

# Minutes - Board of Township Trustees

STATE OF ILLINOIS, )  
WILL County ) SS. REGULAR MEETING  
Town of New Lenox )

THE BOARD OF TOWN TRUSTEES met at 1100 S. Cedar Road on December 14, 2023.

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The following business was transacted:

**I. CALL TO ORDER**

The New Lenox Town Board of Trustees Meeting was called to order by Supervisor Wennlund on December 14, 2023, at 7:00 p.m.

**II. ROLL CALL**

PRESENT:

Cass Wennlund	Supervisor
Martin Boban	Trustee
Patty Deiters	Trustee
Barbara Kaupas	Trustee
Kathy Hilton	Clerk
Ron Sly	Road Commissioner
Phil Juarez	Collector

NOT PRESENT:

Steve Friant	Trustee
Bonnie Hernandez	Assessor

**III. APPROVAL OF MINUTES**

Motion by Trustee Deiters, seconded by Trustee Boban, to approve the November 9, 2023 minutes of the Regular Meeting as corrected. Upon a roll call vote: Trustees Boban, Deiters, and Supervisor Wennlund in favor, Trustee Kaupas abstained; motion carried.

**IV. SPECIAL GUEST/PUBLIC COMMENTS**

Transportation Manager Debbie Cunningham spoke about the history, long-standing success, and generous community donations of New Lenox Township's Operation Santa Program, while requesting some procedural clarification.

**V. BOARD ISSUES-ACTION ITEMS**

**A. Ordinance 2023-03-Travel Reimbursement**

Motion by Trustee Boban, seconded by Trustee Deiters, to Ordinance 2023-03, the reimbursement of travel for New Lenox Township elected officials. Upon a roll call vote: Trustees Boban, Deiters, Kaupas and Supervisor Wennlund in favor, none opposed; motion carried.

**B. Braniff Communications Contract**

Motion by Trustee Boban, seconded by Trustee Kaupas, to approve execution of the Braniff Communications Warning Sirens Preventive

Maintenance Service Contract.

Upon a roll call vote: Trustees Boban, Deiters, Kaupas and Supervisor Wennlund in favor, none opposed; motion carried.

**C. Community Room Rental Fees Revision**

Motion by Trustee Deiters, seconded by Trustee Kaupas, to approve The Revision of Community Room Rental Fees effective January 1, 2024. Upon a roll call vote: Trustees Boban, Deiters, Kaupas and Supervisor Wennlund in favor, none opposed; motion carried.

**VI. REPORTS FROM TOWNSHIP OFFICIALS**

**A. SUPERVISOR:** The garbage chutes in the Senior Housing Building had begun to clog, creating maintenance issues for Township employees. There was a productive general meeting with the residents of The New Lenox Senior Housing Building. New rules have been put in place for using the garbage chutes; the problem appears to be resolved. There was a slight leak in the fire suppression system, which has been fixed. Due to the age of the sprinkler heads, they will be tested. The next New Lenox Leadership Meeting is January 10, 2024.

**B. TRUSTEES:**

1. Trustee Boban: There is a Christmas Tree on display near the front of the Township Building, please add an ornament if so inclined. The Food Pantry special needs students have a tree on display in the New Lenox Commons. The used electronics collection on the 2nd and 4th Wednesday of every month from 5pm-7pm is continuing. Eighty-Five vehicles participated at the last collection. New Lenox leads the County in collecting used electronics. TOI Conference report: The General Assembly is considering changing Township General Assistance Laws, something to remain aware of. Supervisor Wennlund mentioned New Lenox Township does not receive a lot of GA Applications. Moved on to a Berkot's Food Pantry donation recap. There was a big turnout to place wreaths on the graves of our New Lenox Township veterans. Emergency Siren testing went well. Fire extinguishers can be dropped off at the Township during normal recycling hours and on the 4<sup>th</sup> Saturday of the month. The program is going well.
2. Trustee Kaupas: The Boy Scouts Annual Food Drive may have been the biggest ever. Northern Illinois Food Bank provided a grant for a large freezer which has installed. This new freezer will replace 3 older freezers which were not functioning well. Operation Santa was a great day. The Pantry's annual turkey dinner giveaway went well.
3. Trustee Deiters: Transportation report included 401 rides in November; She reached out to Will County Board Member Dan Butler regarding a proposed County-Wide Transportation Plan. She will continue to monitor the county's activities as it relates to our township services. Keeping up with social media and the website.
4. Trustee Friant: Absent.

**C. CLERK:**

Announced the appointment of Gretchen Clutter as Deputy Clerk for the Township. Statements of Economic Interest filings information had been requested by the Will County Clerk and please be aware that their names and contact information will be sent to the County Clerk prior to the February 1, 2024 deadline. Thank you for the opportunity to continue participating in Operation Santa. Best wishes to all for the holidays.

**D. HIGHWAY COMMISSIONER:**

No Report

**E. ASSESSOR:**

Not Present

**VII. APPROVAL OF BILLS**

Motion made by Trustee Deiters, seconded by Trustee Kaupas, to accept all bills and late bills as submitted and approve for payment. Upon a roll call vote: Trustees Boban, Deiters, Kaupas and Supervisor Wennlund voted aye, none opposed; motion carried.

**VIII. OTHER BUSINESS:**

None

**VIII. ADJOURNMENT**

Motion made by Trustee Deiters seconded by Trustee Kaupas, to adjourn the meeting at 7:51 p.m. No further discussion. Upon a roll call vote: Trustees Boban, Deiters, Kaupas and Supervisor Wennlund voted aye, none opposed; motion carried.

Respectfully Submitted,

Kathy Hilton  
New Lenox Township Clerk