



**CITY OF NEWPORT  
REGULAR COUNCIL MEETING  
NEWPORT CITY HALL  
September 2, 2021 – 5:30 P.M.**

MAYOR: Laurie Elliott  
COUNCIL: Kevin Chapdelaine  
Tom Ingemann  
Marvin Taylor  
Rozlyn Johnson

City Administrator: Deb Hill  
Supt. of Public Works: Bruce Hanson  
Fire Chief: Steven Wiley  
Asst. to the City Admin: Travis Brierley  
Law Enforcement (WCSO): Bill Harrell

**AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPT AGENDA
5. PUBLIC COMMENTS - Visitors may share their concerns with the City Council on any issue, which is not already on the agenda, under Public Comments. Please give your name, address and your concern or comments. Each person will have 3 minutes to speak. Your comments must be addressed exclusively to the Mayor and City Council, not to any individual Council or staff member. The Mayor reserves the right to limit an individual's presentation if it becomes redundant, repetitive, irrelevant, or overly argumentative. All comments will be taken under advisement by the Council. No action will be taken at this time.
6. ADOPT CONSENT AGENDA – All items listed under this section are considered routine and non-controversial by the Council and will be approved by a single motion. An item may be removed from the consent agenda and discussed if a Council member, staff member, or citizen so requests.
  - A. Minutes – August 5, 2021 Council Workshop
  - B. Gambling Application – St. Paul Park – Newport Lions Club
  - C. List of Bills - \$\$64,194.32
7. WASHINGTON COUNTY SHERIFF'S OFFICE REPORT
8. FIRE CHIEF'S REPORT
9. ENGINEER'S REPORT
10. SUPERINTENDENT OF PUBLIC WORKS REPORT
11. ADMINISTRATOR'S REPORT

12. MAYOR AND COUNCIL REPORTS

13. ADJOURNMENT



**CITY OF NEWPORT  
CITY COUNCIL WORKSHOP MINUTES  
NEWPORT CITY HALL  
August 5, 2021**

**1. CALL TO ORDER**

Mayor Elliott called the City Council Workshop to order at 7:02 p.m. on August 5, 2021.

**2. ROLL CALL**

Present (5): Mayor Laurie Elliott, Council Member Kevin Chapdelaine, Council Member Tom Ingemann, Council Member Marvin Taylor, and Council Member Rozlyn Johnson.

Not Present (0): None.

**3. FUTURE DEVELOPMENT**

John Bailey, who resides at 1345 Bailey Road, addressed the Council. Mr. Bailey thanked the Council for taking the time to meet with them and introduced Luke Appert with Cushman & Wakefield and Dean George with Kwik Trip. Mr. George presented a concept idea for a future Kwik Trip on Mr. Bailey's property. The concept was high-level as they were looking to have a discussion and gather thoughts from Council. Council directed them to reach out to the county and work with city staff to further refine their concept.

**4. 2022 BUDGET**

City Administrator Deb Hill updated Council on our enterprise fund budgets. Administrator Hill went over the projected increases for each of the funds which are all lower than the projected increases from the previous utility rate study.

**5. RESIDENTIAL PARKING ORDINANCE**

Assistant to the City Administrator Travis Brierley stated that staff has been looking into various options for the residential parking ordinance and is looking for direction from Council. Assistant Brierley presented various options along with the pros and cons for each option. Mayor Elliott discussed looking further into Option #5 and is also interested in understanding what our surrounding communities allow for residential and recreational vehicle parking.

**6. FUTURE AGENDA ITEMS**

Administrator Hill stated future agenda items include the fence ordinance, MRCCA ordinance, 3M settlement, I&I mitigation, sale of existing City Hall, budget, land remnants, etc.

## **7. ADJOURNMENT**

Mayor Elliott adjourned the City Council Workshop at 8:46 p.m. on August 5, 2021.

Respectfully Submitted:  
Jill Thiesfeld,  
Administrative Assistant II

Signed: \_\_\_\_\_  
Laurie Elliott, Mayor

**LG230 Application to Conduct Off-Site Gambling****No Fee****ORGANIZATION INFORMATION**

Organization Name: St Paul Park - Newport Lions Club License Number: 01107

Address: 328 Broadway #10 City: Newport, MN Zip: 55055

Chief Executive Officer (CEO) Name: Bruce Zenner Daytime Phone: [REDACTED]

Gambling Manager Name: Raymond J Kane Daytime Phone: [REDACTED]

**GAMBLING ACTIVITY**

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 10 / 02 / 21 to 10 / 02 / 21

Check the type of games that will be conducted:

☒ Raffle ☒ Pull-Tabs ☐ Bingo ☒ Tipboards ☒ Paddlewheel

**GAMBLING PREMISES**

Name of location where gambling activity will be conducted: Tinucci's Restaurant

Street address and  
City (or township): 396 21st St, Newport Zip: 55055 County: Washington

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

☐ **Yes** If yes, a lease is not required.

☒ **No** If no, the lease agreement below must be completed, and signed by the lessor.

**LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)**

Rent to be paid for the leased area: \$ 300.00 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: [Signature]

Date: 8-26-21

Print Lessor's Name: MARK TINUCCI OR

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**Acknowledgment by Local Unit of Government: Approval by Resolution**

<b>CITY APPROVAL for a gambling premises located within city limits</b>	<b>COUNTY APPROVAL for a gambling premises located in a township</b>
City Name: <u>City of Newport</u>	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<div style="border: 1px solid black; padding: 10px; text-align: center;"> <b>Local unit of government must sign.</b> </div>	<b>TOWNSHIP NAME:</b> _____  <b>Complete below only if required by the county.</b> On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)  Print Township Name: _____  Signature of Township Officer: _____  Title: _____ Date Signed: _____

**CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT**

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.

\_\_\_\_\_  
**Signature of CEO (must be CEO's signature; designee may not sign)**

\_\_\_\_\_  
**Date**

**Mail or fax to:**

Minnesota Gambling Control Board  
Suite 300 South  
1711 West County Road B  
Roseville, MN 55113  
**Fax: 651-639-4032**

**No attachments required.**

Questions? Contact a Licensing Specialist at 651-539-1900.

This publication will be made available in alternative format (i.e. large print, braille) upon request.

**Data privacy notice:** The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.



## Recurring

Paid Chk# 001714E	COMCAST	8/19/2021	\$391.53 Business voice edge
Paid Chk# 001715E	COMCAST	8/25/2021	\$176.14 Library internet and cable
Paid Chk# 001716E	UNITED STATES TREASURY	8/25/2021	\$8,632.55 SS, federal and Medicare
Paid Chk# 001717E	FURTHER	8/25/2021	\$618.45 HSPA
Paid Chk# 001718E	FURTHER	8/25/2021	\$41.25 Monthly fees
Paid Chk# 001719E	MN REVENUE	8/25/2021	\$1,414.34 State taxes
Paid Chk# 001720E	MSRS	8/25/2021	\$3,886.68 HCSP & voluntary retirement
Paid Chk# 001721E	UNUM	8/25/2021	\$460.39 Long-term disability and life
Paid Chk# 023946	UNITED STATES TREASURY	8/19/2021	\$859.19 SS, Federal & Medicare
Paid Chk# 023947	INTERNATIONAL UNION OF OP. EN	8/19/2021	\$210.00 PW union dues
Paid Chk# 023948	NCPERS GROUP LIFE INS.	8/26/2021	\$32.00 Addt. Life insurance
Paid Chk# 023949	PERA	8/26/2021	\$5,007.98 Retirement
Paid Chk# 023950	VERIZON	8/26/2021	\$426.13 Cell phones and hot spots
Paid Chk# 023951	XCEL ENERGY	8/26/2021	\$7,612.15 Electricity and natural gas
	Staff		\$21,512.82

## Non-recurring

Paid Chk# 023952	ANCHOR SOLAR INVESTMENTS, LL	9/2/2021	\$358.02 Solar leasing
Paid Chk# 023953	ARROW SPRINKLER, INC.	9/2/2021	\$5,250.00 Removed fire pump
Paid Chk# 023954	BASIC NEEDS THRIFT SHOP	9/2/2021	\$104.03 Lawful gambling donation
Paid Chk# 023955	BURGGRAFS ACE	9/2/2021	\$241.80 Grass seed/parks supplies
Paid Chk# 023956	CHETS SAFETY SALES	9/2/2021	\$127.49 Uniforms
Paid Chk# 023957	CUSTOM FIRE APPARATUS, INC.	9/2/2021	\$40.08 E1 parts
Paid Chk# 023958	EMERGENCY SERVICES MARKETIN	9/2/2021	\$735.00 I am Responding 2021 subscript
Paid Chk# 023959	FRIENDS IN NEED FOOD SHELF	9/2/2021	\$104.03 Lawful gambling donation
Paid Chk# 023960	GRAINGER PARTS	9/2/2021	\$76.29 Fire extinguisher/UPS battery
Paid Chk# 023961	GUARDIAN SUPPLY	9/2/2021	\$59.99 Uniform-Joyce
Paid Chk# 023962	INSTRUMENTAL RESEARCH, INC.	9/2/2021	\$85.50 Water testing
Paid Chk# 023963	KREMER SERVICES, LLC	9/2/2021	\$783.88 Sterling alingment/check engin
Paid Chk# 023964	MENARDS - COTTAGE GROVE	9/2/2021	\$321.10 Parks supplies
Paid Chk# 023965	MINNESOTA DEPARTMENT OF HEA	9/2/2021	\$2,335.00 Water supply service connectio
Paid Chk# 023966	MN FIRE SERVICE CERT. BOARD	9/2/2021	\$240.00 Firefighter II Certification a
Paid Chk# 023967	NORTHERN SAFETY TECH. INC.	9/2/2021	\$232.85 Truck lights
Paid Chk# 023968	SOUTH SUBURBAN RENTAL, INC.	9/2/2021	\$74.00 LP gas for patching
Paid Chk# 023969	T.A. SCHIFSKY & SONS, INC.	9/2/2021	\$140.58 Asphalt
Paid Chk# 023970	WATER CONSERVATION SERVICE	9/2/2021	\$543.37 Leak locate
Paid Chk# 023971	CITY OF WOODBURY	9/2/2021	\$1,059.71 Rec mailing brochure
			\$64,194.32