



# TOWN OF MOORESVILLE FY23 APPROVED ANNUAL BUDGET

Celebrating 150 years  
1873 - 2023

Town of Mooresville  
413 North Main Street  
Mooresville, NC 28115  
[www.MooresvilleNC.gov](http://www.MooresvilleNC.gov)



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**BUDGET MESSAGE  
FY 2022-2023 OPERATING BUDGET**

May 16, 2022

The Honorable Miles Atkins, Mayor  
and Board of Commissioners  
Town of Mooresville  
413 N. Main Street  
Mooresville, NC 28115

Dear Mayor and Board of Commissioners,

In accordance with the North Carolina Local Government Budget and Fiscal Control Act, I am pleased to present the Recommended Operating Budget for fiscal year (FY) 2022-2023. Upon your selection of a public hearing date, a notice of submission of this budget to the Board of Commissioners will be published, in accordance with G.S. § 159-12. A copy of Mooresville's Recommended Budget has been placed on-file with the Town Clerk and posted on the Town website for public inspection. I want to thank the Mayor and Commissioners for providing staff with clear direction and guidance during this year's budget process.

A municipal budget serves as a reflection of the community's priorities and values. The Town budget continues to significantly invest in the identified capital needs and core services provided by Town staff and expected by our citizens. This budget represents the culmination of many hours of analysis, deliberation, and preparation by Town department heads and administrative staff, as well as many hours of review by this Board in Budget Workshops. Thank you in advance for the additional time that you will spend reviewing and evaluating this recommended budget.

**FUND SUMMARY**

This budget proposal uses \$10 million in ARPA (American Rescue Plan Act) funding towards public safety salaries and benefits. Public safety was strained by Covid-19, and this use is in keeping with the spirit and the law of the Act. Furthermore, the replacement of revenue formerly reserved for salaries and benefits made it possible to fund public safety vehicles, park expansions, pickle ball courts, to upgrade the security of the Town's computer system, and other community-facing initiatives.

FY 2023 represents the fifteenth consecutive year of a recommended tax rate at fifty-eight cents per \$100 of assessed valuation. The many amenities of the Town continue to consistently attract residents and businesses, providing significant growth in assessed value and allowing additional improvements and services without an increase in the rate.

The recommended General Fund budget for FY 2023 totals \$79,024,937 for Town personnel, professional services, and operations. The demands of our growing community dictate that we have appropriate staffing levels to deliver the customer service our residents deserve and expect. As such, there are twenty-two new full-time positions funded in FY 2023.

The recommended General Capital Investment Fund budget for FY 2023 totals \$17,029,825. This fund provides financing for capital outlay, street resurfacing, and annual debt payments.

The recommended Utility Fund budget for FY 2023 totals \$29,762,443. The utility budget continues the path established several years ago to have sufficient revenue to maintain and repair the existing system and establish a reserve to pay for capital projects without the need for additional borrowing.

The recommended Stormwater Fund budget totals \$3,295,013. This budget includes two new full-time positions, a Stormwater Equipment Operator to operate an additional street sweeper and a Stormwater Program Manager under the current rate structure.

Finally, the Powell Bill Fund budget totals \$1,373,391. The moderate increase in the Powell Bill Fund is due to the enhancement of the paving and resurfacing program.

The Town's budget for all operating funds equal \$130,485,609. The total budget ordinance including operating capital reserves, and project ordinance transfers total \$164,889,389.

The effort to create a budget started last December, as departments began identifying and prioritizing capital needs for the development of a five-year capital improvement plan (CIP). Departments prepared their individual budget requests to maintain high quality customer service, and to achieve the Town's strategic objectives. The FY 2023 Recommended Budget will continue to fund large capital projects in project budget ordinances, as this process allows projects to overlap fiscal years without the need to re-appropriate funds each fiscal year.

## **FY 2022-2023 BUDGET HIGHLIGHTS**

### **REVENUE HIGHLIGHTS**

#### **General Fund**

The revenues and expenditures outlined in the following pages will require a tax rate of \$0.58 per \$100 valuation, which remains unchanged for the fifteenth consecutive fiscal year. As in past years, property tax remains our largest single source of revenue for the General Fund. Property tax revenue is based on information received from the Iredell County Tax Collector Office, and the budget is calculated using a tax base of \$8,770,181,000 and an estimated collection rate of 99.28 percent. The estimated assessed tax value will generate approximately \$871,844 per penny of the tax rate. Revenue in the FY 2023 recommended budget to be generated from property tax collections is \$50,500,000, approximately \$2,500,000 higher than FY 2022. Likewise, the estimated pandemic-related decrease in sales tax revenue in the FY 2022 did not materialize. FY 2022 sales receipts for the first nine months continue to increase at a record pace, and therefore,

there is an increase in sales tax receipts to \$15,284,542 (sales tax receipts are budgeted in the General Fund and General Capital Investment Fund).

### **Fleet Replacement Fund**

An initial, one-time appropriation of fund balance in the amount of \$2 million is recommended to establish a Fleet Replacement Fund. The purpose of establishing a Fleet Replacement Fund is to stabilize the budgeting of future vehicle purchases. Ongoing contributions to the fund will come from annual amortization charges to departments for vehicles assigned to them, based on the estimated life of the vehicle. Funding will also come from the sale of surplus property with the except of surplus land and buildings.

### **Powell Bill Fund**

By general statute, Powell Bill funds must be used for Town-maintained roadways. Revenues are state-collected and generated from the gasoline tax. Funds are distributed based on population and Town-maintained street mileage. The total recommended Powell Bill budget is \$1,373,391.

## **EXPENDITURE HIGHLIGHTS**

### **Design and Construct Town Hall Annex**

Town Hall Annex Design and Construction (\$1,950,000) - Upon Mooresville Police Department's relocation to a new Police Headquarters this summer, the former headquarters building will be repurposed to house Parks & Recreation, Technology and Innovation, and a new one stop shop that combines Planning and Community Development with the proposed new Building Inspections Department to create a seamless experience for development.

### **Cornelius Road Park, Phase III**

Design and Construction (\$3,312,288) - This project adds lighting to three multipurpose fields and two softball/baseball fields, as well as parking, concessions, and restrooms to serve this area of the park.

**Traffic Unit Implementation** (\$500,000) - This project allows the Town to make the first step toward taking over maintenance and control of traffic lights and timing on NCDOT-maintained roads. This Unit will be phased in over multiple years, with the completion of current/proposed NCDOT projects.

### **Meeting Current and Future Needs**

We must plan and grow our community in a manner that is prudent for our taxpayers and within the framework of the Town's Mission and Vision. This Recommended Budget continues the path of providing superior services and programs in an effective and consistent manner. Fortunately, the operating funds meet the personnel, operation, debt, and actions of the growing community without financial hardship. This budget allows Town services to keep up with continued growth. As the Town moves into the 2022-2023 fiscal year, we will continue to closely evaluate and monitor expenses and revenues to ensure the equilibrium between services and growth is maintained.

This year's Recommended Budget also is in line with the Boards' Debt Policy, which has greatly benefitted the Town by aiding with improvements in our bond rating and preserving debt capacity, should it be needed beyond this upcoming fiscal year.

The challenge of meeting the many needs of our residents and business community is great and does not come without expense. I am pleased to provide this Recommended Budget for your consideration. This budget lays out the Town's plan for the coming fiscal year and provides the essential services and programs that meet the needs of our residents and businesses. If implemented, I am confident it will allow us to continue to provide the community with good governance and quality services.

Sincerely,

A handwritten signature in black ink, appearing to read "Randall W. Hemann", followed by a long horizontal flourish.

Randall W. Hemann  
Town Manager

**ORDINANCE NO. 2022-06-06**

BE IT ORDAINED by the Board of Commissioners of the Town of Mooresville, North Carolina, meeting in open session this 6<sup>th</sup> day of June 2022 that the following fund revenues and expenditures together with certain restrictions and authorizations are hereby adopted:

**GENERAL FUND**

Revenues:		\$79,654,937
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Expenditures:	General Administration	2,729,610
	Finance	2,988,217
	Human Resources	2,354,418
	Risk Management	1,894,699
	Technology & Innovation	5,130,557
	Planning & Community Development	2,075,311
	Police	14,470,230
	Fire	12,168,326
	Public Services Administration	590,657
	Engineering	1,030,218
	Streets	2,401,548
	Sanitation	2,401,718
	Fleet Maintenance	1,039,168
	Facility Maintenance	1,392,862
	Non-Department	13,923,277
	Parks and Recreation	6,073,736
	Charles Mack Citizen Center	1,458,354
	Golf Operations	2,042,585
	Library	3,489,446
Total Expenditures:		\$79,654,937

**GENERAL CAPITAL INVESTMENT FUND**

Revenues:		\$17,029,825
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Expenditures:		\$17,029,825
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**FLEET REPLACEMENT FUND**

Revenues:		\$2,301,702
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Expenditures:		\$2,301,702
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**ARPA FUND**

Revenues:	\$10,000,000
Expenditures:	\$10,000,000

**UTILITY FUND**

Revenues:	\$29,856,943
Expenditures:	Water Sewer Maintenance 19,051,818
	Water Treatment 6,614,775
	Wastewater Treatment 4,190,350
Total Expenditures:	\$29,856,943

**STORMWATER FUND**

Revenues:	\$3,300,013
Expenditures:	\$3,300,013

**COMMUNITY DEVELOPMENT FUND**

Revenues:	\$1,415,350
Expenditures:	\$1,415,350

**POWELL BILL FUND**

Revenues:	\$1,373,391
Expenditures:	\$1,373,391

**CAPITAL RESERVE FUND – GENERAL**

Revenues:	\$3,312,288
Expenditures:	\$3,312,288

**CAPITAL RESERVE FUND – SANITATION**

Revenues:	\$180,000
Expenditures:	\$180,000

**CAPITAL RESERVE FUND – UTILITIES**

Revenues:	\$6,187,087
Expenditures:	\$6,187,087



**GENERAL FUND CAPITAL PROJECT**  
**ORDINANCE TOWN HALL ANNEX**

Revenues:	\$1,950,000
Expenditures:	\$1,950,000

**MAZEPPA FLYOVER**

Revenues:	\$500,000
Expenditures:	\$500,000

**LANGTREE/115 INTERSECTION**

Revenues:	\$500,000
Expenditures:	\$500,000

**TRAFFIC UNIT**

Revenues:	\$500,000
Expenditures:	\$500,000

**EAST/WEST CONNECTOR PHASE I**

Revenues:	\$853,503
Expenditures:	\$853,503

**DYE CREEK GREENWAY LOOP**

Revenues:	\$310,000
Expenditures:	\$310,000

**UTILITY FUND CAPITAL PROJECT ORDINANCES**

**NEW REED'S CREEK PUMP STATION**

Revenues:	\$423,000
Expenditures:	\$423,000

**MAZEPPA PARALLEL WATERLINE**

Revenues:	\$673,200
Expenditures:	\$673,200

**SOUTH IREDELL FORCEMAIN**

Revenues:	\$2,050,000
Expenditures:	\$2,050,000

**ELEVATED STORAGE TANK IN HIGH PRESSURE ZONE**

Revenues:	\$1,177,500
Expenditures:	\$1,177,500

**WATER TREATMENT PLANT I RENOVATIONS - CLEARWELL**

Revenues:	\$1,374,150
Expenditures:	\$1,374,150

**WASTEWATER EXPANSION PERMITTING**

Revenues:	\$ 300,000
Expenditures:	\$ 300,000

**EAST McCLELLAND AVENUE CULVERT & INFRASTRUCTURE**

Revenues:	\$ 75,000
Expenditures:	\$ 75,000

**BURTON'S BARN CULVERT**

Revenues:	\$ 100,000
Expenditures:	\$ 100,000

**CARPENTER AVENUE INFRASTRUCTURE**

Revenues:	\$ 221,000
Expenditures:	\$ 221,000

**General Fund**

There is hereby levied the following rates of tax on each on hundred dollars (\$100.00) valuation of taxable property as listed for taxes as of January 1, 2022, for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations.

**Rate per \$100.00 Valuation – General Fund: \$0.58**

Such rates of tax are based on an estimated total valuation of property for purpose of taxation of \$8,770,181,000 and estimated rate of collections of 99.28%.

**Mooresville Downtown Tax District**

There is hereby levied the following rates of tax on each one hundred dollars (\$100.00) valuation of taxable property as listed for taxes as of January 1, 2022 for raising the revenue from current year's property tax, as set forth in the foregoing estimates of revenue, and to finance the foregoing appropriations.

**Rate per \$100.00 Valuation – Mooresville Downtown Tax District: \$0.16**

Such rates of tax are based on an estimated total valuation of property for purpose of taxation of \$49,649,800 and estimated rate of collection of 99.43%.

The Town Manager is authorized to transfer funds from line item within a department's budget and from department to department within a fund without increasing or decreasing appropriations in said fund. The Town Board must approve fund transfers from one fund to another and any increases or decreases to a fund.

The total of all amounts encumbered for outstanding purchase orders and contracts as of June 30, 2022, shall be carried forward in fund balance as the amount of Reserved for Encumbrances and the corresponding appropriations for these encumbrances shall not lapse in order to properly account for the payment in the fiscal year paid.

The Pay and Classification Plan for Fiscal Year 2022-2023 reflects salary rates approved by this budget.

A copy of this ordinance shall be furnished to the Finance Director to be kept on file for direction in the Disbursement of Town funds.

All ordinances or parts of this ordinance in conflict with the provisions of this Ordinance hereby repeal.

Adopted this 6th day of June, 2022.

Miles Atkins, Mayor



Attest:



Genevieve Glaser, Town Clerk



**Annual Budget  
Town of Mooresville, North Carolina  
Fiscal Year Beginning July 1, 2022**

Recommended to the Town Board by the Town Manager ..... May 16, 2022  
Adopted by the Town Board..... June 6, 2022

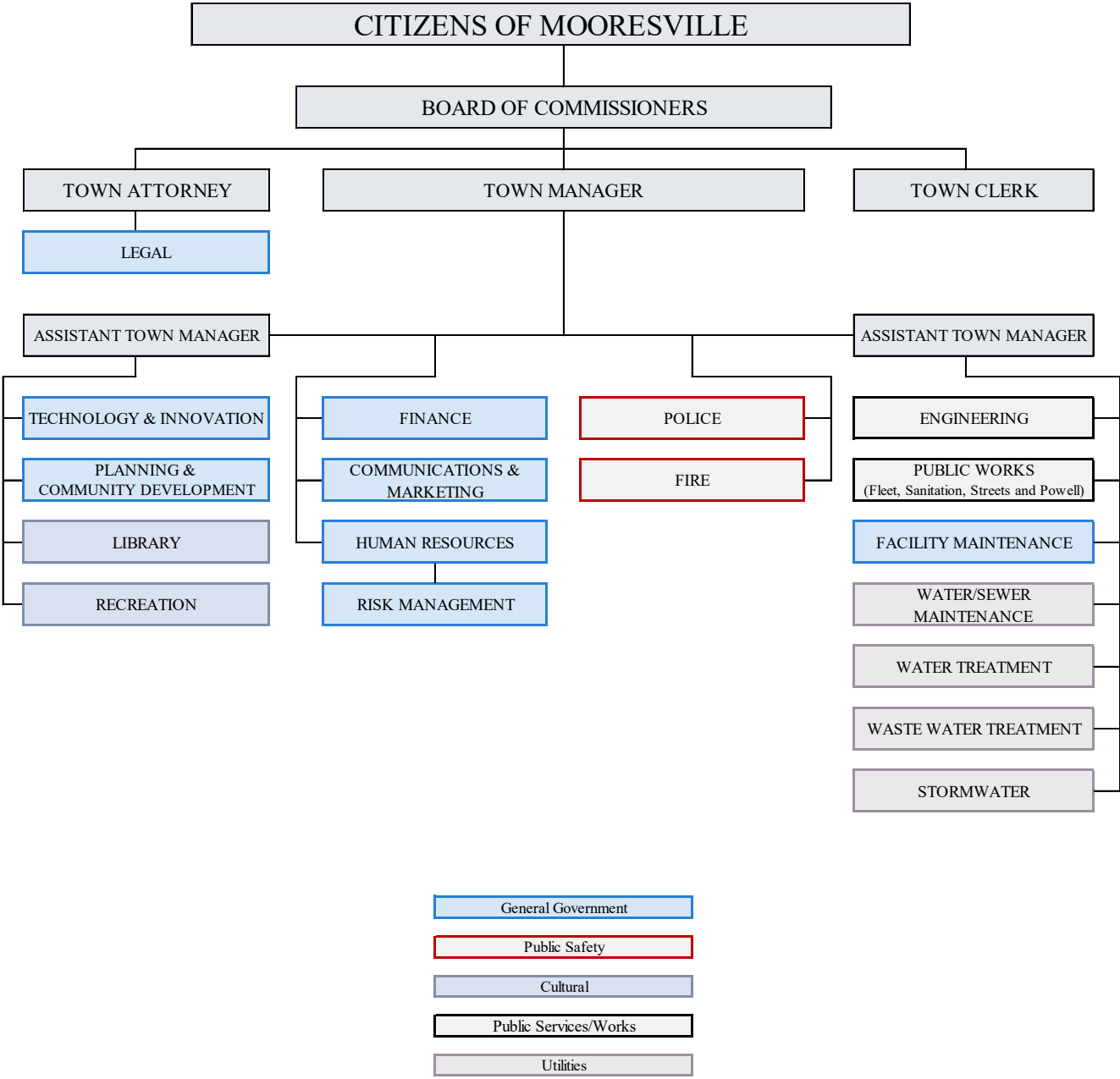
**The Town Board**

Miles Atkins..... Mayor  
Lisa Qualls..... Commissioner Ward 4 (Mayor Pro-Tem)  
Bobby Compton..... Commissioner at Large  
Gary West ..... Commissioner at Large  
Eddie Dingler..... Commissioner Ward 1  
Thurman Houston ..... Commissioner Ward 2  
Barbara Whittington ..... Commissioner Ward 3

**Appointed Officials and Department Heads**

Randy Hemann ..... Town Manager  
Ryan Rase ..... Assistant Town Manager  
Beau Falgout..... Assistant Town Manager  
Sharon Crawford..... Town Attorney  
Megan Suber..... Director of Communications & Marketing  
Genevieve Glaser..... Town Clerk  
Deborah Hockett..... Chief Financial Officer  
Evans Ballard..... Interim Chief Financial Officer  
Tiffany Shelley ..... Director of Human Resources  
Chris Russell..... Risk & Safety Manager  
Jeffrey Brotherton..... Director of Technology & Innovation  
Ron Campurciani..... Police Chief  
Curt Deaton..... Fire Chief  
Jonathan Young... Engineering Services Director  
Danny Wilson ..... Planning and Community Development Director  
John Finan..... Public Works Director  
Allison Kraft ..... Public Utilities Director  
Marian Lytle ..... Library Director  
Pamela Reidy ..... Parks and Recreation Director

**TOWN OF MOORESVILLE, NORTH CAROLINA**  
**ORGANIZATIONAL CHART**



## **BASIS OF BUDGETING**

The accounts of the Town are organized based on funds. A fund is an independent fiscal accounting entity, with a self-balancing set of accounts. Funds maintain independent records of cash and/or other resources, together with all related liabilities, obligations, reserves and equities. The purpose of a fund is to carry out specific activities or attain certain objectives in accordance with special financial regulations, restrictions or limitations. The budget outlines the Town's plan for achieving the goals, objectives, and service delivery levels desired by the Mayor and Town Board of Commissioners. More specifically the budget is a financial plan consisting of an estimate of proposed expenditures, the proposed means of financing, and the goals and objectives of the expenditures for a given time, usually one year from July 1 to June 30. The Town develops its budget as required by the North Carolina Local Government Budget & Fiscal Control Act. All budgets are prepared and adopted using the modified accrual basis of accounting whereby revenues are recognized when measurable and available and expenditures are recognized when a liability is incurred. Expenditures may not legally exceed appropriations at the departmental level for all annually budgeted funds. During the year, the Town's accounting system is maintained on the same basis as the adopted budget. The Town adopts an annual budget ordinance that includes the General, General Capital Investment, Fleet Replacement Fund, Utility, Powell, Community Development, Stormwater, Capital Reserves and Capital Project Ordinance funds transferred from operating funds.

### **GENERAL FUND**

The General Fund, the largest fund of the Town, accounts for all governmental services and summarizes all financial transactions except those activities which are more appropriately recorded in another fund. Municipal services are classified as General Administration, Technology and Innovation, Planning and Community Development, Engineering, Public Service, Facility Maintenance, Police, Fire, Streets, Fleet Maintenance, Sanitation, Parks and Recreation, Golf Course, Library, Charles Mack Citizen Center and Performing Arts Center. The primary revenue sources are ad valorem taxes and state-shared revenues. The primary expenditures are for public safety, public works, parks & recreation, and general governmental services.

### **GENERAL CAPITAL INVESTMENT FUND**

This fund is used to separate budgeting for operations from that for capital expenditures and debt service.

### **GENERAL CAPITAL PROJECTS FUND**

This fund is used to account for street and sidewalk improvements, construction of a police headquarters, fire station, fire training center, and fleet maintenance building expansion, design and construction of a greenway, and park improvements.

### **FLEET REPLACEMENT FUND**

This fund is used to replace vehicles that have reached the end of their useful life cycle. Life cycle costs are included in any department budget which is requesting new or replacement vehicles this fiscal year.



**GENERAL CAPITAL RESERVE FUND – SANITATION**

This fund is used to purchase sanitation vehicles and equipment. The maximum annual contribution is \$500,000 and the maximum total reserve balance permitted is \$750,000.

**GENERAL CAPITAL RESERVE FUND**

This fund is specifically dedicated to setting aside financial resources for long-term or large-scale capital projects for departments in the General Fund.

**UTILITY FUND**

Water and sewer utility operations are the second largest fund. The water and sewer fund accounts for revenues and expenses related to the provision of water and sewer services to the customers of the Town and adjacent areas. Water and sewer sales includes both consumption and service fee charges to all direct water and sewer customers, inside and outside the Town.

**UTILITY CAPITAL PROJECTS FUND**

This fund is used to account for water and sewer line upgrades, pump stations, stormwater improvements and related equipment to complete these projects.

**UTILITY CAPITAL RESERVE FUND**

This fund is specifically dedicated to setting aside financial resources for long term or large-scale capital projects for the proprietary funds. Revenue generated from system development and capacity fees are used as a funding source.

**STORMWATER FUND**

This fund is used to account for the operations and maintenance of the Town's stormwater program which manages stormwater runoff through stream cleaning, bank stabilization, and maintenance of detention lakes and pools.

**COMMUNITY DEVELOPMENT FUND**

This fund is used to account for community development block grant funds that are restricted for residential projects which benefit low-to-moderate income households as defined by federal guidelines.

**POWELL BILL FUND**

Annually, state street-aid (Powell Bill) allocations are made to incorporated municipalities which establish their eligibility and qualify as provided by G.S. 136-41.1 through 136-41.4. The General Statutes require that a sum be allocated to the qualifying municipalities equal to the amount produced during the fiscal year by 1 3/4 cents on each taxed gallon of motor fuel. Powell Bill funds shall be expended only for the purposes of maintaining, repairing, constructing, reconstructing or widening of local streets that are the responsibility of the municipalities or for planning, construction, and maintenance of bikeways or sidewalks along public streets and highways.

