.06	\$0.00	\$0.00	\$0.00	\$0.00	\$252.06
G 101-21723 Insurance Recovery		(\$0.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)
G 101-21724 Roth Vol. Ret.-Employee		\$0.00	\$4,173.39	\$4,173.39	\$4,173.39	\$4,173.39	\$0.00
G 101-22100 Escrow		(\$44,904.69)	\$644.50	\$0.00	\$644.50	\$0.00	(\$44,260.19)
G 101-22101 Library Sales		(\$1,218.45)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,218.45)
G 101-22102 Water Conservation Rebate		\$2,312.11	\$0.00	\$0.00	\$0.00	\$0.00	\$2,312.11
G 101-22103 Lawful Gambling Fund		(\$3,197.24)	\$172.88	\$1,455.80	\$172.88	\$1,455.80	(\$4,480.16)

NEWPORT, MN

02/03/22 3:40 PM

Page 2

GL Yearly

Current Period: January 2022

FUND 101	GENERAL FUND	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
	G 101-22107 Gift Cards	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 101-22200 Deferred Revenues	(\$47,661.13)	\$0.00	\$0.00	\$0.00	\$0.00	(\$47,661.13)
	Total Liability	(\$95,535.80)	\$45,956.29	\$46,808.27	\$45,956.29	\$46,808.27	(\$96,387.78)
	Equity						
	G 101-25300 Unreserved Fund Balance	(\$4,101,565.43)	\$586,944.86	\$43,602.39	\$586,944.86	\$43,602.39	(\$3,558,222.96)
	Total Equity	(\$4,101,565.43)	\$586,944.86	\$43,602.39	\$586,944.86	\$43,602.39	(\$3,558,222.96)
	Total 101 GENERAL FUND	\$0.00	\$690,259.34	\$690,259.34	\$690,259.34	\$690,259.34	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 3

GL Yearly

Current Period: January 2022

FUND 201	PARKS SPECIAL FUND	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 201-10100 Cash	\$165,849.65	\$3.99	\$0.00	\$3.99	\$0.00	\$165,853.64
	G 201-10400 Investments	\$430,881.00	\$0.00	\$0.00	\$0.00	\$0.00	\$430,881.00
	G 201-22104 Park Dedication	(\$3,400.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,400.00)
	Total Asset	\$593,330.65	\$3.99	\$0.00	\$3.99	\$0.00	\$593,334.64
Liability							
	G 201-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 201-25300 Unreserved Fund Balance	(\$593,330.65)	\$0.00	\$3.99	\$0.00	\$3.99	(\$593,334.64)
	Total Equity	(\$593,330.65)	\$0.00	\$3.99	\$0.00	\$3.99	(\$593,334.64)
Total 201 PARKS SPECIAL FUND		\$0.00	\$3.99	\$3.99	\$3.99	\$3.99	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 4

GL Yearly

Current Period: January 2022

FUND 204	HERITAGE PRESERVATION COMM	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 204-10100 Cash	\$7,037.06	\$0.13	\$1,500.00	\$0.13	\$1,500.00	\$5,537.19
	G 204-15500 Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$7,037.06	\$0.13	\$1,500.00	\$0.13	\$1,500.00	\$5,537.19
Liability							
	G 204-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 204-25300 Unreserved Fund Balance	(\$7,037.06)	\$1,500.00	\$0.13	\$1,500.00	\$0.13	(\$5,537.19)
	Total Equity	(\$7,037.06)	\$1,500.00	\$0.13	\$1,500.00	\$0.13	(\$5,537.19)
Total 204 HERITAGE PRESERVATION COMM		\$0.00	\$1,500.13	\$1,500.13	\$1,500.13	\$1,500.13	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 5

GL Yearly

Current Period: January 2022

FUND 205	RECYCLING	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 205-10100 Cash	\$20,522.73	\$0.49	\$430.72	\$0.49	\$430.72	\$20,092.50
	G 205-15500 Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$20,522.73	\$0.49	\$430.72	\$0.49	\$430.72	\$20,092.50
Liability							
	G 205-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 205-25300 Unreserved Fund Balance	(\$20,522.73)	\$430.72	\$0.49	\$430.72	\$0.49	(\$20,092.50)
	Total Equity	(\$20,522.73)	\$430.72	\$0.49	\$430.72	\$0.49	(\$20,092.50)
Total 205 RECYCLING		\$0.00	\$431.21	\$431.21	\$431.21	\$431.21	\$0.00

NEWPORT, MN

GL Yearly

02/03/22 3:40 PM
Page 6

Current Period: January 2022

FUND 206	FIRE ENGINE	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 206-10100 Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 206-25300 Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Equity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 206 FIRE ENGINE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

NEWPORT, MN

GL Yearly

02/03/22 3:40 PM
Page 7

Current Period: January 2022

FUND 208	BUY FORFEITURE	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 208-10100 Cash	\$1,318.92	\$0.03	\$0.00	\$0.03	\$0.00	\$1,318.95
	Total Asset	\$1,318.92	\$0.03	\$0.00	\$0.03	\$0.00	\$1,318.95
Equity							
	G 208-25300 Unreserved Fund Balance	(\$1,318.92)	\$0.00	\$0.03	\$0.00	\$0.03	(\$1,318.95)
	Total Equity	(\$1,318.92)	\$0.00	\$0.03	\$0.00	\$0.03	(\$1,318.95)
Total 208 BUY FORFEITURE		\$0.00	\$0.03	\$0.03	\$0.03	\$0.03	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 8

GL Yearly

Current Period: January 2022

FUND 210 CARES: CORONAVIRUS RELIEF FU		January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 210-10100 Cash		(\$0.18)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.18)
	Total Asset	(\$0.18)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.18)
Liability							
G 210-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
G 210-25300 Unreserved Fund Balance		\$0.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.18
	Total Equity	\$0.18	\$0.00	\$0.00	\$0.00	\$0.00	\$0.18
Total 210 CARES: CORONAVIRUS RELIEF FUND		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 9

GL Yearly

Current Period: January 2022

FUND 211	AMERICRESCPLAN	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 211-10100 Cash	\$196,052.34	\$0.00	\$0.00	\$0.00	\$0.00	\$196,052.34
	G 211-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 211-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 211-11500 Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$196,052.34	\$0.00	\$0.00	\$0.00	\$0.00	\$196,052.34
Equity							
	G 211-25300 Unreserved Fund Balance	(\$196,052.34)	\$0.00	\$0.00	\$0.00	\$0.00	(\$196,052.34)
	Total Equity	(\$196,052.34)	\$0.00	\$0.00	\$0.00	\$0.00	(\$196,052.34)
Total 211 AMERICRESCPLAN		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 10

GL Yearly

Current Period: January 2022

FUND 225	PIONEER DAY	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 225-10100 Cash	\$17,396.17	\$0.42	\$0.00	\$0.42	\$0.00	\$17,396.59
	G 225-10400 Investments	\$20,676.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,676.00
	Total Asset	\$38,072.17	\$0.42	\$0.00	\$0.42	\$0.00	\$38,072.59
Liability							
	G 225-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 225-25300 Unreserved Fund Balance	(\$38,072.17)	\$0.00	\$0.42	\$0.00	\$0.42	(\$38,072.59)
	Total Equity	(\$38,072.17)	\$0.00	\$0.42	\$0.00	\$0.42	(\$38,072.59)
Total 225 PIONEER DAY		\$0.00	\$0.42	\$0.42	\$0.42	\$0.42	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 11

GL Yearly

Current Period: January 2022

FUND 270	EDA	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 270-10100 Cash		\$500,049.59	\$357.87	\$1,567.50	\$357.87	\$1,567.50	\$498,839.96
G 270-10400 Investments		\$1,546,317.89	\$0.00	\$0.00	\$0.00	\$0.00	\$1,546,317.89
G 270-10500 Taxes Receivable-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 270-13200 Due From Other Government		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 270-22100 Escrow		(\$27,335.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$27,335.00)
	Total Asset	\$2,019,032.48	\$357.87	\$1,567.50	\$357.87	\$1,567.50	\$2,017,822.85
Liability							
G 270-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
G 270-25300 Unreserved Fund Balance		(\$2,019,032.48)	\$1,567.50	\$357.87	\$1,567.50	\$357.87	(\$2,017,822.85)
	Total Equity	(\$2,019,032.48)	\$1,567.50	\$357.87	\$1,567.50	\$357.87	(\$2,017,822.85)
Total 270 EDA		\$0.00	\$1,925.37	\$1,925.37	\$1,925.37	\$1,925.37	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 12

GL Yearly

Current Period: January 2022

FUND 301	2010A G.O. CAPITAL IMP. PLAN	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 301-10100 Cash	\$30,916.75	\$0.74	\$0.00	\$0.74	\$0.00	\$30,917.49
	G 301-10500 Taxes Receivable-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$30,916.75	\$0.74	\$0.00	\$0.74	\$0.00	\$30,917.49
Equity							
	G 301-25300 Unreserved Fund Balance	(\$30,916.75)	\$0.00	\$0.74	\$0.00	\$0.74	(\$30,917.49)
	Total Equity	(\$30,916.75)	\$0.00	\$0.74	\$0.00	\$0.74	(\$30,917.49)
Total 301 2010A G.O. CAPITAL IMP. PLAN		\$0.00	\$0.74	\$0.74	\$0.74	\$0.74	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 13

GL Yearly

Current Period: January 2022

FUND 302 2018 BAILEY MEADOWS DEVELOP.		January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 302-10100 Cash		\$221,047.69	\$218,378.19	\$436,756.26	\$218,378.19	\$436,756.26	\$2,669.62
G 302-10400 Investments		\$459.00	\$0.00	\$0.00	\$0.00	\$0.00	\$459.00
G 302-10500 Taxes Receivable-Current		\$982.00	\$0.00	\$0.00	\$0.00	\$0.00	\$982.00
G 302-12100 SA Recievable -Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 302-12300 Special Assess Rec-Deferred		\$82,732.00	\$0.00	\$0.00	\$0.00	\$0.00	\$82,732.00
Total Asset		\$305,220.69	\$218,378.19	\$436,756.26	\$218,378.19	\$436,756.26	\$86,842.62
Liability							
G 302-22200 Deferred Revenues		(\$82,732.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$82,732.00)
G 302-22530 Revenue Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liability		(\$82,732.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$82,732.00)
Equity							
G 302-25300 Unreserved Fund Balance		(\$222,488.69)	\$436,756.26	\$218,378.19	\$436,756.26	\$218,378.19	(\$4,110.62)
Total Equity		(\$222,488.69)	\$436,756.26	\$218,378.19	\$436,756.26	\$218,378.19	(\$4,110.62)
Total 302 2018 BAILEY MEADOWS DEVELOP.		\$0.00	\$655,134.45	\$655,134.45	\$655,134.45	\$655,134.45	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 14

GL Yearly

Current Period: January 2022

FUND 303 2012 STREET NORTH RAVINE		January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 303-10100 Cash		\$18,349.37	\$0.44	\$0.00	\$0.44	\$0.00	\$18,349.81
G 303-10400 Investments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 303-10450 Interest Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 303-12300 Special Assess Rec-Deferred		\$2,775.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,775.00
Total Asset		\$21,124.37	\$0.44	\$0.00	\$0.44	\$0.00	\$21,124.81
Liability							
G 303-22200 Deferred Revenues		(\$2,775.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,775.00)
Total Liability		(\$2,775.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,775.00)
Equity							
G 303-25300 Unreserved Fund Balance		(\$18,349.37)	\$0.00	\$0.44	\$0.00	\$0.44	(\$18,349.81)
Total Equity		(\$18,349.37)	\$0.00	\$0.44	\$0.00	\$0.44	(\$18,349.81)
Total 303 2012 STREET NORTH RAVINE		\$0.00	\$0.44	\$0.44	\$0.44	\$0.44	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 15

GL Yearly

Current Period: January 2022

FUND	304	2016B GO BOND WATER RESEVOI	January 2022					
			Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset								
		G 304-10100 Cash	(\$5,275.25)	\$100.00	\$200.00	\$100.00	\$200.00	(\$5,375.25)
		Total Asset	(\$5,275.25)	\$100.00	\$200.00	\$100.00	\$200.00	(\$5,375.25)
Equity								
		G 304-25300 Unreserved Fund Balance	\$5,275.25	\$200.00	\$100.00	\$200.00	\$100.00	\$5,375.25
		Total Equity	\$5,275.25	\$200.00	\$100.00	\$200.00	\$100.00	\$5,375.25
Total 304 2016B GO BOND WATER RESEVOIR			\$0.00	\$300.00	\$300.00	\$300.00	\$300.00	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

GL Yearly

Page 16

Current Period: January 2022

FUND 305 2013 STREET ASSESSMENT		January 2022				
	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 305-10100 Cash	(\$17,044.77)	\$0.00	\$103,037.48	\$0.00	\$103,037.48	(\$120,082.25)
G 305-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 305-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 305-10500 Taxes Receivable-Current	\$699.00	\$0.00	\$0.00	\$0.00	\$0.00	\$699.00
G 305-12100 SA Recievable -Current	\$456.00	\$0.00	\$0.00	\$0.00	\$0.00	\$456.00
G 305-12200 Special Assess Rec-Delinque	\$8.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8.00
G 305-12300 Special Assess Rec-Deferred	\$29,216.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,216.00
Total Asset	\$13,334.23	\$0.00	\$103,037.48	\$0.00	\$103,037.48	(\$89,703.25)
Liability						
G 305-22200 Deferred Revenues	(\$29,224.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$29,224.00)
Total Liability	(\$29,224.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$29,224.00)
Equity						
G 305-25300 Unreserved Fund Balance	\$15,889.77	\$103,037.48	\$0.00	\$103,037.48	\$0.00	\$118,927.25
Total Equity	\$15,889.77	\$103,037.48	\$0.00	\$103,037.48	\$0.00	\$118,927.25
Total 305 2013 STREET ASSESSMENT	\$0.00	\$103,037.48	\$103,037.48	\$103,037.48	\$103,037.48	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 17

GL Yearly

Current Period: January 2022

FUND 306	2014 STREET ASSESSMENT	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 306-10100 Cash		\$159,589.31	\$193,949.30	\$384,353.74	\$193,949.30	\$384,353.74	(\$30,815.13)
G 306-10400 Investments		\$513,536.00	\$0.00	\$0.00	\$0.00	\$0.00	\$513,536.00
G 306-10450 Interest Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 306-10500 Taxes Receivable-Current		\$1,462.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,462.00
G 306-12100 SA Recievable -Current		\$1,988.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,988.00
G 306-12200 Special Assess Rec-Delinque		\$728.00	\$0.00	\$0.00	\$0.00	\$0.00	\$728.00
G 306-12300 Special Assess Rec-Deferred		\$223,804.00	\$0.00	\$0.00	\$0.00	\$0.00	\$223,804.00
Total Asset		\$901,107.31	\$193,949.30	\$384,353.74	\$193,949.30	\$384,353.74	\$710,702.87
Liability							
G 306-22200 Deferred Revenues		(\$224,532.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$224,532.00)
Total Liability		(\$224,532.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$224,532.00)
Equity							
G 306-25300 Unreserved Fund Balance		(\$676,575.31)	\$384,353.74	\$193,949.30	\$384,353.74	\$193,949.30	(\$486,170.87)
Total Equity		(\$676,575.31)	\$384,353.74	\$193,949.30	\$384,353.74	\$193,949.30	(\$486,170.87)
Total 306 2014 STREET ASSESSMENT		\$0.00	\$578,303.04	\$578,303.04	\$578,303.04	\$578,303.04	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 18

GL Yearly

Current Period: January 2022

FUND 307 2016A GO BOND STREET ASSESS.		January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 307-10100 Cash		\$95,101.90	\$60,888.73	\$104,992.50	\$60,888.73	\$104,992.50	\$50,998.13
G 307-10300 Bond Street Account		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 307-10500 Taxes Receivable-Current		\$193.00	\$0.00	\$0.00	\$0.00	\$0.00	\$193.00
G 307-12200 Special Assess Rec-Delinque		\$899.00	\$0.00	\$0.00	\$0.00	\$0.00	\$899.00
G 307-12300 Special Assess Rec-Deferred		\$58,912.00	\$0.00	\$0.00	\$0.00	\$0.00	\$58,912.00
Total Asset		\$155,105.90	\$60,888.73	\$104,992.50	\$60,888.73	\$104,992.50	\$111,002.13
Liability							
G 307-22200 Deferred Revenues		(\$59,811.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$59,811.00)
Total Liability		(\$59,811.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$59,811.00)
Equity							
G 307-25300 Unreserved Fund Balance		(\$95,294.90)	\$104,992.50	\$60,888.73	\$104,992.50	\$60,888.73	(\$51,191.13)
Total Equity		(\$95,294.90)	\$104,992.50	\$60,888.73	\$104,992.50	\$60,888.73	(\$51,191.13)
Total 307 2016A GO BOND STREET ASSESS.		\$0.00	\$165,881.23	\$165,881.23	\$165,881.23	\$165,881.23	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

GL Yearly

Page 19

Current Period: January 2022

FUND 308 CERIFICATES OF INDEBTEDNESS		January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 308-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 308-10500 Taxes Receivable-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 308-10700 Taxes Receivable-Delinquent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Liability							
G 308-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liability		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
G 308-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Equity		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 308 CERIFICATES OF INDEBTEDNESS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 20

GL Yearly

Current Period: January 2022

FUND 312 2020 12TH ST & 12TH AVE PROJ		January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 312-10100 Cash		\$158,929.18	\$167.81	\$90,097.64	\$167.81	\$90,097.64	\$68,999.35
G 312-10400 Investments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 312-12300 Special Assess Rec-Deferred		\$390,971.00	\$0.00	\$0.00	\$0.00	\$0.00	\$390,971.00
Total Asset		\$549,900.18	\$167.81	\$90,097.64	\$167.81	\$90,097.64	\$459,970.35
Liability							
G 312-22200 Deferred Revenues		(\$390,971.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$390,971.00)
G 312-22530 Revenue Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liability		(\$390,971.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$390,971.00)
Equity							
G 312-25300 Unreserved Fund Balance		(\$158,929.18)	\$90,097.64	\$167.81	\$90,097.64	\$167.81	(\$68,999.35)
Total Equity		(\$158,929.18)	\$90,097.64	\$167.81	\$90,097.64	\$167.81	(\$68,999.35)
Total 312 2020 12TH ST & 12TH AVE PROJ		\$0.00	\$90,265.45	\$90,265.45	\$90,265.45	\$90,265.45	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 21

GL Yearly

Current Period: January 2022

FUND 313	2000B GO IMP BOND	January 2022					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
Asset							
	G 313-10100 Cash	\$0.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.22
	G 313-12200 Special Assess Rec-Delinque	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$0.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.22
Liability							
	G 313-22200 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 313-25300 Unreserved Fund Balance	(\$0.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.22)
	Total Equity	(\$0.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.22)
Total 313 2000B GO IMP BOND		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

GL Yearly

Page 22

Current Period: January 2022

FUND 315	2002A \$690,000 BOND	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 315-10100 Cash	\$1,230.75	\$0.03	\$0.00	\$0.03	\$0.00	\$1,230.78
	G 315-12200 Special Assess Rec-Delinque	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$1,230.75	\$0.03	\$0.00	\$0.03	\$0.00	\$1,230.78
Liability							
	G 315-22200 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 315-25300 Unreserved Fund Balance	(\$1,230.75)	\$0.00	\$0.03	\$0.00	\$0.03	(\$1,230.78)
	Total Equity	(\$1,230.75)	\$0.00	\$0.03	\$0.00	\$0.03	(\$1,230.78)
Total 315 2002A \$690,000 BOND		\$0.00	\$0.03	\$0.03	\$0.03	\$0.03	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 23

GL Yearly

Current Period: January 2022

FUND 316	PFA/TRLF REVENUE NOTE	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 316-10100 Cash	\$14,010.71	\$0.34	\$0.00	\$0.34	\$0.00	\$14,011.05
	G 316-12100 SA Recievable -Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 316-12200 Special Assess Rec-Delinque	\$0.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.12
	G 316-12300 Special Assess Rec-Deferred	\$10,769.68	\$0.00	\$0.00	\$0.00	\$0.00	\$10,769.68
	Total Asset	\$24,780.51	\$0.34	\$0.00	\$0.34	\$0.00	\$24,780.85
Liability							
	G 316-22200 Deferred Revenues	(\$10,769.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$10,769.80)
	Total Liability	(\$10,769.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$10,769.80)
Equity							
	G 316-25300 Unreserved Fund Balance	(\$14,010.71)	\$0.00	\$0.34	\$0.00	\$0.34	(\$14,011.05)
	Total Equity	(\$14,010.71)	\$0.00	\$0.34	\$0.00	\$0.34	(\$14,011.05)
Total 316 PFA/TRLF REVENUE NOTE		\$0.00	\$0.34	\$0.34	\$0.34	\$0.34	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 24

GL Yearly

Current Period: January 2022

FUND 318	CITY/FIRE HALL	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 318-10100 Cash	\$0.00	\$848,400.92	\$1,203,452.50	\$848,400.92	\$1,203,452.50	(\$355,051.58)
	G 318-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$0.00	\$848,400.92	\$1,203,452.50	\$848,400.92	\$1,203,452.50	(\$355,051.58)
Equity							
	G 318-25300 Unreserved Fund Balance	\$0.00	\$1,203,452.50	\$848,400.92	\$1,203,452.50	\$848,400.92	\$355,051.58
	Total Equity	\$0.00	\$1,203,452.50	\$848,400.92	\$1,203,452.50	\$848,400.92	\$355,051.58
Total 318 CITY/FIRE HALL		\$0.00	\$2,051,853.42	\$2,051,853.42	\$2,051,853.42	\$2,051,853.42	\$0.00

NEWPORT, MN
GL Yearly

02/03/22 3:40 PM
Page 25

Current Period: January 2022

FUND	321	2006A EQUIP CERTIFICATE	January 2022					
			Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset								
		G 321-10100 Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Total Asset	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 321 2006A EQUIP CERTIFICATE			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 26

GL Yearly

Current Period: January 2022

FUND 322	2011A GO BONDS	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 322-10100 Cash	\$65,008.21	\$1.56	\$0.00	\$1.56	\$0.00	\$65,009.77
	G 322-10500 Taxes Receivable-Current	\$835.00	\$0.00	\$0.00	\$0.00	\$0.00	\$835.00
	G 322-12200 Special Assess Rec-Delinque	\$394.00	\$0.00	\$0.00	\$0.00	\$0.00	\$394.00
	Total Asset	\$66,237.21	\$1.56	\$0.00	\$1.56	\$0.00	\$66,238.77
Liability							
	G 322-22200 Deferred Revenues	(\$394.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$394.00)
	Total Liability	(\$394.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$394.00)
Equity							
	G 322-25300 Unreserved Fund Balance	(\$65,843.21)	\$0.00	\$1.56	\$0.00	\$1.56	(\$65,844.77)
	Total Equity	(\$65,843.21)	\$0.00	\$1.56	\$0.00	\$1.56	(\$65,844.77)
Total 322 2011A GO BONDS		\$0.00	\$1.56	\$1.56	\$1.56	\$1.56	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 27

GL Yearly

Current Period: January 2022

FUND 401	EQUIPMENT REVOLVING	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 401-10100 Cash		(\$168,793.55)	\$0.00	\$0.00	\$0.00	\$0.00	(\$168,793.55)
G 401-10400 Investments		\$311,490.00	\$0.00	\$0.00	\$0.00	\$0.00	\$311,490.00
G 401-13200 Due From Other Government		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset		\$142,696.45	\$0.00	\$0.00	\$0.00	\$0.00	\$142,696.45
Liability							
G 401-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liability		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
G 401-25300 Unreserved Fund Balance		(\$142,696.45)	\$0.00	\$0.00	\$0.00	\$0.00	(\$142,696.45)
Total Equity		(\$142,696.45)	\$0.00	\$0.00	\$0.00	\$0.00	(\$142,696.45)
Total 401 EQUIPMENT REVOLVING		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 28

GL Yearly

Current Period: January 2022

FUND 402 2018 BAILEY MEADOWS DEVEL		January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 402-10100 Cash		(\$88,264.67)	\$0.00	\$0.00	\$0.00	\$0.00	(\$88,264.67)
G 402-10400 Investments		\$183,010.73	\$0.00	\$0.00	\$0.00	\$0.00	\$183,010.73
G 402-10500 Taxes Receivable-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 402-10700 Taxes Receivable-Delinquent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 402-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 402-12100 SA Recievable -Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 402-12200 Special Assess Rec-Delinque		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset		\$94,746.06	\$0.00	\$0.00	\$0.00	\$0.00	\$94,746.06
Liability							
G 402-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 402-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liability		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
G 402-25300 Unreserved Fund Balance		(\$94,746.06)	\$0.00	\$0.00	\$0.00	\$0.00	(\$94,746.06)
Total Equity		(\$94,746.06)	\$0.00	\$0.00	\$0.00	\$0.00	(\$94,746.06)
Total 402 2018 BAILEY MEADOWS DEVEL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

GL Yearly

Page 29

Current Period: January 2022

FUND 405 T.H. HWY 61		January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 405-10100 Cash		\$2.54	\$0.00	\$0.00	\$0.00	\$0.00	\$2.54
G 405-10400 Investments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 405-13200 Due From Other Government		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset		\$2.54	\$0.00	\$0.00	\$0.00	\$0.00	\$2.54
Liability							
G 405-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liability		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
G 405-25300 Unreserved Fund Balance		(\$2.54)	\$0.00	\$0.00	\$0.00	\$0.00	(\$2.54)
Total Equity		(\$2.54)	\$0.00	\$0.00	\$0.00	\$0.00	(\$2.54)
Total 405 T.H. HWY 61		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

GL Yearly

Page 30

Current Period: January 2022

FUND 407 2016B GO BOND (WATER RESEVOI		January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 407-10100 Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 407-10200 Petty Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Liability							
	G 407-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 407-25300 Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Equity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 407 2016B GO BOND (WATER RESEVOIR)		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 31

GL Yearly

Current Period: January 2022

FUND 408 2016A GO BOND STREET CONST.		January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 408-10100 Cash		\$73,555.27	\$1.77	\$0.00	\$1.77	\$0.00	\$73,557.04
G 408-10200 Petty Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset		\$73,555.27	\$1.77	\$0.00	\$1.77	\$0.00	\$73,557.04
Liability							
G 408-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liability		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
G 408-25300 Unreserved Fund Balance		(\$73,555.27)	\$0.00	\$1.77	\$0.00	\$1.77	(\$73,557.04)
Total Equity		(\$73,555.27)	\$0.00	\$1.77	\$0.00	\$1.77	(\$73,557.04)
Total 408 2016A GO BOND STREET CONST.		\$0.00	\$1.77	\$1.77	\$1.77	\$1.77	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

GL Yearly

Page 32

Current Period: January 2022

FUND 409 2013 STREET RECON.		January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 409-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 409-10400 Investments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 409-10406 Smith Barney		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 409-10450 Interest Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 409-12300 Special Assess Rec-Deferred		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Liability							
G 409-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 409-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liability		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
G 409-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Equity		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 409 2013 STREET RECON.		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 33

GL Yearly

Current Period: January 2022

FUND 410 2014 STREET RECON.		January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 410-10100 Cash		\$3,586.08	\$0.09	\$0.00	\$0.09	\$0.00	\$3,586.17
G 410-10400 Investments		\$175,753.00	\$0.00	\$0.00	\$0.00	\$0.00	\$175,753.00
G 410-10450 Interest Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset		\$179,339.08	\$0.09	\$0.00	\$0.09	\$0.00	\$179,339.17
Liability							
G 410-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liability		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
G 410-25300 Unreserved Fund Balance		(\$179,339.08)	\$0.00	\$0.09	\$0.00	\$0.09	(\$179,339.17)
Total Equity		(\$179,339.08)	\$0.00	\$0.09	\$0.00	\$0.09	(\$179,339.17)
Total 410 2014 STREET RECON.		\$0.00	\$0.09	\$0.09	\$0.09	\$0.09	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 34

