



# BOARD OF HEALTH MEETING

## JULY MEETING MINUTES

July 19, 2021

### Board Members Present

Martha Mooney, DVM      Shad Gallogly      Holly Trainer, RPh      David Zaghlool, DO

### MCHD Personnel Present

Stephanie Bragg      Stephanie Zmuda      Morgan Kocher

### Guests Present

Norm Miller      Tim Hack

## 1.0 CONVENTION

- 1.1. Martha Mooney, Board President, called the meeting to order at **6:06 p.m.**
- 1.2. A quorum of Board members **WAS** present (5 of 5)

## 2.0 STANDING AGENDA ITEMS

### 2.1. MOTION TO APPROVE: June 21, 2021 Minutes

The motion to accept the June 21, 2021 Minutes was made by **Holly Trainer** and seconded by **Shad Gallogly**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	Y	Linda Fisher	---

### 2.2. MOTION TO APPROVE: July 19, 2021 Agenda

#### 2.2.1. Changes to agenda

- *None*

The motion to accept the July 19, 2021 Agenda was made by **Holly Trainer** and seconded by **David Zaghlool**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	Y	Linda Fisher	---

## 3.0 FINANCIALS

### 3.1. MOTION TO: Accept Monthly Financials as Presented

The motion to Accept Monthly Financials was made by **David Zaghlool** and seconded by **Holly Trainer**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	Y	Linda Fisher	---

## 4.0 ACTION ITEMS

### 4.1. RESOLUTION# 2021-012-ADM: Revised 2021 Mileage Reimbursement Rate.

Regardless of the current IRS mileage reimbursement rate, MCHD generally adopts the reimbursement rate that is set by the State of Ohio Office of Budget and Management (OMB). The OMB completed their required quarterly review of the mileage reimbursement rate and has raised the rate to \$0.52 per mile beginning July 1, 2021.

The resolution to approve the Revised 2021 Mileage Reimbursement Rate was made by **Shad Gallogly** and seconded by **Holly Trainer**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	Y	Linda Fisher	---

### 4.2. RESOLUTION# 2021-013-EH: Todd Variance. Mr. Ewan Todd and Mrs. Amy Todd are requesting a variance from OAC 3701-29-06 (G) (3) (a) to allow them to pass their septic line under their driveway. This property is located at 4504 County Road 101, Mount Gilead, Ohio 43338. Their septic designer has determined that this will allow for the best placement of their septic system.

The resolution to approve the Todd Variance was made by **Holly Trainer** and seconded by **David Zaghlool**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	Y	Linda Fisher	---

### 4.3. MOTION TO APPROVE: Leave Without Pay for Kyleigh Bonnette. Ms. Bonnette is a temporary employee who does not earn vacation leave. She is requesting to take July 26 – 30, 2021 off work without pay.

The motion to approve Leave Without Pay for Kyleigh Bonnette was made by **Holly Trainer** and seconded by **David Zaghlool**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	Y	Linda Fisher	---

**5.0 PUBLIC PARTICIPATION**

As of **July 15, 2021, NO ONE** has requested to address the Board at this meeting.

**6.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS**

**6.1. Environmental Health Division**

*Stephanie Zmuda*

**6.1.1.** STS Abandonment Report

**6.1.2.** EH Program Report – See attached document

**6.2. Nursing and Community Health Division**

*Morgan Kocher*

**6.2.1.** Communicable Disease Report

**6.2.2.** Nursing Program Report – See attached document

**6.2.3.** County Fair – Staff has signed up to volunteer, also planning on sponsoring some show classes

**6.3. Health Commissioner**

*Stephanie Bragg*

**6.3.1.** Agency Updates/Information

- Accreditation site visit summary attached.
- CHIP – Meetings continue as scheduled
- Juneteenth holiday – County Commissioners have adopted this as another paid holiday for their staff. Will be allowing staff to take as a floating holiday in 2021.
  - Discussion occurred. BOH members expressed interest in also adopting Juneteenth as a paid staff holiday. Health Commissioner will draft a resolution for this to be presented at the August BOH meeting.

**7.0 MEETING ADJOURNMENT**

The next regular Board of Health meeting will be held **Monday, August 16, 2021, at 6:00 pm.** This meeting will be held in person in the Community Services Building. If in-person meetings are inadvisable, the meeting will be held virtually via Zoom.

The motion to adjourn this meeting was made by **David Zaghlool** and seconded by **Holly Trainer** All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	Y	Linda Fisher	---

**This meeting was adjourned at 7:05 p.m.**

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*Martha Mooney, DVM  
President, Board of Health*

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*Date*

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*Stephanie Bragg, RN, BSN, MHA  
Secretary to the Board*

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*Date*

DRAFT