



BOARD OF HEALTH MEETING

AGENDA
April 18, 2022

1.0 CONVENTION

- 1.1. Call the meeting to order: _____
- 1.2. Quorum Present **Yes** **No**

2.0 STANDING AGENDA ITEMS

2.1. MOTION TO APPROVE: March 21, 2022 Meeting Minutes.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

2.2. MOTION TO APPROVE: April 18, 2022 Agenda

- 2.2.1. Changes to agenda
 - ...

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

3.0 PUBLIC PARTICIPATION

- 3.1. As of April 14, 2022, **No One** has requested to address the Board at this meeting.

4.0 FINANCIALS

4.1. MOTION TO: Accept Monthly Financials as Presented.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

5.0 ACTION ITEMS

- 5.1. **RESOLUTION# 2022-013-EH: Parsons Variance for CEUs.** Leonard Parsons is requesting a variance from OAC 3701-29-03(C)(5) to use the CEU's earned in 2022

toward his 2022 his sewage registration. Mr. Kurtzman is aware that he is unable to conduct work in Morrow County until he completes his CEUs, and his registration is renewed. He is also aware that he must still earn the additional required number of CEUs in 2022 needed to renew his registration for 2023.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

5.2. RESOLUTION# 2022-014-ADM: Revise the 2022 Mileage Reimbursement Rate.

The State of Ohio Office of Budget and Management has completed their quarterly review of the mileage reimbursement rate as required in the OBM travel rule, and has determined that the rate shall increase to \$0.55 per mile as of April 1, 2022. This resolution is to revise the MCHD 2022 Mileage Reimbursement rate to \$0.55 per mile to reflect the rate increase adopted by OBM.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

5.3. RESOLUTION# 2022-015-ADM: Request Placement of a Renewal Levy on the

November 2022 General Election Ballot. The amount of tax within the ten-mill limit is not sufficient to provide for the operating expenses of MCHD’s public health programs, including communicable disease, food and EH safety, public health nursing, and health education. As such, the Health District has had a special levy to help supplement the operations of the agency for a number of years. The current 0.5 mill levy was passed on 11/5/2013 and will expire at the end of 2022.

A request from the Board to the County Commissioners must be made to place on the ballot for the November 2022 election a 0.5 mill renewal levy to run for a 10-year period of time.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

5.4. MOTION TO AMEND: Background Check Policy. Some of the requirements listed in the current policy are more stringent than what is necessary. The changes proposed are to: remove the requirement for a background check for all Board members, remove the requirement for all MCHD employees to undergo a background check every five years while employed at the agency, and change the requirement for background checks every five years to only medical (nursing, etc.) staff. The requirement for every new MCHD staff member to complete a background check upon hire will remain unchanged.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

5.5. MOTION TO ACCEPT: Board of Health Bylaws as Written. The current bylaws for the governance of the Board were adopted in October 2020. These bylaws remain unchanged, with the exception of minor reformatting to include a change log.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

6.0 BOARD OF HEALTH OFFICER ELECTIONS

According to the BOH Bylaws, the BOH must elect a President and President Pro Tempore annually. Nominations may be made from the floor, and will be chosen by majority vote. Elected officers serve a one-year term; however, there is no limit to the number of terms to which a BOH member may be elected officer.

6.1. ELECTION OF BOH PRESIDENT: The BOH President serves as the chief executive officer of the BOH. Their duties include conducting and presiding over all BOH meetings, signing all records and documents thereof, being the primary spokesperson of the BOH, serving as an ex officio member of all committees except for the nominating committee, having the right to vote on all issues brought before the BOH, and performing any other duties performed by presidents of like bodies.

Nomination(s): _____

Motion by: _____

Second by: _____

Voting Record	
Martha Mooney	

Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

6.2. ELECTION OF BOH PRESIDENT PRO TEMPORE: The BOH President serves as the second in command officer of the BOH. Their duties include: assuming the BOH President’s duties in the President’s absence, performing any other duties delegated to them by the BOH President, having the right to vote on all issues brought before the BOH, and finally, in the event that the BOH President office becomes vacant, the President Pro Tempore will become President for the remainder of the term, and a new President Pro Tempore will be elected.

Nomination(s): _____

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney			
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

7.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS

7.1. Environmental Health Division *Stephanie Zmuda*

7.1.1. STS Abandonment Report

7.1.2. EH Program Report

7.2. Nursing and Community Health Division *Morgan Kocher*

7.2.1. Communicable Disease Report

7.2.2. Nursing Program Report

7.3. Health Commissioner *Stephanie Bragg*

7.3.1. Agency Updates/Information

- Upcoming agency projects –revised salary schedule and position descriptions, strategic plan
- CHA cycle to begin again this year. Researching options for completion.

8.0 MEETING ADJOURNMENT

The next regular Board of Health meeting will be held **Monday, May 16, 2022 at 6:00 pm**. The meeting will be held in person in the Community Services Building. If in-person meetings are inadvisable, the meeting will be held virtually via Zoom.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	

David Zaghlool		Megan Rockas	
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This meeting adjourned at _____ p.m.

DRAFT