GL Yearly

Current Period: January 2022

FUND 411	BUILDING FUND	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 411-10100 Cash	\$232,918.61	\$5.60	\$0.00	\$5.60	\$0.00	\$232,924.21
	G 411-10400 Investments	\$418,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$418,325.00
	Total Asset	\$651,243.61	\$5.60	\$0.00	\$5.60	\$0.00	\$651,249.21
Liability							
	G 411-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 411-25300 Unreserved Fund Balance	(\$651,243.61)	\$0.00	\$5.60	\$0.00	\$5.60	(\$651,249.21)
	Total Equity	(\$651,243.61)	\$0.00	\$5.60	\$0.00	\$5.60	(\$651,249.21)
Total 411 BUILDING FUND		\$0.00	\$5.60	\$5.60	\$5.60	\$5.60	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 35

GL Yearly

Current Period: January 2022

FUND 412		2020 12TH ST & 12TH AVE PROJ		January 2022			
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 412-10100 Cash		\$48,288.94	\$1.16	\$0.00	\$1.16	\$0.00	\$48,290.10
G 412-10400 Investments		(\$2,127,453.77)	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,127,453.77)
G 412-10500 Taxes Receivable-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 412-10700 Taxes Receivable-Delinquent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 412-12100 SA Recievable -Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 412-12200 Special Assess Rec-Delinque		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	(\$2,079,164.83)	\$1.16	\$0.00	\$1.16	\$0.00	(\$2,079,163.67)
Liability							
G 412-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 412-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
G 412-25300 Unreserved Fund Balance		\$2,079,164.83	\$0.00	\$1.16	\$0.00	\$1.16	\$2,079,163.67
	Total Equity	\$2,079,164.83	\$0.00	\$1.16	\$0.00	\$1.16	\$2,079,163.67
Total 412 2020 12TH ST & 12TH AVE PROJ		\$0.00	\$1.16	\$1.16	\$1.16	\$1.16	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

GL Yearly

Page 36

Current Period: January 2022

FUND 416	4TH AVENUE RAVINE	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 416-10100 Cash	\$12,857.65	\$0.31	\$0.00	\$0.31	\$0.00	\$12,857.96
	G 416-13200 Due From Other Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$12,857.65	\$0.31	\$0.00	\$0.31	\$0.00	\$12,857.96
Liability							
	G 416-20700 Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 416-25300 Unreserved Fund Balance	(\$12,857.65)	\$0.00	\$0.31	\$0.00	\$0.31	(\$12,857.96)
	Total Equity	(\$12,857.65)	\$0.00	\$0.31	\$0.00	\$0.31	(\$12,857.96)
Total 416 4TH AVENUE RAVINE		\$0.00	\$0.31	\$0.31	\$0.31	\$0.31	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 37

GL Yearly

Current Period: January 2022

FUND 417 NORTH RAVINE		January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 417-10100 Cash		\$12,617.94	\$0.30	\$0.00	\$0.30	\$0.00	\$12,618.24
G 417-10400 Investments		\$447.00	\$0.00	\$0.00	\$0.00	\$0.00	\$447.00
G 417-12300 Special Assess Rec-Deferred		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 417-13200 Due From Other Government		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset		\$13,064.94	\$0.30	\$0.00	\$0.30	\$0.00	\$13,065.24
Liability							
G 417-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 417-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 417-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liability		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
G 417-24400 Fund Balance For Encumbra		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 417-25300 Unreserved Fund Balance		(\$13,064.94)	\$0.00	\$0.30	\$0.00	\$0.30	(\$13,065.24)
Total Equity		(\$13,064.94)	\$0.00	\$0.30	\$0.00	\$0.30	(\$13,065.24)
Total 417 NORTH RAVINE		\$0.00	\$0.30	\$0.30	\$0.30	\$0.30	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 38

GL Yearly

Current Period: January 2022

FUND 418	CITY/FIRE HALL	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 418-10100 Cash	\$1,721,871.61	\$620,051.29	\$208,681.06	\$620,051.29	\$208,681.06	\$2,133,241.84
	G 418-10400 Investments	(\$4,468,546.23)	\$0.00	\$620,000.00	\$0.00	\$620,000.00	(\$5,088,546.23)
	Total Asset	(\$2,746,674.62)	\$620,051.29	\$828,681.06	\$620,051.29	\$828,681.06	(\$2,955,304.39)
Liability							
	G 418-22530 Revenue Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 418-25300 Unreserved Fund Balance	\$2,746,674.62	\$208,681.06	\$51.29	\$208,681.06	\$51.29	\$2,955,304.39
	Total Equity	\$2,746,674.62	\$208,681.06	\$51.29	\$208,681.06	\$51.29	\$2,955,304.39
Total 418 CITY/FIRE HALL		\$0.00	\$828,732.35	\$828,732.35	\$828,732.35	\$828,732.35	\$0.00

NEWPORT, MN

GL Yearly

02/03/22 3:40 PM
Page 39

Current Period: January 2022

FUND 422 FEMA-17TH STREET & CEDAR LAN		January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 422-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Liability							
G 422-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
G 422-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Equity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 422 FEMA-17TH STREET & CEDAR LANE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

NEWPORT, MN

GL Yearly

02/03/22 3:40 PM
Page 40

Current Period: January 2022

FUND 423 2011A EQUIPMENT CAPITAL		January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 423-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
G 423-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Equity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 423 2011A EQUIPMENT CAPITAL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 41

GL Yearly

Current Period: January 2022

FUND 601	WATER FUND	January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 601-10100 Cash		\$178,874.70	\$197,263.90	\$275,307.79	\$197,263.90	\$275,307.79	\$100,830.81
G 601-10300 Bond Street Account		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10400 Investments		\$702,870.00	\$0.00	\$0.00	\$0.00	\$0.00	\$702,870.00
G 601-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-12200 Special Assess Rec-Delinque		\$1,935.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,935.00
G 601-12300 Special Assess Rec-Deferred		\$27,355.38	\$0.00	\$0.00	\$0.00	\$0.00	\$27,355.38
G 601-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-16100 Land		\$166,753.00	\$0.00	\$0.00	\$0.00	\$0.00	\$166,753.00
G 601-16200 Building and Improvements		\$715,817.00	\$0.00	\$0.00	\$0.00	\$0.00	\$715,817.00
G 601-16300 Improvements other building		\$2,962,267.40	\$0.00	\$0.00	\$0.00	\$0.00	\$2,962,267.40
G 601-16400 Equipment		\$1,545,916.08	\$0.00	\$0.00	\$0.00	\$0.00	\$1,545,916.08
G 601-16410 Accumulated dep. Equip.		(\$2,511,282.19)	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,511,282.19)
G 601-16500 Construction in Progress		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19500 Deferred Outflow-Pension		\$8,116.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,116.00
G 601-21720 Online fee payable		(\$0.01)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.01)
G 601-26100 Contributions From City		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset		\$3,798,622.36	\$197,263.90	\$275,307.79	\$197,263.90	\$275,307.79	\$3,720,578.47
Liability							
G 601-20200 Accounts Payable		(\$0.33)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.33)
G 601-20800 Due to Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21500 Accrued Interest Payable		(\$13,658.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$13,658.00)
G 601-21600 Accrued Wages & Salaries P		(\$13,795.09)	\$0.00	\$0.00	\$0.00	\$0.00	(\$13,795.09)
G 601-21701 Federal W/H Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21702 State Withholding Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21703 FICA Tax Withholding		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21704 PERA		(\$855.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$855.00)
G 601-21707 Union Dues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21708 United Way		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21709 Medicare		(\$200.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$200.00)
G 601-21711 NPERS - Life		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21712 HSA Employee		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21714 LTD Employee		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21715 MSRS Employee		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21718 Water sales tax payable		(\$0.12)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.12)
G 601-22240 Deferred Inflow-Pension		(\$3,028.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,028.00)
G 601-22510 General Obligation Bonds Pa		(\$1,122,793.64)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,122,793.64)
G 601-22550 Premium on Bonds Payable		(\$9,957.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$9,957.00)
G 601-23911 Net Pension Liability		(\$74,980.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$74,980.00)
G 601-99999 Utility Overpayments		(\$12,988.83)	\$4,870.94	\$1,560.84	\$4,870.94	\$1,560.84	(\$9,678.73)
Total Liability		(\$1,252,256.01)	\$4,870.94	\$1,560.84	\$4,870.94	\$1,560.84	(\$1,248,945.91)
Equity							
G 601-25300 Unreserved Fund Balance		(\$2,546,366.35)	\$270,436.85	\$195,703.06	\$270,436.85	\$195,703.06	(\$2,471,632.56)
Total Equity		(\$2,546,366.35)	\$270,436.85	\$195,703.06	\$270,436.85	\$195,703.06	(\$2,471,632.56)
Total 601 WATER FUND		\$0.00	\$472,571.69	\$472,571.69	\$472,571.69	\$472,571.69	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 42

GL Yearly

Current Period: January 2022

FUND 602 SEWER FUND		January 2022				
	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 602-10100 Cash	\$191,452.72	\$230,565.16	\$275,312.50	\$230,565.16	\$275,312.50	\$146,705.38
G 602-10300 Bond Street Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-10400 Investments	\$1,070,002.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,070,002.00
G 602-11500 Accounts Receivable	\$0.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.40
G 602-12200 Special Assess Rec-Delinque	\$1,935.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,935.00
G 602-12300 Special Assess Rec-Deferred	\$27,355.30	\$0.00	\$0.00	\$0.00	\$0.00	\$27,355.30
G 602-13100 Due From Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-15500 Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-16100 Land	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-16200 Building and Improvements	\$417,170.00	\$0.00	\$0.00	\$0.00	\$0.00	\$417,170.00
G 602-16300 Improvements other building	\$1,965,694.15	\$0.00	\$0.00	\$0.00	\$0.00	\$1,965,694.15
G 602-16400 Equipment	\$770,269.75	\$0.00	\$0.00	\$0.00	\$0.00	\$770,269.75
G 602-16410 Accumulated dep. Equip.	(\$1,828,549.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,828,549.22)
G 602-16500 Construction in Progress	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-19500 Deferred Outflow-Pension	\$8,270.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,270.00
G 602-26100 Contributions From City	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset	\$2,623,600.10	\$230,565.16	\$275,312.50	\$230,565.16	\$275,312.50	\$2,578,852.76
Liability						
G 602-20200 Accounts Payable	(\$0.70)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.70)
G 602-20800 Due to Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21500 Accrued Interest Payable	(\$10,467.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$10,467.00)
G 602-21600 Accrued Wages & Salaries P	(\$13,795.24)	\$0.00	\$0.00	\$0.00	\$0.00	(\$13,795.24)
G 602-21701 Federal W/H Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21702 State Withholding Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21703 FICA Tax Withholding	(\$855.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$855.00)
G 602-21704 PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21707 Union Dues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21709 Medicare	(\$200.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$200.00)
G 602-21711 NPERS - Life	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21712 HSA Employee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21714 LTD Employee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21715 MSRS Employee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-22240 Deferred Inflow-Pension	(\$3,086.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,086.00)
G 602-22510 General Obligation Bonds Pa	(\$862,793.70)	\$0.00	\$0.00	\$0.00	\$0.00	(\$862,793.70)
G 602-22550 Premium on Bonds Payable	(\$7,872.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$7,872.00)
G 602-23911 Net Pension Liability	(\$76,406.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$76,406.00)
G 602-99999 Utility Overpayments	\$0.36	\$0.00	\$0.00	\$0.00	\$0.00	\$0.36
Total Liability	(\$975,475.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$975,475.28)
Equity						
G 602-25300 Unreserved Fund Balance	(\$1,648,124.82)	\$275,312.50	\$230,565.16	\$275,312.50	\$230,565.16	(\$1,603,377.48)
Total Equity	(\$1,648,124.82)	\$275,312.50	\$230,565.16	\$275,312.50	\$230,565.16	(\$1,603,377.48)
Total 602 SEWER FUND	\$0.00	\$505,877.66	\$505,877.66	\$505,877.66	\$505,877.66	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 43

GL Yearly

Current Period: January 2022

FUND 603 STREET LIGHT FUND		January 2022					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 603-10100 Cash		\$141,531.65	\$13,938.24	\$5,696.90	\$13,938.24	\$5,696.90	\$149,772.99
G 603-10400 Investments		\$112,984.00	\$0.00	\$0.00	\$0.00	\$0.00	\$112,984.00
G 603-10401 Northland Securities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-10406 Smith Barney		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-11500 Accounts Receivable		\$0.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.47
G 603-12200 Special Assess Rec-Delinque		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset		\$254,516.12	\$13,938.24	\$5,696.90	\$13,938.24	\$5,696.90	\$262,757.46
Liability							
G 603-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-21600 Accrued Wages & Salaries P		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-21703 FICA Tax Withholding		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-21704 PERA		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-21709 Medicare		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-99999 Utility Overpayments		(\$0.46)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.46)
Total Liability		(\$0.46)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.46)
Equity							
G 603-25300 Unreserved Fund Balance		(\$254,515.66)	\$5,696.90	\$13,938.24	\$5,696.90	\$13,938.24	(\$262,757.00)
Total Equity		(\$254,515.66)	\$5,696.90	\$13,938.24	\$5,696.90	\$13,938.24	(\$262,757.00)
Total 603 STREET LIGHT FUND		\$0.00	\$19,635.14	\$19,635.14	\$19,635.14	\$19,635.14	\$0.00

NEWPORT, MN

02/03/22 3:40 PM

Page 44

GL Yearly

Current Period: January 2022

FUND 604 STORM WATER FUND		January 2022				
	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset						
G 604-10100 Cash	\$187,360.40	\$72,678.19	\$95,085.68	\$72,678.19	\$95,085.68	\$164,952.91
G 604-10300 Bond Street Account	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-10400 Investments	\$224.00	\$0.00	\$0.00	\$0.00	\$0.00	\$224.00
G 604-10401 Northland Securities	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-10402 CDARS/Central Bank	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-11500 Accounts Receivable	(\$0.20)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.20)
G 604-12100 SA Recievable -Current	(\$0.07)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.07)
G 604-12200 Special Assess Rec-Delinque	\$266.00	\$0.00	\$0.00	\$0.00	\$0.00	\$266.00
G 604-12300 Special Assess Rec-Deferred	\$150,472.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150,472.00
G 604-15500 Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-16300 Improvements other building	\$14,863.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,863.00
G 604-16400 Equipment	\$256,591.00	\$0.00	\$0.00	\$0.00	\$0.00	\$256,591.00
G 604-16410 Accumulated dep. Equip.	(\$111,408.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$111,408.00)
G 604-16500 Construction in Progress	\$98,822.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,822.00
G 604-19500 Deferred Outflow-Pension	\$1,139.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,139.00
Total Asset	\$598,329.13	\$72,678.19	\$95,085.68	\$72,678.19	\$95,085.68	\$575,921.64
Liability						
G 604-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-20700 Due to Other Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-20800 Due to Other Governments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-21500 Accrued Interest Payable	(\$2,910.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,910.00)
G 604-21600 Accrued Wages & Salaries P	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-21703 FICA Tax Withholding	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-21704 PERA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-21709 Medicare	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-22240 Deferred Inflow-Pension	(\$425.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$425.00)
G 604-22510 General Obligation Bonds Pa	(\$249,412.16)	\$0.00	\$0.00	\$0.00	\$0.00	(\$249,412.16)
G 604-22550 Premium on Bonds Payable	(\$4,457.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,457.00)
G 604-23911 Net Pension Liability	(\$10,527.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$10,527.00)
Total Liability	(\$267,731.16)	\$0.00	\$0.00	\$0.00	\$0.00	(\$267,731.16)
Equity						
G 604-25300 Unreserved Fund Balance	(\$330,597.97)	\$95,085.68	\$72,678.19	\$95,085.68	\$72,678.19	(\$308,190.48)
Total Equity	(\$330,597.97)	\$95,085.68	\$72,678.19	\$95,085.68	\$72,678.19	(\$308,190.48)
Total 604 STORM WATER FUND	\$0.00	\$167,763.87	\$167,763.87	\$167,763.87	\$167,763.87	\$0.00
Report Total	\$0.00	\$6,333,488.61	\$6,333,488.61	\$6,333,488.61	\$6,333,488.61	\$0.00

MSA Engineer's Report

To: Honorable Mayor and City Council
Ms. Deb Hill, City Administrator

From: Jon Herdegen, P.E. – City Engineer

Subject: Sanitary Sewer Lateral Lining – Scope/Proposal

Date: February 10, 2022 – For the February 17th City Council Meeting

At the January 20th Council workshop, MSA presented a proposed project scope and proposal for design and construction services related to the Sanitary Sewer Lateral Lining and Manhole Sealing project. Given the value of professional services involved with this project, MSA proposes to execute a formal Owner-Engineer agreement. We generally use an agreement template prepared by the Engineers Joint Contract Documents Committee (EJCDC). The City Attorney has reviewed the agreement and suggested several modifications. MSA did not object to any of the proposed modifications and the final agreement is enclosed for Council review and consideration.

The EJCDC Owner-Engineer agreement only covers the scope of services that are eligible for reimbursement through the Public Facilities Authority (PFA). There are two (2) specific tasks that are not eligible for reimbursement: Public Engagement and Assessment Procedure. We propose to complete these services on an hourly basis under our existing master services agreement as task orders to avoid confusion with PFA. The value of each contract is listed below for reference:

Sanitary Sewer Lateral Lining (EJCDC Agreement).....	\$309,500
Public Engagement	\$12,000 (Estimated)
Assessment Procedure	\$8,500 (Estimated)

Action Requested: We respectfully request that the Council consider the enclosed scope of services and three (3) agreements as described above.

Attachments:

MSA Scope & Proposal
Sanitary Sewer Lateral Lining Agreement
Public Engagement Task Order
Assessment Procedure Task Order

60 PLATO BLVD EAST, SUITE 140, ST. PAUL, MN 55107-1835
P (612) 548-3132 • TF (866) 452-9454 • F (763) 786-4574
WWW.MSA-PS.COM

PROJECT OVERVIEW

The City of Newport received \$2,000,000 in State Bonding Bill funding to complete the lateral service lining and manhole sealing work necessary to further reduce the clean water entry into the City's sanitary sewer collection system. The project area coincides with the mainline sewer lining project from 2011-2012 and includes 228 residential service laterals and 122 manholes. Given that the Bonding Bill monies can only be spent on public infrastructure, the City plans to assess a portion of the project cost to the benefitting property owners. The anticipated construction cost for the project is \$2,300,000.

PROJECT SCOPE

MSA will provide the following design and construction services:

PUBLIC ENGAGEMENT (\$12,000) *

MSA will implement a diverse digital and traditional engagement strategy that will reach the necessary stakeholders. Examples of our typical engagement strategies include the following, but we invite feedback from City staff based on past previous successes within the community of Newport.

1. A project website specific to this project and populated with a project description, City goals and objectives, educational materials, references and FAQ. Residents will be able to sign up for email alerts for new content and project updates. The project website can be linked to the City's website for easy resident access.
2. Pre-packaged content for publication on City-maintained website and social media platforms such as Facebook, Instagram, and Twitter in conjunction with the project webpage.
3. Direct mail informational postcards to affected residents with educational information and QR Codes with direct access to the project website.
4. Facilitation of a hybrid engagement event hosted online and in person with the project team and City staff to allow residents to ask questions and better understand the City's goals and objectives

ASSESSMENT PROCEEDURE (\$8,500) *

1. Revise 2016 Facility Plan to align with new project scope and assessment approach.
2. Conduct required public hearings in accordance with MN Statute Chapter 429.
3. Prepare associated Chapter 429 resolutions and public notices.

PRELIMINARY DESIGN AND PRODUCT EVALUATION (\$65,000)

MSA will provide the following services

1. Prepare preliminary design layouts indicating the location of mainline sewer, lateral service connections, manholes, parcel lines and aerial photography.
2. Solicit and collect private utility information and digitize the line work for inclusion in the project plans in accordance with level D subsurface utility information requirements.
3. With the assistance of Public Works Staff, document the condition of each sanitary manhole within the project area.
4. Evaluate applicable products and industry construction techniques (three (3) each) with respect to the condition of each sanitary manhole.
5. Review available televising data from previous project.

PREPARATION OF CONSTRUCTION PLANS & CONTRACT DOCUMENTS (\$85,000)

MSA to provide the following services:

1. Prepare final construction drawings based on the preliminary design layouts including:
 - a. Title Sheet (1)

- b. Standard Details (4)
 - c. Existing Utility Plan (13)
 - d. Layout Sheets (14)
 - e. Traffic Control Plan (3)
2. Prepare a project manual including
 - a. Bidding Instructions
 - b. Contract Documents
 - c. Technical Specifications
3. Prepare a detailed statement of estimated quantities
4. Conduct one (1) in-person public informational meeting

BIDDING AND CONTRACT SERVICES (\$10,000)

MSA will provide the following services

1. Prepare an advertisement for bids and Quest CDN online plan room submission documentation
2. Correspond with perspective bidders
3. Prepare and publish addenda
4. Conduct an online bidding opening
5. Tabulate bids, review bids results and provide bid award recommendation
6. Prepare and distribute project contracts

CONSTRUCTION ADMINISTRATION (\$85,000)

MSA to provide the following services:

1. Review shop drawing and other project submittals
2. Hold an in-person preconstruction meeting (1)
3. Review and process partial payment applications and change order requests
4. Prepare a project punch list and collect project closeout documentation
5. Prepare a project record drawing.

CONSTRUCTION OBSERVATION (\$65,000)

MSA to provide the following services:

1. Part-time construction observation: 22 weeks at 25 hours per week as dictated by the contractor construction schedule.

****Not eligible from grant reimbursement***

EXCLUSIONS

- Topographic or boundary survey work or construction staking
- Preparation of easements or right of entry documentation
- Geotechnical exploration or evaluation
- One-on-one meeting with property owners
- Municipal Advisor services
- Mainline or lateral televising
- Postage and printing costs

COMPENSATION

MSA proposes to provide the Design and Construction-Related services herein described for a **\$325,500 plus reimbursables** in accordance with the following table. Invoices will be prepared as work is completed and submitted to the City monthly.


PROJECT PHASE	GRANT ELIGIBLE	CONTRACT TYPE	FEE
PUBLIC ENGAGEMENT	NO	HOURLY	\$12,000
ASSESSMENT PROCEDURE	NO	HOURLY	\$8,500
SUB TOTAL - NON-ELIGIBLE FEES			\$20,500
PRELIMINARY DESIGN & PRODUCT EVALUATION	YES	LUMP SUM	\$60,000
PREPARATION OF PLANS & CONTRACT DOCS	YES	LUMP SUM	\$85,000
BIDDING AND CONTRACT SERVICES	YES	LUMP SUM	\$10,000
CONSTRUCTION ADMINISTRATION	YES	LUMP SUM	\$85,000
CONSTRUCTION OBSERVATION	YES	HOURLY	\$65,000
REIMBURSABLE EXPENSES (ESTIMATED)			\$4,500
SUBTOTAL - ELIGIBLE FEES			\$309,500
TOTAL FEE			\$329,000

SCHEDULE

TASK / DELIVERABLE	2022												2023						
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL
PUBLIC ENGAGEMENT																			
ASSESSMENT PROCEDURE																			
PRELIMINARY DESIGN & PRODUCT EVALUATION																			
PREPARATION OF PLANS & CONTRACT DOCS																			
BIDDING AND CONTRACT SERVICES																			
CONSTRUCTION ADMINISTRATION																			
CONSTRUCTION OBSERVATION																			

If you have any questions or would like to discuss our scope, please feel free to contact me directly. Thank you for the opportunity to provide you a proposal for this project and we look forward to continuing our relationship with the City of Newport

Sincerely



Jon Herdegen, P.E.
City Engineer

**AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES**

Prepared by

MSA PROFESSIONAL SERVICES, INC.

for

City of Newport

2022 Sanitary Sewer Lateral Lining & Manhole Sealing



TABLE OF CONTENTS

Page

ARTICLE 1 – SERVICES OF ENGINEER	1
1.01 Scope of Project	1
1.02 Scope of Services	1
ARTICLE 2 – OWNER’S RESPONSIBILITIES	2
2.01 General	2
ARTICLE 3 – SCHEDULE FOR RENDERING SERVICES	2
3.01 Commencement	2
3.02 Time for Completion	2
ARTICLE 4 – INVOICES AND PAYMENTS	3
4.01 Invoices	3
4.02 Payments	3
ARTICLE 5 – OPINIONS OF COST	3
5.01 Opinions of Probable Construction Cost	3
5.02 Designing to Construction Cost Limit	4
5.03 Opinions of Total Project Costs	4
ARTICLE 6 – GENERAL CONSIDERATIONS	4
6.01 Standards of Performance	4
6.02 Design Without Construction Phase Services	6
6.03 Use of Documents	6
6.04 Insurance	7
6.05 Suspension and Termination	9
6.06 Controlling Law	10
6.07 Successors, Assigns, and Beneficiaries	10
6.08 Dispute Resolution	11
6.09 Environmental Condition of Site	11
6.10 Indemnification and Mutual Waiver	12
6.11 Miscellaneous Provisions	13
ARTICLE 7 – DEFINITIONS	15
7.01 Defined Terms	15
ARTICLE 8 – EXHIBITS AND SPECIAL PROVISIONS	18
8.01 Exhibits Included	18
8.02 Total Agreement	19
8.03 Designated Representatives	19
8.04 Engineer's Certifications	19

AGREEMENT BETWEEN OWNER AND ENGINEER FOR PROFESSIONAL SERVICES

THIS IS AN AGREEMENT (the “Agreement”) effective as of February 17, 2022 (“Effective Date”) between the City of Newport, a municipal corporation under the laws of the State of Minnesota, 596 7th Avenue, Newport, MN 55055 (“OWNER” or “CITY”) and MSA Professional Services, Inc., a corporation under the laws of the State of Minnesota, with registered office located at 60 Plato Boulevard, Suite 140, St. Paul, MN 55107 (“ENGINEER”); (collectively the “PARTIES”).

Owner’s Project, of which Engineer’s services under this Agreement are a part, is generally identified as follows:

2022 Sanitary Sewer Lateral Lining & Manhole Sealing ("Project").

Engineer’s services under this Agreement are generally identified as follows:

Owner and Engineer further agree as follows:

ARTICLE 1 – SERVICES OF ENGINEER

1.01 Scope of Project

- A. *The City of Newport received \$2,000,000 in State Bonding Bill funding to complete the lateral service lining and manhole sealing work necessary to further reduce the clean water entry into the City’s sanitary sewer collection system. The project area coincides with the mainline sewer lining project from 2011-2012 and includes 228 residential service laterals and 122 manholes. Given that the Bonding Bill monies can only be spent on public infrastructure, the City plans to assess a portion of the project cost to the benefitting property owners. The anticipated construction cost for the project is \$2,300,000.*

1.02 Scope of Services

- A. Engineer shall provide, or cause to be provided, the services set forth herein and in Exhibit A.

- 1.03 *Changes to Scope of Services/Additional Services.* Upon mutual written agreement of the PARTIES hereto pursuant to Section C2.03 (Exhibit C) of this Agreement, a change to the scope of services detailed herein and in Exhibit A, attached hereto, may be authorized. In the event that such a change to the scope of services detailed herein and in Exhibit A, attached hereto, requires additional services by ENGINEER, ENGINEER shall be entitled to additional compensation as subsequently agreed upon in writing by the PARTIES. ENGINEER shall give notice to CITY of any additional services prior to furnishing such additional services. CITY may request an estimate of additional cost from

ENGINEER, and upon receipt of the request of CITY, ENGINEER shall furnish such cost estimate, prior to CITY's written authorization of the changed scope of services.

- 1.04 *Changed Conditions.* If ENGINEER determines that any services it has been directed or requested to perform by CITY are beyond the scope of services in this Agreement, or that, due to changed conditions or changes in the method or manner of administration of the Project, ENGINEER's effort required to perform its services under this Agreement exceeds the estimate which formed the basis for ENGINEER's compensation, ENGINEER shall promptly notify CITY of that fact. Upon mutual agreement of the PARTIES hereto pursuant to Section C2.03 (Exhibit C) of this Agreement, additional compensation for such services, and/or an extension of time for completion thereof, may be authorized. In the absence of such a mutual written agreement, amounts of compensation and time for completion shall be equitably adjusted, provided that ENGINEER first provides notice to CITY as required by this Paragraph and CITY has not otherwise terminated this Agreement as provided herein.

ARTICLE 2 – OWNER'S RESPONSIBILITIES

2.01 *General*

- A. Owner shall have the responsibilities set forth herein and in Exhibit B.
- B. Owner shall pay Engineer as set forth in Exhibit C.
- C. Owner shall be responsible for, and Engineer may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by Owner to Engineer pursuant to this Agreement. Engineer may use such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement.

