



**BOARD OF HEALTH MEETING**

AGENDA  
September 20, 2021

**1.0 CONVENTION**

- 1.1. Call the meeting to order: \_\_\_\_\_
- 1.2. Quorum Present                      **Yes**                      **No**

**2.0 STANDING AGENDA ITEMS**

**2.1. MOTION TO APPROVE: August 16, 2021 Meeting Minutes.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

**2.2. MOTION TO APPROVE: September 20, 2021 Agenda**

- 2.2.1. Changes to agenda
  - ...

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

**3.0 PUBLIC PARTICIPATION**

- 3.1. **John Flenner** has requested to address the Board at this meeting. (5 minutes)

**4.0 FINANCIALS**

**4.1. MOTION TO: Accept Monthly Financials as Presented.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

**5.0 BOARD OF HEALTH HEARING**

- 5.1. **1<sup>st</sup> BOH Hearing – Legacy Restaurant & Bar.** According to the MCHD Food Program Enforcement Policy, food facilities found to have repeated critical violations are entered

into the Food Enhanced Program. In this program, if critical food violations remain following the administrative hearing with the EH director, implementation of corrective action plan, and repeated inspections, the food facility in question is brought to the Board of Health for Board action regarding the food facility's licensure. Legacy Restaurant & Bar is located at 618 US 61, Marengo, Ohio 43334. Representing the facility are Daniel Schwartz, Owner, and Emma Lister, General Manager.

**6.0 ACTION ITEMS**

**6.1. RESOLUTION# 2021-008-EH: Declare Structure located at 9626 County Road 40, Galion, Ohio 44833 in North Bloomfield Township, Parcel: K-30-001-00-485-00 as a Public Health Nuisance.** Environmental Health staff have inspected the structure and have determined it to be a nuisance to public health.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

**6.2. RESOLUTION# 2021-009-EH: Taylor Variance.** Mr. Gary Taylor is requesting a variance from OAC 3701-29-06 (G)(3)(a) to allow his home to be 7.5 ft. from his septic system rather than the required 10 ft. This property is located at 4255 Twp. Rd. 118, Mt. Gilead, OH 43338. Mr. Taylor's home was built too close to the existing septic tank that his designer wants to use for an altered STS. His contractor, Tim Hack, has determined that this is the best option for the property.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

**6.3. RESOLUTION# 2021-018-EH: Bollinger Variance.** Mr. Albert Bollinger is requesting a variance from OAC 3701-29-06 (G)(3)(a) to allow him to pass his septic line under his driveway. This property is located at 2967 State Route 746, Cardington, Ohio 43315. His contractor, Joe Sherman, has determined that this is the best option for the property.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	

David Zaghlool		Linda Fisher	
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- 6.4. RESOLUTION# 2021-019-EH: 2022 Environmental Food Program Fee Schedule.** This is the **FIRST** of the required three readings of the proposed fees. The **SECOND** reading, and public hearing will take place on October 18, 2021. The **THIRD** and **FINAL** reading will take place on November 15, 2021.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

- 6.5. MOTION TO ACCEPT: Rodney Brewer’s Resignation.** Mr. Brewer submitted his resignation, in writing, on September 7, 2021, and left the office immediately after. Although he had mentioned in July that he was intending to leave the agency, he had not submitted anything in writing with a final date of employment.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

- 6.6. MOTION TO APPROVE: Hiring a Registered Environmental Health Specialist or Environmental Health Specialist in Training.** Due to the resignation of Rodney Brewer, we now have another vacancy in the Environmental Health Division that must be filled for the continuation of effective EH services.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

- 6.7. MOTION TO APPROVE: Hiring of Daniel Huddleston as a Registered Environmental Health Specialist in Training.** We have conducted interviews for this position, and feel that Mr. Huddleston will be a good fit for the agency. He holds a Bachelor’s Degree in Environmental Science and meets the required qualifications needed as an REHSIT. Mr. Huddleston will be paid \$17.00 per hour to start, and will begin his employment with MCHD on October 18, 2021.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

**6.8. MOTION TO APPROVE: Hiring of Michaela Walker as a Registered Environmental Health Specialist in Training.** We have conducted interviews for this position, and feel that Ms. Walker will be a good fit for the agency. She holds a Bachelor’s Degree in Public Health and meets the required qualifications needed as an REHSIT. Ms. Walker will be paid \$17.00 per hour to start, and will begin her employment with MCHD on September 27, 2021.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

**6.9. MOTION TO APPROVE: Hiring 3 Temporary, Part-time Communicable Disease Investigators.** These positions would be temporary positions with no more than 24 hours per week for each position. One of these positions would be dedicated to COVID-19 disease investigations in the general population. The other two positions would be dedicated to investigation and disease mitigation of COVID-19 in congregate settings such as schools, long term care facilities, and the jail. These positions will be 100% funded via grant funding.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

**7.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS**

**7.1. Environmental Health Division**

***Stephanie Zmuda***

7.1.1. STS Abandonment Report

7.1.2. EH Program Report

**7.2. Nursing and Community Health Division**

***Morgan Kocher***

7.2.1. Communicable Disease Report

7.2.2. Nursing Program Report

**7.3. Health Commissioner**

*Stephanie Bragg*

**7.3.1. Agency Updates/Information**

- Accreditation – PHAB Committee Decision
- Workforce Grant

**8.0 MEETING ADJOURNMENT**

The next regular Board of Health meeting will be held **Monday, October 18, 2021 at 6:00 pm.** The meeting will be held in person in the Community Services Building. If in-person meetings are inadvisable, the meeting will be held virtually via Zoom.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Linda Fisher	

**This meeting was adjourned at \_\_\_\_\_ p.m.**