



BOARD OF HEALTH MEETING

MEETING MINUTES

October 18, 2021

Board Members Present

Martha Mooney, DVM Shad Gallogly Holly Trainer, RPH Linda Fisher, CRNA

MCHD Personnel Present

Stephanie Bragg Stephanie Zmuda Morgan Kocher

1.0 CONVENTION

- 1.1. Martha Mooney, Board President, called the meeting to order at **6:09 p.m.**
- 1.2. A quorum of Board members **WAS** present (4 of 5)

2.0 STANDING AGENDA ITEMS

2.1. MOTION TO APPROVE: September 20, 2021 Minutes

The motion to accept the September 20, 2021 Minutes was made by **Shad Gallogly** and seconded by **Holly Trainer**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Linda Fisher	Y

2.2. MOTION TO APPROVE: October 18, 2021 Agenda

2.2.1. Changes to agenda

- 4.1 – *Adjust Appropriations in Fund 8578 added*
- 5.2 – *2022 Holiday Schedule Resolution added*
- 5.3 – *2022 BOH Meeting Schedule Resolution added*

The motion to accept the October 18, 2021 Agenda was made by **Shad Gallogly** and seconded by **Holly Trainer**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Linda Fisher	Y

3.0 PUBLIC PARTICIPATION

- 3.1. As of **October 14, 2021**, **No one** has requested to address the Board at this meeting.

4.0 FINANCIALS

4.1. MOTION TO: Adjust Appropriations in Fund 8578 – Vaccine Equity.

Increases need made in the following line item

- Computers/Equipment/Furniture - \$50,000.00

The motion to Adjust Appropriations in Fund 8578 was made by **Holly Trainer** and seconded by **Linda Fisher**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Linda Fisher	Y

4.2. MOTION TO: Accept Monthly Financials as Presented.

The motion to Accept Monthly Financials was made by **Holly Trainer** and seconded by **Linda Fisher**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Linda Fisher	Y

5.0 ACTION ITEMS

5.1. RESOLUTION# 2021-019-EH: 2022 Environmental Health Food Program Fee Schedule. This is the public hearing and the **SECOND** of the required three readings of the proposed fees. The **FIRST** reading took place on September 18, 2021. The **THIRD** and **FINAL** reading will take place on November 15, 2021.

The resolution for the second reading of the 2022 Environmental Health Food Program Fee Schedule was made by **Shad Gallogly** and seconded by **Linda Fisher**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Linda Fisher	Y

5.2. RESOLUTION# 2021-020-ADM: MCHD 2022 Holiday Schedule. MCHD observes twelve (12) holidays each year, including: New Year’s Day, Martin Luther King Jr. Day, Presidents’ Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Veterans’ Day, Thanksgiving, Day after Thanksgiving, Christmas Eve, and Christmas Day. This resolution establishes the holiday schedule for which the agency will be closed in 2022.

The resolution to approve the MCHD 2022 Holiday Schedule was made by **Holly Trainer** and seconded by **Linda Fisher**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Linda Fisher	Y

- 5.3. RESOLUTION# 2021-021-ADM: 2022 BOH Meeting Schedule.** The Board of Health holds their regular meetings monthly, typically on the third Monday each month, unless it falls on a holiday. This resolution establishes the schedule of Board of Health meetings for 2022.

The resolution to approve the 2022 BOH Meeting Schedule was made by **Holly Trainer** and seconded by **Linda Fisher**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Linda Fisher	Y

6.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS

6.1. Environmental Health Division

Stephanie Zmuda

6.1.1. STS Abandonment Report

6.1.2. EH Program Report – See attached document

6.2. Nursing and Community Health Division

Morgan Kocher

6.2.1. Communicable Disease Report

6.2.2. Nursing Program Report – See attached document

6.3. Health Commissioner

Stephanie Bragg

6.3.1. Agency Updates/Information

- Accreditation – Have started work on ACAR
- Workforce Grant – awaiting guidance from ODH
- Health Commissioner evaluation – Karrie will be sending out the evaluation for the Health Commissioner’s performance to the BOH member and to the MCHD staff. After compiling the data, it will be sent out to the BOH for review prior to the November meeting.

7.0 MEETING ADJOURNMENT

The next regular Board of Health meeting will be held **Monday, November 15, 2021, at 6:00 pm**. This meeting will be held in person in the Community Services Building. If in-person meetings are inadvisable, the meeting will be held virtually via Zoom.

The motion to adjourn this meeting was made by **Holly Trainer** and seconded by **Linda Fisher**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Linda Fisher	Y

This meeting was adjourned at 7:23 p.m.

*Martha Mooney, DVM
President, Board of Health*

Date

*Stephanie Bragg, RN, BSN, MHA
Secretary to the Board*

Date