ARTICLE 3 – SCHEDULE FOR RENDERING SERVICES

3.01 *Commencement*

- A. Engineer is authorized to begin rendering services as of the Effective Date.

3.02 *Time for Completion*

- A. Engineer shall complete its obligations within a reasonable time. Specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided in Exhibit A, and are hereby agreed to be reasonable.
- B. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's services is impaired, or Engineer's services are delayed or suspended, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, shall be adjusted as provided in Article 1.
- C. If Owner authorizes changes in the scope, extent, or character of the Project, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, shall be adjusted as provided in Article 1.
- D. Owner shall make decisions and carry out its other responsibilities in a timely manner so as not to delay the Engineer's performance of its services.

E. (Section Deleted)

ARTICLE 4 – INVOICES AND PAYMENTS

4.01 Invoices

A. *Preparation and Submittal of Invoices:* Engineer shall prepare invoices in accordance with its standard invoicing practices and the terms of Exhibit C. Engineer shall submit its invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt. CITY will make periodic payment to ENGINEER upon billing at intervals not more often than monthly at the rates specified in this Agreement, provided that no bill/invoice submitted to CITY shall exceed a percentage of the maximum price equivalent to the percentage of the scope of services completed by ENGINEER to the satisfaction of CITY's City Administrator.

4.02 Payments

A. *Application to Interest and Principal:* Payment will be credited first to any interest owed to Engineer and then to principal.

B. *Failure to Pay:* If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, then:

1. amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; and
2. Except for instances where an invoice is disputed by Owner or Owner has provided notice of unsatisfactory services by Engineer, Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement until Owner has paid in full all amounts due for services, expenses, and other related charges. Except as otherwise provided herein, Owner waives any and all claims against Engineer for any such suspension.

C. *Disputed Invoices:* If Owner contests an invoice or services, Owner shall promptly advise Engineer of the specific basis for doing so, may withhold only that portion so contested, and must pay the undisputed portion.

D. *Legislative Actions:* If after the Effective Date any governmental entity takes a legislative action that imposes taxes, fees, or charges on Engineer's services or compensation under this Agreement, then the Engineer may invoice such new taxes, fees, or charges as a Reimbursable Expense to which a factor of 1.0 shall be applied. Owner shall reimburse Engineer for the cost of such invoiced new taxes, fees, and charges; such reimbursement shall be in addition to the compensation to which Engineer is entitled under the terms of Exhibit C.

ARTICLE 5 – OPINIONS OF COST

5.01 Opinions of Probable Construction Cost

A. Engineer's opinions of probable Construction Cost are to be made on the basis of Engineer's experience and qualifications and represent Engineer's best judgment as an experienced and qualified professional generally familiar with the construction industry. However, since Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of

determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by Engineer. If Owner requires greater assurance as to probable Construction Cost, Owner must employ an independent cost estimator as provided in Exhibit B.

5.02 *Designing to Construction Cost Limit*

A. If a Construction Cost limit is established between Owner and Engineer, such Construction Cost limit and a statement of Engineer's rights and responsibilities with respect thereto will be specifically set forth in Exhibit F, "Construction Cost Limit," to this Agreement.

5.03 *Opinions of Total Project Costs*

A. The services, if any, of Engineer with respect to Total Project Costs shall be limited to assisting the Owner in collating the various cost categories which comprise Total Project Costs. Engineer assumes no responsibility for the accuracy of any opinions of Total Project Costs.

ARTICLE 6 – GENERAL CONSIDERATIONS

6.01 *Standards of Performance*

A. *Standard of Care:* The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Services provided by ENGINEER or its subcontractors and/or sub-consultants under this Agreement will be conducted in a manner consistent such standard of care. ENGINEER shall be liable to the fullest extent permitted under applicable law, without limitation, for any injuries, loss, or damages proximately caused by ENGINEER's breach of this standard of care. ENGINEER shall put forth reasonable efforts to complete its duties in a timely manner. ENGINEER shall not be responsible for delays caused by factors beyond its control or that could not be reasonably foreseen at the time of execution of this Agreement. ENGINEER shall be responsible for costs, delays or damages arising from unreasonable delays in the performance of its duties.

B. *Technical Accuracy:*

1. Owner shall not be responsible for discovering deficiencies in the technical accuracy of Engineer's services. Engineer shall correct deficiencies in technical accuracy or other service under this Agreement without additional compensation, unless such corrective action is directly attributable to deficiencies in Owner-furnished information.

2. If, due to Engineer's error in breach of the professional standard of care, any required or necessary item or component of the project or service required under this Agreement is omitted from the construction documents, Engineer's liability shall be limited to the reasonable costs of correction of the construction, less what Owner's cost of including the omitted item or component in the original construction would have been had the item or component not been omitted from the construction documents. It is intended by this provision only that Engineer will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project, but that Engineer is otherwise liable for damages caused by Engineer's defective services and shall make the Owner whole for such breach.

C. *Consultants:* Engineer may employ such Consultants as Engineer deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objections by

Owner. The same shall meet the standard of care required herein to the same extent as Engineer and Engineer shall be liable for the services provided by such Consultants.

D. *Reliance on Others:* Subject to the standard of care set forth in Paragraph 6.01.A, Engineer and its Consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

E. Compliance with Laws and Regulations, and Policies and Procedures:

1. Engineer and Owner shall comply with applicable Laws and regulations.

2.(Section Deleted)

3. This Agreement is based on Laws and Regulations as of the Effective Date. Changes after the Effective Date to these Laws and Regulations may be the basis for modifications to Owner's responsibilities or to Engineer's scope of services, times of performance, or compensation.

F. Engineer shall not be required to sign any documents, no matter by whom requested, that would result in the Engineer having to certify, guarantee, or warrant the existence of conditions whose existence the Engineer cannot ascertain. Owner agrees not to make resolution of any dispute with the Engineer or payment of any amount due to the Engineer in any way contingent upon the Engineer signing any such documents.

G. The general conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract" as prepared by the Engineers Joint Contract Documents Committee (EJCDC C-700, 2007 Edition), as amended by the Owner.

H. Engineer shall not at any time supervise, direct, control, or have authority over any contractor work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the Site, nor for any failure of a contractor to comply with Laws and Regulations applicable to such contractor's furnishing and performing of its work. Notwithstanding the foregoing, Engineer shall visit the project at appropriate intervals during construction to become familiar with the progress and quality of the Contractors' work and to determine if the work is proceeding in general accordance with the Project plans and specifications, and shall be responsible for notifying Owner of any errors or omissions in Contractor's work or any deviations in the Contractor's work from the Project plans and specifications developed by Engineer.

I. Engineer neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the Work in accordance with the Contract Documents.

J. (Section Deleted)

K. Engineer shall not be responsible for the acts or omissions of any Contractor, Subcontractor, or Supplier, or of any of their agents or employees or of any other persons (except Engineer's own agents, employees, and Consultants) at the Site or otherwise furnishing or performing any Work; or for any decision made regarding the Contract Documents, or any application, interpretation, or clarification, of the Contract Documents, other than those made by Engineer.

L. While at the Site, Engineer's employees and representatives shall comply with the specific applicable requirements of Contractor's and Owner's safety programs of which Engineer has been informed in writing.

6.02 *Design Without Construction Phase Services*

A. Engineer shall be responsible for those Construction Phase services expressly required of Engineer in Exhibit A.

6.03 *Use of Documents*

A. All Documents are instruments of service in respect to this Project, and Engineer shall retain an ownership and property interest therein (including the copyright and the right of reuse at the discretion of the Engineer) whether or not the Project is completed. Owner shall not rely in any way on any Document unless it is in printed form, signed or sealed by the Engineer or one of its Consultants.

B. Either party to this Agreement may rely that data or information set forth on paper (also known as hard copies) that the party receives from the other party by mail, hand delivery, or facsimile, are the items that the other party intended to send. Files in electronic media format of text, data, graphics, or other types that are furnished by one party to the other are furnished only for convenience, not reliance by the receiving party. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.

C. Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it will perform acceptance tests or procedures within 60 days, after which the receiving party shall be deemed to have accepted the data thus transferred. Any transmittal errors detected within the 60-day acceptance period will be corrected by the party delivering the electronic files.

D. When transferring documents in electronic media format, the transferring party makes no representations as to long-term compatibility, usability, or readability of such documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by the documents' creator.

E. All materials such as reports, exhibits, models, graphics, computer files, maps, charts, and supporting documentation produced under services authorized by this Agreement ("Documents") shall become the property of CITY upon completion of the services. CITY may use the information for the Project for which they were prepared. Such use by CITY shall not relieve any liability on the part of Engineer. Notwithstanding any of the foregoing to the contrary; (a) Engineer may reuse standard details of its Documents in the normal course of its business; and (b) CITY understands that the Documents have been prepared for a specific project, and are not intended to be reused for other purposes. If CITY reuses the Documents for any other purpose, CITY waives any claims against Engineer arising from such reuse and agrees to defend and indemnify Engineer from any claims arising from such reuse. Owner may make and retain copies of Documents for information and reference in connection with use on the Project by Owner. Engineer grants Owner a limited license to use the Documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment for all services relating to preparation of the Documents and subject to the following limitations: (1) Owner acknowledges that such Documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer; (2) any such use or reuse,

or any modification of the Documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and Consultants; (3) Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the Documents without written verification, completion, or adaptation by Engineer; and (4) such limited license to Owner shall not create any rights in third parties.

F. If Engineer at Owner's request verifies the suitability of the Documents, completes them, or adapts them for extensions of the Project or for any other purpose, then Owner shall compensate Engineer at rates or in an amount to be agreed upon by Owner and Engineer.

6.04 *Insurance*

A. Engineer shall procure and maintain, at Engineer's expense, insurance as set forth in Exhibit G, "Insurance." Engineer shall cause Owner to be listed as an additional insured on any applicable general liability insurance policy carried by Engineer. Engineer shall not commence services under this Agreement until Engineer has obtained all insurance required herein and such insurance has been approved by CITY, nor shall Engineer allow any subconsultant or subcontractor to commence services on a subcontract until such subconsultant or subcontractor has obtained like insurance covering as to worker's compensation, liability, and automobile insurance. All this insurance coverage shall be maintained throughout the life of this Agreement.

B. (Section Deleted)

C. The Contract Documents shall require Contractor to purchase and maintain policies of insurance covering workers' compensation, general liability, property damage (other than to the Work itself), motor vehicle damage and injuries, and other insurance necessary to protect Owner's and Engineer's interests in the Project. The Contract Documents shall require Contractor to cause Engineer and its Consultants as well as Owner to be listed as additional insureds with respect to such liability and other insurance purchased and maintained by Contractor for the Project.

D. Engineer shall deliver to Owner certificates of insurance evidencing the coverages indicated in Exhibit G. Such certificates shall be furnished prior to commencement of Engineer's services and at renewals thereafter during the life of the Agreement. The required automobile liability coverage must include coverage for "any auto" which extends coverage to owned autos, non-owned autos, and hired autos. Such insurance shall include, but not be limited to, minimum coverages and limits of liability specified in this section, or required by law. Engineer's coverage shall be primary and noncontributory in the event of a loss.

E. All Owner policies of property insurance relating to the Project shall contain provisions to the effect that Engineer's and its Consultants' interests are covered and that in the event of payment of any loss or damage the insurers will have no rights of recovery against Engineer or its Consultants, or any insureds, additional insureds, or loss payees thereunder.

F. All policies of insurance shall contain a provision or endorsement that the coverage afforded will not be canceled or reduced in limits by endorsement, and that renewal will not be refused, until at least 30 days prior written notice has been given to Owner.

G. Any insurance limits in excess of the minimum limits specified herein shall be available to CITY.

H. Engineer's insurance policies and certificate(s) shall not be cancelled without at least thirty (30) days' advance written notice to CITY, or Ten (10) days' prior written notice to CITY for nonpayment of premium.

I. Engineer's policies shall be primary insurance and noncontributory to any other valid and collectible insurance available to CITY with respect to any claim arising out of Engineer's performance under this Agreement.

J. Engineer is responsible for payment of Agreement related insurance premiums and deductibles. If Engineer is self-insured, a Certificate of Self-Insurance must be attached.

K. Engineer shall ensure that all consultants, subconsultants and subcontractors comply with the insurance provisions contained in this Agreement and such insurance is maintained as specified.

L. Engineer's policies shall include legal defense fees in addition to its liability policy limits, with the exception of the professional liability insurance and technology errors and omissions insurance, if applicable.

M. All policies listed above, except professional liability insurance (or other coverage not reasonably available on an occurrence basis), shall be written on a per "occurrence" basis ("claims made" and "modified occurrence" forms are not acceptable) and shall apply on a "per project" basis.

N. Engineer shall obtain insurance policies from insurance companies having an "AM BEST" rating of A- (minus); Financial Size Category (FSC) VII or better, and authorized to do business in the State of Minnesota, or as approved by CITY.

O. Effect of Failure to Provide Insurance. If Engineer fails to provide the specified insurance, then Engineer will defend, indemnify and hold harmless CITY and CITY's officials, agents and employees from any loss, claim, liability and expense (including reasonable attorney's fees and expenses of litigation) to the extent necessary to afford the same protection as would have been provided by the specified insurance. Except to the extent prohibited by law, this indemnity applies regardless of any strict liability or negligence attributable to CITY (including sole negligence) and regardless of the extent to which the underlying occurrence (i.e., the event giving rise to a claim which would have been covered by the specified insurance) is attributable to the negligent or otherwise wrongful act or omission (including breach of contract) of Engineer, its subconsultants, subcontractors, agents, employees or delegates. Engineer agrees that this indemnity shall be construed and applied in favor of indemnification. Engineer also agrees that if applicable law limits or precludes any aspect of this indemnity, then the indemnity will be considered limited only to the extent necessary to comply with that applicable law. The stated indemnity continues until all applicable statutes of limitation have run. If a claim arises within the scope of the stated indemnity, CITY may require Engineer to:

a. Furnish and pay for a surety bond, satisfactory to CITY, guaranteeing performance of the indemnity obligation; or

b. Furnish a written acceptance of tender of defense and indemnity from Engineer's insurance company.

Engineer will take the action required by CITY within Fifteen (15) days of receiving notice from CITY.

P. Notwithstanding the foregoing, CITY reserves the right to immediately terminate this Agreement if Engineer is not in compliance with the insurance requirements contained herein and retains all rights to pursue any legal remedies against Engineer.

Q. At any time, Owner may request that Engineer or its Consultants, at Owner's sole expense, provide additional insurance coverage, increased limits, or revised deductibles that are more protective than those specified in Exhibit G. If so requested by Owner, and if commercially available, Engineer shall obtain and shall require its Consultants to obtain such additional insurance coverage, different limits, or revised deductibles for such periods of time as requested by Owner, and Exhibit G will be supplemented to incorporate these requirements.

6.05 *Suspension and Termination*

A. Suspension:

1. By Owner: Owner may suspend the Project for up to 90 days upon seven days written notice to Engineer.
2. By Engineer: Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement if Engineer's performance has been substantially delayed through no fault of Engineer.
3. If any services performed by Engineer are abandoned or suspended in whole or in part, Engineer shall be paid for any services performed to the satisfaction of the CITY's City Administrator prior to the date of receipt of written notice from the suspending party such abandonment or suspension, but in no event shall the total of CITY's payments to Engineer under this Agreement be required to exceed a percentage of the total contract price (calculated by either the Contract price or the maximum price set forth in Exhibit ___, attached hereto) equivalent to the percentage of the scope of services completed by Engineer to the satisfaction of the CITY's City Administrator as determined by CITY.

B. *Term and Termination:* This Agreement shall be in effect from the Effective Date until such time as the Project is completed, or as otherwise provided in this Agreement, whichever comes first. The obligation to provide further services under this Agreement may be terminated:

1. For cause,
 - a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.
 - b. By Engineer:
 - 1) upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or
 - 2) upon seven days written notice if the Engineer's services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control.

- c. (Section Deleted)
- d. Notwithstanding the foregoing, this Agreement will not terminate under Paragraph 6.05.B.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience,

- a. By Owner effective upon Engineer's receipt of notice from Owner.

C. *Effective Date of Termination:* The terminating party under Paragraph 6.05.B may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to demobilize personnel and equipment from the Site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

D. Payments Upon Termination:

- 1. In the event of any termination under Paragraph 6.05, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all Reimbursable Expenses incurred through the effective date of termination.
- 2. (Section Deleted)

6.06 *Controlling Law*

A. This Agreement is to be governed by the law of the state or jurisdiction in which the Project is located.

6.07 *Successors, Assigns, and Beneficiaries*

A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 6.07.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

C. Unless expressly provided otherwise in this Agreement:

1. Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Contractor, Subcontractor, Supplier, other individual or entity, or to any surety for or employee of any of them.
2. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.
3. The substance of the provisions of this Paragraph 6.07.C shall appear in the Contract Documents.

6.08 *Dispute Resolution*

- A. Owner and Engineer agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to proceeding to formal dispute resolution or exercising their rights under law.
- B. If the parties fail to resolve a dispute through negotiation under Paragraph 6.08.A, then either or both exercise their rights under law.

6.09 *Environmental Condition of Site*

- A. (Section Deleted)
- B. (Section Deleted)
- C. If Engineer encounters or learns of an undisclosed Constituent of Concern at the Site, then Engineer shall notify (1) Owner and (2) appropriate governmental officials if Engineer reasonably concludes that doing so is required by applicable Laws or Regulations.
- D. It is acknowledged by both parties that Engineer's scope of services does not include any services related to Constituents of Concern. If Engineer or any other party encounters an undisclosed Constituent of Concern, or if investigative or remedial action, or other professional services, are necessary with respect to disclosed or undisclosed Constituents of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until Owner: (1) retains appropriate specialist consultants or contractors to identify and, as appropriate, abate, remediate, or remove the Constituents of Concern; and (2) warrants that the Site is in full compliance with applicable Laws and Regulations.
- E. If the presence at the Site of undisclosed Constituents of Concern adversely affects the performance of Engineer's services under this Agreement, then the Engineer shall have the option of (1) accepting an equitable adjustment in its compensation or in the time of completion, or both; or (2) terminating this Agreement for cause on 30 days notice.
- F. Owner acknowledges that Engineer is performing professional services for Owner and that Engineer is not and shall not be required to become an "owner" "arranger," "operator," "generator," or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended, which are or may be encountered at or near the Site in connection with Engineer's activities under this Agreement.

6.10 *Indemnification and Mutual Waiver*

A. *Indemnification by Engineer:* Engineer shall indemnify, protect, save, and hold harmless CITY, and its respective officers, directors, employees and members and agents, from and against any claims, liability, damages, costs, judgments, or expenses, including reasonable attorney's fees, to the extent attributable to or caused by the negligent or otherwise wrongful acts or omissions, including breach of a specific contractual duty, of Engineer or Engineer's independent contractors, consultants, subcontractors, agents, employees, vendors or delegates with respect to this Agreement or the Project. Engineer shall defend CITY against the foregoing, or litigation in connection with the foregoing, at Engineer's expense, with counsel reasonably acceptable to CITY, except that for professional liability claims, Engineer shall have no upfront duty to defend CITY, but shall reimburse defense costs to CITY to the same extent of Engineer's indemnity obligation herein. CITY, at its expense, shall have the right to participate in the defense of any claims or litigation and shall have the right to approve any settlement, which approval shall not be unreasonably withheld. The indemnification provision of this Section shall not apply to damages or other losses proximately caused by or resulting from the negligence or willful misconduct of CITY. All indemnification obligations shall survive termination, expiration or cancellation of this Agreement. Engineer agrees, that in order to protect itself and CITY under the indemnity provisions set forth above, it will at all times during the term of this Agreement keep in force policies of insurances required in the section entitled, "Insurance." Nothing in this Agreement shall be construed to waive any immunities or limitations to which CITY is entitled under Minn. Stat. Chapter 466 or otherwise.

B. *Indemnification by Owner:* CITY shall indemnify protect, save, and hold harmless Engineer, and its respective officers, directors, employees and members and agents, from and against any claims, liability, damages, costs, judgments, or expenses, including reasonable attorney's fees, to the extent attributable to or caused by the negligent or otherwise wrongful acts or omissions of CITY or its agents, employees, contractors or subcontractors with respect to CITY's performance of its obligations under this Agreement. CITY shall defend Engineer against the foregoing, or litigation in connection with the foregoing, at CITY's expense. Engineer, at its expense, shall have the right to participate in the defense of any Claims or litigation. The indemnification provision of this Section shall not apply to damages or other losses proximately caused by or resulting from the negligence or willful misconduct of Engineer. All indemnification obligations shall survive termination, expiration or cancellation of this Agreement. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against CITY or Engineer. Engineer's services under this Agreement are being performed solely for CITY's benefit, and no other entity shall have any claim against Engineer because of this Agreement or the performance or nonperformance of services provided hereunder.

C. *Environmental Indemnification:* In addition to the indemnity provided under paragraph above of this Agreement, and to the fullest extent permitted by law, OWNER shall indemnify and hold harmless ENGINEER and its officers, directors, partners, employees, and agents and ENGINEER's Consultants from and against all claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys and other professionals and all court or arbitration or other dispute resolution costs) caused by, arising out of or relating to the presence, discharge, release, or escape of Asbestos, PCBs, Petroleum, Hazardous Waste, or Radioactive Material at, on, under or from the Project site.

D. (Section Deleted)

E. (Section Deleted)

6.11 *Miscellaneous Provisions*

A. *Notices:* Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address on the signature page and given personally, by facsimile, by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.

B. *Survival:* All covenants, indemnities, guarantees, releases, representations and warranties by any PARTY or PARTIES, and any undischarged obligations of CITY and Engineer arising prior to the expiration of this Agreement (whether by completion or earlier termination), shall survive such expiration.

C. *Severability:* Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Engineer, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

D. *Waiver:* A party's non-enforcement of any provision shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement. Any express waiver of a term of this Agreement shall not be binding and effective unless made in writing and properly executed by the waiving PARTY.

E. *Voluntary and Knowing Action.* The PARTIES, by executing this Agreement, state that they have carefully read this Agreement and understand fully the contents hereof; that in executing this Agreement they voluntarily accept all terms described in this Agreement without duress, coercion, undue influence, or otherwise, and that they intend to be legally bound hereby.

F. *Authorized Signatories.* The PARTIES each represent and warrant to the other that (1) the persons signing this Agreement are authorized signatories for the entities represented, and (2) no further approvals, actions or ratifications are needed for the full enforceability of this Agreement against it; each PARTY indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.

G. *Independent Contractor Status.* Engineer, at all times and for all purposes hereunder, shall be an independent contractor and is not an employee of CITY for any purpose. No statement contained in this Agreement shall be construed so as to find Engineer to be an employee of CITY, and Engineer shall not be entitled to any of the rights, privileges, or benefits of employees of CITY, including but not limited to, workers' compensation, health/death benefits, and indemnification for third-party personal injury/property damage claims. Engineer acknowledges that no withholding or deduction for State or Federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due Engineer, and that it is Engineer's sole obligation to comply with the applicable provisions of all Federal and State tax laws. Engineer shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified herein. Engineer is responsible for hiring sufficient workers to perform the services/duties required by this Agreement, withholding their taxes and paying all other employment tax obligations on their behalf.

H. *Acceptance of Deliverables.* Each deliverable shall be subject to a verification of acceptability by CITY to ensure such deliverable satisfies stated requirements. The acceptability of any deliverable will be based on CITY's satisfaction or non-satisfaction with the deliverable based on requirements of this Agreement. If any deliverable is not acceptable, CITY will notify Engineer specifying reasons in reasonable detail, and Engineer will, at no additional cost, conform the deliverable to stated requirements of this Agreement.

I. Records—Availability and Retention. Pursuant to Minn. Stat. § 16C.05, subd. 5, Engineer agrees that CITY, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of Engineer and involve transactions relating to this Agreement. Engineer agrees to maintain these records for a period of six years from the date of termination of this Agreement.

J. Force Majeure. The PARTIES shall each be excused from performance under this Agreement while and to the extent that either of them are unable to perform, for any cause beyond its reasonable control. Such causes shall include, but not be restricted to fire, storm, flood, earthquake, explosion, war, total or partial failure of transportation or delivery facilities, raw materials or supplies, interruption of utilities or power, and any act of government or military authority. In the event either PARTY is rendered unable wholly or in part by force majeure to carry out its obligations under this Contract then the PARTY affected by force majeure shall give written notice with explanation to the other PARTY immediately.

K. Compliance with Laws. Engineer shall abide by all Federal, State and local laws, statutes, ordinances, rules and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, programs and staff for which Engineer is responsible.

L. Covenant Against Contingent Fee. Engineer warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Engineer to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from award or making of this Agreement.

M. Non-Discrimination. The provisions of any applicable law or ordinance relating to civil rights and discrimination shall be considered part of this Agreement as if fully set forth herein.

N. Interest by City Officials. No elected official, officer, or employee of CITY shall during his or her tenure or employment and for one year thereafter, have any interest, direct or indirect, in this Agreement or the proceeds thereof.

O. Data Practices. The PARTIES acknowledge that this Agreement is subject to the requirements of Minnesota's Government Data Practices Act (Act), Minnesota Statutes, Section 13.01 et seq. Engineer agrees to abide by the applicable provisions of the Act, HIPAA requirements and all other applicable state or federal rules, regulations or orders pertaining to privacy or confidentiality. Engineer understands that all of the data created, collected, received, stored, used, maintained or disseminated by Engineer in performing those functions that the CITY would perform is subject to the requirements of the Act, and Engineer must comply with those requirements as if it were a government entity. This does not create a duty on the part of Engineer to provide the public with access to public data if the public data is available from the CITY, except as required by the terms of this Agreement.

P. Data Disclosure. Under Minn. Stat. § 270C.65, Subd. 3 and other applicable law, Engineer consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to CITY, to federal and state agencies and state personnel involved in the payment of CITY obligations. These identification numbers may be used in the enforcement of federal and state laws which could result in action requiring Engineer to file state tax returns, pay delinquent state tax liabilities, if any, or pay other CITY liabilities.

Q. Patented Devices, Materials and Processes. If this Agreement requires, or Engineer desires, the use of any design, device, material or process covered by letters, patent or copyright, trademark or trade name, Engineer shall provide for such use by suitable legal agreement with the patentee or owner. If no such agreement is made as noted, Engineer shall indemnify and hold harmless CITY from any and all claims for infringement by reason of the use of any such patented designed, device, material or process, or any trademark or trade name or copyright in connection with the services agreed to be performed under this Agreement, and shall indemnify and defend CITY for any costs, liability, expenses and attorney's fees that result from any such infringement.

R. Mechanic's Liens. Engineer hereby covenants and agrees that Engineer will not permit or allow any mechanic's or materialman's liens to be placed on CITY's interest in the Property that is the subject of the Project during the term hereof. Notwithstanding the previous sentence, however, in the event any such lien shall be so placed on CITY's interest, Engineer shall take all steps necessary to see that it is removed within thirty (30) days of its being filed; provided, however, that Engineer may contest any such lien provided Engineer first posts a surety bond, in favor of and insuring CITY, in an amount equal to 125% of the amount of any such lien.

S. Headings and Captions. Headings and captions contained in this Agreement are for convenience only and are not intended to alter any of the provisions of this Agreement and shall not be used for the interpretation of the validity of the Agreement or any provision hereof.

ARTICLE 7 – DEFINITIONS

7.01 Defined Terms

A. Wherever used in this Agreement (including the Exhibits hereto) terms (including the singular and plural forms) printed with initial capital letters have the meanings indicated in the text above, in the exhibits, or in the following provisions:

1. *Additional Services* – The services to be performed for or furnished to Owner by Engineer in accordance with Part 2 of Exhibit A of this Agreement.
2. *Agreement* – This written contract for professional services between Owner and Engineer, including all exhibits identified in Paragraph 8.01 and any duly executed amendments.
3. *Asbestos* – Any material that contains more than one percent asbestos and is friable or is releasing asbestos fibers into the air above current action levels established by the United States Occupational Safety and Health Administration.
4. *Basic Services* – The services to be performed for or furnished to Owner by Engineer in accordance with Part 1 of Exhibit A of this Agreement.
5. *Construction Contract* – The entire and integrated written agreement between Owner and Contractor concerning the Work.
6. *Construction Cost* – The cost to Owner of those portions of the entire Project designed or specified by Engineer. Construction Cost does not include costs of services of Engineer or other design professionals and consultants; cost of land or rights-of-way, or compensation for damages to properties; Owner's costs for legal, accounting, insurance counseling or auditing services; interest or financing charges incurred in

connection with the Project; or the cost of other services to be provided by others to Owner pursuant to Exhibit B of this Agreement. Construction Cost is one of the items comprising Total Project Costs.

