



**BOARD OF HEALTH MEETING**

AGENDA  
September 19, 2022

**1.0 CONVENTION**

- 1.1. Call the meeting to order: \_\_\_\_\_
- 1.2. Quorum Present                      **Yes**                      **No**

**2.0 STANDING AGENDA ITEMS**

**2.1. MOTION TO APPROVE: August 15, 2022 Meeting Minutes.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

| Voting Record  |  |               |  |
|----------------|--|---------------|--|
| Martha Mooney  |  | ---           |  |
| Shad Gallogly  |  | Holly Trainer |  |
| David Zaghlool |  | Megan Rockas  |  |

**2.2. MOTION TO APPROVE: September 19, 2022 Agenda**

- 2.2.1. Changes to agenda
  - ...

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

| Voting Record  |  |               |  |
|----------------|--|---------------|--|
| Martha Mooney  |  | ---           |  |
| Shad Gallogly  |  | Holly Trainer |  |
| David Zaghlool |  | Megan Rockas  |  |

**3.0 PUBLIC PARTICIPATION**

- 3.1. As of September 15, 2022, **No One** has requested to address the Board at this meeting.

**4.0 FINANCIALS**

**4.1. MOTION TO: Increase Appropriations in Fund 8565: Public Swimming Pools.**

Increases need made in the following line items:

- Employee Wages - \$300.00
- OPERS - \$42.00
- Medicare - \$4.60
- Workers Compensation - \$2.24
- Mileage Reimbursement - \$116.00

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

| Voting Record |  |  |  |
|---------------|--|--|--|
|---------------|--|--|--|

|                |  |               |  |
|----------------|--|---------------|--|
| Martha Mooney  |  | ---           |  |
| Shad Gallogly  |  | Holly Trainer |  |
| David Zaghlool |  | Megan Rockas  |  |

**4.2. MOTION TO: Adjust Appropriations in Fund 8564: Get Vaccinated Ohio.** Increases need made in the following line items:

- Employee Wages - \$5,132.49
- OPERS - \$174.55
- Medicare - \$60.22
- Mileage Reimbursement - \$250.00
- Remit to Political Entity - \$13,000.00

Decreases need to be made in the following line item:

- Workers Compensation - \$29.32

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

|                |  |               |  |
|----------------|--|---------------|--|
| Voting Record  |  |               |  |
| Martha Mooney  |  | ---           |  |
| Shad Gallogly  |  | Holly Trainer |  |
| David Zaghlool |  | Megan Rockas  |  |

**4.3. MOTION TO APPROVE: Monthly Financials as Presented.**

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

|                |  |               |  |
|----------------|--|---------------|--|
| Voting Record  |  |               |  |
| Martha Mooney  |  | ---           |  |
| Shad Gallogly  |  | Holly Trainer |  |
| David Zaghlool |  | Megan Rockas  |  |

**5.0 ACTION ITEMS**

**5.1. RESOLUTION# 2022-032-EH: Vanderkooi Variance for Under Driveway Line.** Jarod Vanderkooi is requesting a variance from OAC 3701-29-06 (G)(3)(a) to allow him to pass his septic line under his driveway. This property is located at 7615 County Road 9, Edison, OH 43320. His septic designer has determined that this is the best placement of the STS.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

|                |  |               |  |
|----------------|--|---------------|--|
| Voting Record  |  |               |  |
| Martha Mooney  |  | ---           |  |
| Shad Gallogly  |  | Holly Trainer |  |
| David Zaghlool |  | Megan Rockas  |  |

**5.2. RESOLUTION# 2022-033-EH: Martin Variance for STS Components Placed Less than 50 ft. from Water Source.** Jason and Amanda Martin are requesting a variance from OAC 3701-29-06 (G)(3)(c) to allow their septic tank to be placed 44 ft. from their well. Additionally, they request to allow their sewer line to be 14 ft. from their well. This property is located at 4674 State Route 314 Chesterville, Ohio 43317.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

| Voting Record  |  |               |  |
|----------------|--|---------------|--|
| Martha Mooney  |  | ---           |  |
| Shad Gallogly  |  | Holly Trainer |  |
| David Zaghlool |  | Megan Rockas  |  |