## **BUDGET DEVELOPMENT PROCESS**

The Town of Mooresville’s budget process is designed to meet the current and future needs of our citizens, businesses, and staff. The Town of Mooresville is focused on delivering designed outcomes based on community demands, regulatory compliance, and financial capacity. The Town is committed to executing the budget in a professional and efficient manner. According to N.C. General Statutes, the Town must adopt an annual budget ordinance in which all funds are balanced by July 1 of each year. Outlined below is a schedule of budget events:

### **September – October 2021**

The budget process begins with the creation of the five-year Capital Improvement Plan. Departments are asked to complete forms the five-year plan. The data is compiled into a master chart detailing the justification and description of each project.

### **December 2021**

The FY 2023 Budget Projection is created and opened in the Town’s financial software to allow departments to begin the process of entering departmental budget requests. Each department submits requests electronically. Department managers submit additional information justifying personnel, technology, and replacement vehicles. All personnel requests are first reviewed by the Human Resources Director to ensure requested positions are properly classified. The Technology & Innovation Director reviews technological needs. All vehicles slated for replacement are appraised by the Fleet Services Superintendent. Vehicles are appraised and given a score based on the approved Vehicle Replacement Criteria. Budget requests reflect the goals and objectives of each department and the priorities of the community.

### **February 2022**

In February, all departmental budget requests are submitted to the Finance Department for review before the departmental budget meetings with the Town Manager and Budget Committee. After the departmental requests are submitted, the Board of Commissioners conduct their annual planning retreat wherein the Board and Town Management meet collectively to review the current year, discuss future needs, and finalize priorities. During the retreat, special consideration is given to the Town’s strategic goals, objectives, and tactical actions.

### **March 2022**

The Budget Committee comprised of the Town Manager, Assistant Town Managers, Chief Financial Officer, and Budget Manager, meet with each department to review requests. Departments justify changes in their budgets from the current fiscal year, requests for new positions, and additional capital needs. The Town Manager, with input from the Budget Committee, creates the first draft of the preliminary budget.

### **April 2022**

In April, the Budget Committee made cuts and adjustments to the revenue and expense budgets. Departments were given an opportunity to review budget cuts/adjustments with the Town Manager and Assistant Town Managers.

### **May 2022**

In early May, the Town Manager presents the Supplemental Budget to the Mayor and Board of Commissioners. The Supplemental Budget is a snapshot of the Manager's Recommended Budget. During the Supplemental Budget presentation, the Town Manager demonstrates the alignment between the Operating Budget and the Strategic Plan. At the Mid May Board of Commissioners' Meeting, the Manager's Recommended Budget is presented to the Board of Commissioners for review. The Recommended Budget presentation details the formulation of the operating budget funds, and the schedule of the remaining budget process. The document's purpose is to present to the Board a comprehensive picture of proposed operations for the next year. The Board schedules workshops with staff to discuss the implications or adding/deleting budget requests.

### **June 2022**

At least ten days before the public hearing, a public notice of the hearing's time and place, along with a budget summary, is published. The Board of Commissioners reviews any public comments and adopts the operating budget by ordinance with such modifications or statements as the Board deems advisable, on or before June 30.

### **Fiscal Year 2023**

The implementation of the approved budget officially begins on July 1 and ends on June 30 of the following year. During implementation, staff responsibly delivers services while maintaining financial accountability. Ongoing monitoring of expenditures and revenues throughout the fiscal year is a responsibility shared by departments, the Town Manager, and the Finance Department. The Finance Department ensures that charges are entered and that payments are appropriated properly in compliance with North Carolina General Statute 159-28.

## **INTERNAL FINANCIAL POLICIES & PROCEDURES**

It is the Town's policy that the operating budget be prepared in accordance with General Accepted Accounting Principles, the standards created by GFOA, and North Carolina General Statutes. The Town creates financial policies to meet the following objectives:

- To link long-term financial planning with short-term daily operations.
- To maintain a stable financial position.
- To ensure Board-adopted policies are implemented in an efficient and effective manner.
- To protect the Town from an emergency fiscal crisis.
- To ensure the highest possible credit and bond rating by meeting or exceeding the requirements of bond rating agencies through sound, conservative financial decision making.

### **REVENUE POLICY**

The Town seeks to implement a diversified tax base that will ensure reasonable stability for operations at continuous service levels, and a policy that will provide the necessary elasticity to quickly respond to increased service demands. Revenue management includes within its focus an ongoing process of reviewing and analyzing each revenue source to ensure that proceeds from each source are at an optimum level. Every attempt will be made to project revenues within a reasonable amount in comparison to the revenues' final actual earnings. Revenue projections are based on historical trends, growth patterns, and the economy. To meet these objectives the Town observes the following guidelines:

**Ad Valorem Tax (Property Tax)** As provided by the North Carolina Local Budget and Fiscal Control Act, estimated revenue from the Ad Valorem Tax levy will be budgeted as follows:

- Assessed valuation will be estimated based on historical trends, growth patterns, and anticipated construction.
- The estimated percentage of collection will not exceed the percentage of the levy realized in cash as of June 30 during the preceding fiscal year, in accordance with state law.
- The tax rate will be set each year based on the cost of providing general governmental services and paying debt service. Consideration will be given to future net revenue requirements for capital improvement projects, operational expenditure impacts, and debt service.

### **User Fees**

The Town sets fees that will maximize user charges in lieu of Ad Valorem Taxes for services that can be individually identified and where the costs are directly related to the level of service. An emphasis of user fees over Ad Valorem Taxes results in the following benefits:

- User fees are paid by all users, including those users exempt from property taxes.
- User fees can avoid subsidization in instances where the service is not being provided to the general public.
- User fees are a means of rationing the provision of certain services.
- User fees for certain services can be justified equitably and efficiently, by producing information on the demand level for services and by helping to make the connection between the amount paid and the service received.
- User fees are estimated based on historical trends and anticipated user volume.

**Grant Funding**

Grant funding may be used for a variety of purposes including 1) current Town operations, 2) a departmental long-range plan, 3) a capital project identified in the CIP, 4) regulatory requirement, or 5) opportunities to address the mission and goals of the Town. Staff will pursue opportunities for grant funding. Any awarded funds will be accepted only after Board review and approval.

**Other Revenue**

All other revenue will be programmed through the annual budget process to meet the Board's goals and objectives.

**EXPENDITURE POLICY**

**Budget Management**

In accordance with NCGS §159-8(a) the Town operates under a balanced budget that is defined as the sum of net revenues and appropriated fund balances equal to appropriations. Expenditure budgets are reviewed by staff, the Town Manager, and Board prior to adoption and are monitored by the Finance Department and Town Manager throughout the fiscal year. Budgeted expenditures are only spent for their categorical purpose for which they were intended. Budget adjustments are made on a need only basis through-out the year. No appropriations of debt proceeds will be spent except for the purpose for which the debt was issued.

**Interfund Transfer**

Interfund transfers are allowed for the allocation of direct or indirect costs of services rendered by one fund to another.

**RESERVE POLICY**

**Reserve for State Statute**

In accordance with state statute, appropriated fund balance in any fund will not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts.

**Unreserved Fund Balance**

The Town will maintain an unallocated fund balance in operating funds. These funds will be used to avoid cash flow interruptions, generate interest income, eliminate the need for short-term borrowing, assist in maintaining an investment grade bond rating, provide funding flexibility for unanticipated needs and opportunities and sustain operations during unanticipated emergencies and disasters. The level of reserve will be determined based on anticipated future funding needs, historical trends, growth patterns, the economy and contractual obligations, including bond covenants.

**FUND BALANCE POLICY**

Unreserved, undesignated fund balance is funds that remain available for appropriation by the Board after all commitments for future expenditures, required reserves defined by State Statutes, and previous Board designations have been calculated. The Town will define these remaining amounts as “available fund balance.” Available fund balance at the close of each fiscal year should be no less than 20% of the total annual operating budget of the Town. If the unassigned fund balance level exceeds 35% of the General Fund subsequent year’s budgeted expenditures and outgoing transfers, the Chief Financial Officer may recommend to the Board of Commissioners that a budget amendment be adopted to move the amount above 35% to a capital project fund.

The Board may, from time-to-time, utilize funds reducing fund balance available below the 20% policy but in no case below 10% except in extreme emergency for the purpose of providing for:

- A revenue shortfall.
- Dealing with a natural disaster or other event that threatens the health or safety of residents.
- Taking advantage of an unforeseen significant opportunity that may be otherwise lost to the community.
- To protect the long-term fiscal security of the Town.

If available fund balance at close of a fiscal year is below 20%, the Board will adopt a plan as part of the following year’s budget process to restore the fund balance available to the policy level within 36 months from the date of the budget adoption. If restoration cannot be accomplished within such time period without severe hardship to the Town, then the Board will establish a different but appropriate time period. If available fund balance at close of a fiscal year is in excess of 20%, the Board may appropriate or designate the excess for one-time capital expenditures, economic development-related expenditures, or transfer the excess to a Capital Reserve Fund.

**CAPITAL IMPROVEMENT PLAN**

The Town will update and adopt annually a five-year capital improvement plan (CIP), including the upcoming capital budget and a five-year projection of capital needs detailing the estimated cost, description, and anticipated funding sources for capital projects. The CIP will also take into consideration the operating impact that capital improvements will have on operating funds.

The first year of the five-year CIP will be the basis of formal fiscal year appropriations during the annual budget process. If new project needs arise during the year, a budget amendment identifying both funding sources and project appropriations will be utilized to provide formal budgetary authority for the subject projects. For the purpose of the Town’s internal accounting system, items costing more than \$5,000 are defined as capital outlay, and the CIP generally addresses those capital assets with a value of more than \$50,000 and a useful life of over five years and vehicles over \$35,000.

**Capital Formation: Financing Sources**

The Town acknowledges pay-as-you-go financing as a significant capital financing source but will ultimately determine the most appropriate financing structure for each capital project on an individual basis after examining all relevant factors of the project. Fund balances in excess of the aforementioned Local Government Commission guidelines may be used for financing.

**Impact on Future Budgets**

The Town strives to reduce recurring capital expenditures whenever possible by scheduling routine maintenance on our existing capital. In this budget, nonrecurring capital expenditures were included without having to negatively impact service delivery within departments, and in most cases, service delivery will either be extended or improved by these nonrecurring capital expenditures.



**ACCOUNTING/FINANCIAL REPORTING POLICY**

- The Town will establish and maintain its accounting systems according to the North Carolina Local Budget and Fiscal Control Act. Financial systems will be maintained to monitor expenditures and revenues.
- All records and reporting will be in accordance with Generally Accepted Accounting Principles (GAAP).

The basis of accounting within governmental fund types is modified accrual. Under this method of accounting, revenue is recorded when measurable and available and expenditures are recorded when incurred.

The Town will place emphasis on maintenance of an accounting system which provides strong internal budgetary and accounting controls designed to provide reasonable, but not absolute, assurance regarding both safeguarding of assets against loss from unauthorized use of disposition and the reliability of financial records for preparing financial statements and reports.

An annual audit will be performed by an independent public accounting firm which will issue an opinion on the annual financial statements, with a management letter detailing areas that need improvement. Auditing services will be evaluated and selected through a competitive proposal process. The budget reflects the Audit's individual and combined funds of actual revenues and expenditures in comparison to adopted budgets, thus using modified accrual accounting to display this information over multiple fiscal years. Full disclosure will be provided in all regulatory reports, financial statements, and bond representations.

The Town will establish and maintain an inventory of capital assets to account for the Town's property. Reports of these inventories and depreciation of all fixed assets will be made in accordance with current governmental accounting standards.

**CASH MANAGEMENT PROCEDURE**

The purpose of the Town's cash management procedure is to provide guidelines to maximize the use of public moneys in the best interest of the public.

**Receipts**

Cash receipts will be collected as expediently as reasonably possible to provide secure handling of incoming cash and to move these moneys into interest bearing accounts and investments. All incoming funds will be deposited daily as required by G.S. 159-32. Deposits will be made in such a manner as to receive credit for the day's interest.

**Cash Disbursement**

The Town's objective is to retain moneys for investment for the longest appropriate period. Disbursements will be made shortly in advance or on the agreed-upon contractual date of payment unless earlier payment provides a greater economic benefit to the Town. All checks require two signatures: Chief Financial Officer and the Town Manager.

**TRANSFER AND AMENDMENT POLICY**

The Town Manager is authorized to transfer funds from line item within a department's budget and from department to department within a fund without increasing or decreasing appropriation in said fund. The Town Board must approve fund transfers from one fund to another and any increases or decreases to a fund.

**PURCHASING AND CONTRACTING POLICY**

A pre-audit certificate, signed by the Chief Financial Officer, will appear on any contract, agreement, or purchase order before it becomes an obligation of the Town, in accordance with G.S. 159-28(a).

All purchases will be in accordance with North Carolina General Statutes. The purchasing process will be a hybrid system of responsibility shared by the requesting department and the Purchasing & Contracts Manager. No officer or employee of the Town who is charged with preparing plan, specifications, or estimates for public contracts, awarding or administering contracts, or inspecting or supervising construction will receive a gift or favor from any contractor, subcontractor, or supplier who has a contract with the Town, has performed under such a contract within the past year, or anticipates bidding on such a contract in the future.

Furthermore, the Town may directly, or indirectly, enter into a contract for the provision of goods and/or services with any employee(s) of the Town or any businesses in which a Town employee has ownership, if the employee(s) has no bearing on the decision to award the contract.

The Town will participate in a program that allows for the opportunity to purchase under state contracts and in cooperative agreements with other governmental units. Encumbrances will be recorded as obligations for budgetary control.

Surplus property will be disposed of in accordance with North Carolina General Statutes. The Purchasing & Contracts Manager may declare surplus on any item of excess personal property reported in writing by a department with both the Chief Financial Officer and the department manager estimating its value to be less than the amount specified in G.S. 160A-266. Before final disposition is made, the department will notify other departments of the availability of any excess items considered fit for possible re-utilization. All items will be disposed of in order to secure the fair value for the Town and to accomplish the disposal efficiently and economically.

**INVESTMENT PROCEDURE**

The purpose of this investment procedure is to guide the Town in managing cash on hand, to preserve principal and generate income to provide cash for daily operational and capital needs.

The Town shall manage all investments in a manner consistent with and in compliance with applicable law and regulation.

This investment procedure applies to all financial assets of the Town and is specifically subject to all the provisions and applicable laws and regulations. The investment portfolio of the Town shall be designed to attain a rate of return (yield) consistent with investments allowed under applicable laws and regulations while minimizing risk (safety) and retaining liquidity.

## **DEBT MANAGEMENT PROCEDURE**

Sound debt procedures set forth the parameters for issuing debt and provide guidance to decision makers regarding the timing and purpose for which debt may be issued, types and amounts of permissible debt, method of sale that may be used and structural features that may be incorporated. The debt procedures should recognize a binding commitment to full and timely repayment of all debt as an intrinsic requirement for entry into the capital markets. The Town will strive to maintain debt funding flexibility to maximize capacity for both identified and unanticipated capital needs and opportunities. Adherence to debt procedures ensures that a government maintains a sound debt position and that credit quality is protected. Advantages of debt procedures are as follows:

- Enhances the quality of decisions by imposing order and discipline.
- Promotes consistency and continuity in decision making.
- Rationalizes the decision-making process.
- Identifies objectives for staff to implement.
- Demonstrates a commitment to long-term planning objectives.
- Is regarded positively by rating agencies in reviewing credit quality.
- Provide essential quality services to current and future citizens.

It is the procedure of the Board: (a) to periodically approve the issuance of debt obligations on behalf of the Town to finance the construction or acquisition of infrastructure and other assets for the purpose of meeting its governmental obligations to its residents; (b) to approve the issuance of debt obligations to refund outstanding debt when indicated by market conditions or management considerations; (c) that such debt obligations are issued and administered in such a manner as to ensure and sustain the long-term financial integrity of the Town, to achieve the highest possible credit rating and to preserve and enhance the quality of life, safety and welfare of its citizens.

Debt issuance will not be used to finance current operations or normal maintenance. Capital projects financed through the issuance of bonds will be financed for a period not to exceed the expected useful life of the project. The Town will strive to maintain its annual debt service costs at a level no greater than 15% of the general fund expenditures, including installment purchase debt. The general obligation debt of the Town will not exceed 8% of the assessed valuation of the taxable property of the Town.

Total General and Capital Investments Funds	\$ 96,684,762
15% of General Fund Expenditures	\$ 14,502,714
FY 22-23 General Fund Debt Services	\$ 8,949,838
8% of Assessed Valuation of Taxable Property	\$ 668,656,080
Total Remaining General Obligation Debt	\$ 23,000,000

Whenever possible, the Town will first attempt to fund capital projects with grants or developer contributions. The types of debt currently used by the Town include general obligation bonds, revenue bonds, and installment purchase agreements. The Town may pursue other methods of financing based upon the direction of the Town Manager and approval of the Board. The Town will only use debt instruments, which are approved for local government.

## CAPITAL PROJECT BUDGET ORDINANCES

A Capital Project Ordinance authorizes a major capital expenditure and continues in effect for the life of the project. These capital projects are characterized by spanning over multiple years. The ordinance specifies the funding and expenditures for the project.

Because the Capital Project Ordinance runs the length of the project and not the fiscal year, the budget is not reported within the FY 2022-2023 budget ordinance. Therefore, these ordinances do not have to be adopted each fiscal year.

The following Capital Project Ordinances were adopted by the Board of Commissioners prior to the adoption of the FY 2022-2023 Operating Budget.

<b>Capital Project Ordinances</b>	<b>Total Budget *</b>
Police Headquarters	\$ 19,648,717
Fire Station 6	5,193,148
Fire Training Center	2,984,400
Fleet Maintenance Building	1,920,436
Public Safety Bonds - 2020	1,019,328
Street Bonds - 2019	4,938,598
Mooreville School Network Sidewalk	6,358,510
Faith RD/NC115	3,331,256
NC801/NC150	3,463,080
West Wilson Avenue Improvements	5,682,333
East West Connector	2,077,535
Mazeppa Flyover	1,286,995
Center Avenue Culvert Project	236,000
East West Connector Phase II	144,609
Moore Avenue Pedestrian Project	400,000
Dye Creek Greenway	4,857,000
Liberty Park Phase II	9,519,541
Skate Park Redesign	3,003,557
Mazeppa Park Fields	2,427,750
Mill Village Upgrades	5,619,574
Mt Mourne Gravity Sewer	4,053,584
Patterson/Bell Street UT Improvements	294,316
Raw Water Line	2,962,972
42 Inch Sewer Line	3,581,929
Mill Village Stormwater Improvements	2,268,831
Northside Force Main & PS	21,665,970
Elevated Storage Tank	100,000
<b>Total</b>	<b>\$ 119,039,969</b>

*\* as of May 2, 2022*

The following amendments to the Capital Project Ordinances will occur on July 1, 2022. The General Fund will transfer funds to the following project ordinances: Town Hall Annex, Mazeppa Flyover, Langtree/115 Intersection, Traffic Unit, East/West Connector Phase, and the Greenway Loop Project Ordinance. The Utility Fund will transfer funds to the following project ordinances: New Reed's Creek Pump Station, Mazeppa Parallel Waterline, South Iredell Forcemain, Elevated Storage Tank, Water Treatment Plant Renovations-Clearwell, and the Wastewater Expansion Permitting Project Ordinance. The Stormwater Fund will transfer funds to the East McClelland Avenue Culvert & Infrastructure Project Ordinance, the Burton's Barn Culvert Project Ordinance and the Carpenter Avenue Infrastructure Project Ordinance..

<b>General Capital Project Ordinances</b>	<b>Transfer from FY2022 Budget</b>	<b>Total Budget</b>
Town Hall Annex	\$ 1,950,000	\$ 1,950,000
Mazeppa Flyover	500,000	1,786,995
Langtree/115 Intersection	500,000	500,000
Traffic Unit	500,000	500,000
East/West Connector Phase I	853,503	2,931,038
Dye Creek Greenway Loop	310,000	310,000
<b>Total</b>	<b>\$ 4,613,503</b>	<b>\$ 7,978,033</b>

<b>Utility Capital Project Ordinances</b>	<b>Transfer from FY2022 Budget</b>	<b>Total Budget</b>
New Reed's Creek Pump Station	423,000	423,000
Mazeppa Parallel Waterline	673,200	673,200
South Iredell Forcemain	2,050,000	2,050,000
Elevated Storage Tank	1,177,500	1,277,500
Water Treatment Plant Renovations - Clearwell	1,374,150	1,374,150
Wastewater Expansion Permitting	300,000	300,000
East McClelland Ave Culvert & Infrastructure	75,000	75,000
Burton's Barn Culvert	100,000	100,000
Carpenter Ave Infrastructure	221,000	221,000
<b>Total</b>	<b>\$ 6,393,850</b>	<b>\$ 6,493,850</b>

