



CITY OF NEWPORT
2060 1ST Avenue
Newport, MN 55055
(651) 459-5677
ci.newport.mn.us

CITY COUNCIL MEETING MINUTES
May 4, 2023

1. CALL TO ORDER

Mayor Elliott called the City Council Meeting to order at 5:30 p.m. on May 4, 2023.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present (5): Mayor Laurie Elliott, Council Member Kevin Chapdelaine, Council Member Tom Ingemann, Council Member Marvin Taylor, and Council Member Bill Sumner.

Not Present (0): None.

4. ADOPT AGENDA

Member Chapdelaine motioned to adopt the agenda. Seconded by Member Ingemann. Approved 5-0.

5. SPECIAL ORDER OF BUSINESS

A. Proclamation No. 2023-01- Preservation Month

Mayor Elliott read Proclamation No. 2023-01 for National Preservation month into the record.

6. PUBLIC COMMENTS

No public comments were made.

7. COUNTY ROAD 38 TRAIL

A. Presentation- Kevin Peterson, Washington County Public Works

Kevin Peterson, Design Engineer for Washington County, gave Council an update on the County Road 38 multi-use trail project. This project is slated for construction starting this summer through December. The cost for this trail will be paid for with federal funding, Washington County, and the City of Newport. The city will also complete watermain work in conjunction with this trail project. Mr. Peterson explained the traffic challenges that will come with this project. Mayor Elliott inquired the length of the trail. Mr. Peterson stated the trail will be 0.3 miles in length. Member Sumner inquired about potential speed limits on this road once construction is completed. Mr. Peterson stated MnDot sets the speed limits, but it would most likely remain around 35mph.

City Engineer Jon Herdegen stated the city purchased the watermain equipment associated with this project, so once the contract is awarded, we can move forward with the watermain work. The city will see a cost savings benefit by combining the watermain work into this county trail project.

B. Cost Share and Maintenance Agreement

Member Sumner motioned to approve a Cooperative Agreement between the City of Newport and Washington County for construction costs of County State Aid Highway (CSAH) 38 Multi-Use Trail Project. Seconded by Member Chapdelaine. Approved 5-0.

C. Resolution No. 2023-24- Night Work for County Highway 38 Trail

Mr. Peterson stated they are requesting a variance to the City's noise ordinance to allow overnight work for up to three nights to minimize disruption to traffic and safety.

Member Ingemann motioned to adopt Resolution No. 2023-24 – Night Work for County Highway 38 Trail. Seconded by Member Chapdelaine. Approved 5-0.

8. ADOPT CONSENT AGENDA

- A. Minutes-** April 20, 2023 Regular City Council
- B. Memo-** Purchasing Hockey Boards
- C. Resolution No. 2023-22-** Deed Correction
- D. List of Bills-** \$272,441.65

Member Chapdelaine motioned to adopt the Consent Agenda. Seconded by Member Ingemann. Approved 5-0.

9. WASHINGTON COUNTY SHERIFF'S OFFICE REPORT

City Administrator Joe Hatch stated Sergeant Bill Harrell is unable to attend tonight, but wanted to mention we received training from Sergeant Harrell on the automated external defibrillators (AED's). The AED's will be placed at City Hall, Public Works, and the library.

10. FIRE CHIEF'S REPORT

Fire Chief Steve Wiley stated they had twenty-seven calls in April. The biggest call was a fire at Tinucci's. Other calls included a large electrical fire in the power grid off Maxwell Avenue. There was no danger to the community as it went out once the area was de-energized. Chief Wiley stated the Washington County airboat is now in service. One week after training they were called to do a search on the Mississippi River. Chief Wiley stated they are trying something new with Booya this year. The plan is to hold an in-person Booya on September 17th at the new Fire Station.

11. ENGINEER'S REPORT

A. Lateral Lining Improvements

Engineer Herdegen stated Steve Anderson, who is an engineer with MSA and helps Engineer Herdegen with many design projects for Newport, is in the audience. Engineer Herdegen gave Council an update on the lateral lining project. The pre-construction meeting was last week with Musson Brothers, Inc. (MBI) and their televising subcontractor Equix. The sewer televising work is scheduled to begin this week and will continue for about four weeks. Equix will provide videos weekly to staff who will in turn notify residents so they can consider additional lining work. Superintendent of Public Works Matt Yokiell stated residents may notice green stakes in their yard, which they should leave in place as it shows where the lateral is located. Mayor Elliott reminded residents that the goal of this project is to reduce the rainwater getting into our sewer lines that we pay the Met Council to treat. Engineer Herdegen stated he will update the project website with pictures of the vehicles/trucks, so residents know what to look for. The city will be able to assess the cost of further lining on the private, residential pipe. Engineer Herdegen would like a motion to ask residents if they want to extend the lining and allow for the costs to be assessed. He will prepare a resolution or memo to bring back to Council.

1. Resolution No. 2023-23 Calling for Improvement Hearing

Engineer Herdegen stated the preliminary assessment role did not include one property within the project area. This property is located at 381 7th Street. To assess this property for the lateral lining improvement, they would need to be noticed and we would need to hold a separate improvement hearing. Superintendent Yokiell stated this property may be excluded from the project due to a unique situation. Engineer Herdegen stated Council should postpone calling for the improvement hearing until after the lines are televised.

Engineer Herdegen stated they are meeting with the Minnesota Pollution Control Agency (MPCA) next week regarding the interconnect projects.

12. SUPERINTENDENT OF PUBLIC WORKS REPORT

Superintendent Yokiell stated the river crested last week. The river has subsided by four feet and is projected to drop another three and a half feet over the next week. He warned residents to stay clear of the river as it is still dangerous. Public Works completed the curbside pickup of residential brush from the April 1st storm and is now sweeping streets and flushing hydrants. Superintendent Yokiell stated the 16th and Cedar grit chamber project has started. This is a watershed project to keep sediment and phosphorus from reaching the river and will be completed in one to two months. Public works will start pothole patching next week.

Member Sumner inquired if this was the second grit chamber to be installed. Superintendent Yokiell stated yes as there is a grit chamber located at 15th and Cedar.

13. ADMINISTRATION REPORT

Administrator Hatch stated he spoke to the Director of Public Works in Woodbury to discuss the interconnects and also has a tentative meeting planned with Cottage Grove. Administrator Hatch stated last week was Administrative Professionals Day and next week is Public Service Appreciation Week.

14. MAYOR AND COUNCIL REPORTS

Mayor Elliott stated the Park Board is hosting Summer Family Fun Night on June 6th from 6:00 p.m. to 8:00 p.m. at Loveland Park. There will be games the ice cream truck will be stopping by around 7:00 p.m. if you wish to purchase a treat.

Mayor Elliott stated she attended the 3M priority two meeting for protecting the environment and enhancing outdoor recreational opportunities. There is approximately \$20 million dollars of 3M settlement funds set aside for these items.

Mayor Elliott stated if residents have ice skates they no longer need, they can be dropped off at City Hall. The donated ice skates will be used during the winter at the Newport rinks.

Member Sumner extended an invitation to the Heritage Preservation Commission (HPC) training session on May 10th at 5:00 p.m. After the training session there will be a special lecture on early agriculture in South Washington County.

15. ADJOURNMENT

Member Chapdelaine motioned to adjourn the City Council Meeting. Seconded by Member Ingemann. Approved 5-0.

The City Council Meeting was adjourned at 6:30 p.m. on May 4, 2023.

Respectfully Submitted:
Jill Thiesfeld,
Administrative Assistant II

Signed: _____
Laurie Elliott, Mayor