7. *Constituent of Concern* – Any substance, product, waste, or other material of any nature whatsoever (including, but not limited to, Asbestos, Petroleum, Radioactive Material, and PCBs) which is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. (“CERCLA”); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§1801 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. (“RCRA”); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; and (g) any other federal, state, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.
8. *Consultants* – Individuals or entities having a contract with Engineer to furnish services with respect to this Project as Engineer’s independent professional associates and consultants; subcontractors; or vendors.
9. *Contract Documents* – Those items so designated in the Construction Contract, including the Drawings, Specifications, construction agreement, and general and supplementary conditions. Only printed or hard copies of the items listed in the Construction Contract are Contract Documents. Approved Shop Drawings, other Contractor submittals, and the reports and drawings of subsurface and physical conditions are not Contract Documents.
10. *Contractor* – The entity or individual with which Owner has entered into a Construction Contract.
11. *Documents* – Data, reports, Drawings, Specifications, Record Drawings, and other deliverables, whether in printed or electronic media format, provided or furnished in appropriate phases by Engineer to Owner pursuant to this Agreement.
12. *Drawings* – That part of the Contract Documents prepared or approved by Engineer which graphically shows the scope, extent, and character of the Work to be performed by Contractor. Shop Drawings are not Drawings as so defined.
13. *Effective Date* – The date indicated in this Agreement on which it becomes effective, but if no such date is indicated, the date on which this Agreement is signed and delivered by the last of the parties to sign and deliver.
14. *Engineer* – The individual or entity named as such in this Agreement.
15. *Hazardous Waste* – The term Hazardous Waste shall have the meaning provided in Section 1004 of the Solid Waste Disposal Act (42 USC Section 6903) as amended from time to time.

16. *Laws and Regulations; Laws or Regulations* – Any and all applicable laws, rules, regulations, ordinances, codes, and orders of any and all governmental bodies, agencies, authorities, and courts having jurisdiction.
17. *Owner* – The individual or entity with which Engineer has entered into this Agreement and for which the Engineer's services are to be performed. Unless indicated otherwise, this is the same individual or entity that will enter into any Construction Contracts concerning the Project.
18. *PCBs* – Polychlorinated biphenyls.
19. *Petroleum* – Petroleum, including crude oil or any fraction thereof which is liquid at standard conditions of temperature and pressure (60 degrees Fahrenheit and 14.7 pounds per square inch absolute), such as oil, petroleum, fuel oil, oil sludge, oil refuse, gasoline, kerosene, and oil mixed with other non-hazardous waste and crude oils.
20. *Project* – The total construction of which the Work to be performed under the Contract Documents may be the whole, or a part.
21. *Radioactive Material* – Source, special nuclear, or byproduct material as defined by the Atomic Energy Act of 1954 (42 USC Section 2011 et seq.) as amended from time to time.
22. *Record Drawings* – Drawings depicting the completed Project, prepared by Engineer as an Additional Service and based solely on Contractor's record copy of all Drawings, Specifications, addenda, change orders, work change directives, field orders, and written interpretations and clarifications, as delivered to Engineer and annotated by Contractor to show changes made during construction.
23. *Reimbursable Expenses* – The expenses incurred directly by Engineer in connection with the performing or furnishing of Basic and Additional Services for the Project.
24. *Resident Project Representative* – The authorized representative of Engineer assigned to assist Engineer at the Site during the Construction Phase. As used herein, the term Resident Project Representative or "RPR" includes any assistants or field staff of Resident Project Representative agreed to by Owner. The duties and responsibilities of the Resident Project Representative, if any, are as set forth in Exhibit D.
25. *Samples* – Physical examples of materials, equipment, or workmanship that are representative of some portion of the Work and which establish the standards by which such portion of the Work will be judged.
26. *Shop Drawings* – All drawings, diagrams, illustrations, schedules, and other data or information which are specifically prepared or assembled by or for Contractor and submitted by Contractor to illustrate some portion of the Work.
27. *Site* – Lands or areas to be indicated in the Contract Documents as being furnished by Owner upon which the Work is to be performed, including rights-of-way and easements for access thereto, and such other lands furnished by Owner which are designated for the use of Contractor.

28. *Specifications* – That part of the Contract Documents consisting of written technical descriptions of materials, equipment, systems, standards, and workmanship as applied to the Work and certain administrative details applicable thereto.
29. *Subcontractor* – An individual or entity having a direct contract with Contractor or with any other Subcontractor for the performance of a part of the Work at the Site.
30. *Substantial Completion* – The time at which the Work (or a specified part thereof) has progressed to the point where, in the opinion of Engineer, the Work (or a specified part thereof) is sufficiently complete, in accordance with the Contract Documents, so that the Work (or a specified part thereof) can be utilized for the purposes for which it is intended. The terms “substantially complete” and “substantially completed” as applied to all or part of the Work refer to Substantial Completion thereof.
31. *Supplier* – A manufacturer, fabricator, supplier, distributor, materialman, or vendor having a direct contract with Contractor or with any Subcontractor to furnish materials or equipment to be incorporated in the Work by Contractor or Subcontractor.
32. *Total Project Costs* – The sum of the Construction Cost, allowances for contingencies, and the total costs of services of Engineer or other design professionals and consultants, together with such other Project-related costs that Owner furnishes for inclusion, including but not limited to cost of land, rights-of-way, compensation for damages to properties, Owner’s costs for legal, accounting, insurance counseling and auditing services, interest and financing charges incurred in connection with the Project, and the cost of other services to be provided by others to Owner pursuant to Exhibit B of this Agreement.
33. *Work* – The entire construction or the various separately identifiable parts thereof required to be provided under the Contract Documents. Work includes and is the result of performing or providing all labor, services, and documentation necessary to produce such construction, and furnishing, installing, and incorporating all materials and equipment into such construction, all as required by the Contract Documents.

ARTICLE 8 – EXHIBITS AND SPECIAL PROVISIONS

8.01 *Exhibits Included:*

- A. Exhibit A, Engineer’s Services.
- B. Exhibit B, Owner’s Responsibilities.
- C. Exhibit C, Payments to Engineer for Services and Reimbursable Expenses.
- D. Exhibit D, Duties, Responsibilities and Limitations of Authority of Resident Project Representative.
- E. Exhibit E, Notice of Acceptability of Work. (Not Included)
- F. Exhibit F, Construction Cost Limit. (Not Included)
- G. Exhibit G, Insurance.

- H. Exhibit H, Dispute Resolution. (Not Included)
- I. Exhibit I, Limitations of Liability. (Not Included)
- J. Exhibit J, Special Provisions. (Not Included)
- K. Exhibit K, Amendment to Owner-Engineer Agreement. (Not Included)

8.02 *Total Agreement:*

A. This Agreement, (together with the exhibits identified above) constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

8.03 *Designated Representatives:*

A. With the execution of this Agreement, Engineer and Owner shall designate specific individuals to act as Engineer's and Owner's representatives with respect to the services to be performed or furnished by Engineer and responsibilities of Owner under this Agreement. Such an individual shall have authority to transmit instructions, receive information, and render decisions relative to the Project on behalf of the respective party whom the individual represents.

8.04 *Engineer's Certifications:*

A. Engineer certifies that it has not engaged in corrupt, fraudulent, or coercive practices in competing for or in executing the Agreement. For the purposes of this Paragraph 8.04:

1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the selection process or in the Agreement execution;
2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the selection process or the execution of the Agreement to the detriment of Owner, or (b) to deprive Owner of the benefits of free and open competition;
3. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the selection process or affect the execution of the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

OWNER:
CITY OF NEWPORT

ENGINEER:
MSA PROFESSIONAL SERVICES, INC.

Laurie Elliott
Mayor

Scott Martin
Regional Service Line Leader - Public Works

Deb Hill
City Administrator

Jon Herdegen
City Engineer

Address for giving notices:
596 7th Avenue
Newport, MN 5505
Phone: 651-459-5677

Address for giving notices:
60 Plato Boulevard East, Suite 140
St. Paul, MN 55107
Phone: 612-548-3124

Engineer's Services

Article 1 of the Agreement is supplemented to include the following agreement of the parties.

Engineer shall provide Basic and Additional Services as set forth below.

PART 1 – BASIC SERVICES

A1.01 Study and Report Phase

A. Engineer shall:

1. Consult with Owner to define and clarify Owner's requirements for the Project and available data.
2. Advise Owner of any need for Owner to provide data or services of the types described in Exhibit B which are not part of Engineer's Basic Services.
3. Identify, consult with, and analyze requirements of governmental authorities having jurisdiction to approve the portions of the Project designed or specified by Engineer, including but not limited to mitigating measures identified in the environmental assessment.
4. Identify and evaluate up to three (3) alternate solutions for manhole sealing available to Owner and, after consultation with Owner, recommend to Owner those solutions which in Engineer's judgment meet Owner's requirements for the Project.
5. Prepare a report (the "Report") which will, as appropriate, contain schematic layouts, sketches, and conceptual design criteria with appropriate exhibits to indicate the agreed-to requirements, considerations involved, and those alternate solutions available to Owner which Engineer recommends. For each recommended solution Engineer will provide the following, which will be separately itemized: opinion of probable Construction Cost; proposed allowances for contingencies; the estimated total costs of design, professional, and related services to be provided by Engineer and its Consultants; and, on the basis of information furnished by Owner, a summary of allowances for other items and services included within the definition of Total Project Costs.
6. Perform or provide the following additional Study and Report Phase tasks or deliverables:
 - a. Summary report of manhole sealing technologies evaluated.
7. Furnish one (1) review copy of the Report and any other deliverables to Owner. Owner shall submit to Engineer any comments regarding the Report and any other deliverables.
8. Revise the Report and any other deliverables in response to Owner's comments, as appropriate, and furnish one (1) copy of the revised Report and any other deliverables to the Owner.

- B. Engineer's services under the Study and Report Phase will be considered complete on the date when the revised Report and any other deliverables have been delivered to Owner.

A1.02 Preliminary Design Phase

- A. After acceptance by Owner of the Report and any other deliverables, selection by Owner of a recommended solution and indication of any specific modifications or changes in the scope, extent, character, or design requirements of the Project desired by Owner, and upon written authorization from Owner, Engineer shall:
1. Prepare Preliminary Design Phase documents consisting of final design criteria, preliminary drawings, outline specifications, and written descriptions of the Project.
 2. Provide necessary field surveys and topographic and utility mapping for design purposes. Utility mapping will be based upon information obtained from utility owners.
 3. Advise Owner if additional reports, data, information, or services of the types described in Exhibit B are necessary and assist Owner in obtaining such reports, data, information, or services.
 4. Based on the information contained in the Preliminary Design Phase documents, prepare a revised opinion of probable Construction Cost, and assist Owner in collating the various cost categories which comprise Total Project Costs.
 5. Perform or provide the following additional Preliminary Design Phase tasks or deliverables:
 - a. Prepare preliminary design layouts indicating the location of mainline sewer, lateral service connections, manholes, parcel lines and aerial photography.
 - b. Solicit and collect private utility information and digitize the line work for inclusion in the project plans in accordance with level D subsurface utility information requirements.
 - c. With the assistance of Public Works Staff, document the condition of each sanitary manhole within the project area.
 - d. Review available televising data from previous project.
 6. Furnish one (1) review copy of the Preliminary Design Phase documents and any other deliverables to Owner and review them with Owner. Owner shall submit to Engineer any comments regarding the Preliminary Design Phase documents and any other deliverables.
 7. Revise the Preliminary Design Phase documents and any other deliverables in response to Owner's comments, as appropriate, and furnish to Owner one (1) copy of the revised Preliminary Design Phase documents, revised opinion of probable Construction Cost, and any other deliverables.
- B. Engineer's services under the Preliminary Design Phase will be considered complete on the date when the revised Preliminary Design Phase documents, revised opinion of probable Construction Cost, and any other deliverables have been delivered to Owner.

A1.03 *Final Design Phase*

- A. After acceptance by Owner of the Preliminary Design Phase documents, revised opinion of probable Construction Cost as determined in the Preliminary Design Phase, and any other deliverables subject to any Owner-directed modifications or changes in the scope, extent, character, or design requirements of or for the Project, and upon written authorization from Owner, Engineer shall:
1. Prepare final Drawings and Specifications indicating the scope, extent, and character of the Work to be performed and furnished by Contractor.
 2. Provide technical criteria, written descriptions, and design data for Owner's use in filing applications for permits from or approvals of governmental authorities having jurisdiction to review or approve the final design of the Project; assist Owner in consultations with such authorities; and revise the Drawings and Specifications in response to directives from such authorities.
 3. Advise Owner of any adjustments to the opinion of probable Construction Cost known to Engineer.
 4. Perform or provide the following additional Final Design Phase tasks or deliverables:
 - a. Prepare final construction drawings based on the preliminary design layouts including:
 - 1) Title Sheet (1)
 - 2) Standard Details (4)
 - 3) Existing Utility Plan (13)
 - 4) Layout Sheets (14)
 - 5) Traffic Control Plan (3)
 - b. Prepare a project manual including
 - 1) Bidding Instructions
 - 2) Contract Documents
 - 3) Technical Specifications
 - c. Prepare a detailed statement of estimated quantities
 - d. Conduct one (1) in-person public informational meeting
 5. Prepare and furnish bidding documents for review by Owner, its legal counsel, and other advisors, and assist Owner in the preparation of other related documents. Owner shall submit to Engineer any comments and, subject to the provisions of Paragraph 6.01.G, instructions for revisions.
 6. Revise the bidding documents in accordance with comments and instructions from the Owner, as appropriate, and submit one (1) final copy of the bidding documents, a revised opinion of probable Construction Cost, and any other deliverables to Owner.
- B. Engineer's services under the Final Design Phase will be considered complete on the date when the submittals required by Paragraph A1.03.A.6 have been delivered to Owner.

- C. In the event that the Work designed or specified by Engineer is to be performed or furnished under more than one prime contract, or if Engineer's services are to be separately sequenced with the work of one or more prime Contractors (such as in the case of fast-tracking), Owner and Engineer shall, prior to commencement of the Final Design Phase, develop a schedule for performance of Engineer's services during the Final Design, Bidding or Negotiating, Construction, and Post-Construction Phases in order to sequence and coordinate properly such services as are applicable to the work under such separate prime contracts. This schedule is to be prepared and included in or become an amendment to Exhibit A whether or not the work under such contracts is to proceed concurrently.
- D. The number of prime contracts for Work designed or specified by Engineer upon which the Engineer's compensation has been established under this Agreement is one (1). If more prime contracts are awarded, Engineer shall be entitled to an equitable increase in its compensation under this Agreement.

A1.04 *Bidding or Negotiating Phase*

- A. After acceptance by Owner of the bidding documents and the most recent opinion of probable Construction Cost as determined in the Final Design Phase, and upon written authorization by Owner to proceed, Engineer shall:
 - 1. Assist Owner in advertising for and obtaining bids or proposals for the Work and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-bid conferences, if any, and receive and process contractor deposits or charges for the bidding documents.
 - 2. Issue addenda as appropriate to clarify, correct, or change the bidding documents.
 - 3. Provide information or assistance needed by Owner in the course of any negotiations with prospective contractors.
 - 4. Consult with Owner as to the acceptability of subcontractors, suppliers, and other individuals and entities proposed by prospective contractors for those portions of the Work as to which such acceptability is required by the bidding documents.
 - 5. If bidding documents require, the Engineer shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by bidders, but subject to the provisions of paragraph A2.02.A.2 of this Exhibit A.
 - 6. Attend the Bid opening, prepare Bid tabulation sheets, and assist Owner in evaluating Bids or proposals and in assembling and awarding contracts for the Work.
 - 7. Perform or provide the following additional Bidding or Negotiating Phase tasks or deliverables:
 - a. Prepare an advertisement for bids and Quest CDN online plan room submission documentation
 - b. Correspond with perspective bidders
 - c. Prepare and publish addenda

- d. Conduct an online bidding opening
 - e. Tabulate bids, review bids results and provide bid award recommendation
 - f. Prepare and distribute project contracts
- B. The Bidding or Negotiating Phase will be considered complete upon commencement of the Construction Phase or upon cessation of negotiations with prospective contractors (except as may be required if Exhibit F is a part of this Agreement).

A1.05 *Construction Phase*

- A. Upon successful completion of the Bidding and Negotiating Phase, and upon written authorization from Owner, Engineer shall:
- 1. *General Administration of Construction Contract:* Consult with Owner and act as Owner's representative as provided in the Construction Contract. The extent and limitations of the duties, responsibilities, and authority of Engineer as assigned in the Construction Contract shall not be modified, except as Engineer may otherwise agree in writing. All of Owner's instructions to Contractor will be issued through Engineer, which shall have authority to act on behalf of Owner in dealings with Contractor to the extent provided in this Agreement and the Construction Contract except as otherwise provided in writing.
 - 2. *Resident Project Representative (RPR):* Provide the services of an RPR at the Site to assist the Engineer and to provide more extensive observation of Contractor's work. Duties, responsibilities, and authority of the RPR are as set forth in Exhibit D. The furnishing of such RPR's services will not limit, extend, or modify Engineer's responsibilities or authority except as expressly set forth in Exhibit D.
 - 3. *Selecting Independent Testing Laboratory:* Assist Owner in the selection of an independent testing laboratory to perform the services identified in Exhibit B, Paragraph B2.01.0.
 - 4. *Pre-Construction Conference:* Participate in a Pre-Construction Conference prior to commencement of Work at the Site.
 - 5. *Schedules:* Receive, review, and determine the acceptability of any and all schedules that Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.
 - 6. *Baselines and Benchmarks:* As appropriate, establish baselines and benchmarks for locating the Work which in Engineer's judgment are necessary to enable Contractor to proceed.
 - 7. *Visits to Site and Observation of Construction:* In connection with observations of Contractor's Work while it is in progress:
 - a. Make visits to the Site at intervals appropriate to the various stages of construction, as Engineer deems necessary, to observe as an experienced and qualified design professional the progress of Contractor's executed Work. Such visits and observations by Engineer, and the Resident Project Representative, if any, are not intended to be exhaustive or to extend to every aspect of Contractor's Work in progress or to involve detailed inspections of Contractor's Work in progress beyond the responsibilities

specifically assigned to Engineer in this Agreement and the Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on Engineer's exercise of professional judgment, as assisted by the Resident Project Representative, if any. Based on information obtained during such visits and observations, Engineer will determine in general if the Work is proceeding in accordance with the Contract Documents, and Engineer shall keep Owner informed of the progress of the Work.

- b. The purpose of Engineer's visits to, and representation by the Resident Project Representative, if any, at the Site, will be to enable Engineer to better carry out the duties and responsibilities assigned to and undertaken by Engineer during the Construction Phase, and, in addition, by the exercise of Engineer's efforts as an experienced and qualified design professional, to provide for Owner a greater degree of confidence that the completed Work will conform in general to the Contract Documents and that Contractor has implemented and maintained the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents. Engineer shall not, during such visits or as a result of such observations of Contractor's Work in progress, supervise, direct, or have control over Contractor's Work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by Contractor, for security or safety at the Site, for safety precautions and programs incident to Contractor's Work, nor for any failure of Contractor to comply with Laws and Regulations applicable to Contractor's furnishing and performing the Work. Accordingly, Engineer neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish or perform the Work in accordance with the Contract Documents.
- 8. *Defective Work:* Reject Work if, on the basis of Engineer's observations, Engineer believes that such Work (a) is defective under the standards set forth in the Contract Documents, (b) will not produce a completed Project that conforms to the Contract Documents, or (c) will imperil the integrity of the design concept of the completed Project as a functioning whole as indicated by the Contract Documents.
- 9. *Clarifications and Interpretations; Field Orders:* Issue necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents. Subject to any limitations in the Contract Documents, Engineer may issue field orders authorizing minor variations in the Work from the requirements of the Contract Documents.
- 10. *Change Orders and Work Change Directives:* Recommend change orders and work change directives to Owner, as appropriate, and prepare change orders and work change directives as required.
- 11. *Shop Drawings and Samples:* Review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only for conformance with the information given in the Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety

precautions and programs incident thereto. Engineer shall meet any Contractor's submittal schedule that Engineer has accepted.

12. *Substitutes and "or-equal"*: Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor, but subject to the provisions of Paragraph A2.02.A.2 of this Exhibit A.
13. *Inspections and Tests*: Require such special inspections or tests of Contractor's work as deemed reasonably necessary, and receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Contract Documents. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Contract Documents. Engineer shall be entitled to rely on the results of such tests.
14. *Disagreements between Owner and Contractor*: Render formal written decisions on all duly submitted issues relating to the acceptability of Contractor's work or the interpretation of the requirements of the Contract Documents pertaining to the execution, performance, or progress of Contractor's Work; review each duly submitted Claim by Owner or Contractor, and in writing either deny such Claim in whole or in part, approve such Claim, or decline to resolve such Claim if Engineer in its discretion concludes that to do so would be inappropriate. In rendering such decisions, Engineer shall be fair and not show partiality to Owner or Contractor and shall not be liable in connection with any decision rendered in good faith in such capacity.
15. *Applications for Payment*: Based on Engineer's observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation:
 - a. Determine the amounts that Engineer recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's knowledge, information and belief, Contractor's Work has progressed to the point indicated, the Work is generally in accordance with the Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Contract Documents, and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe Contractor's Work. In the case of unit price work, Engineer's recommendations of payment will include final determinations of quantities and classifications of Contractor's Work (subject to any subsequent adjustments allowed by the Contract Documents).
 - b. By recommending any payment, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement and the Contract Documents. Neither Engineer's review of Contractor's Work for the

purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control Contractor's Work in progress or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any portion of the Work in progress, materials, or equipment has passed to Owner free and clear of any liens, claims, security interests, or encumbrances, or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.

16. *Contractor's Completion Documents:* Receive, review, and transmit to Owner maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Contract Documents, certificates of inspection, tests and approvals, Shop Drawings, Samples and other data approved as provided under Paragraph A1.05.A.11, and transmit the annotated record documents which are to be assembled by Contractor in accordance with the Contract Documents to obtain final payment. The extent of such review by Engineer will be limited as provided in Paragraph A1.05.A.11.
 17. *Substantial Completion:* Promptly after notice from Contractor that Contractor considers the entire Work ready for its intended use, in company with Owner and Contractor, visit the Project to determine if the Work is substantially complete. If after considering any objections of Owner, Engineer considers the Work substantially complete, Engineer shall deliver a certificate of Substantial Completion to Owner and Contractor.
 18. *Additional Tasks:* Perform or provide the following additional Construction Phase tasks or deliverables: None
 19. *Final Notice of Acceptability of the Work:* Conduct a final visit to the Project to determine if the completed Work of Contractor is acceptable so that Engineer may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Engineer shall also provide a notice in the form attached hereto as Exhibit E (the "Notice of Acceptability of Work") that the Work is acceptable (subject to the provisions of Paragraph A1.05.A.15.b) to the best of Engineer's knowledge, information, and belief and based on the extent of the services provided by Engineer under this Agreement.
- B. *Duration of Construction Phase:* The Construction Phase will commence with the execution of the first Construction Contract for the Project or any part thereof and will terminate upon written recommendation by Engineer for final payment to Contractors. If the Project involves more than one prime contract as indicated in Paragraph A1.03.C, then Construction Phase services may be rendered at different times in respect to the separate contracts. Subject to the provisions of Article 3, Engineer shall be entitled to an equitable increase in compensation if Construction Phase services (including Resident Project Representative services, if any) are required after the original date for completion and readiness for final payment of Contractor as set forth in the Construction Contract.
- C. *Limitation of Responsibilities:* Engineer shall not be responsible for the acts or omissions of any Contractor, Subcontractor or Supplier, or other individuals or entities performing or furnishing any of the Work, for safety or security at the Site, or for safety precautions and programs incident to Contractor's Work, during the Construction Phase or otherwise. Engineer shall not be responsible

for the failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents.

A1.06 Post-Construction Phase

- A. Upon written authorization from Owner during the Post-Construction Phase Engineer shall:
1. Together with Owner, visit the Project to observe any apparent defects in the Work, assist Owner in consultations and discussions with Contractor concerning correction of any such defects, and make recommendations as to replacement or correction of defective Work, if any.
 2. Together with Owner or Owner's representative, visit the Project within one month before the end of the correction period to ascertain whether any portion of the Work is subject to correction.
 3. Perform or provide the following additional Post-Construction Phase tasks or deliverables:
Prepare project record drawing.
- B. The Post-Construction Phase services may commence during the Construction Phase and, if not otherwise modified in this Exhibit A, will terminate twelve months after the commencement of the Construction Contract's correction period.

PART 2 – ADDITIONAL SERVICES

A2.01 Additional Services Requiring Owner's Written Authorization

- A. If authorized in writing by Owner, Engineer shall furnish or obtain from others Additional Services of the types listed below.
1. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans, or advances in connection with the Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.
 2. Services to make measured drawings of or to investigate existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by Owner or others.
 3. Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by Engineer or its design requirements including, but not limited to, changes in size, complexity, Owner's schedule, character of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date or are due to any other causes beyond Engineer's control.
 4. Services resulting from Owner's request to evaluate additional Study and Report Phase alternative solutions beyond those identified in Paragraph A1.01.A.4.

5. Services required as a result of Owner's providing incomplete or incorrect Project information to Engineer.
6. Providing renderings or models for Owner's use.
7. Undertaking investigations and studies including, but not limited to, detailed consideration of operations, maintenance, and overhead expenses; the preparation of financial feasibility and cash flow studies, rate schedules, and appraisals; assistance in obtaining financing for the Project; evaluating processes available for licensing, and assisting Owner in obtaining process licensing; detailed quantity surveys of materials, equipment, and labor; and audits or inventories required in connection with construction performed by Owner.
8. Furnishing services of Consultants for other than Basic Services.
9. Services attributable to more prime construction contracts than specified in Paragraph A1.03.D.
10. Services during out-of-town travel required of Engineer other than for visits to the Site or Owner's office.
11. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to, construction management, cost estimating, project peer review, value engineering, and constructability review requested by Owner; and performing or furnishing services required to revise studies, reports, Drawings, Specifications, or other Bidding Documents as a result of such review processes.
12. Preparing additional Bidding Documents or Contract Documents for alternate bids or prices requested by Owner for the Work or a portion thereof.
13. Assistance in connection with Bid protests, rebidding, or renegotiating contracts for construction, materials, equipment, or services, except when such assistance is required by Exhibit F.
14. Providing construction surveys and staking to enable Contractor to perform its work other than as required under Paragraph A1.05.A.6, and any type of property surveys or related engineering services needed for the transfer of interests in real property; and providing other special field surveys.
15. Providing Construction Phase services beyond the original date for completion and readiness for final payment of Contractor.
16. Providing assistance in responding to the presence of any Constituent of Concern at the Site, in compliance with current Laws and Regulations.
17. Preparing Record Drawings showing appropriate record information based on Project annotated record documents received from Contractor, and furnishing such Record Drawings to Owner.
18. Preparation of operation and maintenance manuals.

19. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, or other dispute resolution process related to the Project.
20. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner.
21. Assistance in connection with the adjusting of Project equipment and systems.
22. Assistance to Owner in training Owner's staff to operate and maintain Project equipment and systems.
23. Assistance to Owner in developing procedures for (a) control of the operation and maintenance of Project equipment and systems, and (b) related record-keeping.
24. Overtime work requiring higher than regular rates.
25. Other services performed or furnished by Engineer not otherwise provided for in this Agreement.