**5.3. RESOLUTION# 2022-034-EH: 2023 Environmental Health Program Fee Schedule.** This is the **FIRST** of the required three readings for the proposed 2023 Environmental Health Program Fees. The second reading and public hearing will take place on October 17, 2022. The third and final reading will take place on November 21, 2022. Following the approval of this fee schedule, the new fees will become effective on January 1, 2023.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

| Voting Record  |  |               |  |
|----------------|--|---------------|--|
| Martha Mooney  |  | ---           |  |
| Shad Gallogly  |  | Holly Trainer |  |
| David Zaghlool |  | Megan Rockas  |  |

**5.4. RESOLUTION# 2022-035-ADM: Workplace Safety Policy.** This resolution is to adopt the revised Workplace Safety policy that provides guidance for MCHD employees to maintain a safe workplace environment and what to do in the event of accidents or injuries that occur while on the job.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

| Voting Record  |  |               |  |
|----------------|--|---------------|--|
| Martha Mooney  |  | ---           |  |
| Shad Gallogly  |  | Holly Trainer |  |
| David Zaghlool |  | Megan Rockas  |  |

**5.5. RESOLUTION# 2022-035-ADM: Drug and Alcohol Policy.** This resolution is to adopt the revised Drug and Alcohol policy for MCHD staff.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

| Voting Record |  |     |  |
|---------------|--|-----|--|
| Martha Mooney |  | --- |  |

|                |  |               |  |
|----------------|--|---------------|--|
| Shad Gallogly  |  | Holly Trainer |  |
| David Zaghlool |  | Megan Rockas  |  |

**5.6. MOTION TO APPROVE: Food Service License Transfer for Pizza Barn.** The Board is being asked to consider transferring Clayton Miller’s unexpired license to Tracy and Margie Landon under the circumstances. When the Landons took over the business again from Bill Snyder they purchased their own license, and each time they believed they had the business sold the new owner obtained his own license. In this case they haven’t chosen to take the business back and continue to operate it but have had to do so for obvious reasons. There are less than 6 months remaining on the current license, and the current operator will then have to renew the license. While there are outstanding plumbing issues that Miller should have addressed, the permitting and inspections will come from Richland Public Health. There are no other outstanding issues that staff is aware of at this time.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

| Voting Record  |  |               |  |
|----------------|--|---------------|--|
| Martha Mooney  |  | ---           |  |
| Shad Gallogly  |  | Holly Trainer |  |
| David Zaghlool |  | Megan Rockas  |  |

**6.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS**

**6.1. Environmental Health Division** *Stephanie Zmuda*

- 6.1.1. STS Abandonment Report
- 6.1.2. EH Program Report

**6.2. Nursing and Community Health Division** *Morgan Shirley*

- 6.2.1. Communicable Disease Report
- 6.2.2. Nursing Program Report

**6.3. Health Commissioner** *Stephanie Bragg*

- 6.3.1. Agency Updates/Information
  - Website update – Website complete. Edit Content Training for MCHD staff scheduled for last week of September.
  - ACAR update
  - CHA next cycle
  - Levy

**7.0 EXECUTIVE SESSION (if needed)**

**Reason to go into Executive Session:** I, \_\_\_\_\_ make the motion to go into executive session for the following reason: to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Seconded by \_\_\_\_\_

| Voting Record  |  |               |  |
|----------------|--|---------------|--|
| Martha Mooney  |  |               |  |
| Shad Gallogly  |  | Holly Trainer |  |
| David Zaghlool |  | Linda Fisher  |  |

Non-BOH members requested to attend Executive Session: \_\_\_\_\_

The Board of Health ENTERED Executive Session at: \_\_\_\_\_

RETURN FROM Executive Session

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

| Voting Record  |  |               |  |
|----------------|--|---------------|--|
| Martha Mooney  |  |               |  |
| Shad Gallogly  |  | Holly Trainer |  |
| David Zaghlool |  | Linda Fisher  |  |

The Board of Health RETURNED FROM Executive Session at: \_\_\_\_\_

### 8.0 MEETING ADJOURNMENT

The next regular Board of Health meeting will be held **Monday, October 17, 2022, at 6:00 pm** in the Community Services Building.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

| Voting Record  |  |               |  |
|----------------|--|---------------|--|
| Martha Mooney  |  | ---           |  |
| Shad Gallogly  |  | Holly Trainer |  |
| David Zaghlool |  | Megan Rockas  |  |

**This meeting adjourned at \_\_\_\_\_ p.m.**