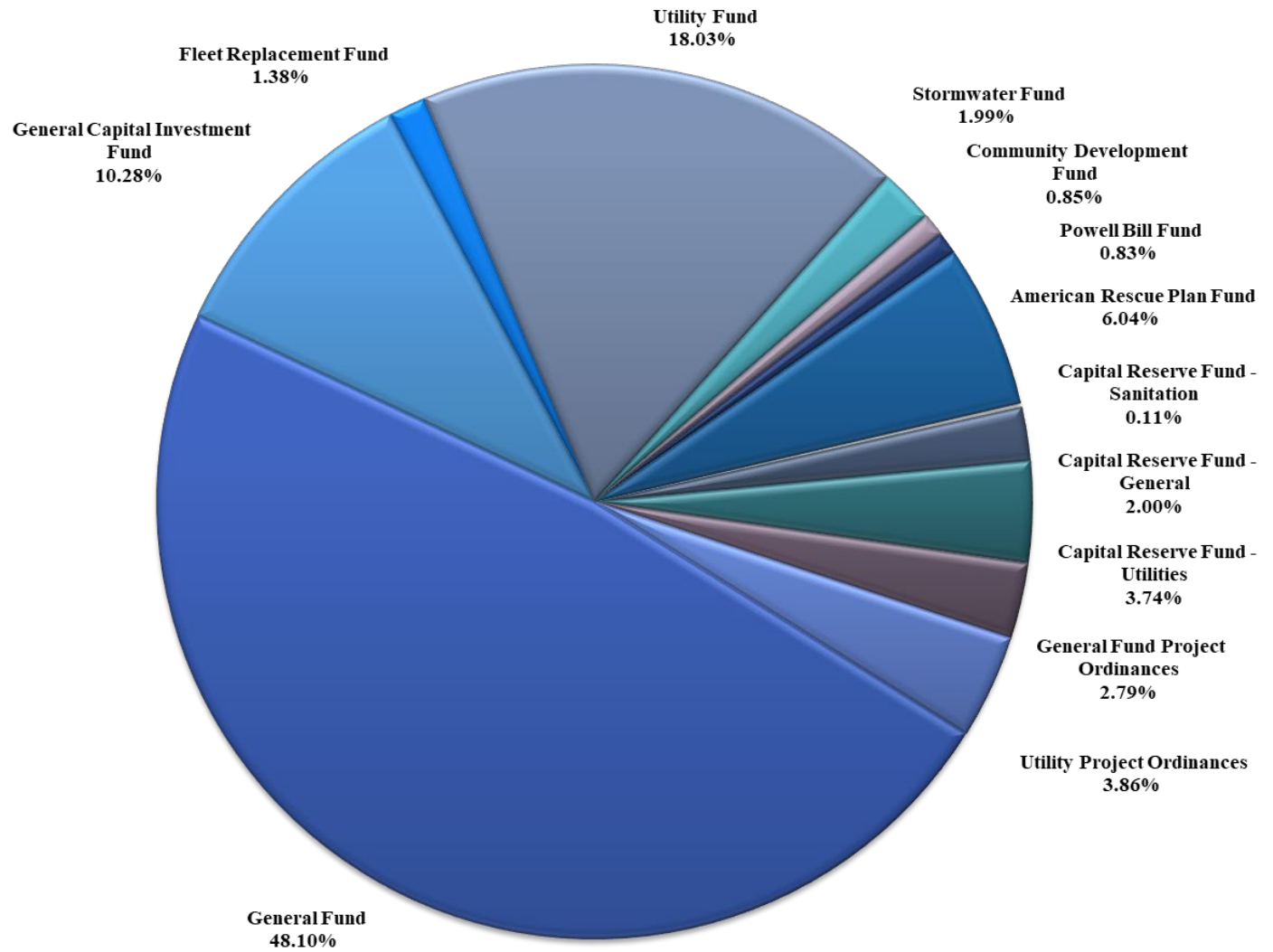
## FISCAL YEAR 2022-2023 FUND SUMMARY

TOTAL REVENUES - ALL FUNDS	ACTUAL			APPROVED	2022-2023 BUDGET		
	2018-2019	2019-2020	2020-2021	2021-2022	REQUESTED	RECOMMENDED	APPROVED
General Fund	\$ 73,053,246	\$ 156,285,242	\$ 77,839,013	\$ 78,690,973	\$ 79,956,623	\$ 79,024,937	\$ 79,654,937
General Capital Investment Fund					18,992,376	17,029,825	17,029,825
Fleet Replacement Fund					2,301,702	2,301,702	2,301,702
Utility Fund	24,387,348	43,364,037	64,263,931	23,429,174	29,762,443	29,856,943	29,856,943
Stormwater Fund	1,760,700	1,911,132	1,895,481	3,047,055	3,295,013	3,300,013	3,300,013
Community Development Fund	179,769	214,091	245,297	1,103,286	1,103,286	1,415,350	1,415,350
Powell Bill Fund	1,035,700	1,052,019	1,018,265	1,081,882	1,373,391	1,373,391	1,373,391
American Rescue Plan Fund					10,000,000	10,000,000	10,000,000
Capital Reserve Fund - Sanitation	500,000	500,000	500,000	475,000	650,000	180,000	180,000
Capital Reserve Fund - General	-	-	-	-	3,312,288	3,312,288	3,312,288
Capital Reserve Fund - Utilities	5,997,998	7,159,492	4,489,225	6,000,000	6,187,087	6,187,087	6,187,087
General Fund Project Ordinances			5,317,214	7,636,000	4,613,503	4,613,503	4,613,503
Utility Project Ordinances	-	-	49,245	100,000	6,393,850	6,393,850	6,393,850
<b>TOTAL</b>	<b>\$ 106,914,761</b>	<b>\$ 210,486,013</b>	<b>\$ 155,617,671</b>	<b>\$ 121,563,370</b>	<b>\$ 167,941,562</b>	<b>\$ 164,988,889</b>	<b>\$ 165,618,889</b>

TOTAL EXPENDITURES - ALL FUNDS	ACTUAL			APPROVED	2022-2023 BUDGET		
	2018-2019	2019-2020	2020-2021	2021-2022	REQUESTED	RECOMMENDED	APPROVED
General Fund	\$ 65,966,229	\$ 137,264,477	\$ 64,636,305	\$ 78,690,973	\$ 79,956,623	\$ 79,024,937	\$ 79,654,937
General Capital Investment Fund					18,992,376	17,029,825	17,029,825
Fleet Replacement Fund					2,301,702	2,301,702	2,301,702
Utility Fund	22,123,322	48,046,081	69,079,896	23,429,174	29,762,443	29,856,943	29,856,943
Stormwater Fund	1,130,345	893,969	3,693,210	3,047,055	3,295,013	3,300,013	3,300,013
Community Development Fund	152,141	25,750	283,700	1,103,286	1,103,286	1,415,350	1,415,350
Powell Bill Fund	1,098,955	920,621	1,004,319	1,081,882	1,373,391	1,373,391	1,373,391
American Rescue Plan Fund					10,000,000	10,000,000	10,000,000
Capital Reserve Fund - Sanitation	467,158	157,155	446,190	475,000	650,000	180,000	180,000
Capital Reserve Fund - General	-	-	-	-	3,312,288	3,312,288	3,312,288
Capital Reserve Fund - Utilities		1,600,000	8,000,000	6,000,000	6,187,087	6,187,087	6,187,087
General Fund Project Ordinances			11,043,097	7,636,000	4,613,503	4,613,503	4,613,503
Utility Project Ordinances			4,912,784	100,000	6,393,850	6,393,850	6,393,850
<b>TOTAL</b>	<b>\$ 90,938,150</b>	<b>\$ 188,908,053</b>	<b>\$ 163,099,501</b>	<b>\$ 121,563,370</b>	<b>\$ 167,941,562</b>	<b>\$ 164,988,889</b>	<b>\$ 165,618,889</b>



## 2022-2023 Approved Budget





# TOWN OF MOORESVILLE GENERAL OPERATING FUND

1873

Celebrating 150 years  
1873-2023

## GENERAL FUND – BUDGET SUMMARY

The General Fund is the main operating fund for the Town of Mooresville. It was established to account for all financial resources except those required by state law, local ordinance, and generally accepted accounting principles to be accounted for in another fund. General Fund revenues primarily include property taxes, state shared revenues, sales taxes, permits and fees. The major operating activities include general government, public safety, transportation, environmental protection, and culture and recreation.

### Summary

The Recommended General Fund budget for FY 2022 - 2023 is a \$16,923,907 or 27.53% increase compared to the FY 2021-2022 approved budget. The General Fund continues to support the delivery of high-quality core services to our residents, businesses, and visitors. The FY 2023 budgets shows significant growth due to the following staffing needs and projects as identified in the Town's strategic plan:

- Establish the Fleet Replacement Fund – one time use of \$2 million of fund balance – This fund will stabilize the future budgeting of vehicle purchases by allowing purchases to be amortized and repaid departmentally to spread out capital expense and allow the Town to save funds for future vehicles.
- Town Hall Annex Design and Construction - \$1,950,000 – The new headquarters for the Mooresville Police Department Police is scheduled to be complete by Summer 2022. The current headquarters will be repurposed to house Parks & Recreation, Technology and Innovation, Planning and Community Development and the proposed new Building Inspections Department.
- Cornelius Road Park Phase III – \$3,312,288 transfer to Capital Reserve for future construction made possible by American Rescue Plan funding (ARP). This project adds lighting to three multipurpose fields and two softball/baseball fields as well as parking, concessions, and restrooms to serve this area of the park.
- Construction of East/West Connector Phase I - \$853,503 – This phase of the East/West Connector is slated for completion in FY 2024 and spans from Langtree to HWY 115 south of Eastport Road.
- Mazeppa Flyover - \$500,000 – Right of Way acquisition for the railroad flyover near NGK Ceramics USA.
- Design of Traffic Unit - \$500,000 – The feasibility study for a phased takeover of the management and operation of NCDOT signals by the Town has been completed and these funds will be used for design of the unit which will allow the Town to monitor and manage traffic flow on NCDOT owned roads.
- Affordable Housing - \$475,000- Support affordable housing initiatives including Liberty Village made possible by ARP funding.
- Dye Creek Greenway - \$300,000 – Right- of- Way Acquisition – construction of this project is made possible by a grant received from the Charlotte Regional Transportation Planning Organization. The Greenway will connect Bellingham Park to Downtown heading north and continue south to Johnson Dairy Road. Future plans are to connect the greenway to Davidson.
- Outside Agency Funding - \$750,000 – Support for the community due to COVID. This is a onetime expenditure made possible by ARP funding.

- Salaries and benefits for 22 new full-time positions - \$1,452,068 – the Town has experienced growth in service delivery for many years with minimal investment in new staffing to meet increased demand. All new full-time positions are listed on page 41.

The following table indicates the Town’s comparison of actual realized revenues to expenditures for the past five fiscal years:

	<b>FY 2016-2017 Actual</b>	<b>FY 2017-2018 Actual</b>	<b>FY 2018-2019 Actual</b>	<b>FY 2019-2020 Actual</b>	<b>FY 2020-2021 Actual</b>	<b>FY 2021-2022 Approved Budget</b>	<b>FY 2022-2023 Approved Budget</b>
Operating Revenue	\$ 65,145,890	\$ 67,786,759	\$ 72,976,731	\$ 156,204,987	\$ 77,839,013	\$ 62,461,030	\$ 79,654,937
Operating Expenses	67,733,012	62,835,228	65,889,714	137,184,222	64,636,305	62,461,030	79,654,937
Revenues Over (Under) Expenditures	\$ (2,587,121)	\$ 4,951,531	\$ 7,087,017	\$ 19,020,765	\$ 13,202,708	\$ -	\$ -

The revenue projections for the FY 2022 - 2023 budget are conservative in accordance with Town practice. The Town’s Finance staff prudently projects revenues to be assured those resources will be available to meet operating, debt and capital needs pursuant to “no deficiency” budget requirements by state statute.

### **Revenue Assumption and Analysis**

General Fund revenues are based on various factors. These factors reflect substantial evaluation to determine which variables are the most reliable to the budget development process. The most notable resources considered include:

- Economic forecasts
- Information on property tax from Iredell County Tax Office
- Trends in revenue collection
- Information from the North Carolina League of Municipalities (NCLM) concerning municipal state-collected revenues
- Experiences and situations that affect the Town’s operation.

The following are the major revenue assumptions and analyses that were used in the development of the fiscal year 2022-2023 General Fund revenue budget:



Property Taxes

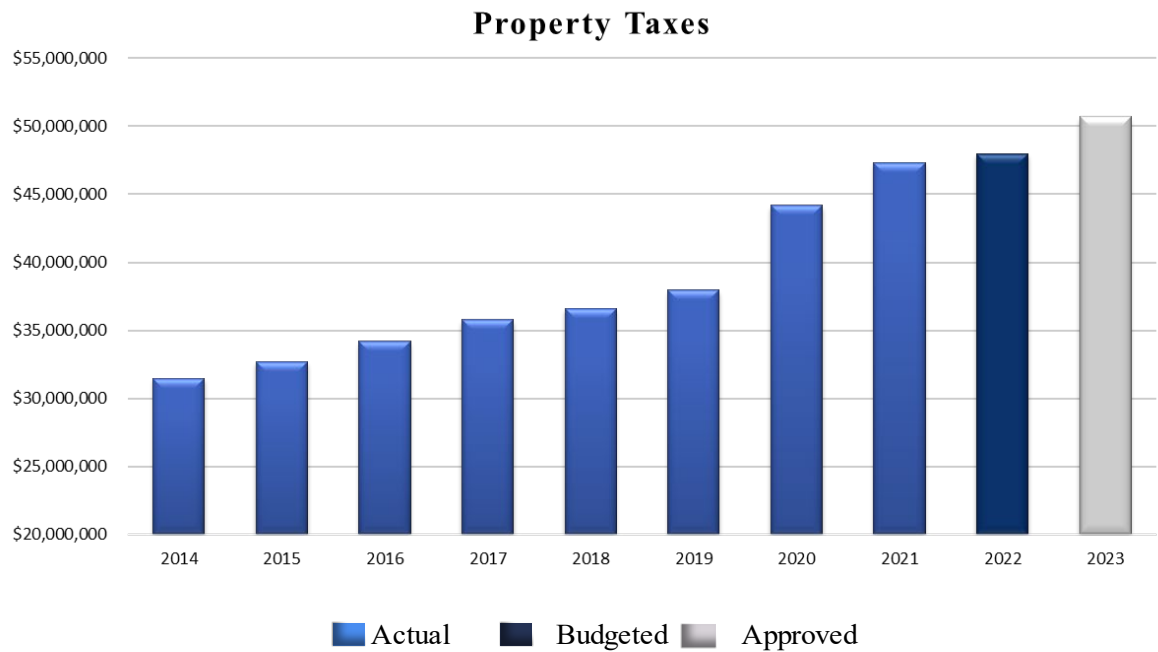
Property tax or ad valorem tax is the largest funding source for the General Fund, providing approximately 52% of the Town’s total FY 2022-2023 General Fund operating revenue. By North Carolina General Statutes, the estimated revenues from collection of property taxes shall not be greater than the percentage of levy realized in cash as of June 30 during the preceding fiscal year.

The following are descriptions of the various components of the tax base, real and personal properties, and public service values:

- **Real Property Values-** The projected value of real property for FY 2023 is \$6,985,270,000. The projected value reflects a net growth factor of 4.11%.
- **Personal Property Values-** This category includes business personal property and all re-licensed motor vehicles that are taxed under state law. The projected value for FY 2023 is \$1,711,911,000.
- **State Certified Values-** The State of North Carolina annually certifies the values of public utilities and transportation organizations whose asset base extends into many governmental jurisdictions across the state. Examples include Duke Energy, BellSouth, freight carriers, etc. The projected value for FY 2023 is \$68,000,000.
- **Discoveries, Penalties, Releases –** The projected value is \$5,000,000

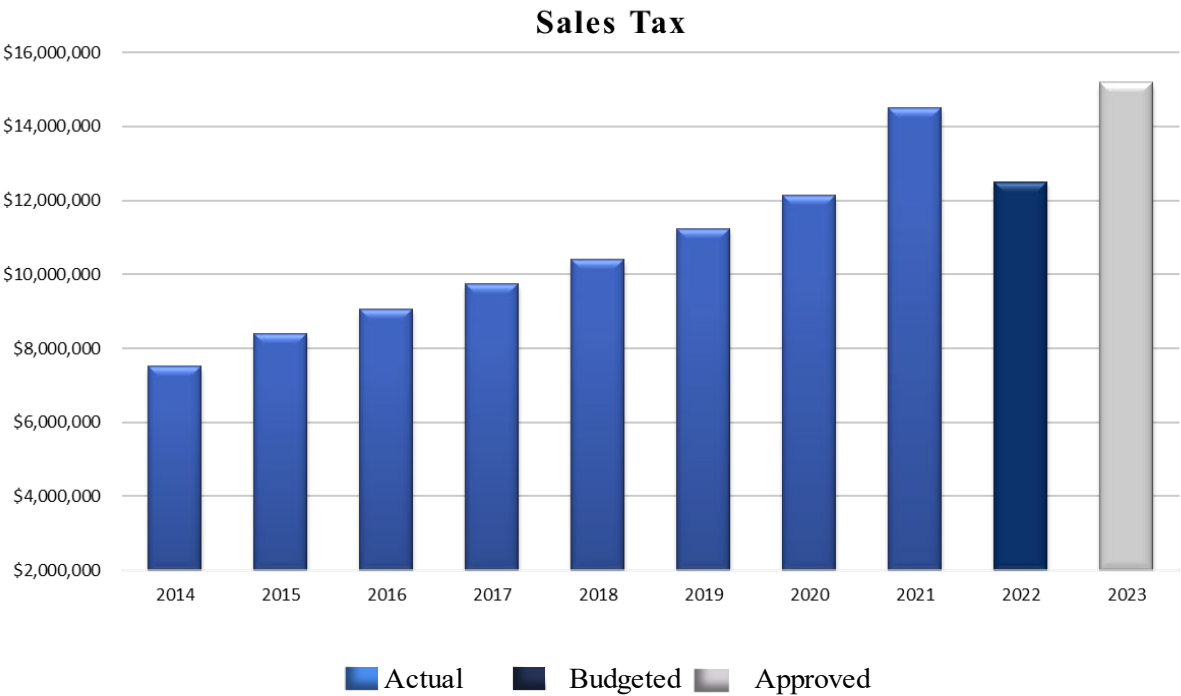
Ad Valorem taxes expected to be realized for FY 2023 assessed values reflects a \$.58 tax rate per \$100 applied to a projected net tax base of \$8,770,181,000 with a collection rate of 99.28%, for an estimated revenue of \$50,500,000. The percentage of the levy actually realized in Fiscal Year 2021 was 99.41%. The total projected net tax base reflects a net growth factor of 4.93%.

Revenues generated from property taxes are budgeted in the General and General Capital Investment Funds.



Local Option Sales Tax

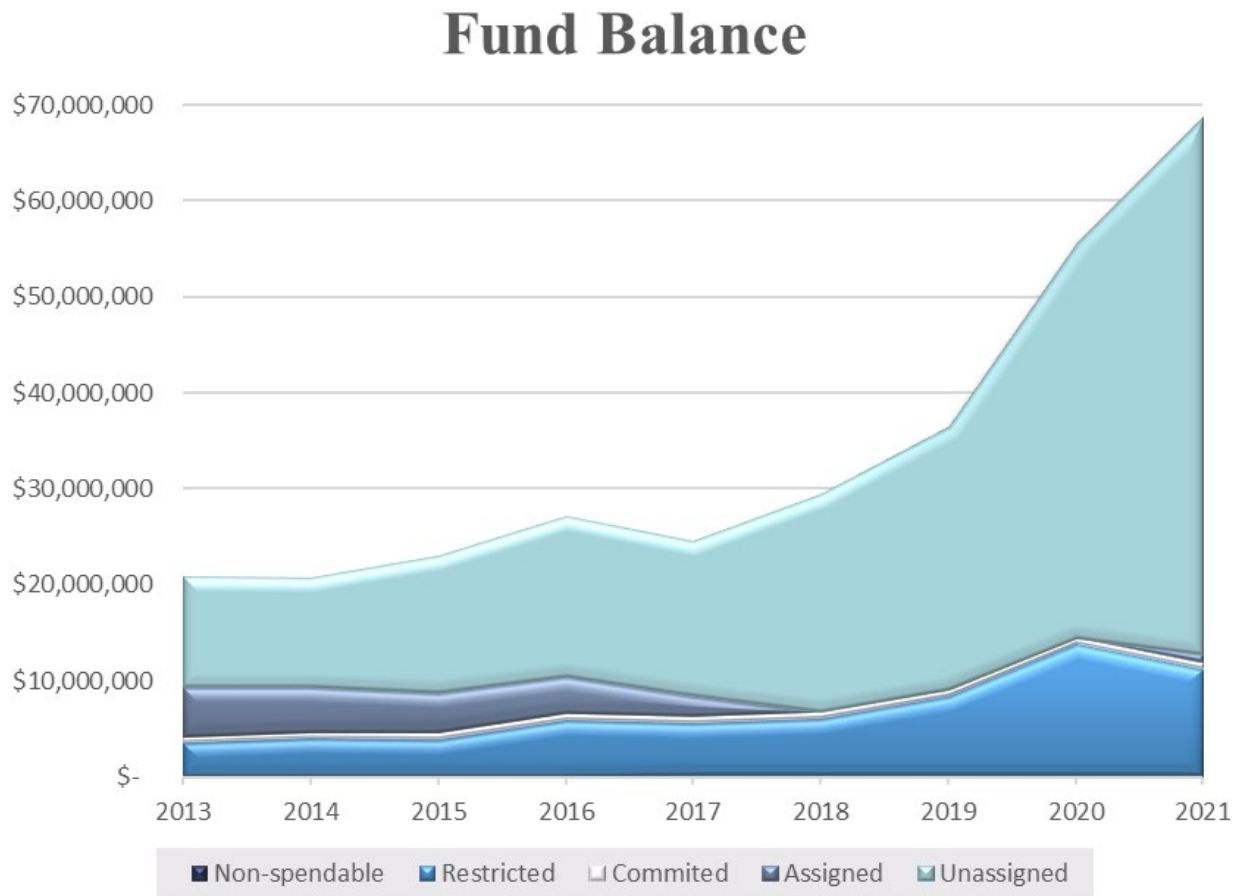
Local Option Sales Tax or Sales Tax is the second largest General Fund source of revenue. Sales Tax is added at the point of sale on most items purchased. Sales Tax is collected by the State of North Carolina and distributed to each county. Iredell County then distributes the revenue to each municipality on a per capita basis. Revenue from Sales Tax fund both the General Fund and the General Investment Fund.



Fund Balance

Fund Balance is divided into five categories: non-spendable, restricted, committed, assigned and unassigned. Non-spendable fund balance includes amounts not in a spendable form or legally/contractually required to be maintained intact. Restricted fund balance includes amounts that are restricted to specific purposes externally imposed by creditors or imposed by law. Committed fund balance is the portion of fund balance that can only be used for specific purposes imposed by a majority vote by quorum of the Mooresville Board of Commissioners. Assigned fund balance is the portion of fund balance, assigned by the Board of Commissioners under direction of GASB 54 that the Town of Mooresville intends to use for specific purposes. Unassigned fund balance is the portion of fund balance that has not been restricted, committed, or assigned to specific purposes or other funds.

The North Carolina Local Government Fiscal Control Act mandates local governments to operate under a balanced budget where budgeted expenses must equal budgeted revenues and appropriated fund balance. Therefore, local governments have the authority to use unassigned fund balance as a source of revenue to balance their budgets. The FY 2023 recommended budget was balanced with an appropriation of fund balance in the amount of \$2 million to establish the Fleet Replacement Fund.

