



**CITY OF NEWPORT  
REGULAR CITY COUNCIL WORKSHOP  
NEWPORT CITY HALL**

**November 4, 2021 – IMMEDIATELY FOLLOWING THE REGULAR COUNCIL MEETING**

MAYOR:	Laurie Elliott	City Administrator:	Deb Hill
COUNCIL:	Kevin Chapdelaine	Supt. of Public Works:	Bruce Hanson
	Tom Ingemann	Fire Chief:	Steven Wiley
	Marvin Taylor	Asst. to the City Admin:	Travis Brierley
	Rozlyn Johnson	Law Enforcement (WCSO):	Bill Harrell

**AGENDA**

1. CALL TO ORDER
2. ROLL CALL
3. 10<sup>th</sup> STREET STORMWATER MODELLING
4. 2021 CITY BUDGET
5. FUTURE AGENDA ITEMS
6. ADJOURNMENT



# MSA Engineer's Report

**To:** Honorable Mayor and City Council  
Ms. Deb Hill, City Administrator

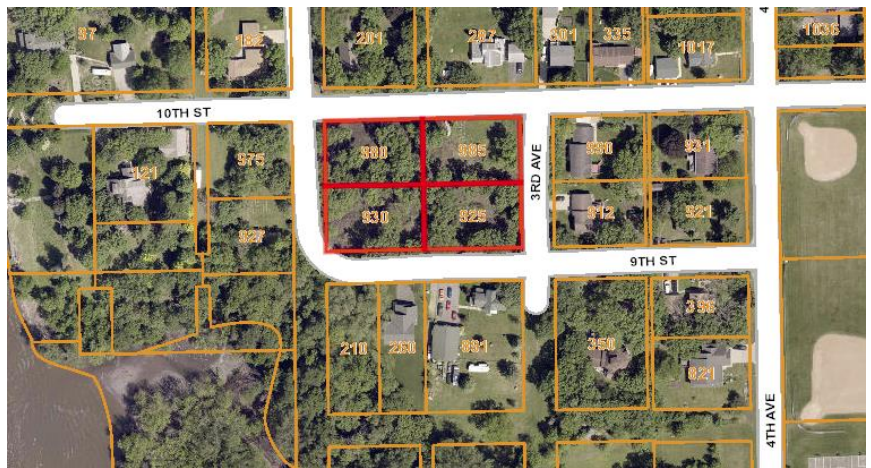
**From:** Jon Herdegen, P.E. – City Engineer

**Subject:** Stormwater Modeling - 10<sup>th</sup> Street & 4<sup>th</sup> Avenue

**Date:** October 28, 2021 – For the November 4<sup>th</sup> Council Workshop

City Staff has recently learned that the property owner for the four (4) parcels bounded by 9<sup>th</sup> and 10<sup>th</sup> Street and 2<sup>nd</sup> and 3<sup>rd</sup> Avenue is intent on selling the individual lots as opposed to developing them collectively. Staff had been working with the current and previous owner to address stormwater management for the lots so not to increase runoff directed toward 10<sup>th</sup> Street contributing to an existing stormwater issue. Staff is concerned that, if the lots are developed individually, there will be limited opportunity to implement effective stormwater management practices for the site.

MSA conducted a high-level regional stormwater evaluation to help staff understand the extent of the existing stormwater issue on 10<sup>th</sup> Street and the potential impact from the development of the subject lots. Staff also reviewed the property file and found the enclosed resolution pertaining to the original subdivision to lend some perspective to the discussion.



Staff is anticipating the new property owners will be submitting building permit applications soon. We would like to engage the Council in a discussion regarding the appropriate stormwater management requirements for the lots and the steps necessary to prevent contributing to an existing stormwater issue.

Attachments:

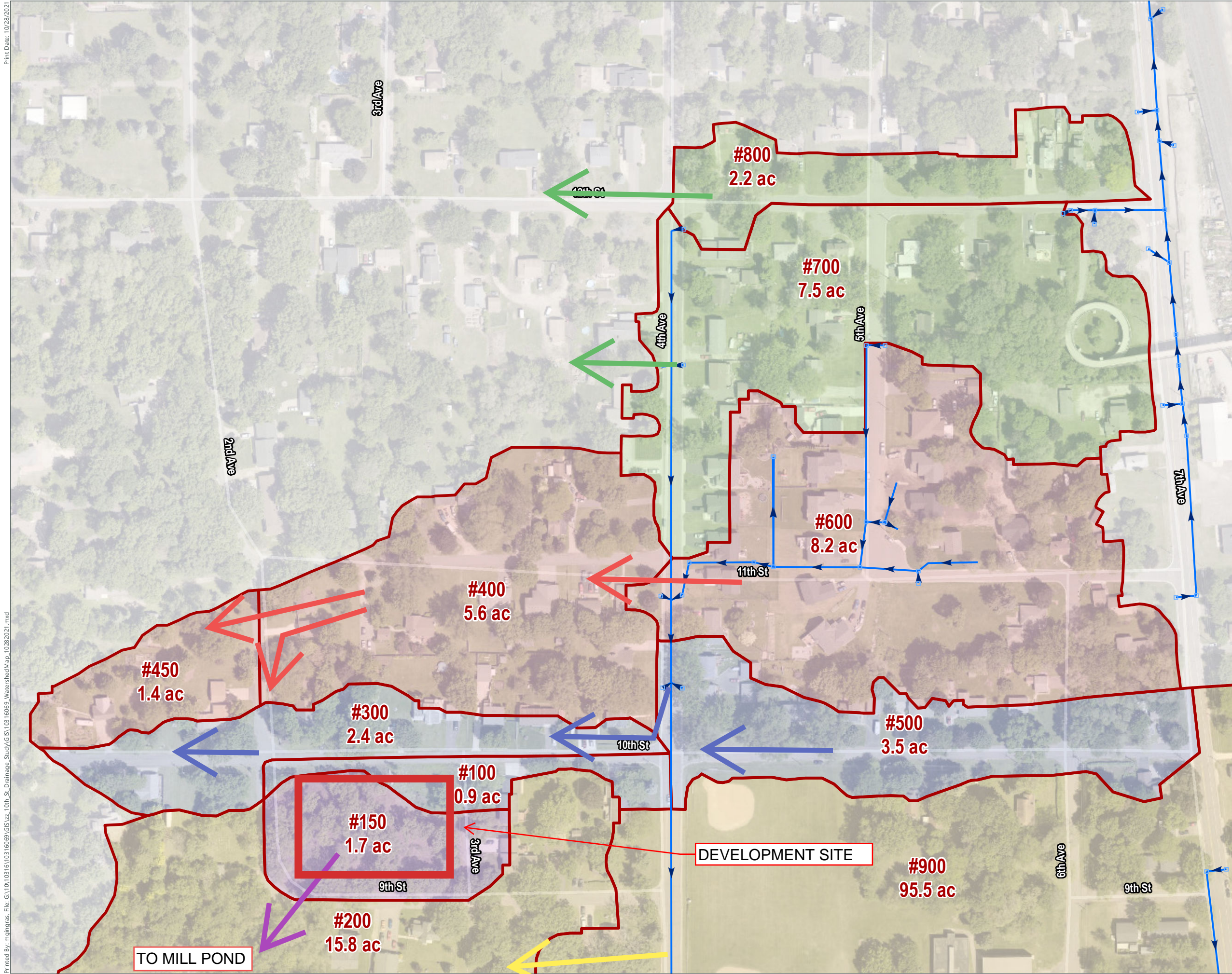
10<sup>th</sup> Street 4<sup>th</sup> Avenue Watersheds Exhibit  
Resolution 2004-44

# WATERSHEDS

10th Street/4th Avenue Watersheds

Newport,  
Washington County, MN

- Watersheds
- Inlets
- Gravity Main



Data Sources:  
Aerial: Washington County 2020  
Stormwater System: Newport, MN  
Watershed Boundaries: MSA  
Street Names: MnDOT



## RESOLUTION NO. 2004-44

**A RESOLUTION BY THE NEWPORT CITY COUNCIL TO APPROVE A MINOR SUBDIVISION (COMBINATION) REQUESTED BY ABEL & DELORIS ALSIDES, 455 6<sup>TH</sup> AVE., NEWPORT, MN 55055 FOR UNDEVELOPED PROPERTY LOCATED BETWEEN 2<sup>ND</sup> AVE. AND 3<sup>RD</sup> AVE., AND 9<sup>TH</sup> STREET AND 10<sup>TH</sup> STREET, NEWPORT, MN 55055**

**WHEREAS**, Mr. Able Alsides, 455 6<sup>th</sup> Ave., Newport, MN 55055 requested a Minor Subdivision (combination) of eight (8) lots into four (4) lot; and

**WHEREAS**, The property is undeveloped property located between 2<sup>nd</sup> Ave. and 3<sup>rd</sup> Ave., and 9<sup>th</sup> Street and 10<sup>th</sup> Street, Newport, MN and is more fully legally described as follows:

**Lots 1-8, Block 29, Town of Newport, Washington County, Minnesota  
PID# 3502822440046**

**WHEREAS**, The described property is zoned single family residential (R-1); and

**WHEREAS**, Chapter 12, Section 9, Subsection 905. Minor Subdivisions Paragraph 905.01 of the Code of Ordinances states; *"In the case of a subdivision resulting in three (3) or less parcels, situated in a locality where conditions are well defined, the City Council may exempt the subdivider from complying with some of the requirements of these regulations. In the case of a request to subdivide a lot which is a part of a recorded plat, or where the subdivision is to permit the adding of a parcel of land to an abutting lot or to create not more than three (3) new lots, and the newly created property lines will not cause any resulting lot to be in violation of these regulations or the Zoning Ordinance, the division may be approved by the City Council, after submission of a survey by a registered land surveyor showing the original lot and the proposed subdivision. Application for a minor subdivision resulting in three or less lots and which complies with the rest of this section, may be made to the Clerk-Administrator for waiver of the requirements of the Model Subdivision Regulation Code, and upon payment of the fee therein required, said application in triplicate may be submitted to the Clerk-Administrator for presentation to the Planning Commission and City Council."*  
and

**WHEREAS**, Following publication, posted, and mailed notice thereof, the Newport Planning Commission held a Public Hearing on September 9, 2004.

