



BOARD OF HEALTH MEETING

AGENDA
July 18, 2022

1.0 CONVENTION

- 1.1. Call the meeting to order: _____
- 1.2. Quorum Present **Yes** **No**

2.0 STANDING AGENDA ITEMS

2.1. MOTION TO APPROVE: June 13, 2022 Meeting Minutes.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

2.2. MOTION TO APPROVE: July 18, 2022 Agenda

- 2.2.1. Changes to agenda
 - ...

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

3.0 PUBLIC PARTICIPATION

- 3.1. As of July 14, 2022, **No One** has requested to address the Board at this meeting.

4.0 FINANCIALS

4.1. MOTION TO APPROVE: Monthly Financials as Presented.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

5.0 ACTION ITEMS

- 5.1. **RESOLUTION# 2022-025-EH. Edgel Variance for Under Driveway Line.** Greg Edgel is requesting a variance from OAC 3701-29-06 (G)(3)(a) to allow him to pass his septic

line under his driveway. This property is located at 3621 County Road 20, Cardington, Ohio 43315. His septic designer has determined that this will allow for the best placement of his septic system. This is a replacement system.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

- 5.2. RESOLUTION# 2022-022-EH (REVISED). Perkins Variance for Under Driveway Line.** Peggy Perkins was granted a variance from OAC 3701-29-06 (G)(3)(a) to allow her to pass her septic line under her driveway on June 13, 2022. This resolution revision updates her variance requirements to reflect the best practices for running a sewer line under a driveway. The updated requirements are: *Instead of maintaining a 10-foot isolation distance from the driveway, the building sewer will pass under the driveway. The building sewer shall be either schedule 80 pipe (or equivalent) to be placed under the driveway, **OR** the building sewer shall be schedule 40 pipe (or equivalent), and be placed in a sleeve of schedule 40 pipe (or equivalent), to be placed under the driveway.*

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

- 5.3. RESOLUTION# 2022-024-EH (REVISED). Williamson Variance for Under Driveway Line.** Mary Williamson was granted a variance from OAC 3701-29-06 (G)(3)(a) to allow her to pass her septic line under her driveway on June 13, 2022. This resolution revision updates her variance requirements to reflect the best practices for running a sewer line under a driveway. The updated requirements are: *Instead of maintaining a 10-foot isolation distance from the driveway, the building sewer will pass under the driveway. The building sewer shall be either schedule 80 pipe (or equivalent) to be placed under the driveway, **OR** the building sewer shall be schedule 40 pipe (or equivalent), and be placed in a sleeve of schedule 40 pipe (or equivalent), to be placed under the driveway.*

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

5.4. RESOLUTION# 2022-026-EH. Past Under Driveway Line Variances Revision. From 8/19/2019 to 5/16/2022, the Board granted 18 Under the Driveway Variances by resolution (see attached document for the resolution numbers and property addresses). In these resolutions the following is stated, *“The building sewer shall be schedule 40 pipe or equivalent and shall be placed in a sleeve of schedule 80 pipe or equivalent to accommodate service without digging up the driveway.”* After discussion with the Ohio Department of Health, we have learned that this requirement is far beyond the best practice requirements for an under the driveway line.

This resolution will amend the previously granted resolutions identified in the attached document to the following requirement, *“At a minimum, the building sewer shall be either schedule 80 pipe (or equivalent), **OR** schedule 40 pipe (or equivalent), and be placed in a sleeve of schedule 40 pipe (or equivalent) to be placed under the driveway.”*

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

5.5. RESOLUTION# 2022-027-ADM: Revise the 2022 Mileage Reimbursement Rate.

The State of Ohio Office of Budget and Management has completed their quarterly review of the mileage reimbursement rate as required in the OBM travel rule, and has determined that the rate shall increase to \$0.58 per mile as of July 1, 2022. This resolution is to revise the MCHD 2022 Mileage Reimbursement rate to \$0.58 per mile to reflect the rate increase adopted by OBM.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

5.6. RESOLUTION# 2022-028-ADM. Employee Retention Bonus Under 2022 Public Health Workforce Grant. The PHWF grant is focused on building the public health employee workforce through employee training and development, retention of existing staff, and recruitment of new staff. Under this grant, it is an allowable expense to provide a one-time, non-recurring bonus to employees to incentivize them to remain employed at MCHD. This bonus was included as an expense in MCHD’s PHWF budget that has been approved by ODH. The breakdown for cost, timeline, and employee eligibility are included in your packet.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

- 5.7. RESOLUTION# 2022-029-ADM. Driving Policy.** This resolution is to adopt a driving policy for employees who drive on behalf of MCHD or on agency business.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

- 5.8. MOTION TO APPROVE: Agreement Between BOH and Franklin County Public Health for PHEP Grant Services.** This is a renewal of the agreement for Franklin County Public Health to perform work on the Public Health Emergency Preparedness grant on behalf of MCHD.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

- 5.9. MOTION TO APPROVE: Agreement Between BOH and Franklin County Public Health for Tier 2 Epidemiological Services.** This is a renewal of the agreement for Franklin County Public Health to provide Tier 2 level Epi services for MCHD on an as needed basis. This position cannot be filled by a member of the MCHD triad, and is a requirement under the PHEP grant.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

- 5.10. MOTION TO APPROVE: Contract Between BOH and The Tomorrow Center School.** This is the renewal of the current contract for MCHD to provide school nursing services on an as needed basis for the Tomorrow Center School.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

5.11. MOTION TO ACCEPT: Administrative Assistant Tiffany Richardson’s Resignation.
 Ms. Richardson was offered a great opportunity, and has decided to take a position that is closer to home and better aligned with her needs. Her last day will be July 20, 2022. We do not plan to hire an additional staff person to fill this vacancy at this time.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

5.12. MOTION TO APPROVE: Justine Lester Leave without Pay. Ms. Lester has requested leave without pay for 7/11/2022 – 7/15/2022 due to medical reasons. As a newly hired employee, she has not accrued enough sick leave to cover this time off with paid leave.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

6.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS

6.1. Environmental Health Division *Stephanie Zmuda*

6.1.1. STS Abandonment Report

6.1.2. EH Program Report

6.2. Nursing and Community Health Division *Morgan Shirley*

6.2.1. Communicable Disease Report

6.2.2. Nursing Program Report

6.3. Health Commissioner *Stephanie Bragg*

6.3.1. Agency Updates/Information

- Website update
- ACAR progress

- Performance Management

7.0 MEETING ADJOURNMENT

The next regular Board of Health meeting will be held **Monday, August 15, 2022 at 6:00 pm** in the Community Services Building.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

This meeting adjourned at _____ p.m.

DRAFT