



**CITY OF NEWPORT  
REGULAR COUNCIL MEETING  
NEWPORT CITY HALL**

**May Be Held Electronically From Remote Locations**

*Zoom Meeting Link* <https://us02web.zoom.us/j/83056687457> Meeting ID: 830 5668 7457 (PW: Newport)

**April 15, 2021 – 5:30 P.M.**

MAYOR:	Laurie Elliott	City Administrator:	Deb Hill
COUNCIL:	Kevin Chapdelaine	Supt. of Public Works:	Bruce Hanson
	Tom Ingemann	Fire Chief:	Steven Wiley
	Marvin Taylor	Asst. to the City Admin:	Travis Brierley
	Rozlyn Johnson	Law Enforcement (WCSO):	Bill Harrell

**AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPT AGENDA
5. PUBLIC COMMENTS - Visitors may share their concerns with the City Council on any issue, which is not already on the agenda, under Public Comments. Please give your name, address and your concern or comments. Each person will have 3 minutes to speak. Your comments must be addressed exclusively to the Mayor and City Council, not to any individual Council or staff member. The Mayor reserves the right to limit an individual's presentation if it becomes redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the Council. No action will be taken at this time.
6. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
  - A. Minutes- March 18, 2021- Council Workshop
  - B. Minutes- April 1, 2021- Regular Council
  - C. **Resolution No. 2021-20-** State of Emergency Extension
  - D. List of Bills- \$152,874.77
  - E. Financial Statement- March 2021
7. WASHINGTON COUNTY SHERIFF'S OFFICE REPORT
8. FIRE CHIEF'S REPORT
9. ENGINEER'S REPORT
10. SUPERINTENDENT OF PUBLIC WORKS REPORT
  - A. Change Order- Hose Tower Swing Gate

11. ADMINISTRATOR'S REPORT

- A. **Public Hearing-** CUP Review Mastertech Auto
- B. Building Inspections Contract
- C. Pay Equity
  - 1. **Resolution No. 2021-21-** Pay Equity
- D. Liquor License- Newport Liquor (new owners)
  - 1. **Resolution No. 2021-22-** Newport Spirits and Liquor LLC

12. MAYOR AND COUNCIL REPORTS

13. ADJOURNMENT



**CITY OF NEWPORT  
CITY COUNCIL WORKSHOP MINUTES  
NEWPORT CITY HALL  
March 18, 2021**

**1. CALL TO ORDER**

Mayor Elliott called the City Council Workshop to order at 7:06 p.m. on March 18, 2021.

**2. ROLL CALL**

Present (4): Mayor Laurie Elliott, Council Member Kevin Chapdelaine, Council Member Marvin Taylor, and Council Member Rozlyn Johnson.

Not Present (1): Council Member Tom Ingemann.

**3. NEWPORT PARKS**

Mayor Elliott asked Superintendent of Public Works Bruce Hanson to give a presentation to educate the Council on our current park amenities and potential park updates. This is the first step as we go through the planning of our City parks.

Superintendent Hanson presented the Park Master Plan that was put together by the Park Board and TKDA in 2018.

The Council discussed Levy Park, which is also known as Cedar Lane. Superintendent Hanson stated the City still needs to acquire one home and there are restrictions for this area. Mayor Elliott stated this area is beautiful and peaceful and sees it as a passive park with picnic tables, a canoe launch, etc. City Planner Sherri Buss stated the plans presented are conceptual plans and eventually the City will need to hire a landscape architect and engineer to go through the process of creating an actual plan. Mayor Elliott stated we should broaden the opportunities for age ranges and interests when going through our park planning.

Lions Park is where the new City Hall / Fire Hall is being built, and therefore this park will need to be redone. Mayor Elliott inquired if this will be the main ice rink for the City. Superintendent Hanson stated the current plan is for an ice rink, pleasure rink, play area, and new shelter. Member Taylor inquired the timeline for this park. Superintendent Hanson stated it will be about two years. The plan is to potentially use Loveland park for the ice rink in the interim. Member Chapdelaine stated we should consider a skate park or something for teenagers as this location.

Loveland Park has basketball courts, tennis courts, and ball fields. Mayor Elliott stated this park is accessible by bike and therefore could be an opportunity to have something aimed toward older kids. Council discussed this park would be good for pickleball and soccer fields. Another idea is an outdoor ninja warrior challenge course. Member Taylor inquired who uses these ball fields. Superintendent Hanson stated East Ridge Athletic Association uses both ball fields and the batting cages.

Pioneer Park is another park that could potentially have pickleball courts and/or half-court basketball. Mayor Elliott stated she liked that we were looking at play structures that had many different activities for kids to do. Member Taylor stated this park is about a block away from the school, so we should make sure not to duplicate the amenities at the school.

Council briefly discussed the sacred red rock that is currently at the Methodist Church. Planner Buss stated it is complicated as there are multiple tribes involved who all feel they have some ownership in this rock.

Mayor Elliott stated there was a request from a resident to remove the fence at the Grove Street overlook. Superintendent Hanson stated we would need to go through the League and our Attorney's for advice if we were ever planning to remove it.

#### **4. PIONEER DAY**

Assistant to the City Administrator Travis Brierley stated Pioneer Days would be challenging to host this year due to uncertainties with to Covid-19 guidelines and getting vendors. We will not have the corn vendor, kid games, etc. so staff is recommending we cancel this year. Council agrees we cannot host Pioneer Days without the vendors that make Pioneer Days a fun and memorable event.

#### **5. BUILDING INSPECTIONS CONTRACT**

This item was tabled until the next workshop meeting.

#### **6. COUNCIL CHAMBERS**

Photos of the new council chambers were shown to Council. Mayor Elliott explained the horizontal lines on the dais mimics the horizontal lines on the exterior of the building. Council discussed and approved the new renderings of the council chambers. Assistant Brierley will work with the South Washington County Telecommunications Commission for the technology in the chambers.

#### **7. FUTURE AGENDA ITEMS**

City Administrator Deb Hill stated future agenda items include building inspection contract, RFP for televising for our I&I, Newport Island, County 38 Trail, and the City logo.

#### **8. ADJOURNMENT**

Mayor Elliott adjourned the City Council Workshop at 8:34 p.m. on March 18, 2021.

Respectfully Submitted:  
Jill Thiesfeld,  
Administrative Assistant II

Signed: \_\_\_\_\_  
Laurie Elliott, Mayor



**CITY OF NEWPORT  
REGULAR COUNCIL MEETING MINUTES  
NEWPORT CITY HALL  
April 1, 2021**

**1. CALL TO ORDER**

Mayor Elliott called the City Council Meeting to order at 5:30 p.m. on April 1, 2021.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Present (5): Mayor Laurie Elliott, Council Member Kevin Chapdelaine, Council Member Tom Ingemann, Council Member Marvin Taylor, and Council Member Rozlyn Johnson.

Not Present (0): None.

**4. ADOPT AGENDA**

Member Chapdelaine motioned to adopt the Agenda. Seconded by Member Johnson. Approved 5-0.

**5. PUBLIC COMMENTS**

None.

**6. ADOPT CONSENT AGENDA**

- A. Minutes- March 4, 2021 Workshop
- B. Minutes- March 18, 2021 Regular Council
- C. Chicken Permit- Staudt
- D. Ordinance No. 2021-05- Trash Containers
- E. Resolution No. 2021-18- Library Donation
- F. Resolution No. 2021-19- State of Emergency Extension
- G. List of Bills- \$108,459.42

Member Ingemann motioned to adopt the Consent Agenda. Seconded by Member Johnson. Approved 5-0.

**7. WASHINGTON COUNTY SHERIFF'S OFFICE REPORT**

None.

**8. FIRE CHIEF'S REPORT**

None.

## **9. ENGINEER'S REPORT**

City Engineer Jon Herdegen stated the contractor for the 12<sup>th</sup> Street & 12<sup>th</sup> Avenue improvement project will be returning on Monday to begin completing the final boulevard restoration and seeding work.

## **10. SUPERINTENDENT OF PUBLIC WORKS REPORT**

None.

## **11. ADMINISTRATOR'S REPORT**

### **A. Shoreland Ordinance**

#### **1. Ordinance No. 2021-06- Shoreland**

City Planner Sherri Buss stated that Council was given a draft of the proposed changes to the Shoreland ordinance for approval. The City needs to address the overlap and inconsistencies between the new Mississippi River Corridor Critical Area (MRCCA) ordinance and the old Shoreland ordinance as they cover much of the same area. The Minnesota DNR has given local governments the option to remove the Mississippi area from the Shoreland ordinance so that we would only have one ordinance covering that area. The Planning Commission held a public hearing on the proposed ordinance on March 9<sup>th</sup>. The Planning Commission received a comment from a resident, Bill Sumner, who stated he supports adopting the amendment and streamlining the governance on the Mississippi river.

Member Taylor inquired if we have more restrictive standards in our zoning, would they take precedence over what is in the Shoreland ordinance. Planner Buss stated that the stricter standards always apply.

Member Taylor motioned to adopt Ordinance No. 2021-06 for the Shoreland Ordinance. Seconded by Member Ingemann. Approved 5-0.

### **B. Pioneer Day 2021**

Assistant to the City Administrator Travis Brierley stated he reached out to Cottage Grove and found that Strawberry Fest is cancelled for this year. Assistant Brierley stated we would not have corn and there are many uncertainties and logistics that make planning difficult this year. Staff recommends that Council cancels Pioneer Day for 2021.

Member Ingemann suggested we should get a committee of citizens that would be willing plan Pioneer Day in the future instead of having City staff organize this event. Assistant Brierley stated in the past there was such committee, but over time with turnover, it was brought back to the City to organize.

Member Ingemann motioned to postpone Pioneer Day until 2022. Seconded by Member Chapdelaine. Approved 5-0.

## **12. MAYOR AND COUNCIL REPORTS**

Mayor Elliott reminded residents that Newport has an adopt-a-park/trail program on the City's website to help clean up our community by picking up trash.

Member Taylor stated one of Newport Athletic Association's primary members has moved to Woodbury. Member Taylor has been in contact with Steve Bern who has led this program. Member Taylor encouraged members of the public to contact him if they are interested in volunteering and getting this program up and running again. This association may meet on a quarterly basis, with the busiest time during the summer season.

Member Ingemann stated the RDF plant is planning a groundbreaking on April 22<sup>nd</sup> for the new building. Currently, the plan is for this event to be virtual.

Member Chapdelaine stated he met with the watershed district to continue planning for the overlooks replanting project. It is a long process, so it may take 1-2 years to complete the project. Member Chapdelaine stated he met with Great River Greening, a river-based organization, to get some ideas for our riverfront areas.

### **13. ADJOURNMENT**

Member Chapdelaine motioned to adjourn the City Council Meeting. Seconded by Member Johnson. Approved 5-0.

The City Council Meeting was adjourned at 6:03 p.m. on April 1, 2021.

Respectfully Submitted:  
Jill Thiesfeld  
Administrative Assistant II

Signed: \_\_\_\_\_  
Laurie Elliott, Mayor

City of Newport, MN  
Resolution No 2021-20

By Its City Council Ratifying The Declaration Of Local Emergency By The  
Mayor Of The City And Extended The Declared Emergency Created Thereby  
For 30 Days Pursuant To Minnesota Statute Section 12.29

**WHEREAS**, the Mayor of the City of Newport, Minnesota, has issued a Proclamation declaring the existence of a Local Emergency, and that it be extended, dated the 7<sup>th</sup> day of January, 2020, pursuant to the authority granted to the Mayor under Minnesota Statute §12.29;

**WHEREAS**, the Council agrees with the Mayor's determination that COVID-19 (Coronavirus) is predicted to significantly impact the population of the City of Newport, MN; and

**WHEREAS**, COVID-19 can cause a significant amount of negative affects upon the well-being of the residents of Newport and prompt action is necessary to protect the public health, safety and property within the City; and

**WHEREAS**, the Proclamation and Declaration of Emergency by the Mayor must be ratified by the City Council for it to be effective for 30 days from the date of that action by the Mayor; and

**WHEREAS**, the City Council agrees in all respects with the action taken by the Mayor and wishes to ratify the Declaration of Emergency at least thirty days to be assured that necessary actions allowed under such a State of Emergency can be undertaken on behalf of the City in the manner allowed by law.

**BE IT RESOLVED**, that the Newport City Council ratifies the Declaration of the Mayor of the City of Newport and declares the City of Newport in a State of Emergency for conditions resulting from the health concerns presented by COVID-19; and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that the City Council of the City of Newport declares a State of Emergency that will remain in effect for 30 days in accordance with State Statute ending no later than May 14, 2021 unless extended by the Newport City Council.

Adopted this 15<sup>th</sup> day of April 2021 by the Newport City Council.

Motion by: \_\_\_\_\_,                      Seconded by: \_\_\_\_\_

VOTE:	Elliott	_____
	Chapdelaine	_____
	Ingemann	_____
	Taylor	_____
	Johnson	_____

Signed: \_\_\_\_\_  
Laurie Elliott, Mayor

Attest: \_\_\_\_\_  
Deb Hill, City Administrator



## Recurring

Paid Chk#	001609E	COMCAST	4/1/2021	\$140.92	Fire hall internet
Paid Chk#	001610E	COMCAST	4/1/2021	\$206.75	City hall Internet and cable
Paid Chk#	001611E	DELTA DENTAL OF MN	4/1/2021	\$728.20	Dental insurance
Paid Chk#	001612E	Further	4/1/2021	\$39.95	Monthly service fee
Paid Chk#	001615E	UNITED STATES TREASURY	4/7/2021	\$9,376.89	SS, Federal & Medicare
Paid Chk#	001616E	FURTHER	4/7/2021	\$518.45	HSPA
Paid Chk#	001617E	FURTHER	4/7/2021	\$41.25	Monthly fee
Paid Chk#	001618E	HEALTHPARTNERS	4/7/2021	\$8,561.09	Health insurance
Paid Chk#	001619E	MN REVENUE	4/7/2021	\$588.00	Water sales and use tax
Paid Chk#	001620E	MN REVENUE	4/7/2021	\$1,456.31	State taxes
Paid Chk#	001621E	MSRS	4/7/2021	\$4,111.12	HCSP & voluntary retirement
Paid Chk#	001622E	Further	4/7/2021	\$39.95	Monthly fee for email billing
Paid Chk#	023619	NANG LOR	4/1/2021	\$194.59	Overpayment of final water bil
Paid Chk#	023620	ATOMIC DATA, LLC	4/8/2021	\$913.95	Monthly IT and additional supp
Paid Chk#	023621	Metropolitan Council	4/8/2021	\$12,300.75	SAC charges
Paid Chk#	023622	PERA	4/8/2021	\$4,875.88	Retirement
Paid Chk#	023623	TENNIS SANITATION LLC	4/8/2021	\$53.35	Garbage service for city hall
Paid Chk#	023624	JILL THIESFELD	4/8/2021	\$26.10	Mileage reimbursement
Paid Chk#	023625	Metropolitan Council	4/8/2021	\$28,421.22	Sewer water cleaning
		Staff		\$25,326.65	

## Non-recurring

Paid Chk#	023626	ADVANCED SPORTSWEAR	4/15/2021	\$99.00	Emblem and name pw uniform-Swe
Paid Chk#	023627	BURGGRAFS ACE	4/15/2021	\$352.60	Shop supplies
Paid Chk#	023628	SHERRI BUSS	4/15/2021	\$1,976.00	City planning
Paid Chk#	023629	COMPANION ANIMAL CONTROL	4/15/2021	\$300.00	Dog catching contract
Paid Chk#	023630	ECKBERG LAMMERS, P.C.	4/15/2021	\$2,000.71	Prosecution legal fees
Paid Chk#	023631	EDS TROPHIES INC	4/15/2021	\$36.00	Planning and commission name p
Paid Chk#	023632	FAIR OFFICE WORLD	4/15/2021	\$489.12	Office supplies
Paid Chk#	023633	FIRE SAFETY USA, INC.	4/15/2021	\$669.00	E11 & E2 Repairs
Paid Chk#	023634	GOPHER STATE ONE-CALL	4/15/2021	\$79.65	Dig markings
Paid Chk#	023636	INVER GROVE FORD	4/15/2021	\$44.45	PW #10 Repair
Paid Chk#	023637	JAN PRO CLEANING SYSTEMS	4/15/2021	\$721.00	Cleaning services
Paid Chk#	023638	KLM ENGINEERING	4/15/2021	\$3,000.00	Warranty inspection Catherine
Paid Chk#	023639	MCMULLEN INSPECTIONS, INC.	4/15/2021	\$2,889.90	Electrical inspections
Paid Chk#	023640	MENARDS - COTTAGE GROVE	4/15/2021	\$211.90	Shop supplies
Paid Chk#	023641	MINNESOTA BENEFIT ASSOC.	4/15/2021	\$173.19	Addt. Insurance Yokiell
Paid Chk#	023642	MINNESOTA DEPARTMENT OF HEAL	4/15/2021	\$46.00	Water supply system operator r
Paid Chk#	023643	MN FIRE SERVICE CERT. BOARD	4/15/2021	\$510.00	Haz Mat State Cert
Paid Chk#	023644	MSA PROFESSIONAL SERVICES, INC	4/15/2021	\$25,909.34	City engineering
Paid Chk#	023645	MUNICODE CORPORATION	4/15/2021	\$3,081.55	Update city code on website
Paid Chk#	023646	MUSSON BROTHERS	4/15/2021	\$4,000.00	Glen road sewer repair
Paid Chk#	023647	NAPA AUTO PARTS	4/15/2021	\$522.18	PW vehicle repair
Paid Chk#	023648	OXYGEN SERVICE CO.	4/15/2021	\$51.09	Welding supplies
Paid Chk#	023649	SAFE-FAST, INC.	4/15/2021	\$119.75	Uniforms
Paid Chk#	023650	CITY OF SAINT PAUL	4/15/2021	\$3,055.49	Hydrant branch repair
Paid Chk#	023651	SOUTH SUBURBAN RENTAL, INC.	4/15/2021	\$55.50	LP gas
Paid Chk#	023652	T.A. SCHIFSKY & SONS, INC.	4/15/2021	\$397.98	Asphalt
Paid Chk#	023653	TRI-STATE BOBCAT	4/15/2021	\$383.75	Equipment repair
Paid Chk#	023654	TWIN CITIES PIONEER PRESS	4/15/2021	\$53.10	Notice posting
Paid Chk#	023655	WASHINGTON CTY PUBLIC SAFETY	4/15/2021	\$2,900.58	Quarter 1 radio bill
Paid Chk#	023656	CITY OF WOODBURY	4/15/2021	\$814.57	Rec mailings
Paid Chk#	023657	HAWKINS	4/15/2021	\$10.00	Well chlorine

**\$152,874.77**



# City of Newport, MN

## Financial Status Report

Period ended March 31, 2021

(Un-Audited)

Prepared by:  
Administration Department



## **Table of Contents**

Section 1 – Cash & Investment Report

Section 2 – Budget Control Summary

Section 3 – Cash Balances

Section 4 – Revenue Summary

Section 5 – Expenditure Summary

Section 6 – Balance Sheets

# Section 1 – Cash & Investment

**Purpose:**

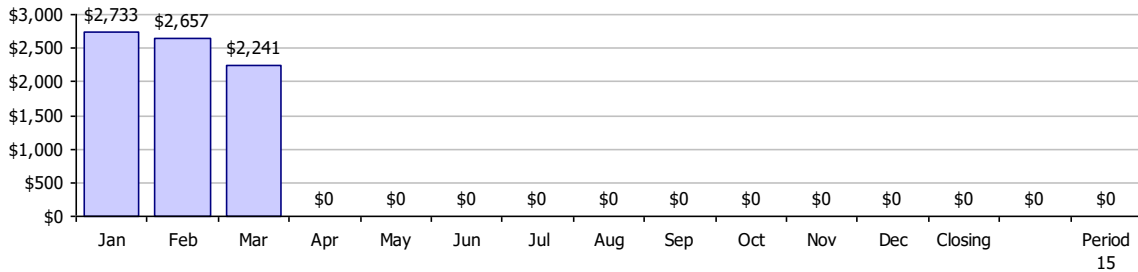
This report provides a detailed view of current cash, investments and rates of return for the specified time period. City funds are maintained in accordance with the City's Investment Policy which defines the manner in which the City accounts for and protects cash and investments.

**NEWPORT, MN**  
**\*Check Reconciliation©**  
**MidWest One**  
**10100 CASH**  
**March 2021**

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Page 1

Thousands



**Account Summary**

Beginning Balance on 3/1/2021	\$2,679,452.41
+ Receipts/Deposits	\$128,920.81
- Payments (Checks and Withdrawals)	\$552,489.04
Ending Balance as of 3/28/2021	\$2,255,884.18

Cleared Statement	\$2,255,884.18
Difference	\$0.00

**Cash Balance**

Active 101-10100 GENERAL FUND	\$1,138,628.22
Active 201-10100 PARKS SPECIAL FUND	\$134,761.02
Active 204-10100 HERITAGE PRESERVATION COMM	\$4,040.92
Active 205-10100 RECYCLING	\$19,420.56
Active 206-10100 FIRE ENGINE	\$0.00
Active 208-10100 BUY FORFEITURE	\$1,318.68
Active 210-10100 CARES: CORONAVIRUS RELIEF FUND	\$56.82
Active 225-10100 PIONEER DAY	\$17,393.01
Active 270-10100 EDA	\$894,156.44
Active 301-10100 2010A G.O. CAPITAL IMP. PLAN	\$30,911.13
Active 302-10100 2018 BAILEY MEADOWS DEVELOP.	\$230,381.95
Active 303-10100 2012 STREET NORTH RAVINE	\$16,847.64
Active 304-10100 2016B GO BOND WATER RESEVOIR	-\$4,800.25
Active 305-10100 2013 STREET ASSESSMENT	-\$115,044.43
Active 306-10100 2014 STREET ASSESSMENT	\$36,976.83
Active 307-10100 2016A GO BOND STREET ASSESS.	\$61,596.07
Active 308-10100 CERIFICATES OF INDEBTEDNESS	\$0.00
Active 312-10100 2020 12TH ST & 12TH AVE PROJ	\$92,953.01
Active 313-10100 2000B GO IMP BOND	\$0.22
Active 315-10100 2002A \$690,000 BOND	\$1,230.53
Active 316-10100 PFA/TRLF REVENUE NOTE	\$14,008.17
Active 318-10100 CITY/FIRE HALL	\$0.00
Active 321-10100 2006A EQUIP CERTIFICATE	\$0.00
Active 322-10100 2011A GO BONDS	\$18,869.97

Beginng Balance	\$2,679,452.41
+ Total Deposits	\$138,735.83
- Checks Written	\$577,021.64
Check Book Balance	\$2,241,166.60
Difference	\$0.29

Active	401-10100 EQUIPMENT REVOLVING	\$89,384.47
Active	402-10100 2018 BAILEY MEADOWS DEVEL	\$26,030.51
Active	405-10100 T.H. HWY 61	\$2.54
Active	407-10100 2016B GO BOND (WATER RESEVOIR)	\$0.00
Active	408-10100 2016A GO BOND STREET CONST.	\$73,541.92
Active	409-10100 2013 STREET RECON.	\$0.00
Active	410-10100 2014 STREET RECON.	\$3,585.42
Active	411-10100 BUILDING FUND	\$314,875.29
Active	412-10100 2020 12TH ST & 12TH AVE PROJ	-\$1,886,241.43
Active	416-10100 4TH AVENUE RAVINE	\$12,855.31
Active	417-10100 NORTH RAVINE	\$12,615.65
Active	418-10100 CITY/FIRE HALL	-\$79,964.54
Active	422-10100 FEMA-17TH STREET & CEDAR LANE	\$0.00
Active	423-10100 2011A EQUIPMENT CAPITAL	\$0.00
Active	601-10100 WATER FUND	\$358,382.27
Active	602-10100 SEWER FUND	\$503,479.51
Active	603-10100 STREET LIGHT FUND	\$147,837.74
Active	604-10100 STORM WATER FUND	\$71,075.14
	Cash Balance	\$2,241,166.31

**City of Newport**  
**INVESTMENTS**  
**Mar-21**

	BOUGHT	MATURITY	# OF				
TYPE	DATE	DATE	DAYS	COST	RATE	GASB #40 Val.	
RBC-Weath Management							
ALLY BK	3/22/2018	3/22/2021	1,092	90,000	2.70%	90,159.30	101
AMERICAN EXP.	5/19/2017	5/24/2021	1,456	120,000	1.90%	120,639.60	101
SALLIE MAE BANK	6/20/2017	6/28/2021	1,456	116,000	2.15%	116,827.08	101
MS Bank Salt Lake C	7/5/2018	7/6/2021	1,092	125,000	3.00%	126,332.50	101
MS Bank Salt Lake C	1/11/2018	1/11/2022	1,456	120,000	2.40%	122,467.20	101
MS Private Bank	12/26/2019	12/27/2022	1,092	100,000	1.85%	103,147.00	101
Wells Fargo Natl. Bk	1/17/2020	1/17/2023	1,092	115,000	1.80%	118,814.55	101
AMERICAN EXP.	3/31/2020	3/31/2023	1,092	94,000	1.48%	96,541.76	101
ENERBank USA	7/22/2019	7/21/2023	1,456	125,000	2.30%	125,202.50	101
Texas Ex. Bank	6/19/2020	6/19/2025	1,820	120,000	1.00%	120,073.20	101
Accrued Interest	all CDs in Investment					1,823.99	
Sub-total Investments GASB 40						1,142,028.68	
RBC-Wealth Management							
WELLS FARGO BAN	10/12/2018	10/12/2021	1,092	245,000	3.10%	249,657.65	270
BMW BANK	9/20/2019	9/20/2022	1,092	245,000	1.85%	251,661.55	602
ALLY BANK	10/24/2019	10/24/2022	1,092	21,000	1.85%	21,603.12	401
Sallie Mae Bank	10/23/2019	10/24/2022	1,092	129,000	1.85%	132,704.88	401
Bell St Bank	3/24/2020	3/24/2023	1,274	245,000	0.85%	248,530.45	601&2
Accrued Interest	all CDs in Reserve Investment					865.03	
Sub-total Reserve Investments GASB 40						905,022.68	
Ehlers Inv-TDAmeritrade							
Money Market	2/15/2019	N/A		4,250,000	Var.	4,392,343.16	
CENTRAL BANK							
Checking						2,255,884.18	
Total Cash, Investments and CD's						8,695,278.70	
Ehlers Inv by Acct.	101-\$950,000	201-\$420,000	225-\$20,000	270-\$1,100,000			
	306-\$400,000	401-\$150,000	410-\$170,000	411-\$325,000			
	601-\$240,000	602-\$400,000	603-\$75,000				

## Section 2 – Budget Control Summary

**Purpose:**

This section provides a detailed summary on the General Fund and Enterprise Fund accounts as it corresponds to the annual budget. The variance provides a percentage of the amount of the budget that remains in each account.