A2.02 Additional Services Not Requiring Owner's Written Authorization

- A. Engineer shall advise Owner in advance that Engineer is will immediately commence to perform or furnish the Additional Services of the types listed below. For such Additional Services, Engineer need not request or obtain specific advance written authorization from Owner. Engineer shall cease performing or furnishing such Additional Services upon receipt of written notice from Owner.
 1. Services in connection with work change directives and change orders to reflect changes requested by Owner.
 2. Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitute materials or equipment other than "or-equal" items; services after the award of the Construction Contract in evaluating and determining the acceptability of a proposed "or equal" or substitution which is found to be inappropriate for the Project; evaluation and determination of an excessive number of proposed "or equals" or substitutions, whether proposed before or after award of the Construction Contract.
 3. Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.
 4. Additional or extended services during construction made necessary by (1) emergencies or acts of God endangering the Work (advance notice not required), (2) the presence at the Site of any Constituent of Concern or items of historical or cultural significance, (3) Work damaged by fire or other cause during construction, (4) a significant amount of defective, neglected, or delayed work by Contractor, (5) acceleration of the progress schedule involving services beyond normal working hours, or (6) default by Contractor.
 5. Services (other than Basic Services during the Post-Construction Phase) in connection with any partial utilization of any part of the Work by Owner prior to Substantial Completion.
 6. Evaluating an unreasonable claim or an excessive number of claims submitted by Contractor or others in connection with the Work.

7. Services during the Construction Phase rendered after the original date for completion of the Work referred to in A1.05.B.
8. Reviewing a Shop Drawing more than three times, as a result of repeated inadequate submissions by Contractor.
9. While at the Site, compliance by Engineer and its staff with those terms of Owner's or Contractor's safety program provided to Engineer subsequent to the Effective Date that exceed those normally required of engineering personnel by federal, state, or local safety authorities for similar construction sites.

Owner's Responsibilities

Article 2 of the Agreement is supplemented to include the following agreement of the parties.

B2.01 In addition to other responsibilities of Owner as set forth in this Agreement, Owner shall at its expense:

- A. Provide Engineer with all criteria and full information as to Owner's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which Owner will require to be included in the Drawings and Specifications; and furnish copies of Owner's standard forms, conditions, and related documents for Engineer to include in the Bidding Documents, when applicable.
- B. Furnish to Engineer any other available information pertinent to the Project including reports and data relative to previous designs, or investigation at or adjacent to the Site.
- C. Following Engineer's assessment of initially-available Project information and data and upon Engineer's request, furnish or otherwise make available such additional Project related information and data as is reasonably required to enable Engineer to complete its Basic and Additional Services. Such additional information or data would generally include the following:
 - 1. Property descriptions.
 - 2. Zoning, deed, and other land use restrictions.
 - 3. Property, boundary, easement, right-of-way, and other special surveys or data, including establishing relevant reference points.
 - 4. Explorations and tests of subsurface conditions at or contiguous to the Site, drawings of physical conditions relating to existing surface or subsurface structures at the Site, or hydrographic surveys, with appropriate professional interpretation thereof.
 - 5. Environmental assessments, audits, investigations, and impact statements, and other relevant environmental or cultural studies as to the Project, the Site, and adjacent areas.
 - 6. Data or consultations as required for the Project but not otherwise identified in the Agreement or the Exhibits thereto.
- D. Give prompt written notice to Engineer whenever Owner observes or otherwise becomes aware of the presence at the Site of any Constituent of Concern, or of any other development that affects the scope or time of performance of Engineer's services, or any defect or nonconformance in Engineer's services, the Work, or in the performance of any Contractor.
- E. Authorize Engineer to provide Additional Services as set forth in Part 2 of Exhibit A of the Agreement as required.

- F. Arrange for safe access to and make all provisions for Engineer to enter upon public and private property as required for Engineer to perform services under the Agreement.
- G. Examine all alternate solutions, studies, reports, sketches, Drawings, Specifications, proposals, and other documents presented by Engineer (including obtaining advice of an attorney, insurance counselor, and other advisors or consultants as Owner deems appropriate with respect to such examination) and render in writing timely decisions pertaining thereto.
- H. Provide reviews, approvals, and permits from all governmental authorities having jurisdiction to approve all phases of the Project designed or specified by Engineer and such reviews, approvals, and consents from others as may be necessary for completion of each phase of the Project.
- I. Recognizing and acknowledging that Engineer's services and expertise do not include the following services, provide, as required for the Project:
 - 1. Accounting, bond and financial advisory, independent cost estimating, and insurance counseling services.
 - 2. Legal services with regard to issues pertaining to the Project as Owner requires, Contractor raises, or Engineer reasonably requests.
 - 3. Such auditing services as Owner requires to ascertain how or for what purpose Contractor has used the moneys paid.
- J. Place and pay for advertisement for Bids in appropriate publications.
- K. Advise Engineer of the identity and scope of services of any independent consultants employed by Owner to perform or furnish services in regard to the Project, including, but not limited to, cost estimating, project peer review, value engineering, and constructability review.
- L. Furnish to Engineer data as to Owner's anticipated costs for services to be provided by others (including, but not limited to, accounting, bond and financial, independent cost estimating, insurance counseling, and legal advice) for Owner so that Engineer may assist Owner in collating the various cost categories which comprise Total Project Costs.
- M. If Owner designates a construction manager or an individual or entity other than, or in addition to, Engineer to represent Owner at the Site, define and set forth as an attachment to this Exhibit B the duties, responsibilities, and limitations of authority of such other party and the relation thereof to the duties, responsibilities, and authority of Engineer.
- N. If more than one prime contract is to be awarded for the Work designed or specified by Engineer, designate a person or entity to have authority and responsibility for coordinating the activities among the various prime Contractors, and define and set forth the duties, responsibilities, and limitations of authority of such individual or entity and the relation thereof to the duties, responsibilities, and authority of Engineer as an attachment to this Exhibit B that is to be mutually agreed upon and made a part of this Agreement before such services begin.
- O. Attend the pre-bid conference, bid opening, pre-construction conferences, construction progress and other job related meetings, and Substantial Completion and final payment visits to the Project.

- P. Provide the services of an independent testing laboratory to perform all inspections, tests, and approvals of samples, materials, and equipment required by the Contract Documents, or to evaluate the performance of materials, equipment, and facilities of Owner, prior to their incorporation into the Work with appropriate professional interpretation thereof.
- Q. Provide Engineer with the findings and reports generated by the entities providing services to Owner pursuant to this paragraph.
- R. Inform Engineer in writing of any specific requirements of safety or security programs that are applicable to Engineer, as a visitor to the Site.
- S. Perform or provide the following additional services: None

This is **EXHIBIT C**, consisting of 4 pages, referred to in and part of the Agreement between Owner and Engineer for Professional Services dated February 17, 2022.

Payments to Engineer for Services and Reimbursable Expenses
COMPENSATION PACKET BC-1: Basic Services – Lump Sum

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

ARTICLE 2 – OWNER’S RESPONSIBILITIES

C2.01 Compensation for Basic Services (other than Resident Project Representative) – Lump Sum Method of Payment

- A. Owner shall pay Engineer for Basic Services set forth in Exhibit A, except for services of Engineer’s Resident Project Representative, if any, as follows:
1. A Lump Sum amount of \$240,000 based on the following estimated distribution of compensation:

a. Study and Report Phase	Included in item b below
b. Preliminary Design Phase	<u>\$60,000</u>
c. Final Design Phase	<u>\$85,000</u>
d. Bidding and Negotiating Phase	<u>\$10,000</u>
e. Construction Phase	<u>\$85,000</u>
f. Post-Construction Phase	Included in item e above
 2. Engineer may alter the distribution of compensation between individual phases noted herein to be consistent with services actually rendered, but shall not exceed the total Lump Sum amount unless approved in writing by the Owner.
 3. The Lump Sum includes compensation for Engineer’s services and services of Engineer’s Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor, overhead and profit.
 4. The engineer will be compensated for reimbursable expenses in addition to the lump sum amount listed in section C2.01.A.1. The anticipated amount of reimbursable expenses for all project phases, including RPR, is \$4,500.
 5. The portion of the Lump Sum amount billed for Engineer’s services will be based upon Engineer’s estimate of the percentage of the total services actually completed during the billing period.
- B. *Period of Service:* The compensation amount stipulated in Compensation Packet BC-1 is conditioned on a period of service not exceeding 12 months. If such period of service is extended, the compensation amount for Engineer's services shall be appropriately adjusted.

COMPENSATION PACKET RPR-2:
Resident Project Representative – Standard Hourly Rates

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

C2.02 *Compensation for Resident Project Representative Basic Services – Standard Hourly Rates Method of Payment*

A. Owner shall pay Engineer for Resident Project Representative Basic Services as follows:

1. *Resident Project Representative Services:* For services of Engineer's Resident Project Representative under Paragraph A1.05A of Exhibit A, an amount equal to the cumulative hours charged to the Project by each class of Engineer's personnel times Standard Hourly Rates for each applicable billing class for all Resident Project Representative services performed on the Project, plus related Reimbursable Expenses and Engineer's Consultant's charges, if any. The total compensation under this Paragraph is estimated to be \$65,000 based upon part-time RPR services on an five-hour workday, Monday through Friday, over a 22 week construction schedule.

B. Compensation for Reimbursable Expenses:

1. For those Reimbursable Expenses that are not accounted for in the compensation for Basic Services under Paragraph C2.01, and are directly related to the provision of Resident Project Representative or Post-Construction Basic Services, Owner shall pay Engineer at the rates set forth in Appendix 1 to this Exhibit C.
2. Reimbursable Expenses include the following categories: transportation and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representative and assistants; toll telephone calls and mobile phone charges; reproduction of reports, Drawings, Specifications, Bidding Documents, and similar Project-related items in addition to those required under Exhibit A. In addition, if authorized in advance by Owner, Reimbursable Expenses will also include expenses incurred for the use of highly specialized equipment.
3. The amounts payable to Engineer for Reimbursable Expenses, if any, will be those internal expenses related to the Resident Project Representative Basic Services that are actually incurred or allocated by Engineer, plus all invoiced external Reimbursable Expenses allocable to such services, the latter multiplied by a factor of 1.0.
4. The Reimbursable Expenses Schedule will be adjusted annually (as of 1/1/2023) to reflect equitable changes in the compensation payable to Engineer.

C. Other Provisions Concerning Payment Under this Paragraph C2.04:

1. Whenever Engineer is entitled to compensation for the charges of Engineer's Consultants, those charges shall be the amounts billed by Engineer's Consultants to Engineer times a factor of 1.1.

2. *Factors:* The external Reimbursable Expenses and Engineer's Consultant's factors include Engineer's overhead and profit associated with Engineer's responsibility for the administration of such services and costs.
3. *Estimated Compensation Amounts:*
 - a. Engineer's estimate of the amounts that will become payable for specified services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to Engineer under the Agreement.
 - b. When estimated compensation amounts have been stated herein and it subsequently becomes apparent to Engineer that the total compensation amount thus estimated will be exceeded, Engineer shall give Owner written notice thereof, allowing Owner to consider its options, including suspension or termination of Engineer's services for Owner's convenience. Upon notice Owner and Engineer promptly shall review the matter of services remaining to be performed and compensation for such services. Owner shall either exercise its right to suspend or terminate Engineer's services for Owner's convenience, agree to such compensation exceeding said estimated amount, or agree to a reduction in the remaining services to be rendered by Engineer, so that total compensation for such services will not exceed said estimated amount when such services are completed. If Owner decides not to suspend Engineer's services during negotiations and Engineer exceeds the estimated amount before Owner and Engineer have agreed to an increase in the compensation due Engineer or a reduction in the remaining services, then Engineer shall be paid for all services rendered hereunder.
4. To the extent necessary to verify Engineer's charges and upon Owner's timely request, Engineer shall make copies of such records available to Owner at cost.

**COMPENSATION PACKET AS-1:
Additional Services – Standard Hourly Rates**

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

C2.03 Compensation for Additional Services – Standard Hourly Rates Method of Payment

A. Owner shall pay Engineer for Additional Services, if any, as follows:

1. *General:* For services of Engineer's personnel engaged directly on the Project pursuant to Paragraph A2.01 or A2.02 of Exhibit A, except for services as a consultant or witness under Paragraph A2.01.A.20, (which if needed shall be separately negotiated based on the nature of the required consultation or testimony) an amount equal to the cumulative hours charged to the Project by each class of Engineer's personnel times Standard Hourly Rates for each applicable billing class for all Additional Services performed on the Project, plus related Reimbursable Expenses and Engineer's Consultant's charges, if any.

B. *Compensation For Reimbursable Expenses:*

1. For those Reimbursable Expenses that are not accounted for in the compensation for Basic Services under Paragraph C2.01 and are directly related to the provision of Additional Services, Owner shall pay Engineer at the rates set forth in Appendix 1 to this Exhibit C.
2. Reimbursable Expenses include the following categories: transportation and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; toll telephone calls and mobile phone charges; reproduction of reports, Drawings, Specifications, Bidding Documents, and similar Project-related items in addition to those required under Exhibit A. In addition, if authorized in advance by Owner, Reimbursable Expenses will also include expenses incurred for the use of highly specialized equipment.
3. The amounts payable to Engineer for Reimbursable Expenses, if any, will be the Additional Services-related internal expenses actually incurred or allocated by Engineer, plus all invoiced external Reimbursable Expenses allocable to such Additional Services, the latter multiplied by a factor of 1.0.
4. The Reimbursable Expenses Schedule will be adjusted annually (as of 1/1/2023) to reflect equitable changes in the compensation payable to Engineer.

C. *Other Provisions Concerning Payment For Additional Services:*

1. Whenever Engineer is entitled to compensation for the charges of Engineer's Consultants, those charges shall be the amounts billed by Engineer's Consultants to Engineer times a factor of 1.0.
2. *Factors:* The external Reimbursable Expenses and Engineer's Consultant's Factors include Engineer's overhead and profit associated with Engineer's responsibility for the administration of such services and costs.
3. To the extent necessary to verify Engineer's charges and upon Owner's timely request, Engineer shall make copies of such records available to Owner at cost.

This is **Appendix 1 to EXHIBIT C**, consisting of 1 page, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated February 17, 2022.

Reimbursable Expenses Schedule

Current agreements for engineering services stipulate that the Reimbursable Expenses are subject to review and adjustment per Exhibit C. Reimbursable expenses for services performed on the date of the Agreement are:

REIMBURSABLE EXPENSES

Copies/Prints	Rate based on volume
Specs/Reports	\$10
Copies	\$0.20/page
Plots	\$0.015/sq.in.
Flash Drive	\$10
GPS Equipment.....	\$30/hour
Laser Level	\$10/per day
Mailing/UPS	At cost
Mileage – Reimbursement	IRS Rate – IRS Rate + \$5/day
Mileage – MSA Vehicle	\$0.70 mile
Nuclear Density Testing	\$25.00/day + \$10/test
Organic Vapor Field Meter	\$100/day
PC/CADD Machine.....	Included in labor rates
Robotic Survey Equipment	\$40/hour
Stakes/Lath/Rods.....	At cost
Travel Expenses, Lodging, & Meals.....	At cost
Traffic Counting Equipment & Data Processing	At cost
Geodimeter	\$30/hour
Drone Flight.....	\$390/flight

This is **Appendix 2 to EXHIBIT C**, consisting of 1 page, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated February 17, 2022.

Standard Hourly Rates Schedule

A. Standard Hourly Rates:

1. Standard Hourly Rates are set forth in this Appendix 2 to this Exhibit C and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.
2. The Standard Hourly Rates apply only as specified in Article C2.

B. Schedule:

Hourly rates for services performed on or after the date of the Agreement are:

<u>CLASSIFICATION</u>	<u>LABOR RATE</u>
Administrative.....	\$ 80 – \$140/hr.
Architects.....	\$ 65 – \$190/hr.
Community Development Specialists	\$125 – \$150/hr.
Digital Design	\$150 – \$170/hr.
Environmental Scientists/Hydrogeologists.....	\$100 – \$150/hr.
Geographic Information Systems (GIS).....	\$ 80 – \$170/hr.
Housing Administration.....	\$ 80 – \$140/hr.
Inspectors/Zoning Administrators.....	\$ 95 – \$120/hr.
IT Support.....	\$150 – \$170/hr.
Land Surveying	\$ 85 – \$170/hr.
Landscape Designers & Architects	\$ 85 – \$190/hr.
Municipal Advisor.....	\$150 – \$190/hr.
Planners	\$ 90 – \$150/hr.
Principals	\$170 – \$300/hr.
Professional Engineers/Designers of Engineering Systems	\$130 – \$170/hr.
Project Managers.....	\$135 – \$230/hr.
Real Estate Professionals	\$120 – \$130/hr.
Staff Engineers.....	\$ 65 – \$120/hr.
Technicians	\$ 85 – \$130/hr.
Wastewater Treatment Plant Operator	\$ 75 – \$ 90/hr.

* Labor rates represent an average or range for a particular job classification. These rates are in effect until December 31, 2023.

Duties, Responsibilities, and Limitations of Authority of Resident Project Representative

Article 1 of the Agreement is supplemented to include the following agreement of the parties:

D1.01 Resident Project Representative

- C. Engineer shall furnish a Resident Project Representative (“RPR”) to assist Engineer in observing progress and quality of the Work. The RPR may provide full time representation or may provide representation to a lesser degree.
- D. Through RPR's observations of Contractor's work in progress and field checks of materials and equipment, Engineer shall endeavor to provide further protection for Owner against defects and deficiencies in the Work. However, Engineer shall not, during such RPR field checks or as a result of such RPR observations of Contractor's work in progress, supervise, direct, or have control over Contractor's Work, nor shall Engineer (including the RPR) have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, for security or safety at the Site, for safety precautions and programs incident to any contractor's work in progress, or for any failure of a contractor to comply with Laws and Regulations applicable to such contractor's performing and furnishing of its work. The Engineer (including RPR) neither guarantee the performances of any contractor nor assumes responsibility for Contractor's failure to furnish and perform the Work in accordance with the Contract Documents. In addition, the specific terms set forth in Paragraph A1.05 of Exhibit A of the Agreement are applicable.
- E. The duties and responsibilities of the RPR are as follows:
 - 1. *General:* RPR is Engineer's representative at the Site, will act as directed by and under the supervision of Engineer, and will confer with Engineer regarding RPR's actions. RPR's dealings in matters pertaining to the Contractor's work in progress shall in general be with Engineer and Contractor. RPR's dealings with Subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with Owner only with the knowledge of and under the direction of Engineer.
 - 2. *Schedules:* Review the progress schedule, schedule of Shop Drawing and Sample submittals, and schedule of values prepared by Contractor and consult with Engineer concerning acceptability.
 - 3. *Conferences and Meetings:* Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences and other project-related meetings, and prepare and circulate copies of minutes thereof.
 - 4. *Liaison:*
 - a. Serve as Engineer's liaison with Contractor. Working principally through Contractor's authorized representative or designee, assist in providing information regarding the intent of the Contract Documents.

- b. Assist Engineer in serving as Owner's liaison with Contractor when Contractor's operations affect Owner's on-Site operations.
 - c. Assist in obtaining from Owner additional details or information, when required for proper execution of the Work.
- 5. *Interpretation of Contract Documents:* Report to Engineer when clarifications and interpretations of the Contract Documents are needed and transmit to Contractor clarifications and interpretations as issued by Engineer.
- 6. *Shop Drawings and Samples:*
 - a. Record date of receipt of Samples and approved Shop Drawings.
 - b. Receive Samples which are furnished at the Site by Contractor, and notify Engineer of availability of Samples for examination.
 - c. Advise Engineer and Contractor of the commencement of any portion of the Work requiring a Shop Drawing or Sample submittal for which RPR believes that the submittal has not been approved by Engineer.
- 7. *Modifications:* Consider and evaluate Contractor's suggestions for modifications in Drawings or Specifications and report such suggestions, together with RPR's recommendations, to Engineer. Transmit to Contractor in writing decisions as issued by Engineer.
- 8. *Review of Work and Rejection of Defective Work:*
 - a. Conduct on-Site observations of Contractor's work in progress to assist Engineer in determining if the Work is in general proceeding in accordance with the Contract Documents.
 - b. Report to Engineer whenever RPR believes that any part of Contractor's work in progress will not produce a completed Project that conforms generally to the Contract Documents or will imperil the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise Engineer of that part of work in progress that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection, or approval.
- 9. *Inspections, Tests, and System Start-ups:*
 - a. Consult with Engineer in advance of scheduled inspections, tests, and systems start-ups.
 - b. Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate Owner's personnel, and that Contractor maintains adequate records thereof.
 - c. Observe, record, and report to Engineer appropriate details relative to the test procedures and systems start-ups.

- d. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections, and report to Engineer.

10. *Records:*

- a. Maintain at the Site orderly files for correspondence, reports of job conferences, reproductions of original Contract Documents including all change orders, field orders, work change directives, addenda, additional Drawings issued subsequent to the execution of the Construction Contract, Engineer's clarifications and interpretations of the Contract Documents, progress reports, Shop Drawing and Sample submittals received from and delivered to Contractor, and other Project-related documents.
- b. Prepare a daily report or keep a diary or log book, recording Contractor's hours on the Site, weather conditions, data relative to questions of change orders, field orders, work change directives, or changed conditions, Site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to Engineer.
- c. Record names, addresses, fax numbers, e-mail addresses, web site locations, and telephone numbers of all Contractors, Subcontractors, and major Suppliers of materials and equipment.
- d. Maintain records for use in preparing Project documentation.
- e. Upon completion of the Work, furnish original set of all RPR Project documentation to Engineer.

11. *Reports:*

- a. Furnish to Engineer periodic reports as required of progress of the Work and of Contractor's compliance with the progress schedule and schedule of Shop Drawing and Sample submittals.
- b. Draft and recommend to Engineer proposed change orders, work change directives, and field orders. Obtain backup material from Contractor.
- c. Furnish to Engineer and Owner copies of all inspection, test, and system start-up reports.
- d. Immediately notify Engineer of the occurrence of any Site accidents, emergencies, acts of God endangering the Work, damage to property by fire or other causes, or the discovery of any Constituent of Concern.

12. *Payment Requests:* Review applications for payment with Contractor for compliance with the established procedure for their submission and forward with recommendations to Engineer, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work.

13. *Certificates, Operation and Maintenance Manuals:* During the course of the Work, verify that materials and equipment certificates, operation and maintenance manuals and other data

required by the Contract Documents to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the Contract Documents, and have these documents delivered to Engineer for review and forwarding to Owner prior to payment for that part of the Work.

14. *Completion:*

- a. Participate in visits to the Project to determine Substantial Completion, assist in the determination of Substantial Completion and the preparation of lists of items to be completed or corrected.
- b. Participate in a final visit to the Project in the company of Engineer, Owner, and Contractor, and prepare a final list of items to be completed and deficiencies to be remedied.
- c. Observe whether all items on the final list have been completed or corrected and make recommendations to Engineer concerning acceptance and issuance of the Notice of Acceptability of the Work (Exhibit E).

F. Resident Project Representative shall not:

1. Authorize any deviation from the Contract Documents or substitution of materials or equipment (including “or-equal” items).
2. Exceed limitations of Engineer’s authority as set forth in this Agreement.
3. Undertake any of the responsibilities of Contractor, Subcontractors or Suppliers.
4. Advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of Contractor’s work.
5. Advise on, issue directions regarding, or assume control over security or safety practices, precautions, and programs in connection with the activities or operations of Owner or Contractor.
6. Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by Engineer.
7. Accept shop drawing or sample submittals from anyone other than Contractor.
8. Authorize Owner to occupy the Project in whole or in part.

This is **EXHIBIT G**, consisting of 1 page, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated February 17, 2022.

Insurance

Paragraph 6.04 of the Agreement is supplemented to include the following agreement of the parties.

G6.04 Insurance

A. The limits of liability for the insurance required by Paragraph 6.04.A and 6.04.B of the Agreement are as follows:

1. By Engineer:

- | | |
|--|-------------|
| a. Workers' Compensation: | Statutory |
| b. Employer's Liability -- | |
| 1) Each Accident: | \$1,000,000 |
| 2) Disease, Policy Limit: | \$1,000,000 |
| 3) Disease, Each Employee: | \$1,000,000 |
| c. General Liability -- | |
| 1) Each Occurrence (Bodily Injury and Property Damage): | \$1,000,000 |
| 2) General Aggregate: | \$2,000,000 |
| d. Excess or Umbrella Liability -- | |
| 1) Each Occurrence: | \$5,000,000 |
| 2) General Aggregate: | \$5,000,000 |
| e. Automobile Liability --Combined Single Limit (Bodily Injury and Property Damage): | |
| Each Accident | \$1,000,000 |
| f. Professional Liability -- | |
| 1) Each Claim Made | \$5,000,000 |
| 2) Annual Aggregate | \$5,000,000 |
| g. Other (specify): | \$_____ |



January 31, 2022

RE: City of Newport – Pay Application #13 – Newport City Hall, Fire Hall, and Law Enforcement Center

Dear Mr. Bruce Hanson,

Labor	\$117,174.81
Materials	\$99,640.86
Total	\$216,815.67

The labor and material amounts listed above represent the total billings for the Pay Application #13.

Please let me know if you have any questions.

Respectfully,

Joseph A. Uhlhorn

CFO + Partner

651-335-4634

juhlhorn@hu-construction.com



Complex Projects Solved

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER)

City of Newport
596 7th Ave
Newport, MN 55055

PROJECT:

NEWPORT CITY HALL & FIRE STATION
OVERALL

APPLICATION NO:

13

PERIOD TO:

1/31/2022

Distribution to:

☒ OWNER

☐ ARCHITECT

☐ CONST. MANAGER

☒ FILE

FROM (CM):

HOFFMANN + UHLHORN CONSTRUCTION, INC.
5555 W 78TH ST, SUITE A
MINNEAPOLIS, MN 55439

CONTRACT DATE:

APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
Change Orders Approved in previous months by Owner		ADDITIONS	DEDUCTIONS
TOTAL		\$393,185.70	(\$1,100.00)
Approved this Month		\$0.00	\$0.00
Number	Date Approved		
TOTALS		\$393,185.70	(\$1,100.00)
Net change by Change Orders		\$392,085.70	

The undersigned Construction Manager certifies that to the best of his knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, and that current payments shown herein are now due.

CONSTRUCTION MANAGER:

HOFFMANN + UHLHORN CONSTRUCTION, INC.

By:

Lucas D. Nelson

Date: 2/9/2022

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractors are entitled to payment of the Amounts Certified.

Application is made for Payment, as shown below,

Continuation Sheet, AIA Document G703, is attached.

1. COMMITTED COST	\$7,224,613.00
2. Net Change by Change Orders	\$392,085.70
3. SUM TO DATE (Line 1+2)	\$7,616,698.70
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$5,164,194.99
5. RETAINAGE:	
a. <u>5</u> % of Completed Work (Column D+E on G703)	\$256,459.84
b. <u>0</u> % of Stored Material (Column F on G703)	\$0.00
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$256,459.84
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$4,907,735.15
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$4,690,919.48
8. CURRENT PAYMENT DUE	\$216,815.67
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	\$2,708,963.55

State of: MINNESOTA

County of:

Anoka County

Subscribed and sworn to before me this

2/9/2022

Notary Public:

My Commission expires:

31-Jan-23

AMOUNT CERTIFIED

\$

(Attach explanation if amount certified differs from the amount applied for).

