



**CITY OF NEWPORT  
SPECIAL COUNCIL MEETING MINUTES  
NEWPORT CITY HALL  
October 19, 2021**

**1. CALL TO ORDER**

Mayor Elliott called the Special Council Meeting to order at 3:00 p.m. on October 19, 2021.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Present (5): Mayor Laurie Elliott, Council Member Kevin Chapdelaine, Council Member Tom Ingemann, Council Member Marvin Taylor, and Council Member Rozlyn Johnson.

Not Present (0): None.

**4. WEBSITE RFP RESPONSE INTERVIEWS**

**A. ProudCity**

Luke Fretwell, CEO of ProudCity, addressed the Council. Mr. Fretwell gave a brief introduction of ProudCity and explained they are open and transparent. Their technology is open source, so you can move the code elsewhere if you are not happy with their service. Mr. Fretwell stated they believe in empowering their customers. Kevin Herman, COO, gave a demo to Council of a mockup Newport website. Mr. Herman explained they have transparent pricing, continuous feedback so they can improve their software, and provide ongoing support. They specialize in local government.

Member Chapdelaine motioned to temporarily adjourn the Special Council Meeting. Seconded by Member Ingemann. Approved 5-0.

Mayor Elliott recessed the Special Council meeting at 3:43 p.m. on October 19, 2021 until Revize was connected via Zoom to present.

Mayor Elliott resumed the Special Council Meeting at 3:59 p.m. on October 19, 2021.

**B. Revize**

Thomas Jean, Program Manager for Revize, addressed the Council. Mr. Jean stated he would be the primary contact for Newport. Revize starts off with a kickoff meeting to discuss the design and features, and then creates a mockup design for Newport to review. Most clients go through approximately three revisions before approving the final design. From there Revize builds the website and provides training on how to edit and update the website. Mr. Jean showed some examples of other websites they have done and pointed out features that are available to us. The timeline is about 4-5 months.

**C. Planeteria**

Tyler Coffin, Sales Director, Sandeep Mehta, Technology Director, and Victoria Kovatch, Sales Analyst with Planeteria addressed the Council. Mr. Coffin stated they want to create a visually appealing website that is ADA complaint and easy to use. They also create a website that makes it easy for the city to update. They have been in business for 20 years and their headquarters is in California. They start with a kickoff meeting where they discuss the needs of various departments within the city. They have a 5-to-6-month timeframe. They have hands-on training as well as training videos. Mr. Coffin stated they are passionate and excited to work with Newport.

Member Ingemann left the Special Council Meeting at 4:48 p.m. on October 19, 2021.

**5. ADJOURNMENT**

Member Chapdelaine motioned to adjourn the Special Council Meeting. Seconded by Member Johnson. Approved 4-0.

The Special Council Meeting was adjourned at 5:06 p.m. on October 19, 2021.

Respectfully Submitted:  
Jill Thiesfeld  
Administrative Assistant II.

Signed: \_\_\_\_\_  
Laurie Elliott, Mayor