## NEWPORT, MN

04/07/21 3:54 PM

Page 1

**\*Budget Control Summary**

Current Period: March 2021

Account Descr	2021 Cumulative Budget	2021 Cumulative Actuals	2021 Cumulative Variance	2021 % Variance	2021 Adopted Budget	2021 Forecast	Variance at Completion	2021 YTD Perf	2021 Est to Complete
FUND 101 GENERAL FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$3,194,210.00	\$165,292.33	\$3,028,917.67	94.83%	\$0.00	\$3,194,210.00	-\$3,194,210.00	0.09	-0.24
DEPT 45000 Parks (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 45100 Recreation (GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$3,194,210.00	\$165,292.33	\$3,028,917.67	94.83%	\$0.00	\$3,194,210.00	-\$3,194,210.00	0.08	-0.23
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$759,460.00	\$7,693.81	\$751,766.19	98.99%	\$0.00	\$759,460.00	-\$759,460.00	0.00	-0.50
DEPT 41000 Administration (GENERAL)	\$377,175.00	\$91,504.65	\$285,670.35	75.74%	\$0.00	\$377,175.00	-\$377,175.00	0.16	-0.61
DEPT 41110 Mayor and Council	\$28,314.00	\$6,672.46	\$21,641.54	76.43%	\$0.00	\$28,314.00	-\$28,314.00	0.11	-0.62
DEPT 41410 Elections	\$2,050.00	\$94.75	\$1,955.25	95.38%	\$0.00	\$2,050.00	-\$2,050.00	0.02	-0.78
DEPT 41600 Professional Services	\$395,000.00	\$165,982.88	\$229,017.12	57.98%	\$0.00	\$395,000.00	-\$395,000.00	0.27	-0.53
DEPT 41910 Planning and Zoning	\$41,438.00	\$5,205.50	\$36,232.50	87.44%	\$0.00	\$41,438.00	-\$41,438.00	0.01	-0.33
DEPT 41940 City Hall Bldg	\$12,100.00	\$1,931.41	\$10,168.59	84.04%	\$0.00	\$12,100.00	-\$12,100.00	0.07	-0.93
DEPT 41950 Rental Inspection	\$4,200.00	\$925.00	\$3,275.00	77.98%	\$0.00	\$4,200.00	-\$4,200.00	0.06	-0.20
DEPT 42000 Police Department(GENERAL)	\$886,850.00	\$1,676.13	\$885,173.87	99.81%	\$0.00	\$886,850.00	-\$886,850.00	0.01	-0.06
DEPT 42100 Civil Defense	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 42260 Fire Protection	\$198,322.00	\$32,398.95	\$165,923.05	83.66%	\$0.00	\$198,322.00	-\$198,322.00	0.12	-0.61
DEPT 42280 Fire Stations No. 1	\$9,600.00	\$2,442.65	\$7,157.35	74.56%	\$0.00	\$9,600.00	-\$9,600.00	0.09	-0.91
DEPT 42290 Fire Station No. 2	\$3,000.00	\$870.03	\$2,129.97	71.00%	\$0.00	\$3,000.00	-\$3,000.00	0.09	-0.41
DEPT 43000 PW Street (GENERAL)	\$442,650.00	\$93,344.91	\$349,305.09	78.91%	\$0.00	\$442,650.00	-\$442,650.00	0.15	-0.61
DEPT 43100 Public Works Garage	\$26,500.00	\$10,317.45	\$16,182.55	61.07%	\$0.00	\$26,500.00	-\$26,500.00	0.46	-0.54
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43260 Composting	\$7,153.00	\$0.00	\$7,153.00	100.00%	\$0.00	\$7,153.00	-\$7,153.00	0.00	-0.67
DEPT 45000 Parks (GENERAL)	\$436,620.00	\$97,225.12	\$339,394.88	77.73%	\$0.00	\$436,620.00	-\$436,620.00	0.12	-0.64
DEPT 45100 Recreation (GENERAL)	\$8,700.00	\$0.00	\$8,700.00	100.00%	\$0.00	\$8,700.00	-\$8,700.00	0.00	-0.40
DEPT 45206 Parks Bldgs. & Warming Houses	\$9,494.00	\$2,239.00	\$7,255.00	76.42%	\$0.00	\$9,494.00	-\$9,494.00	0.14	-0.74
DEPT 45501 Library Bldg	\$33,493.00	\$5,918.51	\$27,574.49	82.33%	\$0.00	\$33,493.00	-\$33,493.00	0.15	-0.85
DEPT 45550 Heritage Pres. Committee	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49754 Railroad Tower	\$600.00	\$89.30	\$510.70	85.12%	\$0.00	\$600.00	-\$600.00	0.06	-0.45
DEPT 49985 Special Contributions	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49995 Miscellaneous Contingency	\$20,500.00	\$0.00	\$20,500.00	100.00%	\$0.00	\$20,500.00	-\$20,500.00	0.00	-1.00
Total Expenditure Accounts	\$3,703,219.00	\$526,532.51	\$3,176,686.49	85.78%	\$0.00	\$3,703,219.00	-\$3,703,219.00	0.10	-0.52

# NEWPORT, MN

04/07/21 3:54 PM

Page 2

## \*Budget Control Summary

Current Period: March 2021

Account Descr	2021 Cumulative Budget	2021 Cumulative Actuals	2021 Cumulative Variance	2021 % Variance	2021 Adopted Budget	2021 Forecast	Variance at Completion	2021 YTD Perf	2021 Est to Complete
Total FUND 101 GENERAL FUND	-\$509,009.00	-\$361,240.18	-\$147,768.82	29.03%	\$0.00	-\$509,009.00	\$509,009.00		
FUND 201 PARKS SPECIAL FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$7.70	-\$7.70	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$7.70	-\$7.70	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 201 PARKS SPECIAL FUND	\$0.00	\$7.70	-\$7.70	0.00%	\$0.00	\$0.00	\$0.00		
FUND 202 POLICE FORFEITURE FUND									
Revenue Accounts									
DEPT 42000 Police Department(GENERAL)	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 202 POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 204 HERITAGE PRESERVATION COMM									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.29	-\$0.29	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.29	-\$0.29	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$3,000.00	-\$3,000.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$3,000.00	\$3,000.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 204 HERITAGE PRESERVATION COM	\$0.00	-\$2,999.71	\$2,999.71	0.00%	\$0.00	\$0.00	\$0.00		
FUND 205 RECYCLING									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1.15	-\$1.15	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

# NEWPORT, MN

04/07/21 3:54 PM

Page 3

## \*Budget Control Summary

Current Period: March 2021

Account Descr	2021 Cumulative Budget	2021 Cumulative Actuals	2021 Cumulative Variance	2021 % Variance	2021 Adopted Budget	2021 Forecast	Variance at Completion	2021 YTD Perf	2021 Est to Complete
Total Revenue Accounts	\$0.00	\$1.15	-\$1.15	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$2,178.48	-\$2,178.48	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$2,178.48	\$2,178.48	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 205 RECYCLING	\$0.00	-\$2,177.33	\$2,177.33	0.00%	\$0.00	\$0.00	\$0.00		
FUND 206 FIRE ENGINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 206 FIRE ENGINE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 208 BUY FORFEITURE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.08	-\$0.08	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.08	-\$0.08	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 208 BUY FORFEITURE	\$0.00	\$0.08	-\$0.08	0.00%	\$0.00	\$0.00	\$0.00		
FUND 210 CARES: CORONAVIRUS RELIEF FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 41990 Other General Government-CARE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 42870 Other Public Safety - CARES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

# NEWPORT, MN

04/07/21 3:54 PM

Page 4

## \*Budget Control Summary

Current Period: March 2021

Account Descr	2021 Cumulative Budget	2021 Cumulative Actuals	2021 Cumulative Variance	2021 % Variance	2021 Adopted Budget	2021 Forecast	Variance at Completion	2021 YTD Perf	2021 Est to Complete
DEPT 45520 Library - CARES	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 210 CARES: CORONAVIRUS RELIEF F	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 225 PIONEER DAY									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1.00	-\$1.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$1.00	-\$1.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 225 PIONEER DAY	\$0.00	\$1.00	-\$1.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 270 EDA									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$2,643.90	-\$2,643.90	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$2,643.90	-\$2,643.90	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1,501.60	-\$1,501.60	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$1,501.60	\$1,501.60	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 270 EDA	\$0.00	\$1,142.30	-\$1,142.30	0.00%	\$0.00	\$0.00	\$0.00		
FUND 301 2010A G.O. CAPITAL IMP. PLAN									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1.78	-\$1.78	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$1.78	-\$1.78	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

# NEWPORT, MN

04/07/21 3:54 PM

Page 5

## \*Budget Control Summary

Current Period: March 2021

Account Descr	2021 Cumulative Budget	2021 Cumulative Actuals	2021 Cumulative Variance	2021 % Variance	2021 Adopted Budget	2021 Forecast	Variance at Completion	2021 YTD Perf	2021 Est to Complete
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 301 2010A G.O. CAPITAL IMP. PLAN	\$0.00	\$1.78	-\$1.78	0.00%	\$0.00	\$0.00	\$0.00		
FUND 302 2018 BAILEY MEADOWS DEVELOP.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$13.18	-\$13.18	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$13.18	-\$13.18	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$216,678.13	-\$216,678.13	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$216,678.13	\$216,678.13	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 302 2018 BAILEY MEADOWS DEVELO	\$0.00	-\$216,664.95	\$216,664.95	0.00%	\$0.00	\$0.00	\$0.00		
FUND 303 2012 STREET NORTH RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.97	-\$0.97	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.97	-\$0.97	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 303 2012 STREET NORTH RAVINE	\$0.00	\$0.97	-\$0.97	0.00%	\$0.00	\$0.00	\$0.00		
FUND 304 2016B GO BOND WATER RESEVOIR									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

# NEWPORT, MN

04/07/21 3:54 PM

Page 6

## \*Budget Control Summary

Current Period: March 2021

Account Descr	2021 Cumulative Budget	2021 Cumulative Actuals	2021 Cumulative Variance	2021 % Variance	2021 Adopted Budget	2021 Forecast	Variance at Completion	2021 YTD Perf	2021 Est to Complete
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 304 2016B GO BOND WATER RESEVC	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 305 2013 STREET ASSESSMENT									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$456.17	-\$456.17	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$456.17	-\$456.17	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$101,019.70	-\$101,019.70	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$101,019.70	\$101,019.70	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 305 2013 STREET ASSESSMENT	\$0.00	-\$100,563.53	\$100,563.53	0.00%	\$0.00	\$0.00	\$0.00		
FUND 306 2014 STREET ASSESSMENT									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$6,054.62	-\$6,054.62	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$6,054.62	-\$6,054.62	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$194,251.24	-\$194,251.24	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$194,251.24	\$194,251.24	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 306 2014 STREET ASSESSMENT	\$0.00	-\$188,196.62	\$188,196.62	0.00%	\$0.00	\$0.00	\$0.00		
FUND 307 2016A GO BOND STREET ASSESS.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$3.53	-\$3.53	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$3.53	-\$3.53	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$44,595.00	-\$44,595.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

# NEWPORT, MN

04/07/21 3:54 PM

Page 7

## \*Budget Control Summary

Current Period: March 2021

Account Descr	2021 Cumulative Budget	2021 Cumulative Actuals	2021 Cumulative Variance	2021 % Variance	2021 Adopted Budget	2021 Forecast	Variance at Completion	2021 YTD Perf	2021 Est to Complete
Total Expenditure Accounts	\$0.00	\$44,595.00	\$44,595.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 307 2016A GO BOND STREET ASSESS	\$0.00	-\$44,591.47	\$44,591.47	0.00%	\$0.00	\$0.00	\$0.00		
FUND 308 CERIFICATES OF INDEBTEDNESS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 308 CERIFICATES OF INDEBTEDNESS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 312 2020 12TH ST & 12TH AVE PROJ									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$14,949.37	-\$14,949.37	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$14,949.37	-\$14,949.37	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 312 2020 12TH ST & 12TH AVE PROJ	\$0.00	\$14,949.37	-\$14,949.37	0.00%	\$0.00	\$0.00	\$0.00		
FUND 313 2000B GO IMP BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

# NEWPORT, MN

04/07/21 3:54 PM

Page 8

## \*Budget Control Summary

Current Period: March 2021

Account Descr	2021 Cumulative Budget	2021 Cumulative Actuals	2021 Cumulative Variance	2021 % Variance	2021 Adopted Budget	2021 Forecast	Variance at Completion	2021 YTD Perf	2021 Est to Complete
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 313 2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 315 2002A \$690,000 BOND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.06	-\$0.06	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.06	-\$0.06	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 315 2002A \$690,000 BOND	\$0.00	\$0.06	-\$0.06	0.00%	\$0.00	\$0.00	\$0.00		
FUND 316 PFA/TRLF REVENUE NOTE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.80	-\$0.80	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.80	-\$0.80	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 316 PFA/TRLF REVENUE NOTE	\$0.00	\$0.80	-\$0.80	0.00%	\$0.00	\$0.00	\$0.00		
FUND 318 CITY/FIRE HALL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00



# NEWPORT, MN

04/07/21 3:54 PM

Page 9

## \*Budget Control Summary

Current Period: March 2021

Account Descr	2021 Cumulative Budget	2021 Cumulative Actuals	2021 Cumulative Variance	2021 % Variance	2021 Adopted Budget	2021 Forecast	Variance at Completion	2021 YTD Perf	2021 Est to Complete
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 318 CITY/FIRE HALL	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 321 2006A EQUIP CERTIFICATE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 321 2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 322 2011A GO BONDS									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1.09	-\$1.09	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$1.09	-\$1.09	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$81,200.00	-\$81,200.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$81,200.00	\$81,200.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 322 2011A GO BONDS	\$0.00	-\$81,198.91	\$81,198.91	0.00%	\$0.00	\$0.00	\$0.00		
FUND 401 EQUIPMENT REVOLVING									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$5.39	-\$5.39	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$5.39	-\$5.39	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$38,517.87	-\$38,517.87	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

# NEWPORT, MN

04/07/21 3:54 PM

Page 10

## \*Budget Control Summary

Current Period: March 2021

Account Descr	2021 Cumulative Budget	2021 Cumulative Actuals	2021 Cumulative Variance	2021 % Variance	2021 Adopted Budget	2021 Forecast	Variance at Completion	2021 YTD Perf	2021 Est to Complete
Total Expenditure Accounts	\$0.00	\$38,517.87	\$38,517.87	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 401 EQUIPMENT REVOLVING	\$0.00	-\$38,512.48	\$38,512.48	0.00%	\$0.00	\$0.00	\$0.00		
FUND 402 2018 BAILEY MEADOWS DEVEL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1.46	-\$1.46	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$1.46	-\$1.46	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$7,424.55	-\$7,424.55	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49995 Miscellaneous Contingency	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$7,424.55	\$7,424.55	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 402 2018 BAILEY MEADOWS DEVEL	\$0.00	-\$7,423.09	\$7,423.09	0.00%	\$0.00	\$0.00	\$0.00		
FUND 405 T.H. HWY 61									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 405 T.H. HWY 61	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 407 2016B GO BOND (WATER RESEVOIR)									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

# NEWPORT, MN

04/07/21 3:54 PM

Page 11

## \*Budget Control Summary

Current Period: March 2021

Account Descr	2021 Cumulative Budget	2021 Cumulative Actuals	2021 Cumulative Variance	2021 % Variance	2021 Adopted Budget	2021 Forecast	Variance at Completion	2021 YTD Perf	2021 Est to Complete
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 407 2016B GO BOND (WATER RESEV	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 408 2016A GO BOND STREET CONST.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$4.21	-\$4.21	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$4.21	-\$4.21	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 408 2016A GO BOND STREET CONST.	\$0.00	\$4.21	-\$4.21	0.00%	\$0.00	\$0.00	\$0.00		
FUND 409 2013 STREET RECON.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 409 2013 STREET RECON.	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00		
FUND 410 2014 STREET RECON.									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.20	-\$0.20	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.20	-\$0.20	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

# NEWPORT, MN

04/07/21 3:54 PM

Page 12

## \*Budget Control Summary

Current Period: March 2021

Account Descr	2021 Cumulative Budget	2021 Cumulative Actuals	2021 Cumulative Variance	2021 % Variance	2021 Adopted Budget	2021 Forecast	Variance at Completion	2021 YTD Perf	2021 Est to Complete
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 410 2014 STREET RECON.	\$0.00	\$0.20	-\$0.20	0.00%	\$0.00	\$0.00	\$0.00		
FUND 411 BUILDING FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$18.01	-\$18.01	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$18.01	-\$18.01	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 411 BUILDING FUND	\$0.00	\$18.01	-\$18.01	0.00%	\$0.00	\$0.00	\$0.00		
FUND 412 2020 12TH ST & 12TH AVE PROJ									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$16,845.85	-\$16,845.85	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$16,845.85	\$16,845.85	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 412 2020 12TH ST & 12TH AVE PROJ	\$0.00	-\$16,845.85	\$16,845.85	0.00%	\$0.00	\$0.00	\$0.00		
FUND 416 4TH AVENUE RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.74	-\$0.74	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.74	-\$0.74	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

# NEWPORT, MN

04/07/21 3:54 PM

Page 13

## \*Budget Control Summary

Current Period: March 2021

Account Descr	2021 Cumulative Budget	2021 Cumulative Actuals	2021 Cumulative Variance	2021 % Variance	2021 Adopted Budget	2021 Forecast	Variance at Completion	2021 YTD Perf	2021 Est to Complete
Total Expenditure Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 416 4TH AVENUE RAVINE	\$0.00	\$0.74	-\$0.74	0.00%	\$0.00	\$0.00	\$0.00		
FUND 417 NORTH RAVINE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$2.10	-\$2.10	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$2.10	-\$2.10	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$36,981.04	-\$36,981.04	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$36,981.04	\$36,981.04	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 417 NORTH RAVINE	\$0.00	-\$36,978.94	\$36,978.94	0.00%	\$0.00	\$0.00	\$0.00		
FUND 418 CITY/FIRE HALL									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$3.14	-\$3.14	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$3.14	-\$3.14	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$164,252.15	-\$164,252.15	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$0.00	\$164,252.15	\$164,252.15	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total FUND 418 CITY/FIRE HALL	\$0.00	-\$164,249.01	\$164,249.01	0.00%	\$0.00	\$0.00	\$0.00		
FUND 422 FEMA-17TH STREET & CEDAR LANE									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00

### \*Budget Control Summary

**Current Period: March 2021**[illegible]

# NEWPORT, MN

04/07/21 3:54 PM

Page 15

## \*Budget Control Summary

Current Period: March 2021

Account Descr	2021 Cumulative Budget	2021 Cumulative Actuals	2021 Cumulative Variance	2021 % Variance	2021 Adopted Budget	2021 Forecast	Variance at Completion	2021 YTD Perf	2021 Est to Complete
DEPT 49450 Sewer (GENERAL)	\$732,212.00	\$292,018.11	\$440,193.89	60.12%	\$0.00	\$732,212.00	-\$732,212.00	0.10	-0.55
DEPT 49460 Storm Water	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Expenditure Accounts	\$732,212.00	\$292,018.11	-\$440,193.89	60.12%	\$0.00	\$732,212.00	-\$732,212.00	0.09	-0.49
Total FUND 602 SEWER FUND	-\$732,212.00	-\$39,124.36	-\$693,087.64	94.66%	\$0.00	-\$732,212.00	\$732,212.00		
FUND 603 STREET LIGHT FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$0.00	\$20,070.09	-\$20,070.09	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$20,070.09	-\$20,070.09	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 43160 Street Lighting	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49470 Street Lights	\$57,810.00	\$13,697.18	\$44,112.82	76.31%	\$0.00	\$57,810.00	-\$57,810.00	0.22	-0.64
Total Expenditure Accounts	\$57,810.00	\$13,697.18	-\$44,112.82	76.31%	\$0.00	\$57,810.00	-\$57,810.00	0.19	-0.56
Total FUND 603 STREET LIGHT FUND	-\$57,810.00	\$6,372.91	-\$64,182.91	111.02%	\$0.00	-\$57,810.00	\$57,810.00		
FUND 604 STORM WATER FUND									
Revenue Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$1,313.80	-\$1,313.80	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$0.00	\$36,161.76	-\$36,161.76	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Total Revenue Accounts	\$0.00	\$37,475.56	-\$37,475.56	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
Expenditure Accounts									
DEPT 00000 ALL DEPARTMENTS	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00	0.00
DEPT 49460 Storm Water	\$99,622.00	\$37,713.00	\$61,909.00	62.14%	\$0.00	\$99,622.00	-\$99,622.00	0.10	-0.55
Total Expenditure Accounts	\$99,622.00	\$37,713.00	-\$61,909.00	62.14%	\$0.00	\$99,622.00	-\$99,622.00	0.09	-0.51
Total FUND 604 STORM WATER FUND	-\$99,622.00	-\$237.44	-\$99,384.56	99.76%	\$0.00	-\$99,622.00	\$99,622.00		

# NEWPORT, MN

04/07/21 3:54 PM

Page 16

## \*Budget Control Summary

Current Period: March 2021

Account Descr	2021 Cumulative Budget	2021 Cumulative Actuals	2021 Cumulative Variance	2021 % Variance	2021 Adopted Budget	2021 Forecast	Variance at Completion	2021 YTD Perf	2021 Est to Complete
	-\$1,865,032.00	-\$1,341,159.34	-\$523,872.66	28.09%	\$0.00	-	\$1,865,032.00		
						\$1,865,032.00			

FILTER: None



## Section 3 – Cash Balances

**Purpose:**

This section provides a summary of the beginning cash balances for the year and ending cash balances at the end of each period, after receipts and disbursements. The funds listed in cash balances lists all City funds.

**NEWPORT, MN**  
**\*Cash Balances**

04/07/21 3:53 PM

Page 1

Current Period March 2021

Fund	2021 Begin Balance	Receipts	Disbursements	Rec/Disb	Journal Entries	JE Payroll	Balance	
-----Transfers-----								
10100 MidWest One								
101 GENERAL FUND	\$1,513,652.02	\$174,553.17	\$471,664.10	\$0.00	\$0.00	(\$77,912.87)	\$1,138,628.22	In Bal
201 PARKS SPECIAL F	\$134,753.32	\$7.70	\$0.00	\$0.00	\$0.00	\$0.00	\$134,761.02	In Bal
204 HERITAGE PRESE	\$7,040.63	\$0.29	\$3,000.00	\$0.00	\$0.00	\$0.00	\$4,040.92	In Bal
205 RECYCLING	\$21,597.89	\$1.15	\$1,695.00	\$0.00	\$0.00	(\$483.48)	\$19,420.56	In Bal
206 FIRE ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
208 BUY FORFEITURE	\$1,318.60	\$0.08	\$0.00	\$0.00	\$0.00	\$0.00	\$1,318.68	In Bal
210 CARES: CORONAV	\$56.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$56.82	In Bal
225 PIONEER DAY	\$17,392.01	\$1.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,393.01	In Bal
270 EDA	\$893,014.14	\$2,643.90	\$1,501.60	\$0.00	\$0.00	\$0.00	\$894,156.44	In Bal
301 2010A G.O. CAPIT	\$30,909.35	\$1.78	\$0.00	\$0.00	\$0.00	\$0.00	\$30,911.13	In Bal
302 2018 BAILEY MEA	\$447,046.90	\$13.18	\$216,678.13	\$0.00	\$0.00	\$0.00	\$230,381.95	In Bal
303 2012 STREET NOR	\$16,846.67	\$0.97	\$0.00	\$0.00	\$0.00	\$0.00	\$16,847.64	In Bal
304 2016B GO BOND	(\$4,800.25)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,800.25)	In Bal
305 2013 STREET ASS	(\$14,480.90)	\$456.17	\$101,019.70	\$0.00	\$0.00	\$0.00	(\$115,044.43)	In Bal
306 2014 STREET ASS	\$225,173.45	\$6,054.62	\$194,251.24	\$0.00	\$0.00	\$0.00	\$36,976.83	In Bal
307 2016A GO BOND S	\$106,187.54	\$3.53	\$44,595.00	\$0.00	\$0.00	\$0.00	\$61,596.07	In Bal
308 CERIFICATES OF I	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
312 2020 12TH ST & 12	\$78,003.64	\$14,949.37	\$0.00	\$0.00	\$0.00	\$0.00	\$92,953.01	In Bal
313 2000B GO IMP BO	\$0.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.22	In Bal
315 2002A \$690,000 B	\$1,230.47	\$0.06	\$0.00	\$0.00	\$0.00	\$0.00	\$1,230.53	In Bal
316 PFA/TRLF REVEN	\$14,007.37	\$0.80	\$0.00	\$0.00	\$0.00	\$0.00	\$14,008.17	In Bal
318 CITY/FIRE HALL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
321 2006A EQUIP CER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
322 2011A GO BONDS	\$100,068.88	\$1.09	\$81,200.00	\$0.00	\$0.00	\$0.00	\$18,869.97	In Bal
401 EQUIPMENT REVO	\$127,896.95	\$5.39	\$38,517.87	\$0.00	\$0.00	\$0.00	\$89,384.47	In Bal
402 2018 BAILEY MEA	\$33,453.60	\$1.46	\$7,424.55	\$0.00	\$0.00	\$0.00	\$26,030.51	In Bal
405 T.H. HWY 61	\$2.54	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.54	In Bal
407 2016B GO BOND (	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
408 2016A GO BOND S	\$73,537.71	\$4.21	\$0.00	\$0.00	\$0.00	\$0.00	\$73,541.92	In Bal
409 2013 STREET REC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
410 2014 STREET REC	\$3,585.22	\$0.20	\$0.00	\$0.00	\$0.00	\$0.00	\$3,585.42	In Bal
411 BUILDING FUND	\$314,857.28	\$18.01	\$0.00	\$0.00	\$0.00	\$0.00	\$314,875.29	In Bal
412 2020 12TH ST & 12	(\$1,869,395.58)	\$0.00	\$16,845.85	\$0.00	\$0.00	\$0.00	(\$1,886,241.43)	In Bal
416 4TH AVENUE RAVI	\$12,854.57	\$0.74	\$0.00	\$0.00	\$0.00	\$0.00	\$12,855.31	In Bal

**NEWPORT, MN**  
**\*Cash Balances**

04/07/21 3:53 PM

Page 2

**Current Period March 2021**

Fund	2021 Begin Balance	Receipts	Disbursements	-----Transfers-----		JE Payroll	Balance	
				Rec/Disb	Journal Entries			
417 NORTH RAVINE	\$49,594.59	\$2.10	\$36,981.04	\$0.00	\$0.00	\$0.00	\$12,615.65	In Bal
418 CITY/FIRE HALL	\$84,284.47	\$3.14	\$164,252.15	\$0.00	\$0.00	\$0.00	(\$79,964.54)	In Bal
422 FEMA-17TH STRE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
423 2011A EQUIPMEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	In Bal
601 WATER FUND	\$419,502.10	\$145,257.94	\$179,059.30	\$0.00	\$0.00	(\$27,318.47)	\$358,382.27	In Bal
602 SEWER FUND	\$542,603.87	\$252,893.75	\$263,339.41	\$0.00	\$0.00	(\$28,678.70)	\$503,479.51	In Bal
603 STREET LIGHT FU	\$141,464.83	\$20,070.09	\$11,304.98	\$0.00	\$0.00	(\$2,392.20)	\$147,837.74	In Bal
604 STORM WATER F	\$71,312.58	\$37,475.56	\$34,338.73	\$0.00	\$0.00	(\$3,374.27)	\$71,075.14	In Bal
	<u>\$3,594,573.50</u>	<u>\$654,421.45</u>	<u>\$1,867,668.65</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>(\$140,159.99)</u>	<u>\$2,241,166.31</u>	

## Section 4 – Revenue Summary

**Purpose:**

This section provides a summary view of revenues for the specified period compared to the current year budget as amended. Revenues are reported on a cash basis. Adjustments are required at the end of the fiscal year for audit purposed and are not reflected in the report.