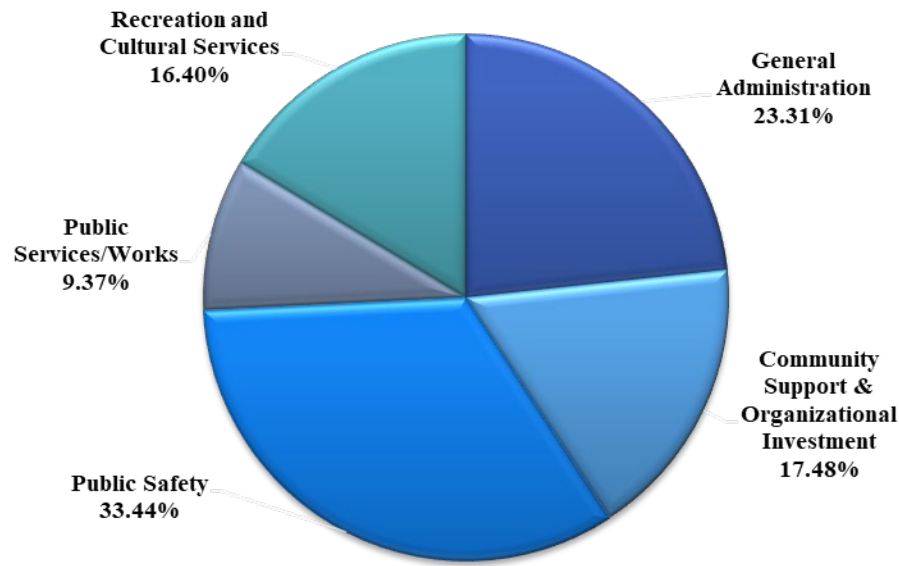


Expenditure Assumptions and Analysis

While the Town of Mooresville’s budget contains multiple departments and divisions, each conducts Town governmental activities as part of a functional area. For example, the Fire and Police Departments are part of the functional area known as Public Safety, as both share the common theme of protecting citizens and property. The following functional areas are included in the General Fund:

- General Administration (\$18,565,674)
- Community Support & Organizational Investment (\$13,923,277)
- Public Safety (\$26,638,556)
- Public Services/Works (\$7,463,309)
- Recreation and Cultural Services (\$13,064,121)

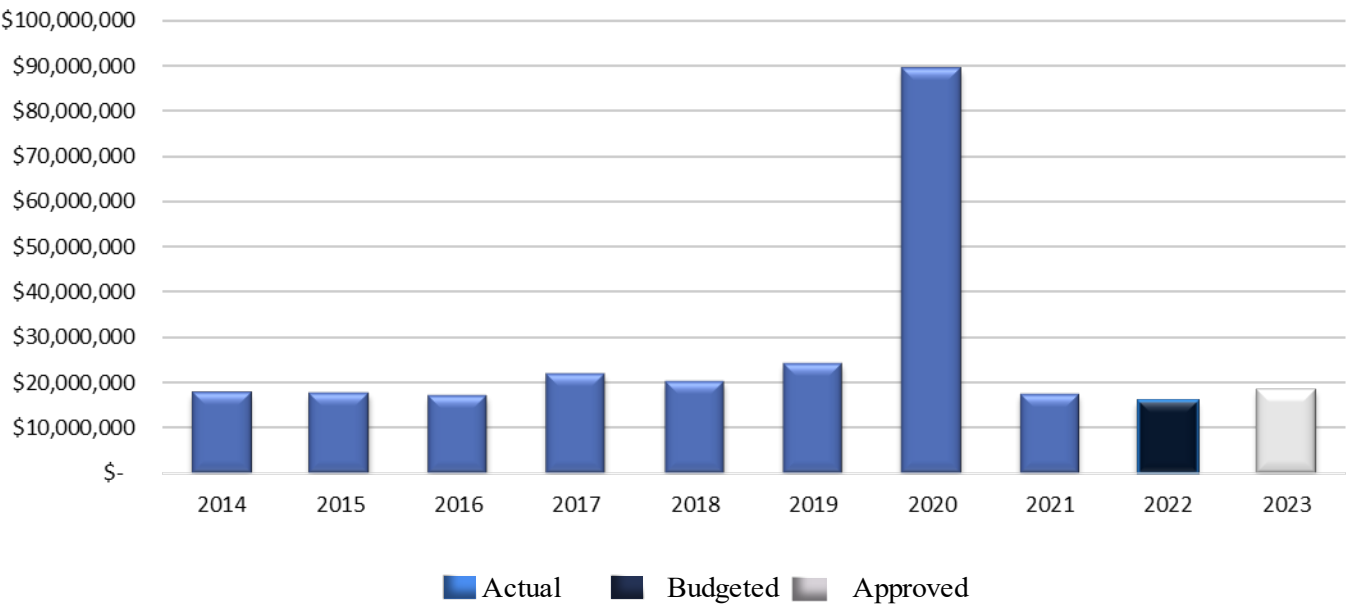
### General Fund Functional Areas



General Administration

Included in the General Administration functional area are the departments for the Board of Commissioners, Manager’s Office, Communications & Marketing, Legal, Finance, Human Resources, Risk Management, Technology & Innovation, Planning and Community Development, Facility Maintenance and Non-Department. The 2020 budget reflects the sale of a town-owned communications system.

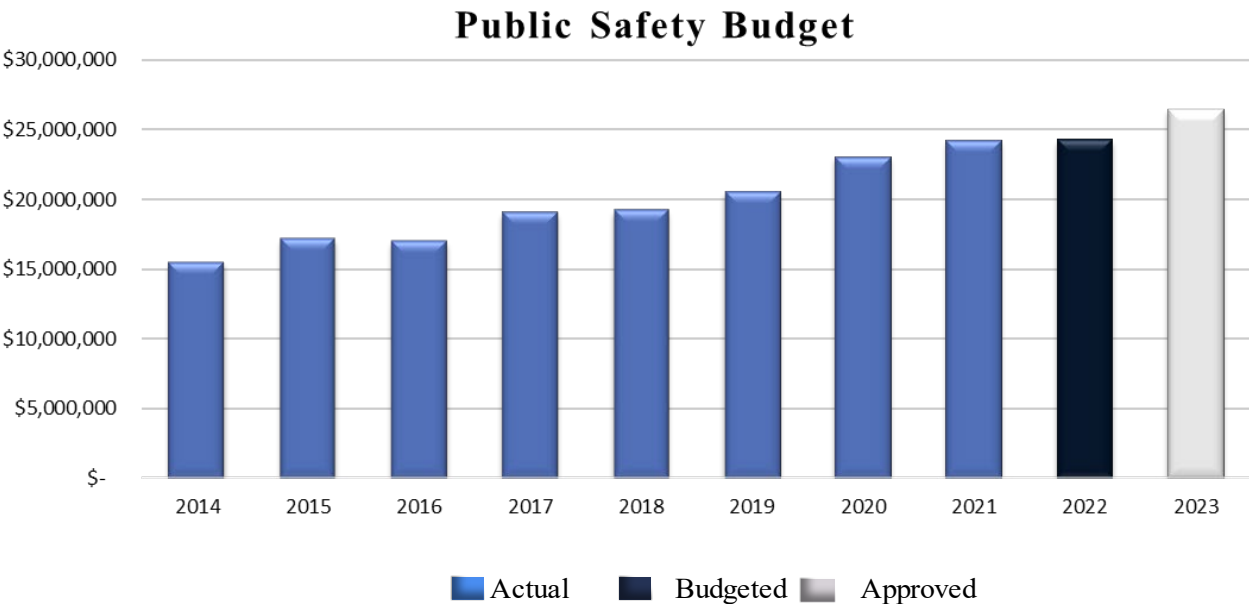
### General Administration Budget





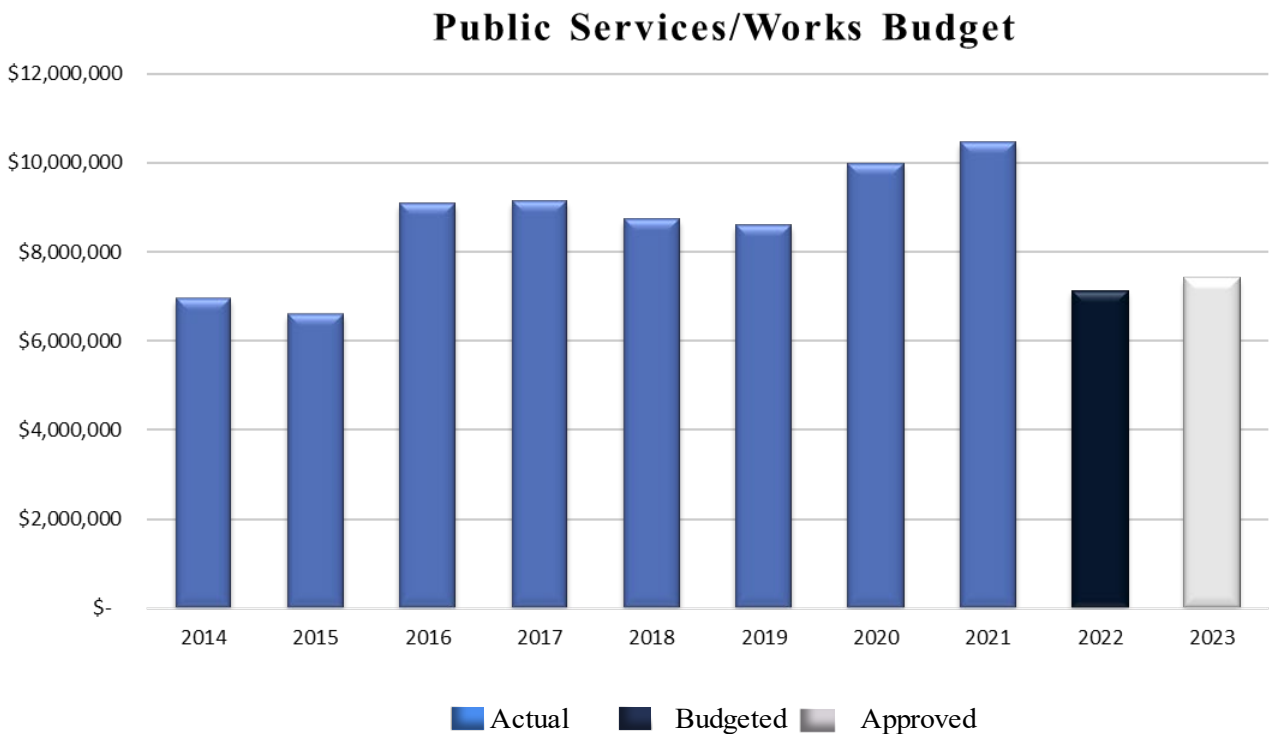
Public Safety

Included in the Public Safety functional area are the departments for Police and Fire.



Public Services/ Works

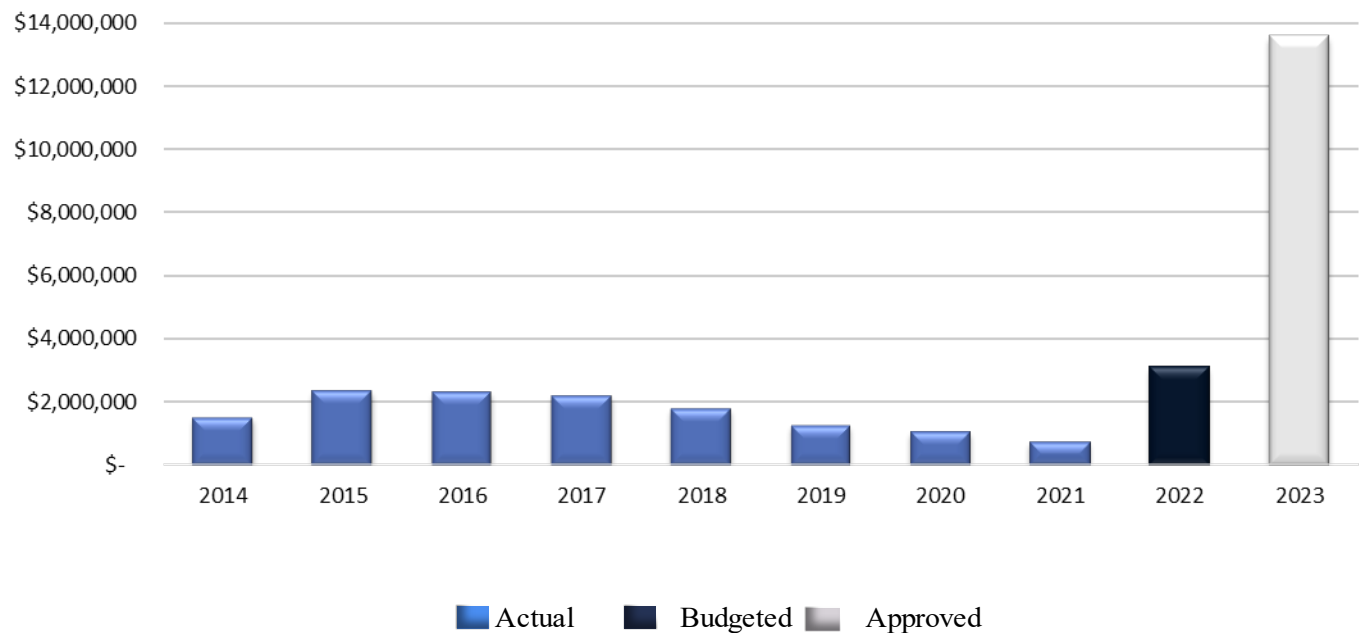
Included in the Public Services functional area are the departments for the Public Services Administration, Engineering, Streets, Sanitation, Fleet Maintenance.



Community Support & Organizational Investment

Included in the Community Support & Organizational Investment functional area are several budget items that cannot be uniquely attributed to departments.

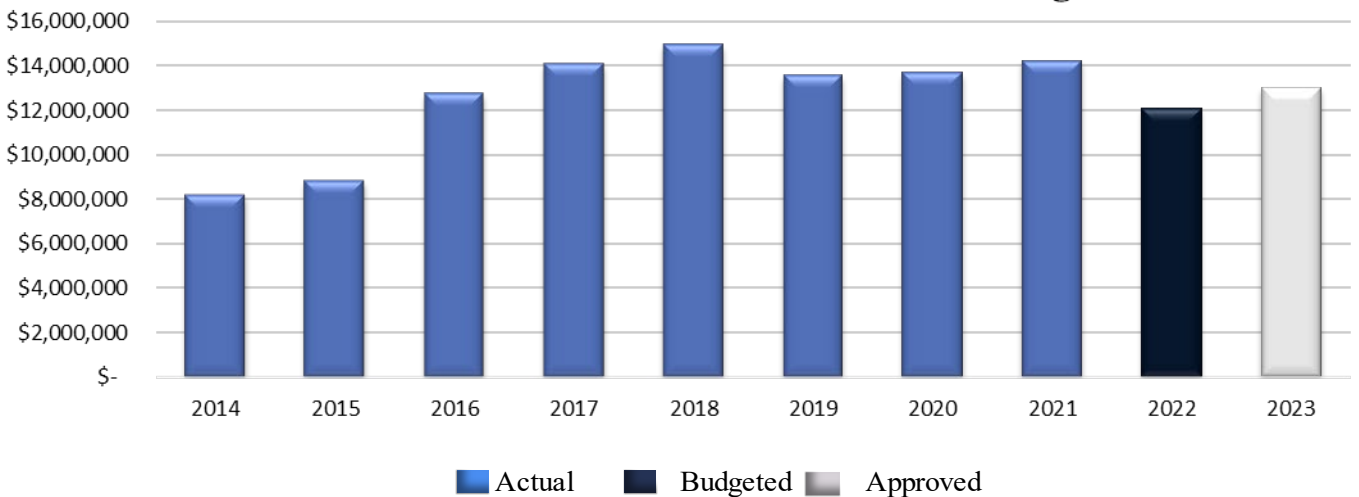
**Community Support & Organizational Investment Budget**



Recreation and Cultural Services

Included in the Recreation and Cultural Services functional area are the departments for Park Services, Recreation Administration, Athletic Services, Charles Mack Citizen Center, Winnie Hooper Center, War Memorial Center, Selma Burke Center, Special Facilities/Programs, Golf Operations, and Library.

**Recreation and Cultural Services Budget**

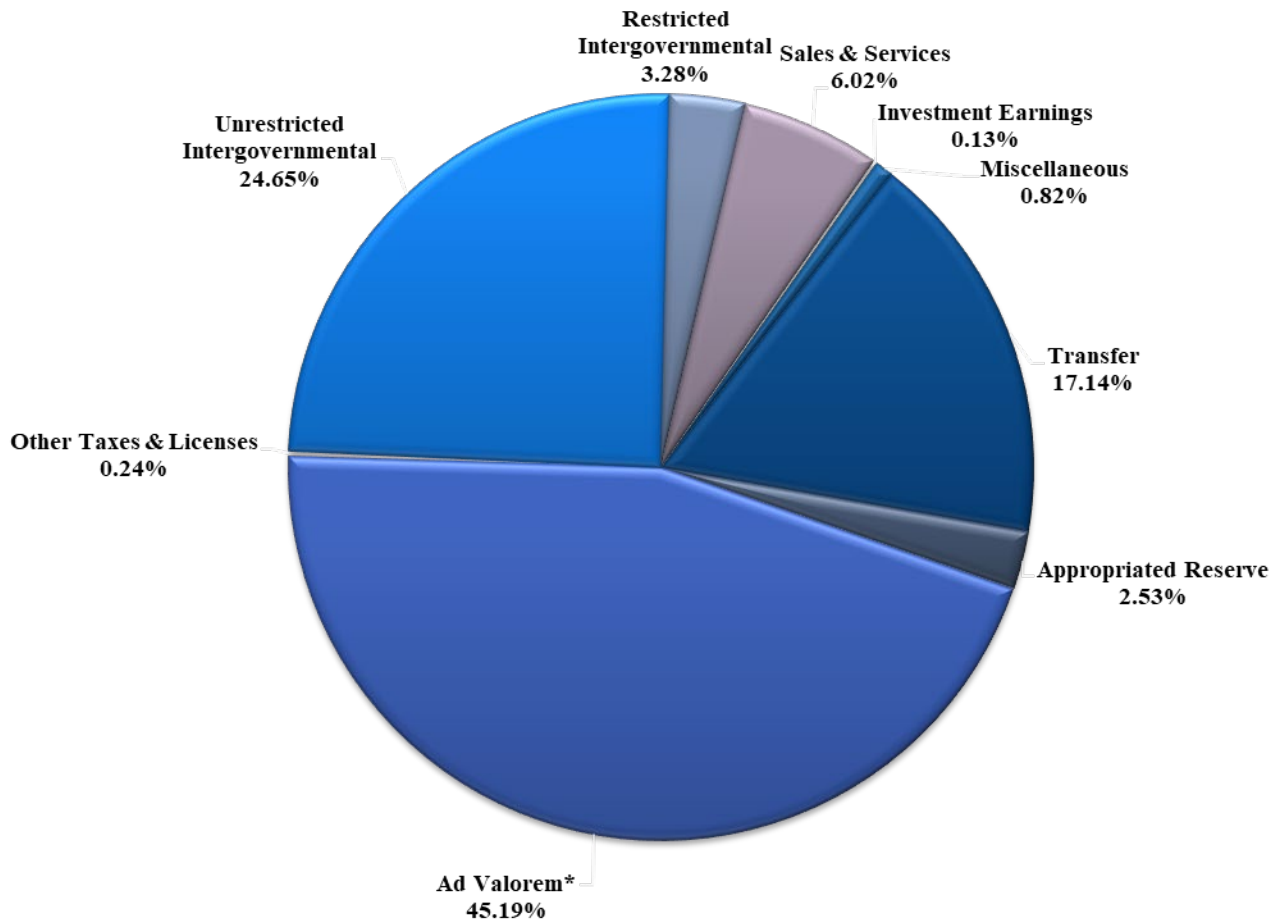


## REVENUES BY MAJOR SOURCE

	ACTUAL					APPROVED	RECOMMENDED	APPROVED
	2017	2018	2019	2020	2021	2022	FY 2022-2023	
Ad Valorem*	\$ 35,696,108	\$ 36,529,177	\$ 38,090,079	\$ 44,097,706	\$ 47,486,482	\$ 34,206,817	\$ 35,714,957	\$ 36,029,957
Other Taxes & Licenses	110,794	139,563	167,030	167,096	199,810	190,000	190,000	190,000
Unrestricted Intergovernmental	20,408,807	21,817,151	23,766,709	17,014,707	19,492,285	16,268,075	19,476,401	19,476,401
Restricted Intergovernmental	2,351,811	2,699,864	2,640,561	2,459,236	3,381,774	2,687,651	2,590,231	2,590,231
Permits & Fees	-	-	-	1,005,298	982,029	-	-	-
Sales & Services	4,322,812	4,607,651	5,597,258	4,120,411	4,750,657	4,432,500	4,760,000	4,760,000
Investment Earnings	287,173	851,626	1,738,438	1,153,441	32,326	45,000	100,000	100,000
Miscellaneous	876,927	452,471	328,017	362,475	951,249	655,680	644,638	644,638
Transfer	1,020,117	677,132	467,158	416,919	446,190	3,025,307	13,548,710	13,548,710
Appropriated Reserve	-	-	-	-	-	950,000	2,000,000	2,315,000
Reimbursement from Joint Agency	-	-	-	5,088,766	-	-	-	-
Sale of Capital Assets	71,341	12,124	181,480	64,483	116,211	-	-	-
Sale of Capital Assets	-	-	-	80,254,449	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 65,145,890</b>	<b>\$67,786,759</b>	<b>\$72,976,730</b>	<b>\$156,204,987</b>	<b>\$ 77,839,013</b>	<b>\$62,461,030</b>	<b>\$ 79,024,937</b>	<b>\$ 79,654,937</b>

\* Decrease in Ad Valorem Tax in General Fund FY 2021 to FY 2022 is due to the creation of the Capital Investment Fund.

## GENERAL FUND REVENUES



## TOTAL EXPENDITURES BY DEPARTMENT

	ACTUAL				APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2022-2023	2022-2023
<b>General Administration</b>								
Board of Commissioners	\$ 10,504,462	\$ 12,449,644	\$ 76,180,095	\$ 3,484,774	\$ 315,800	\$ 494,323	\$ 494,323	\$ 494,323
Manager's Office	1,007,182	1,120,850	814,117	1,200,290	802,917	1,165,297	1,165,297	\$ 1,174,182
Communications & Marketing	296,467	281,314	363,005	271,521	465,721	473,073	450,573	\$ 453,054
Legal	374,733	535,411	1,285,160	591,948	503,309	603,950	604,430	\$ 608,051
Finance	1,446,696	1,522,501	2,378,348	1,713,426	2,701,500	2,985,673	2,974,271	\$ 2,988,217
Human Resources	511,100	670,175	830,819	664,076	2,102,770	2,319,982	2,349,982	\$ 2,354,418
Risk Management	615,108	1,021,640	1,435,672	1,214,368	1,720,150	1,892,217	1,892,217	\$ 1,894,699
Technology & Innovation	3,020,599	3,340,670	4,258,957	4,174,861	4,741,849	5,364,274	5,122,274	\$ 5,130,557
Planning & Community Development	1,004,409	1,252,682	1,119,041	1,536,256	1,607,279	2,311,126	2,063,780	\$ 2,075,311
Facility Maintenance	-	345,261	735,812	761,562	902,132	1,466,778	1,388,118	\$ 1,392,862
<b>Total General Administration</b>	<b>\$ 18,780,756</b>	<b>\$ 22,540,148</b>	<b>\$ 89,401,026</b>	<b>\$ 15,613,082</b>	<b>\$ 15,863,427</b>	<b>\$ 19,076,693</b>	<b>\$ 18,505,265</b>	<b>\$ 18,565,674</b>
<b>Community Support &amp; Organizational Investment</b>								
Non-Department	1,798,411	1,266,901	1,060,923	722,581	3,099,796	13,367,177	13,608,277	13,923,277
<b>Total</b>	<b>\$ 1,798,411</b>	<b>\$ 1,266,901</b>	<b>\$ 1,060,923</b>	<b>\$ 722,581</b>	<b>\$ 3,099,796</b>	<b>\$ 13,367,177</b>	<b>\$ 13,608,277</b>	<b>\$ 13,923,277</b>
<b>Public Safety</b>								
Police	10,345,947	11,081,663	12,143,196	12,826,746	12,846,108	14,397,161	14,386,161	14,470,230
Fire	8,862,380	9,412,524	10,891,225	11,400,369	11,436,948	12,549,258	12,093,462	12,168,326
<b>Total Public Safety</b>	<b>\$ 19,208,327</b>	<b>\$ 20,494,187</b>	<b>\$ 23,034,421</b>	<b>\$ 24,227,115</b>	<b>\$ 24,283,056</b>	<b>\$ 26,946,419</b>	<b>\$ 26,479,623</b>	<b>\$ 26,638,556</b>
<b>Public Services/Works</b>								
Public Service Administration	1,372,944	1,365,426	1,457,613	1,293,887	568,137	587,114	583,914	590,657
Engineering	458,582	541,520	875,646	418,343	1,188,151	1,019,187	1,019,187	1,030,218
Streets	3,532,504	3,310,468	4,500,061	4,855,843	2,240,058	2,399,040	2,389,051	2,401,548
Sanitation	2,202,128	2,064,017	2,137,028	2,311,708	2,125,170	2,438,087	2,388,087	2,401,718
Fleet Maintenance	566,140	754,274	1,019,641	949,322	1,005,835	1,110,561	1,033,107	1,039,168
<b>Total Public Services/Works</b>	<b>\$ 8,132,298</b>	<b>\$ 8,035,705</b>	<b>\$ 9,989,989</b>	<b>\$ 9,829,103</b>	<b>\$ 7,127,351</b>	<b>\$ 7,553,989</b>	<b>\$ 7,413,346</b>	<b>\$ 7,463,309</b>
<b>Recreation &amp; Cultural Services</b>								
Park Services	1,647,960	1,411,959	1,491,278	1,570,012	1,828,377	2,080,377	2,064,377	2,070,821
Recreation Administration	3,512,213	3,500,600	3,727,906	4,171,288	1,255,682	1,287,866	1,287,866	1,293,324
Athletic Services	676,073	675,749	520,560	477,066	773,158	1,206,646	1,231,646	1,234,462
Charles Mack Citizen Center	1,305,067	1,221,047	1,252,363	1,121,903	1,380,079	1,453,771	1,453,771	1,458,354
Winnie Hooper Center	213,609	235,692	207,439	219,267	277,818	293,517	293,517	294,841
War Memorial Center	363,476	394,676	369,254	381,332	551,167	637,726	638,911	639,933
Talbert Recreation Center	287,644	319,503	288,028	303,277	411,482	-	-	-
Selma Burke Center	319,116	394,561	319,399	328,020	393,583	404,022	404,022	405,430
Special Facilities/Programs	100,555	87,852	42,505	83,848	99,981	134,925	134,925	134,925
Performing Arts Center	1,347,633	-	4,321	-	-	-	-	-
Golf Operations	2,523,998	2,520,387	2,504,862	2,668,539	1,787,726	2,030,455	2,036,451	2,042,585
Library	2,618,092	2,790,747	2,969,948	2,919,872	3,328,347	3,483,040	3,472,940	3,489,446
<b>Total Recreation &amp; Cultural Services</b>	<b>\$ 14,915,436</b>	<b>\$ 13,552,773</b>	<b>\$ 13,697,863</b>	<b>\$ 14,244,424</b>	<b>\$ 12,087,400</b>	<b>\$ 13,012,345</b>	<b>\$ 13,018,426</b>	<b>\$ 13,064,121</b>
<b>TOTAL</b>	<b>\$ 62,835,228</b>	<b>\$ 65,889,714</b>	<b>\$ 137,184,222</b>	<b>\$ 64,636,305</b>	<b>\$ 62,461,030</b>	<b>\$ 79,956,623</b>	<b>\$ 79,024,937</b>	<b>\$ 79,654,937</b>

