



CITY OF NEWPORT  
2060 1<sup>ST</sup> Avenue  
Newport, MN 55055  
(651) 459-5677  
ci.newport.mn.us

## CITY COUNCIL MEETING MINUTES October 20, 2022

### 1. CALL TO ORDER

Mayor Elliott called the City Council Meeting to order at 5:30 p.m. on October 20, 2022.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL

Present (4): Mayor Laurie Elliott, Council Member Kevin Chapdelaine, Council Member Tom Ingemann, and Council Member Marvin Taylor.

Not Present (1): Council Member Rozlyn Johnson.

### 4. ADOPT AGENDA

Member Chapdelaine motioned to adopt the agenda. Seconded by Member Ingemann. Approved 4-0.

### 5. PUBLIC COMMENTS

Bill Sumner, residing at 737 21<sup>st</sup> Street, addressed the Council. Mr. Sumner stated the Heritage Preservation Commission (HPC) met on October 12<sup>th</sup> and he summarized the Certified Local Government annual report. On Thursday, October 13<sup>th</sup> several members of the HPC visited the site of Wasioja, Minnesota. They stopped and had a tour with several members of their local HPC.

### 6. ADOPT CONSENT AGENDA

- A. Minutes- September 15, 2022 Council Workshop
- B. Minutes- October 6, 2022 Regular Council
- C. Minutes- HPC August 10, 2022
- D. Gambling Application- CG Ducks Unlimited
- E. List of Bills- \$541,890.70
- F. Financial Statement- September 2022

Member Ingemann motioned to adopt the Consent Agenda. Seconded by Member Chapdelaine. Approved 4-0.

### 7. WASHINGTON COUNTY SHERIFF'S OFFICE REPORT

No formal report.

### 8. FIRE CHIEF'S REPORT

Fire Chief Steve Wiley updated Council on their fire prevention activities from last Friday. Chief Wiley stated they had six firefighters at Newport Elementary during the day talking to the kids about escape plans and the fire prevention theme. Friday evening, they had an open house at the new Fire Station. There was great interaction between Newport firefighters, our equipment, and our residents. Chief Wiley stated it was an impressive turn out despite the cold and rainy weather.

## 9. ENGINEER'S REPORT

No formal report.

## 10. SUPERINTENDENT OF PUBLIC WORKS REPORT

### A. H&U Pay Request- \$66,159.57

Superintendent of Public Works Matt Yokiell stated we have Pay Request No. 21 from H+U for \$66,159.57. Most of this is labor as they go through the punch list items. Superintendent Yokiell did a walk through with H+U and Brunton to update the punch list items.

Member Chapdelaine inquired when we will know how well we did based on our budget. Assistant to the City Administrator Travis Brierley stated we will be close to budget. A lot depends on the final punch list items and the issue the building had with the concrete. We should have a better estimate in the spring.

Member Ingemann motioned to approve Pay Request No. 21 in the amount of \$66,159.57 for H+U. Seconded by Member Chapdelaine. Approved 4-0.

Superintendent Yokiell stated he had additional updates for Council. Due to the vehicle accident with the new City Hall building they are in the process of getting quotes for repairs. The flag poles are a month out. An Engineer came out and found only superficial damage to the building, so that is good news. If we feel the need, we can get a scan completed, but he is waiting for more information. Superintendent Yokiell stated Century Avenue between 65<sup>th</sup> and Glen will be closed starting on Wednesday, October 26<sup>th</sup> to complete the utility installation from Cottage Grove to the City boundary. It will be closed for one week. Superintendent Yokiell stated we are getting closer to the finish line with the Bailey Meadows development as the final paving has taken place. The restoration project is still going for the library and next week the contractor will be working full time on the windows and doors to try and beat the weather.

## 11. ADMINISTRATION REPORT

### A. Resolution No 2022-41- State Mitigation Funding

Assistant Brierley stated we have a resolution for State Mitigation Funding specifically for the DNR. This resolution allows Assistant Brierley to have signature authority so we can continue forward in the process to purchase the home and deal with the levy along Century. Member Ingemann inquired if we have FEMA money as well. Assistant Brierley stated that FEME was initially going to cover 75% of the cost and now they are going to cover 90%. The DNR will cover 50% of our cost.

Member Ingemann motioned to adopt Resolution No. 2022-41 – State Mitigation Funding. Seconded by Member Chapdelaine. Approved 4-0.

### B. Recognition of Staff for Service

1. David Castillo, Seasonal- 35 Years
2. Todd Tokar, Fire Captain- 25 Years
3. Dean Swearingen, Maintenance Operator- 20 Years
4. Derek Marson, Assistant Fire Chief- 20 Years
5. Pat Joyce, Fire Captain- 10 Years
6. Carol Peterson, Seasonal- 10 Years
7. Marvin Taylor, Firefighter- 5 Years
8. Sara-Marie Malewitz, NLCC Coordinator- 5 Years
9. Randy Kotasek, Maintenance Operator- 5 Years
10. Travis Brierley, Assistant to the City Administrator- 5 Years

Mayor Elliott and Council recognized employees who have reached years of service milestones with the city. Mayor Elliott stated it takes many different professions to make a city run well and wanted to thank all of them for their service to the community and our organization.

**12. MAYOR AND COUNCIL REPORTS**

Mayor Elliott reminded residents that on October 29<sup>th</sup> we have Buckthorn removal day at Bailey School Forest from 9:00-noon. Mayor Elliott stated she went on a ride-along on Monday with Sergeant Harrell. Mayor Elliott stated we will have an open house here at City Hall on November 16<sup>th</sup> from 2:00 – 6:00 p.m. This will be a chance to meet our new City Administrator and tour the building. This event is open to the public and there will be a ribbon cutting at 2:00 p.m.

Member Ingemann reminded residents that November 8<sup>th</sup> is election day so come out and vote.

Member Chapdelaine stated on Wednesday, November 2<sup>nd</sup>, from 4:30 – 6:00 p.m. is the recognition ceremony for the Heritage Preservation Commission for their 30-year anniversary. Bev Bartl and Jo Bailey are both 30-year members, so they are founding members of this board.

**13. ADJOURNMENT**

Member Chapdelaine motioned to adjourn the City Council Meeting. Seconded by Member Ingemann. Approved 4-0.

The City Council Meeting was adjourned at 5:55 p.m. on October 20, 2022.

Respectfully submitted:  
Jill Thiesfeld,  
Administrative Assistant II

Signed: \_\_\_\_\_  
Laurie Elliott, Mayor