**NEWPORT, MN**  
**\*Revenue Summary**

04/07/21 3:55 PM

Page 1

FUND	Description	2021 YTD Budget	March 2021 Amt	2021 YTD Amt	YTD Balance	% of YTD Budget
101	GENERAL FUND	\$3,194,210.00	\$36,646.71	\$165,292.33	\$3,028,917.67	5.17%
201	PARKS SPECIAL FUND	\$0.00	\$2.68	\$7.70	-\$7.70	0.00%
202	POLICE FORFEITURE FUND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$0.08	\$0.29	-\$0.29	0.00%
205	RECYCLING	\$0.00	\$0.39	\$1.15	-\$1.15	0.00%
206	FIRE ENGINE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
208	BUY FORFEITURE	\$0.00	\$0.03	\$0.08	-\$0.08	0.00%
210	CARES: CORONAVIRUS RELIE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
225	PIONEER DAY	\$0.00	\$0.35	\$1.00	-\$1.00	0.00%
270	EDA	\$0.00	\$662.85	\$2,643.90	-\$2,643.90	0.00%
301	2010A G.O. CAPITAL IMP. PLA	\$0.00	\$0.62	\$1.78	-\$1.78	0.00%
302	2018 BAILEY MEADOWS DEVE	\$0.00	\$4.59	\$13.18	-\$13.18	0.00%
303	2012 STREET NORTH RAVINE	\$0.00	\$0.34	\$0.97	-\$0.97	0.00%
304	2016B GO BOND WATER RES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
305	2013 STREET ASSESSMENT	\$0.00	\$0.00	\$456.17	-\$456.17	0.00%
306	2014 STREET ASSESSMENT	\$0.00	\$2,996.66	\$6,054.62	-\$6,054.62	0.00%
307	2016A GO BOND STREET ASS	\$0.00	\$1.23	\$3.53	-\$3.53	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
312	2020 12TH ST & 12TH AVE PR	\$0.00	\$6,794.79	\$14,949.37	-\$14,949.37	0.00%
313	2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	2002A \$690,000 BOND	\$0.00	\$0.02	\$0.06	-\$0.06	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$0.28	\$0.80	-\$0.80	0.00%
318	CITY/FIRE HALL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
321	2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	2011A GO BONDS	\$0.00	\$0.38	\$1.09	-\$1.09	0.00%
401	EQUIPMENT REVOLVING	\$0.00	\$1.78	\$5.39	-\$5.39	0.00%
402	2018 BAILEY MEADOWS DEVE	\$0.00	\$0.52	\$1.46	-\$1.46	0.00%
405	T.H. HWY 61	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
407	2016B GO BOND (WATER RES	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
408	2016A GO BOND STREET CON	\$0.00	\$1.46	\$4.21	-\$4.21	0.00%
409	2013 STREET RECON.	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
410	2014 STREET RECON.	\$0.00	\$0.07	\$0.20	-\$0.20	0.00%
411	BUILDING FUND	\$0.00	\$6.27	\$18.01	-\$18.01	0.00%
412	2020 12TH ST & 12TH AVE PR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$0.26	\$0.74	-\$0.74	0.00%
417	NORTH RAVINE	\$0.00	\$0.25	\$2.10	-\$2.10	0.00%
418	CITY/FIRE HALL	\$0.00	\$0.00	\$3.14	-\$3.14	0.00%
422	FEMA-17TH STREET & CEDAR	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	WATER FUND	\$0.00	\$25,183.67	\$143,415.81	-\$143,415.81	0.00%
602	SEWER FUND	\$0.00	\$45,667.43	\$252,893.75	-\$252,893.75	0.00%
603	STREET LIGHT FUND	\$0.00	\$2,881.49	\$20,070.09	-\$20,070.09	0.00%
604	STORM WATER FUND	\$0.00	\$5,884.05	\$37,475.56	-\$37,475.56	0.00%
		\$3,194,210.00	\$126,739.25	\$643,318.48	\$2,550,891.52	20.14%

FILTER: None

## Section 5 – Expenditure Summary

**Purpose:**

This section provides a summary and detailed view of expenses for the specified period compared to the current budget as emended. Expenses are reported on a cash basis and do not reflect any outstanding encumbrances. Adjustments are required at the end of the fiscal year for audit purposes and are not reflected in the report.

# NEWPORT, MN

## \*Expenditure Summary

04/07/21 3:54 PM

Page 1

FUND	Description	2021 YTD Budget	March 2021 Amt	2021 YTD Amt	Enc Current	YTD Balance	% YTD Budget
101	GENERAL FUND	\$3,703,219.00	\$186,464.23	\$526,532.51	\$0.00	\$3,176,686.49	14.22%
201	PARKS SPECIAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
204	HERITAGE PRESERVATION C	\$0.00	\$1,500.00	\$3,000.00	\$0.00	-\$3,000.00	0.00%
205	RECYCLING	\$0.00	\$916.16	\$2,178.48	\$0.00	-\$2,178.48	0.00%
208	BUY FORFEITURE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
210	CARES: CORONAVIRUS RELIE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
225	PIONEER DAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
270	EDA	\$0.00	\$1,501.60	\$1,501.60	\$0.00	-\$1,501.60	0.00%
301	2010A G.O. CAPITAL IMP. PLA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
302	2018 BAILEY MEADOWS DEVE	\$0.00	\$0.00	\$216,678.13	\$0.00	-\$216,678.13	0.00%
303	2012 STREET NORTH RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
304	2016B GO BOND WATER RES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
305	2013 STREET ASSESSMENT	\$0.00	\$0.00	\$101,019.70	\$0.00	-\$101,019.70	0.00%
306	2014 STREET ASSESSMENT	\$0.00	\$0.00	\$194,251.24	\$0.00	-\$194,251.24	0.00%
307	2016A GO BOND STREET ASS	\$0.00	\$0.00	\$44,595.00	\$0.00	-\$44,595.00	0.00%
308	CERIFICATES OF INDEBTEDN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
312	2020 12TH ST & 12TH AVE PR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
313	2000B GO IMP BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
315	2002A \$690,000 BOND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
316	PFA/TRLF REVENUE NOTE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
318	CITY/FIRE HALL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
321	2006A EQUIP CERTIFICATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
322	2011A GO BONDS	\$0.00	\$0.00	\$81,200.00	\$0.00	-\$81,200.00	0.00%
401	EQUIPMENT REVOLVING	\$0.00	\$7,092.00	\$38,517.87	\$0.00	-\$38,517.87	0.00%
402	2018 BAILEY MEADOWS DEVE	\$0.00	\$0.00	\$7,424.55	\$0.00	-\$7,424.55	0.00%
405	T.H. HWY 61	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
407	2016B GO BOND (WATER RES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
408	2016A GO BOND STREET CON	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
409	2013 STREET RECON.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
410	2014 STREET RECON.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
411	BUILDING FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
412	2020 12TH ST & 12TH AVE PR	\$0.00	\$5,406.00	\$16,845.85	\$0.00	-\$16,845.85	0.00%
416	4TH AVENUE RAVINE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
417	NORTH RAVINE	\$0.00	\$36,981.04	\$36,981.04	\$0.00	-\$36,981.04	0.00%
418	CITY/FIRE HALL	\$0.00	\$164,252.15	\$164,252.15	\$0.00	-\$164,252.15	0.00%
422	FEMA-17TH STREET & CEDAR	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
423	2011A EQUIPMENT CAPITAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
601	WATER FUND	\$466,379.00	\$45,749.26	\$206,071.41	\$0.00	\$260,307.59	44.19%
602	SEWER FUND	\$732,212.00	\$84,157.00	\$292,018.11	\$0.00	\$440,193.89	39.88%
603	STREET LIGHT FUND	\$57,810.00	\$4,390.19	\$13,697.18	\$0.00	\$44,112.82	23.69%
604	STORM WATER FUND	\$99,622.00	\$2,898.01	\$37,713.00	\$0.00	\$61,909.00	37.86%
		\$5,059,242.00	\$541,307.64	\$1,984,477.82	\$0.00	\$3,074,764.18	39.22%

FILTER: None

## Section 6 – Balance Sheets

**Purpose:**

The purpose of the GL Yearly Report is to provide a monthly snapshot of the funds' various assets, liabilities, and equity. Please note that the basic formula is:

$$\text{Assets} = \text{Liabilities} + \text{Equity}$$



## NEWPORT, MN

04/07/21 3:55 PM

Page 1

## GL Yearly

Current Period: March 2021

FUND 101	GENERAL FUND	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 101-10100 Cash		\$1,513,652.02	\$53,551.30	\$200,645.65	\$187,428.83	\$562,452.63	\$1,138,628.22
G 101-10200 Petty Cash		\$74.73	\$0.00	\$0.00	\$0.00	\$0.00	\$74.73
G 101-10300 Bond Street Account		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10400 Investments		\$2,106,073.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,106,073.00
G 101-10401 Northland Securities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10402 CDARS/Central Bank		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-10406 Smith Barney		\$0.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.27
G 101-10410 Smith Barney MM		\$0.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.17
G 101-10450 Interest Receivable		\$9,865.28	\$0.00	\$0.00	\$0.00	\$0.00	\$9,865.28
G 101-10500 Taxes Receivable-Current		\$7,087.41	\$0.00	\$0.00	\$0.00	\$0.00	\$7,087.41
G 101-10700 Taxes Receivable-Delinquent		\$36,764.12	\$0.00	\$0.00	\$0.00	\$0.00	\$36,764.12
G 101-12300 Special Assess Rec-Deferred		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-13200 Due From Other Government		(\$0.24)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.24)
G 101-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-22105 Billboard Fund		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset		\$3,673,516.76	\$53,551.30	\$200,645.65	\$187,428.83	\$562,452.63	\$3,298,492.96
Liability							
G 101-20200 Accounts Payable		(\$1.25)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1.25)
G 101-20800 Due to Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21600 Accrued Wages & Salaries P		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21701 Federal W/H Payable		(\$122.15)	\$6,528.00	\$6,528.01	\$21,128.47	\$20,129.78	\$876.54
G 101-21702 State Withholding Payable		(\$1,342.23)	\$2,840.59	\$2,840.59	\$8,392.43	\$8,392.43	(\$1,342.23)
G 101-21703 FICA Tax Withholding		(\$933.75)	\$9,212.60	\$9,212.60	\$26,600.94	\$27,599.64	(\$1,932.45)
G 101-21704 PERA		\$0.06	\$9,549.54	\$9,578.74	\$28,924.18	\$28,924.19	\$0.05
G 101-21705 Medica payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21706 Garnishment		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21707 Union Dues		\$142.37	\$420.00	\$451.50	\$630.00	\$900.00	(\$127.63)
G 101-21708 United Way		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21709 Medicare		\$0.14	\$2,154.54	\$2,154.54	\$6,454.78	\$6,454.78	\$0.14
G 101-21710 Other Deductions		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21711 NPERS - Life		(\$65.49)	\$64.00	\$32.00	\$96.00	\$96.00	(\$65.49)
G 101-21712 HSA Employee		(\$25.39)	\$1,036.90	\$1,036.90	\$3,110.70	\$3,110.70	(\$25.39)
G 101-21713 Dental Family		(\$305.65)	\$137.54	\$141.80	\$412.62	\$425.40	(\$318.43)
G 101-21714 LTD Employee		\$131.73	\$391.89	\$423.32	\$1,175.67	\$1,241.60	\$65.80
G 101-21715 MSRS Employee		\$0.09	\$635.58	\$635.58	\$1,906.74	\$1,906.74	\$0.09
G 101-21716 Health Insurance		\$45.81	\$424.10	\$391.48	\$1,272.30	\$1,174.44	\$143.67
G 101-21717 MNBA Insurance		(\$85.76)	\$173.19	\$173.20	\$519.57	\$519.60	(\$85.79)
G 101-21719 Trad. Vol. Ret.-Employee		(\$102.58)	\$4,840.28	\$4,840.28	\$14,450.84	\$14,450.84	(\$102.58)
G 101-21720 Online fee payable		(\$0.40)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.40)
G 101-21721 Child Support		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 101-21722 Cobra Payment		\$252.06	\$0.00	\$0.00	\$0.00	\$0.00	\$252.06
G 101-21723 Insurance Recovery		(\$21,158.30)	\$0.00	\$0.00	\$0.00	\$0.00	(\$21,158.30)
G 101-21724 Roth Vol. Ret.-Employee		\$0.00	\$2,157.55	\$2,157.55	\$6,428.29	\$6,428.29	\$0.00
G 101-22100 Escrow		(\$56,333.66)	\$1,426.17	\$0.00	\$17,142.58	\$500.00	(\$39,691.08)
G 101-22101 Library Sales		(\$1,207.45)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,207.45)
G 101-22102 Water Conservation Rebate		\$2,267.61	\$0.00	\$0.00	\$44.50	\$0.00	\$2,312.11
G 101-22103 Lawful Gambling Fund		(\$3,876.08)	\$538.29	\$4,655.84	\$2,003.28	\$4,655.84	(\$6,528.64)
G 101-22200 Deferred Revenues		(\$36,764.13)	\$0.00	\$0.00	\$0.00	\$0.00	(\$36,764.13)

# NEWPORT, MN

04/07/21 3:55 PM

Page 2

## GL Yearly

Current Period: March 2021

FUND 101	GENERAL FUND	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
	<b>Total Liability</b>	(\$119,484.40)	\$42,530.76	\$45,253.93	\$140,693.89	\$126,910.27	(\$105,700.78)
	<b>Equity</b>						
	G 101-25300 Unreserved Fund Balance	(\$3,554,032.36)	\$198,502.98	\$48,685.46	\$543,303.17	\$182,062.99	(\$3,192,792.18)
	<b>Total Equity</b>	(\$3,554,032.36)	\$198,502.98	\$48,685.46	\$543,303.17	\$182,062.99	(\$3,192,792.18)
<b>Total 101 GENERAL FUND</b>		\$0.00	\$294,585.04	\$294,585.04	\$871,425.89	\$871,425.89	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM  
Page 3

Current Period: March 2021

FUND 201	PARKS SPECIAL FUND	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 201-10100 Cash	\$134,753.32	\$2.68	\$0.00	\$7.70	\$0.00	\$134,761.02
	G 201-10400 Investments	\$423,602.00	\$0.00	\$0.00	\$0.00	\$0.00	\$423,602.00
	G 201-22104 Park Dedication	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$558,355.32	\$2.68	\$0.00	\$7.70	\$0.00	\$558,363.02
Liability							
	G 201-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 201-25300 Unreserved Fund Balance	(\$558,355.32)	\$0.00	\$2.68	\$0.00	\$7.70	(\$558,363.02)
	Total Equity	(\$558,355.32)	\$0.00	\$2.68	\$0.00	\$7.70	(\$558,363.02)
Total 201 PARKS SPECIAL FUND		\$0.00	\$2.68	\$2.68	\$7.70	\$7.70	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM

Page 4

Current Period: March 2021

FUND 204	HERITAGE PRESERVATION COMM	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 204-10100 Cash	\$7,040.63	\$0.08	\$1,500.00	\$0.29	\$3,000.00	\$4,040.92
	G 204-15500 Prepaid Items	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$7,040.63	\$0.08	\$1,500.00	\$0.29	\$3,000.00	\$4,040.92
Liability							
	G 204-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 204-25300 Unreserved Fund Balance	(\$7,040.63)	\$1,500.00	\$0.08	\$3,000.00	\$0.29	(\$4,040.92)
	Total Equity	(\$7,040.63)	\$1,500.00	\$0.08	\$3,000.00	\$0.29	(\$4,040.92)
Total 204 HERITAGE PRESERVATION COMM		\$0.00	\$1,500.08	\$1,500.08	\$3,000.29	\$3,000.29	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM  
Page 5

Current Period: March 2021

FUND 205	RECYCLING	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 205-10100 Cash		\$21,597.89	\$0.39	\$916.16	\$1.15	\$2,178.48	\$19,420.56
Total Asset		\$21,597.89	\$0.39	\$916.16	\$1.15	\$2,178.48	\$19,420.56
Liability							
G 205-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liability		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
G 205-25300 Unreserved Fund Balance		(\$21,597.89)	\$916.16	\$0.39	\$2,178.48	\$1.15	(\$19,420.56)
Total Equity		(\$21,597.89)	\$916.16	\$0.39	\$2,178.48	\$1.15	(\$19,420.56)
Total 205 RECYCLING		\$0.00	\$916.55	\$916.55	\$2,179.63	\$2,179.63	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM  
Page 6

Current Period: March 2021

FUND 206	FIRE ENGINE	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 206-10100 Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 206-25300 Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Equity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 206 FIRE ENGINE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM  
Page 7

Current Period: March 2021

FUND	208	BUY FORFEITURE	March 2021					
			Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset								
		G 208-10100 Cash	\$1,318.60	\$0.03	\$0.00	\$0.08	\$0.00	\$1,318.68
		Total Asset	\$1,318.60	\$0.03	\$0.00	\$0.08	\$0.00	\$1,318.68
Equity								
		G 208-25300 Unreserved Fund Balance	(\$1,318.60)	\$0.00	\$0.03	\$0.00	\$0.08	(\$1,318.68)
		Total Equity	(\$1,318.60)	\$0.00	\$0.03	\$0.00	\$0.08	(\$1,318.68)
Total 208 BUY FORFEITURE			\$0.00	\$0.03	\$0.03	\$0.08	\$0.08	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM  
Page 8

Current Period: March 2021

FUND 210 CARES: CORONAVIRUS RELIEF FU		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 210-10100 Cash		\$56.82	\$0.00	\$0.00	\$0.00	\$0.00	\$56.82
	<b>Total Asset</b>	\$56.82	\$0.00	\$0.00	\$0.00	\$0.00	\$56.82
<b>Liability</b>							
G 210-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Liability</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>							
G 210-25300 Unreserved Fund Balance		(\$56.82)	\$0.00	\$0.00	\$0.00	\$0.00	(\$56.82)
	<b>Total Equity</b>	(\$56.82)	\$0.00	\$0.00	\$0.00	\$0.00	(\$56.82)
<b>Total 210 CARES: CORONAVIRUS RELIEF FUND</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM  
Page 9

Current Period: March 2021

FUND 225	PIONEER DAY	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 225-10100 Cash	\$17,392.01	\$0.35	\$0.00	\$1.00	\$0.00	\$17,393.01
	G 225-10400 Investments	\$20,327.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,327.00
	Total Asset	\$37,719.01	\$0.35	\$0.00	\$1.00	\$0.00	\$37,720.01
Liability							
	G 225-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 225-25300 Unreserved Fund Balance	(\$37,719.01)	\$0.00	\$0.35	\$0.00	\$1.00	(\$37,720.01)
	Total Equity	(\$37,719.01)	\$0.00	\$0.35	\$0.00	\$1.00	(\$37,720.01)
Total 225 PIONEER DAY		\$0.00	\$0.35	\$0.35	\$1.00	\$1.00	\$0.00

## NEWPORT, MN

04/07/21 3:55 PM

Page 10

## GL Yearly

Current Period: March 2021

FUND 270	EDA	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 270-10100 Cash		\$893,014.14	\$662.85	\$1,501.60	\$2,643.90	\$1,501.60	\$894,156.44
G 270-10400 Investments		\$1,617,867.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,617,867.00
G 270-10500 Taxes Receivable-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 270-13200 Due From Other Government		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 270-22100 Escrow		(\$27,335.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$27,335.00)
	Total Asset	\$2,483,546.14	\$662.85	\$1,501.60	\$2,643.90	\$1,501.60	\$2,484,688.44
Liability							
G 270-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
G 270-25300 Unreserved Fund Balance		(\$2,483,546.14)	\$1,501.60	\$662.85	\$1,501.60	\$2,643.90	(\$2,484,688.44)
	Total Equity	(\$2,483,546.14)	\$1,501.60	\$662.85	\$1,501.60	\$2,643.90	(\$2,484,688.44)
Total 270 EDA		\$0.00	\$2,164.45	\$2,164.45	\$4,145.50	\$4,145.50	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM

Page 11

Current Period: March 2021

FUND 301	2010A G.O. CAPITAL IMP. PLAN	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 301-10100 Cash	\$30,909.35	\$0.62	\$0.00	\$1.78	\$0.00	\$30,911.13
	G 301-10500 Taxes Receivable-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$30,909.35	\$0.62	\$0.00	\$1.78	\$0.00	\$30,911.13
Equity							
	G 301-25300 Unreserved Fund Balance	(\$30,909.35)	\$0.00	\$0.62	\$0.00	\$1.78	(\$30,911.13)
	Total Equity	(\$30,909.35)	\$0.00	\$0.62	\$0.00	\$1.78	(\$30,911.13)
Total 301 2010A G.O. CAPITAL IMP. PLAN		\$0.00	\$0.62	\$0.62	\$1.78	\$1.78	\$0.00

## NEWPORT, MN

04/07/21 3:55 PM

Page 12

## GL Yearly

Current Period: March 2021

FUND 302 2018 BAILEY MEADOWS DEVELOP		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 302-10100 Cash		\$447,046.90	\$4.59	\$0.00	\$13.18	\$216,678.13	\$230,381.95
G 302-10400 Investments		\$451.00	\$0.00	\$0.00	\$0.00	\$0.00	\$451.00
G 302-12100 SA Recievable -Current		\$818.00	\$0.00	\$0.00	\$0.00	\$0.00	\$818.00
G 302-12300 Special Assess Rec-Deferred		\$115,168.00	\$0.00	\$0.00	\$0.00	\$0.00	\$115,168.00
<b>Total Asset</b>		\$563,483.90	\$4.59	\$0.00	\$13.18	\$216,678.13	\$346,818.95
<b>Liability</b>							
G 302-22200 Deferred Revenues		(\$115,168.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$115,168.00)
G 302-22530 Revenue Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Liability</b>		(\$115,168.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$115,168.00)
<b>Equity</b>							
G 302-25300 Unreserved Fund Balance		(\$448,315.90)	\$0.00	\$4.59	\$216,678.13	\$13.18	(\$231,650.95)
<b>Total Equity</b>		(\$448,315.90)	\$0.00	\$4.59	\$216,678.13	\$13.18	(\$231,650.95)
<b>Total 302 2018 BAILEY MEADOWS DEVELOP.</b>		\$0.00	\$4.59	\$4.59	\$216,691.31	\$216,691.31	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM

Page 13

Current Period: March 2021

FUND 303 2012 STREET NORTH RAVINE		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 303-10100 Cash		\$16,846.67	\$0.34	\$0.00	\$0.97	\$0.00	\$16,847.64
G 303-10400 Investments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 303-10450 Interest Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 303-12300 Special Assess Rec-Deferred		\$4,163.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,163.00
<b>Total Asset</b>		\$21,009.67	\$0.34	\$0.00	\$0.97	\$0.00	\$21,010.64
<b>Liability</b>							
G 303-22200 Deferred Revenues		(\$4,163.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,163.00)
<b>Total Liability</b>		(\$4,163.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,163.00)
<b>Equity</b>							
G 303-25300 Unreserved Fund Balance		(\$16,846.67)	\$0.00	\$0.34	\$0.00	\$0.97	(\$16,847.64)
<b>Total Equity</b>		(\$16,846.67)	\$0.00	\$0.34	\$0.00	\$0.97	(\$16,847.64)
<b>Total 303 2012 STREET NORTH RAVINE</b>		\$0.00	\$0.34	\$0.34	\$0.97	\$0.97	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM  
Page 14

Current Period: March 2021

FUND 304 2016B GO BOND WATER RESEVOI		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 304-10100 Cash		(\$4,800.25)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,800.25)
	<b>Total Asset</b>	(\$4,800.25)	\$0.00	\$0.00	\$0.00	\$0.00	(\$4,800.25)
<b>Equity</b>							
G 304-25300 Unreserved Fund Balance		\$4,800.25	\$0.00	\$0.00	\$0.00	\$0.00	\$4,800.25
	<b>Total Equity</b>	\$4,800.25	\$0.00	\$0.00	\$0.00	\$0.00	\$4,800.25
<b>Total 304 2016B GO BOND WATER RESEVOIR</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM

Page 15

Current Period: March 2021

FUND 305 2013 STREET ASSESSMENT		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 305-10100 Cash		(\$14,480.90)	\$0.00	\$0.00	\$456.17	\$101,019.70	(\$115,044.43)
G 305-10400 Investments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 305-10450 Interest Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 305-10500 Taxes Receivable-Current		\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00
G 305-12100 SA Recievable -Current		\$204.00	\$0.00	\$0.00	\$0.00	\$0.00	\$204.00
G 305-12200 Special Assess Rec-Delinque		\$181.00	\$0.00	\$0.00	\$0.00	\$0.00	\$181.00
G 305-12300 Special Assess Rec-Deferred		\$41,394.00	\$0.00	\$0.00	\$0.00	\$0.00	\$41,394.00
<b>Total Asset</b>		\$27,498.10	\$0.00	\$0.00	\$456.17	\$101,019.70	(\$73,065.43)
<b>Liability</b>							
G 305-22200 Deferred Revenues		(\$41,575.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$41,575.00)
<b>Total Liability</b>		(\$41,575.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$41,575.00)
<b>Equity</b>							
G 305-25300 Unreserved Fund Balance		\$14,076.90	\$0.00	\$0.00	\$101,019.70	\$456.17	\$114,640.43
<b>Total Equity</b>		\$14,076.90	\$0.00	\$0.00	\$101,019.70	\$456.17	\$114,640.43
<b>Total 305 2013 STREET ASSESSMENT</b>		\$0.00	\$0.00	\$0.00	\$101,475.87	\$101,475.87	\$0.00