**WHEREAS**, The Planning Commission did recommend Council approve the minor subdivision request, Resolution No. P.C. 2004-11.

**WHEREAS**, The Newport City Council, in accordance with the Minor Subdivision Ordinance, **Chapter 12, Section 9, Subsection 905. Minor Subdivisions Paragraph 905.01** of the Newport Code of Ordinances finds as follows:

- **The subdivision will not increase street congestion**
- **The subdivision will not recontour land or roads**
- **The subdivision will not endanger the public safety**
- **The subdivision will not diminish the property value of the neighborhood**
- **The subdivisions will be in accordance to the survey dated 12/30/03 and as revised 8/10/04.**

**NOW, THEREFORE, BE IT FURTHER RESOLVED** That the Newport City Council **Hereby GRANTS** a Minor Subdivision (Lot Combination) for the described property to applicant Mr. Able Alsides, 455 6<sup>th</sup> Ave., Newport, MN 55055 for property located between 2<sup>nd</sup> Ave. and 3<sup>rd</sup> Ave., and 9<sup>th</sup> Street and 10<sup>th</sup> Street, Newport, MN 55055 with the following conditions:

- *The subdivision shall be in accordance to the Certificate of survey dated 12/30/03 and as revised 8/10/04.*

Adopted this 7th day of October 2004 by the Newport City Council.

Vote:	Chapdelaine	_____
	Geraghty	_____
	Wilcziek	_____
	Schottmuller	_____
	White	_____

Signed: \_\_\_\_\_  
Kevin Chapdelaine, Mayor

ATTEST: \_\_\_\_\_  
Larry Bodahl, Administrator



# OF NEWPORT

2ND

50

10TH

STREET

50

AVENUE

50

9TH

STREET

50

50

50

4

150

STREET EDEDICATED PER PLAT

50

DEDICATED MILL STREET PER PLAT

50

3RD

USA FLOWAGE EASEMENT  
BK 118 DEEDS PG 100

Location Map

8  
(0050)

10

140

7  
(0049)

9

140

APPARENT VACATED THE  
DOCUMENT NUMBER UNIT

60

8

(0055)

10

140

2

140

29

1

140

4

(0048)

5

(0048)

8

140

7

140

2

(0057)

4

32

6

(0058)

8

140

2

140

4

6

8

140

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3

(0045)

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7

140

2

(0059)

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3

5

(0041)

7

140

2

(0060)

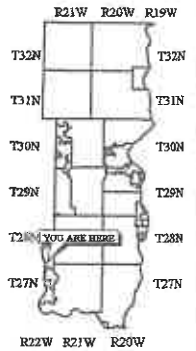
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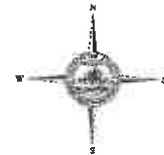
6

8

(0061)



Vicinity Map



0 100  
Scale in Feet

This drawing is the result of a compilation  
and reproduction of land records as they  
appear in various Washington County offices.  
The drawing should be used for reference  
purposes only. Washington County is not  
responsible for any inaccuracies.

Source: Washington County Surveyors Office,  
Phone (851) 489-6875

Parcel data based on AS400 Information  
current through July 31, 2004  
Map printed: September 21, 2004

7.



# MEMO

TO: Newport City Council

FROM: Deb Hill, City Administrator

DATE: November 4, 2021

SUBJECT: 2022 Final Levy

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**Background:** The vote for final 2022 levy is scheduled for the December 2<sup>nd</sup> council meeting. Newport City Council voted a 11.37% levy increase - this equates to 2.0% actual tax increase with the 9.37% being captured taxes due to development.

**Discussion:** The following are highlights since the preliminary levy was set:

- Health insurance rates came in at a 2.71% increase. The initial budget was 15%.
- Dental insurance came in at 0.0% increase – 5% was budgeted. Life insurance increase will cost the city a total of \$53 a year.
- The equipment CIP experienced additional items that total \$154,700. The line item of \$40,000 to replace the '05 Crown Vic was removed as this vehicle only averaged 333 miles per year for the last couple of years. Transfer to this fund was increased to \$300,000. The fund will need to be additionally shored up possibly from a portion of the sale of city hall.
- Staff were sent an updated CIP plan from the County which includes the development of a trail at Maxwell/21<sup>st</sup> Street to 7<sup>th</sup> Avenue/20<sup>th</sup> Street. Originally the estimated cost to the parks fund was \$125,000 with \$75,000 slated for 2022 and \$50,000 for 2023. The new figure is \$175,000 with \$150,000 slated for 2022 and \$25,00 for 2023. The parks fund transfer was increased to \$275,000. This fund could be additionally shored up possibly from a portion of the sale of city hall.
- Even with additional transfers to parks and equipment funds, the fund balance to expenditures ratio is at 66.0%.