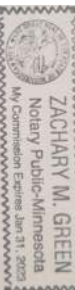
ARCHITECT:

Brunton Architects & Engineers

By:

Virgin Schuch

Date: 02/09/2022



CITY OF NEWPORT - OVERALL

H+U CONSTRUCTION EDITION OF AIA DOCUMENT G703

APPLIC. FOR PAYMENT NO.#13

PERIOD ENDING 1/31/2022

AIA Document G723, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

		A	B	C	D	E	F		G	H
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	CHANGE ORDERS	REVISED SCHEDULE VALUE (A+B)	WORK COMPLETED		TOTAL COMPLETED AND STORED	% (F/C)	BALANCE TO FINISH (C-F)	RETAINAGE
					FROM PREV. APPL.	THIS PERIOD				
Pre-Con	Preconstruction Fees	35,000.00	0.00	35,000.00	35,000.00	0.00	35,000.00	100%	0.00	0.00
0	Payment and Performance Bond	77,485.00	1,293.83	78,778.83	76,722.00	0.00	76,722.00	97%	2,056.83	3,836.10
1	General Conditions	195,000.00	0.00	195,000.00	82,127.13	1,898.11	84,025.24	43%	110,974.76	4,201.26
Reimburse	Construction Management Reimbursement	243,180.00	0.00	243,180.00	171,397.50	20,805.00	192,202.50	79%	50,977.50	9,610.13
Fee	Construction Management Fee	176,210.00	2,972.87	179,182.87	119,535.79	5,566.51	125,102.30	70%	54,080.57	6,255.12
Allowance	Utilities Allowance	50,000.00	0.00	50,000.00	20,951.41	0.00	20,951.41	42%	29,048.59	1,047.57
Contingency	Construction Contingency	322,392.00	(76,227.00)	246,165.00	0.00	0.00	0.00	0%	246,165.00	0.00
Testing	Materials Testing	20,000.00	0.00	20,000.00	0.00	0.00	0.00	0%	20,000.00	0.00
#0330	Cast-In-Place Concrete	402,850.00	29,772.00	432,622.00	280,425.00	0.00	280,425.00	65%	152,197.00	14,021.25
#0341	Strutctural Precast	1,294,664.00	17,448.00	1,312,112.00	1,304,552.00	0.00	1,304,552.00	99%	7,560.00	65,227.60
#0510	Steel Erection	79,660.00	2,968.00	82,628.00	75,676.00	0.00	75,676.00	92%	6,952.00	3,783.80
#0512	Steel Supply	125,000.00	4,429.00	129,429.00	129,115.00	0.00	129,115.00	100%	314.00	6,455.75
#0610	Carpentry & GC	408,500.00	67,436.00	475,936.00	94,927.95	32,634.12	127,562.07	27%	348,373.93	6,378.10
#0750	Roofing & Metal Panels	375,960.00	8,078.00	384,038.00	304,626.20	30,973.50	335,599.70	87%	48,438.30	16,779.99
#0790	Caulking & Firestopping	53,265.00	0.00	53,265.00	12,430.00	0.00	12,430.00	23%	40,835.00	621.50
#0810	Doors, Frames, Hardware - Supply	95,490.00	0.00	95,490.00	42,245.00	22,245.00	64,490.00	68%	31,000.00	3,224.50
#0833	Coiling & Sectional Doors	107,820.00	0.00	107,820.00	0.00	0.00	0.00	0%	107,820.00	0.00
#0840	Aluminum Storefronts & Curtainwall	109,500.00	29,567.00	139,067.00	120,773.00	0.00	120,773.00	87%	18,294.00	6,038.65
#0920	Drywall & Fireproofing	236,369.00	3,935.00	240,304.00	161,973.70	9,065.80	171,039.50	71%	69,264.50	8,551.98
#0930	Tile	51,000.00	0.00	51,000.00	0.00	0.00	0.00	0%	51,000.00	0.00
#0950	Acoustical Ceilings & Panels	44,700.00	0.00	44,700.00	1,000.00	0.00	1,000.00	2%	43,700.00	50.00
#0965	Resilient Flooring & Carpet	94,299.00	(161.00)	94,138.00	50,320.00	0.00	50,320.00	53%	43,818.00	2,516.00
#0990	Painting and Wallcovering	79,400.00	3,550.00	82,950.00	1,638.00	0.00	1,638.00	2%	81,312.00	81.90
#1420	Conveying Equipment	122,520.00	0.00	122,520.00	0.00	0.00	0.00	0%	122,520.00	0.00
#2100	Fire Protection	75,500.00	0.00	75,500.00	42,900.00	0.00	42,900.00	57%	32,600.00	2,145.00
#2200	Plumbing & Heating	459,290.00	179,791.00	639,081.00	430,871.00	20,500.00	451,371.00	71%	187,710.00	22,568.55
#2300	HVAC & Controls	374,000.00	14,683.00	388,683.00	273,805.00	52,423.00	326,228.00	84%	62,455.00	16,311.40
#2600	Electrical	554,600.00	73,835.00	628,435.00	282,551.00	32,116.00	314,667.00	50%	313,768.00	15,733.35
#3100	Earthwork & Site Utilities	659,900.00	14,682.00	674,582.00	666,559.55	0.00	666,559.55	99%	8,022.45	33,327.98
#3210	Asphalt Paving	263,200.00	13,313.00	276,513.00	153,845.72	0.00	153,845.72	56%	122,667.28	7,692.29
#3290	Landscaping & Fencing	37,859.00	720.00	38,579.00	0.00	0.00	0.00	0%	38,579.00	0.00
	TOTAL CONTRACT AMOUNTS	7,224,613.00	392,085.70	7,616,698.70	4,935,967.95	228,227.04	5,164,194.99	68%	2,452,503.71	256,459.84

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER)

City of Newport
596 7th Ave
Newport, MN 55055

PROJECT: NEWPORT CITY HALL & FIRE STATION
LABOR AND GEN CONDITIONS

APPLICATION NO: 13

PERIOD TO: 1/31/2022

Distribution to:

☒ OWNER

☐ ARCHITECT

☐ CONST. MANAGER

☒ FILE

FROM (CM):

HOFFMANN + UHLHORN CONSTRUCTION, INC.
5555 W 78TH ST, SUITE A
MINNEAPOLIS, MN 55439

CONTRACT DATE:

APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
Change Orders Approved in previous months by Owner		ADDITIONS	DEDUCTIONS
TOTAL		\$149,690.70	\$0.00
Approved this Month		\$0.00	\$0.00
Number	Date Approved		
TOTALS		\$149,690.70	\$0.00
Net change by Change Orders		\$149,690.70	

The undersigned Construction Manager certifies that to the best of his knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, and that current payments shown herein are now due.

CONSTRUCTION MANAGER: HOFFMANN + UHLHORN CONSTRUCTION, INC.

By: *Lucas D. Nelson*

Date: 2/9/2022

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractors are entitled to payment of the Amounts Certified.

Application is made for Payment, as shown below,

Continuation Sheet, AIA Document G703, is attached.

1. COMMITTED COST	\$3,899,879.00
2. Net Change by Change Orders	\$149,690.70
3. SUM TO DATE (Line 1+2)	\$4,049,569.70
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$2,568,176.97
5. RETAINAGE:	
a. <u>5</u> % of Completed Work (Column D+E on G703)	\$126,658.91
b. <u> </u> % of Stored Material (Column F on G703)	\$0.00
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$126,658.91
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$2,441,518.06
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$2,324,343.25
8. CURRENT PAYMENT DUE	\$117,174.81
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	\$1,608,051.64

State of: MINNESOTA

County of:

Anoka County

Subscribed and sworn to before me this

2/9/2022

Notary Public: *[Signature]*

My Commission expires:

31-Jan-23

AMOUNT CERTIFIED

\$

(Attach explanation if amount certified differs from the amount applied for).

ARCHITECT: **Brunton Architects & Engineers**

By: *Virgin Schuch*

Date: 02/09/2022



CITY OF NEWPORT - LABOR & GENERAL CONDITIONS
H+U CONSTRUCTION EDITION OF AIA DOCUMENT G703

APPLIC. FOR PAYMENT NO.#13
PERIOD ENDING 1/31/2022

AIA Document G723, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.

		A	B	C	D	E	F		G	H
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	CHANGE ORDERS	REVISED SCHEDULE VALUE (A+B)	WORK COMPLETED		TOTAL COMPLETED AND STORED	% (F/C)	BALANCE TO FINISH (C-F)	RETAINAGE
					FROM PREV. APPL.	THIS PERIOD				
Pre-Con	Preconstruction Fees	35,000.00	0.00	35,000.00	35,000.00	0.00	35,000.00	100%	0.00	0.00
0	Payment and Performance Bond	77,485.00	1,293.83	78,778.83	76,722.00	0.00	76,722.00	97%	2,056.83	3,836.10
1	General Conditions	195,000.00	0.00	195,000.00	82,127.13	1,898.11	84,025.24	43%	110,974.76	4,201.26
Reimburse	Construction Management Reimbursable	243,180.00	0.00	243,180.00	171,397.50	20,805.00	192,202.50	79%	50,977.50	9,610.13
Fee	Construction Management Fee	176,210.00	2,972.87	179,182.87	119,535.79	5,566.51	125,102.30	70%	54,080.57	6,255.12
Allowance	Utilities Allowance	50,000.00	0.00	50,000.00	20,951.41	0.00	20,951.41	42%	29,048.59	1,047.57
Contingency	Construction Contingency	322,392.00	(76,227.00)	246,165.00	0.00	0.00	0.00	0%	246,165.00	0.00
Testing	Materials Testing	20,000.00	0.00	20,000.00	0.00	0.00	0.00	0%	20,000.00	0.00
#0330	Cast-In-Place Concrete	257,850.00	20,770.00	278,620.00	181,225.00	0.00	181,225.00	65%	97,395.00	9,061.25
#0341	Strutctural Precast	261,331.00	4,571.00	265,902.00	258,342.00	0.00	258,342.00	97%	7,560.00	12,917.10
#0510	Steel Erection	79,660.00	2,968.00	82,628.00	75,676.00	0.00	75,676.00	92%	6,952.00	3,783.80
#0610	Carpentry & GC	224,800.00	17,751.00	242,551.00	68,491.90	9,733.00	78,224.90	32%	164,326.10	3,911.25
#0750	Roofing & Metal Panels	168,600.00	5,886.00	174,486.00	109,246.20	21,913.50	131,159.70	75%	43,326.30	6,557.99
#0790	Caulking & Firestopping	39,740.00	0.00	39,740.00	9,673.75	0.00	9,673.75	24%	30,066.25	483.69
#0833	Coiling & Sectional Doors	21,420.00	0.00	21,420.00	0.00	0.00	0.00	0%	21,420.00	0.00
#0840	Aluminum Storefronts & Curtainwall	49,500.00	15,465.00	64,965.00	50,750.00	0.00	50,750.00	78%	14,215.00	2,537.50
#0920	Drywall & Fireproofing	186,369.00	2,075.00	188,444.00	113,973.70	9,065.80	123,039.50	65%	65,404.50	6,151.98
#0930	Tile	20,000.00	0.00	20,000.00	0.00	0.00	0.00	0%	20,000.00	0.00
#0950	Acoustical Ceilings & Panels	19,000.00	0.00	19,000.00	1,000.00	0.00	1,000.00	5%	18,000.00	50.00
#0965	Resilient Flooring & Carpet	41,479.00	(161.00)	41,318.00	0.00	0.00	0.00	0%	41,318.00	0.00
#0990	Painting and Wallcovering	67,500.00	2,125.00	69,625.00	1,638.00	0.00	1,638.00	2%	67,987.00	81.90
#1420	Conveying Equipment	55,877.00	0.00	55,877.00	0.00	0.00	0.00	0%	55,877.00	0.00
#2100	Fire Protection	29,340.00	0.00	29,340.00	5,800.00	0.00	5,800.00	20%	23,540.00	290.00
#2200	Plumbing & Heating	210,735.00	56,033.00	266,768.00	177,038.00	11,000.00	188,038.00	70%	78,730.00	9,401.90
#2300	HVAC & Controls	161,000.00	9,368.00	170,368.00	97,080.00	30,588.00	127,668.00	75%	42,700.00	6,383.40
#2600	Electrical	178,500.00	32,543.00	211,043.00	143,224.00	12,772.00	155,996.00	74%	55,047.00	7,799.80
#3100	Earthwork & Site Utilities	558,400.00	12,400.00	570,800.00	562,777.55	0.00	562,777.55	99%	8,022.45	28,138.88
#3210	Asphalt Paving	126,796.00	8,740.00	135,536.00	83,165.12	0.00	83,165.12	61%	52,370.88	4,158.26
#3290	Landscaping & Fencing	22,715.00	385.00	23,100.00	0.00	0.00	0.00	0%	23,100.00	0.00
	TOTAL CONTRACT AMOUNTS	3,899,879.00	149,690.70	4,018,837.70	2,444,835.05	123,341.92	2,568,176.97	64%	1,450,660.73	126,658.91

PAYMENT APPLICATION NO. #13
PERIOD ENDING 1/31/2022

ITEM NO#	DESCRIPTION	VENDOR	DATE	NUMBER	AMOUNT	RETAINAGE	DUE
1	General Conditions	H+U Construction	1/31/22	Applic #11	\$1,898.11	\$94.91	\$1,803.20
Reimburse	Construction Management Reimbursat	H+U Construction	1/31/22	Applic #10	\$20,805.00	\$1,040.25	\$19,764.75
Fee	Construction Management Fee	H+U Construction	1/31/22	Applic #12	\$5,566.51	\$278.33	\$5,288.18
#0610	Carpentry & GC	Tekton	1/31/22	Applic #6	\$9,733.00	\$486.65	\$9,246.35
#0750	Roofing & Metal Panels	Central Roofing	1/31/22	Applic #5	\$21,913.50	\$1,095.68	\$20,817.82
#0920	Drywall & Fireproofing	RTL Construction	1/31/22	Applic #6	\$9,065.80	\$453.29	\$8,612.51
#2200	Plumbing & Heating	Davis Mechanical Systems, Inc.	1/31/22	Applic #9	\$11,000.00	\$550.00	\$10,450.00
#2300	HVAC & Controls	Master Mechanical, Inc.	1/31/22	Applic #9	\$30,588.00	\$1,529.40	\$29,058.60
#2600	Electrical	B&B Electric, Inc.	1/31/22	Applic #7	\$12,772.00	\$638.60	\$12,133.40
SUBTOTAL AMOUNT DUE					\$123,341.92	\$6,167.11	\$117,174.81
TOTAL AMOUNT DUE							\$117,174.81



TO: CITY OF NEWPORT
596 7TH AVE
NEWPORT, MN 55055

ATTN: ACCOUNTING

RE: NEWPORT CITY HALL & FIRE STATION

Invoice for Construction Management services performed during the month of January, 2022

CONSTRUCTION MANAGEMENT REIMBURSABLES

Project Superintendent	161.00 hrs. @	105.00	\$16,905.00
Truck, Travel, & Small Tools	1 mo. @	1,200.00	\$1,200.00
Field Office Trailer	1 mo. @	900.00	\$900.00
Skid Steer w/ Fork & Bucket Attachments	@ \$1,800/mo.		\$1,800.00

Subtotal Construction Management Reimbursables **\$20,805.00**

GENERAL CONDITIONS

Expendable Supplies	\$77.01
Drinking Water	\$8.59
Temporary Toilets	\$449.87
Equipment Rental	\$638.64
Trash Removal	\$724.00

Subtotal Reimbursable Expenses **\$1,898.11**

Total **\$22,703.11**

Contractor's Pay Applications January 31, 2022

#0610-Labor Tekton Construction Company	\$9,733.00
#0610-Material Tekton Construction Company	\$22,901.12
#0750-Labor Central Roofing	\$21,913.50
#0750-Material Central Roofing	\$9,060.00
#0810-Material Wheeler Hardware Company	\$22,245.00
#0920-Labor RTL Construction, Inc.	\$9,065.80
#2200-Labor Davis Mechanical Systems, Inc.	\$11,000.00
#2200-Material Davis Mechanical Systems, Inc.	\$9,500.00



INVOICE : 220001
PROJECT: J20002
JANUARY 31, 2022
PAGE 2 OF 2

TO: CITY OF NEWPORT
596 7TH AVE
NEWPORT, MN 55055

ATTN: ACCOUNTING

RE: NEWPORT CITY HALL & FIRE STATION

Contractor's Pay Applications January 31, 2022

#2300-Labor Master Mechanical, Inc.	\$30,588.00
#2300-Material Master Mechanical, Inc.	\$21,835.00
#2600-Labor B&B Electric, Inc.	\$12,772.00
#2600-Material B&B Electric, Inc.	\$19,344.00

Total Contractor's Pay Applications January 1 - January 31	\$199,957.42
---	---------------------

CONSTRUCTION MANAGEMENT FEE	\$5,566.51
------------------------------------	-------------------

Total Before Retainage	\$228,227.04
-------------------------------	---------------------

Retainage		
Current Retainage	11,411.37	
Prior Retainage	245,048.47	
Retainage-To-Date	256,459.84	
		Total Amount Due
		\$216,815.67

Please Note New Remittance Address

Viking Industrial Center
9205 Lake Drive NE
Columbus, MN 55025

651-646-6141



Fastener, Safety & Unistrut Distributor

INVOICE

INVOICE	
3232777	
Invoice Date	Page
1/6/2022	1 of 1
ORDER NUMBER	
1243692	

Branch: 100
St. Paul

Bill To: Customer ID: 106629
H+U Construction
5555 West 78th Street Suite A
Minneapolis, MN 55439

Ship To:
H+U Construction - Newport City Hall
2060 1st Ave
Newport, MN 55055

Ordered By: Gabe .

Carrier: DOUG GEIST

Tracking #:

PO Number					Term Description		Net Due Date		Disc Due Date		Discount Amount	
Newport					Net 30		2/5/2022		2/5/2022		0.00	
Order Date		Pick Ticket No			Primary Salesrep Name					Taker		
1/5/2022 09:47:28		2259006			Douglas P. Geist					TWOODBURY		
Quantities					Item ID				Pricing UOM	Unit Price		Extended Price
Ordered	Shipped	Remaining	UOM Unit Size	Disp.	Item Description				Unit Size			
2.00	2.00	0.00	EA		V8G-SCGREEN				EA	21.050000		42.10
			1.0		KLEEN SWEEP GREEN SWEEPING COMPOUND 50#				1.0000			
					Kleen Sweep Green Sweeping Compound 50LB (1815)							

Total Lines: 1

SUB-TOTAL: 42.10
TAX: 0.00
AMOUNT DUE: 42.10

Goods may be returned within 30 days of this invoice for credit, exchange or replacement only with authorization, and subject to inspection and restocking charges. ALL Respiratory, Fall Protection, Special Order and Custom Items are NON-RETURNABLE.

Interest at 1.5% per month (18% annum) will be charged on past due accounts.



**How doers
get more done™**

2360 WHITE BEAR AVE.
MAPLEWOOD, MN 55109 (651)770-9600

2801 00061 36519 01/20/22 03:16 PM
SALE SELF CHECKOUT

736511500950 95KEYSCHLAGE <A> 2.62
95 KEY SCHLAGE
887480432589 MACH SCREW <A>
MTR MACH SCW PN HD PHI SS 6M-1.0X40M
2@1.81 3.62
887480432688 MACH SCREW <A>
MTR MACH SCW PN HD PHI SS 6M-1.0X45M
2@1.77 3.54

SUBTOTAL 9.78
SALES TAX 0.72
TOTAL \$10.50
DEBIT 10.50

XXXXXXXXXXXX0124
AUTH CODE 001552

2801 01/20/22 03:16 PM



2801 61 36519 01/20/2022 7287

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 04/20/2022

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H88 76128 73388
PASSWORD: 22070 73327

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

SPEEDWAY 0004459
Newport MN 55055
TRAN#: 1743818
1/6/2022 6:46 AM

Pump 07
#2 Diesel
5.172 @ \$3.499/GAL
GAS TOTAL \$18.10

TAX \$0.00
TOTAL \$18.10

Debit
Card Num :
XXXXXXXXXXXX0124
TERM: 01
TRANS TYPE: CAPTURE
APPR#: 074455
ENTRY METHOD: EMV
Contactless

USDS 18.10

US Debit
AID: A00000000042200

01/06/2022 00:44:54

Verified by PIN

Cardholder agrees to
pay to issuer total
charges per the
agreement between
cardholder & issuer.
Now Hiring!
Apply at
Speedway.com/careers
or text Speedway
to 25000
www.speedway.com



Transaction Detail

[Log Out](#)**Amount**

-\$16.81

Date

01/06/2022

Description

Speedway

Type

ATM/POS

Account

Huntington 5 Interest Checking *6627

**The Hub**

Payments



Transfers



Deposits



More

8635362180



ACCT. NO.	CUSTOMER NAME	
863536	H+U CONSTRUCTION	
STATEMENT DATE	DUE DATE	PAY THIS AMOUNT
01/31/2022	03/02/2022	21.80
		AMOUNT ENCLOSED \$

MAKE CHECKS PAYABLE TO PREMIUM WATERS, INC.

H+U CONSTRUCTION
5555 W 78TH ST
SUITE A
MINNEAPOLIS MN 55439

PREMIUM WATERS, INC.
P.O. BOX 9128
MINNEAPOLIS MN 55480

Please Return This Portion With Payment

STATEMENT

DATE	INVOICE	DESCRIPTION	CHARGE	PAYMENT	BALANCE
Balance Forward					32.29
Stop 1 H+U CONSTRUCTION 2060 1ST AVE					
01/19/2022		Check Payment 009880 Thank You!		-10.49	21.80
01/19/2022		Check Payment 009880 Thank You!		-8.59	13.21
01/19/2022		Check Payment 009880 Thank You!		-3.21	10.00
01/31/2022	318596530	Monthly Feb Qty 1 @8.00 [Tx] Serial No.1105269823603 -	8.00		18.00
01/31/2022	318596530	Tax Invoice #318596530 Tax: 0.59 Total: 8.59	0.59		18.59
Stop Subtotal		-13.70	Total Invoices	8.59	
Route 31E50/M00/0020					

PREMIUM WATERS, INC.
P.O. BOX 9128
MINNEAPOLIS MN 55480
noreply@premiumwaters.com

Use Your  2%
BIG CARD REBATE

MENARDS®

MENARDS - COTTG GRV
9000 E. Point
Douglas RD.
Cottage Grove, MN
55016

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 04/20/22

If you have questions regarding the
charges on your receipt, please
email us at:
COTTfrontend@menards.com



Sale Transaction

RADIUS 5 PERSONAL HEATER*
6217060 3 @14.99 44.97

TOTAL 44.97
TAX WASHINGTON-MN 7.375% 3.32
TOTAL SALE 48.29
US DEBIT 5541 48.29
Auth Code:005762
Chip Inserted
a0000000980840
TC - 65bb101e73b2989a

TOTAL SAVINGS 45.00

TOTAL NUMBER OF ITEMS = 3

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Christina

60484 08 5744 01/20/22 08:33AM 3114



Biffs, Inc
6430 County Rd 101 E
Shakopee MN 55379-5202
952.403.1221

Invoice

#W848985

1/26/2022

Bill To

C57180
H+U Construction
Hoffman & Uhlhorn Const Inc
5555 W 78th St
Ste A
Minneapolis MN 55439
United States

Location

L128353
Newport City Hall
2060 1st Ave
Newport MN 55055
United States

Invoice Total

\$401.58

Balance Due

\$401.58

Due Date: 2/23/2022

Terms	Due Date	PO #	Sales Rep	Builders Club#
Net 28	2/23/2022	-	Jeff Foley	

Qty	Item	Days	Sales Order #	Service Level	Rate	Amount
1	RENTAL RegularUnit Dec 29-Jan 25	28	363061	-	\$4.00	\$4.00
1	SERVICE Service Dec 29-Jan 25	28	363061	1X/wk	\$70.00	\$70.00
1	SERVICE ClimateSvc Dec 29 to Jan 25	28	363061	1X/wk	\$34.00	\$34.00
1	RENTAL HandSani Dec 29-Jan 25	28	363061	-	\$0.00	\$0.00
1	RENTAL ContainmentPan Dec 29-Jan 25	28	363061	-	\$15.00	\$15.00
1	RENTAL RegularUnit Dec 29-Jan 25	28	363669	-	\$4.00	\$4.00
1	SERVICE Service Dec 29-Jan 25	28	363669	1X/wk	\$70.00	\$70.00
1	RENTAL HandSani Dec 29-Jan 25	28	363669	-	\$0.00	\$0.00
1	RENTAL ContainmentPan Dec 29-Jan 25	28	363669	-	\$15.00	\$15.00
1	RENTAL RegularUnit Dec 29-Jan 25	28	368140	-	\$4.00	\$4.00
1	SERVICE Service Dec 29-Jan 25	28	368140	1X/wk	\$70.00	\$70.00
1	SERVICE ClimateSvc Dec 29 to Jan 25	28	368140	1X/wk	\$34.00	\$34.00
1	RENTAL HandSani Dec 29-Jan 25	28	368140	-	\$0.00	\$0.00
1	RENTAL ContainmentPan Dec 29-Jan 25	28	368140	-	\$20.00	\$20.00
0	TAX-MN Tax-MN	-	-	-	\$0.00	\$25.71
0	TAX-WASH Tax-WASH	-	-	-	\$0.00	\$1.87
1	SERVICE ClimateSvc Dec 29 to Jan 25	28	363669	1X/wk	\$34.00	\$34.00



W848985



Biffs, Inc
6430 County Rd 101 E
Shakopee MN 55379-5202
952.403.1221

Invoice

#W848985

1/26/2022

Subtotal	\$401.58
Invoice Total	\$401.58
Credits/Payments Applied	\$0.00
Balance Due	\$401.58

Biffs Inc.

Make Checks Payable To

Biffs, Inc
6430 County Rd 101 E
Shakopee MN 55379-5202

Please return this portion with your payment.

Remittance Slip

Customer

L128353 Hoffman & Uhlhorn Const Inc :
Newport City Hall

Invoice

W848985

Amount Due

\$401.58

Amount Paid



W848985



INVOICE

SEND ALL PAYMENTS TO:
SUNBELT RENTALS, INC
PO BOX 409211
ATLANTA, GA 30384-9211

INVOICE NUMBER	120374377-0002
ACCOUNT NUMBER	661003
INVOICE DATE	1/15/22
PAGE 1	

INVOICE TO

H + U CONSTRUCTION
5555 WEST 78TH STREET, SUITE A
MINNEAPOLIS, MN 55439

JOB ADDRESS

2060 1ST AVENUE, NEWPORT
NEWPORT CITY HALL
2060 1ST AVE
NEWPORT, MN 55055

C#: 952-837-3309 J#: 651-395-0055

RECEIVED BY
SCHOER, GABE

CONTRACT NUMBER
120374377

PURCHASE ORDER NUMBER
NR

JOB NUMBER
NEWPROT CITY HALL

BRANCH
0229 MINNEAPOLIS CC PC229
3700 W PRESERVE BLVD
BURNSVILLE, MN 55337 7746
612-486-4108

. QTY	EQUIPMENT #	Min	Day	Week	4 Week	Amount
1.00	175K BTU D/F TENT HEATER TA020821 Make: TEMP AIR Model: THP-175 Ser #: 20821	50.00	50.00	150.00	450.00	450.00
1.00	GAS HOSE 1" X 50'	6.66	6.66	20.00	60.00	60.00
1.00	DUCT POLY VINYL WHT 14 X 15'	8.33	8.33	25.00	75.00	75.00
Rental Sub-total:						585.00

SALES ITEMS:

Qty	Item number	Unit	Price	
1	ENVIRONMENTAL	EA	9.770	9.77
ENVIRONMENTAL/HAZMAT FEE 2133XXX0000				

BILLED FOR FOUR WEEKS 12/28/21 THRU 1/24/22.

594.77

NET 30

4 WEEK BILL

SUBTOTAL	594.77
TAX	43.87
INVOICE TOTAL	638.64



THE LEADER IN CONSTRUCTION WASTE RECYCLING

807 Broadway Street NE, Suite 185

Minneapolis, MN 55413

T 612.623.8888

F 612.455.7381

Invoice

Customer

HU Construction, Inc.
5555 W 78th St
Suite A
Minneapolis, MN 55439

Date

Invoice #

12/31/2021

331727

Service Address

Newport City Hall
2060 1st Ave
Newport, MN 55055

P.O. No.

Terms

Net 30

Service Date	Ticket	Description	Unit of Measure	Qty	Rate	Amount
12/13/2021	689477	30 Yard Container	Each	1	342.00	342.00
12/13/2021	689477	Solid Waste Management Tax calculated at \$0.60/yd. This ticket includes \$18.00 of solid waste disposal tax.	Yards	30	0.60	18.00

We apologize for the recent delay in getting your invoices to you. Please be patient while we hire and train new staff.

All invoices paid by credit card are subject to a convenience fee.

Please direct all billing questions to ar@atomicrecycling.com

Total \$360.00

Payments/Credits \$0.00

Balance Due \$360.00

RECYCLE MORE.  LANDFILL LESS.™



THE LEADER IN CONSTRUCTION WASTE RECYCLING

807 Broadway Street NE, Suite 185

Minneapolis, MN 55413

T 612.623.8888

F 612.455.7381

Invoice

Customer

HU Construction, Inc.
5555 W 78th St
Suite A
Minneapolis, MN 55439

Date

Invoice #

1/31/2022

333292

Service Address

Newport City Hall
2060 1st Ave
Newport, MN 55055

We're going paperless! Please
e-mail ar@atomicrecycling.com to
be added to our e-mail list.

P.O. No.

Terms

Net 30

Service Date	Ticket	Description	Unit of Measure	Qty	Rate	Amount
1/10/2022	694957	30 Yard Container	Each	1	346.00	346.00
1/10/2022	694957	Solid Waste Management Tax calculated at \$0.60/yard. This ticket includes \$18.00 of solid waste disposal tax.	Yards	30	0.60	18.00

We apologize for the recent delay in getting your invoices to you.
Please be patient while we hire and train new staff.