## NEWPORT, MN

04/07/21 3:55 PM

## GL Yearly

Page 16

Current Period: March 2021

FUND 306 2014 STREET ASSESSMENT		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 306-10100 Cash		\$225,173.45	\$2,996.66	\$0.00	\$6,054.62	\$194,251.24	\$36,976.83
G 306-10400 Investments		\$406,550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$406,550.00
G 306-10450 Interest Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 306-10500 Taxes Receivable-Current		\$430.00	\$0.00	\$0.00	\$0.00	\$0.00	\$430.00
G 306-12100 SA Recievable -Current		\$2,371.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,371.00
G 306-12200 Special Assess Rec-Delinque		\$368.00	\$0.00	\$0.00	\$0.00	\$0.00	\$368.00
G 306-12300 Special Assess Rec-Deferred		\$299,834.00	\$0.00	\$0.00	\$0.00	\$0.00	\$299,834.00
<b>Total Asset</b>		\$934,726.45	\$2,996.66	\$0.00	\$6,054.62	\$194,251.24	\$746,529.83
<b>Liability</b>							
G 306-22200 Deferred Revenues		(\$300,202.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$300,202.00)
<b>Total Liability</b>		(\$300,202.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$300,202.00)
<b>Equity</b>							
G 306-25300 Unreserved Fund Balance		(\$634,524.45)	\$0.00	\$2,996.66	\$194,251.24	\$6,054.62	(\$446,327.83)
<b>Total Equity</b>		(\$634,524.45)	\$0.00	\$2,996.66	\$194,251.24	\$6,054.62	(\$446,327.83)
<b>Total 306 2014 STREET ASSESSMENT</b>		\$0.00	\$2,996.66	\$2,996.66	\$200,305.86	\$200,305.86	\$0.00



## NEWPORT, MN

04/07/21 3:55 PM

Page 17

## GL Yearly

Current Period: March 2021

FUND 307 2016A GO BOND STREET ASSESS.		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 307-10100 Cash		\$106,187.54	\$1.23	\$0.00	\$3.53	\$44,595.00	\$61,596.07
G 307-10300 Bond Street Account		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 307-10500 Taxes Receivable-Current		\$57.00	\$0.00	\$0.00	\$0.00	\$0.00	\$57.00
G 307-12200 Special Assess Rec-Delinque		\$542.00	\$0.00	\$0.00	\$0.00	\$0.00	\$542.00
G 307-12300 Special Assess Rec-Deferred		\$85,151.00	\$0.00	\$0.00	\$0.00	\$0.00	\$85,151.00
<b>Total Asset</b>		\$191,937.54	\$1.23	\$0.00	\$3.53	\$44,595.00	\$147,346.07
<b>Liability</b>							
G 307-22200 Deferred Revenues		(\$85,693.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$85,693.00)
<b>Total Liability</b>		(\$85,693.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$85,693.00)
<b>Equity</b>							
G 307-25300 Unreserved Fund Balance		(\$106,244.54)	\$0.00	\$1.23	\$44,595.00	\$3.53	(\$61,653.07)
<b>Total Equity</b>		(\$106,244.54)	\$0.00	\$1.23	\$44,595.00	\$3.53	(\$61,653.07)
<b>Total 307 2016A GO BOND STREET ASSESS.</b>		\$0.00	\$1.23	\$1.23	\$44,598.53	\$44,598.53	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM

Page 18

Current Period: March 2021

FUND 308 CERIFICATES OF INDEBTEDNESS		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 308-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 308-10500 Taxes Receivable-Current		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 308-10700 Taxes Receivable-Delinquent		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Asset</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Liability</b>							
G 308-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Liability</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>							
G 308-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Equity</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total 308 CERIFICATES OF INDEBTEDNESS</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM

Page 19

Current Period: March 2021

FUND 312 2020 12TH ST & 12TH AVE PROJ		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 312-10100 Cash		\$78,003.64	\$6,794.79	\$0.00	\$14,949.37	\$0.00	\$92,953.01
G 312-10400 Investments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 312-12300 Special Assess Rec-Deferred		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Asset</b>		\$78,003.64	\$6,794.79	\$0.00	\$14,949.37	\$0.00	\$92,953.01
<b>Liability</b>							
G 312-22530 Revenue Bonds Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Liability</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>							
G 312-25300 Unreserved Fund Balance		(\$78,003.64)	\$0.00	\$6,794.79	\$0.00	\$14,949.37	(\$92,953.01)
<b>Total Equity</b>		(\$78,003.64)	\$0.00	\$6,794.79	\$0.00	\$14,949.37	(\$92,953.01)
<b>Total 312 2020 12TH ST &amp; 12TH AVE PROJ</b>		\$0.00	\$6,794.79	\$6,794.79	\$14,949.37	\$14,949.37	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM  
Page 20

Current Period: March 2021

FUND 313 2000B GO IMP BOND		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 313-10100 Cash		\$0.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.22
G 313-12200 Special Assess Rec-Delinque		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Asset</b>		\$0.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.22
<b>Liability</b>							
G 313-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Liability</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>							
G 313-25300 Unreserved Fund Balance		(\$0.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.22)
<b>Total Equity</b>		(\$0.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.22)
<b>Total 313 2000B GO IMP BOND</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM

Page 21

Current Period: March 2021

FUND 315	2002A \$690,000 BOND	March 2021					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
Asset							
	G 315-10100 Cash	\$1,230.47	\$0.02	\$0.00	\$0.06	\$0.00	\$1,230.53
	G 315-12200 Special Assess Rec-Delinque	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$1,230.47	\$0.02	\$0.00	\$0.06	\$0.00	\$1,230.53
Liability							
	G 315-22200 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 315-25300 Unreserved Fund Balance	(\$1,230.47)	\$0.00	\$0.02	\$0.00	\$0.06	(\$1,230.53)
	Total Equity	(\$1,230.47)	\$0.00	\$0.02	\$0.00	\$0.06	(\$1,230.53)
Total 315 2002A \$690,000 BOND		\$0.00	\$0.02	\$0.02	\$0.06	\$0.06	\$0.00

# NEWPORT, MN

04/07/21 3:55 PM

Page 22

## GL Yearly

Current Period: March 2021

FUND 316	PFA/TRLF REVENUE NOTE	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 316-10100 Cash	\$14,007.37	\$0.28	\$0.00	\$0.80	\$0.00	\$14,008.17
	G 316-12100 SA Recievable -Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 316-12200 Special Assess Rec-Delinque	\$0.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.12
	G 316-12300 Special Assess Rec-Deferred	\$5,999.68	\$0.00	\$0.00	\$0.00	\$0.00	\$5,999.68
	Total Asset	\$20,007.17	\$0.28	\$0.00	\$0.80	\$0.00	\$20,007.97
Liability							
	G 316-22200 Deferred Revenues	(\$5,999.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,999.80)
	Total Liability	(\$5,999.80)	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,999.80)
Equity							
	G 316-25300 Unreserved Fund Balance	(\$14,007.37)	\$0.00	\$0.28	\$0.00	\$0.80	(\$14,008.17)
	Total Equity	(\$14,007.37)	\$0.00	\$0.28	\$0.00	\$0.80	(\$14,008.17)
Total 316 PFA/TRLF REVENUE NOTE		\$0.00	\$0.28	\$0.28	\$0.80	\$0.80	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM  
Page 23

Current Period: March 2021

FUND 318	CITY/FIRE HALL	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 318-10100 Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	G 318-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 318-25300 Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Equity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 318 CITY/FIRE HALL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**NEWPORT, MN**  
**GL Yearly**

04/07/21 3:55 PM  
Page 24

Current Period: March 2021

FUND	321	2006A EQUIP CERTIFICATE	March 2021					
			Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset								
		G 321-10100 Cash	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
		Total Asset	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total 321 2006A EQUIP CERTIFICATE			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM

Page 25

Current Period: March 2021

FUND 322	2011A GO BONDS	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 322-10100 Cash	\$100,068.88	\$0.38	\$0.00	\$1.09	\$81,200.00	\$18,869.97
	G 322-10500 Taxes Receivable-Current	\$242.00	\$0.00	\$0.00	\$0.00	\$0.00	\$242.00
	G 322-12200 Special Assess Rec-Delinque	\$1,007.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,007.00
	Total Asset	\$101,317.88	\$0.38	\$0.00	\$1.09	\$81,200.00	\$20,118.97
Liability							
	G 322-22200 Deferred Revenues	(\$1,007.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,007.00)
	Total Liability	(\$1,007.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,007.00)
Equity							
	G 322-25300 Unreserved Fund Balance	(\$100,310.88)	\$0.00	\$0.38	\$81,200.00	\$1.09	(\$19,111.97)
	Total Equity	(\$100,310.88)	\$0.00	\$0.38	\$81,200.00	\$1.09	(\$19,111.97)
Total 322 2011A GO BONDS		\$0.00	\$0.38	\$0.38	\$81,201.09	\$81,201.09	\$0.00

## NEWPORT, MN

04/07/21 3:55 PM

Page 26

## GL Yearly

Current Period: March 2021

FUND 401	EQUIPMENT REVOLVING	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 401-10100 Cash	\$127,896.95	\$1.78	\$7,092.00	\$5.39	\$38,517.87	\$89,384.47
	G 401-10400 Investments	\$306,228.00	\$0.00	\$0.00	\$0.00	\$0.00	\$306,228.00
	G 401-13200 Due From Other Government	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$434,124.95	\$1.78	\$7,092.00	\$5.39	\$38,517.87	\$395,612.47
Liability							
	G 401-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 401-25300 Unreserved Fund Balance	(\$434,124.95)	\$7,092.00	\$1.78	\$38,517.87	\$5.39	(\$395,612.47)
	Total Equity	(\$434,124.95)	\$7,092.00	\$1.78	\$38,517.87	\$5.39	(\$395,612.47)
Total 401 EQUIPMENT REVOLVING		\$0.00	\$7,093.78	\$7,093.78	\$38,523.26	\$38,523.26	\$0.00

## NEWPORT, MN

04/07/21 3:55 PM

Page 27

## GL Yearly

Current Period: March 2021

FUND 402 2018 BAILEY MEADOWS DEVEL		March 2021					
	Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance	
Asset							
G 402-10100 Cash	\$33,453.60	\$0.52	\$0.00	\$9,002.96	\$16,426.05	\$26,030.51	
G 402-10400 Investments	\$179,919.73	\$0.00	\$0.00	\$0.00	\$0.00	\$179,919.73	
G 402-10500 Taxes Receivable-Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
G 402-10700 Taxes Receivable-Delinquent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
G 402-11500 Accounts Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
G 402-12100 SA Recievable -Current	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
G 402-12200 Special Assess Rec-Delinque	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Asset	\$213,373.33	\$0.52	\$0.00	\$9,002.96	\$16,426.05	\$205,950.24	
Liability							
G 402-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
G 402-22200 Deferred Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Equity							
G 402-25300 Unreserved Fund Balance	(\$213,373.33)	\$0.00	\$0.52	\$16,426.05	\$9,002.96	(\$205,950.24)	
Total Equity	(\$213,373.33)	\$0.00	\$0.52	\$16,426.05	\$9,002.96	(\$205,950.24)	
Total 402 2018 BAILEY MEADOWS DEVEL	\$0.00	\$0.52	\$0.52	\$25,429.01	\$25,429.01	\$0.00	

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM  
Page 28

Current Period: March 2021

FUND 405 T.H. HWY 61		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 405-10100 Cash		\$2.54	\$0.00	\$0.00	\$0.00	\$0.00	\$2.54
G 405-10400 Investments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 405-13200 Due From Other Government		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Asset</b>		\$2.54	\$0.00	\$0.00	\$0.00	\$0.00	\$2.54
<b>Liability</b>							
G 405-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Liability</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>							
G 405-25300 Unreserved Fund Balance		(\$2.54)	\$0.00	\$0.00	\$0.00	\$0.00	(\$2.54)
<b>Total Equity</b>		(\$2.54)	\$0.00	\$0.00	\$0.00	\$0.00	(\$2.54)
<b>Total 405 T.H. HWY 61</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM  
Page 29

Current Period: March 2021

FUND 407 2016B GO BOND (WATER RESEVOI		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 407-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 407-10200 Petty Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Asset</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Liability</b>							
G 407-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Liability</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>							
G 407-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Equity</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total 407 2016B GO BOND (WATER RESEVOIR)</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**NEWPORT, MN**  
**GL Yearly**

04/07/21 3:55 PM  
Page 30

Current Period: March 2021

FUND 408 2016A GO BOND STREET CONST.		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 408-10100 Cash		\$73,537.71	\$1.46	\$0.00	\$4.21	\$0.00	\$73,541.92
G 408-10200 Petty Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Asset</b>		\$73,537.71	\$1.46	\$0.00	\$4.21	\$0.00	\$73,541.92
<b>Liability</b>							
G 408-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Liability</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>							
G 408-25300 Unreserved Fund Balance		(\$73,537.71)	\$0.00	\$1.46	\$0.00	\$4.21	(\$73,541.92)
<b>Total Equity</b>		(\$73,537.71)	\$0.00	\$1.46	\$0.00	\$4.21	(\$73,541.92)
<b>Total 408 2016A GO BOND STREET CONST.</b>		\$0.00	\$1.46	\$1.46	\$4.21	\$4.21	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM

Page 31

Current Period: March 2021

FUND 409 2013 STREET RECON.		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 409-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 409-10400 Investments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 409-10406 Smith Barney		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 409-10450 Interest Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 409-12300 Special Assess Rec-Deferred		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Asset</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Liability</b>							
G 409-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 409-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Liability</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>							
G 409-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Equity</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total 409 2013 STREET RECON.</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM  
Page 32

Current Period: March 2021

FUND 410	2014 STREET RECON.	March 2021					Balance
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	
Asset							
	G 410-10100 Cash	\$3,585.22	\$0.07	\$0.00	\$0.20	\$0.00	\$3,585.42
	G 410-10400 Investments	\$172,784.00	\$0.00	\$0.00	\$0.00	\$0.00	\$172,784.00
	G 410-10450 Interest Receivable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$176,369.22	\$0.07	\$0.00	\$0.20	\$0.00	\$176,369.42
Liability							
	G 410-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 410-25300 Unreserved Fund Balance	(\$176,369.22)	\$0.00	\$0.07	\$0.00	\$0.20	(\$176,369.42)
	Total Equity	(\$176,369.22)	\$0.00	\$0.07	\$0.00	\$0.20	(\$176,369.42)
Total 410 2014 STREET RECON.		\$0.00	\$0.07	\$0.07	\$0.20	\$0.20	\$0.00



# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM  
Page 33

Current Period: March 2021

FUND 411	BUILDING FUND	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 411-10100 Cash	\$314,857.28	\$6.27	\$0.00	\$18.01	\$0.00	\$314,875.29
	G 411-10400 Investments	\$312,948.00	\$0.00	\$0.00	\$0.00	\$0.00	\$312,948.00
	Total Asset	\$627,805.28	\$6.27	\$0.00	\$18.01	\$0.00	\$627,823.29
Liability							
	G 411-20200 Accounts Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 411-25300 Unreserved Fund Balance	(\$627,805.28)	\$0.00	\$6.27	\$0.00	\$18.01	(\$627,823.29)
	Total Equity	(\$627,805.28)	\$0.00	\$6.27	\$0.00	\$18.01	(\$627,823.29)
Total 411 BUILDING FUND		\$0.00	\$6.27	\$6.27	\$18.01	\$18.01	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM

Page 34

Current Period: March 2021

FUND 412 2020 12TH ST & 12TH AVE PROJ		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 412-10100 Cash	(\$1,869,395.58)		\$0.00	\$5,406.00	\$4,057.80	\$20,903.65	(\$1,886,241.43)
G 412-10400 Investments	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 412-10500 Taxes Receivable-Current	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 412-10700 Taxes Receivable-Delinquent	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 412-12100 SA Recievable -Current	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 412-12200 Special Assess Rec-Delinque	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Asset</b>	(\$1,869,395.58)		\$0.00	\$5,406.00	\$4,057.80	\$20,903.65	(\$1,886,241.43)
<b>Liability</b>							
G 412-20200 Accounts Payable	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Liability</b>	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>							
G 412-25300 Unreserved Fund Balance	\$1,869,395.58		\$5,406.00	\$0.00	\$20,903.65	\$4,057.80	\$1,886,241.43
<b>Total Equity</b>	\$1,869,395.58		\$5,406.00	\$0.00	\$20,903.65	\$4,057.80	\$1,886,241.43
<b>Total 412 2020 12TH ST &amp; 12TH AVE PROJ</b>	\$0.00		\$5,406.00	\$5,406.00	\$24,961.45	\$24,961.45	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM  
Page 35

Current Period: March 2021

FUND 416 4TH AVENUE RAVINE		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 416-10100 Cash		\$12,854.57	\$0.26	\$0.00	\$0.74	\$0.00	\$12,855.31
G 416-13200 Due From Other Government		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Asset</b>		\$12,854.57	\$0.26	\$0.00	\$0.74	\$0.00	\$12,855.31
<b>Liability</b>							
G 416-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Liability</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>							
G 416-25300 Unreserved Fund Balance		(\$12,854.57)	\$0.00	\$0.26	\$0.00	\$0.74	(\$12,855.31)
<b>Total Equity</b>		(\$12,854.57)	\$0.00	\$0.26	\$0.00	\$0.74	(\$12,855.31)
<b>Total 416 4TH AVENUE RAVINE</b>		\$0.00	\$0.26	\$0.26	\$0.74	\$0.74	\$0.00

## NEWPORT, MN

04/07/21 3:55 PM

Page 36

## GL Yearly

Current Period: March 2021

FUND 417	NORTH RAVINE	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 417-10100 Cash		\$49,594.59	\$0.25	\$36,981.04	\$2.10	\$36,981.04	\$12,615.65
G 417-10400 Investments		\$439.00	\$0.00	\$0.00	\$0.00	\$0.00	\$439.00
G 417-12300 Special Assess Rec-Deferred		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 417-13200 Due From Other Government		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset		\$50,033.59	\$0.25	\$36,981.04	\$2.10	\$36,981.04	\$13,054.65
Liability							
G 417-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 417-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 417-22200 Deferred Revenues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Liability		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
G 417-24400 Fund Balance For Encumbra		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 417-25300 Unreserved Fund Balance		(\$50,033.59)	\$36,981.04	\$0.25	\$36,981.04	\$2.10	(\$13,054.65)
Total Equity		(\$50,033.59)	\$36,981.04	\$0.25	\$36,981.04	\$2.10	(\$13,054.65)
Total 417 NORTH RAVINE		\$0.00	\$36,981.29	\$36,981.29	\$36,983.14	\$36,983.14	\$0.00

## NEWPORT, MN

04/07/21 3:55 PM

## GL Yearly

Page 37

Current Period: March 2021

FUND 418	CITY/FIRE HALL	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
	G 418-10100 Cash	\$84,284.47	\$0.00	\$164,252.15	\$3.14	\$164,252.15	(\$79,964.54)
	G 418-10400 Investments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Asset	\$84,284.47	\$0.00	\$164,252.15	\$3.14	\$164,252.15	(\$79,964.54)
Liability							
	G 418-22530 Revenue Bonds Payable	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total Liability	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Equity							
	G 418-25300 Unreserved Fund Balance	(\$84,284.47)	\$164,252.15	\$0.00	\$164,252.15	\$3.14	\$79,964.54
	Total Equity	(\$84,284.47)	\$164,252.15	\$0.00	\$164,252.15	\$3.14	\$79,964.54
Total 418 CITY/FIRE HALL		\$0.00	\$164,252.15	\$164,252.15	\$164,255.29	\$164,255.29	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM  
Page 38

Current Period: March 2021

FUND 422 FEMA-17TH STREET & CEDAR LAN		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 422-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Asset</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Liability</b>							
G 422-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Liability</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>							
G 422-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Equity</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total 422 FEMA-17TH STREET &amp; CEDAR LANE</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

# NEWPORT, MN

## GL Yearly

04/07/21 3:55 PM  
Page 39

Current Period: March 2021

FUND 423 2011A EQUIPMENT CAPITAL		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 423-10100 Cash		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Asset</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Equity</b>							
G 423-25300 Unreserved Fund Balance		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Total Equity</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total 423 2011A EQUIPMENT CAPITAL</b>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

## NEWPORT, MN

04/07/21 3:55 PM

Page 40

## GL Yearly

Current Period: March 2021

FUND 601	WATER FUND	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 601-10100 Cash		\$419,502.10	\$27,304.29	\$51,470.55	\$162,648.78	\$223,768.61	\$358,382.27
G 601-10300 Bond Street Account		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-10400 Investments		\$396,065.00	\$0.00	\$0.00	\$0.00	\$0.00	\$396,065.00
G 601-11500 Accounts Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-12200 Special Assess Rec-Delinque		\$1,402.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,402.00
G 601-12300 Special Assess Rec-Deferred		\$18,291.38	\$0.00	\$0.00	\$0.00	\$0.00	\$18,291.38
G 601-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-16100 Land		\$129,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$129,300.00
G 601-16200 Building and Improvements		\$715,817.00	\$0.00	\$0.00	\$0.00	\$0.00	\$715,817.00
G 601-16300 Improvements other building		\$2,962,267.40	\$0.00	\$0.00	\$0.00	\$0.00	\$2,962,267.40
G 601-16400 Equipment		\$1,545,916.08	\$0.00	\$0.00	\$0.00	\$0.00	\$1,545,916.08
G 601-16410 Accumulated dep. Equip.		(\$2,373,323.19)	\$0.00	\$0.00	\$0.00	\$0.00	(\$2,373,323.19)
G 601-16500 Construction in Progress		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-19500 Deferred Outflow-Pension		\$7,052.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,052.00
G 601-21720 Online fee payable		(\$0.01)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.01)
G 601-26100 Contributions From City		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset		\$3,822,289.76	\$27,304.29	\$51,470.55	\$162,648.78	\$223,768.61	\$3,761,169.93
Liability							
G 601-20200 Accounts Payable		(\$0.33)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.33)
G 601-20800 Due to Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21500 Accrued Interest Payable		(\$14,441.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$14,441.00)
G 601-21600 Accrued Wages & Salaries P		(\$10,906.09)	\$0.00	\$0.00	\$0.00	\$0.00	(\$10,906.09)
G 601-21701 Federal W/H Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21702 State Withholding Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21703 FICA Tax Withholding		\$551.00	\$0.00	\$0.00	\$0.00	\$0.00	\$551.00
G 601-21704 PERA		(\$676.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$676.00)
G 601-21707 Union Dues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21708 United Way		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21709 Medicare		(\$158.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$158.00)
G 601-21711 NPERS - Life		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21712 HSA Employee		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21714 LTD Employee		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21715 MSRS Employee		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 601-21718 Water sales tax payable		(\$0.12)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.12)
G 601-22240 Deferred Inflow-Pension		(\$12,733.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$12,733.00)
G 601-22510 General Obligation Bonds Pa		(\$1,206,607.64)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,206,607.64)
G 601-22550 Premium on Bonds Payable		(\$10,740.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$10,740.00)
G 601-23911 Net Pension Liability		(\$69,234.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$69,234.00)
G 601-99999 Utility Overpayments		(\$6,277.44)	\$5,721.29	\$2,120.62	\$5,899.94	\$7,435.71	(\$7,813.21)
Total Liability		(\$1,331,222.62)	\$5,721.29	\$2,120.62	\$5,899.94	\$7,435.71	(\$1,332,758.39)
Equity							
G 601-25300 Unreserved Fund Balance		(\$2,491,067.14)	\$45,749.26	\$25,183.67	\$217,868.67	\$155,213.07	(\$2,428,411.54)
Total Equity		(\$2,491,067.14)	\$45,749.26	\$25,183.67	\$217,868.67	\$155,213.07	(\$2,428,411.54)
Total 601 WATER FUND		\$0.00	\$78,774.84	\$78,774.84	\$386,417.39	\$386,417.39	\$0.00



## NEWPORT, MN

04/07/21 3:55 PM

Page 41

## GL Yearly

Current Period: March 2021

FUND 602	SEWER FUND	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 602-10100 Cash		\$542,603.87	\$45,667.43	\$84,157.00	\$252,967.08	\$292,091.44	\$503,479.51
G 602-10300 Bond Street Account		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-10400 Investments		\$756,995.00	\$0.00	\$0.00	\$0.00	\$0.00	\$756,995.00
G 602-11500 Accounts Receivable		\$0.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.40
G 602-12200 Special Assess Rec-Delinque		\$1,402.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,402.00
G 602-12300 Special Assess Rec-Deferred		\$18,291.30	\$0.00	\$0.00	\$0.00	\$0.00	\$18,291.30
G 602-13100 Due From Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-16100 Land		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-16200 Building and Improvements		\$417,170.00	\$0.00	\$0.00	\$0.00	\$0.00	\$417,170.00
G 602-16300 Improvements other building		\$1,965,694.15	\$0.00	\$0.00	\$0.00	\$0.00	\$1,965,694.15
G 602-16400 Equipment		\$770,269.75	\$0.00	\$0.00	\$0.00	\$0.00	\$770,269.75
G 602-16410 Accumulated dep. Equip.		(\$1,725,104.22)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,725,104.22)
G 602-16500 Construction in Progress		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-19500 Deferred Outflow-Pension		\$7,809.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,809.00
G 602-26100 Contributions From City		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Asset		\$2,755,131.25	\$45,667.43	\$84,157.00	\$252,967.08	\$292,091.44	\$2,716,006.89
Liability							
G 602-20200 Accounts Payable		(\$0.70)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.70)
G 602-20800 Due to Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21500 Accrued Interest Payable		(\$11,204.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$11,204.00)
G 602-21600 Accrued Wages & Salaries P		(\$10,907.24)	\$0.00	\$0.00	\$0.00	\$0.00	(\$10,907.24)
G 602-21701 Federal W/H Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21702 State Withholding Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21703 FICA Tax Withholding		(\$676.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$676.00)
G 602-21704 PERA		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21707 Union Dues		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21709 Medicare		(\$158.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$158.00)
G 602-21711 NPERS - Life		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21712 HSA Employee		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21714 LTD Employee		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-21715 MSRS Employee		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 602-22240 Deferred Inflow-Pension		(\$14,099.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$14,099.00)
G 602-22510 General Obligation Bonds Pa		(\$936,495.70)	\$0.00	\$0.00	\$0.00	\$0.00	(\$936,495.70)
G 602-22550 Premium on Bonds Payable		(\$9,176.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$9,176.00)
G 602-23911 Net Pension Liability		(\$76,665.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$76,665.00)
G 602-99999 Utility Overpayments		\$23.36	\$0.00	\$0.00	\$0.00	\$0.00	\$23.36
Total Liability		(\$1,059,358.28)	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,059,358.28)
Equity							
G 602-25300 Unreserved Fund Balance		(\$1,695,772.97)	\$84,157.00	\$45,667.43	\$292,091.44	\$252,967.08	(\$1,656,648.61)
Total Equity		(\$1,695,772.97)	\$84,157.00	\$45,667.43	\$292,091.44	\$252,967.08	(\$1,656,648.61)
Total 602 SEWER FUND		\$0.00	\$129,824.43	\$129,824.43	\$545,058.52	\$545,058.52	\$0.00