**Recommendation:** Staff is looking for council direction on whether to stay at the 11.37% or to lower it.

# CITY OF NEWPORT, MINNESOTA

## GENERAL FUND 2022 PROPOSED BUDGET

REVENUE	2016 ACTUAL BUDGET	2017 ACTUAL BUDGET	2018 ACTUAL BUDGET	2019 ACTUAL BUDGET	2020 ACTUAL BUDGET	2021 APPROVED BUDGET	2022 PROPOSED BUDGET
Property Taxes							
Current ad valorem	1,240,188	1,629,064	1,792,910	1,908,778	1,893,896	1,826,844	1,878,500
Fiscal disparities	409,942	327,310	326,837	345,853	381,122	368,425	358,927
Fire relief	55,969	54,332	62,157	15,385	15,938	5,396	-
Special Assessments/debt service							
Total Property Taxes	1,706,099	2,010,706	2,181,904	2,270,016	2,290,956	2,200,665	2,237,427
Intergovernmental Revenue							
Local governmental aid	634,880	635,425	599,605	563,975	563,975	527,195	527,195
Market Value & other tax credits							
Police town aid	53,058						
Police training reimbursement							
State fire relief aid	25,360	21,660	20,837	22,320	24,582	23,000	24,000
Other/miscellaneous grants	21,220	38,243	37,651	14,892	36,814	25,000	25,000
Total Intergovernmental Revenue	734,518	695,328	658,093	601,187	625,371	575,195	576,195
Licenses and Permits							
Conditional use permits	2,000	1,100	3,550	1,500	1,950	1,500	1,700
Licenses and permits	375	50	375		600		
Liquor licenses	8,610	8,610	8,610	8,610	273	8,600	8,600
Cigarette licenses	500	-	750	750		750	750
Building permit fees	73,639	180,128	288,166	473,823	371,947	135,000	135,000
Animal licenses/citations	1,775	1,445	1,605	1,440	1,095	1,600	1,400
Recycling/sanitation	1,500	900	3,600	1,500	2,100	2,400	2,400
Total Licenses and Permits	88,399	192,233	306,656	487,623	377,965	149,850	149,850
Charges for Services							
Planning and zoning		-					
Special assessment search	-	-	-		-		
Accident reports	2,779	-					
Antenna franchise fees	78,131	84,052	83,854	89,898	94,203	92,000	96,000
Miscellaneous	12,399	29,188	23,800	19,235	15,864	22,000	20,000
Total Charges for Services	93,309	113,240	107,654	109,133	110,067	114,000	116,000
Other Revenue							
Fines and forfeits	40,338	43,782	31,279	22,352	24,642	25,000	25,250
Interest earned on investments	28,221	29,702	16,012	93,419	76,825	20,000	20,000
Billboard/rent/sale property	-	-	-		-	65,000	152,128
Donations	1,658	362	546	1,055	564	2,500	1,500
Other	58,472	55,908	33,236	53,467	77,364	42,000	50,000
Total Other Revenue	128,689	129,754	81,073	170,293	179,395	154,500	248,878
<b>TOTAL REVENUE</b>	<b>2,751,014</b>	<b>3,141,261</b>	<b>3,335,380</b>	<b>3,638,252</b>	<b>3,583,754</b>	<b>3,194,210</b>	<b>3,328,350</b>