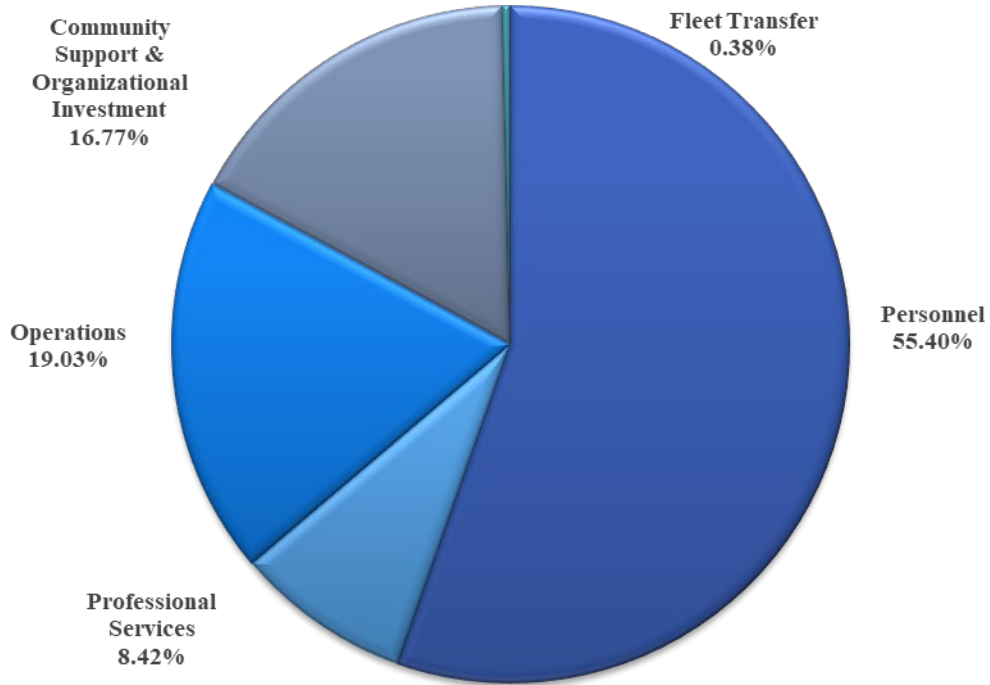
## CHANGE IN TOTAL EXPENDITURES BY DEPARTMENT (DOLLAR AMOUNT & PERCENTAGE)

	APPROVED	REQUESTED	RECOMMENDED	APPROVED	\$ Change	% Change
	2021-2022		2022-2023			
<b>General Administration</b>						
Board of Commissioners	\$ 315,800	\$ 494,323	\$ 494,323	\$ 494,323	\$ 178,523	56.53%
Manager's Office	802,917	1,165,297	1,165,297	1,174,182	362,380	46.24%
Communications & Marketing	465,721	473,073	450,573	453,054	(15,148)	-2.72%
Legal	503,309	603,950	604,430	608,051	101,121	20.81%
Finance	2,701,500	2,985,673	2,974,271	2,988,217	272,771	10.61%
Human Resources	2,102,770	2,319,982	2,349,982	2,354,418	247,212	11.97%
Risk Management	1,720,150	1,892,217	1,892,217	1,894,699	172,067	10.15%
Technology & Innovation	4,741,849	5,364,274	5,122,274	5,130,557	380,425	8.20%
Planning & Community Development	1,607,279	2,311,126	2,063,780	2,075,311	456,501	29.12%
Facility Maintenance	902,132	1,466,778	1,392,862	1,392,862	490,730	54.40%
<b>Total General Administration</b>	<b>\$ 15,863,427</b>	<b>\$ 19,076,693</b>	<b>\$ 18,510,009</b>	<b>\$ 18,565,674</b>	<b>\$ 2,646,582</b>	<b>17.03%</b>
<b>Community Support &amp; Organizational Investment</b>						
Non-Department	3,099,796	13,367,177	13,608,277	13,923,277	10,508,481	349.17%
<b>Total</b>	<b>\$ 3,099,796</b>	<b>\$ 13,367,177</b>	<b>\$ 13,608,277</b>	<b>\$ 13,923,277</b>	<b>\$ 10,508,481</b>	<b>349.17%</b>
<b>Public Safety</b>						
Police	12,846,108	14,397,161	14,386,161	14,470,230	1,540,053	12.64%
Fire	11,436,948	12,549,258	12,093,462	12,168,326	656,514	6.39%
<b>Total Public Safety</b>	<b>\$ 24,283,056</b>	<b>\$ 26,946,419</b>	<b>\$ 26,479,623</b>	<b>\$ 26,638,556</b>	<b>\$ 2,196,567</b>	<b>9.70%</b>
<b>Public Services/Works</b>						
Public Service Administration	568,137	587,114	583,914	590,657	15,777	3.96%
Engineering	1,188,151	1,019,187	1,019,187	1,030,218	(168,964)	-13.29%
Streets	2,240,058	2,399,040	2,389,051	2,401,548	148,993	7.21%
Sanitation	2,125,170	2,438,087	2,388,087	2,401,718	262,917	13.01%
Fleet Maintenance	1,005,835	1,110,561	1,033,107	1,039,168	27,272	3.31%
<b>Total Public Services/Works</b>	<b>\$ 7,127,351</b>	<b>\$ 7,553,989</b>	<b>\$ 7,413,346</b>	<b>\$ 7,463,309</b>	<b>\$ 285,995</b>	<b>4.71%</b>
<b>Recreation &amp; Cultural Services</b>						
Park Services	1,828,377	2,080,377	2,064,377	2,070,821	236,000	13.26%
Recreation Administration	1,255,682	1,287,866	1,287,866	1,293,324	32,184	3.00%
Athletic Services	773,158	1,206,646	1,231,646	1,234,462	458,488	59.66%
Charles Mack Citizen Center	1,380,079	1,453,771	1,453,771	1,458,354	73,692	5.67%
Winnie Hooper Center	277,818	293,517	293,517	294,841	15,699	6.13%
War Memorial Center	551,167	637,726	638,911	639,933	87,744	16.11%
Talbert Recreation Center	411,482	-	-	-	(411,482)	-100.00%
Selma Burke Center	393,583	404,022	404,022	405,430	10,439	3.01%
Special Facilities/Programs	99,981	134,925	134,925	134,925	34,944	34.95%
Golf Operations	1,787,726	2,030,455	2,036,451	2,042,585	248,725	14.26%
Library	3,328,347	3,483,040	3,472,940	3,489,446	144,593	4.84%
<b>Total Recreation &amp; Cultural Services</b>	<b>\$ 12,087,400</b>	<b>\$ 13,012,345</b>	<b>\$ 13,018,426</b>	<b>\$ 13,064,121</b>	<b>\$ 931,026</b>	<b>8.08%</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 62,461,030</b>	<b>\$ 79,956,623</b>	<b>\$ 79,029,681</b>	<b>\$ 79,654,937</b>	<b>\$ 16,568,651</b>	<b>27.53%</b>

## EXPENDITURES BY FUNCTIONAL AREA AND CATEGORY

	Personnel	Professional Services	Operations	Community Support & Organizational Investment	Fleet Transfer	Total
General Administration	\$ 9,436,770	\$ 3,000,503	\$ 6,121,401	\$ -	\$ 7,000	\$ 18,565,674
Public Safety	\$ 21,799,030	\$ 736,380	\$ 3,815,144	\$ -	\$ 288,002	\$ 26,638,556
Publics Services	\$ 5,696,159	\$ 480,050	\$ 1,287,100	\$ -	\$ -	\$ 7,463,309
Non-Department	\$ -	\$ -	\$ 568,335	\$ 13,354,942	\$ -	\$ 13,923,277
Recreation & Cultural Services	\$ 7,194,484	\$ 2,494,675	\$ 3,368,262	\$ -	\$ 6,700	\$ 13,064,121
<b>TOTAL EXPENDITURES</b>	<b>\$ 44,126,443</b>	<b>\$ 6,711,608</b>	<b>\$ 15,160,242</b>	<b>\$ 13,354,942</b>	<b>\$ 301,702</b>	<b>\$ 79,654,937</b>

## GENERAL FUND EXPENDITURES BY CATEGORY



**GENERAL FUND BENEFITED POSITION TOTALS BY DEPARTMENT**

Departments	Funded Benefited Positions						Requested	Recommended	Approved
	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022			
Manager's Office	4	4	4	4	4	6	8	8	8
Legal	3	3	3	3	3	3	4	4	4
Public Information	3	3	3	3	3	3	3	3	3
Finance	15	15	16	16	17	18	18	18	18
Human Resources	4	4	5	5	5	5	5	5	5
Risk Management	3	3	3	3	3	3	3	3	3
Technology & Innovation	7	7	8	8	8	10	10	10	10
Planning	8	8	10	10	13	15	19	17	17
Police	112	112	114	116	120	120	126	126	126
Fire Suppression	94	94	95	95	99	108	118	112	112
Public Services Administration	3	3	3	3	3	3	3	3	3
Engineering	7	7	7	8	7	8	8	8	8
Streets	21	21	21	21	21	21	21	21	21
Sanitation	24	24	24	24	26	27	29	29	29
Fleet Maintenance	8	8	10	10	10	10	11	10	10
Park Services	13	13	10	10	12	12	12	12	12
Facility Maintenance	-	-	4	6	6	7	8	8	8
Recreation Administration	6	6	6	6	7	7	7	7	7
Athletic Services	3	3	3	3	2	5	5	5	5
Charles Mack Citizen Center	8	7.5	7.5	8.0	8.0	8	9	9	9
Winnie Hooper Center	2	2	2	2	2	2	2	2	2
War Memorial Center	3	2.5	2.5	2.0	2.0	2	3	3	3
Talbert Recreation Center	2	2	2	2	2	-	-	-	-
Selma Burke Center	3	3	3	3	2	2	2	2	2
Golf Operations	9	9	10	10	10	10	12	12	12
Library Administration	24	24	24	24	24	29	29	29	29
<b>General Fund Total</b>	<b>388</b>	<b>388</b>	<b>400</b>	<b>405</b>	<b>419</b>	<b>444</b>	<b>475</b>	<b>466</b>	<b>466</b>

(Amended) (Amended)

## Recommended New Positions for Fiscal Year 2022-2023

Department	Position(s)	Rationale
<b>Manager's Office</b>	Public Safety Communications Director (1) 1/2 year	Prepare to migrate public safety dispatch from Iredell county to an in-house capability in order to improve response times.
	Building Standards Official (1) 1/2 year	Develop an in-house capability related to improving the residential and commercial development/plans review process
<b>Legal</b>	Staff Attorney (1) 1/2 year	Address increased case load
<b>Planning</b>	GIS Specialist (1) 1/2 year	Assist with utility data collection, update current water, sewer, and stormwater information, and the system moving forward – position will be funded by a transfer from the utility fund
	Civil Engineer (1) 1/2 year	Create efficiencies in plan review, allow the Engineering Department to staff additional capacity for Town projects and oversee engineering/site inspections for private development.
<b>Facility Maintenance</b>	Project Manager (1)	Address increased total square footage of Town Facilities and manage increased number of Town Construction Projects
<b>Police</b>	Sergeant (1)	Increase Traffic Unit - Traffic is the number one citizen complaint
	Detectives (2)	Cover increase in caseload of serious crimes which require extensive investigation
	Patrol Officers (3)	Address increased calls for service and expanded geographical patrol zones
<b>Fire</b>	Fire Captain (1)	Address increased staffing needs and assist with training
	Firefighters (3)	Address increased staffing needs and reduce need for overtime
<b>Sanitation</b>	Sanitation Equipment Operator (1)	Expand service by creating a third garbage/recycling route
	Sanitation Technician (1)	Expand service by creating a third garbage/recycling route
<b>Charles Mack Citizen Center</b>	Event Services Worker (1)	One event services employee to meet the demand for additional CMCC rentals in a post-COVID environment and in performing arts programming (partial offset from part-time personnel funding)
<b>War Memorial Center</b>	Recreation Assistant (1)	Reclassifying a part-time position to a Recreation Assistant to handle increased demand for programming (partial offset from part-time personnel funding)
<b>Golf Operations</b>	Assistant Golf Professional (1)	Meet increased demands due to increase in rounds played, from 40,000 to 52,000 rounds, and to support and enhance the Junior Golf Program as a lead instructor (revenue offset)
	Golf Maintenance Technician (1)	Meet increased maintenance demands on the golf course and practice facilities due to the 30% increase in rounds played since the re-opening