## NEWPORT, MN

04/07/21 3:55 PM

Page 42

## GL Yearly

Current Period: March 2021

FUND 603 STREET LIGHT FUND		March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
<b>Asset</b>							
G 603-10100 Cash		\$141,464.83	\$2,881.49	\$4,390.19	\$20,071.02	\$13,698.11	\$147,837.74
G 603-10400 Investments		\$76,667.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,667.00
G 603-10401 Northland Securities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-10406 Smith Barney		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-11500 Accounts Receivable		\$0.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.47
G 603-12200 Special Assess Rec-Delinque		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Asset</b>		\$218,132.30	\$2,881.49	\$4,390.19	\$20,071.02	\$13,698.11	\$224,505.21
<b>Liability</b>							
G 603-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-21600 Accrued Wages & Salaries P		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-21703 FICA Tax Withholding		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-21704 PERA		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-21709 Medicare		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 603-99999 Utility Overpayments		\$1,191.54	\$0.00	\$0.00	\$0.00	\$0.00	\$1,191.54
<b>Total Liability</b>		\$1,191.54	\$0.00	\$0.00	\$0.00	\$0.00	\$1,191.54
<b>Equity</b>							
G 603-25300 Unreserved Fund Balance		(\$219,323.84)	\$4,390.19	\$2,881.49	\$13,698.11	\$20,071.02	(\$225,696.75)
<b>Total Equity</b>		(\$219,323.84)	\$4,390.19	\$2,881.49	\$13,698.11	\$20,071.02	(\$225,696.75)
<b>Total 603 STREET LIGHT FUND</b>		\$0.00	\$7,271.68	\$7,271.68	\$33,769.13	\$33,769.13	\$0.00

## NEWPORT, MN

04/07/21 3:55 PM

Page 43

## GL Yearly

Current Period: March 2021

FUND 604	STORM WATER FUND	March 2021					
		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 604-10100 Cash		\$71,312.58	\$5,884.05	\$2,898.01	\$37,477.18	\$37,714.62	\$71,075.14
G 604-10300 Bond Street Account		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-10400 Investments		\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	\$220.00
G 604-10401 Northland Securities		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-10402 CDARS/Central Bank		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-10450 Interest Receivable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-11500 Accounts Receivable		(\$0.20)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.20)
G 604-12100 SA Recievable -Current		(\$0.07)	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.07)
G 604-12200 Special Assess Rec-Delinque		\$167.00	\$0.00	\$0.00	\$0.00	\$0.00	\$167.00
G 604-12300 Special Assess Rec-Deferred		\$2,011.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,011.00
G 604-15500 Prepaid Items		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-16300 Improvements other building		\$14,863.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,863.00
G 604-16400 Equipment		\$255,497.00	\$0.00	\$0.00	\$0.00	\$0.00	\$255,497.00
G 604-16410 Accumulated dep. Equip.		(\$82,079.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$82,079.00)
G 604-16500 Construction in Progress		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-19500 Deferred Outflow-Pension		\$1,709.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,709.00
Total Asset		\$263,700.31	\$5,884.05	\$2,898.01	\$37,477.18	\$37,714.62	\$263,462.87
Liability							
G 604-20200 Accounts Payable		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-20700 Due to Other Funds		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-20800 Due to Other Governments		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-21500 Accrued Interest Payable		(\$3,136.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,136.00)
G 604-21600 Accrued Wages & Salaries P		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-21703 FICA Tax Withholding		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-21704 PERA		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-21709 Medicare		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G 604-22240 Deferred Inflow-Pension		(\$3,086.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,086.00)
G 604-22510 General Obligation Bonds Pa		(\$271,374.16)	\$0.00	\$0.00	\$0.00	\$0.00	(\$271,374.16)
G 604-22550 Premium on Bonds Payable		(\$5,501.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$5,501.00)
G 604-23911 Net Pension Liability		(\$16,783.00)	\$0.00	\$0.00	\$0.00	\$0.00	(\$16,783.00)
Total Liability		(\$299,880.16)	\$0.00	\$0.00	\$0.00	\$0.00	(\$299,880.16)
Equity							
G 604-25300 Unreserved Fund Balance		\$36,179.85	\$2,898.01	\$5,884.05	\$37,714.62	\$37,477.18	\$36,417.29
Total Equity		\$36,179.85	\$2,898.01	\$5,884.05	\$37,714.62	\$37,477.18	\$36,417.29
Total 604 STORM WATER FUND		\$0.00	\$8,782.06	\$8,782.06	\$75,191.80	\$75,191.80	\$0.00
Report Total		\$0.00	\$747,362.90	\$747,362.90	\$2,870,597.88	\$2,870,597.88	\$0.00



# MSA Engineer's Report

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**To:** Honorable Mayor and City Council Members  
**From:** Jon Herdegen, P.E. – City Engineer  
**Date:** April 8, 2021 – For the April 15, City Council Meeting

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## **3M PFC Settlement**

The Citizen/Business Group, Government/3M Working Group and Drinking Water Supply Subgroup meetings scheduled for April have been canceled. Our next scheduled meetings are scheduled for May 18/19.

**Action Requested:** None

## **12<sup>th</sup> Street and 12<sup>th</sup> Avenue Improvements**

A-1 Excavating returned to the project site earlier this month to resume construction activities. Over the past two weeks, the contractor has removed the remaining stumps and debris from the boulevards; fine graded and applied topsoil over the disturbed areas and spread topsoil mulch and fertilizer. The contractor also installed erosion control BMP's (best management practices) throughout the site included erosion control blanket, bio rolls and inlet protection. We expect this work to continue for the next couple weeks. A-1 is also completing unfinished items on the "punch list" including curb/driveway replacement, bituminous repair, sidewalk installation, exterior hose bib sealing, and other minor items. We expect that A-1 will submit a partial payment request for consideration at your May 6<sup>th</sup> meeting.

**Action Requested:** None

## **10<sup>th</sup> Avenue Stormwater Improvements**

Fitzgerald Excavating also returned to the project site to reinstall erosion control blanket that did not fair through the winter. Fitzgerald will also work to complete the remaining punch list items including final restoration and fence installation. The lowest areas of the project remain soft but the drain tile discharged ground water through the entire winter. Staff will continue to monitor the effectiveness of the drain tile throughout the spring/summer.

**Action Requested:** None



## MEMORANDUM

DATE: March 23, 2021

TO: Bruce Hanson, City of Newport

FROM: Luke Nelson, Hoffmann + Uhlhorn Construction, Inc.

SUBJECT: Newport City Hall & Public Safety Building  
**Proposal Request #03 – Swing Gate**

Attached for your review is the cost to add a lockable swing gate at the hose tower per the fire chief's request.

H+U Construction finds the pricing to be an accurate reflection of work completed.

Contractor/Supplier	WS	Description		Amount
Thornberg Steel Material	512	Provide added swing gate & deduct for railings at stairwell	Add	\$ 314.00
Amerect Labor	510	Install added swing gate	Add	\$ 604.00

Total \$ 918.00

Please, review and provide comments and/or approval.

Let me know if you have questions or need additional information.

Attachments – Two pages

change order #

2 REVISED 3/01/21

REVISED 4/02/21

DATE: 1/28/2021

job: NEWPORT CIYT HALL

loc: NEWPORT MN

quote RFQ CE# 005 PR#003 ADD SWING GATE DEDUCT 20FT OF GUARD RAIL AND LABOR.

contractor JE DUNN CONSTRUCTION CO

job sup NATE LANGE

from: terry

memo: DETAIL 12/A513 MATERIAL TO FABRICATE ONE GATE.

MATERIAL ADD:

weight: 1800 LBS

discription:

material \$325

labor: \$375

ROLLING:

hardware: \$95

eng/dtl \$125.00

galv/pnt \$40.00

SHIPPING \$25.00

sub total \$985.00

10% O&P \$99

sub total \$1,083.50

p/tax: \$0

Amount: \$1,084

DEDUCT 20ft of rail (\$625)

total add amount: \$314.00 PAY THIS AMOUNT.

change orders must be approved before we can expedite order.

GENERAL CONTRACTOR

SIGNED

BY:

TITLE:

THORNBERG STEEL/ 23602 UNIVERSITY AVE NW. BETHEL MN. 55005

23604 UNIVERSITY AVE NW

BETHEL MN. 55005

PHONE: 763-434-5178 FAX: 763-434-5186

email: thornberg@qwestoffice.net



ERECTION OF: STRUCTURAL STEEL - MISCELLANEOUS METALS AND ORNAMENTAL IRON - ARCHITECTURAL PRECAST CONCRETE - PLANT MAINTENANCE  
Tel. 651 459 9909 - Fax 651 459 5258 - www.amerectinc.com - 1110 Seventh Avenue - Newport, Minnesota 55055

Amerect Inc.  
Newport City Hall & Public Safety Building

Date : 2/19/2021

Project Manager: Caleb Riermann

PR #3 Cost Impact - Swing Gate

**COST SUMMARY**

Description	Cost	Notes/Attachments
Labor Total	\$ 526.00	(Auto Fill from Sub-Total Below)
Materials and Equipment Total	\$ 17.00	(Auto Fill from Sub-Total Below)
Self Performed Subtotal	\$ 543.00	

**TOTAL COST OF CHANGE** **\$ 604.00**

Signature:

Caleb Riermann

*Contractor acknowledges no other Costs associated with this pricing request*

**PROVIDE DETAIL BREAKDOWN BELOW:**

Labor By Task	Qty	Unit	Unit Cost	Total Cost
Layout for mounting conditions - 1/2 hour x 2iw				
Unload, move to area, and install gate - 1-1/2 hour x 2iw				
Ironworker Foreman	2	HRS	\$ 135.00	\$ 270.00
Ironworker Journeyman	2	HRS	\$ 128.00	\$ 256.00
Sub-Total				\$ 526.00
Materials and Equipment By Task	Qty	Unit	Unit Cost	Total Cost
Hammer Drill	2	HRS	\$ 8.50	\$ 17.00
				\$ -
Sub-Total				\$ 17.00
Sub-Contractor Proposals	Description of Work			Total Cost
				\$ -
				\$ -
				\$ -
				\$ -
Sub-Total				<i>(Attach Sub-Contractor Proposals)</i> \$ -

# Planning Memorandum

<b>To:</b>	<u>Newport City Council</u>	<b>Reference:</b>	<u>Mastertech Auto CUP Review</u>
<b>Copies To:</b>	<u>Deb Hill, City Administrator</u>		
	<u>Travis Brierley, Assistant to the Administrator</u>		
	<u>Joe Seipel, owner</u>		
		<b>Project No.:</b>	<u>N2019-0002</u>
<b>From:</b>	<u>Sherri Buss, RLA AICP, City Planner</u>	<b>Routing:</b>	
<b>Date:</b>	<u>April 7, 2021</u>		

**SUBJECT:** Mastertech Auto CUP Review

**MEETING DATE:** April 15, 2021

**LOCATION:** 1206 Hastings Avenue

**OWNER:** Joe Seipel  
1206 Hastings Avenue

**CURRENT ZONING:** MX-3 (General Mixed Use)

**ITEMS REVIEWED:** 2011 CUP, Sign Permit, site plan, and site visit.

## BACKGROUND

The City Council has adopted a policy that it will review existing Conditional Use Permits when the ownership of the property changes. Mastertech Auto, located at 1206 Hastings Avenue, has an existing Conditional Use Permit that the City approved in 2011. The ownership of the property and business have recently changed, and the City Council will review the business' compliance with the 2011 CUP on April 15, 2021. The City staff have noticed a public hearing for the review.

Joe Seipel, the new owner of Mastertech Auto, is proposing to continue the use and business operations that were permitted by the CUP—the Retail Sale and Installation of Automobile Parts and Accessories--and he will use the existing building and parking areas on the site at 1206 Hastings Avenue. He is not proposing physical changes to the site or building.

The existing lot size is .45 acres. The existing building includes 3,270 square feet in gross floor area. The new owner has told City staff that all auto repair and retail sales activities will continue to occur within the proposed building. There will be no external storage. Customers' vehicles may be parked in the parking lot overnight, but no long-term vehicle storage is proposed.

The owner plans hours of operation from 7 a.m. to 5:30 p.m., Monday through Thursday and 7 a.m. to 5 p.m. on Friday. No weekend hours are proposed.



The staff review found that the business is largely compliant with the existing CUP and city code. There is one issue of concern for Council discussion and action—the parking area on the south side of the building, which is discussed in detail in item #4 in this report.

This report evaluates the Mastertech Auto use for compliance with the City Code and the conditions of the CUP approved in 2011 for the Council review on April 15, 2021 based on review of the 2011 CUP, site plan, a site visit by staff, and discussions with the new owner.

## **EVALUATION OF THE CONDITIONAL USE PERMIT CONDITIONS AND COMPLIANCE:**

### **1. Zoning District and CUP Standards**

When the CUP was approved in 2011, the site at 1206 Hastings Avenue was located in the MX-1 zoning district where the Vehicle Services use (the current zoning ordinance category that includes the uses on the Mastertech Auto property) is a permitted use with a CUP. The City has since changed the zoning classification of the area around Hastings Avenue south of the Glen Road interchange to the MX-3 district. Vehicle Services is not a permitted use in this district. Therefore, the Vehicle Services use on this property is now a legal, nonconforming use.

Legal, nonconforming uses may continue on the property unless:

- The use is discontinued for a year, or
- The City finds that the use is not complying with the conditions of the CUP and the standards of the City Code.

The Vehicle Services use requires that the use be conducted within the building on the site and it does not include vehicle painting or body work. (This limitation is noted in Condition #15 of the CUP.) The business has complied with this condition.

### **2. Dimensional Standards, Setbacks, and Requirements**

The dimensional standards and setbacks for the MX-3 district that apply to the proposed use and plan include the following:

Minimum lot area: 5,400 square feet

Minimum lot depth: 130 feet

Minimum lot width: 40 feet

Maximum lot coverage: 75%

Structure setbacks: Buildings: front yard, 10'; Side yard, 5'; Rear yard, 20'

Parking setbacks: Front yard, 20', Side yard, 5', Rear yard 5'

Maximum building height: 40 feet

Public utilities required for all uses in the MX-3 district.

The applicant proposes to maintain the existing building and parking on the site. The building meets the setback requirements. The parking meets the requirements on the north and west sides of the building. The parking on the south side of the building is within the City's right-of-way of 12<sup>th</sup> Street and does not meet the setback requirement.

The height of the existing building is 15 feet, 10 ½ inches. Public utilities are available and adequately sized to serve the use.

The CUP included conditions that the original site plan be modified to meet the ordinance requirements. The plans were modified and resubmitted to comply with the CUP. No further action is needed for conditions #1 and 2 and 19-21 in the CUP.

### **3. Traffic**

The site plan indicates that Mastertech Auto will use the existing accesses to and from Hastings Avenue and 12<sup>th</sup> Avenue. No new access or permits are required.

Traffic to and from the site is expected to continue at about the same level as it has under the CUP to date. The existing roadways that serve the area are adequate to handle the traffic expected at the site.

A copy of the proposed plan was submitted to Washington County for review (Hastings Avenue

### **4. Parking Requirements and Driveways**

Based on a gross floor area of 3,270 square feet, the proposed use requires a minimum of 9 parking spaces. The plans show 11 parking spaces on the west side of the building, and 5 additional parking spaces on the south side of the building. The parking plan is the same plan that was proposed for the 2011 CUP.

The City Engineer reviewed the proposed parking in 2011 and noted that the parking layout shown by the applicant proposes one-way traffic to facilitate angle parking in front of the business. The one-way configuration requires that the entrance to the front parking area be limited to the driveway off Hastings Avenue. Based on the proposed configuration, the Engineer recommended the following:

- The driveway off 12<sup>th</sup> Street must be signed as: No Entrance Exit Only (condition #7).
- One way signage must be posted on the interior parking area (condition #8).
- Stop signs should be installed on the two driveways and no parking signs should be installed along the parking area on the north parking line (condition #9).
- No parking should be permitted on the south side of the building (condition #6 of the CUP). The Engineer noted in 2011 that the parking on the south side was permitted for the former gas station use but was a safety concern. Vehicles leaving the site would back out into the traffic on 12<sup>th</sup> Avenue. The parking proposed on the west side of the building meets the ordinance requirements for parking spaces.

The new owner stated that he needs the parking on the south side of the building for this use. Aerial photos suggest that the previous owner continued to park on the south side of the building despite the condition of the CUP that prohibits parking in this location.

The City Engineer and Public Works Director reviewed the parking on the south side of the building for this CUP review. Jon Herdegen commented as follows: "We went back and forth on whether we should perpetuate the existing parking on the south of the building. Generally, we would eliminate this type of on street parking but ultimately chose to reinstall it (with the recent improvements to 12<sup>th</sup> Street) due to the lack of off-street parking available for the building. Frankly, neither of us were aware nor thought to ask of a CUP condition that expressly prohibited parking. (Had we known, we may have arrived at a different conclusion.)"

"Now that the curb cut and parking spaces have been constructed, it doesn't make much sense to remove or not allow the property owner to use them. We recommend that this condition is removed when the CUP is renewed."

The City Council should discuss whether it will enforce condition #6 in the CUP, or whether it will amend the CUP by removing or changing the condition that prohibits parking on the south side of the building, given the changed conditions on 12<sup>th</sup> Street.

The staff site visit found that the site currently complies with the other parking conditions of the CUP (conditions 7-10).

The zoning ordinance requires that off-street parking, loading, and service areas be improved with a durable and dustless surface and graded and drained to manage stormwater generated by these surfaces. Parking for handicapped person must be provided in accordance with State and Federal regulations. Parking stalls must be a minimum 9 feet wide by 18 feet long, and access drives must be a minimum 24' wide for two-way traffic. The proposed site plan meets these ordinance requirements.

#### **5. Building design and materials**

The building materials and design meet the requirements of the ordinance, and the owner is not proposing changes.

#### **6. Exterior Storage Requirements**

The zoning ordinance requires that no materials, products, or equipment be stored outside of an enclosed building except for daily display of merchandise during store hours. This condition (#11) is included in the CUP.

The new owner is not proposing any outside storage and is currently complying with the ordinance requirement based on a staff site visit on April 5, 2021.

#### **7. Refuse and Recycling**

The zoning ordinance requires that all refuse and recycling containers be stored in the principal structure or in an enclosed accessory structure. The CUP includes this condition (#12), and the owner is complying with this requirement.

#### **8. Parking—Screening Requirements**

The ordinance requires that any vehicles parked for more than forty-eight hours shall be completely screened from residential uses and screened from the eye-level view of public streets and from the public front and office sides of business and industrial uses. The owner indicated that vehicles will not be stored in the parking areas for more than 48 hours.

#### **9. Utility Equipment—Screening Requirements**

The ordinance requires that all utility equipment (heating and ventilating equipment, meters, and similar equipment) shall be completely screened from eye-level view of adjacent properties and streets. The building complies with this requirement (conditions #13 and #17) and the owner is not proposing changes to the building or utilities.

#### **10. Lighting**

The lighting at the site complies with the ordinance and CUP (condition #14) and the new owner has not proposed additional lighting.

### **11. Landscaping**

The 2011 CUP required some boulevard landscaping to comply with the zoning ordinance requirement. The site is in compliance with conditions 4 and 5 of the CUP, and the owner has not proposed any site changes.

### **12. Restricted Operations (noise, odor, glare, etc.)**

Based on ordinance requirements, noise, odors, smoke, and particulate matter should not exceed Minnesota Pollution Control Agency standards. Any glare, direct or reflected, from spotlights or activities on the site should not be visible beyond the property boundaries. No issues related to noise, glare or odor were identified on the site since the CUP was approved in 2011. The condition (#18) will continue to apply to operations on the site.

### **13. Signs**

The previous owner obtained the sign permit that was required for the sign on the site. The property complies with the City's sign requirements.

### **14. Infrastructure and Public Services**

The Engineer's comments in 2011 noted that an oil separator was required to address floor drain waste material within the repair shop area for this use, and a condition in the CUP required that this be added during construction. The new owner verified that the building complied with condition #3 of the CUP and the oil separator was installed.

### **15. Environmental Issues**

The site is not located within a floodplain or shoreland area and does not include any high-quality or sensitive environmental features. An existing groundwater well on the property was sealed at the time that the property was sold to the previous owner.

### **16. Stormwater Management**

Stormwater requirements were addressed when the building and parking lots were constructed by the previous owner. No changes are proposed to the site.

### **17. Hours of Operation**

The CUP permits hours of operation between 7 a.m. and 5:30 p.m. on Monday through Saturday (condition #16). The new owner intends to operate between 7 a.m. and 5:30 p.m. Monday through Thursday and 7 a.m. to 5 p.m. on Friday. No weekend hours are proposed.

## **SUMMARY OF STAFF FINDINGS**

Staff have reviewed the CUP, City Code, and operations at the site, and find the following:

- The Vehicle Services use is now a legal, nonconforming use on the site and may continue as long as the use is not discontinued for a year and the operations on the site comply with the zoning ordinance and the conditions of the CUP.
- The proposed site plan and operations comply with the ordinance and CUP conditions except for the following:
  - Parking is not permitted on the south side of the building. (CUP condition #6)

## **CITY COUNCIL DISCUSSION AND CUP REVIEW**

The City Council should discuss the staff findings, including the parking compliance issue and should determine whether the use under the new owner complies with the CUP.

The Council may choose to enforce condition #6 that prohibits parking on the south side of the building, or it may amend the 2011 CUP to remove or change the condition based on the recent changes to 12<sup>th</sup> Street.





DATE: 11-29-2011

DRAWN BY: DTB

REVISION DATES:

PRINT DATE:

11/29/2011

PERSPECTIVES ARE NOT TO SCALE AND MAY NOT REFLECT EXACTLY WHAT IS AVAILABLE FOR THE PROJECT

PROJECT DESCRIPTION FOR:  
**MASTERTECH AUTO AND TIRE**

CONTRACTOR LICENSE  
#5447

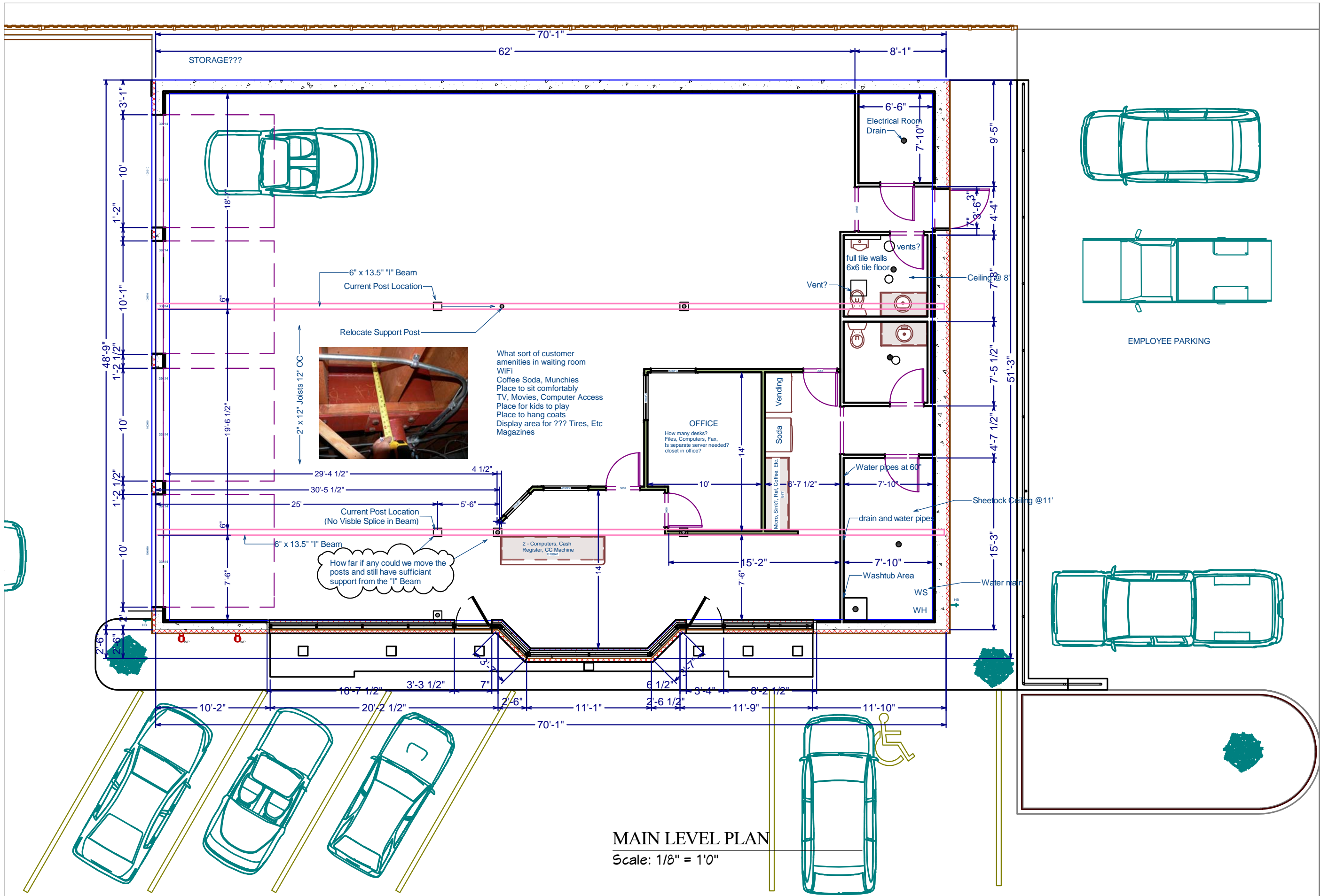
Phone: 651-769-2828  
Fax: 651-769-0073  
Email: [marty@martinjoseph.net](mailto:marty@martinjoseph.net)  
[www.martinjoseph.net](http://www.martinjoseph.net)

