



CITY OF NEWPORT
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COUNCIL WORKSHOP MINUTES

August 3, 2023

1. CALL TO ORDER

Mayor Elliott called the City Council Workshop to order at 5:50 p.m. on August 3, 2023.

2. ROLL CALL

Present (5): Mayor Laurie Elliott, Council Member Kevin Chapdelaine, Council Member Tom Ingemann, Council Member Marvin Taylor, and Council Member Bill Sumner.

Not Present (0): None.

3. PARK DEDICATION DISCUSSION

City Administrator Joe Hatch stated he asked our City Planner to research our park dedication ordinance and suggest potential changes or updates that Council may want to consider.

City Planner Nathan Fuerst gave a presentation on park dedication. The state allows cities to require dedication of park land, or cash in lieu of land, as part of a development. Newport has an existing ordinance that requires developments dedicate 10% of land or cash. Planner Fuerst looked at ordinances of other cities including Victoria and Lake Elmo. The City of Victoria requires one acre of land for every seventy-five residents. Victoria identifies distinct types of housing and estimates how many residents each type of housing produces and then uses a simple formula. Lake Elmo's ordinance is similar to ours in that they require 10% land dedication. The state requires a nexus between the fees or dedication and the purpose for using those fees. The city will need to determine the desired structure of our ordinance and then repeal or replace our existing ordinance. Council discussed and would like staff to bring back a draft ordinance modeled after the City of Victoria.

4. 2024 CAPITAL IMPROVEMENT PLAN DISCUSSION

Administrator Hatch stated the budget committee reviewed the Capital Improvement Plan (CIP). The CIP includes parks, equipment for fire and public works, and building supplies. Administrator Hatch gave Council a high-level overview of what items have been changed or updated in the CIP. The City Council gave feedback and recommendations for Administrator Hatch.

5. FUTURE MEETING AGENDA ITEMS

Administrator Hatch stated future agenda items include moratorium on cannabis, public tobacco ordinance, emergency response presentation, and budget discussions.

6. ADJOURNMENT

Mayor Elliott adjourned the City Council Workshop at 7:30 p.m. on August 3, 2023.

Respectfully Submitted:
Jill Thiesfeld,
Administrative Assistant II

Signed: Laurie A. Elliott
Laurie Elliott, Mayor