



BOARD OF HEALTH MEETING

MEETING MINUTES

August 15, 2022

Board Members Present

Martha Mooney Shad Gallogly Holly Trainer Megan Rockas

MCHD Personnel and Guests Present

Stephanie Bragg Morgan Shirley Joe Sherman Jim Everman Ronda Everman

1.0 CONVENTION

- 1.1. Martha Mooney, Board President, called the meeting to order at **6:01 p.m.**
- 1.2. A quorum of Board members **WAS** present (4 of 5)

2.0 STANDING AGENDA ITEMS

2.1. MOTION TO APPROVE: July 18, 2022 Minutes

The motion to accept the July 18, 2022 Minutes was made by **Holly Trainer** and seconded by **Shad Gallogly**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Megan Rockas	Y

2.2. MOTION TO APPROVE: August 15, 2022 Agenda

2.2.1. Changes to agenda

- 5.3 – Resolution for Everman Variance

The motion to accept the August 15, 2022 Agenda was made by **Shad Gallogly** and seconded by **Megan Rockas**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Megan Rockas	Y

3.0 PUBLIC PARTICIPATION

- 3.1. As of **August 11, 2022**, **No One** had requested to address the Board at this meeting.

4.0 FINANCIALS

- 4.1. **MOTION TO: Accept Monthly Financials as Presented.**

The motion to Accept Monthly Financials was made by **Holly Trainer** and seconded by **Megan Rockas**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Megan Rockas	Y

5.0 ACTION ITEMS

5.1. MOTION TO APPROVE: Public Health Internship Position for Haydi Labib. Ms.

Labib is a student at the University of South Florida and is working toward her Master’s in Public Health degree with a focus on Epidemiology. As part of her program, she is required to complete an internship of 90 hours with a goal of meeting specific public health and epidemiology competencies. This internship will be a temporary, unpaid position that will conclude upon Ms. Labib’s completion of her required 90 hours.

The motion to approve a Public Health Internship Position for Haydi Labib was made by **Holly Trainer** and seconded by **Megan Rockas**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Megan Rockas	Y

5.2. MOTION TO ACCEPT: O&M Program Coordinator, Justine Lester’s Resignation. Ms.

Lester has decided that she needs a position that better aligned with her family’s needs. Her last day was August 1, 2022. We will be reposting this position for hire.

The motion to accept Justine Lester’s Resignation was made by **Shad Gallogly** and seconded by **Megan Rockas**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Megan Rockas	Y

5.3. RESOLUTION# 2022-031-EH: Everman Variance for Under Utility Service Line.

James Everman is requesting a variance from OAC 3701-29-06 (G)(3)(a) to allow him to pass his septic line under a utility service line. This property is located at 4534 County Road 9, Cardington, OH 43315. His septic designer has determined that this is the best placement of the STS. A letter of approval with conditions has been provided by the utility company, TCenergy, and is on file.

The resolution for the Everman Variance for Under a Utility Service Line was made by **Shad Gallogly** and seconded by **Holly Trainer**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Megan Rockas	Y

6.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS

6.1. Environmental Health Division *Stephanie Zmuda*

6.1.1. STS Abandonment Report – see attached document

6.1.2. EH Program Report – see attached document

6.2. Nursing and Community Health Division *Morgan Shirley*

6.2.1. Communicable Disease Report – see attached document

6.2.2. Nursing Program Report – see attached document

6.3. Health Commissioner *Stephanie Bragg*

6.3.1. Agency Updates/Information

- Website update – They have started the migration process to bring content over from the old website to the new one. Should take a couple of weeks. Next step will then be Edit Content Training for MCHD staff (Bragg, Hursey, and Bailey).
- ACAR progress – continues, and is on track for completion on time
- Fair – volunteering with cattleman’s commodity and with Morrow County Recycling.

7.0 MEETING ADJOURNMENT

The next regular Board of Health meeting will be held **Monday, September 19, 2022, at 6:00 pm**. This meeting will be held in person in the Community Services Building. If in-person meetings are inadvisable, the meeting will be held virtually via Zoom.

The motion to adjourn this meeting was made by **Holly Trainer** and seconded by **Megan Rockas** All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Megan Rockas	Y

This meeting was adjourned at 6:45 p.m.

Martha Mooney, DVM
Board of Health President

Date

Stephanie Bragg, RN, BSN, MHA
Secretary to the Board

Date