



**BOARD OF HEALTH MEETING**

AGENDA  
June 13, 2022

**1.0 CONVENTION**

- 1.1. Call the meeting to order: \_\_\_\_\_
- 1.2. Quorum Present                      **Yes**                      **No**

**2.0 STANDING AGENDA ITEMS**

**2.1. MOTION TO APPROVE: May 16, 2022 Meeting Minutes.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**2.2. MOTION TO APPROVE: June 13, 2022 Agenda**

- 2.2.1. Changes to agenda
  - ...

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**3.0 PUBLIC PARTICIPATION**

- 3.1. As of **June 9, 2022**, **No One** has requested to address the Board at this meeting.

**4.0 FINANCIALS**

**4.1. MOTION TO: Increase Appropriations in Fund 8550: General Health District Fund.**

- Appropriations need to be increased in the following line items:
- Supplies Medical - \$7,148.67
  - Advances Out - \$6,605.59

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**4.2. MOTION TO APPROVE: Monthly Financials as Presented.**

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**5.0 ACTION ITEMS**

**5.1. RESOLUTION# 2022-021-EH: Cramer Variance for CEUs.** Martin Cramer is requesting a one-time variance from OAC 3701-29-03(C)(5) to use the CEU's earned in 2022 toward his 2022 his sewage registration. Mr. Cramer is aware that he is unable to conduct work in Morrow County until he completes his CEUs, and his registration is renewed. He is also aware that he must still earn the additional required number of CEUs in 2022 needed to renew his registration for 2023.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**5.2. RESOLUTION# 2022-022-EH. Perkins Variance for Under Driveway Line.** Peggy Perkins is requesting a variance from OAC 3701-29-06 (G)(3)(a) to allow her to pass her septic line under her driveway. This property is located at 7580 County Road 14, Mount Gilead, Ohio 43338. Her septic designer has determined that this will allow for the best placement of her septic system. This is a replacement STS and is a mound-type system.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**5.3. RESOLUTION# 2022-024-EH. Williamson Variance for Under Driveway Line.** Mary Williamson is requesting a variance from OAC 3701-29-06 (G)(3)(a) to allow her to pass her septic line under her driveway. This property is located at 2874 County Road 170, Marengo, Ohio 43334. Her septic designer has determined that this will allow for the best placement of her septic system. This is a new STS installation.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

- 5.4. **RESOLUTION# 2022-023-ADM. Social Media Policy.** This policy provides the guidance for administering the MCHD social media sites, and for employee use of their personal social media as it relates to the agency.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

- 5.5. **MOTION TO APPROVE: Agreement Between BOH and The Baldwin Group.** This is the annual renewal of the agreement for The Baldwin Group to provide software maintenance and support for HDIS for the Health District.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

- 5.6. **MOTION TO APPROVE: Schedule Change for Jessica Garver.** Mrs. Garver has requested to reduce her working hours to 20 hours per week, effective July 1, 2022. Reducing Mrs. Garver’s hours will not create a need for MCHD to seek another nurse to hire at this time due to duty realignment within the division.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

- 5.7. **MOTION TO APPROVE: Revised Vision, Mission, and Values Statements.** As part of the strategic planning process, MCHD’s current vision, mission, and values statements were evaluated for relevancy to our current and future direction. We conducted surveys and discussions with the staff to revise these agency statements. The new proposed statements are as follows:

**Vision**

Morrow County: Living Well in a Healthy Community

**Mission**

To protect the health of Morrow County by preventing disease and injury, and promoting healthy choices through leadership, education, and collaboration.

**Values**

These Values are our core beliefs and principles that influence all of the work we do.

- **Accountability:** We take ownership of our words and actions.
- **Community Focused:** We put the best interests of our community first.
- **Fairness:** We serve everyone equally no matter the situation.
- **Integrity:** We do what is right, even when no one is looking.
- **Respectful:** We treat others how we want to be treated.
- **Trustworthy:** We are honest and dependable.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**5.8. MOTION TO APPROVE: Strategic Plan.** This is a comprehensive plan that was created by data collection of issues impacting MCHD and our residents, and analysis and prioritization of those issues to determine our future direction. Our strategic plan sets the agency’s priority goals over the next three years, and the methods for achieving them.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**6.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS**

**6.1. Environmental Health Division**

*Stephanie Zmuda*

6.1.1. STS Abandonment Report

6.1.2. EH Program Report

**6.2. Nursing and Community Health Division**

*Morgan Kocher*

6.2.1. Communicable Disease Report

6.2.2. Nursing Program Report

**6.3. Health Commissioner**

*Stephanie Bragg*

**6.3.1. Agency Updates/Information**

- Trainings – Morgan and Jill: Leadership Essentials; Stephanie B.: Finance for Health Depts., Megan and Tiffany: PIO training
- Website update
- New accounting platform
- ACAR progress

**7.0 MEETING ADJOURNMENT**

The next regular Board of Health meeting will be held **Monday, July 18, 2022 at 6:00 pm.** The meeting will be held in person in the Community Services Building.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**This meeting adjourned at \_\_\_\_\_ p.m.**