**CITY OF NEWPORT, MINNESOTA**

**GENERAL FUND  
2022 PROPOSED BUDGET**

<b>EXPENDITURES: GENERAL GOVERN</b>	<b>2016 ACTUAL BUDGET</b>	<b>2017 ACTUAL BUDGET</b>	<b>2018 ACTUAL BUDGET</b>	<b>2019 ACTUAL BUDGET</b>	<b>2020 ACTUAL BUDGET</b>	<b>2021 APPROVED BUDGET</b>	<b>2022 PROPOSED BUDGET</b>
Mayor and Council							
Personnel services	19,550	19,550	19,550	22,560	22,560	22,560	22,560
PERA	597	787	787	909	909	1,128	1,128
FICA/Medicare	1,495	1,495	1,495	1,726	1,726	1,726	1,726
Workers Comp	90	78	97	81	98	100	100
Computer & phone service							750
Travel/conferences	27	483	-	551	47	1,200	1,200
Memberships	50	30	250	105	270	100	400
Education	385	310	465	400	208	1,500	1,500
Miscellaneous	0	0	0	1313			
Total Mayor and Council	22,194	22,733	22,644	27,645	25,818	28,314	29,364
Administration							
Personnel services (3.0)	173,528	179,003	179,481	193,687	224,141	241,880	293,400
PERA	16,964	12,460	13,408	14,446	17,283	18,141	21,000
FICA/Medicare	13,326	11,422	13,334	14,415	17,227	18,504	22,561
Health Insurance	27,237	26,365	23,847	25,522	25,826	28,850	47,257
Workers Comp	1,585	1,402	1,983	1,328	2,070	2,000	2,200
Office supplies	5,342	5,389	7,110	4,406	3,229	8,000	7,000
Computer & phone services	5,618	5,248	9,467	10,161	9,204	9,000	10,000
Travel & mileage	2,328	1,481	2,296	2,375	1,297	3,500	3,500
Printing and publishing	5,721	2,890	2,646	1,418	1,540	4,000	3,000
Postage	2,659	2,718	1,405	2,635	2,946	3,000	3,500
Dues and subscriptions	3,843	7,677	7,617	8,169	7,531	8,300	8,300
Education	3,568	3,413	3,123	4,302	815	5,000	5,000
Contractual services	6,430	7,173	7,400	7,421	9,106	10,000	10,000
Capital outlay	-	-	-	6,742		2,000	2,000
Miscellaneous	7,439	11,155	14,964	16,137	7,444	15,000	14,000
Total Administration	275,588	277,796	288,081	313,164	329,659	377,175	452,718
Elections							
Temporary employees	2,776	1,103	2,418	783	4,143	1,200	3,200
Operating supplies	61	80			723	100	700
Travel and conferences	-	-		62		250	100
Printing and publishing	890	-	49				
Miscellaneous	-	-	171		172	500	500
Total Elections	3,727	1,183	2,638	845	5,038	2,050	4,500
Rental Inspections							
Part-time employees	2,605	1,054	279	4,070	-	4,200	4,200
FICA/Medicare	200	80	21				
Total Inspections	2,805	1,134	300	4,070	-	4,200	4,200

**CITY OF NEWPORT, MINNESOTA**

**GENERAL FUND  
2022 PROPOSED BUDGET**

<b>EXPENDITURES: GENERAL GOVERN</b>	<b>2016 ACTUAL BUDGET</b>	<b>2017 ACTUAL BUDGET</b>	<b>2018 ACTUAL BUDGET</b>	<b>2019 ACTUAL BUDGET</b>	<b>2020 ACTUAL BUDGET</b>	<b>2021 APPROVED BUDGET</b>	<b>2022 PROPOSED BUDGET</b>
Professional services							
Accounting/audit	32,292	30,425	31,082	33,448	32,236	36,000	36,000
Engineering	32,626	34,446	70,667	74,030	82,380	65,000	70,000
Legal	73,198	68,699	67,665	79,195	69,510	80,000	75,000
IT, phone support & hardware	24,325	10,302	12,328	13,346	11,035	15,000	25,000
Financial/Assessment services	27,815	41,722	36,239	32,842	31,911	35,000	35,000
Building inspection	27,705	64,297	74,629	265,549	209,895	100,000	100,000
Insurance	41,318	36,120	34,295	38,675	50,263	44,000	50,000
Misc. contracted services	6,443	7,543	8,865	14,419	18,858	20,000	50,000
Total Professional Services	265,722	293,554	335,770	551,504	506,088	395,000	441,000
Planning and Zoning							
Personnel services	0	0	0				
Part time - planning com.	1,530	1,200	1,050	1,320	1,260	1,800	1,800
PERA	0	0	0				
FICA/Medicare	117	91	80	101	96	138	138
Operating supplies	-	87	380	161		500	500
Professional services	36,023	41,252	58,121	15,841	25,468	38,000	55,000
Travel and conferences	-	-	10	100		1,000	1,000
Miscellaneous	0	0	0				
Total Planning & Zoning	37,670	42,630	59,641	17,523	26,824	41,438	58,438
Government Buildings							
City Hall							
Operating supplies	711	410	371	418	141	900	900
Repairs and maintenance	3,833	644	1,562	282	100	1,500	1,500
Utilities	6,206	5,786	6,840	5,244	6,125	7,200	12,000
Capital outlay	-	3,895	-			2,500	2,500
Total City Hall	10,750	10,735	8,773	5,944	6,366	12,100	16,900
Library							
Personnel	12,193	14,378	13,829	13,723	15,586	17,059	21,800
FICA	756	892	857	851	966	1,058	1,352
Medicare	177	208	201	199	226	247	316
PERA	850	856	942	845	1,019	1,279	1,635
Supplies	583	1,097	5	282	624	1,100	1,100
Computer and phones	2,191	1,987	1,946	2,309	4,125	2,500	2,500
Repairs and maintenance	169	353	422	6	32	750	750
Utilities	2,133	2,098	2,362	2,100	2,078	2,500	2,500
Contracted Services		747	1,705	1,697	1,730	2,500	2,500
Capital outlay	495	3,792	2,680	2,096		4,500	4,500
Total Library	19,547	26,408	24,949	24,108	26,386	33,493	38,953
Railroad Tower							
Repairs and maintenance	-	-	-			200	200
Utilities	353	289	293	322	367	400	400
Total Railroad Tower	353	289	293	322	367	600	600
Total Government Buildings	30,650	37,432	34,015	30,374	33,119	46,193	56,453
Total General Government	638,356	676,462	743,089	945,125	926,546	894,370	1,046,672

