



**BOARD OF HEALTH MEETING**

AGENDA  
November 21, 2022

**1.0 CONVENTION**

- 1.1. Call the meeting to order: \_\_\_\_\_
- 1.2. Quorum Present                      **Yes**                      **No**

**2.0 STANDING AGENDA ITEMS**

**2.1. MOTION TO APPROVE: September 19, 2022 Meeting Minutes.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**2.2. MOTION TO APPROVE: October 17, 2022 Agenda**

- 2.2.1. Changes to agenda
  - ...

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**3.0 PUBLIC PARTICIPATION**

- 3.1. As of **November 17, 2022**, **No One** has requested to address the Board at this meeting.

**4.0 FINANCIALS**

- 4.1. **MOTION TO APPROVE: 2023 Operating Budget.** This is to approve the final budget for 2023.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

- 4.2. **MOTION TO APPROVE: Monthly Financials as Presented.**

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**5.0 ACTION ITEMS**

**5.1. RESOLUTION# 2022-036-EH: 2023 Environmental Food Program Fee Schedule.**

There is a change to these fees from the previous reading. Per ODH, the fee for the vending program should be frozen at the current 2022 fee. This is the public hearing and the **SECOND** of the required three readings of the proposed fees. The **FIRST** of the required three readings of the proposed fees took place on October 17, 2022. The **THIRD** and **FINAL** reading will take place on December 19, 2022.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**5.2. RESOLUTION# 2022-038-ADM: 2023 Holiday Schedule.** This resolution is to set the MCHD Holiday schedule for 2023.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**5.3. RESOLUTION# 2022-039-ADM: 2023 Board of Health Meeting Schedule.** This resolution is to set the Board of Health’s monthly meeting schedule for 2023.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**5.4. RESOLUTION# 2022-040-EH: 2023 Environmental Health Camp and Pool Programs Fee Schedule.** This resolution is to adopt the 2023 fees for the Camp and Pool programs. This is the **FIRST** of three readings of the proposed fees. The second

reading will take place at the December 19, 2022 meeting. The third and final reading will take place at the January 23, 2022.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

- 5.5. RESOLUTION# 2022-041-EH: 2023 Environmental Health Body Art Program and Sewage Contractor Registration Fee Schedule.** This resolution is to adopt the 2023 fees for the Body Art program and for Sewage Contractor Registrations. These proposed fees have all been lowered from the previous fee schedule. Per ORC 705.15, the Board may waive the required 3 readings with a  $\frac{3}{4}$  majority vote when adopting fees. Due to the unusual circumstance of all of the proposed fees being lowered, we suggest possible waiver of the three readings.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

- 5.6. RESOLUTION# 2022-042-ADM: Refund Policy.** This resolution is to adopt an official agency policy regarding issuing refunds.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

- 5.7. MOTION TO APPROVE: Hiring Annette Goodrich, LPN as a Licensed Practical Nurse.** We have conducted interviews for this position and believe that Mrs. Goodrich will be a great fit for the agency. She begins employment on November 21, 2022 at a rate of \$19.00 per hour to start. This position replaces the Health Educator position previously established by the Public Health Work Force Grant and is full-time at 38 hours per week. This position is 100% funded by the PHWF grant.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
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Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**6.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS**

**6.1. Environmental Health Division**

*Stephanie Zmuda*

6.1.1. STS Abandonment Report

6.1.2. EH Program Report

**6.2. Nursing and Community Health Division**

*Morgan Shirley*

6.2.1. Communicable Disease Report

6.2.2. Nursing Program Report

**6.3. Health Commissioner**

*Stephanie Bragg*

6.3.1. Agency Updates/Information

- Accreditation
- Levy
- Phones
- “Fall” in Love with Morrow County Photo Contest
- Salary Schedule Project
- HC performance evaluation

**7.0 EXECUTIVE SESSION (if needed)**

**Reason to go into Executive Session:** I, \_\_\_\_\_ make the motion to go into executive session for the following reason: to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Seconded by \_\_\_\_\_

Voting Record			
Martha Mooney			
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

Non-BOH members requested to attend Executive Session: \_\_\_\_\_

The Board of Health ENTERED Executive Session at: \_\_\_\_\_

RETURN FROM Executive Session

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney			
Shad Gallogly		Holly Trainer	

David Zaghlool		Megan Rockas	
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The Board of Health RETURNED FROM Executive Session at: \_\_\_\_\_

**8.0 MEETING ADJOURNMENT**

The next regular Board of Health meeting will be held **Monday, December 19, 2022, at 6:00 pm** in the Community Services Building.

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**This meeting adjourned at \_\_\_\_\_ p.m.**

