



BOARD OF HEALTH MEETING

MEETING MINUTES

January 23, 2023

Board Members Present

Martha Mooney Shad Gallogly Holly Trainer Megan Rockas

MCHD Personnel and Guests Present

Stephanie Bragg Morgan Shirley Stephanie Zmuda Matt Baer (Harmony Twp.)

1.0 CONVENTION

- 1.1. Martha Mooney, Board President, called the meeting to order at **6:00 p.m.**
- 1.2. A quorum of Board members **WAS** present (4 of 5)

2.0 STANDING AGENDA ITEMS

2.1. MOTION TO APPROVE: December 19, 2022 Minutes

The motion to accept the December 19, 2022 Minutes was made by **Megan Rockas** and seconded by **Shad Gallogly**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Megan Rockas	Y

2.2. MOTION TO APPROVE: January 23, 2023 Agenda

2.2.1. Changes to agenda

- *Added 4.1 – Increase Appropriations in Funds 8548, 8574, 8576, and 8577*
- *Added 4.2 – Increase Appropriations in Fund 8579*
- *Added 4.3 – Increase Appropriations in Fund 8580*
- *Added 4.4 – Increase Appropriations in Fund 8581*
- *Added 4.5 – Increase Appropriations in Fund 8565*

The motion to accept the January 23, 2023 Agenda was made by **Shad Gallogly** and seconded by **Holly Trainer**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Megan Rockas	Y

3.0 PUBLIC PARTICIPATION

- 3.1. There was no public participation at this meeting

4.0 FINANCIALS

4.1. MOTION TO: Increase Appropriations in Funds 8548, 8574, 8576, and 8577.

Increases need made in the following line items:

- Fund 8548: Transfer Out – \$1.00
- Fund 8574: Health District Reimbursement – \$1,901.31
- Fund 8576: Health District Reimbursement – \$89.97
- Fund 8577: Transfer Out – \$0.05

The motion to Increase Appropriations in Funds 8548, 8574, 8576, and 8577 was made by **Shad Gallogly** and seconded by **Megan Rockas**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Megan Rockas	Y

4.2. MOTION TO: Increase Appropriations in Fund 8579: Morrow County Healthcare Coalition. Increases need made in the following line items:

- Employee Wages – \$3,400.00
- OPERS – \$476.00
- Medicare – \$50.00
- Workers Compensation – \$51.00
- Mileage Reimbursement – \$150.00
- Health District Reimbursement – \$300.00
- Remit to Political Entity – \$2,500.00
- Supplies & Materials – \$2,500.00
- Computers/Equipment/Furniture – \$2,871.47

The motion to Increase Appropriations in Fund 8579: Morrow County Healthcare Coalition was made by **Holly Trainer** and seconded by **Megan Rockas**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Megan Rockas	Y

4.3. MOTION TO: Increase Appropriations in Fund 8580: Tobacco Cessation. Increases need made in the following line items:

- Employee Wages – \$16,000.00
- OPERS – \$2,240.00
- Medicare – \$232.00
- Workers Compensation – \$240.00
- Mileage Reimbursement – \$453.02

- Health District Reimbursement – \$345.35
- Communications – \$502.00
- Supplies & Materials – \$3,348.68

The motion to Increase Appropriations in Fund 8580: Tobacco Cessation was made by Shad Gallogly and seconded by Megan Rockas. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Megan Rockas	Y

4.4. MOTION TO: Increase Appropriations in Fund 8581: STI Prevention. Increases need made in the following line items:

- Employee Wages – \$27,700.00
- OPERS – \$3,880.00
- Medicare – \$405.00
- Workers Compensation – \$420.00
- Mileage Reimbursement – \$99.82
- Lab Services – \$900.00
- Health District Reimbursement – \$4,500.00
- Communications – \$2,000.00
- Supplies & Materials – \$1,550.00

The motion to Increase Appropriations in Fund 8581: STI Prevention was made by Shad Gallogly and seconded by Megan Rockas. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Megan Rockas	Y

4.5. MOTION TO: Increase Appropriations in Fund 8565: Pools and Spas. Increases need made in the following line items:

- Employee Wages – \$4,000.00
- OPERS – \$560.00
- Medicare – \$58.00
- Workers Compensation – \$60.00
- Mileage Reimbursement – \$220.00
- Training Services – \$250.00
- Health District Reimbursement – \$1,500.00
- Communications – \$150.00
- Remit to Political Entity – \$4,950.00
- Supplies & Materials – \$200.00

The motion to Increase Appropriations in Fund 8565: Pools and Spas was made by **Shad Gallogly** and seconded by **Holly Trainer**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Megan Rockas	Y

4.6. MOTION TO APPROVE: Monthly Financials as Presented.

The motion to approve Monthly Financials was made by **Holly Trainer** and seconded by **Megan Rockas**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Megan Rockas	Y

5.0 ACTION ITEMS

5.1. RESOLUTION# 2022-040-EH: 2023 Environmental Health Camps, Pools, and Water Samples Fee Schedule. This resolution is to adopt the 2023 fees for the Camp and Pool programs, and water sample collections. There have been no changes to these fees from the previous reading. This is the THIRD and FINAL reading of the proposed fees. The FIRST reading took place at the November 21, 2022 meeting. The SECOND reading and public hearing took place at the December 19, 2022 meeting.

The resolution to approve the Third and Final Reading of the 2023 EH Camps, Pools, and Water Samples Fee Schedule was made by **Shad Gallogly** and seconded by **Megan Rockas**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Megan Rockas	Y

6.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS

6.1. Environmental Health Division *Stephanie Zmuda*

- 6.1.1. STS Abandonment Report – see attached document
- 6.1.2. EH Program Report – see attached document

6.2. Nursing and Community Health Division *Morgan Shirley*

- 6.2.1. Communicable Disease Report – see attached document
- 6.2.2. Nursing Program Report – see attached document

6.3. Health Commissioner

Stephanie Bragg

6.3.1. Agency Updates/Information

- Workforce Grant – application due March, will run from 7/2023 – 11/2027, approximately \$90,000.00 each year
- CEUs
- Conflict of Interest forms
- DAC meeting – March 2
- Workforce restructure project – starting work on this with Karrie

7.0 MEETING ADJOURNMENT

The next regular Board of Health meeting will be held **Monday, February 27, 2023, at 6:00 pm**. This meeting will be held in person in the Community Services Building. If in-person meetings are inadvisable, the meeting will be held virtually via Zoom. Reminder that this meeting is scheduled for the 4th Monday of February due to Presidents Day.

The motion to adjourn this meeting was made by **Megan Rockas** and seconded by **Holly Trainer**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Holly Trainer	Y
David Zaghlool	---	Megan Rockas	Y

This meeting was adjourned at 6:44 p.m.

Martha Mooney, DVM
Board of Health President

Date

Stephanie Bragg, RN, BSN, MHA
Secretary to the Board

Date