# CITY OF NEWPORT, MINNESOTA

## GENERAL FUND 2022 PROPOSED BUDGET

EXPENDITURES: PUBLIC SAFETY	2016 ACTUAL BUDGET	2017 ACTUAL BUDGET	2018 ACTUAL BUDGET	2019 ACTUAL BUDGET	2020 ACTUAL BUDGET	2021 APPROVED BUDGET	2022 PROPOSED BUDGET
Law Enforcement							
Personnel services	701,135	692,385	730,855	790,738	574,469	873,350	913,125
PERA							
FICA/Medicare							
Workers' Compensation							
Health insurance							
Overtime							
CSO				911		7,000	7,000
Animal control		5,518	5,717	5,676	4,999	6,500	6,500
Office supplies							
Cell phones and pagers							
Vehicle supplies							
Tools and equipment							
Fuel (8000 gal. per year)					338		
Uniforms							
Travel							
Departmental services	21,524	9,675					
Memberships & conferences							
Education							
Vehicle repair and maintenance							
Dispatch							
MDC lease – Wash. Co.							
Radios 800 MHz - 15 radios @ \$400/yr							
Capital outlay							
Total Police Department	722,659	707,578	736,572	797,325	579,806	886,850	926,625

# CITY OF NEWPORT, MINNESOTA

## GENERAL FUND 2022 PROPOSED BUDGET

EXPENDITURES: PUBLIC SAFETY	2016 ACTUAL BUDGET	2017 ACTUAL BUDGET	2018 ACTUAL BUDGET	2019 ACTUAL BUDGET	2020 ACTUAL BUDGET	2021 APPROVED BUDGET	2022 PROPOSED BUDGET
Fire Protection							
Personnel services (25)	50,976	49,296	53,902	63,412	49,784	67,000	69,000
Fica/Medicare	3,900	3,771	4,124	4,851	3,931	5,126	5,279
Workers' comp. insurance	8,696	7,748	9,917	7,281	10,338	12,000	12,000
Office supplies	1,264	379	1,725	3,289	29	2,000	2,000
Vehicle supplies	1,400	1,984	1,349	4,946	1,683	3,500	3,500
Tools and equipment	3,402	466	2,553	1,700	3,842	3,500	4,000
Fuel	1,967	2,008	3,291	4,146	1,912	4,500	4,500
Uniforms	1,735	3,123	1,812	2,461	1,469	3,000	3,000
Computers & phones (1-cell)	4,775	5,060	5,111	5,507	5,343	6,000	6,000
Radios - 800 MHz (27) * \$400/yr	12,170	11,469	9,686	16,946	13,271	16,000	16,000
Travel and conferences	440	157	273	355	101	1,000	1,000
Memberships & subscriptions	626	2,157	856	982	1,800	1,000	1,000
Education	6,430	5,866	5,073	11,262	6,662	11,000	11,000
Repairs & maintenance	3,322	6,374	6,422	4,702	8,541	6,000	7,000
Contractual & Fire Inspections	5,512	9,236	8,359	9,244	7,432	12,000	13,000
Fire Relief	55,969	54,332	62,157	15,385	15,938	5,396	-
State Fire Relief Aid	20,760	21,660	20,837	22,320	22,902	24,000	24,000
Civil Defence	-	-	-	-	-	300	300
Capital outlay	7,840	-	972	321	-	15,000	6,500
Total Fire Protection	191,184	185,086	198,419	179,110	154,978	198,322	189,079
Fire Station No. 1							
Operating supplies	-	58	-	-	-	500	500
Repairs and maintenance	-	3,234	966	939	484	1,000	500
Utilities	6,616	6,543	7,334	6,741	5,995	6,900	4,000
Capital outlay	-	-	-	-	-	1,200	1,000
Total Fire Station No. 1	6,616	9,835	8,300	7,680	6,479	9,600	6,000
Fire Station No. 2							
Operating supplies	-	58	-	-	-	500	500
Repairs and maintenance	0	0	0	525	-	-	-
Utilities	1,619	1,893	3,191	737	1,648	2,500	1,200
Capital outlay	0	0	0	-	-	-	-
Total Fire Station No. 2	1,619	1,951	3,191	1,262	1,648	3,000	1,700
Total Public Safety	922,078	904,450	946,482	985,377	742,911	1,097,772	1,123,404