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1001000 GENERAL REVENUES</b>					
3100	PRIOR TAX	-80,000	-80,000	-80,000	PRIOR YEAR TAXES
<b>Total</b>	<b>3100</b>	<b>-\$80,000</b>	<b>-\$80,000</b>	<b>-\$80,000</b>	
3101	CURR TAX	-34,022,406	-35,514,957	-35,829,957	CURRENT YEAR TAXES
<b>Total</b>	<b>3101</b>	<b>-\$34,022,406</b>	<b>-\$35,514,957</b>	<b>-\$35,829,957</b>	
3102	INT TAX	-120,000	-120,000	-120,000	INTEREST EARNED ON DELINQUENT TAXES
<b>Total</b>	<b>3102</b>	<b>-\$120,000</b>	<b>-\$120,000</b>	<b>-\$120,000</b>	
3105	P LIEU TAX	-38,000	-38,000	-38,000	PAYMENT IN LIEU OF TAXES
<b>Total</b>	<b>3105</b>	<b>-\$38,000</b>	<b>-\$38,000</b>	<b>-\$38,000</b>	
3200	ROOM TAX	-18,000	-18,000	-18,000	ADMINISTRATIVE FEE FOR OCCUPANCY TAX COLLECTIONS
<b>Total</b>	<b>3200</b>	<b>-\$18,000</b>	<b>-\$18,000</b>	<b>-\$18,000</b>	
3300	SALES TAX	-14,205,858	-14,427,151	-14,427,151	LOCAL OPTION SALES TAXES
<b>Total</b>	<b>3300</b>	<b>-\$14,205,858</b>	<b>-\$14,427,151</b>	<b>-\$14,427,151</b>	
3301	B&W TAX	-175,000	-175,000	-175,000	BEER AND WINE TAX
<b>Total</b>	<b>3301</b>	<b>-\$175,000</b>	<b>-\$175,000</b>	<b>-\$175,000</b>	
3302	UTIL FRAN	-3,900,000	-3,900,000	-3,900,000	UTILITY FRANCHISE TAXES
<b>Total</b>	<b>3302</b>	<b>-\$3,900,000</b>	<b>-\$3,900,000</b>	<b>-\$3,900,000</b>	
3306	GROSS REC	-160,000	-160,000	-160,000	GROSS RECEIPTS
<b>Total</b>	<b>3306</b>	<b>-\$160,000</b>	<b>-\$160,000</b>	<b>-\$160,000</b>	
3307	S W TAX	-30,000	-30,000	-30,000	SOLID WASTE DISPOSAL TAX
<b>Total</b>	<b>3307</b>	<b>-\$30,000</b>	<b>-\$30,000</b>	<b>-\$30,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1001000 GENERAL REVENUES</b>					
3750	OPER XFER	-10,000,000	-10,000,000	-10,000,000	ARPA REVENUE REPLACEMENT
		-3,035,057	-3,035,057	-3,035,057	REIMBURSEMENT
		-463,653	-463,653	-463,653	TRANSFER - UTILITY FUND
		-50,000	-50,000	-50,000	REIMBURSEMENT
					TRANSFER - STORMWATER FUND
					PURCHASE OF ASSET # 2363 FROM STORMWATER FUND
<b>Total</b>	<b>3750</b>	<b>-\$13,548,710</b>	<b>-\$13,548,710</b>	<b>-\$13,548,710</b>	
3751	APPRO RES	-4,645,530	-2,000,000	-2,000,000	ESTABLISH FLEET REPLACEMENT FUND
		0	0	-315,000	APPROPRIATE RESERVE TO TRANSFER TO GENERAL CAPITAL INVESTMENTS FOR PURCHASE OF GAS PROP UPGRADES AT FTC AND SELF-CONTAINED BREATHING APPARATUS
<b>Total</b>	<b>3751</b>	<b>-\$4,645,530</b>	<b>-\$2,000,000</b>	<b>-\$2,315,000</b>	
<b>Total</b>	<b>1001000</b>	<b>-\$70,943,504</b>	<b>-\$70,011,818</b>	<b>-\$70,641,818</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1001100 GENERAL REVENUES BOC</b>					
3305	ABC	-875,000	-875,000	-875,000	ABC PROCEEDS
<b>Total</b>	<b>3305</b>	<b>-\$875,000</b>	<b>-\$875,000</b>	<b>-\$875,000</b>	
3703	MISC REV	-15,750	-15,750	-15,750	LNRTC REIMBURSEMENT - IREDELL COUNTY
		-10,750	-10,750	-10,750	LNRTC REIMBURSEMENT - CITY OF STATESVILLE
		-9,750	-9,750	-9,750	LNRTC REIMBURSEMENT - TOWN OF DAVIDSON
		-5,000	-5,000	-5,000	LNRTC REIMBURSEMENT - TOWN OF TROUTMAN
<b>Total</b>	<b>3703</b>	<b>-\$41,250</b>	<b>-\$41,250</b>	<b>-\$41,250</b>	
<b>Total</b>	<b>1001100</b>	<b>-\$916,250</b>	<b>-\$916,250</b>	<b>-\$916,250</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1001103 GENERAL REVENUES FINANCE</b>					
3700	INT INVEST	-100,000	-100,000	-100,000	INTEREST ON INVESTMENTS
<b>Total</b>	<b>3700</b>	<b>-\$100,000</b>	<b>-\$100,000</b>	<b>-\$100,000</b>	
3703	MISC REV	-55,000	-55,000	-55,000	CITY OF MONROE - GAS LINE
		-42,275	-42,275	-42,275	AT&T TOWER LEASE
		-20,000	-20,000	-20,000	PURCHASING CARD REBATE
<b>Total</b>	<b>3703</b>	<b>-\$117,275</b>	<b>-\$117,275</b>	<b>-\$117,275</b>	
<b>Total</b>	<b>1001103</b>	<b>-\$217,275</b>	<b>-\$217,275</b>	<b>-\$217,275</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1001200 GENERAL REVENUES POLICE</b>					
3703	MISC REV	-181,550	-181,550	-181,550	MGSD SRO REIMBURSEMENT (INCLUDES ADDITIONAL SRO IN FY23)
		-30,250	-30,250	-30,250	PINE LAKE PREP SRO REIMBURSEMENT
		-22,700	-22,700	-22,700	LANGTREE CHARTER SRO REIMBURSEMENT
		-5,000	-5,000	-5,000	FINGERPRINTS
		-3,220	-3,220	-3,220	AMERICAN TOWER LEASE
3703	MISC REV	-42,643	-42,643	-42,643	911 FUNDING
<b>Total</b>	<b>3703</b>	<b>-\$285,363</b>	<b>-\$285,363</b>	<b>-\$285,363</b>	
<b>Total</b>	<b>1001200</b>	<b>-\$285,363</b>	<b>-\$285,363</b>	<b>-\$285,363</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1001221 GENERAL REVENUES FIRE</b>					
3408	CIT & PENL	-500	-500	-500	FIRE CITATIONS & PENALTIES
<b>Total</b>	<b>3408</b>	<b>-\$500</b>	<b>-\$500</b>	<b>-\$500</b>	
3703	MISC REV	-100,000	-100,000	-100,000	IREDELL COUNTY RESPONSE FUNDING
		-90,000	-90,000	-90,000	SHEPHERD'S FIRE DEPARTMENT REIMBURSEMENT
<b>Total</b>	<b>3703</b>	<b>-\$190,000</b>	<b>-\$190,000</b>	<b>-\$190,000</b>	
<b>Total</b>	<b>1001221</b>	<b>-\$190,500</b>	<b>-\$190,500</b>	<b>-\$190,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1001640 GENERAL REVENUES LIBRARY</b>					
3703	MISC REV	-4,000	-4,000	-4,000	MISCELLANEOUS REVENUE
<b>Total</b>	<b>3703</b>	<b>-\$4,000</b>	<b>-\$4,000</b>	<b>-\$4,000</b>	
<b>Total</b>	<b>1001640</b>	<b>-\$4,000</b>	<b>-\$4,000</b>	<b>-\$4,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002140 CHGS FOR SERVICE PLAN</b>					
3209	ZONING VIO	-5,000	-5,000	-5,000	ZONING VIOLATIONS
<b>Total</b>	<b>3209</b>	<b>-\$5,000</b>	<b>-\$5,000</b>	<b>-\$5,000</b>	
3428	PERMIT FEE	-70,000	-70,000	-70,000	PERMIT FEES
<b>Total</b>	<b>3428</b>	<b>-\$70,000</b>	<b>-\$70,000</b>	<b>-\$70,000</b>	
3430	PL BD CHG	-20,000	-20,000	-20,000	PLANNING BOARD CHARGES
<b>Total</b>	<b>3430</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	
3431	PLAN REVW	-42,000	-42,000	-42,000	PLANS REVIEW CHARGES
<b>Total</b>	<b>3431</b>	<b>-\$42,000</b>	<b>-\$42,000</b>	<b>-\$42,000</b>	
<b>Total</b>	<b>1002140</b>	<b>-\$137,000</b>	<b>-\$137,000</b>	<b>-\$137,000</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<hr/>					
<b>1002221</b>		<b>CHGS FOR SERVICE FIRE SUPP</b>			
3431	PLAN REVW	-50,000	-50,000	-50,000	PLANS REVIEW CHARGES
<b>Total</b>	<b>3431</b>	<b><u>-\$50,000</u></b>	<b><u>-\$50,000</u></b>	<b><u>-\$50,000</u></b>	
<b>Total</b>	<b>1002221</b>	<b>-\$50,000</b>	<b>-\$50,000</b>	<b>-\$50,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002301 CHGS FOR SERVICE ENGINEERING</b>					
3422	INSPEC FEE	-140,000	-140,000	-140,000	INSPECTION FEES
<b>Total</b>	<b>3422</b>	<b>-\$140,000</b>	<b>-\$140,000</b>	<b>-\$140,000</b>	
3428	PERMIT FEE	-2,000	-2,000	-2,000	PERMIT FEES
<b>Total</b>	<b>3428</b>	<b>-\$2,000</b>	<b>-\$2,000</b>	<b>-\$2,000</b>	
3431	PLAN REVW	-15,000	-15,000	-15,000	PLAN REVIEW CHARGES
<b>Total</b>	<b>3431</b>	<b>-\$15,000</b>	<b>-\$15,000</b>	<b>-\$15,000</b>	
<b>Total</b>	<b>1002301</b>	<b>-\$157,000</b>	<b>-\$157,000</b>	<b>-\$157,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002303 CHGS FOR SERVICE SANITATION</b>					
3418	TIP FEE	-2,500	-2,500	-2,500	TIPPING FEES
<b>Total</b>	<b>3418</b>	<b><u>-\$2,500</u></b>	<b><u>-\$2,500</u></b>	<b><u>-\$2,500</u></b>	
3460	R SOL WAST	-1,250,000	-1,250,000	-1,250,000	RESIDENTIAL SOLID WASTE FEE
<b>Total</b>	<b>3460</b>	<b><u>-\$1,250,000</u></b>	<b><u>-\$1,250,000</u></b>	<b><u>-\$1,250,000</u></b>	
<b>Total</b>	<b>1002303</b>	<b><u>-\$1,252,500</u></b>	<b><u>-\$1,252,500</u></b>	<b><u>-\$1,252,500</u></b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002305 CHGS FOR SERVICE PARK SERVICES</b>					
3406	GRAVE CHG	-125,000	-125,000	-125,000	CEMETERY GRAVE CHARGES
<b>Total</b>	<b>3406</b>	<b>-\$125,000</b>	<b>-\$125,000</b>	<b>-\$125,000</b>	
3407	MARKER CHG	-3,000	-3,000	-3,000	CEMETERY MARKER FEES
<b>Total</b>	<b>3407</b>	<b>-\$3,000</b>	<b>-\$3,000</b>	<b>-\$3,000</b>	
3464	COLUMBARIU	-7,000	-7,000	-7,000	COLUMBARIUM
<b>Total</b>	<b>3464</b>	<b>-\$7,000</b>	<b>-\$7,000</b>	<b>-\$7,000</b>	
<b>Total</b>	<b>1002305</b>	<b>-\$135,000</b>	<b>-\$135,000</b>	<b>-\$135,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002600 CHGS FOR SERVICE REC ADMIN</b>					
3401	YTH/ADULT	-1,500	-1,500	-1,500	YOUTH AND ADULT LEAGUE AND PROGRAM
<b>Total</b>	<b>3401</b>	<b>-\$1,500</b>	<b>-\$1,500</b>	<b>-\$1,500</b>	
3442	RENT FIELD	-11,000	-11,000	-11,000	SHELTER RENTALS
<b>Total</b>	<b>3442</b>	<b>-\$11,000</b>	<b>-\$11,000</b>	<b>-\$11,000</b>	
3470	CULT EVENT	-6,000	-6,000	-6,000	CULTURAL EVENTS
<b>Total</b>	<b>3470</b>	<b>-\$6,000</b>	<b>-\$6,000</b>	<b>-\$6,000</b>	
<b>Total</b>	<b>1002600</b>	<b>-\$18,500</b>	<b>-\$18,500</b>	<b>-\$18,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002601 CHGS FOR SERVICE REC ATH</b>					
3401	YTH/ADULT	-195,000	-195,000	-195,000	FEES TO PLAY REC SPORTS
<b>Total</b>	<b>3401</b>	<b>-\$195,000</b>	<b>-\$195,000</b>	<b>-\$195,000</b>	
3411	CONCESSNS	-75,000	-75,000	-75,000	CONCESSIONS
<b>Total</b>	<b>3411</b>	<b>-\$75,000</b>	<b>-\$75,000</b>	<b>-\$75,000</b>	
3442	RENT FIELD	-105,000	-105,000	-105,000	FIELD RENTALS
<b>Total</b>	<b>3442</b>	<b>-\$105,000</b>	<b>-\$105,000</b>	<b>-\$105,000</b>	
3470	CULT EVENT	-1,000	-1,000	-1,000	CULTURAL EVENTS
<b>Total</b>	<b>3470</b>	<b>-\$1,000</b>	<b>-\$1,000</b>	<b>-\$1,000</b>	
<b>Total</b>	<b>1002601</b>	<b>-\$376,000</b>	<b>-\$376,000</b>	<b>-\$376,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002602 CHGS FOR SERVICE REC CENTER</b>					
3401	YTH/ADULT	-125,000	-125,000	-125,000	PROGRAMS, A/S, SUMMER CAMP
<b>Total</b>	<b>3401</b>	<b>-\$125,000</b>	<b>-\$125,000</b>	<b>-\$125,000</b>	
3411	CONCESSNS	-1,000	-1,000	-1,000	CONCESSIONS
<b>Total</b>	<b>3411</b>	<b>-\$1,000</b>	<b>-\$1,000</b>	<b>-\$1,000</b>	
3440	RENT HOOP	-6,500	-6,500	-6,500	RENTAL OF FACILITIES - HOOPER CENTER
<b>Total</b>	<b>3440</b>	<b>-\$6,500</b>	<b>-\$6,500</b>	<b>-\$6,500</b>	
3443	RENT WMEM	-30,000	-30,000	-30,000	RENTAL OF FACILITIES - WAR MEMORIAL
<b>Total</b>	<b>3443</b>	<b>-\$30,000</b>	<b>-\$30,000</b>	<b>-\$30,000</b>	
3462	RENT-TALBT	-35,000	-35,000	-35,000	RENTAL OF FACILITIES - TALBERT
<b>Total</b>	<b>3462</b>	<b>-\$35,000</b>	<b>-\$35,000</b>	<b>-\$35,000</b>	
3463	RENT SELMA	-18,000	-18,000	-18,000	RENTAL OF FACILITIES - SELMA BURKE
<b>Total</b>	<b>3463</b>	<b>-\$18,000</b>	<b>-\$18,000</b>	<b>-\$18,000</b>	
3470	CULT EVENT	-10,000	-10,000	-10,000	CULTURAL EVENTS
<b>Total</b>	<b>3470</b>	<b>-\$10,000</b>	<b>-\$10,000</b>	<b>-\$10,000</b>	
<b>Total</b>	<b>1002602</b>	<b>-\$225,500</b>	<b>-\$225,500</b>	<b>-\$225,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002604 CHGS FOR SERVICE REC SPECIAL</b>					
3400	POOL FEE	-20,000	-20,000	-20,000	POOL FEES
<b>Total</b>	<b>3400</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	
3411	CONCESSNS	-8,000	-8,000	-8,000	CONCESSIONS
<b>Total</b>	<b>3411</b>	<b>-\$8,000</b>	<b>-\$8,000</b>	<b>-\$8,000</b>	
<b>Total</b>	<b>1002604</b>	<b>-\$28,000</b>	<b>-\$28,000</b>	<b>-\$28,000</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002607 CHGS FOR SERV PERFORMING ARTS</b>					
3439	RENT CC	-6,000	-6,000	-6,000	RENTAL OF FACILITIES - MPAC
<b>Total</b>	<b>3439</b>	<b>-\$6,000</b>	<b>-\$6,000</b>	<b>-\$6,000</b>	
3447	SP PROG FE	-100,000	-100,000	-100,000	SPECIAL PROGRAM FEES
<b>Total</b>	<b>3447</b>	<b>-\$100,000</b>	<b>-\$100,000</b>	<b>-\$100,000</b>	
<b>Total</b>	<b>1002607</b>	<b>-\$106,000</b>	<b>-\$106,000</b>	<b>-\$106,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002620 CHGS FOR SERVICE GOLF OPER</b>					
3405	CART FEE	-480,000	-480,000	-480,000	CART RENTAL FEES
<b>Total</b>	<b>3405</b>	<b>-\$480,000</b>	<b>-\$480,000</b>	<b>-\$480,000</b>	
3409	CLUB RENT	-5,000	-5,000	-5,000	CLUB RENTAL FEES
<b>Total</b>	<b>3409</b>	<b>-\$5,000</b>	<b>-\$5,000</b>	<b>-\$5,000</b>	
3416	DRIVING RG	-175,000	-175,000	-175,000	DRIVING RANGE
<b>Total</b>	<b>3416</b>	<b>-\$175,000</b>	<b>-\$175,000</b>	<b>-\$175,000</b>	
3419	GOLF ASSOC	-10,000	-10,000	-10,000	GOLF ASSOCIATION MEMBERSHIP
<b>Total</b>	<b>3419</b>	<b>-\$10,000</b>	<b>-\$10,000</b>	<b>-\$10,000</b>	
3420	GOLF MEM	-290,000	-290,000	-290,000	GOLF MEMBERSHIP
<b>Total</b>	<b>3420</b>	<b>-\$290,000</b>	<b>-\$290,000</b>	<b>-\$290,000</b>	
3421	GREENS FEE	-856,000	-856,000	-856,000	GREENS FEE
<b>Total</b>	<b>3421</b>	<b>-\$856,000</b>	<b>-\$856,000</b>	<b>-\$856,000</b>	
3424	LESSON FEE	-30,000	-30,000	-30,000	LESSON CHARGES
<b>Total</b>	<b>3424</b>	<b>-\$30,000</b>	<b>-\$30,000</b>	<b>-\$30,000</b>	
3433	PRO SHOP	-135,000	-135,000	-135,000	PRO SHOP CHARGES
<b>Total</b>	<b>3433</b>	<b>-\$135,000</b>	<b>-\$135,000</b>	<b>-\$135,000</b>	
3434	SPEC ORD	-44,000	-44,000	-44,000	SPECIAL ORDERS FOR CUSTOMERS
<b>Total</b>	<b>3434</b>	<b>-\$44,000</b>	<b>-\$44,000</b>	<b>-\$44,000</b>	
3447	SP PROG FE	-45,000	-45,000	-45,000	SPECIAL PROGRAM FEES
<b>Total</b>	<b>3447</b>	<b>-\$45,000</b>	<b>-\$45,000</b>	<b>-\$45,000</b>	
3703	MISC REV	-30,000	-30,000	-30,000	REIMBURSEMENT FOR UTILITIES
<b>Total</b>	<b>3703</b>	<b>-\$30,000</b>	<b>-\$30,000</b>	<b>-\$30,000</b>	
<b>Total</b>	<b>1002620</b>	<b>-\$2,100,000</b>	<b>-\$2,100,000</b>	<b>-\$2,100,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002621 CHGS FOR SERVICE CMCC</b>					
3411	CONCESSNS	-3,000	-3,000	-3,000	CONCESSIONS
<b>Total</b>	<b>3411</b>	<b><u>-\$3,000</u></b>	<b><u>-\$3,000</u></b>	<b><u>-\$3,000</u></b>	
3439	RENT CC	-150,000	-150,000	-150,000	RENTAL OF FACILITIES - CMCC
<b>Total</b>	<b>3439</b>	<b><u>-\$150,000</u></b>	<b><u>-\$150,000</u></b>	<b><u>-\$150,000</u></b>	
3447	SP PROG FE	-15,000	-15,000	-15,000	SPECIAL PROGRAM FEES
<b>Total</b>	<b>3447</b>	<b><u>-\$15,000</u></b>	<b><u>-\$15,000</u></b>	<b><u>-\$15,000</u></b>	
3465	RENT ITEMS	-15,000	-15,000	-15,000	RENTAL EQUIPMENT/LINENS
<b>Total</b>	<b>3465</b>	<b><u>-\$15,000</u></b>	<b><u>-\$15,000</u></b>	<b><u>-\$15,000</u></b>	
<b>Total</b>	<b>1002621</b>	<b><u>-\$183,000</u></b>	<b><u>-\$183,000</u></b>	<b><u>-\$183,000</u></b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1002640 CHGS FOR SERVICE LIB ADMIN</b>					
3429	COPY FEE	-15,000	-15,000	-15,000	COPIES AND FAX
<b>Total</b>	<b>3429</b>	<b>-\$15,000</b>	<b>-\$15,000</b>	<b>-\$15,000</b>	
3447	SP PROG FE	-1,000	-1,000	-1,000	ROOM RENTAL FEES
<b>Total</b>	<b>3447</b>	<b>-\$1,000</b>	<b>-\$1,000</b>	<b>-\$1,000</b>	
3458	LOST-DAMAG	-5,000	-5,000	-5,000	LOST AND DAMAGED FEES
<b>Total</b>	<b>3458</b>	<b>-\$5,000</b>	<b>-\$5,000</b>	<b>-\$5,000</b>	
<b>Total</b>	<b>1002640</b>	<b>-\$21,000</b>	<b>-\$21,000</b>	<b>-\$21,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1004200 GF OPER GRANTS POLICE ADMIN</b>					
3203	GRANT FED	-47,593	-47,593	-47,593	NC GOVERNOR'S HIGHWAY SAFETY TRAFFIC UNIT
3203	GRANT FED	-171,004	-171,004	-171,004	DOMESTIC VIOLENCE GRANT
3203	GRANT FED	-43,988	-43,988	-43,988	NC GOVERNOR'S CRIME COMMISSION STOP INITIATIVE
<b>Total</b>	<b>3203</b>	<b>-\$262,585</b>	<b>-\$262,585</b>	<b>-\$262,585</b>	
3210	ABC LAW	-116,305	-116,305	-116,305	ABC PROCEEDS
<b>Total</b>	<b>3210</b>	<b>-\$116,305</b>	<b>-\$116,305</b>	<b>-\$116,305</b>	
<b>Total</b>	<b>1004200</b>	<b>-\$378,890</b>	<b>-\$378,890</b>	<b>-\$378,890</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1004201 GF OPER GRANTS POLICE PATROL</b>					
3304	DIST COURT	-20,000	-20,000	-20,000	DISTRICT COURT FEES
<b>Total</b>	<b>3304</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	
<b>Total</b>	<b>1004201</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	

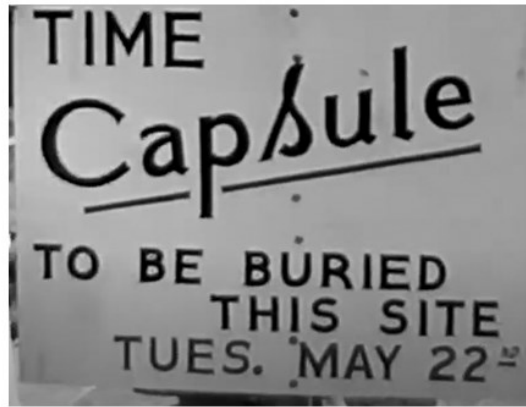
Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1004202      GF OPER GRANTS POLICE INVEST</b>					
3206	FED ASSET	-30,000	-30,000	-30,000	FEDERAL ASSET FORFEITURES
<b>Total</b>	<b>3206</b>	<b>-\$30,000</b>	<b>-\$30,000</b>	<b>-\$30,000</b>	
3207	ST ASSET	-20,000	-20,000	-20,000	STATE ASSET FORFEITURES
<b>Total</b>	<b>3207</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	
<b>Total</b>	<b>1004202</b>	<b>-\$50,000</b>	<b>-\$50,000</b>	<b>-\$50,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1004301 GF OPER GRANTS ENGINEERING</b>					
3203	GRANT FED	-48,000	-48,000	-48,000	CRTPO GRANT - VISION ZERO ACTION PLAN
<b>Total</b>	<b>3203</b>	<b>-\$48,000</b>	<b>-\$48,000</b>	<b>-\$48,000</b>	
<b>Total</b>	<b>1004301</b>	<b>-\$48,000</b>	<b>-\$48,000</b>	<b>-\$48,000</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<hr/>					
<b>1004600</b>		<b>GF OPER GRANTS REC ADMIN</b>			
3201	ABC REC	-625,000	-625,000	-625,000	ABC PROCEEDS
<b>Total</b>	<b>3201</b>	<b><u>-\$625,000</u></b>	<b><u>-\$625,000</u></b>	<b><u>-\$625,000</u></b>	
<b>Total</b>	<b>1004600</b>	<b><u>-\$625,000</u></b>	<b><u>-\$625,000</u></b>	<b><u>-\$625,000</u></b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1004640 GF OPER GRANTS LIBRARY ADMIN</b>					
3204	GRANT ST	-38,796	-38,796	-38,796	STATE AID TO PUBLIC LIBRARIES
<b>Total</b>	<b>3204</b>	<b><u>-\$38,796</u></b>	<b><u>-\$38,796</u></b>	<b><u>-\$38,796</u></b>	
3205	GRANT CO	-1,449,545	-1,449,545	-1,449,545	LIBRARY FUNDING - IREDELL COUNTY
<b>Total</b>	<b>3205</b>	<b><u>-\$1,449,545</u></b>	<b><u>-\$1,449,545</u></b>	<b><u>-\$1,449,545</u></b>	
<b>Total</b>	<b>1004640</b>	<b><u>-\$1,488,341</u></b>	<b><u>-\$1,488,341</u></b>	<b><u>-\$1,488,341</u></b>	



# TOWN OF MOORESVILLE GENERAL ADMINISTRATION

Celebrating 150 years  
1873-2023

## BOARD OF COMMISSIONERS

The Town is governed by its Mayor and Board of Commissioners who are elected every two years for the Mayor and every four years on staggered terms for the Board of Commissioners. The elections are nonpartisan in nature. The Town Board of Commissioners meets the first and third Monday of each month at 6:00 pm. The Board of Commissioners consists of four commissioners assigned to geographically composed wards, and two at-large commissioners.

### BUDGET BRIEF

The recommended budget for the Board of Commissioners reflects a 56.53% increase from the approved FY2021-2022 operating budget. The increase is primarily due to securing a State Lobbyist and preparations for the Town's 150<sup>th</sup> Anniversary Celebration.

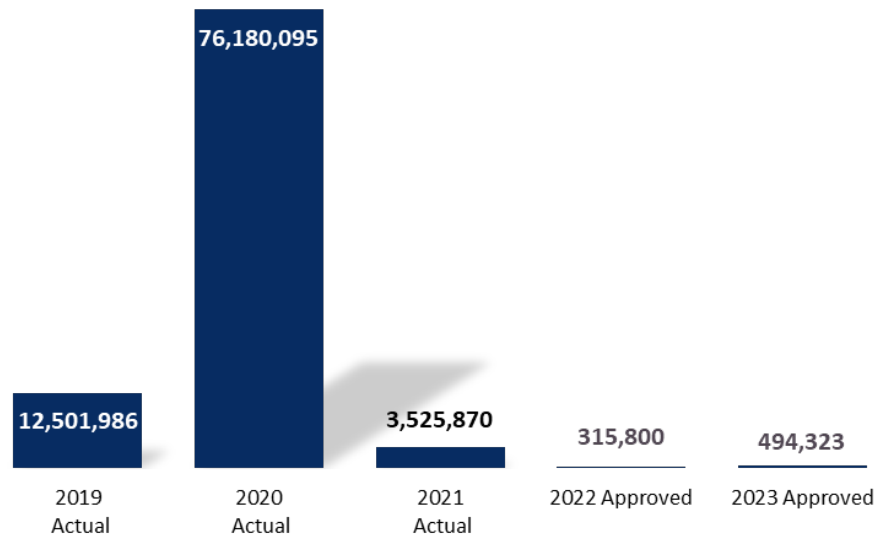
### FY 2022-2023 BOARD OF COMMISSIONERS BUDGET HIGHLIGHTS

- Securing State Lobbyist
- Town of Mooresville's 150<sup>th</sup> Anniversary

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Board of Commissioners	\$ 12,501,986	\$ 76,180,095	\$ 3,525,870	\$ 315,800	\$ 494,323	\$ 494,323	\$ 494,323

## FIVE YEAR BUDGET HISTORY

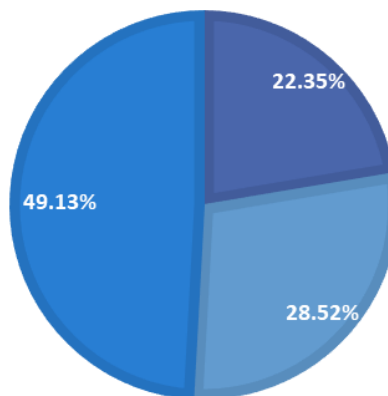


Note: Beginning in Fiscal Year 2021-2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

The department budget results in Fiscal Year 2020 are primarily due to the sale of the Town-owned cable communication system to an outside service provider.

## OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10100000 BOARD OF COMMISSIONERS</b>					
5010	S&W - TEMP	2,400	2,400	2,400	MAYOR'S TRAVEL ALLOWANCE
		66,643	66,643	66,643	COMPENSATION FOR 7 BOARD MEMBERS
<b>Total</b>	<b>5010</b>	<b>\$69,043</b>	<b>\$69,043</b>	<b>\$69,043</b>	
5025	FICA	184	184	184	FICA FOR MAYOR'S TRAVEL ALLOWANCE
		5,098	5,098	5,098	FICA FOR 7 BOARD MEMBERS
<b>Total</b>	<b>5025</b>	<b>\$5,282</b>	<b>\$5,282</b>	<b>\$5,282</b>	
5030	GRP INSURE	126	126	126	LIFE INSURANCE FOR PARTICIPATING BOARD MEMBERS
		36,050	36,050	36,050	HEALTH INSURANCE FOR PARTICIPATING BOARD MEMBERS
<b>Total</b>	<b>5030</b>	<b>\$36,176</b>	<b>\$36,176</b>	<b>\$36,176</b>	
5120	PRINT SVC	1,000	1,000	1,000	PRINTING SERVICES FOR BOARD MATERIALS
<b>Total</b>	<b>5120</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5145	OTR SVCS	30,000	30,000	30,000	STATE LOBBYIST
		50,000	50,000	50,000	TOWN'S 150TH ANNIVERSARY
		60,000	60,000	60,000	FERGUSON GROUP CONTRACT
<b>Total</b>	<b>5145</b>	<b>\$140,000</b>	<b>\$140,000</b>	<b>\$140,000</b>	
5205	DUE SUBS	50	50	50	YOUTH COUNCIL ANNUAL DUES
		70	70	70	NC BEMO
		2,400	2,400	2,400	CENTRALINA REGIONAL COUNCIL - ECONOMIC DEVELOPMENT
		4,810	4,810	4,810	NATIONAL LEAGUE OF CITIES
		5,269	5,269	5,269	THE U.S. CONFERENCE OF MAYORS
		7,500	7,500	7,500	UNC SCHOOL OF GOVERNMENT MEMBERSHIP DUES
		8,500	8,500	8,500	NC METRO MAYORS COALITION
		12,115	12,115	12,115	CENTRALINA REGIONAL COUNCIL
		15,058	15,058	15,058	CHARLOTTE REGIONAL BUSINESS ALLIANCE
		32,000	32,000	32,000	NORTH CAROLINA LEAGUE OF MUNICIPALITIES
<b>Total</b>	<b>5205</b>	<b>\$87,772</b>	<b>\$87,772</b>	<b>\$87,772</b>	
5210	VEH SUPPLY	1,000	1,000	1,000	FUEL FOR COMMISSIONERS TRAVEL
<b>Total</b>	<b>5210</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5215	OFF SUPPLY	2,500	2,500	2,500	GENERAL OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10100000 BOARD OF COMMISSIONERS</b>					
5230	UNIFORMS	1,050	1,050	1,050	BOARD OF COMMISSIONERS ATTIRE
<b>Total</b>	<b>5230</b>	<b>\$1,050</b>	<b>\$1,050</b>	<b>\$1,050</b>	
5235	PART SUPP	5,000	5,000	5,000	YOUTH COUNCIL SERVICE PROJECTS
<b>Total</b>	<b>5235</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5240	BOOK SUPP	1,000	1,000	1,000	BOOKS AND CONFERENCE SUPPLIES
<b>Total</b>	<b>5240</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5265	NON CAP EQ	2,500	2,500	2,500	OFFICE FURNITURE
<b>Total</b>	<b>5265</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5270	OTR SUPPLY	2,500	2,500	2,500	MISCELLANEOUS SUPPLIES
		50,000	50,000	50,000	TOWN'S 150TH ANNIVERSARY
<b>Total</b>	<b>5270</b>	<b>\$52,500</b>	<b>\$52,500</b>	<b>\$52,500</b>	
5300	TRAIN TRAN	1,500	1,500	1,500	YOUTH COUNCIL ANNUAL CONFERENCE
		20,000	20,000	20,000	BOARD RETREATS
		48,000	48,000	48,000	TRAINING SEMINARS, MEETING SUPPLIES, MEALS, ETC.
<b>Total</b>	<b>5300</b>	<b>\$69,500</b>	<b>\$69,500</b>	<b>\$69,500</b>	
5305	UTILITIES	11,000	11,000	11,000	UTILITY/TECHNOLOGY COSTS
<b>Total</b>	<b>5305</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>	
5325	ADVERTISE	1,000	1,000	1,000	ADVERTISEMENTS REQUIRED BY BOARD OF COMMISSIONERS
<b>Total</b>	<b>5325</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5330	POSTAGE	500	500	500	OVERNIGHT POSTAGE
<b>Total</b>	<b>5330</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5375	OTR OBLIG	7,500	7,500	7,500	ADVERTISING AND RECORDING FEES FOR ANNEXATIONS
<b>Total</b>	<b>5375</b>	<b>\$7,500</b>	<b>\$7,500</b>	<b>\$7,500</b>	
<b>Total</b>	<b>10100000</b>	<b>\$494,323</b>	<b>\$494,323</b>	<b>\$494,323</b>	

## MANAGER'S OFFICE

The Manager's Office is tasked with developing an organization that is responsive to the desires of the Board of Commissioners and the needs of the citizens. The Manager's Office consists of the Town Manager, Assistant Town Manager, Town Clerk, and Assistant to the Town Manager. The Town Manager is responsible for implementing the policies of the Board of Commissioners, directing business and administrative procedures, and appointing departmental managers. The Town Clerk is appointed by the Board of Commissioners to keep a journal of the proceedings of the Board of Commissioners, maintain all records and documents pertaining to the affairs of the Town, and perform such other duties as may be required by law or as the Board of Commissioners may direct.

### BUDGET BRIEF

The recommended budget for the Manager's Office reflects a 46.24% increase from the approved FY2021-2022 operating budget. The increase/decrease is primarily due to the addition of two positions during FY2021-2022 and two requested positions for FY2022-2023.

### FY 2022-2023 MANAGER'S OFFICE BUDGET HIGHLIGHTS

- Requested Position – Public Safety Communications Director
- Requested Position – Building Standards Official

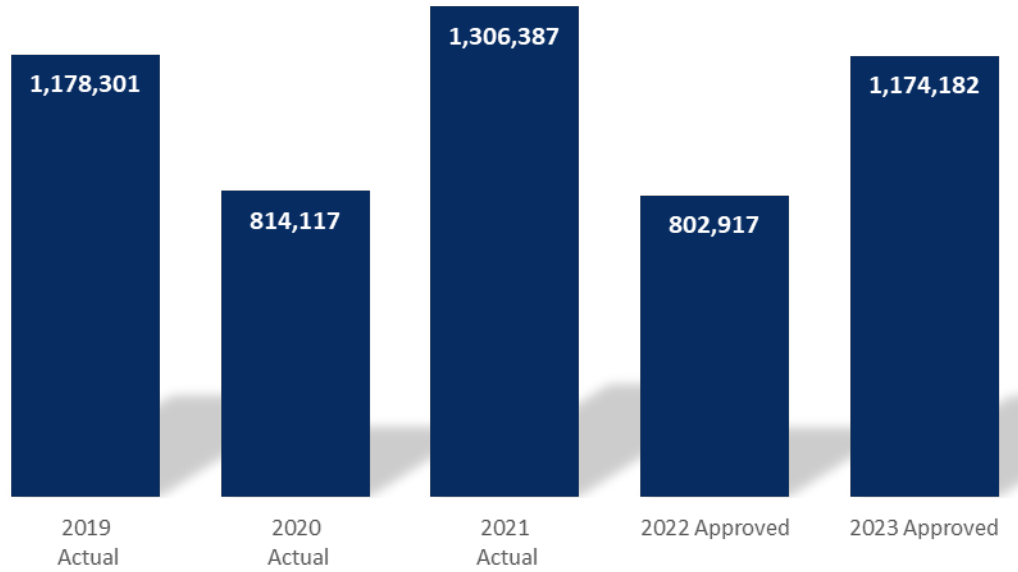
### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Manager's Office	\$ 1,178,301	\$ 814,117	\$ 1,306,387	\$ 802,917	\$ 1,165,297	\$ 1,165,297	\$ 1,174,182

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Town Manager	1	1	1	1	1
Assistant Town Manager	1	1	1	1	1
Town Clerk	1	1	1	1	1
Administrative Assistant	1	0	0	0	0
Assistant to the Town Manager	0	1	1	1	1
Assistant Town Clerk	0	1	1	1	1
Contract Manager	0	1	1	1	1
Building Standards Official	0	0	1	1	1
Public Safety Communications Director	0	0	1	1	1
<b>Total Manager's Office</b>	<b>4</b>	<b>6</b>	<b>8</b>	<b>8</b>	<b>8</b>



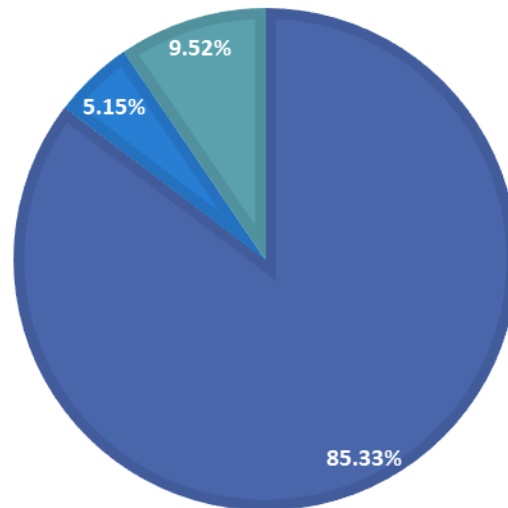
## FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

## OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10101000 MANAGERS OFFICE</b>					
5000	S&W - FT	1,000	1,000	1,000	LONGEVITY FOR 6 FULL-TIME EMPLOYEES
		48,344	48,344	48,344	REQUESTED POSITION - BUILDING STANDARDS OFFICIAL - COMPENSATION 1/2 YEAR
		48,344	48,344	48,344	REQUESTED POSITION - PUBLIC SAFETY COMMUNICATIONS DIRECTOR - COMPENSATION 1/2 YEAR
		588,085	588,085	595,543	COMPENSATION FOR 6 FULL-TIME EMPLOYEES (INCLUDES CONTRACT MANAGER AND ASSISTANT TOWN CLERK)
<b>Total</b>	<b>5000</b>	<b>\$685,773</b>	<b>\$685,773</b>	<b>\$693,231</b>	
5010	S&W - TEMP	6,480	6,480	6,480	COMPENSATION FOR 2 PART-TIME SUMMER INTERNS
		6,750	6,750	6,750	COMPENSATION FOR 1 FULL-TIME SUMMER INTERN
		7,200	7,200	7,200	VEHICLE ALLOWANCE FOR TOWN MANAGER
<b>Total</b>	<b>5010</b>	<b>\$20,430</b>	<b>\$20,430</b>	<b>\$20,430</b>	
5015	OT	15,000	15,000	15,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5025	FICA	496	496	496	FICA FOR 2 PART-TIME SUMMER INTERNS
		516	516	516	FICA FOR 1 FULL-TIME SUMMER INTERN
		551	551	551	FICA FOR VEHICLE ALLOWANCE - TOWN MANAGER
		1,148	1,148	1,148	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		3,698	3,698	3,698	FICA FOR REQUESTED POSITION - BUILDING STANDARDS OFFICIAL - 1/2 YEAR
		3,698	3,698	3,698	FICA FOR REQUESTED POSITION - PUBLIC SAFETY COMMUNICATIONS DIRECTOR
		45,065	45,065	45,495	FICA FOR 6 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$55,172</b>	<b>\$55,172</b>	<b>\$55,602</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10101000 MANAGERS OFFICE</b>					
5030	GRP INSURE	88	88	88	LIFE INSURANCE FOR REQUESTED POSITION - BUILDING STANDARDS OFFICIAL - 1/2 YEAR
		88	88	88	LIFE INSURANCE FOR REQUESTED POSITION - PUBLIC SAFETY COMMUNICATIONS DIRECTOR - 1/2 YEAR
		1,046	1,046	1,075	LIFE INSURANCE FOR 6 EMPLOYEES
		5,838	5,838	5,838	HEALTH INSURANCE FOR REQUESTED POSITION - BUILDING STANDARDS OFFICIAL - 1/2 YEAR
		5,838	5,838	5,838	HEALTH INSURANCE FOR REQUESTED POSITION - PUBLIC SAFETY COMMUNICATIONS DIRECTOR - 1/2 YEAR
		83,562	83,562	83,562	HEALTH INSURANCE FOR 6 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$96,460</b>	<b>\$96,460</b>	<b>\$96,489</b>	
5035	RETIRE	1,710	1,710	1,710	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		5,850	5,850	5,850	RETIREMENT FOR REQUESTED POSITION - BUILDING STANDARDS OFFICIAL - 1/2 YEAR
		5,850	5,850	5,850	RETIREMENT FOR REQUESTED POSITION - PUBLIC SAFETY COMMUNICATIONS DIRECTOR - 1/2 YEAR
		71,574	71,574	72,258	RETIREMENT FOR 6 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$84,984</b>	<b>\$84,984</b>	<b>\$85,668</b>	
5040	401(K)	750	750	750	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		2,417	2,417	2,417	401(K) FOR REQUESTED POSITION - BUILDING STANDARDS OFFICIAL - 1/2 YEAR
		2,417	2,417	2,417	401(K) FOR REQUESTED POSITION - PUBLIC SAFETY COMMUNICATIONS DIRECTOR - 1/2 YEAR
		29,454	29,454	29,738	401(K) FOR 6 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$35,038</b>	<b>\$35,038</b>	<b>\$35,322</b>	
5045	FIT & WELL	240	240	240	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>	
5115	MED LAB SV	450	450	450	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$450</b>	<b>\$450</b>	<b>\$450</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10101000 MANAGERS OFFICE</b>					
5120	PRINT SVC	2,500	2,500	2,500	MEDIA PIECES FOR MANAGER'S OFFICE
<b>Total</b>	<b>5120</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5135	INS OFF SV	10,000	10,000	10,000	OUTSIDE GRANT WRITING ASSISTANCE
<b>Total</b>	<b>5135</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5140	REAL EST	5,000	5,000	5,000	APPRAISALS AND SURVEYS OF REAL ESTATE
<b>Total</b>	<b>5140</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5145	OTR SVCS	1,500	1,500	1,500	TOWN HALL AND LOBBY DECORATING
		41,000	41,000	41,000	MISCELLANEOUS SERVICES
<b>Total</b>	<b>5145</b>	<b>\$42,500</b>	<b>\$42,500</b>	<b>\$42,500</b>	
5200	JAN SUPPLY	3,750	3,750	3,750	SUPPLIES FOR TOWN HALL
<b>Total</b>	<b>5200</b>	<b>\$3,750</b>	<b>\$3,750</b>	<b>\$3,750</b>	
5205	DUE SUBS	100	100	100	ICSC
		400	400	400	CLERK MEMBERSHIP
		500	500	500	APA
		750	750	750	IEDC
		800	800	800	NCCMA
		3,500	3,500	3,500	ICMA
<b>Total</b>	<b>5205</b>	<b>\$6,050</b>	<b>\$6,050</b>	<b>\$6,050</b>	
5210	VEH SUPPLY	3,000	3,000	3,000	FUEL AND SUPPLIES FOR ASSIGNED VEHICLE
<b>Total</b>	<b>5210</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5215	OFF SUPPLY	10,000	10,000	10,000	OFFICE SUPPLIES AND MUNICIPAL CODE CORPORATION
<b>Total</b>	<b>5215</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5225	SAF SUPPLY	2,750	2,750	2,750	SAFETY AND FIRST AID SUPPLIES
<b>Total</b>	<b>5225</b>	<b>\$2,750</b>	<b>\$2,750</b>	<b>\$2,750</b>	
5230	UNIFORMS	900	900	900	UNIFORMS
<b>Total</b>	<b>5230</b>	<b>\$900</b>	<b>\$900</b>	<b>\$900</b>	
5240	BOOK SUPP	600	600	600	REFERENCE MATERIALS FOR STAFF
<b>Total</b>	<b>5240</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>	
5265	NON CAP EQ	4,000	4,000	4,000	OFFICE FURNITURE
<b>Total</b>	<b>5265</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10101000 MANAGERS OFFICE</b>					
5270	OTR SUPPLY	2,000	2,000	2,000	HOLIDAY DECOR FOR TOWN HALL
		6,000	6,000	6,000	MISCELLANEOUS SUPPLIES
<b>Total</b>	<b>5270</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
5300	TRAIN TRAN	1,250	1,250	1,250	NCCMA SEMINAR
		2,000	2,000	2,000	ICMA ANNUAL CONFERENCE
		2,000	2,000	2,000	MISCELLANEOUS TRAVEL EXPENSE
		10,000	10,000	10,000	STRATEGIC PLANNING
		20,000	20,000	20,000	REQUIRED TRAINING AND CONFERENCES
<b>Total</b>	<b>5300</b>	<b>\$35,250</b>	<b>\$35,250</b>	<b>\$35,250</b>	
5305	UTILITIES	5,000	5,000	5,000	TELECOMMUNICATIONS SERVICE AND OTHER UTILITY EXPENSES
<b>Total</b>	<b>5305</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5310	R&M BLD/ST	5,000	5,000	5,000	WINDOW AND CARPET CLEANING TOWN HALL
<b>Total</b>	<b>5310</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5315	R&M VEH	1,500	1,500	1,500	REPAIR AND MAINTENANCE TO ADMINISTRATION VEHICLE
<b>Total</b>	<b>5315</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5320	R&M EQUIP	5,000	5,000	5,000	REPAIR OF MISCELLANEOUS EQUIPMENT THROUGHOUT TOWN HALL INCLUDING EXECUTIVE BOARDROOM AND EXECUTIVE CONFERENCE ROOM
<b>Total</b>	<b>5320</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5325	ADVERTISE	4,000	4,000	4,000	JOB POSTINGS AND REQUIRED LEGAL ADVERTISEMENTS
<b>Total</b>	<b>5325</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5330	POSTAGE	1,000	1,000	1,000	OVERNIGHT MAILINGS AND POSTAGE ON MAIL ROOM POSTAGE MACHINE
<b>Total</b>	<b>5330</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5375	OTR OBLIG	5,000	5,000	5,000	DEPARTMENTAL DONATION CONTRIBUTION
<b>Total</b>	<b>5375</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5410	RENT EQUIP	500	500	500	MANAGEMENT OF PRINT SERVICES
		2,200	2,200	2,200	RENTAL OF POSTAGE MACHINE
		8,250	8,250	8,250	SYSTEL COPIER CHARGES
<b>Total</b>	<b>5410</b>	<b>\$10,950</b>	<b>\$10,950</b>	<b>\$10,950</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
10101000		MANAGERS OFFICE			
Total	10101000	\$1,165,297	\$1,165,297	\$1,174,182	

## COMMUNICATIONS & MARKETING

The Communications & Marketing Office is responsible for the internal and external communication material of the Town, encourages civic and community engagement, and serves as an information conduit on programs, services, issues, and policies.

### BUDGET BRIEF

The recommended budget for the Communications & Marketing Department reflects a 2.72% decrease from the approved FY2021-2022 operating budget. The decrease is primarily due to staff attrition and reduction in outside services.

### FY 2022-2023 PUBLIC INFORMATION OFFICE BUDGET HIGHLIGHTS

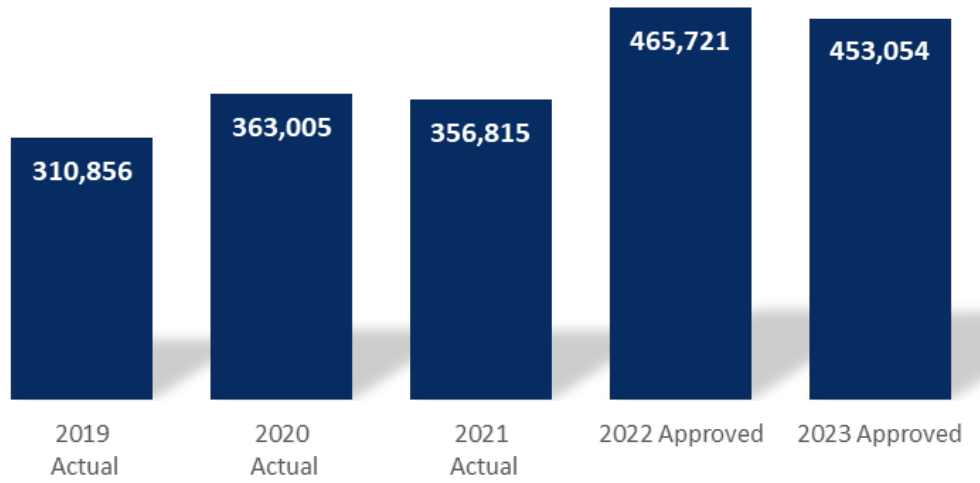
- Branding Services
- Additional Professional Photography

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Communications & Marketing	\$ 310,856	\$ 363,005	\$ 356,815	\$ 465,721	\$ 473,073	\$ 450,573	\$ 453,054

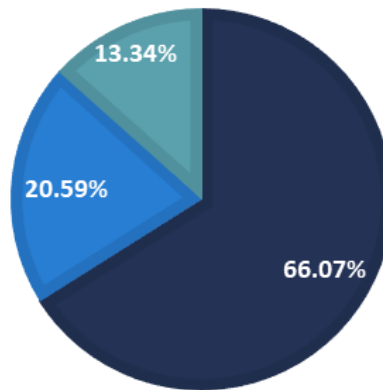
Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Director of Communications & Marketing	1	1	1	1	1
Communication Technician	1	1	1	1	1
Communication Specialist	1	1	1	1	1
<b>Total Communications &amp; Marketing</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

## FIVE YEAR BUDGET HISTORY



## OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations





Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10101121 COMMUNICATIONS &amp; MARKETING</b>					
5000	S&W - FT	1,750	1,750	1,750	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
		206,172	206,172	208,145	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$207,922</b>	<b>\$207,922</b>	<b>\$209,895</b>	
5015	OT	1,400	1,400	1,400	OVERTIME
<b>Total</b>	<b>5015</b>	<b>\$1,400</b>	<b>\$1,400</b>	<b>\$1,400</b>	
5025	FICA	107	107	107	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		15,906	15,906	16,057	FICA FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$16,013</b>	<b>\$16,013</b>	<b>\$16,164</b>	
5030	GRP INSURE	357	357	376	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
		35,025	35,025	35,025	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$35,382</b>	<b>\$35,382</b>	<b>\$35,401</b>	
5035	RETIRE	160	160	160	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		25,263	25,263	25,502	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$25,423</b>	<b>\$25,423</b>	<b>\$25,662</b>	
5040	401(K)	70	70	70	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		10,396	10,396	10,495	401(K) FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$10,466</b>	<b>\$10,466</b>	<b>\$10,565</b>	
5045	FIT & WELL	240	240	240	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>	
5115	MED LAB SV	300	300	300	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	
5120	PRINT SVC	8,000	8,000	8,000	BROCHURES & PUBLICATIONS
		17,000	17,000	17,000	TOWN VOICE NEWSLETTER
<b>Total</b>	<b>5120</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10101121 COMMUNICATIONS &amp; MARKETING</b>					
5145	OTR SVCS	3,000	3,000	3,000	PROFESSIONAL VIDEO SERVICES
		5,000	5,000	5,000	COMMUNITY EVENTS & ENGAGEMENT
		5,000	7,500	7,500	PROFESSIONAL PHOTOGRAPHY
		10,000	2,500	2,500	PROFESSIONAL GRAPHIC DESIGN SERVICES
		13,000	13,000	13,000	BLACKBOARD CONNECT ANNUAL CONTRACT
		20,000	20,000	20,000	WEBSITE HOSTING SERVICES
		25,000	5,000	5,000	BRANDING SERVICES
5145	OTR SVCS	5,000	5,000	5,000	PEG PROCESSING & SERVER MAINTENANCE (OFFSET BY RESTRICTED REVENUE)
		7,000	7,000	7,000	PROFESSIONAL VIDEO SERVICES (OFFSET BY RESTRICTED PEG REVENUE)
<b>Total</b>	<b>5145</b>	<b>\$93,000</b>	<b>\$68,000</b>	<b>\$68,000</b>	
5205	DUE SUBS	1,000	1,000	1,000	PROFESSIONAL DUES & SUBSCRIPTIONS
		1,000	1,000	1,000	TOWN-WIDE DOMAIN REGISTRATIONS
		5,000	5,000	5,000	ARCHIVE SOCIAL ANNUAL SUBSCRIPTION
5205	DUE SUBS	1,000	1,000	1,000	PEG DUES & SUBSCRIPTION SERVICES (OFFSET BY RESTRICTED PEG REVENUE)
<b>Total</b>	<b>5205</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
5215	OFF SUPPLY	1,000	1,000	1,000	GENERAL OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5230	UNIFORMS	400	400	400	BRANDED APPAREL
<b>Total</b>	<b>5230</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	
5235	PART SUPP	5,000	5,000	5,000	SUPPLIES FOR TWO CITIZENS ACADEMY SESSIONS
		10,000	12,500	12,500	BRANDED MERCHANDISE
<b>Total</b>	<b>5235</b>	<b>\$15,000</b>	<b>\$17,500</b>	<b>\$17,500</b>	
5245	AV SUPPLY	1,000	1,000	1,000	AUDIO/VISUAL SUPPLIES (NOT COVERED BY RESTRICTED PEG FUNDS)
<b>Total</b>	<b>5245</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10101121 COMMUNICATIONS &amp; MARKETING</b>					
5265	NON CAP EQ	6,027	6,027	6,027	EQUIPMENT * SUPPLIES FOR PEG CHANNEL (OFFSET BY RESTRICTED PEG REVENUE)
<b>Total</b>	<b>5265</b>	<b>\$6,027</b>	<b>\$6,027</b>	<b>\$6,027</b>	
5270	OTR SUPPLY	1,000	1,000	1,000	MISCELLANEOUS SUPPLIES
<b>Total</b>	<b>5270</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5300	TRAIN TRAN	7,000	7,000	7,000	TRAINING & TRAVEL FOR STAFF
5300	TRAIN TRAN	8,000	8,000	8,000	SPECIALIZED TRAINING FOR PEG (OFFSET BY RESTRICTED PEG REVENUE)
<b>Total</b>	<b>5300</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5305	UTILITIES	5,000	5,000	5,000	UTILITY EXPENSES FOR STAFF
<b>Total</b>	<b>5305</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5330	POSTAGE	500	500	500	POSTAGE FOR GENERAL MAILINGS
		4,500	4,500	4,500	POSTAGE & SHIPPING FOR NEWSLETTER
<b>Total</b>	<b>5330</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5410	RENT EQUIP	500	500	500	COPIER CHARGES ALLOCATED TO DEPARTMENT
<b>Total</b>	<b>5410</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
<b>Total</b>	<b>10101121</b>	<b>\$473,073</b>	<b>\$450,573</b>	<b>\$453,054</b>	

## LEGAL

The duty of the Legal Department is to prosecute and defend suits against the Town; advise the Mayor, Board of Commissioners and other Town officials with respect to the affairs of the Town; draft all legal documents and proposed ordinances relating to the affairs of the Town; inspect and pass upon all agreements, contracts, franchises and other instruments with which the Town may be concerned; attend all meetings of the Board of Commissioners when required by the Board; and perform such other duties as may be required by virtue of the position of Town Attorney.