**Martin Joseph**  
**Design & Construction**  
*A Tradition of Fine Design and Craftsmanship*

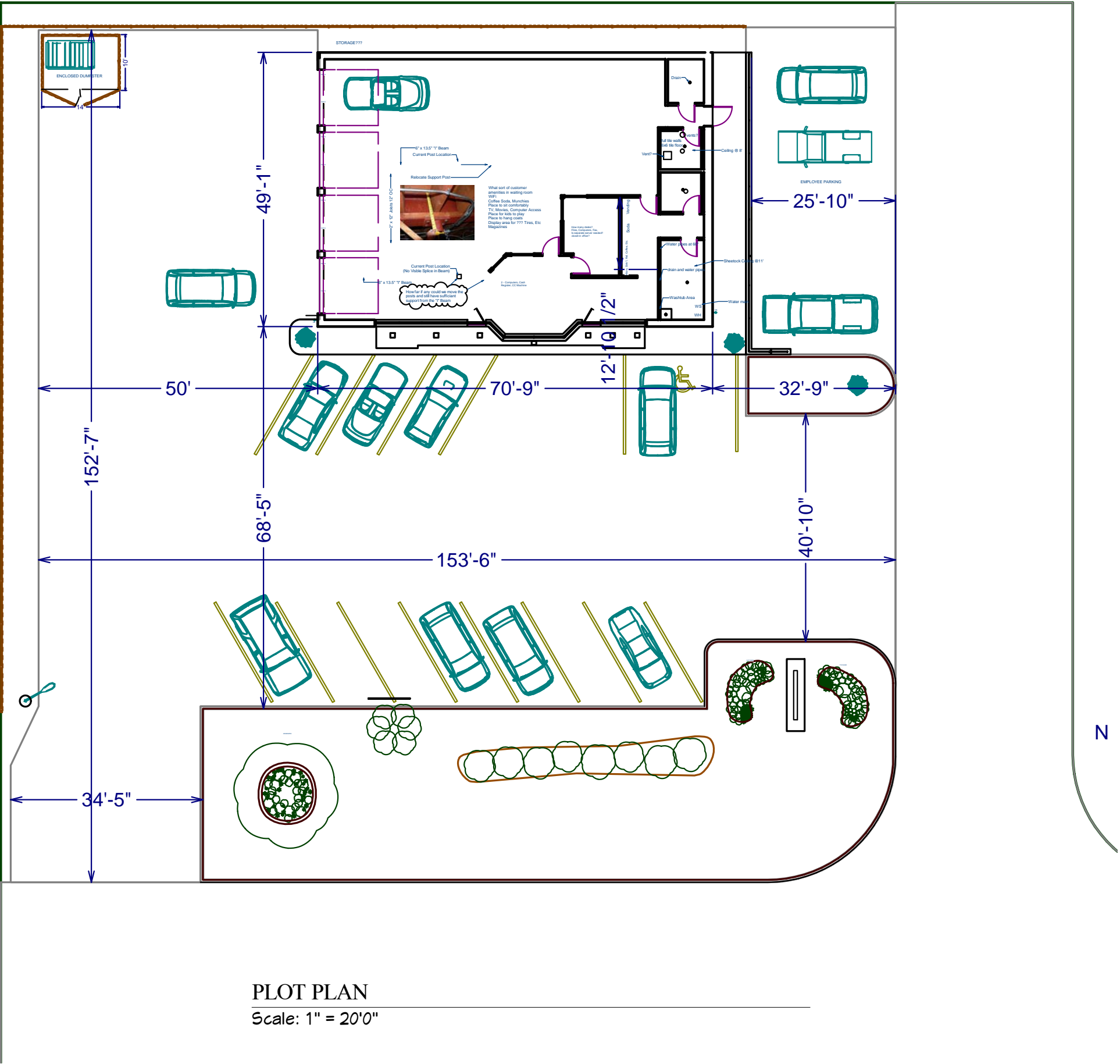
2154 Hastings Ave, Suite 100  
Saint Paul, MN 55055

PAGE  
1 of 3





To the best of our knowledge these plans are drawn to comply with owner's specifications. The contractor and/or homeowner shall verify all dimensions and enclosed drawings. Martin Joseph Design & Construction, is not liable for errors once construction has begun. While every effort has been made in the preparation of these plans to avoid mistakes, the maker can not guarantee against human error. The contractor of the job must check all dimensions and other details prior to construction and be solely responsible thereafter. Contractor is responsible for all code and governing body compliance and all engineering.



DATE: 11-29-2011

DRAWN BY: DTB

REVISION DATES:

PRINT DATE:

11/29/2011

PERSPECTIVES ARE NOT TO SCALE AND MAY NOT REFLECT EXACTLY WHAT IS AVAILABLE FOR THE PROJECT

PROJECT DESCRIPTION FOR:  
**MASTERTech AUTO AND TIRE**

CONTRACTOR LICENSE  
#5447

Phone: 651-769-2828  
Fax: 651-769-0073  
Email: [marty@martinjoseph.net](mailto:marty@martinjoseph.net)  
[www.martinjoseph.net](http://www.martinjoseph.net)

**Martin Joseph**  
**Design & Construction**  
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2154 Hastings Ave, Suite 100  
Saint Paul, MN 55055

PAGE  
3 of 3



## RESOLUTION NO. 2011-39

**A RESOLUTION BY THE NEWPORT CITY COUNCIL APPROVING A CONDITIONAL USE PERMIT REQUEST BY BRUCE TIMM, 533 GENEVA AVENUE NORTH, OAKDALE, MN 55128, FOR PROPERTY LOCATED AT 1206 HASTINGS AVENUE, NEWPORT, MN 55055**

**WHEREAS**, Bruce Timm, 533 Geneva Avenue North, Oakdale, MN 55128, did make an application for a **Conditional Use Permit** to operate an automobile parts and accessories retail sales and installation business; and

**WHEREAS**, The property is located at 1206 Hastings Avenue, Newport, MN 55055 and is more fully legally described as follows:

**SUBDIVISION NAME NEWPORT PARK LOT 5 BLOCK 19 SUBDIVISION CD 55040 LOTS 5 AND 6, BLOCK 19, NEWPORT PARK, AND THE SOUTH 142 FEET OF VACATED 8TH AVENUE ADJOINING TO SAID LOT 6, IN BOOK 15 OF MISCELLANEOUS, PAGE 694, ACCORDING TO THE PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE REGISTER OF DEEDS, WASHINGTON COUNTY, MINNESOTA. THIS CONVEYANCE SPECIFICALLY EXCLUDES ANY PART OF THAT VACATED ALLEY RUNNING EAST AND WEST IN BLOCK 19 AND ADJOINING LOTS 5 AND 6, BLOCK 19, NEWPORT PARK. BLOCK 19 LOT 6 PLAT NUMBER NEWPORT PARK SUBDIVISION CD 55040**

**PID# 36.028.22.31.0078; and**

**WHEREAS**, The described property is zoned MX-1, Mixed Use Downtown; and

**WHEREAS**, **Section 1350.09**, states the Specific Intent of the MX-1 Downtown District as follows:

*"The specific intent of the MX-1 Downtown District shall be to provide sites for small scale retail and service commercial uses to support a mix of residential and office type uses in an aesthetically pleasing and dense but safe and walkable development pattern. This district generally includes the area around Glen Road and 16<sup>th</sup> Street on both sides of TH 61. In order to build and strengthen a pedestrian oriented environment, this district is primarily intended for more pedestrian oriented uses such as specialty retail stores, professional services, sit down restaurants, coffee shops, floral shops, etc... These uses should compliment each other to promote the idea of one stop shopping in a district as opposed to one stop shopping in a 'big box' store. This district shall serve as the center for financial, commercial, professional and entertainment activities. Inclusion of high density housing above commercial uses in this district helps support commercial and entertainment uses and supports public transit services."*

**WHEREAS**, **Section 1310.10 Subd. 2 Criteria** states the criteria for acting upon a Conditional Use Permit (C.U.P.) application as follows: *"In acting upon an application for a conditional use permit, the City shall consider the effect of the proposed use upon the health, safety, and general*

welfare of the City including but not limited to the factors of noise, glare, odor, electrical interference, vibration, dust, and other nuisances; fire and safety hazards; existing and anticipated traffic conditions; parking facilities on adjacent streets and land; the effect on surrounding properties, including valuation, aesthetics and scenic views, land uses, character and integrity of the neighborhood; consistency with the Newport comprehensive plan; impact on governmental facilities and services, including roads, sanitary sewer, water and police and fire; effect on sensitive environmental features including lakes, surface and underground water supply and quality, wetlands, slopes flood plains and soils; and other factors as found relevant by the City. The City may also consider whether the proposed use complies or is likely to comply in the future with all standards and requirements set out in other regulations or ordinances of the City or other governmental bodies having jurisdiction over the City. In permitting a new conditional use or the alteration of an existing conditional use, the City may impose, in addition to the standards and requirements expressly specified by this chapter, additional conditions which it considers necessary to protect the best interest of the surrounding area or the community as a whole.”; and

**WHEREAS**, Following publication, posted, and mailed notice thereof, the Newport Planning Commission held a Public Hearing on December 8, 2011; and

**WHEREAS**, The Planning Commission recommended Council approval of the proposed Conditional Use Permit, Resolution No. P.C. 2011-10; and

**WHEREAS**, The Newport City Council, in accordance to **Section 1310.10 Subd. 2 Criteria** of the Newport Zoning Code, finds as follows:

- *consistence with the Comprehensive Plan*; **Comment:** The proposed uses are consistent with the land use goals and map included in the 2030 Comprehensive Plan.
- *noise, glare, odor, electrical interference, vibration, dust, and other nuisances*; **Comment:** No issues related to noise, glare or odor were identified on the proposed site plan, but a condition addressing this issue should be included in the CUP to apply to potential future site owners.
- *fire and safety hazards*; **Comment:** The location and use does not create fire or safety hazards.
- *existing and anticipated traffic conditions*; **Comment:** The existing roadways that serve the area are adequate to handle the traffic expected at the site.
- *parking*; **Comment:** The proposed site plan meets the parking requirements in Section 1330.06.
- *effect on surrounding property*; **Comment:** There will be no increased impact or effect on surrounding property.



- *impact on government facilities and services including roads, sanitary sewer, water, and police and fire; Comment:* It is not anticipated that the location and use/CUP will negatively impact government facilities and services.
- *sensitive environmental features; Comment:* No sensitive environmental features are located on or around the project site. The potential for contaminated soils at the site is not known. If contaminated soils are identified on the site during construction activities, the applicant must remove or treat the soils in accordance with MPCA requirements.

**NOW, THEREFORE, BE IT FURTHER RESOLVED, That the Newport City Council Hereby Grants Approval of a Conditional Use Permit (C.U.P.) to Bruce Timm, to operate an automobile parts and accessories retail sales and installation business on property located at 1206 Hastings Avenue, Newport, MN 55055 with the following conditions:**

1. The Applicant shall submit Final Site Plan(s) and Building Plans that are substantially in conformance with the plans and elevations (Exhibit A) submitted to the City and dated November 17, 2011 and November 29, 2011. All elements of the Final Plans must meet the requirements of the zoning ordinance.
2. The Applicant shall modify the plans and comply with the requests of the City Engineer included in the Engineer's memo to Brian Anderson, City Administrator, dated November 22, 2011, including the requirement for a hydraulic/hydrologic evaluation of the site.
3. The applicant shall install an oil separator to address floor drain waste material within the repair shop area. The business shall collect and recycle used automotive fluids. No waste oil may be released into the sanitary sewer.
4. The applicant shall plant boulevard trees along Hastings Avenue between the street and the parking area, to provide screening for the proposed parking.
5. The Applicant shall submit a final Landscaping Plan for the site that must be approved by City staff. The Landscaping Plan must meet the requirements of the zoning ordinance.
6. No parking shall be allowed on the south side of the building.
7. The applicant shall add signage for the driveway off 12<sup>th</sup> Street indicating: No Entrance Exit Only.
8. The applicant shall install one-way signage for the interior parking area.
9. The applicant shall install stop signs on the two driveways and no parking signs along the parking area on the north parking line.
10. The applicant must meet the requirements in the Newport City Code of Ordinances at the time that the parking lot is upgraded or reconstructed.
11. No outside storage is permitted on the site.
12. All trash and recycling equipment shall be stored within an enclosed structure. The materials used to construct the trash enclosure shall be the same materials used on the exterior of the principal structure.

13. The final plans for the parcels and buildings shall indicate the locations of utility equipment if any is proposed on the roof or outside the primary structure, and identify the location and types of screening materials to meet the requirements of the ordinance.
14. The Applicant shall submit to the City a Lighting Plan for the site that must be approved by City staff prior to issuance of a building permit. The Lighting plan must meet the requirements in the zoning ordinance.
15. The proposed use shall be conducted only within the primary building or other completely enclosed structures on the site. The Automobile Parks/Accessories Retail Sales use does not include automobile painting and body work.
16. Hours of operation will be 7 a.m. to 5:30 p.m. on Monday through Saturday. These activities would include loading and unloading materials on the property and any activity related to trucking and shipping processes.
17. All utility equipment (heating and ventilating equipment, meters and similar equipment) and loading and service areas shall be screened to meet the requirements of the zoning ordinance.
18. Noise, odors, smoke and particulate matter produced on the site shall not exceed Minnesota Pollution Control Agency standards.
19. The applicant should submit accurate, final signage plans that meet the ordinance requirements for approval by the Zoning Administrator.
20. The applicant shall obtain a City Building Permit and Certificate of Occupancy.
21. The applicant shall pay all fees and escrow associated with this application.

Adopted this 15<sup>th</sup> day of December, 2011 by the Newport City Council.

Motion by: Ingemann, Seconded by: Rahm

Vote:	Geraghty	<u>Aye</u>
	Ingemann	<u>Aye</u>
	Sumner	<u>Aye</u>
	Gallagher	<u>Aye</u>
	Rahm	<u>Aye</u>

Signed: Timothy M. Geraghty  
Tim Geraghty, Mayor

ATTEST: Brian Anderson  
Brian Anderson, City Administrator



**BUILDING INSPECTION SERVICES AGREEMENT BETWEEN  
THE CITY OF NEWPORT AND THE CITY OF COTTAGE GROVE**

This Building Inspection Services Agreement (the “Agreement”) is made this \_\_\_\_ day of \_\_\_\_\_, 2021~~0~~, by and between the City of Newport (hereinafter referred to as “Newport”) and the City of Cottage Grove (hereinafter referred to as “Cottage Grove”) for the utilization of Cottage Grove employees to provide services to Newport within the boundaries of Newport; (collectively Cottage Grove and Newport are referred to herein as the “parties”).

WHEREAS, Newport is authorized and empowered to provide for various types of building inspections and code enforcement services to ensure the public health, welfare, and safety; and

WHEREAS, Cottage Grove maintains qualified full-time staffing and personnel for the provision of these same services within its own municipal boundaries; and

WHEREAS, by this Agreement, Newport can effect cost savings to its citizens while providing support for those services by Cottage Grove to its citizens; and

WHEREAS, pursuant to Minnesota Statutes, Section 471.59, it is the desire of the parties and the purpose of this Agreement that the aforesaid building inspection and code enforcement services required by Newport be performed by qualified personnel of Cottage Grove on behalf of Newport within the jurisdictional limits of Newport in accordance with the terms and conditions contained herein.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below, the parties agree as follows:

1. Term. The term of this Agreement (the “term”) shall commence effective the date of the latest signature hereto and annually renew under the same terms and conditions, unless terminated as provided herein. The term of this Agreement shall automatically renew for subsequent annual terms, unless either party provides written notice of termination to the other party in which case the Agreement shall at the end of the then current term. Notwithstanding the foregoing, this Agreement may be terminated as provided in paragraphs 8 and 9 below.
2. Scope of Services. For the term of this Agreement, Cottage Grove, through use of its personnel and/or agents, shall provide Newport with the following services (the “services”), in and on behalf of Newport and at the direction of Newport’s City Administrator:
  - a. Building Official Services. Newport has adopted the Minnesota State Building Code, Fire Code and Plumbing Code. It is the intent of the parties that Cottage Grove performs all of the duties normally performed by a municipal building official in the state of Minnesota within the corporate limits of Newport and is appointed Newport’s contracted Building Official. As Newport’s contracted Building Official, Cottage Grove shall implement and enforce the Building Code, Fire Code, Plumbing Code, and Newport City Code (“City Code”) on behalf of Newport, and shall provide the following services, among others:
    - i. Receive and process requests for building and/or plumbing permits in a timely manner.

- ii. Review all plans and specifications for construction requiring building and/or plumbing permits in order to ensure compliances with the Building Code, Fire Code, Plumbing Code, and City Code.
  - iii. Except as otherwise provided in this Agreement, issue all building permits and plumbing permits and handle correspondence and communications relating to building, fire safety, and /or plumbing inspections.
  - iv. Schedule and perform building inspections, plumbing inspections, fire safety inspections, and rental licensing inspections and services to include plan review, all associated inspections and approvals.
  - v. Perform specific requests of Newport, including but not limited to matters relating to identification, documentation, reports and testimony on nuisance conditions and hazardous buildings, conditions and habitability, as well as violations of City Code.
  - vi. Except as otherwise provided in this Agreement, issue Notices of Violations, Correction Notices and Orders and Certificates of Occupancy, and like correspondence, notices and orders as necessary and appropriate pursuant to City Code and/or applicable law.
  - vii. Maintain a log and comment sheet for all permits issued and inspections. The log will contain at a minimum the time, place, and type of inspection service.
- b. Rental Housing Inspector Services. Newport has adopted the Minnesota State Building Code and a Rental Housing Code. It is the intent of the parties that Cottage Grove performs all of the duties normally performed by a municipal Rental Housing Inspector in the state of Minnesota and Cottage Grove is appointed as Newport's contracted Rental Housing Inspector. As Newport's contracted Rental Housing Inspector, Cottage Grove shall implement and enforce the Building Code, Fire Code, Plumbing Code, and City Code, including but not limited to the Newport Rental Housing Ordinance, on behalf of Newport and shall provide the following services, among others:
- i. Schedule and perform inspections of rental properties in Newport in accordance with the inspection schedule established by the Newport to ensure compliance with the Building Code, Fire Code, Plumbing Code, and City Code, including but not limited to the Newport Rental Housing Ordinance.
  - ii. Upon receipt of a notice of a reinspection request, Newport shall collect reinspection fees and Cottage Grove shall receive \$37.00 per reinspection of each property.
  - iii. Provide inspection reports to Newport upon request.
  - iv. Except as otherwise provided in this Agreement, issue all correspondence and communications relating to rental licensing and inspections performed in Newport.

- v. Perform specific requests of Newport, including but not limited to matters relating to identification, documentation, reports and testimony on nuisance conditions and hazardous buildings, conditions and habitability, as well as violations of City Code.
  - vi. Except as otherwise provided in this Agreement, issue Notices of Violations, Correction Notices and Orders and Certificates of Occupancy, and like correspondence, notices and orders as necessary and appropriate pursuant to City Code and/or applicable law.
  - vii. Maintain a log and comment sheet for all permits issued and inspections. The log will contain at a minimum the time, place, and type of inspection service.
- c. Other Services. Cottage Grove shall additionally provide the following other services:
- i. Fire Safety Services.
  - ii. Code Enforcement will be addressed upon complaints to either Newport City Staff or Cottage Grove Code Enforcement Officer.
  - iii. Property inspections for structural integrity for purposes of exercising eminent domain powers or protection of life.
  - iv. Preparation of an annual written report of services completed for the City Council of Newport.
  - v. Provide copies of all permits issued and inspections made on a monthly basis.
  - vi. The services Cottage Grove will provide under this Agreement do not include planning or zoning review unless such review is specifically requested by the City Administrator and related to a building permit request for a structure permitted under the Newport City Code.
  - vii. Cottage Grove and Newport will establish a regular communication process between the primary service provider(s) and the City Administrator and/or City Planner in order to communicate on issues and discuss timing for Cottage Grove to provide and complete services.
3. Newport Responsibilities in Providing Services. Newport shall be responsible for the following:
- a. Newport shall provide Cottage Grove with a current list of all licensed rental properties.
  - b. Newport shall forward all completed rental license applications to Cottage Grove following collection of all associated rental fees. Fees must be paid in full prior to forwarding the application to Cottage Grove.
  - c. Newport shall notify rental property owners of upcoming rental inspections.
  - d. Newport shall issue Occupancy permits upon Cottage Grove approval.

4. Standard of Care. Services provided by Cottage Grove or its subcontractors and/or sub-consultants under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of such profession. Cottage Grove shall put forth reasonable efforts to complete its duties in a timely manner. Cottage Grove shall not be responsible for delays caused by factors beyond its control, or that could not be reasonably foreseen at the time of execution of this Agreement. Cottage Grove shall be responsible for costs, delays or damages arising from unreasonable delays in the performance of its duties.
5. Newport City Code Compliance. Cottage Grove shall consult with and abide by the manner in which the inspections, plan review, and activities are conducted and over the determination of what enforcement action is appropriate and consistent with Newport City Code, Chapter 11, Building and Housing Code, and Section 1130, Swimming Pools, and other policies and ordinances as established by Newport. Cottage Grove shall confer with Newport staff regarding interpretation of the City Code. Newport shall have a duty to inform Cottage Grove of any and all updates or changes to the Newport City Code.
6. Office Hours. Cottage Grove personnel are not required to maintain office hours at Newport's City Hall. However, if Cottage Grove providing the services finds it necessary to meet with citizens at Newport's City Hall, Newport will arrange for a work area for such meetings. Cottage Grove's main contact at Newport shall be Newport's City Administrator and Cottage Grove shall take direction from Newport's City Administrator for all services performed under this Agreement.
7. Compensation for Services. Subject to the limitations set forth in this Agreement, Newport will compensate Cottage Grove in accordance with the schedule of fees below for the time spent in performance of services under this Agreement. Cottage Grove shall assume the expense of performing the services specified in this Agreement and shall be compensated for the same by Newport as provided herein. There shall be no compensation for the services other than as specified in this Agreement.
  - a. Newport will pay Cottage Grove 28% of the permit fees. Newport will pay Cottage Grove and 50% of the plan review fees for issued permits between the period of April 1, 2021 until December 31, 2021 and beginning January 1, 2022, until termination of this Agreement, 75% of the plan review fees. Such permit and plan review fees shall be separate from, and in addition to, the payment provided below. All other provisions of this Agreement shall remain applicable with respect to the plan review and inspection services being provided.
  - b. Newport shall pay Cottage Grove \$37.00/Rental Inspection and \$100/Code Enforcement Case. Cottage Grove may consider an annual cost of living increase for Enforcement Cases not to exceed 3%.
  - c. In addition to the above noted fees Newport will pay Cottage Grove for services performed by Cottage Grove personnel outside those contemplated by this Agreement but only as specifically requested by Newport. These additional fees will be billed to Newport on a time and material basis. Services performed by the Cottage Grove Building Official will be at the rate of \$65 per hour plus expenses. Services performed by Cottage Grove Building



Inspector(s), Fire Safety and Code Enforcement Officer will be at the rate of \$50 per hour plus expenses.

- d. If rental license and/or rental inspection fees are modified, the amount paid to Cottage Grove for services shall be renegotiated.
  - e. Newport will make periodic payment to Cottage Grove at intervals not more often than monthly at the rates specified above for services rendered in the prior month by Cottage Grove, provided that services have been performed to the satisfaction of the Newport City Administrator. Such payments will be made only after Cottage Grove provides Newport with a monthly summary of all services performed under this Agreement. Payment by Newport may be withheld for services found by the Newport City Administrator to be unsatisfactory or in violation of federal, state, and local laws, ordinances, rules or regulations. If Newport fails to make any payment due Cottage Grove for services performed to the satisfaction of the Newport City Administrator and expenses within thirty (30) days after the date of Cottage Grove's invoice, Cottage Grove may, after giving thirty (30) days written notice to Newport, and without waiving any claim or right against Newport and without incurring liability whatsoever to Newport, suspend services under this Agreement until Cottage Grove has been paid in full all amounts due for services, expenses and charges.
  - f. All Cottage Grove's expense incurred in providing the services are included in the above fees. Newport shall not be liable to Cottage Grove for any expenses paid or incurred by Cottage Grove, unless otherwise agreed to in writing by Newport.
8. Termination. Notwithstanding any the foregoing, this Agreement shall terminate as follows:
- a. Upon the expiration of the 90 days after service of written notice of termination upon the other party; or
  - b. At any time, upon mutual agreement of the parties.
9. Default. Notwithstanding any provision hereof, if Cottage Grove fails to satisfy any of the provisions of this Agreement, or so fails to perform and/or administer the services detailed herein in such a manner as to endanger the performance of this Agreement or the services provided hereunder, this shall constitute default. Unless Cottage Grove's default is excused by Newport or otherwise cured by Cottage Grove within 10 days of such written notice of default from Newport, Newport may, upon subsequent written notice, immediately cancel/terminate this Agreement or exercise any other rights or remedies available to Newport under this Agreement or law. In the event of Cottage Grove's default, Cottage Grove shall be liable to Newport for any and all costs, disbursements, attorneys and consultant fees reasonably incurred by Newport in enforcing this Agreement.
10. Indemnification.
- a. Cottage Grove agrees to defend, indemnify, and hold harmless Newport, and its officials, agents, and employees, from and against all claims, actions, damages, losses, and expenses arising out of or resulting from Cottage Grove's performance of the services required under

this Agreement, provided that any such claim, action, damage, loss, or expense is attributable to bodily injury, sickness, disease, or death or to the injury to or destruction of property including the loss of use resulting therefrom and is caused in whole or in part by any negligent act or omission or willful misconduct of Cottage Grove. This provision shall not be construed as a waiver by either party of any defenses, immunities, or limits on liability with respect to claims made by third parties.

- b. Newport agrees to defend, indemnify, and hold harmless Cottage Grove, and its officials, agents, and employees from and against all claims, actions, damages, losses, and expenses arising out of or resulting from Newport's performance of the duties required under this Agreement, provided that any such claim, action, damage, loss, or expense is attributable to bodily injury, sickness, disease, or death or to the injury to or destruction of property including the loss of use resulting therefrom and is caused in whole or in part by any negligent act or omission or willful misconduct of Newport. This provision shall not be construed as a waiver by either party of any defenses, immunities, or limits on liability with respect to claims made by third parties.
- c. All indemnification obligations shall survive termination, expiration or cancellation of this Agreement.