**CITY OF NEWPORT, MINNESOTA**

**GENERAL FUND  
2022 PROPOSED BUDGET**

<b>EXPENDITURES: OPERATIONS &amp; MA</b>	<b>2016 ACTUAL BUDGET</b>	<b>2017 ACTUAL BUDGET</b>	<b>2018 ACTUAL BUDGET</b>	<b>2019 ACTUAL BUDGET</b>	<b>2020 ACTUAL BUDGET</b>	<b>2021 APPROVED BUDGET</b>	<b>2022 PROPOSED BUDGET</b>
<b>Streets</b>							
Personnel services (1.94)	112,894	115,563	120,168	122,129	126,432	128,390	131,960
PERA	9,316	8,864	8,920	9,694	9,743	10,079	10,347
FICA/Medicare	8,179	8,189	8,003	9,101	9,204	10,281	10,554
Workers' compensation	16,563	15,607	24,060	29,721	45,502	38,000	48,000
Health insurance	32,167	37,636	39,886	45,651	35,187	37,500	38,560
Full-time overtime	2,444	1,446	4,726	7,850	3,480	6,000	6,000
Part-time personnel	638	1,183					
Education	1,339	627	772	910		1,500	1,500
Operations and supplies	40,818	40,373	42,818	66,066	58,635	55,000	60,000
Vehicle supplies	8,564	12,030	8,636	14,337	15,930	15,500	16,000
Small tools and equipment	2,272	2,796	520	1,291	1,914	3,000	3,000
Fuel	7,670	10,052	13,311	14,407	6,581	15,000	15,000
Uniforms	2,195	2,069	3,381	2,438	2,454	3,500	3,500
Computer (2) & phone (5) services	2,366	2,181	1,977	2,044	2,178	4,000	4,000
Travel and milage	-	-	210			500	500
Street maintenance	73,810	82,047	12,731	81,315	86,197	84,000	87,000
Repairs & maint.-vehicles	2,264	2,355	2,685	4,273	6,827	5,500	6,500
Rentals	-	108	-			3,000	3,000
Dues & Subscriptions	422	355	608	637	508	700	700
Contracted services	843	10,400	5,720	15,318	5,491	16,500	14,000
Capital Outlay	-	-	-			1,200	1,200
Miscellaneous	146	1,000	940	129	372	3,500	3,500
<b>Total Streets</b>	<b>324,910</b>	<b>354,881</b>	<b>300,072</b>	<b>427,311</b>	<b>416,635</b>	<b>442,650</b>	<b>464,821</b>
<b>Composting</b>							
Personnel services	4,531	4,363	4,351	4,804	4,394	5,300	6,000
FICA	281	270	270	298	272	329	372
Medicare	66	63	63	70	64	77	87
PERA	335	327	326	346	330	398	450
Operating supplies	216	2,090	454	20		250	250
Contracted Services	698		928			800	800
Miscellaneous contractual	-	690	350	490	350		
<b>Total Composting</b>	<b>6,127</b>	<b>7,803</b>	<b>6,742</b>	<b>6,028</b>	<b>5,410</b>	<b>7,153</b>	<b>7,959</b>
<b>Public Works Garage</b>							
Operating supplies	2,572	1,073	3,032	3,386	3,978	3,700	4,000
Repairs and maintenance	1,209	1,886	807	415	2,668	2,300	2,500
Utilities	14,156	16,645	17,284	17,458	17,114	18,500	18,500
Capital outlay	-	-	1,220			2,000	2,000
<b>Total Public Works Garage</b>	<b>17,937</b>	<b>19,604</b>	<b>22,343</b>	<b>21,259</b>	<b>23,760</b>	<b>26,500</b>	<b>27,000</b>
<b>Total Public Works</b>	<b>348,974</b>	<b>382,289</b>	<b>329,157</b>	<b>454,598</b>	<b>445,805</b>	<b>476,303</b>	<b>499,780</b>

