



**CITY OF NEWPORT
REGULAR COUNCIL MEETING
NEWPORT CITY HALL
February 3, 2022 – 5:30 P.M.**

****May Be Held Electronically****

<https://us02web.zoom.us/j/81762303694?pwd=K1pYYzMyQXJIWEN5dkSyVU95bm1YUT09>

MAYOR:	Laurie Elliott	City Administrator:	Deb Hill
COUNCIL:	Kevin Chapdelaine	Supt. of Public Works:	Bruce Hanson
	Tom Ingemann	Fire Chief:	Steven Wiley
	Marvin Taylor	Asst. to the City Admin:	Travis Brierley
	Rozlyn Johnson	Law Enforcement (WCSO):	Bill Harrell

AGENDA

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPT AGENDA
5. PUBLIC COMMENTS - Visitors may share their concerns with the City Council on any issue, which is not already on the agenda, under Public Comments. Please give your name, address and your concern or comments. Each person will have 3 minutes to speak. Your comments must be addressed exclusively to the Mayor and City Council, not to any individual Council or staff member. The Mayor reserves the right to limit an individual's presentation if it becomes redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the Council. No action will be taken at this time.
6. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
 - A. List of Bills- \$279,914.58
7. WASHINGTON COUNTY SHERIFF'S OFFICE REPORT
8. FIRE CHIEF'S REPORT
9. ENGINEER'S REPORT
10. SUPERINTENDENT OF PUBLIC WORKS REPORT
11. ADMINISTRATOR'S REPORT
 - A. Monopole Construction
12. MAYOR AND COUNCIL REPORTS
13. ADJOURNMENT

Recurring

1828e	UNUM	26-Jan-22	\$545.73 Long-term and life insurance
1829e	UNITED STATES TREASURY	26-Jan-22	\$9,549.97 SS, Federal, & Medicare
1830e	FURTHER	26-Jan-22	\$802.06 HSPA
1831e	FURTHER	26-Jan-22	\$56.25 Monthly fee
1832e	MN REVENUE	26-Jan-22	\$1,643.40 State taxes
1833e	MSRS	26-Jan-22	\$4,044.41 HCSP & Voluntary retirement
1834e	WEX BANK	26-Jan-22	\$2,505.93 Petrol
24342	ANCHOR SOLAR INVESTMENTS, LL	27-Jan-22	\$372.26 Solar leasing
24343	H & U CCONSTRUCTION	27-Jan-22	\$193,497.92 City hall pay application #12
24344	MN GREEN REALTY LLC	27-Jan-22	\$82.36 Overpayment of final bill
24345	PERA	27-Jan-22	\$5,331.70 Retirement
24346	VERIZON	27-Jan-22	\$424.40 Cell phones and hot spots
24347	XCEL ENERGY	27-Jan-22	\$19,005.37 Electricity and natural gas
		Staff	\$22,837.13

Non-recurring

24348	CAPITAL CITY FIREFIGHTER ASSOC	03-Feb-22	\$50.00 2022 Membership dues
24349	CINTAS	03-Feb-22	\$479.52 Uniform cleaning
24350	CORE & MAIN	03-Feb-22	\$786.92 Curb stop wrenches and water supplies
24351	CITY OF COTTAGE GROVE	03-Feb-22	\$2,776.00 Rental inspections and code enforcement
24352	DVS RENEWAL	03-Feb-22	\$288.75 Vehicle tabs
24353	GERLACH OUTDOOR POWER EQUI	03-Feb-22	\$64.00 Chainsaw supplies
24354	GOPHER STATE ONE-CALL	03-Feb-22	\$50.00 Dig markings
24355	INVER GROVE FORD	03-Feb-22	\$128.27 2019 Ford mirror light
24356	MINNESOTA PAVING & MATERIALS	03-Feb-22	\$405.00 Cold mix asphalt
24357	MN DEPT. OF NATURAL RESOURCE	03-Feb-22	\$895.57 Water permits
24358	OPG-3, INC.	03-Feb-22	\$4,950.00 Subscription laserfiche license
24359	SAFE-FAST, INC.	03-Feb-22	\$52.10 Uniform allowance-Kotasek
24360	SCHLOMKAS PORTABLE RESTROO	03-Feb-22	\$580.00 Port o potty
24361	TRI-STATE BOBCAT	03-Feb-22	\$295.45 Snow blower cutting edge
24362	WASHINGTON CONSERVATION DIS	03-Feb-22	\$175.00 Shared educator
24363	WATER CONSERVATION SERVICE	03-Feb-22	\$853.61 Leak locate
24364	MOTOROLA SOLUTIONS	03-Feb-22	\$6,385.50 APEX Radios
			\$279,914.58



MEMO

TO: Newport City Council

FROM: Travis Brierley, Assistant to the City Administrator

DATE: February 3, 2022

SUBJECT: Monopole Tower

Background: The City was contacted by Tillman Construction inquiring about installing a monopole communications tower in Newport. Staff reviewed the ordinance and Tillman Construction reviewed the Public Works site. The expected height of the tower is about 125 feet. Staff has been presented with a contract that is currently being reviewed by the City Attorney.

Discussion: Staff would like to start negotiations with Tillman Construction to finalize a contract. The intentions of staff is to provide the City Council with a final draft of the negotiated contract. Items to be negotiated include:

- Rates
- Lease Terms
- Legal protections for the City

This is a similar process to what was done when finalizing the contract with BlueOx who leases land from the City for the billboard.

In addition to this process, a CUP is required for communication towers within the City. That process would be brought to the Planning Commission after a final draft is approved by the City Council.

Recommendation: Staff would like a vote of Council to move forward in negotiating the contract and providing a final draft to Council at the end of the legal and financial process.