11. Insurance. Cottage Grove shall procure and carry, at its expense, liability insurance in the amount of at least \$1,500,000 per occurrence and \$3,000,000 in the aggregate for both bodily injury or death, and property damage, including loss of use, which may arise out of operations by Cottage Grove or by any subcontractors or by anyone employed by any of them or by anyone for whose acts any of them may be liable (including automobile use). The required automobile liability coverage must include coverage for "any auto" which extends coverage to owned autos, non-owned autos, and hired autos. Such insurance shall include, but not be limited to, minimum coverages and limits of liability specified in this Paragraph, or required by law. Newport shall be named as an additional insured, and a certificate of said insurance shall be provided to Newport. Cottage Grove shall procure and carry, at its expense, Worker's Compensation Insurance as required by Minnesota Statutes, Section 176.181, Subd. 2 and further agrees to provide a certificate of said insurance to Newport. All this insurance coverage shall be maintained throughout the life of this Agreement. Cottage Grove's policies shall be primary insurance and noncontributory to any other valid and collectible insurance available to Newport with respect to any claim arising out of Cottage Grove's performance under this Agreement.

Cottage Grove is responsible for payment of Agreement related insurance premiums and deductibles. Notwithstanding any provision of this Agreement, Newport reserves the right to immediately terminate this Agreement if Cottage Grove is not in compliance with the insurance requirements contained herein.

12. Cottage Grove Personnel. Any employee assigned by Cottage Grove to perform its obligations hereunder shall remain the exclusive employee of Cottage Grove for all purposes including, but not limited to, wages, salary, and employee benefits.

13. General Terms.

- a. Independent Contractor. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of co-partners, joint

parties to any joint powers agreement or similar legal relationship between the parties hereto or as constituting the persons employed by Cottage Grove as the agent, representative, or employee of Newport for any purpose or in any manner whatsoever except as expressly otherwise provided herein. Cottage Grove is to be and shall remain an independent contractor with respect to all services performed under this Agreement. Cottage Grove represents that it has, or will secure at its own expense, all personnel and equipment required in performing services under this Agreement. Any and all personnel of Cottage Grove or other persons, while engaged in the performance of any work or services required by Newport under this Agreement shall not be considered employees of Newport and any and all claims that may or might arise under the Workers' Compensation Act of the State of Minnesota on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against Cottage Grove, its officers, agents, contracts, or employees shall in no way be the responsibility of Newport; and Cottage Grove shall defend, indemnify, and hold Newport, its officers, agents, and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission, or court. Such Cottage Grove personnel or other persons shall not require nor be entitled to any compensation, rights, or benefits of any kind whatsoever from Newport, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensations, Unemployment Compensation, disability, severance pay, and PERA.

- b. Records - Availability and Retention. The books, records, documents, and accounting procedures of Cottage Grove relevant to this Agreement, are subject to examination by Newport and either the legislative or state auditor as appropriate, pursuant to Minnesota Statutes, Section 16C.05, Subd. 5. Cottage Grove agrees to maintain these records for a period of six years from the date of termination of this Agreement.
- c. Entire Contract. This Agreement represents the entire Agreement between Cottage Grove and Newport and supersedes and cancels any and all prior agreements or proposals, written or oral, between the parties relating to the subject matter hereof.
- d. Modifications/Amendment. Any amendments, addenda, alterations, or modifications to the terms and conditions of this Agreement shall be in writing and signed by both parties.
- e. Non-Discrimination. The provisions of any applicable law or ordinance relating to civil rights and discrimination shall be considered part of this Agreement as if fully set forth herein. Cottage Grove and Newport agree to comply with the American with Disabilities Act and not to discriminate on the basis of disability in the admission or access to, or treatment of employment in its services, programs, or activities. Upon request, accommodation will be provided to allow individuals with disabilities to participate in all services, programs, and activities. Cottage Grove has designated coordinators to facilitate compliance with the Americans with Disabilities Act of 1990 (ADA), as required by Section 35.107 of the U.S. Department of Justice regulations, and to coordinate compliance with Section 504 of the Rehabilitation Act of 1973, as mandated by Section 8.53 of the U.S. Department of Housing and Urban Development regulations. For information contact the City Administrator, City of Cottage Grove, 12800 Ravine Parkway South, Cottage Grove, Minnesota 55016; telephone 651-458-2800; TDD: 651-458-2880.

- f. Compliance with Laws. Both parties agree to comply with all applicable state, federal, and local laws, rules, and regulations now in effect or hereinafter adopted pertaining to this Agreement or to the facilities, programs and staff for which a party is responsible.
- g. Voluntary and Knowing Action. The parties, by executing this Agreement, state that they have carefully read this Agreement and understand fully the contents hereof; that in executing this Agreement they voluntarily accept all terms described in this Agreement without duress, coercion, undue influence, or otherwise, and that they intend to be legally bound hereby.
- h. Authorized Signatories. The parties each represent and warrant to the other that (1) the persons signing this Agreement are authorized signatories for the entities represented, and (2) no further approvals, actions or ratifications are needed for the full enforceability of this Agreement against it; each party indemnifies and holds the other harmless against any breach of the foregoing representation and warranty.
- i. Notices. All notices and other communications required or permitted under this Agreement shall be in writing, and hand delivered or sent by registered or certified mail, return-receipt requested, postage prepaid, or by overnight delivery service and shall be effective upon receipt at the following addresses or as either party shall have notified the other party. The parties' representatives for notification for all purposes are:

Newport:

Deb Hill, City Administrator  
City of Newport  
596 7<sup>th</sup> Avenue  
Newport, MN 55055  
Phone: (651) 556-4600  
Email: dhill@newportmn.com

Cottage Grove:

Jennifer Levitt, City Administrator  
City of Cottage Grove  
12800 Ravine Parkway South  
Cottage Grove, MN 55016  
Phone: (651) 458-2890  
Email: jlevitt@cottagegrovemn.gov

- j. Dispute Resolution. The parties agree to negotiate all disputes between them in good faith for a period of Thirty (30) days from the date of notice of dispute prior to proceeding to formal dispute resolution or exercising their rights under law.
- k. Subcontracting. Cottage Grove shall not enter into any subcontract for performance of any services contemplated under this Agreement without the prior written approval of Newport.

- l. Assignment. This Agreement may not be assigned by either party without the written consent of the other party.
- m. Force Majeure. The parties shall each be excused from performance under this Agreement while and to the extent that either of them are unable to perform, for any cause beyond its reasonable control. Such causes shall include, but not be restricted to fire, storm, flood, earthquake, explosion, war, total or partial failure of transportation or delivery facilities, raw materials or supplies, interruption of utilities or power, pandemic, and any act of government or military authority. In the event either party is rendered unable wholly or in part by force majeure to carry out its obligations under this Agreement then the party affected by force majeure shall give written notice with explanation to the other party immediately.
- n. Governing Law. This Agreement shall be deemed to have been made and accepted in Washington County, Minnesota, and the laws of the State of Minnesota shall govern any interpretations or constructions of the Agreement without regard to its choice of law or conflict of laws principles.
- o. Data Practices. The parties acknowledge that this Agreement is subject to the requirements of Minnesota's Government Data Practices Act (Act), Minnesota Statutes, Section 13.01 *et seq.*
- p. No Waiver. Any party's failure in any one or more instances to insist upon strict performance of any of the terms and conditions of this Agreement or to exercise any right herein conferred shall not be construed as a waiver or relinquishment of that right or of that party's right to assert or rely upon the terms and conditions of this Agreement. Any express waiver of a term of this Agreement shall not be binding and effective unless made in writing and properly executed by the waiving party.
- q. Patented Devices, Materials and Processes. If this Agreement requires, or Cottage Grove desires, the use of any design, device, material or process covered by letters, patent or copyright, trademark or trade name, Cottage Grove shall provide for such use by suitable legal agreement with the patentee or owner. If no such agreement is made, Cottage Grove shall indemnify and hold harmless Newport from any and all claims for infringement by reason of the use of any such patented designed, device, material or process, or any trademark or trade name or copyright in connection with the services agreed to be performed under this Agreement, and shall indemnify and defend Newport for any costs, liability, expenses and attorney's fees that result from any such infringement.
- r. Severability. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision. Any invalid or unenforceable provision shall be deemed severed from this Agreement to the extent of its invalidity or unenforceability, and this Agreement shall be construed and enforced as if the Agreement did not contain that particular provision to the extent of its invalidity or unenforceability.
- s. Headings and Captions. Headings and captions contained in this Agreement are for convenience only and are not intended to alter any of the provisions of this Agreement and

shall not be used for the interpretation of the validity of the Agreement or any provision hereof.

- t. Survivability. All covenants, indemnities, guarantees, releases, representations and warranties by any party, and any undischarged obligations of Newport and Cottage Grove arising prior to the expiration of this Agreement (whether by completion or earlier termination), shall survive such expiration.
- u. Execution. This Agreement may be executed simultaneously in two or more counterparts that, when taken together, shall be deemed an original and constitute one and the same document. The signature of any party to the counterpart shall be deemed a signature to the Agreement, and may be appended to, any other counterpart. Facsimile and email transmissions of executed signature pages shall be deemed as originals and sufficient to bind the executing party.

[REMAINDER OF PAGE INTENTIONALLY BLANK]

IN WITNESS WHEREOF, the parties have set forth their hands on the day and year first written above.

**CITY OF COTTAGE GROVE**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Myron Bailey, Its Mayor

By: \_\_\_\_\_ Date: \_\_\_\_\_  
~~Neil Belscamper~~ Joe Fischbach, Its City Clerk

**CITY OF NEWPORT**

By: \_\_\_\_\_  
Laurie Elliott, Its Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Deb Hill, Its City Administrator

Date: \_\_\_\_\_



# Pay Equity System Access And Navigation Guide

Pay Equity Office  
Minnesota Management & Budget  
400 Centennial Office Building  
658 Cedar Street  
St. Paul, MN 55155

[Local Government Pay Equity](#)

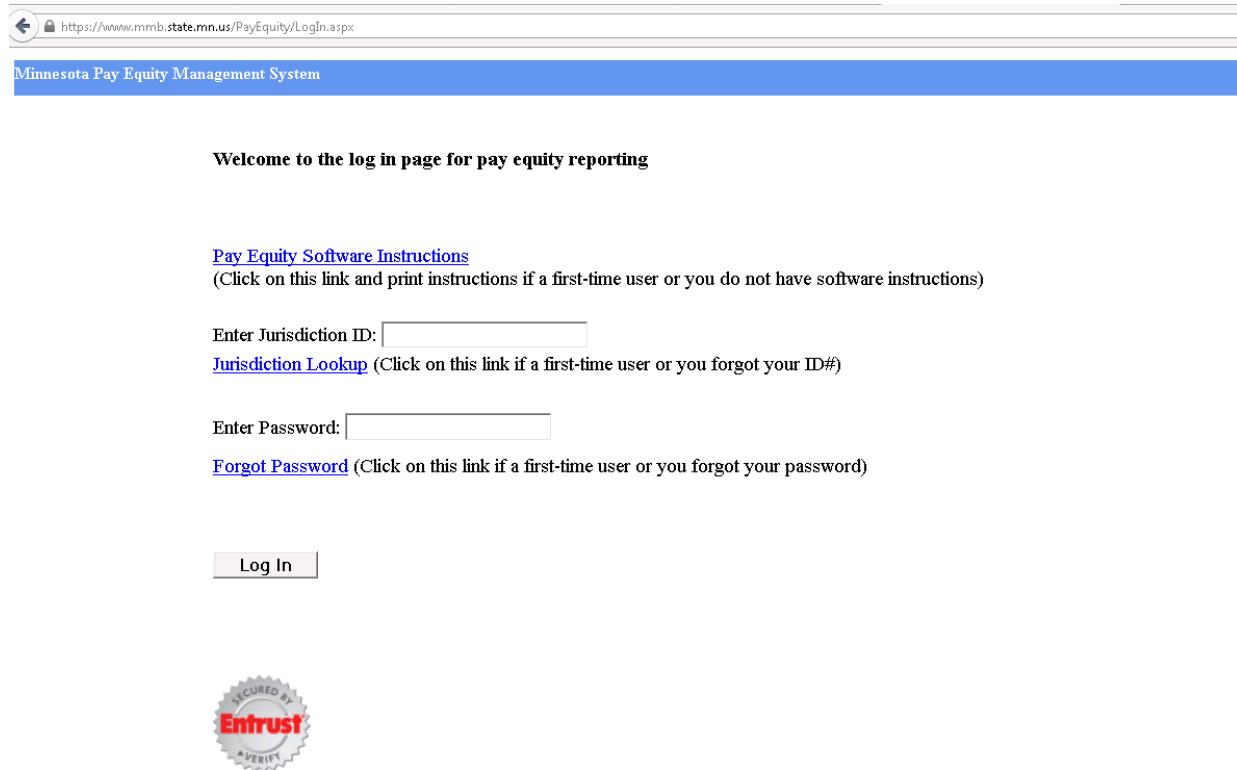
## Table of Contents

<b>1. Access the Software .....</b>	<b>2</b>
<b>2. Jurisdiction and Contact Information Page .....</b>	<b>3</b>
<b>3. To View Previous Pay Equity Reports .....</b>	<b>4</b>
<b>4. Creating a New Report.....</b>	<b>5</b>
A. Enter Jobs On-Line .....	6
B. Copy Jobs from Existing Case .....	6
C. Importing Jobs from Excel .....	7
D. No Jobs to Report.....	7
<b>5. See Results .....</b>	<b>8</b>
<b>6. Submit the Report .....</b>	<b>8</b>
<b>7. Generating Reports .....</b>	<b>10</b>

## 1. Access the Software

Log into: <https://mn.gov/PayEquity/LogIn.aspx>

Enter your Jurisdiction ID and Password, click Log In.

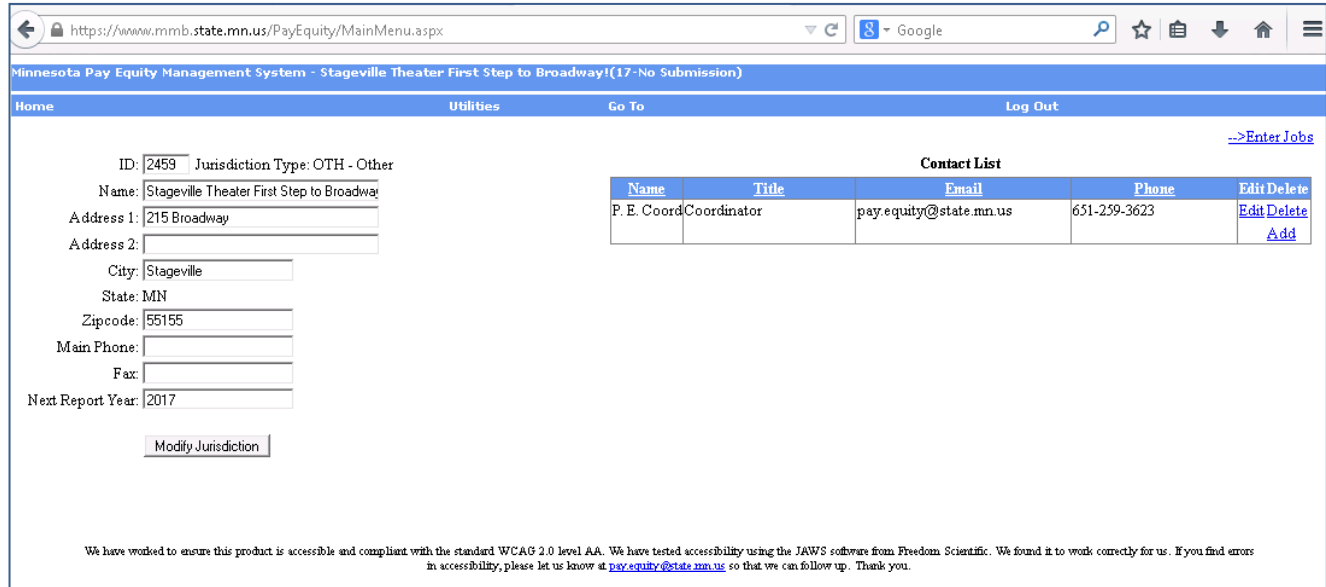


The screenshot shows the login page for the Minnesota Pay Equity Management System. At the top, there is a blue header bar with the text "Minnesota Pay Equity Management System". Below this, a welcome message reads: "Welcome to the log in page for pay equity reporting". There are two links: "Pay Equity Software Instructions" and "Jurisdiction Lookup (Click on this link and print instructions if a first-time user or you do not have software instructions)". Below these are input fields for "Enter Jurisdiction ID:" and "Enter Password:". There are also links for "Forgot Password (Click on this link if a first-time user or you forgot your password)" and a "Log In" button. At the bottom, there is a circular seal that says "SECURED BY Entrust A VERITY".

- Can't remember your Jurisdiction ID?  
Click Jurisdiction Lookup to find your Jurisdiction ID. Enter your jurisdiction Name or select Type from the dropdown and click Search. When the results are shown, click Login in the 1<sup>st</sup> column.
- Forgot your Password or First time logging in?  
Your email address must match that in the system's contact info. If your email address has changed or you were not previously listed as a contact, notify us at [pay.equity@state.mn.us](mailto:pay.equity@state.mn.us).

Click Forgot Password and a screen will come up for you to enter your email address, click Send New Password and you will immediately be sent an email with a generic password. Open the email and copy and paste the password into the Password box and click Log In. Once logged in, click Utilities and click Change Password. Change your password to something you can remember. You will then receive another email confirming your password changed. Experiencing difficulty? Contact us at [pay.equity@state.mn.us](mailto:pay.equity@state.mn.us)

## 2. Jurisdiction and Contact Information Page



Minnesota Pay Equity Management System - Stageville Theater First Step to Broadway! (17-No Submission)

Home Utilities Go To Log Out -->Enter Jobs

ID: 2459 Jurisdiction Type: OTH - Other

Name: Stageville Theater First Step to Broadway

Address 1: 215 Broadway

Address 2:

City: Stageville

State: MN

Zipcode: 55155

Main Phone:

Fax:

Next Report Year: 2017

Modify Jurisdiction

Contact List				
Name	Title	Email	Phone	Edit Delete
P. E. Coord	Coordinator	pay.equity@state.mn.us	651-259-3623	<a href="#">Edit</a> <a href="#">Delete</a>
<a href="#">Add</a>				

We have worked to ensure this product is accessible and compliant with the standard WCAG 2.0 level AA. We have tested accessibility using the JAWS software from Freedom Scientific. We found it to work correctly for us. If you find errors in accessibility, please let us know at [pay.equity@state.mn.us](mailto:pay.equity@state.mn.us) so that we can follow up. Thank you.

Review your Jurisdiction and Contact List information. If the Jurisdiction information needs to be updated, click Modify Jurisdiction and make appropriate changes. Click Save when finished. To make changes to the Contact List information:

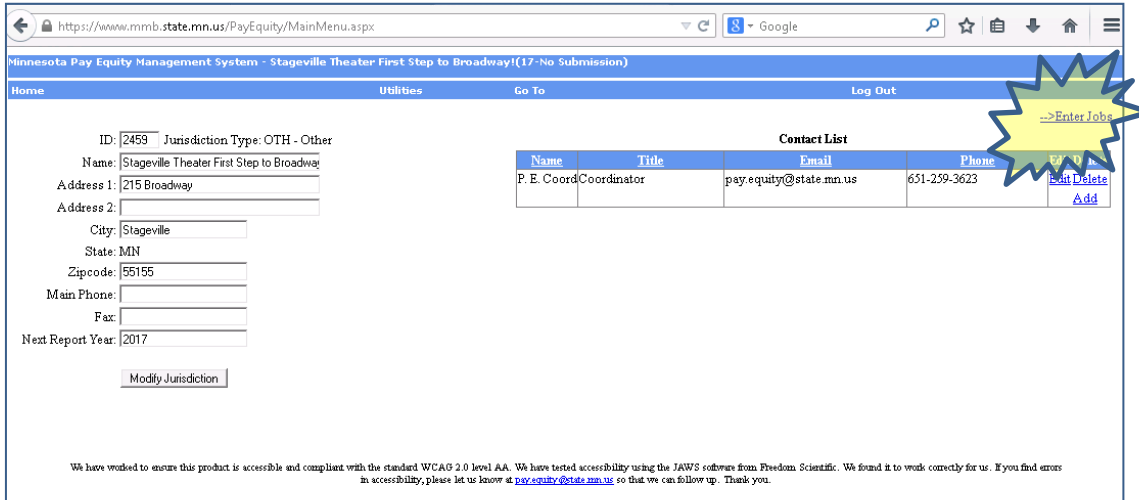
To edit an individual's contact information, go to the appropriate row and select Edit and make the appropriate updates. After making edits, select Update.

- To delete a contact select Delete. The message "Are you sure you want to delete this contact?" will appear. Click OK or Cancel.
- To add another contact, click Add. Enter Name, Title, Email & Phone, click Save.

You can update your jurisdiction information and contact list information anytime throughout the year. It is important to keep your jurisdiction and contact list information up to date for future correspondence and system access.

### 3. To View Previous Pay Equity Reports

On the right side of the screen, click Enter Jobs.



Minnesota Pay Equity Management System - Stageville Theater First Step to Broadway!(17-No Submission)

Home Utilities Go To Log Out

ID: 2459 Jurisdiction Type: OTH - Other

Name: Stageville Theater First Step to Broadway

Address 1: 215 Broadway

Address 2:

City: Stageville

State: MN

Zipcode: 55155

Main Phone:

Fax:

Next Report Year: 2017

Modify Jurisdiction

Contact List

Name	Title	Email	Phone	Enter Jobs	Edit	Delete
P. E. Coord	Coordinator	pay.equity@state.mn.us	651-259-3623	Enter Jobs	Edit	Delete

We have worked to ensure this product is accessible and compliant with the standard WCAG 2.0 level AA. We have tested accessibility using the JAWS software from Freedom Scientific. We found it to work correctly for us. If you find errors in accessibility, please let us know at [pay.equity@state.mn.us](mailto:pay.equity@state.mn.us) so that we can follow up. Thank you.

A table of previously submitted reports will appear on the screen. Select View Jobs at the appropriate row to view a past report.

Minnesota Pay Equity Management System - Stageville Theater First Step to Broadway!(Admin)(17-No Submission)

Home Utilities Go To Log Out

Switch Jurisdiction: Select a different jurisdiction

<--Jurisdiction Info

Jurisdiction: ID # 2459 - Stageville Theater First Step to Broadway!

Number of cases found: 4

View/Add	Export	Report Year	Case ID	Case Description	Case Status	Edit	Delete
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2011	1	2011 Data	In Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2014	1	2014 Data	Out of Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2014	2	2014 Data	In Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2017	1	2017 Data	Shared (Jur and MMB)	<a href="#">Edit Case Desc</a>	<a href="#">Delete Case and Jobs</a>

The report appears below the table:

Minnesota Pay Equity Management System - Stageville Theater First Step to Broadway!(Admin)(17-No Submission)

Home Utilities Go To Log Out

Switch Jurisdiction: Select a different jurisdiction

<--Jurisdiction Info [See Results-->](#)

Jurisdiction: ID # 2459 - Stageville Theater First Step to Broadway!

Number of cases found: 4

View/Add	Export	Report Year	Case ID	Case Description	Case Status	Edit	Delete
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2011	1	2011 Data	In Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2014	1	2014 Data	Out of Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2014	2	2014 Data	In Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2017	1	2017 Data	Shared (Jur and MMB)	<a href="#">Edit Case Desc</a>	<a href="#">Delete Case and Jobs</a>

Jurisdiction # 2459 - Stageville Theater First Step to Broadway! | Report Year 2014 | Case # 2 - 2014 Data

Number of jobs in this case: 14

Job Nbr	Title	Males	Females	Points	Min Sal	Max Sal	Yrs To Max	Yrs Srv	Exceptional Srv
1	Box Office	1	1	110	1200.00	1400.41	4.00	0.00	
2	Stage Crew	6	1	130	1250.00	1450.26	5.00	0.00	LONGEVITY
3	Props Chief	1	0	140	1260.00	1460.94	5.00	0.00	LONGEVITY
4	Costume Designer	0	1	142	1375.00	1575.89	5.00	0.00	
5	Set Tech.	1	0	150	1360.00	1560.75	5.00	0.00	
6	Lighting Tech.	1	0	164	1400.00	1625.50	6.00	0.00	
7	Effects Eng.	1	0	179	1425.00	1645.22	6.00	0.00	
8	Stage Manager	0	1	180	1425.00	1610.30	5.00	0.00	LONGEVITY
9	Writer	1	0	180	1400.00	1590.19	6.00	0.00	
10	Marketing Director	1	0	200	1490.00	1690.85	4.00	0.00	
11	Actor/Actress	10	12	217	1500.00	1730.85	4.00	0.00	PERFORMANCE
13	Producer	0	1	260	1700.00	1900.00	0.00	1.00	

#### 4. Creating a New Report

To submit a new report, click Add New Case, from the View/Add column. At the Case Description prompt box, type in the four-digit year your report is due followed by DATA [e.g. 2011 DATA].

Tab to the Case Status column and select Private or Shared from the drop down menu. (Shared means both the jurisdiction and the State Pay Equity Coordinator can view the jobs; Private means only the jurisdiction can view the jobs.) Click Save.

“Private” is an unofficial status. The status will change to “submitted” once you have gone through all the steps to enter and submit data. Until this is done, MMB does not receive a notice that the report has been submitted and no report is recorded from your jurisdiction.

Minnesota Pay Equity Management System - Stageville Theater First Step to Broadway!(Admin)(17-No Submission)

Home Utilities Go To Log Out

Switch Jurisdiction:

[<-Jurisdiction Info](#)

Jurisdiction: ID # 2459 - Stageville Theater First Step to Broadway!

Number of cases found: 4

View/Add	Export	Report Year	Case ID	Case Description	Case Status	Edit	Delete
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2011	1	2011 Data	In Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2014	1	2014 Data	Out of Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2014	2	2014 Data	In Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2017	1	2017 Data	Shared (Jur and MMB)	<a href="#">Edit Case Desc</a>	<a href="#">Delete Case and Jobs</a>
<a href="#">Add New Case</a>							

Once a new case is entered, you have three options to enter data. Select one of the options:

- Enter Jobs on Line - jurisdiction manually enters job title, number of males, number of females, points, etc. for each job classification.
- Copy Jobs from Existing Case Above - within the software, jurisdiction copies report data from a previous year to current year.
- Import Jobs from Excel - jurisdiction imports report data from an Excel spreadsheet.
- No Jobs Meet Requirement to Report – jurisdiction has no jobs to report. For example, no employee works more than 67 day per year or works an average of 14 hours per week or more.