**CITY OF NEWPORT, MINNESOTA**

**GENERAL FUND  
2022 PROPOSED BUDGET**

<b>EXPENDITURES: OPERATIONS &amp; MA</b>	<b>2016 ACTUAL BUDGET</b>	<b>2017 ACTUAL BUDGET</b>	<b>2018 ACTUAL BUDGET</b>	<b>2019 ACTUAL BUDGET</b>	<b>2020 ACTUAL BUDGET</b>	<b>2021 APPROVED BUDGET</b>	<b>2022 PROPOSED BUDGET</b>
<b>Parks</b>							
Personnel services (3.35)	185,912	192,966	225,193	233,718	253,287	256,540	265,300
Overtime	1,780	181	-	1,268		4,400	4,400
PERA	15,766	14,229	16,890	18,061	20,654	19,571	20,228
FICA/Medicare	15,100	14,812	17,622	19,773	20,498	21,109	22,200
Health insurance	30,509	33,923	32,285	34,429	35,705	38,200	39,133
Workers' compensation	13,478	11,769	14,639	11,678	5,712	16,500	8,500
Seasonal/Part-time personnel	20,852	9,861	12,564	30,664	18,527	15,000	20,500
Education	3,492	1,609	1,559	1,993		4,000	4,000
Operating supplies	6,133	6,780	5,243	8,237	9,627	10,000	10,500
Vehicle supplies	2,719	4,873	6,371	4,521	5,986	5,500	6,500
Tools and minor equipment	1,821	2,346	232	1,107	230	3,000	3,000
Fuels	4,488	5,749	8,465	9,094	5,280	10,000	10,000
Uniforms	1,862	2,435	2,511	3,064	3,255	3,000	3,700
Rental	-	-	-			1,500	1,500
Phones (2) - warming houses	314	100	-			300	300
Dues and Subscriptions							1,500
Miscellaneous contractual	16,178	1,858	31,165	7,634	7,553	10,000	10,000
Capital outlay	2,388	8,992	-		1,433	15,000	15,000
Miscellaneous	939	2,953	250	2,104	2,530	3,000	3,000
<b>Total Parks</b>	<b>323,731</b>	<b>315,436</b>	<b>374,989</b>	<b>387,345</b>	<b>390,277</b>	<b>436,620</b>	<b>449,261</b>
<b>Recreation</b>							
Personnel services	1,987	1,813	2,981	3,675		8,200	8,200
Supplies	-	-	20			500	500
<b>Total Recreation</b>	<b>1,987</b>	<b>1,813</b>	<b>3,001</b>	<b>3,675</b>	<b>0</b>	<b>8,700</b>	<b>8,700</b>
<b>Parks Buildings - Warming Houses</b>							
Part time employees	4,175	2,530	3,520	4,549	4,775	4,500	4,900
Fica	259	157	218	282	296	279	304
Medicare	61	37	51	66	69	65	71
PERA	71	92	124	135	176	150	150
Operating supplies	-	-	-	80	638	250	400
Repairs and maintenance	-	-	-			250	250
Utilities	4,551	2,596	2,721	4,082	1,890	4,000	4,000
<b>Total Parks Buildings</b>	<b>9,117</b>	<b>5,412</b>	<b>6,634</b>	<b>9,194</b>	<b>7,844</b>	<b>9,494</b>	<b>10,075</b>
<b>Special Contributions</b>							
Athletic Association	-	432	500	412	600	500	650
<b>Total Special Projects</b>	<b>-</b>	<b>432</b>	<b>500</b>	<b>412</b>	<b>600</b>	<b>500</b>	<b>500</b>
<b>Total Parks and Recreation</b>	<b>334,835</b>	<b>323,093</b>	<b>385,124</b>	<b>400,626</b>	<b>398,721</b>	<b>455,314</b>	<b>468,536</b>
<b>Miscellaneous</b>							
Contingency	121,552	19,523	5,980	60,063	-	20,000	20,000
<b>TOTAL EXPENDITURES</b>	<b>2,365,795</b>	<b>2,305,817</b>	<b>2,409,832</b>	<b>2,845,789</b>	<b>2,513,983</b>	<b>2,943,758</b>	<b>3,158,391</b>

# CITY OF NEWPORT, MINNESOTA

## GENERAL FUND 2022 PROPOSED BUDGET

EXPENDITURES: OPERATIONS & MA	2016 ACTUAL BUDGET	2017 ACTUAL BUDGET	2018 ACTUAL BUDGET	2019 ACTUAL BUDGET	2020 ACTUAL BUDGET	2021 APPROVED BUDGET	2022 PROPOSED BUDGET
Excess (Deficiency) of Revenue over Expenditures	385,219	835,444	925,548	792,463	1,069,771	250,452	169,959
<b>Other Financing Sources (uses) net</b>							
Economic Dev. Authority	(205,500)	(75,000)	(34,900)	-	(25,000)		
Heritage Preservation Fund	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)	(9,000)
Parks Fund	(70,000)	(85,000)	(94,500)	(50,000)	(33,000)	(33,660)	(275,000)
Utility Extension (Capital fund 402)			(400,000)				
Buy Forfeiture Fund							
City/Fire Hall Fund				(258,000)	(415,000)	(600,000)	
Equipment Fund	(106,500)	(150,000)	(145,000)	(32,000)	(33,000)	(91,800)	(300,000)
Buildings Fund	(127,500)	(102,000)	(200,000)	(50,000)	(25,000)	(25,000)	(25,000)
Seal Coating (405)			(62,000)				
Total Other Financing Sources	(518,500)	(421,000)	(945,400)	(399,000)	(540,000)	(759,460)	(609,000)
Other Financing Sources (uses) net	(518,500)	(421,000)	(945,400)	(399,000)	(540,000)	(759,460)	(609,000)
Net change in fund balance	(133,281)	414,444	(19,852)	393,463	529,771	(509,008)	(439,041)
Fund Balance: Beginning of Year	2,248,202	2,114,921	2,529,365	2,509,513	2,902,976	3,432,747	2,923,738
Fund Balance: End of Year	2,114,921	2,529,365	2,509,513	2,902,976	3,432,747	2,923,738	2,484,697
Ratio: Fund balance to expenditures	73.3%	92.8%	74.8%	89.5%	112.4%	79.0%	66.0%