All invoices paid by credit card are subject to a convenience fee.

Please direct all billing questions to ar@atomicrecycling.com

Total \$364.00

Payments/Credits \$0.00

Balance Due \$364.00

RECYCLE MORE.  LANDFILL LESS.™



AIA Document G732™ – 2019

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER:	City of Newport 596 7th Ave. Newport, MN 55055	PROJECT:	Newport City Hall, Fire Hall & Law Enforcement Center 2060 1st Ave. Newport, MN 55055	APPLICATION NO: 6 Labor	Distribution to:
FROM CONTRACTOR:	Tekton Construction Co. 861 E. Hennepin Ave. Suite 200 Minneapolis, MN 55414	VIA CONSTRUCTION MANAGER:	H + U Construction	PERIOD TO: January 31, 2022	
CONTRACT FOR:	General Construction	VIA ARCHITECT:	Brunton Architects & Engineers	CONTRACT DATE: December 14, 2020	OWNER: <input type="checkbox"/>
				PROJECT NOS: 3298 / /	CONSTRUCTION MANAGER: <input type="checkbox"/>
					ARCHITECT: <input type="checkbox"/>
					CONTRACTOR: <input type="checkbox"/>
					FIELD: <input type="checkbox"/>
					OTHER: <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	224,800.00
2. NET CHANGES IN THE WORK	17,751.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	242,551.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703)	78,224.90
5. RETAINAGE:	
a. 5 % of Completed Work (Column D + E on G703)	3,911.24
b. 0 % of Stored Material (Column F on G703)	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	3,911.24
6. TOTAL EARNED LESS RETAINAGE	74,313.65
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	65,067.31
(Line 6 from prior Certificate)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:

Date:

State of: Minnesota

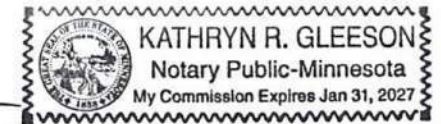
County of: Hennepin

Subscribed and sworn to before

me this 18th day of January, 2022

Notary Public: Kathryn R. Gleeson

My Commission expires: 1/31/2027



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

8. CURRENT PAYMENT DUE 9,246.35

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 minus Line 6)

168,237.35

AMOUNT CERTIFIED 9,246.35

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By:

Laura D. Nelson

Date:

1/27/22

ARCHITECT: (NOTE: If multiple Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By:

Vijay S. Sachdev

Date:

02/09/2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	578.00	0.00
Total approved this month including Construction Change Directives	17,173.00	0.00
TOTALS	17,751.00	0.00
NET CHANGES IN THE WORK		17,751.00



AIA® Document G703® – 1992

Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:
APPLICATION DATE:
PERIOD TO:
ARCHITECT'S PROJECT NO:

6
January 18, 2022
January 31, 2022

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			% (G÷C)		
	ROUGH CARPENTRY-LABOR	18,878.00	10,382.90	0.00	0.00	10,382.90	55.00%	8,495.10	519.15
	COMPOSITE DECKING-LABOR	2,772.00	0.00	0.00	0.00	0.00	0.00%	2,772.00	0.00
	FINISH CARPENTRY-LABOR	2,090.00	0.00	0.00	0.00	0.00	0.00%	2,090.00	0.00
	INTERIOR ARCHITECTURAL WOODWORK/SOLID SURFACE-LABOR	17,846.00	0.00	0.00	0.00	0.00	0.00%	17,846.00	0.00
	FRP-LABOR	1,280.00	0.00	0.00	0.00	0.00	0.00%	1,280.00	0.00
	HM FRAMES-LABOR	24,640.00	22,176.00	2,464.00	0.00	24,640.00	100.00%	0.00	1,232.00
	DOOR AND HARDWARE-LABOR	24,090.00	0.00	0.00	0.00	0.00	0.00%	24,090.00	0.00
	SIGNAGE-LABOR	6,990.00	0.00	4,194.00	0.00	4,194.00	60.00%	2,796.00	209.70
	TOILET COMPARTMENTS-LABOR	3,960.00	0.00	0.00	0.00	0.00	0.00%	3,960.00	0.00
	CORNER GUARDS-LABOR	990.00	0.00	0.00	0.00	0.00	0.00%	990.00	0.00
	TOILET ACCESSORIES-LABOR	4,444.00	0.00	0.00	0.00	0.00	0.00%	4,444.00	0.00
	FIRE PROTECTION SPECIALTIES-LABOR	495.00	0.00	0.00	0.00	0.00	0.00%	495.00	0.00
	LOCKERS-LABOR	2,475.00	0.00	0.00	0.00	0.00	0.00%	2,475.00	0.00
	FLAGPOLES-LABOR	1,650.00	1,650.00	0.00	0.00	1,650.00	100.00%	0.00	82.50

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	ROLLER SHADES-LABOR	4,437.00	0.00	0.00	0.00	0.00	0.00%	4,437.00	0.00
	LABORER ALLOWANCE	24,000.00	1,280.00	0.00	0.00	1,280.00	5.33%	22,720.00	64.00
	CARPENTER ALLOWANCE	21,250.00	16,065.00	0.00	0.00	16,065.00	75.60%	5,185.00	803.25
	FIRE POLE ALLOWANCE	15,000.00	0.00	0.00	0.00	0.00	0.00%	15,000.00	0.00
	GENERAL CONDITIONS	29,500.00	10,325.00	1,475.00	0.00	11,800.00	40.00%	17,700.00	590.00
	INSURANCE/BOND	6,613.00	6,613.00	0.00	0.00	6,613.00	100.00%	0.00	330.65
	HOUSEKEEPING	8,200.00	0.00	0.00	0.00	0.00	0.00%	8,200.00	0.00
	SHOP DRAWINGS	3,200.00	0.00	1,600.00	0.00	1,600.00	50.00%	1,600.00	80.00
	CO # 1	578.00	0.00	0.00	0.00	0.00	0.00%	578.00	0.00
	Co # 2	17,173.00	0.00	0.00	0.00	0.00	0.00%	17,173.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	GRAND TOTAL	\$242,551.00	\$68,491.90	\$9,733.00	\$0.00	\$78,224.90	32.25%	\$164,326.10	\$3,911.25



Document G732™ – 2009

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER:	The City of Newport 496 7th Avenue Newport, MN 55055	PROJECT:	Newport City Hall, Fire Hall and LEC Labor	APPLICATION NO:	005	DISTRIBUTION TO:	
FROM				PERIOD TO:	01/31/2022	OWNER	<input type="checkbox"/>
CONTRACTOR:	Central Roofing Company 4550 Main Street NE Minneapolis, MN 55421	VIA CONSTRUCTION		CONTRACT DATE:		CONSTRUCTION MANAGER	<input checked="" type="checkbox"/>
		MANAGER:	H+U Construction	PROJECT NOS:	/ /	ARCHITECT	<input type="checkbox"/>
CONTRACT FOR:		VIA ARCHITECT:				CONTRACTOR	<input type="checkbox"/>
						FIELD	<input type="checkbox"/>
						OTHER	<input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM.....	\$ 168,600.00
2. NET CHANGES IN THE WORK.....	\$ 5,886.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 174,486.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703)	\$ 131,159.70
5. RETAINAGE:	
a. 5 % of Completed Work	
(Column D + E on G703)	\$ 6,557.99
b. % of Stored Material	
(Column F on G703)	\$
Total Retainage (Lines 5a + 5b, or Total in Column I on G703)	\$ 6,557.99
6. TOTAL EARNED LESS RETAINAGE.....	\$ 124,601.71
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$ 103,783.89
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE.....	\$ 20,817.82
9. BALANCE TO FINISH, INCLUDING RETAINAGE	
(Line 3 minus Line 6)	\$ 49,884.29

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 408.00	\$
Total approved this month, including Construction Change Directives	\$ 5,478.00	\$
TOTALS	\$ 5,886.00	\$
NET CHANGES IN THE WORK	\$ 5,886.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By: [Signature]
State of: Minnesota
County of: Anoka
Subscribed and sworn to before
me this 19 day of January, 2022
Notary Public: Joanne M. Ledin
My Commission expires: 01-31-2025

Date: 1/19/2022



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ 20,817.82

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By: [Signature] Date: 1/27/22

ARCHITECT: (NOTE: If Multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By: [Signature] Date: 02/09/2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Application and Certification for Payment, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 5

Application Date : 01/19/22

To: 01/31/22

Architect's Project No.:

Invoice # : 30166

Contract : 221004. Newport City Hall Labor

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
1	Metal Wall Panel Labor	54,785.00	0.00	16,435.50	0.00	16,435.50	30.00%	38,349.50	821.78
2	Roofing Labor	99,536.00	94,559.20	0.00	0.00	94,559.20	95.00%	4,976.80	4,727.96
3	Shop Drawings	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00%	0.00	75.00
4	Housekeeping	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00%	0.00	75.00
5	Bond/Insurance	11,279.00	11,279.00	0.00	0.00	11,279.00	100.00%	0.00	563.95
6	0750L-01 RFCO16	408.00	408.00	0.00	0.00	408.00	100.00%	0.00	20.40
7	0750L-02 0750M-02	5,478.00	0.00	5,478.00	0.00	5,478.00	100.00%	0.00	273.90
8		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
Grand Totals		174,486.00	109,246.20	21,913.50	0.00	131,159.70	75.17%	43,326.30	6,557.99

APPLICATION AND CERTIFICATION FOR PAYMENT

RTL Inv # 21101L.6

TO OWNER:
Hoffmann+Uhlhorn Construction
5555 West 78th Street, Suite A
Minneapolis, MN 55439

PROJECT: Newport City Hall

APPLICATION NO: 6

FROM CONTRACTOR:
RTL Construction, Inc.
290 Sarazin Street
Shakopee, MN 55379

PERIOD TO: 1/31/2022

RTL JOB NO: 21-101

CONTRACTORS APPLICATION FOR PAYMENT

The undersigned contractor certifies that to the best of the contractor's knowledge, information and belief the Work covered by this application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the owner, and that current payment shown herein is now due.

1.) ORIGINAL CONTRACT SUM	\$186,369.00
2.) Net Change by Change Orders.....	\$0.00
3.) Contract Sum to Date	\$186,369.00
4.) Completed and Stored to Date	\$123,039.50
5.) Retainage	\$6,151.98
6.) Total Earned less Retainage.....	\$116,887.52
7.) Less Previous Certificates for Payment.....	108,275.01
8.) Current Payment Due.....	\$8,612.51
9.) Balance to Finish, Including Retainage.....	\$69,481.48

CONTRACTOR: RTL Construction, Inc.

BY:  Date: 2-9-22

State of: MN County of: Scott
Subscribed and sworn before me this Feb. day of 2022
Notary Public: Katie Jane Hislop
My Commission Expires: 1/31/2023



CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved previously		
Total approved this month		
Totals		
NET CHANGES by Change Order	0.00	

ARCHITECTS CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architects Knowledge, information and belief the Work has progressed as indicated, the quality of the work is In accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 8,612.51



(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with amount certified.)

ARCHITECT:

By:  Date: 02/09/2022

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor Named herein. Issuance, payment and acceptance of payment are without prejudice to any rights Of the Owner or Contractor under this contract.

Continuation Sheet

Project: Newport City Hall
 Application No: 6
 Period To: 1/31/2022
 Invoice # 21101L.6

ITEM NO.	DESCRIPTION	SCHEDULED VALUE	PREVIOUS	THIS PERIOD	STORED MATERIALS	TOTAL	%	BALANCE	RETAINAGE
1	Bonds/Insurance	5,000.00	5,000.00	0.00	0.00	5,000.00	100	0.00	250.00
2	Shop drawings/submittals/O&M/Closeout /As-Built	5,000.00	4,750.00	0.00	0.00	4,750.00	95	250.00	237.50
3	Housekeeping	4,727.00	2,363.50	1,890.80	0.00	4,254.30	90	472.70	212.72
4	Allowance	5,000.00	0.00	0.00	0.00	0.00	0	5,000.00	0.00
5	General Conditions	5,000.00	3,000.00	2,000.00	0.00	5,000.00	100	0.00	250.00
6	054000 Cold-Formed Metal Framing - Labor	12,000.00	10,200.00	1,800.00	0.00	12,000.00	100	0.00	600.00
7	072119 Foamed-In Place Insulation - Labor	3,500.00	1,575.00	1,575.00	0.00	3,150.00	90	350.00	157.50
8	072500 Weather Barriers - Labor	4,000.00	1,800.00	1,800.00	0.00	3,600.00	90	400.00	180.00
9	092116 Gypsum Board Assemblies - Labor	142,142.00	85,285.20	0.00	0.00	85,285.20	60	56,856.80	4,264.26
		186,369.00	113,973.70	9,065.80	0.00	123,039.50		63,329.50	6,151.98

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702 (Instructions on reverse side) PAGE ONE OF Pages

TO: H & U Construction
5555 West 78th St Suite A
Minneapolis MN 55439

PROJECT: Newport City Hall and Public Safety Building

Application: 9
Period To: 01/31/2022
Contract Date:
Project NOS:

Distribution to:
OWNER: ☐
CONSTRUCTION MANAGER: ☐
ARCHITECT: ☐
CONTRACTOR: ☐
FIELD: ☐
OTHER: ☐

FROM: Davis Mechanical Systems, Inc.
21225 Hamburg Ave, Lakeville MN 55044

VIA CONSTRUCTION
MANAGER:
VIA ARCHITECT:

Inv#: Inv # Not Yet Assigned

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$210,735.00
2. Net change by Change Orders	\$56,033.00
3. CONTRACT SUM TO DATE (line 1 + 2)	\$266,768.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$188,038.00
5. RETAINAGE:	
a. 5% of Completed Work (Columns D + E on G703)	\$9,401.90
b. % of Stored Material (Columns F on G703)	\$0
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$9,401.90
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$178,636.10
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$168,186.10
8. CURRENT PAYMENT DUE	\$10,450.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$88,131.90

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	56,033.00	0.00
Total approved this Month	0.00	0.00
TOTALS	56,033.00	0.00
NET CHANGES by Change Order	56,033.00	

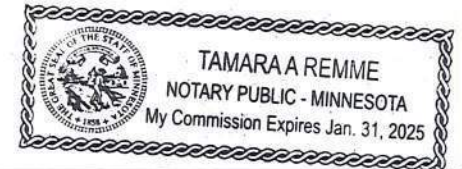
The undersigned Contractor certifies that to the best of the Contractor's Knowledge, information and belief the Work covered by this Application for Payment has been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature] Date: 01/07/2022

State of: mn
County of: Seale
Subscribed and sworn to before
me this 07 day of January, 2022

Notary Public: [Signature]
My Commission expires: 01/31/2025



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certifies to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Amount certified \$ 10,450.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By: [Signature] Date: 1/27/22

ARCHITECT:

By: [Signature] Date: 02/09/2022

This Certificate is not negotiable. the AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached. In tabulations below amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 9
 APPLICATION DATE: 01/05/2022
 PERIOD FROM: 01/01/2022
 PERIOD TO: 01/31/2022
 JOB: Newport City Hall and Public Safety Bui

Description of Item	Scheduled Value	Previous Application	This Period	Total Complete	%	Balance to Finish	Retained
Labor							
Trench Drains	22,000.00	22,000.00		22,000.00	100.00		1,100.00
Fixtures	23,000.00					23,000.00	
Rough In Labor	114,580.00	76,290.00	5,500.00	81,790.00	71.38	32,790.00	4,089.50
Insulation	16,000.00					16,000.00	
Equipment	6,740.00		4,500.00	4,500.00	66.77	2,240.00	225.00
Cleanup/Housekeeping	9,200.00	3,500.00	1,000.00	4,500.00	48.91	4,700.00	225.00
Permits/Mobilization/submittals	15,000.00	15,000.00		15,000.00	100.00		750.00
Bond	4,215.00	4,215.00		4,215.00	100.00		210.75
Job 20075							
Change Order# 6	54,934.00	54,934.00		54,934.00	100.00		2,746.70
Change Order# 5	1,099.00	1,099.00		1,099.00	100.00		54.95
Totals:	266,768.00	177,038.00	11,000.00	188,038.00	70.49	78,730.00	9,401.90

AIA® Document G732™ – 2009

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER:	CITY OF NEWPORT 596 7TH AVE NEWPORT, MN 55055	PROJECT:	NEWPORT CITY HALL, FIRE HALL AND LAW ENFORCEMENT CENTER 2060 1ST AVE	APPLICATION NO:	9	DISTRIBUTION TO:	OWNER <input type="checkbox"/>
FROM	MASTER MECHANICAL, INC	VIA CONSTRUCTION		INVOICE NO:	60630	CONSTRUCTION MANAGER	<input type="checkbox"/>
CONTRACTOR:	1027 GEMINI RD EAGAN, MN 55121	MANAGER:	H+U CONSTRUCTION	PERIOD TO:	1/31/2022	ARCHITECT	<input type="checkbox"/>
CONTRACT FOR:	CITY OF NEWPORT	VIA ARCHITECT:	BRUNTON ARCHITECTS & ENGINEERS	CONTRACT DATE:	1/4/2021	CONTRACTOR	<input type="checkbox"/>
				PROJECT NOS:	1	FIELD	<input type="checkbox"/>
						OTHER	<input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM.....	\$ 161,000.00
2. NET CHANGES IN THE WORK.....	\$ 9,368.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 170,368.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703)	\$ 127,668.00
5. RETAINAGE:	
a. <u>5</u> % of Completed Work (Column D + E on G703)	\$ 6,383.40
b. <u>0</u> % of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b, or Total in Column I on G703)	\$ 6,383.40
6. TOTAL EARNED LESS RETAINAGE.....	\$ 121,284.60
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	92,226.00
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE.....	\$ 29,058.60
9. BALANCE TO FINISH, INCLUDING RETAINAGE	
(Line 3 minus Line 6)	\$ 49,083.40

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: MASTER MECHANICAL, INC

By: [Signature]

Date: 1/20/22

State of: MN

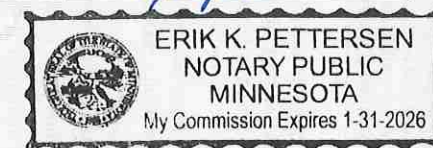
County of: DAKOTA

Subscribed and sworn to before

me this 20th day of JANUARY 2022

Notary Public: Erik K. Pettersen

My Commission expires: 1/31/2026



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 29,058.60

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By: [Signature]

Date: 1/27/22

ARCHITECT: (NOTE: If Multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By: [Signature]

Date: 02/09/2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 0.00
Total approved this month, including Construction Change Directives	\$ 9,368.00	\$ 0.00
TOTALS	\$ 9,368.00	\$ 0.00
NET CHANGES IN THE WORK	\$ 9,368.00	

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document G732™ – 2009 (formerly G702™ CMA – 1992). Copyright © 1992 and 2009 by The American Institute of Architects. All rights reserved. **WARNING:** This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law. Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

AIA DOCUMENT G703

9453-Newport
Labor & Equipment 161000

APPLICATION NO:	9
APPLICATION DATE:	1/19/22
PERIOD TO:	2/1/22
HITECH'S PROJECT NO:	0

Use Column I on Contracts where variable retainage for line items may apply.

Dept

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 22813

To Owner: CITY OF NEWPORT
596 7TH AVENUEProject: 21070.00 NEWPORT CITY HALL -
LABOR AND EQUIPMENT

Application No.: 7

Distribution to:
☐ Owner
☐ Architect
☐ Contractor
☐

NEWPORT, MN 55055

Period To:

From Contractor: B & B ELECTRIC INC.
1303 WESTERN AVENUE
EAU CLAIRE, WI 54703Via Architect: BRUNTON ARCHITECTS LTD
225 BELGRADE AVE
NORTH MANKATO MN 56003

Project Nos:

Contract For:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

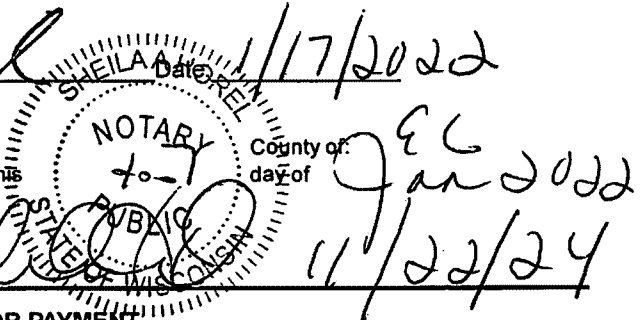
Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum	\$178,500.00
2. Net Change By Change Order	\$15,796.00
3. Contract Sum To Date	\$194,296.00
4. Total Completed and Stored To Date	\$155,996.00
5. Retainage:	
a. 5.00% of Completed Work	\$7,799.80
b. 0.00% of Stored Material	\$0.00
Total Retainage	\$7,799.80
6. Total Earned Less Retainage	\$148,196.20
7. Less Previous Certificates For Payments	\$136,062.80
8. Current Payment Due	\$12,133.40
9. Balance To Finish, Plus Retainage	\$46,099.80

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$13,024.00	\$0.00
Total Approved this Month	\$2,772.00	\$0.00
TOTALS	\$15,796.00	\$0.00
Net Changes By Change Order	\$15,796.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: B & B ELECTRIC INC.

By: Matthew B. B.State of: WI
Subscribed and sworn to before me this 11/17/2022
Notary Public:
My Commission expires 11/22/24

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 12,133.40

Lucas D. Nelson

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: Virgin SachinDate: 02/09/2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 7

Application Date : 01/17/22

To:

Architect's Project No.:

Invoice # : 22813

Contract : 21070.00 NEWPORT CITY HALL - LABOR AND EQUIPMENT

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored (Not in D or E)	Total Completed and Stored To Date (D+E+F)	% (G / C)	Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
1	PIPE & WIRE	61,000.00	46,000.00	10,000.00	0.00	56,000.00	91.80%	5,000.00	
2	TEMPORARY	2,200.00	2,200.00	0.00	0.00	2,200.00	100.00%	0.00	
3	FIXTURES	50,000.00	35,000.00	0.00	0.00	35,000.00	70.00%	15,000.00	
4	SWITCHGEAR	30,000.00	25,000.00	0.00	0.00	25,000.00	83.33%	5,000.00	
5	GENERATOR	10,000.00	6,000.00	0.00	0.00	6,000.00	60.00%	4,000.00	
6	FIRE ALARM	10,000.00	7,000.00	0.00	0.00	7,000.00	70.00%	3,000.00	
7	DATA	10,000.00	7,000.00	0.00	0.00	7,000.00	70.00%	3,000.00	
8	HOUSEKEEPING	3,700.00	2,000.00	0.00	0.00	2,000.00	54.05%	1,700.00	
9	O&M CLOSE-OUTS	1,600.00	0.00	0.00	0.00	0.00	0.00%	1,600.00	
CO #01	CHANGE ORDER #01	13,024.00	13,024.00	0.00	0.00	13,024.00	100.00%	0.00	
CO #02	CHANGE ORDER #02	2,772.00	0.00	2,772.00	0.00	2,772.00	100.00%	0.00	
Grand Totals		194,296.00	143,224.00	12,772.00	0.00	155,996.00	80.29%	38,300.00	7,799.80

APPLICATION AND CERTIFICATE FOR PAYMENT

TO (OWNER)

City of Newport
596 7th Ave
Newport, MN 55055

PROJECT:

NEWPORT CITY HALL & FIRE STATION
MATERIAL

APPLICATION NO: 13**PERIOD TO:** 1/31/2022

Distribution to:

☒ OWNER☐ ARCHITECT☐ CONST. MANAGER☒ FILE**FROM (CM):**

HOFFMANN + UHLHORN CONSTRUCTION, INC.
5555 W 78TH ST, SUITE A
MINNEAPOLIS, MN 55439

CONTRACT DATE:

APPLICATION FOR PAYMENT

CHANGE ORDER SUMMARY			
Change Orders Approved in previous months by Owner		ADDITIONS	DEDUCTIONS
TOTAL		\$243,495.00	(\$1,100.00)
Approved this Month		\$0.00	\$0.00
Number	Date Approved		
TOTALS		\$243,495.00	(\$1,100.00)
Net change by Change Orders		\$242,395.00	

The undersigned Construction Manager certifies that to the best of his knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, and that current payments shown herein are now due.

CONSTRUCTION MANAGER: HOFFMANN + UHLHORN CONSTRUCTION, INC.By: *Lucas D. Nelson*

Date: 2/9/2022

ARCHITECT'S CERTIFICATE FOR PAYMENT

In Accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractors are entitled to payment of the Amounts Certified.

Application is made for Payment, as shown below,

Continuation Sheet, AIA Document G703, is attached.

1. COMMITTED COST	\$3,324,734.00
2. Net Change by Change Orders	\$242,395.00
3. SUM TO DATE (Line 1+2)	\$3,567,129.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$2,596,018.02
5. RETAINAGE:	
a. <u>5</u> % of Completed Work (Column D+E on G703)	\$129,800.93
b. <u> </u> % of Stored Material (Column F on G703)	\$0.00
Total Retainage (Line 5a + 5b or Total in Column I of G703)	\$129,800.93
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$2,466,217.09
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$2,366,576.23
8. CURRENT PAYMENT DUE	\$99,640.86
9. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	\$1,100,911.91

State of: MINNESOTA

County of:

Anoka County

Subscribed and sworn to before me this

2/9/2022

Notary Public:

My Commission expires:

31-Jan-23

AMOUNT CERTIFIED

\$

(Attach explanation if amount certified differs from the amount applied for).

