



**BOARD OF HEALTH MEETING**

AGENDA  
October 17, 2022

**1.0 CONVENTION**

- 1.1. Call the meeting to order: \_\_\_\_\_
- 1.2. Quorum Present                      **Yes**                      **No**

**2.0 STANDING AGENDA ITEMS**

**2.1. MOTION TO APPROVE: September 19, 2022 Meeting Minutes.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**2.2. MOTION TO APPROVE: October 17, 2022 Agenda**

- 2.2.1. Changes to agenda
  - ...

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**3.0 PUBLIC PARTICIPATION**

- 3.1. As of **October 13, 2022**, **No One** has requested to address the Board at this meeting.

**4.0 FINANCIALS**

**4.1. MOTION TO APPROVE: Monthly Financials as Presented.**

Motion by: \_\_\_\_\_ Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**5.0 ACTION ITEMS**

- 5.1. **RESOLUTION# 2022-035-EH: Arndt Variance for Under Driveway Line.** Taylor and Bernard Arndt are requesting a variance from OAC 3701-29-06 (G)(3)(a) to allow for

the passage of septic line through an existing swale. This property is located at 6961 Township Road 29, Mansfield, OH 44901. This is a new installation of a spray HSTS. Effluent will have gone through an aerator and UV pretreatment prior to going through the forced main to the spray heads of the system. The forced main pipe is the system element that would pass through the existing swale in order to reach the spray heads. This pipe will be sleeved where it passes through the swale. Their septic designer has determined that this is the best placement of the STS.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**5.1. RESOLUTION# 2022-036-ADM: 2023 Environmental Food Program Fee Schedule.**

This is the **FIRST** of the required three readings of the proposed fees. The public hearing and the **SECOND** of the required three readings of the proposed fees will take place on November 21, 2022. The **THIRD** and **FINAL** reading will take place on December 19, 2022.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**5.2. MOTION TO APPROVE: Hiring a Licensed Practical Nurse.** This position would replace the Health Educator position previously established by the Public Health Work Force Grant and will be full-time at 38 hours per week. This position will be 100% funded by the PHWF grant.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**5.3. MOTION to APPROVE: Half Day Closure to the Public on Monday, December 12, 2022.** If approved, MCHD would be open to the public from 7:15 am until 12:00 pm on December 12, 2022. The remainder of the day will be spent conducting staff development and training activities.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**6.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS**

**6.1. Environmental Health Division**

*Stephanie Zmuda*

6.1.1. STS Abandonment Report

6.1.2. EH Program Report

**6.2. Nursing and Community Health Division**

*Morgan Shirley*

6.2.1. Communicable Disease Report

6.2.2. Nursing Program Report

**6.3. Health Commissioner**

*Stephanie Bragg*

6.3.1. Agency Updates/Information

- Megan Bailey resigned a week earlier than she had originally requested
- “Fall” in Love with Morrow County Photo Contest
- Website update – set to Go Live on 10/17/2022
- ACAR update – report received; we will be on the PHAB committee agenda for their 11/4/2022 meeting
- HC performance evaluation
- New expense tracking developed for the triad to use
- Levy – signs are available

**7.0 MEETING ADJOURNMENT**

The next regular Board of Health meeting will be held **Monday, November 21, 2022, at 6:00 pm** in the Community Services Building.

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

Voting Record			
Martha Mooney		---	
Shad Gallogly		Holly Trainer	
David Zaghlool		Megan Rockas	

**This meeting adjourned at \_\_\_\_\_ p.m.**