Minnesota Pay Equity Management System - Stageville Theater First Step to Broadway!(17-No Submission)

Home Utilities Go To Log Out

[<-Jurisdiction Info](#)

Jurisdiction: ID # 2459 - Stageville Theater First Step to Broadway!

Number of cases found: 5

View/Add	Export	Report Year	Case ID	Case Description	Case Status	Edit	Delete
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2011	1	2011 Data	In Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2014	1	2014 Data	Out of Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2014	2	2014 Data	In Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2017	2	2017 Data	Private (Jur Only)	<a href="#">Edit Case Desc</a>	<a href="#">Delete Case and Jobs</a>
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2017	1	2017 Data	Shared (Jur and MMB)	<a href="#">Edit Case Desc</a>	<a href="#">Delete Case and Jobs</a>
<a href="#">Add New Case</a>							

No jobs in this case. Select an option below to fill case with jobs:

☐ Enter Jobs On Line
 ☐ Copy Jobs From Existing Case Above
 ☐ Import Jobs From Excel
 ☐ No Jobs Meet Requirement To Report

## A. Enter Jobs On-Line

- 1 Click Add to add a new job. Enter information into all applicable columns, starting with the Title column. (The Job ID column will populate automatically.)
- 2 Once the row is completed for that job classification, click Save. To add another job row click Add. Enter job information, Save, and so on until all jobs have been added.

## B. Copy Jobs from Existing Case

1. Below Copy Jobs From: click the Report year you want to copy jobs from. Below Case, click the appropriate case.
2. Below Copy jobs to: will already be populated with the new Report year and Case. Click Copy Jobs.

<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2014	2	2014 Data	In Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2017	3	2017 Data	Shared (Jur and MMB)	<a href="#">Edit Case Desc</a>	<a href="#">Delete Case and Jobs</a>
<a href="#">Add New Case</a>							

No job in this case. To fill case with jobs:

☐ Enter Jobs On Line ☒ Copy Jobs From Existing Case Above ☐ Import Jobs From Excel

Case to fill: Jurisdiction # 2459 - Stageville Theater First Step to Broadway! | Report Year 2017 | Case # 3 - 2017 Data

Copy jobs from:

Report year  
2014

Case  
2 - 2014 Data

2011  
2014

1 - 2014 Data  
2 - 2014 Data

Copy jobs to:

Report year  
2017

Case  
3 - 2017 Data

Copy Jobs

\*Click list to Select

A copy of the report appears below the table

Jurisdiction # 2459 - Stageville Theater First Step to Broadway! | Report Year 2017 | Case # 3 - 2017 Data

Number of jobs in this case: 14

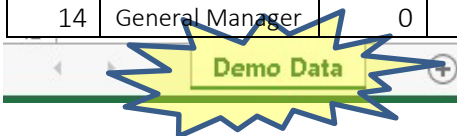
<a href="#">Edit</a>	<a href="#">Delete</a>	3	Props Chief	1	0	140	2100.00	2359.00	5.00	0.00	LONGEVITY
<a href="#">Edit</a>	<a href="#">Delete</a>	4	Costume Designer	0	1	142	2130.00	2392.70	5.00	0.00	
<a href="#">Edit</a>	<a href="#">Delete</a>	5	Set Technician	1	0	150	2250.00	2527.50	5.00	0.00	
<a href="#">Edit</a>	<a href="#">Delete</a>	6	Lighting Technician	1	0	164	2460.00	2763.40	6.00	0.00	
<a href="#">Edit</a>	<a href="#">Delete</a>	7	Effects Engineer	1	0	179	2685.00	3016.15	6.00	0.00	
<a href="#">Edit</a>	<a href="#">Delete</a>	8	Stage Manager	0	1	180	2700.00	3033.00	5.00	0.00	LONGEVITY
<a href="#">Edit</a>	<a href="#">Delete</a>	9	Writer	1	0	180	2700.00	3033.00	6.00	0.00	
<a href="#">Edit</a>	<a href="#">Delete</a>	10	Marketing Director	1	0	200	3000.00	3370.00	4.00	0.00	
<a href="#">Edit</a>	<a href="#">Delete</a>	11	Actor/Actress	10	12	217	3255.00	3656.45	4.00	0.00	PERFORMANCE
<a href="#">Edit</a>	<a href="#">Delete</a>	13	Producer	0	1	260	3900.00	4381.00	0.00	1.00	
<a href="#">Edit</a>	<a href="#">Delete</a>	12	Director	1	0	275	4125.00	4633.75	0.00	9.00	
<a href="#">Edit</a>	<a href="#">Delete</a>	14	General Manager	0	1	300	4500.00	5055.00	0.00	2.00	
<a href="#">Add</a>											

3. Edit a job row by clicking the Edit, Delete or Add button. Make any necessary changes and click Update before moving to next row to save changes.

### C. Importing Jobs from Excel

**Important Note::** The system only accepts Excel files and the file must have the exact column headings as shown below. When you save your spreadsheet to upload, be sure the tab has the same name as your file. For example: If this file were saved as c:\payequity\Demo Data.xlsx, the tab name should be named Demo Data in order to upload.

jobid	title	males	females	points	mins	maxs	yrmax	yrsv	exsv
1	Box Office	1	1	110	1650	1854	4	0	
2	Stage Crew	6	1	130	1950	2191	5	0	LONGEVITY
3	Props Chief	1	0	140	2100	2359	5	0	LONGEVITY
4	Costume Designer	0	1	142	2130	2393	5	0	
5	Set Technician	1	0	150	2250	2528	5	0	
6	Lighting Technician	1	0	164	2460	2763	6	0	
7	Effects Engineer	1	0	179	2685	3016	6	0	
8	Stage Manager	0	1	180	2700	3033	5	0	LONGEVITY
9	Writer	1	0	180	2700	3033	6	0	
10	Marketing Director	1	0	200	3000	3370	4	0	
11	Actor/Actress	10	12	217	3255	3656	4	0	PERFORMANCE
12	Director	1	0	275	4125	4634	0	3	
13	Producer	0	1	260	3900	4381	0	1	
14	General Manager	0	1	300	4500	5055	0	5	



- 1 To Import Jobs From Excel, click the Browse button. Find your Excel file on your computer. Highlight your excel file and click Open.
- 2 Click Import into Database and you should see your jobs. If there is a problem with any of the data, you will see an error message. The message(s) will indicate what needs to be corrected. Go to your Excel file and make the necessary corrections. After corrections are made, click Browse and Import into Database again.

### D. No Jobs Meet Requirement to Report

When there is no data to enter, clicking this button will immediately take you to the Implementation Form (Refer to Page 9).



## 5. See Results

Once your jobs are entered, highlight the report you want to view. Click See Results in the upper right hand corner.

Minnesota Pay Equity Management System - Stageville Theater First Step to Broadway!(Admin)(17-No Submission)

Home Utilities Go To Log Out

Switch Jurisdiction:

<-Jurisdiction Info

Jurisdiction: ID # 2459 - Stageville Theater First Step to Broadway!  
Number of cases found: 4

View/Add	Export	Report Year	Case ID	Case Description	Case Status	Edit	Delete
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2011	1	2011 Data	In Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2014	1	2014 Data	Out of Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2014	2	2014 Data	In Compliance		
<a href="#">View Jobs</a>	<a href="#">Export Jobs</a>	2017	3	2017 Data	Shared (Jur and MMB)	<a href="#">Edit Case Desc</a>	<a href="#">Delete Case and Jobs</a>
<a href="#">Add New Case</a>							

Jurisdiction # 2459 - Stageville Theater First Step to Broadway! | Report Year 2017 | Case # 3 - 2017 Data  
Number of jobs in this case: 14

Edit	Delete	Job Nbr	Title	Males	Females	Points	Min Sal	Max Sal	Yrs To Max	Yrs Srv	Exceptional Srv
<a href="#">Edit</a>	<a href="#">Delete</a>	1	Box Office	1	1	110	1650.00	1853.50	4.00	0.00	
<a href="#">Edit</a>	<a href="#">Delete</a>	2	Stage Crew	6	1	130	1950.00	2190.50	5.00	0.00	LONGEVITY
<a href="#">Edit</a>	<a href="#">Delete</a>	3	Props Chief	1	0	140	2100.00	2359.00	5.00	0.00	LONGEVITY
<a href="#">Edit</a>	<a href="#">Delete</a>	4	Costume Designer	0	1	142	2130.00	2392.70	5.00	0.00	
<a href="#">Edit</a>	<a href="#">Delete</a>	5	Set Technician	1	0	150	2250.00	2527.50	5.00	0.00	
<a href="#">Edit</a>	<a href="#">Delete</a>	6	Lighting Technician	1	0	164	2460.00	2763.40	6.00	0.00	
<a href="#">Edit</a>	<a href="#">Delete</a>	7	Effects Engineer	1	0	179	2685.00	3016.15	6.00	0.00	
<a href="#">Edit</a>	<a href="#">Delete</a>	8	Stage Manager	0	1	180	2700.00	3033.00	5.00	0.00	LONGEVITY

You may review the results to determine if your report is in compliance as the Compliance Report appears. If there are not enough male classes for the system to perform the statistical analysis you will receive a message, “Your jurisdiction has three or fewer male classes...”, in which case, the Alternative Analysis will be used to determine compliance. The Alternative Analysis is a manual review. To determine if your report is in compliance, you may want to review [Interpreting Results](#).

Requests for preliminary reviews of reports may be sent by email to [pay.equity@state.mn.us](mailto:pay.equity@state.mn.us)

## 6. Submit the Report

Prior to submitting the report, you will need approval from the governing body of the jurisdiction and the payroll total for the previous year. To submit the report, highlight the report you want to submit on the jobs page.

Click See Results in the upper right hand corner. Scroll down to “Go to Implementation Form”.

Compliance Report

Jurisdiction: Stageville Theater First Step to Broadway!  
215 Broadway  
Stageville MN 55155

Report Year: 2014  
Case: 2 - 2014 Data (In Compliance)

Contact: P. E. Coord Phone: (651) 259-3623 E-Mail: [pay.equity@state.mn.us](mailto:pay.equity@state.mn.us)

a. Avg.diff.in pay from predicted pay for male jobs = \$0  
b. Avg.diff.in pay from predicted pay for female jobs = \$0

III. SALARY RANGE TEST = 105.71% (Result is A divided by B)  
A. Avg.# of years to max salary for male jobs = 5.29  
B. Avg.# of years to max salary for female jobs = 5.00

IV. EXCEPTIONAL SERVICE PAY TEST = 100.00% (Result is B divided by A)  
A. % of male classes receiving ESP 25.00 %  
B. % of female classes receiving ESP 25.00 %  
(If 100% or more, test result will be 0.00)

[Go To Implementation Form](#) [View Another Case](#)

You may save entries on this form, however, to submit the report click sign and submit.

Minnesota Pay Equity Management System - Stageville Theater First Step To Broadway!(26-No Submission)
Home
Utilities
Go To
Log Out

Pay Equity Implementation Form

Information entered on this page is not submitted until you click "sign and submit." This page may be printed and shared with your governing body for approval. After you receive approval, you will need to come back to this page, complete the necessary information, then click "sign and submit."

**Part A: Jurisdiction Identification**

Jurisdiction: Stageville Theater First Step To Broadway! Jurisdiction Type: OTH - Other

Stageville			
Contact: <b>Name</b>	<b>Title</b>	<b>Phone</b>	<b>Email</b>
PE Coord	PE Coord	651-259-3623	pay.equity@state.mm.us

**Part B: Official Verification**

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.  
The system used was:

Describe: (\*less than 240 characters)

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and

3. An official notice has been posted at:  
  
(prominent location) (\*less than 60 characters)  
informing employees that the Pay equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.  
The report was approved by:  
  
(governing body) (\*less than 60 characters)  
  
(chief elected official) (\*less than 60 characters)  
  
(title) (\*less than 60 characters)  
☐ Checking this box indicates the following:

- signature of chief elected official
- approval by governing body
- all information is complete and accurate, and
- all employees over which the jurisdiction has final budgetary authority are included

**Part C: Total Payroll**

is the annual payroll for the calendar year just ended December 31.

Click [here](#) for a current copy of the official notice. Additional information pertaining to this form may be found in [Minnesota Administrative Rules 3920.0300 Implementation Reports](#)

Once the Implementation Form is completely filled out, click Sign and Submit. The system will identify any errors preventing the transaction; correct them and click sign and submit again.

You are done!

The Pay Equity Coordinator will receive an email indicating that you have submitted your Pay Equity report and you will receive a confirmation email that your Pay Equity report was received. You can also confirm that your report was received by the State by returning to the jobs screen where the "Case Status" should read "Submitted."

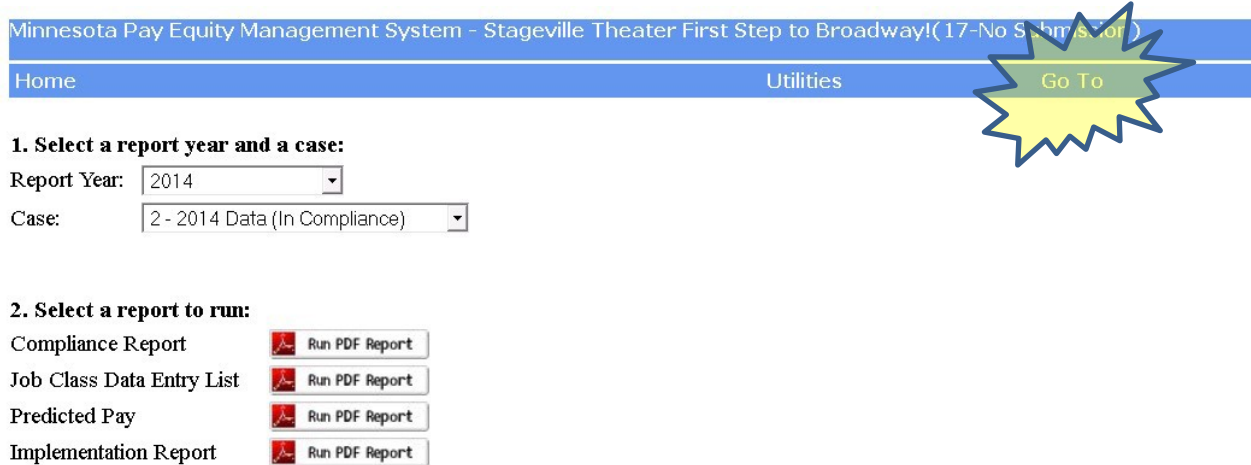
## 7. Generating Reports

Click Go To

Click Report from drop down

Select Report Year and Case from drop down

Click Run PDF Report



Minnesota Pay Equity Management System - Stageville Theater First Step to Broadway!(17-No Submission)




Home Utilities **Go To**

**1. Select a report year and a case:**

Report Year:

Case:

**2. Select a report to run:**

Compliance Report	
Job Class Data Entry List	
Predicted Pay	
Implementation Report	

**Minnesota Pay Equity Management System - Newport(21-Out of Compliance)****Home****Utilities****Go To****Log Out**[<--Jobs Page](#)[Reports-->](#)**Compliance Report**

Jurisdiction: Newport

Report Year: 2021

Case:1 - Private (Jur Only)

Contact:	Name	Title	Phone	Email
	Deb Hill	City Administrator	651-459-5677	dhill@newportmn.com
	Deb Schulz	Accountant	651-459-5677	dschulz@newportmn.com

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity Report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the guidebook.

**I. GENERAL JOB CLASS INFORMATION**

	<b>Male Classes</b>	<b>Female Classes</b>	<b>Balanced Classes</b>	<b>All Job Classes</b>
# Job Classes	5	4	0	9
# Employees	8	4	0	12
Avg.Max Monthly Pay Per Employee	72,090.00	73,132.00		72,437.34

**II. STATISTICAL ANALYSIS TEST**

<b>A. UNDERPAYMENT RATIO = 53.33 *</b>	<b>Male Classes</b>	<b>Female Classes</b>
a. # at or above Predicted Pay	3	1
b. # Below Predicted Pay	2	3
c. TOTAL	5	4
d. % Below Predicted Pay (b divided by c = d)	40.00	75.00
*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)		

**B. T-test Results**

Degrees of Freedom (DF) = 10	Value of T = 3.241
---------------------------------	--------------------

- a. Avg.diff.in pay from predicted pay for male jobs = \$2  
b. Avg.diff.in pay from predicted pay for female jobs = (\$4,072)

**III. SALARY RANGE TEST = 50.00% (Result is A divided by B)**

A. Avg.# of years to max salary for male jobs = 2.00

B. Avg.# of years to max salary for female jobs = 4.00

**IV. EXCEPTIONAL SERVICE PAY TEST = 100.00% (Result is B divided by A)**

A. % of male classes receiving ESP      100.00 \*

B. % of female classes receiving ESP      100.00

\*(If 20% or less, test result will be 0.00)

---

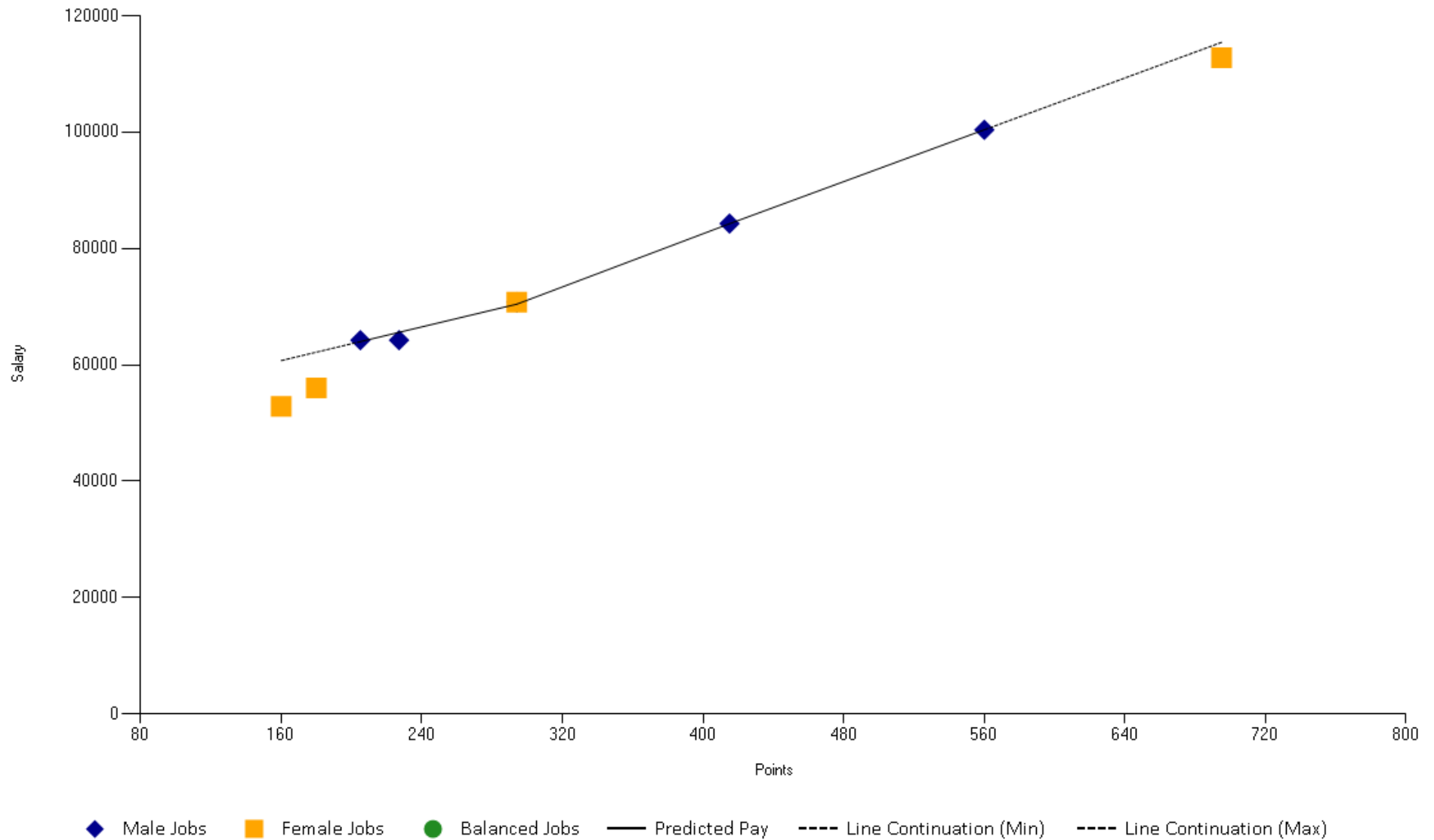
[Go To Implementation Form](#)

[View Another Case](#)

We have worked to ensure this product is accessible and compliant with the standard WCAG 2.0 level AA. We have tested accessibility using the JAWS software from Freedom Scientific. We found it to work correctly for us. If you find errors in accessibility, please let us know at [pay.equity@state.mn.us](mailto:pay.equity@state.mn.us) so that we can follow up. Thank you.

## Predicted Pay Report for: Newport

### Case: 2020 DATA



## Predicted Pay Report for: Newport

### Case: 2020 DATA

Job Nbr	Job Title	Nbr Males	Nbr Females	Non- Binary	Total Nbr	Job Type	Job Points	Max Mo Salary	Predicted Pay	Pay Difference
6	Maintenance aide - public work	0	1	0	1	Female	160	52888.0000	60740.6354	-7852.6354
9	Administrative Assistant	0	1	0	1	Female	180	56061.0000	62187.6988	-6126.6988
3	Maintenance operator - public	4	0	0	4	Male	205	64251.2000	63998.9494	252.2506
4	Maintenance mechanic/operator	1	0	0	1	Male	227	64251.2000	65591.3002	-1340.1002
1	Accountant	0	1	0	1	Female	294	70775.0000	70443.9022	331.0978
2	Assistant to the City Administ	1	0	0	1	Male	294	70775.0000	70443.9022	331.0978
5	Assistant Superintendant	1	0	0	1	Male	415	84293.0000	84263.0994	29.9006
7	Superintendant - Public Works	1	0	0	1	Male	560	100396.0000	100409.6002	-13.6002
8	City Administrator	0	1	0	1	Female	695	112804.0000	115442.1383	-2638.1383

**Job Number Count: 9**

## Job Class Data Entry Verification List

Case: 2020 DATA

Newport

LGID: 860

Job Nbr	Class Title	Nbr Males	Nbr Females	Non- Binary	Class Type	Jobs Points	Min Mo Salary	Max Mo Salary	Yrs to Max Salary	Yrs of Service	Exceptional Service Pay
6	Maintenance aide - public work	0	1	0	F	160	42570.0 0	52888.00	3.00	1.60	Longevity
9	Administrative Assistant	0	1	0	F	180	45124.0 0	56061.00	5.00	1.00	Longevity
3	Maintenance operator - public	4	0	0	M	205	57826.0 8	64251.20	0.00	42.00	Longevity
4	Maintenance mechanic/operator	1	0	0	M	227	57826.0 8	64251.20	0.00	1.00	Longevity
1	Accountant	0	1	0	F	294	56967.0 0	70775.00	0.00	6.80	Longevity
2	Assistant to the City Administ	1	0	0	M	294	56967.0 0	70775.00	2.00	3.40	Longevity
5	Assistant Superintendant	1	0	0	M	415	67848.0 0	84293.00	0.00	6.00	Longevity
7	Superintendant - Public Works	1	0	0	M	560	80810.0 0	100396.00	0.00	42.00	Longevity
8	City Administrator	0	1	0	F	695	90797.0 0	112804.00	0.00	8.50	Longevity

**Job Number Count: 9**



City of Newport, MN  
Resolution No 2021-21  
A Resolution Approving the 2020 Pay Equity Report

**WHEREAS**, the City of Newport is required to submit a Pay Equity Report every three years to the Minnesota Department of Management and Budget; and

**WHEREAS**, the Pay Equity Report must be approved by City Council Resolution; and

**WHEREAS**, the Pay Equity law in Minnesota requires that all jobs will be evaluated and given points according to the level of knowledge and responsibility required to do the job; and

**WHEREAS**, the City of Newport has accomplished the required Pay Equity analysis and has found the City to be in compliance as it has been submitted to Minnesota Budget and Management's online portal for verification.

**BE IT RESOLVED**, that the Newport City Council approves the City of Newport Pay Equity Report be submitted to the Minnesota Department of Management and Budget.

Adopted this 15<sup>th</sup> day of April 2021 by the Newport City Council.

Motion by: \_\_\_\_\_,                      Seconded by: \_\_\_\_\_

VOTE:	Elliott	_____
	Chapdelaine	_____
	Ingemann	_____
	Taylor	_____
	Johnson	_____

Signed: \_\_\_\_\_  
Laurie Elliott, Mayor

Attest: \_\_\_\_\_  
Deb Hill, City Administrator

City of Newport, MN  
Resolution No. 2021-22

**A Resolution Approving Liquor License For Newport Spirits and Liquor LLC**

**WHEREAS**, The City of Newport requires a license to be issued for the sale of alcohol; and

**WHEREAS**, applications have been submitted by the listed liquor establishments for the listed liquor licenses; and

- Newport Spirits and Liquor LLC- Off-Sale at 1638 Hastings Avenue

; and

**WHEREAS**, the effective dates of all liquor licenses shall expire on June 30, 2021; and

**WHEREAS**, this is a new liquor business in Newport; and

**WHEREAS**, this liquor license will require approval from the City prior to the required inspections by Alcohol and Gambling, and

**WHEREAS**, this liquor business is in the process of signing a lease and transitioning the purchase from Newport Liquor, and

**WHEREAS**, the business has successfully passed an alcohol background check, and

**WHEREAS**, the business is required to provide proof of liquor insurance along with workers' compensation insurance set to expire on June 30<sup>th</sup> and prove the ability to operate of it's location, and

**WHEREAS**, the business will be subject to a review from Alcohol and Gambling prior to operation, and

**NOW, THEREFORE BE IT RESOLVED**, that the City of Newport, Minnesota, approves the application Newport Spirits and Liquor LLC and grants a liquor license for off-sale liquor with the following conditions:

1. Provide a lease document for the operational space at 1638 Hastings Avenue
2. Provide proof of liquor liability insurance
3. Provide proof of workers' compensation insurance or appropriate form waiving this insurance requirement

Adopted this 15<sup>th</sup> day of April 2021 by the Newport City Council.

Motion by: \_\_\_\_\_,                      Seconded by: \_\_\_\_\_

VOTE:	Elliott	_____
	Chapdelaine	_____
	Ingemann	_____
	Taylor	_____
	Johnson	_____

Signed: \_\_\_\_\_  
Laurie Elliott, Mayor

Attest: \_\_\_\_\_  
Deb Hill, City Administrator