ARCHITECT: **Brunton Architects & Engineers**By: *Virgin Sahel*

Date: 02/09/2022



CITY OF NEWPORT - MATERIAL

H+U CONSTRUCTION EDITION OF AIA DOCUMENT G703

APPLIC. FOR PAYMENT NO.#13

PERIOD ENDING 1/31/2022

AIA Document G723, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

		A	B	C	D	E	F		G	H
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	CHANGE ORDERS	REVISED SCHEDULE VALUE (A+B)	WORK COMPLETED		TOTAL COMPLETED AND STORED	% (F/C)	BALANCE TO FINISH (C-F)	RETAINAGE
					FROM PREV. APPL.	THIS PERIOD				
#0330	Cast-In-Place Concrete	145,000.00	9,002.00	154,002.00	99,200.00	0.00	99,200.00	64%	54,802.00	4,960.00
#0341	Strutctural Precast	1,033,333.00	12,877.00	1,046,210.00	1,046,210.00	0.00	1,046,210.00	100%	0.00	52,310.50
#0512	Steel Supply	125,000.00	4,429.00	129,429.00	129,115.00	0.00	129,115.00	100%	314.00	6,455.75
#0610	Carpentry & GC	183,700.00	49,685.00	233,385.00	26,436.05	22,901.12	49,337.17	21%	184,047.83	2,466.86
#0750	Roofing & Metal Panels	207,360.00	2,192.00	209,552.00	195,380.00	9,060.00	204,440.00	98%	5,112.00	10,222.00
#0790	Caulking & Firestopping	13,525.00	0.00	13,525.00	2,756.25	0.00	2,756.25	20%	10,768.75	137.81
#0810	Doors, Frames, Hardware - Supply	95,490.00	0.00	95,490.00	42,245.00	22,245.00	64,490.00	68%	31,000.00	3,224.50
#0833	Coiling & Sectional Doors	86,400.00	0.00	86,400.00	0.00	0.00	0.00	0%	86,400.00	0.00
#0840	Aluminum Storefronts & Curtainwall	60,000.00	14,102.00	74,102.00	70,023.00	0.00	70,023.00	94%	4,079.00	3,501.15
#0920	Drywall & Fireproofing	50,000.00	1,860.00	51,860.00	48,000.00	0.00	48,000.00	93%	3,860.00	2,400.00
#0930	Tile	31,000.00	0.00	31,000.00	0.00	0.00	0.00	0%	31,000.00	0.00
#0950	Acoustical Ceilings & Panels	25,700.00	0.00	25,700.00	0.00	0.00	0.00	0%	25,700.00	0.00
#0965	Resilient Flooring & Carpet	52,820.00	0.00	52,820.00	50,320.00	0.00	50,320.00	95%	2,500.00	2,516.00
#0990	Painting and Wallcovering	11,900.00	1,425.00	13,325.00	0.00	0.00	0.00	0%	13,325.00	0.00
#1420	Conveying Equipment	66,643.00	0.00	66,643.00	0.00	0.00	0.00	0%	66,643.00	0.00
#2100	Fire Protection	46,160.00	0.00	46,160.00	37,100.00	0.00	37,100.00	80%	9,060.00	1,855.00
#2200	Plumbing & Heating	248,555.00	123,758.00	372,313.00	253,833.00	9,500.00	263,333.00	71%	108,980.00	13,166.65
#2300	HVAC & Controls	213,000.00	5,315.00	218,315.00	176,725.00	21,835.00	198,560.00	91%	19,755.00	9,928.00
#2600	Electrical	376,100.00	41,292.00	417,392.00	139,327.00	19,344.00	158,671.00	38%	258,721.00	7,933.55
#3100	Earthwork & Site Utilities	101,500.00	2,282.00	103,782.00	103,782.00	0.00	103,782.00	100%	(0.00)	5,189.10
#3210	Asphalt Paving	136,404.00	4,573.00	140,977.00	70,680.60	0.00	70,680.60	50%	70,296.40	3,534.03
#3290	Landscaping & Fencing	15,144.00	335.00	15,479.00	0.00	0.00	0.00	0%	15,479.00	0.00
	TOTAL CONTRACT AMOUNTS	3,324,734.00	242,395.00	3,597,861.00	2,491,132.90	104,885.12	2,596,018.02	72%	1,001,842.98	129,800.93

**INVOICE SUMMARY-
CITY OF NEWPORT - MATERIAL**

**PAYMENT APPLICATION NO. #13
PERIOD ENDING 1/31/2022**

ITEM NO#	DESCRIPTION	VENDOR	DATE	NUMBER	AMOUNT	RETAINAGE	DUE
#0610	Carpentry & GC	Tekton	1/31/22	Applic #5	\$22,901.12	\$1,145.06	\$21,756.06
#0750	Roofing & Metal Panels	Central Roofing	1/31/22	Applic #3	\$9,060.00	\$453.00	\$8,607.00
#0810	Doors, Frames, Hardware - Supply	Wheeler Hardware Company	1/31/22	Applic #5	\$22,245.00	\$1,112.25	\$21,132.75
#2200	Plumbing & Heating	Davis Mechanical Systems, Inc.	1/31/22	Applic #9	\$9,500.00	\$475.00	\$9,025.00
#2300	HVAC & Controls	Master Mechanical, Inc.	1/31/22	Applic #7	\$21,835.00	\$1,091.75	\$20,743.25
#2600	Electrical	B&B Electric, Inc.	1/31/22	Applic #9	\$19,344.00	\$967.20	\$18,376.80
SUBTOTAL AMOUNT DUE					\$104,885.12	\$5,244.26	\$99,640.86

TOTAL AMOUNT DUE

\$99,640.86



Document G732™ – 2019

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER:	City of Newport 596 7th Ave. Newport, MN 55055	PROJECT:	Newport City Hall, Fire Hall & Law Enforcement Center 2060 1st Ave. Newport, MN 55055	APPLICATION NO: 5 Material	Distribution to:
FROM CONTRACTOR:	Tekton Construction Co. 861 E. Hennepin Ave. Suite 200 Minneapolis, MN 55414	VIA CONSTRUCTION MANAGER:	H + U Construction	PERIOD TO: January 31, 2022	
CONTRACT FOR:	General Construction	VIA ARCHITECT:	Brunton Architects & Engineers	CONTRACT DATE:	
				PROJECT NOS: 3298 / -10 /	
					OWNER: <input type="checkbox"/>
					CONSTRUCTION MANAGER: <input type="checkbox"/>
					ARCHITECT: <input type="checkbox"/>
					CONTRACTOR: <input type="checkbox"/>
					FIELD: <input type="checkbox"/>
					OTHER: <input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	183,700.00
2. NET CHANGES IN THE WORK	49,685.00
3. CONTRACT SUM TO DATE (Line 1 ± 2)	233,385.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703)	49,337.17
5. RETAINAGE:	
a. 5 % of Completed Work (Column D + E on G703)	2,466.86
b. 0 % of Stored Material (Column F on G703)	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	2,466.86
6. TOTAL EARNED LESS RETAINAGE	46,870.31
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	25,114.25
(Line 6 from prior Certificate)	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:

State of: Minnesota

County of: Hennepin

Subscribed and sworn to before

me this 18th day of January, 2022

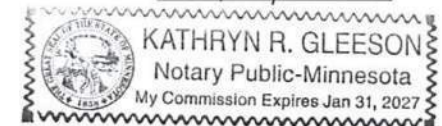
Notary Public:

My Commission expires:

1/31/2027

Date:

1/18/22



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

8. CURRENT PAYMENT DUE 21,756.06

9. BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 minus Line 6)

186,514.69

AMOUNT CERTIFIED 21,756.06

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:

By:

Lisa D. Nelson

Date:

1/27/22

ARCHITECT: (NOTE: If multiple Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)

By:

Vijay Sankar

Date:

02/09/2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	1,529.00	0.00
Total approved this month including Construction Change Directives	48,156.00	0.00
TOTALS	49,685.00	0.00
NET CHANGES IN THE WORK		49,685.00



AIA Document G703® – 1992

Continuation Sheet

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

5

APPLICATION DATE:

January 18, 2022

PERIOD TO:

January 31, 2022

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D + E + F)		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			% (G÷C)		
	ROUGH CARPENTRY-MATERIAL	11,590.00	9,851.50	0.00	0.00	9,851.50	85.00%	1,738.50	492.58
	COMPOSITE DECKING-MATERIAL	1,320.00	0.00	0.00	0.00	0.00	0.00%	1,320.00	0.00
	INTERIOR ARCHITECTURAL WOODWORK/SOLID SURFACE-MATERIAL	76,857.00	0.00	0.00	0.00	0.00	0.00%	76,857.00	0.00
	FRP-MATERIAL	1,408.00	0.00	0.00	0.00	0.00	0.00%	1,408.00	0.00
	SIGNAGE-MATERIAL	26,168.00	0.00	22,242.80	0.00	22,242.80	85.00%	3,925.20	1,112.14
	TOILET COMPARTMENTS-MATERIAL	6,410.00	0.00	0.00	0.00	0.00	0.00%	6,410.00	0.00
	CORNER GUARDS-MATERIAL	1,775.00	0.00	0.00	0.00	0.00	0.00%	1,775.00	0.00
	TOILET ACCESSORIES-MATERIAL	6,880.00	0.00	0.00	0.00	0.00	0.00%	6,880.00	0.00
	FIRE PROTECTION SPECIALTIES-MATERIAL	2,056.00	0.00	0.00	0.00	0.00	0.00%	2,056.00	0.00
	LOCKERS-MATERIAL	8,030.00	0.00	0.00	0.00	0.00	0.00%	8,030.00	0.00
	FLAGPOLES-MATERIAL	14,039.00	14,039.00	0.00	0.00	14,039.00	100.00%	0.00	701.95

AIA Document G703® – 1992. Copyright © 1963, 1965, 1966, 1967, 1970, 1978, 1983 and 1992 by The American Institute of Architects. All rights reserved. The "American Institute of Architects," "AIA," the AIA Logo, "G703," and "AIA Contract Documents" are registered trademarks and may not be used without permission. This document was produced by AIA software at 12:50:01 ET on 01/18/2022 under Order No.2114242914 which expires on 10/20/2022, is not for resale, is licensed for one-time use only, and may only be used in accordance with the AIA Contract Documents® Terms of Service. To report copyright violations, e-mail copyright@aia.org.

User Notes:

(3B9ADAA2)

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	%(G÷C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	ROLLER SHADES-MATERIAL	12,167.00	0.00	0.00	0.00	0.00	0.00%	12,167.00	0.00
	MATERIAL ALLOWANCE	15,000.00	2,545.55	658.32	0.00	3,203.87	21.36%	11,796.13	160.19
	CO # 1	1,529.00	0.00	0.00	0.00	0.00	0.00%	1,529.00	0.00
	CO # 2	48,156.00	0.00	0.00	0.00	0.00	0.00%	48,156.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00%	0.00	0.00
	GRAND TOTAL	\$233,385.00	\$26,436.05	\$22,901.12	\$0.00	\$49,337.17	21.14%	\$184,047.83	\$2,466.86

Document G732™ – 2009

Application and Certificate for Payment, Construction Manager as Adviser Edition

TO OWNER:	The City of Newport 496 7th Avenue Newport, MN 55055	PROJECT:	Newport City Hall, Fire Hall and LEC Materials	APPLICATION NO:	003	DISTRIBUTION TO:	
FROM				PERIOD TO:	1/31/2022	OWNER	<input type="checkbox"/>
CONTRACTOR:	Central Roofing Company 4550 Main Street NE Minneapolis, MN 55421	VIA CONSTRUCTION		CONTRACT DATE:		CONSTRUCTION MANAGER	<input checked="" type="checkbox"/>
		MANAGER:	H+U Construction	PROJECT NOS:	/ /	ARCHITECT	<input type="checkbox"/>
CONTRACT FOR:		VIA ARCHITECT:				CONTRACTOR	<input type="checkbox"/>
						FIELD	<input type="checkbox"/>
						OTHER	<input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

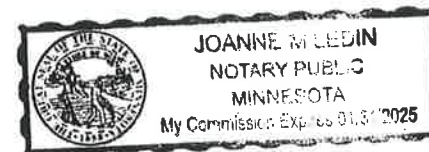
Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM.....	\$ 207,360.00
2. NET CHANGES IN THE WORK.....	\$ 2,192.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 209,552.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703)	\$ 204,440.00
5. RETAINAGE:	
a. <u>5</u> % of Completed Work (Column D + E on G703)	\$ 10,222.00
b. _____ % of Stored Material (Column F on G703)	\$ _____
Total Retainage (Lines 5a + 5b, or Total in Column I on G703)	\$ 10,222.00
6. TOTAL EARNED LESS RETAINAGE.....	\$ 194,218.00
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	\$ 185,611.00
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE.....	\$ 8,607.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE	
(Line 3 minus Line 6)	\$ 15,334.00

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 800.00	\$
Total approved this month, including Construction Change Directives	\$ 1,392.00	\$
TOTALS	\$ 2,192.00	\$
NET CHANGES IN THE WORK	\$ 2,192.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By: [Signature] Date: 1/19/2022
State of: Minnesota
County of: Anoka
Subscribed and sworn to before
me this 19 day of January, 2022
Notary Public: Joanne M. Leelin
My Commission expires: 01-31-2025



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$ 8,607.00
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:
By: [Signature] Date: 1/27/22
ARCHITECT: (NOTE: If Multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)
By: [Signature] Date: 02/09/2022
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Application and Certification for Payment, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 3

Application Date : 01/19/22

To: 01/31/22

Architect's Project No.:

Invoice # : 30167

Contract : 221004. 01 Newport City Hall Materials

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not in D or E)	G Total Completed and Stored To Date (D+E+F)	H % (G / C)	I Balance To Finish (C-G)	J Retainage
			From Previous Application (D+E)	This Period In Place					
1	Metal Wall Panels Materials	25,560.00	12,780.00	7,668.00	0.00	20,448.00	80.00%	5,112.00	1,022.40
2	Roofing Materials	181,800.00	181,800.00	0.00	0.00	181,800.00	100.00%	0.00	9,090.00
3	0750M-01	800.00	800.00	0.00	0.00	800.00	100.00%	0.00	40.00
4	0750M-02	1,392.00	0.00	1,392.00	0.00	1,392.00	100.00%	0.00	69.60
Grand Totals		209,552.00	195,380.00	9,060.00	0.00	204,440.00	97.56%	5,112.00	10,222.00

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF TWO PAGES

TO OWNER: PROJECT: NEWPORT CITY HALL AND APPLICATION #: 5 Distribution to:
H+U CONSTRUCTION 2060 1ST AVE
5555 W 78th St. , Suite A NEWPORT, MN 55055 APP DATE: 1/20/2022
Minneapolis, MN 55439
FROM CONTRACTOR/SUPPLIER: VIA ARCHITECT: PERIOD TO: 1/1/22 - 1/31/22
Wheeler Hardware Company
2645 Fairview Avenue North PROJECT NOS: 810
Roseville, MN 55113
CONTRACT FOR: HOLLOW METAL DOORS AND FRAME, WOOD DOORS AND HARDWARE WHC JOB# 6911

CONTRACTOR'S APPLICATION FOR PAYMENT


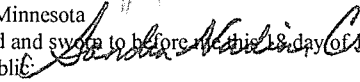
Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

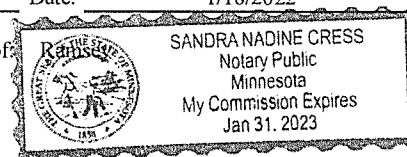
1. ORIGINAL CONTRACT SUM \$ 95,490.00
2. Net change by Change Orders \$ 0.00
3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 95,490.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 64,490.00
5. RETAINAGE:
a. 5% % of Completed Work \$ 3,224.50
(Column D + E on G703)
b. % of Stored Material \$ 0
(Column F on G703)
Total Retainage (Lines 5a + 5b or
Total in Column I of G703) \$ 3,224.50
6. TOTAL EARNED LESS RETAINAGE \$ 61,265.50
(Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 40,132.75
8. CURRENT PAYMENT DUE \$ 21,132.75
9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 34,224.50
(Line 3 less Line 6)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	\$0.00	
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR/SUPPLIER: WHEELER HARDWARE COMPANY

By:  Date: 1/18/2022
State of: Minnesota County of: Ramsey
Subscribed and sworn to before me this 18 day of January, 2022
Notary Public 
My Commission expires: 1/31/2022



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 21,132.75 

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT:

By:  Date: 02/09/2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

APPLICATION NO: 5

APPLICATION DATE: 1/20/22

PERIOD TO: 1/1/22 - 1/31/22

ARCHITECT'S PROJECT NO: 810

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
	HM FRAMES	\$ 17,825.00	\$ 17,825.00	\$ -	\$ -	\$17,825.00	100.00%		\$ 891.25
	HM DOORS	\$ 14,990.00	\$ 10,450.00			\$10,450.00	69.71%	\$4,540.00	\$ 522.50
	WD DOORS	\$ 16,000.00					0.00%	\$16,000.00	\$ -
	FINISH HARDWARE	\$ 40,425.00	\$ 11,825.00	\$ 22,245.00		\$34,070.00	84.28%	\$6,355.00	\$ 1,703.50
	HARDWARE ALLOWANCE	\$ 5,000.00	\$ 1,095.00	\$ -		\$1,095.00	21.90%	\$3,905.00	\$ 54.75
	SUBMITTALS	\$ 500.00	\$ 500.00			\$500.00	100.00%		\$ 25.00
	O&M	\$ 200.00					0.00%	\$200.00	\$ -
	P&P BOND	\$ 275.00	\$ 275.00			\$275.00	100.00%		\$ 13.75
	INSURANCE	\$ 275.00	\$ 275.00			\$275.00	100.00%		\$ 13.75
	GRAND TOTALS	\$ 95,490.00	\$42,245.00	\$22,245.00	\$ -	\$64,490.00	67.54%	\$ 31,000.00	\$ 3,224.50

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702 (Instructions on reverse side) PAGE ONE OF Pages

TO: H & U Construction
5555 West 78th St Suite A
Minneapolis MN 55439

PROJECT: Newport City Hall and Public Safety Building

Application: 9
Period To: 01/31/2022
Contract Date:
Project NOS:

Distribution to:
OWNER: ☐
CONSTRUCTION MANAGER: ☐
ARCHITECT: ☐
CONTRACTOR: ☐
FIELD: ☐
OTHER: ☐

FROM: Davis Mechanical Systems, Inc.
21225 Hamburg Ave, Lakeville MN 55044

VIA CONSTRUCTION
MANAGER:
VIA ARCHITECT:

Inv#: Inv # Not Yet Assigned

CONTRACT FOR:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM \$248,555.00

2. Net change by Change Orders \$123,758.00

3. CONTRACT SUM TO DATE (line 1 +2) \$372,313.00

4. TOTAL COMPLETED & STORED TO DATE \$263,333.00
(Column G on G703)

5. RETAINAGE:

a. 5% of Completed Work \$13,166.65
(Columns D + E on G703)

b. % of Stored Material \$0
(Columns F on G703)

Total Retainage (Line 5a + 5b or
Total in Column I of G703) \$13,166.65

6. TOTAL EARNED LESS RETAINAGE \$250,166.35
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate) \$241,141.35

8. CURRENT PAYMENT DUE \$9,025.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) \$122,146.65

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	124,858.00	-1,100.00
Total approved this Month	0.00	0.00
TOTALS	124,858.00	-1,100.00
NET CHANGES by Change Order	123,758.00	

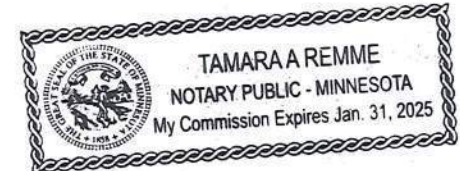
The undersigned Contractor certifies that to the best of the Contractor's Knowledge, information and belief the Work covered by this Application for Payment has been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature] Date: 01/07/2022

State of: MN
County of: Steele
Subscribed and sworn to before
me this 07 day of January, 2022

Notary Public: [Signature]
My Commission expires: 01/31/2025



CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Construction Manager and Architect certifies to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

Amount certified \$ 9,025.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

CONSTRUCTION MANAGER:

By: [Signature] Date: 1/27/22

ARCHITECT:

By: [Signature] Date: 02/09/2022

This Certificate is not negotiable. the AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached. In tabulations below amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 9
 APPLICATION DATE: 01/05/2022
 PERIOD FROM: 01/01/2022
 PERIOD TO: 01/31/2022
 JOB: Newport City Hall and Public Safety Bui

Description of Item	Scheduled Value	Previous Application	This Period	Total Complete	%	Balance to Finish	Retained
Job 20075 Material							
Trench Drains	63,000.00	63,000.00		63,000.00	100.00		3,150.00
Fixtures	65,030.00					65,030.00	
Rough In Material	60,000.00	52,500.00	1,000.00	53,500.00	89.17	6,500.00	2,675.00
Insulation	7,550.00					7,550.00	
Equipment	48,000.00	9,600.00	8,500.00	18,100.00	37.71	29,900.00	905.00
Bond	4,975.00	4,975.00		4,975.00	100.00		248.75
Change Order# 1	123,387.00	123,387.00		123,387.00	100.00		6,169.35
Change Order# 4	-1,100.00	-1,100.00		-1,100.00	100.00		-55.00
Change Order# 5	169.00	169.00		169.00	100.00		8.45
Change Order# 7	1,302.00	1,302.00		1,302.00	100.00		65.10
Totals:	372,313.00	253,833.00	9,500.00	263,333.00	70.73	108,980.00	13,166.65

**AIA®****Document G732™ – 2009****Application and Certificate for Payment, Construction Manager as Adviser Edition**

TO OWNER:	CITY OF NEWPORT 596 7TH AVE NEWPORT, MN 55055	PROJECT:	NEWPORT CITY HALL, FIRE HALL AND LAW ENFORCEMENT CENTER 2060 1ST AVE	APPLICATION NO:	7	DISTRIBUTION TO:	OWNER <input type="checkbox"/>
FROM		VIA CONSTRUCTION		INVOICE NO:	60631	CONSTRUCTION MANAGER	<input type="checkbox"/>
CONTRACTOR:	MASTER MECHANICAL, INC 1027 GEMINI RD EAGAN, MN 55121	MANAGER:		PERIOD TO:	1/31/2022	ARCHITECT	<input type="checkbox"/>
CONTRACT FOR:		VIA ARCHITECT:		CONTRACT DATE:	1/4/2021	CONTRACTOR	<input type="checkbox"/>
				PROJECT NOS:	1/4/2021	FIELD	<input type="checkbox"/>
						OTHER	<input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

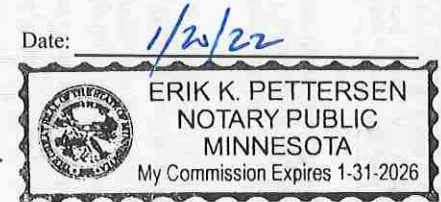
Application is made for payment, as shown below, in connection with the Contract.
AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM.....	\$ 213,000.00
2. NET CHANGES IN THE WORK.....	\$ 5,315.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 218,315.00
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703)	\$ 198,560.00
5. RETAINAGE:	
a. <u>5</u> % of Completed Work (Column D + E on G703)	\$ 9,928.00
b. <u>0</u> % of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b, or Total in Column I on G703)	\$ 9,928.00
6. TOTAL EARNED LESS RETAINAGE.....	\$ 188,632.00
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT.....	167,888.75
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE.....	\$ 20,743.25
9. BALANCE TO FINISH, INCLUDING RETAINAGE	
(Line 3 minus Line 6)	\$ 29,683.00

SUMMARY OF CHANGES IN THE WORK	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 0.00	\$ 0.00
Total approved this month, including Construction Change Directives	\$ 5,315.00	\$ 0.00
TOTALS	\$ 5,315.00	\$ 0.00
NET CHANGES IN THE WORK	\$ 5,315.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: MASTER MECHANICAL, INC
By: [Signature]
State of: MN
County of: DAKOTA
Subscribed and sworn to before
me this 20th day of JANUARY 2022
Notary Public: Erik K. Pettersen
My Commission expires: 1/31/2026

**CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED..... \$ 20,743.25
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

CONSTRUCTION MANAGER:
By: [Signature] Date: 1/27/22
ARCHITECT: (NOTE: If Multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)
By: [Signature] Date: 02/09/2022
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

AIA Document G732™ – 2009 (formerly G702™CMA – 1992). Copyright © 1992 and 2009 by The American Institute of Architects. All rights reserved. **WARNING: This AIA® Document is protected by U.S. Copyright Law and International Treaties. Unauthorized reproduction or distribution of this AIA® Document, or any portion of it, may result in severe civil and criminal penalties, and will be prosecuted to the maximum extent possible under the law.** Purchasers are permitted to reproduce ten (10) copies of this document when completed. To report copyright violations of AIA Contract Documents, e-mail The American Institute of Architects' legal counsel, copyright@aia.org.

AIA DOCUMENT G703

9453-Newport
Material 213000

APPLICATION NO:	9
APPLICATION DATE:	1/19/22
PERIOD TO:	2/1/22
ARCHITECT'S PROJECT NO:	0

Use Column I on Contracts where variable retainage for line items may apply.

[illegible]

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: 22801

To Owner: CITY OF NEWPORT
596 7TH AVENUEProject: 21070.01 NEWPORT CITY HALL -
MATERIALS

Application No.: 9

Distribution to:
☐ Owner
☐ Architect
☐ Contractor
☐
☐

NEWPORT, MN 55055

Period To:

From Contractor: B & B ELECTRIC INC.
1303 WESTERN AVENUE
EAU CLAIRE, WI 54703Via Architect: BRUNTON ARCHITECTS LTD
225 BELGRADE AVE
NORTH MANKATO MN 56003

Project Nos:

Contract For:

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum	\$376,100.00
2. Net Change By Change Order	\$13,071.00
3. Contract Sum To Date	\$389,171.00
4. Total Completed and Stored To Date	\$158,671.00
5. Retainage:	
a. 5.00% of Completed Work	\$7,933.55
b. 0.00% of Stored Material	\$0.00
Total Retainage	\$7,933.55
6. Total Earned Less Retainage	\$150,737.45
7. Less Previous Certificates For Payments	\$132,360.65
8. Current Payment Due	\$18,376.80
9. Balance To Finish, Plus Retainage	\$238,433.55

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$11,227.00	\$0.00
Total Approved this Month	\$1,844.00	\$0.00
TOTALS	\$13,071.00	\$0.00
Net Changes By Change Order	\$13,071.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: B & B ELECTRIC INC.

By: [Signature] Date: 1/13/22State of: WI
Subscribed and sworn to before me this
Notary Public:
My Commission expires: 1/02/24County of: JEFFERSON
day of January

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 18,376.80

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: [Signature] Date: 02/09/2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Application and Certification for Payment, containing Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

Application No. : 9

Application Date : 01/17/22

To:

Architect's Project No.:

Invoice # : 22801

Contract : 21070.01 NEWPORT CITY HALL - MATERIALS

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored (Not in D or E)	Total Completed and Stored To Date (D+E+F)	% (G / C)	Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This Period In Place					
1	GENERAL MATERIAL	60,000.00	53,000.00	0.00	0.00	53,000.00	88.33%	7,000.00	
2	BOND	4,700.00	4,700.00	0.00	0.00	4,700.00	100.00%	0.00	
3	FIXTURES	115,000.00	32,000.00	15,000.00	0.00	47,000.00	40.87%	68,000.00	
4	SWITCHGEAR	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00%	0.00	
5	GENERATOR	117,000.00	5,000.00	0.00	0.00	5,000.00	4.27%	112,000.00	
6	EQUIPMENT	5,000.00	2,000.00	0.00	0.00	2,000.00	40.00%	3,000.00	
7	FIRE ALARM	22,000.00	5,000.00	2,500.00	0.00	7,500.00	34.09%	14,500.00	
8	DATA	31,000.00	5,000.00	0.00	0.00	5,000.00	16.13%	26,000.00	
9	PERMIT/INSPECTIONS	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00%	0.00	
CO#01	CHANGE ORDER #01	11,227.00	11,227.00	0.00	0.00	11,227.00	100.00%	0.00	
CO#02	CHANGE ORDER #02	1,844.00	0.00	1,844.00	0.00	1,844.00	100.00%	0.00	
Grand Totals		389,171.00	139,327.00	19,344.00	0.00	158,671.00	40.77%	230,500.00	7,933.55

January 18, 2022

Sent via e-mail to: dhill@newportmn.com

Deb Hill
City Administrator - City of Newport

In reply refer to: C.S. 8205 (61=3) 902 Parcel 17, 17A
Washington County
Conveyance No. 2020-0074

Dear Ms. Hill,

We are pleased to inform you that conditional approval has been obtained for the conveyance of the above-referenced real property as described in Exhibit "A" and shown in Exhibit "B" (the "Property").

The State of Minnesota, Department of Transportation ("Seller") offers to convey the Property to City of Newport ("Buyer") for a consideration of \$32,000.00 in accordance with the following terms and conditions:

1. All current real estate taxes, existing or pending assessments, delinquent taxes, fees and penalties will be paid by Buyer.
2. Seller makes no representations about the status of the title to the Property and is not obligated to correct any title defects.
3. This conveyance is subject to the following, which will be included in the deed issued to Buyer (the Grantee described below is one and the same as the Buyer described in this offer letter):
 - a. Access control described in Exhibit "A" and shown in Exhibit "B".
 - b. The Property is subject to the rights of existing utilities, if any, as provided in Minnesota Statutes §161.45 subd. 3.
4. The Property and all improvements, if any, are being conveyed as-is and where-is.
5. Payment must be made in the form of a cashier's check, certified check or money order made payable to "Commissioner of Transportation – Trunk Highway Fund" in the amount of \$32,000.
6. This offer is subject to and specifically conditioned upon receipt of the above-mentioned consideration on or before **June 20th, 2022**. If such consideration is not received on or before that date, this offer is null and void and of no further

March 11, 2021
2020-0074-8205

DESCRIPTION FOR CONVEYANCE

Parcels 17 and 17A C.S. 8205 (61=3) 902

That part of Tract A described below:

Tract A. Lots 15, 16, 17, and 18, Block 24, Newport Park, according to the plat thereof on file and of record in the office of the County Recorder in and for Washington County, Minnesota;

which lies westerly of the following described line: commencing at Right of Way Boundary Corner B13 as shown on Minnesota Department of Transportation Right of Way Plat 82-92 as the same is on file and of record in the office of the County Recorder in and for Washington County, Minnesota; thence on an azimuth of 270 degrees 09 minutes 55 seconds along the boundary of said plat for 165.24 feet to the point of beginning of the line to be described; thence on an azimuth of 00 degrees 10 minutes 09 seconds for 138.37 feet and there terminating;

containing 15,887 square feet, more or less;

Subject to the following restriction:

No access shall be permitted to Trunk Highway No. 61 from the lands herein conveyed.



ONVEYANCE 2020-0074 METRO
S: 8205 (61-003) 902
ARCELS 17 & 17A: 15887 SQ FT
W MAP: 181-49
DOT PLAT: 82-92
GRAPHIC ORDER: 97234