### BUDGET BRIEF

The recommended budget for the Legal Department reflects a 20.81% increase from the approved FY2021-2022 operating budget. The increase is primarily due to the request of additional staff.

### FY 2022-2023 LEGAL OFFICE BUDGET HIGHLIGHTS

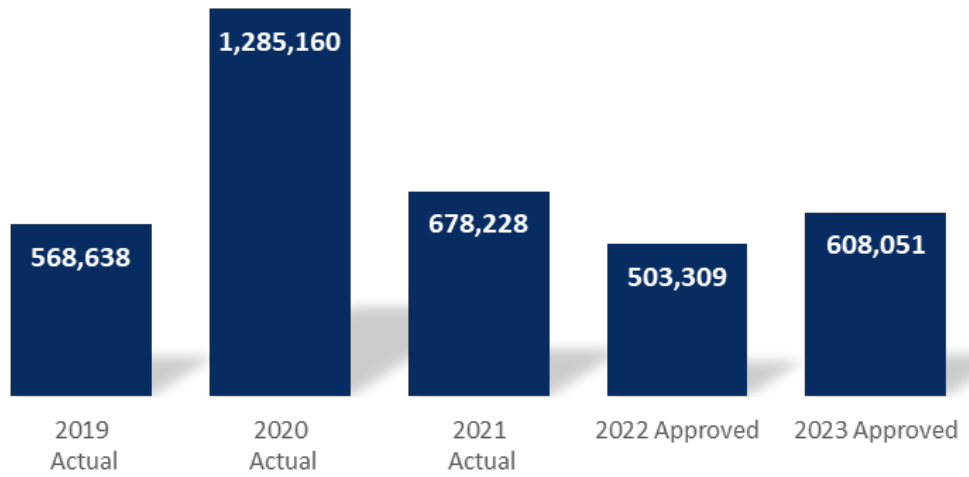
- Requested Position – Staff Attorney

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Legal	\$ 568,638	\$ 1,285,160	\$ 678,228	\$ 503,309	\$ 603,950	\$ 604,430	\$ 608,051

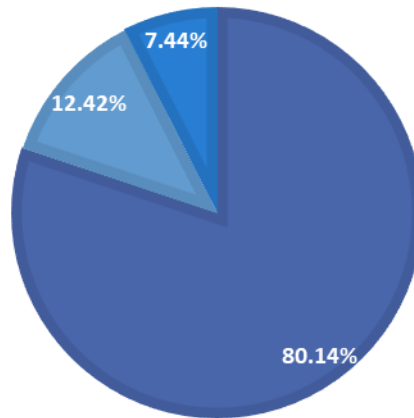
Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Town Attorney	1	1	1	1	1
Assistant Town Attorney	1	1	1	1	1
Staff Attorney	0	0	1	1	1
Paralegal	1	1	1	1	1
<b>Total Legal</b>	<b>3</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>

## FIVE YEAR BUDGET HISTORY



## OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10102000</b>		<b>LEGAL</b>			
5000	S&W - FT	750	750	750	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
		41,762	41,762	41,762	REQUESTED POSITION - STAFF ATTORNEY - COMPENSATION - 1/2 YEAR
		302,815	302,815	305,713	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$345,327</b>	<b>\$345,327</b>	<b>\$348,225</b>	
5010	S&W - TEMP	10,000	10,000	10,000	PART-TIME LEGAL ASSISTANCE - ORDINANCE PROJECT
<b>Total</b>	<b>5010</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5025	FICA	765	765	765	FICA FOR 1 PART-TIME EMPLOYEE
		3,195	3,195	3,195	FICA FOR REQUESTED POSITION - STAFF ATTORNEY - 1/2 YEAR
		23,223	23,223	23,444	FICA FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$27,183</b>	<b>\$27,183</b>	<b>\$27,404</b>	
5030	GRP INSURE	76	76	76	LIFE INSURANCE FOR REQUESTED POSITION - STAFF ATTORNEY -1/2 YEAR
		549	549	554	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
		5,838	5,838	5,838	HEALTH INSURANCE FOR REQUESTED POSITION - STAFF ATTORNEY - 1/2 YEAR
		35,025	35,025	35,025	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$41,488</b>	<b>\$41,488</b>	<b>\$41,493</b>	
5035	RETIRE	5,053	5,053	5,053	RETIREMENT FOR REQUESTED POSITION - STAFF ATTORNEY - 1/2 YEAR
		36,883	36,883	37,235	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$41,936</b>	<b>\$41,936</b>	<b>\$42,288</b>	
5040	401(K)	2,088	2,088	2,088	401(K) FOR REQUESTED POSITION - STAFF ATTORNEY - 1/2 YEAR
		15,178	15,178	15,323	401(K) FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$17,266</b>	<b>\$17,266</b>	<b>\$17,411</b>	
5045	FIT & WELL	0	480	480	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$0</b>	<b>\$480</b>	<b>\$480</b>	
5110	LEGAL SVCS	75,000	75,000	75,000	LEGAL SERVICES
<b>Total</b>	<b>5110</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10102000      LEGAL</b>					
5115	MED LAB SV	50	50	50	MEDICAL/VET/LABS
<b>Total</b>	<b>5115</b>	<b>\$50</b>	<b>\$50</b>	<b>\$50</b>	
5140	REAL EST	500	500	500	REAL ESTATE SERVICES
<b>Total</b>	<b>5140</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5205	DUE SUBS	14,000	14,000	14,000	DUES AND SUBSCRIPTIONS
<b>Total</b>	<b>5205</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$14,000</b>	
5215	OFF SUPPLY	3,000	3,000	3,000	OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5240	BOOK SUPP	5,000	5,000	5,000	BOOKS AND BOOK SUPPLIES
<b>Total</b>	<b>5240</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5265	NON CAP EQ	5,000	5,000	5,000	NON CAPITALIZED EQUIPMENT (FURNITURE)
<b>Total</b>	<b>5265</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5270	OTR SUPPLY	200	200	200	OTHER SUPPLIES (WAREHOUSE ITEMS)
<b>Total</b>	<b>5270</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	
5300	TRAIN TRAN	12,000	12,000	12,000	TRAINING AND TRANSPORTATION
<b>Total</b>	<b>5300</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	
5305	UTILITIES	3,000	3,000	3,000	UTILITIES/TELECOMMUNICATIONS
<b>Total</b>	<b>5305</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5325	ADVERTISE	1,000	1,000	1,000	ADVERTISING, LEGAL NOTICES
<b>Total</b>	<b>5325</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5330	POSTAGE	500	500	500	POSTAGE AND FREIGHT
<b>Total</b>	<b>5330</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5410	RENT EQUIP	1,500	1,500	1,500	RENTAL OF EQUIPMENT
<b>Total</b>	<b>5410</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
<b>Total</b>	<b>10102000</b>	<b>\$603,950</b>	<b>\$604,430</b>	<b>\$608,051</b>	

## FINANCE

The Finance Department provides assistance to staff and elected officials in maintaining the Town's overall financial stability through sound financial planning and management. The Finance Department is responsible for the management of public funds and records in accordance with the Local Government Budget and Fiscal Control Act and other state and federal requirements. The Finance Department's functions are accounting, purchasing, warehouse operations, utility billing, debt management, investments, performance measures, and budgeting.

### BUDGET BRIEF

The recommended budget for the Finance Department reflects an 10.61% increase from the approved FY2021-2022 operating budget. The increase is primarily due to the addition of a second Deputy Finance Director during FY2021-2022 and an increase in collections and assessing services.

### FY 2022-2023 FINANCE BUDGET HIGHLIGHTS

- Iredell County Tax Collections / Assessing Services
- Capital Investment – Replacement Folding Machine

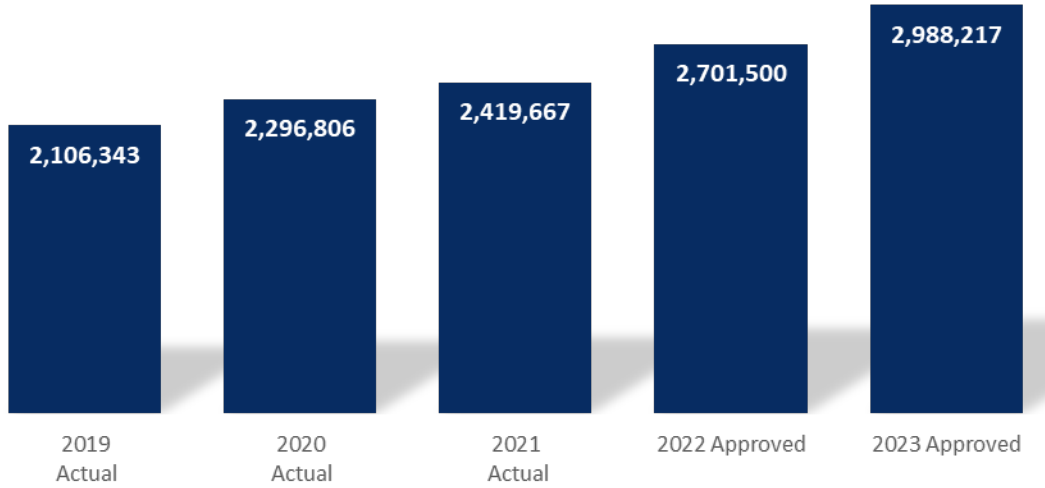
### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Finance	\$ 2,106,343	\$ 2,296,806	\$ 2,419,667	\$ 2,701,500	\$ 2,985,673	\$ 2,974,271	\$ 2,988,217

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Chief Financial Officer	1	1	1	1	1
Deputy Finance Director - Accounting	1	1	1	1	1
Deputy Finance Director - Financial	0	1	1	1	1
Purchasing Manager	1	1	1	1	1
Accounting Manager	1	1	1	1	1
Financial Analyst	1	1	1	1	1
Budget Manager	0	1	1	1	1
Budget Analyst	1	0	0	0	0
Accountant	1	1	1	1	1
Billing/Collections Supervisor	1	1	1	1	1
Warehouse and Purchasing Technician	1	1	1	1	1
Accounting Technician	2	2	2	2	2
Purchasing Specialist	1	1	1	1	1
Utility Billing Specialist	1	1	1	1	1
Customer Service Assistant	4	4	4	4	4
<b>Total Finance</b>	<b>17</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>

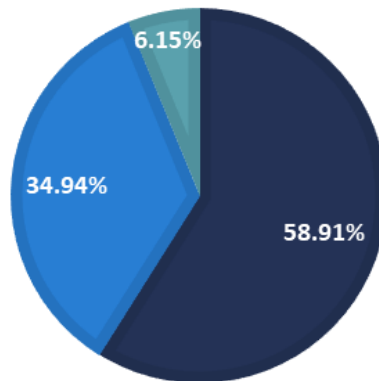


## FIVE YEAR BUDGET HISTORY



## OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10103000</b>		<b>FINANCE</b>			
5000	S&W - FT	8,250	8,250	8,250	LONGEVITY FOR 18 FULL-TIME EMPLOYEES
		1,165,704	1,165,704	1,176,859	COMPENSATION FOR 18 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$1,173,954</b>	<b>\$1,173,954</b>	<b>\$1,185,109</b>	
5010	S&W - TEMP	54,982	54,982	54,982	COMPENSATION FOR 2 PART-TIME EMPLOYEE
<b>Total</b>	<b>5010</b>	<b>\$54,982</b>	<b>\$54,982</b>	<b>\$54,982</b>	
5015	OT	5,000	5,000	5,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5025	FICA	383	383	383	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		5,871	5,871	5,871	FICA FOR 2 PART-TIME EMPLOYEE
		89,788	89,788	90,642	FICA FOR 18 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$96,042</b>	<b>\$96,042</b>	<b>\$96,896</b>	
5030	GRP INSURE	2,113	2,113	2,137	LIFE INSURANCE FOR 18 FULL-TIME EMPLOYEES
		210,150	210,150	210,150	HEALTH INSURANCE FOR 18 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$212,263</b>	<b>\$212,263</b>	<b>\$212,287</b>	
5035	RETIRE	570	570	570	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		142,605	142,605	143,960	RETIREMENT FOR 18 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$143,175</b>	<b>\$143,175</b>	<b>\$144,530</b>	
5040	401(K)	250	250	250	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		58,685	58,685	59,243	401(K) FOR 18 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$58,935</b>	<b>\$58,935</b>	<b>\$59,493</b>	
5045	FIT & WELL	2,040	2,040	2,040	GYM REIMBURSEMENT
<b>Total</b>	<b>5045</b>	<b>\$2,040</b>	<b>\$2,040</b>	<b>\$2,040</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10103000 FINANCE</b>					
5100	ACCT SVCS	1,000	1,000	1,000	ANNUAL MAINTENANCE OF THE BOND LEGAL IDENTIFIER - CUSIP GLOBAL SERVICES
		2,000	2,000	2,000	AUDITING OF AD VALOREM TAXES PER AGREEMENT WITH IREDELL COUNTY
		5,000	5,000	5,000	ARBITRAGE CALCULATIONS FOR EXISTING BOND ISSUES
		9,000	9,000	9,000	ACTUARIAL STUDIES FOR OPEB
		63,000	63,000	63,000	ANNUAL EXTERNAL AUDIT SERVICES
<b>Total</b>	<b>5100</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	
5115	MED LAB SV	300	300	300	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	
5120	PRINT SVC	600	600	600	TABS FOR BUDGET DOCUMENTS
		1,000	1,000	1,000	PRINTING SERVICES FOR POPULAR ANNUAL FINANCIAL REPORT
		1,300	1,300	1,300	COVERS AND TABS FOR COMPREHENSIVE ANNUAL FINANCIAL REPORT
		1,500	1,500	1,500	MISCELLANEOUS PRINTING FOR DEPARTMENT
<b>Total</b>	<b>5120</b>	<b>\$4,400</b>	<b>\$4,400</b>	<b>\$4,400</b>	
5125	BANK SVC	45,000	45,000	45,000	MONTHLY BANKING CHARGES
<b>Total</b>	<b>5125</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	
5145	OTR SVCS	2,000	2,000	2,000	CINTAS DOCUMENT MANAGEMENT BIN SERVICES AND SHREAD-IT-EVENT
		3,500	3,500	3,500	DESIGN SERVICES FOR POPULAR ANNUAL FINANCIAL REPORT
		4,000	4,000	4,000	BOND TRUSTEE FEES
		10,000	10,000	10,000	IREDELL COUNTY TAX COLLECTIONS/GROSS RECEIPTS BASED ON % OF COLLECTIONS
		120,000	120,000	120,000	NORTH CAROLINA DMV FEES
		775,000	775,000	775,000	IREDELL COUNTY TAX COLLECTIONS/ASSESSING SERVICES BASED ON % OF COLLECTIONS
<b>Total</b>	<b>5145</b>	<b>\$914,500</b>	<b>\$914,500</b>	<b>\$914,500</b>	
5200	JAN SUPPLY	500	500	500	PICK TICKETS FOR CLEANING SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10103000 FINANCE</b>					
5205	DUE SUBS	100	100	100	CAGPO
		120	120	120	NC STATE BOARD OF CPA EXAMINERS - 2 CPAS
		200	200	200	NORTH CAROLINA LOCAL BUDGET ASSOCIATION
		300	300	300	GFOA PAFR AWARD APPLICATION FEE
		600	600	600	GFOA BUDGET AWARD APPLICATION FEE
		600	600	600	GOVERNMENT FINANCE OFFICER ASSOCIATION - 3 STAFF MEMBERS
		700	700	700	GFOA ANNUAL COMPREHENSIVE FINANCIAL REPORT AWARD APPLICATION
		810	810	810	BARCODING SOFTWARE ANNUAL MAINTENANCE FEE
		1,300	1,300	1,300	AMAZON PRIME MEMBERSHIP FEE - MEMBERSHIP FOR ALL TOWN DEPARTMENTS
		2,000	2,000	2,000	VENDOR REGISTRY
<b>Total</b>	<b>5205</b>	<b>\$6,730</b>	<b>\$6,730</b>	<b>\$6,730</b>	
5210	VEH SUPPLY	800	800	800	FUEL FOR WAREHOUSE AND FINANCE VEHICLES
		1,200	1,200	1,200	PROPANE FOR WAREHOUSE FORKLIFT
		5,210	500	500	SUPPLIES FOR WAREHOUSE VEHICLE
<b>Total</b>	<b>5210</b>	<b>\$7,210</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5215	OFF SUPPLY	15,000	15,000	15,000	OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5225	SAF SUPPLY	750	750	750	PPE AND REPLACEMENT SAFETY SUPPLIES FOR WAREHOUSE AND MAIN FLOOR OF TOWN HALL
<b>Total</b>	<b>5225</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	
5230	UNIFORMS	200	200	200	STEEL TOE BOOTS FOR WAREHOUSE TECHNICIAN
<b>Total</b>	<b>5230</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	
5240	BOOK SUPP	600	600	600	MISCELLANEOUS REFERENCE MATERIALS
<b>Total</b>	<b>5240</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10103000 FINANCE</b>					
5265	NON CAP EQ	2,942	0	0	WATER BILLING RADIO
		3,000	3,000	3,000	MISCELLANEOUS REPLACEMENT OF FURNITURE AND EQUIPMENT
		3,000	3,000	3,000	RACK/SHELVES FOR WAREHOUSE
		4,500	4,500	4,500	MISCELLANEOUS SUPPLIES OR WAREHOUSE
<b>Total</b>	<b>5265</b>	<b>\$13,442</b>	<b>\$10,500</b>	<b>\$10,500</b>	
5300	TRAIN TRAN	1,500	1,500	1,500	SUMMER BUDGET CONFERENCE
		1,500	1,500	1,500	WINTER BUDGET CONFERENCE
		3,000	3,000	3,000	MUNIS CONFERENCE FOR 2 STAFF MEMBERS
		4,000	4,000	4,000	CPE FOR 2 CERTIFIED PUBLIC ACCOUNTANTS
		5,000	5,000	5,000	TRAINING - 4 CLASSES AT THE SCHOOL OF GOVERNMENT - INCLUDES TRAVEL
		5,000	5,000	5,000	TRAINING FOR REMAINING STAFF MEMBERS
		6,500	6,500	6,500	PACE 5 MUNIS - INCLUDES FIVE TRAINING DAYS AND THREE CONNECT CONFERENCE REGISTRATIONS
		10,000	10,000	10,000	COACHING/LEADERSHIP DEVELOPMENT
<b>Total</b>	<b>5300</b>	<b>\$36,500</b>	<b>\$36,500</b>	<b>\$36,500</b>	
5305	UTILITIES	2,700	2,700	2,700	CELL PHONE STIPEND FOR 3 EMPLOYEES
		80,000	80,000	80,000	UTILITIES FOR TOWN HALL AND COMMUNICATION SERVICES FOR CUSTOMER SERVICE DESK
<b>Total</b>	<b>5305</b>	<b>\$82,700</b>	<b>\$82,700</b>	<b>\$82,700</b>	
5315	R&M VEH	5,400	1,000	1,000	REPAIR AND MAINTENANCE FOR WAREHOUSE VEHICLE
<b>Total</b>	<b>5315</b>	<b>\$5,400</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5320	R&M EQUIP	0	650	650	SERVICE AGREEMENT FOR FOLDING MACHINE
		1,500	1,500	1,500	MAINTENANCE FOR POSTAGE METER, FOLDER/SEALER, PRINTER, ETC.
		2,200	2,200	2,200	MAINTENANCE CONTRACT FOR FORKLIFT
<b>Total</b>	<b>5320</b>	<b>\$3,700</b>	<b>\$4,350</b>	<b>\$4,350</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10103000</b>		<b>FINANCE</b>			
5325	ADVERTISE	500	500	500	REQUIRED ADVERTISING FOR PUBLICATIONS OF BUDGET AND FINANCING PUBLIC HEARINGS
<b>Total</b>	<b>5325</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5330	POSTAGE	12,000	12,000	12,000	POSTAGE FOR POSTAGE METER AT TOWN HALL AND OVERNIGHT MAILINGS FOR DEPARTMENT
<b>Total</b>	<b>5330</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	
5410	RENT EQUIP	350	350	350	AIRGAS NATIONAL WELDER - WAREHOUSE
		9,500	9,500	9,500	MANAGED PRINT AND COPIER SERVICES
<b>Total</b>	<b>5410</b>	<b>\$9,850</b>	<b>\$9,850</b>	<b>\$9,850</b>	
<b>Total</b>	<b>10103000</b>	<b>\$2,985,673</b>	<b>\$2,974,271</b>	<b>\$2,988,217</b>	

## HUMAN RESOURCES

The Human Resources Department oversees and coordinates the compensation and benefits program, recruitment, selection, and screening of applicants, employee relations, organizational development and learning, performance management, wellness, and Town volunteers.

### BUDGET BRIEF

The recommended budget for the Human Resources Department reflects a 11.97% increase from the approved FY2021-2022 operating budget. The increase is primarily due to the inclusion of sign-on and referral bonuses to attract highly qualified candidates throughout Town departments.

### FY 2022-2023 HUMAN RESOURCES BUDGET HIGHLIGHTS

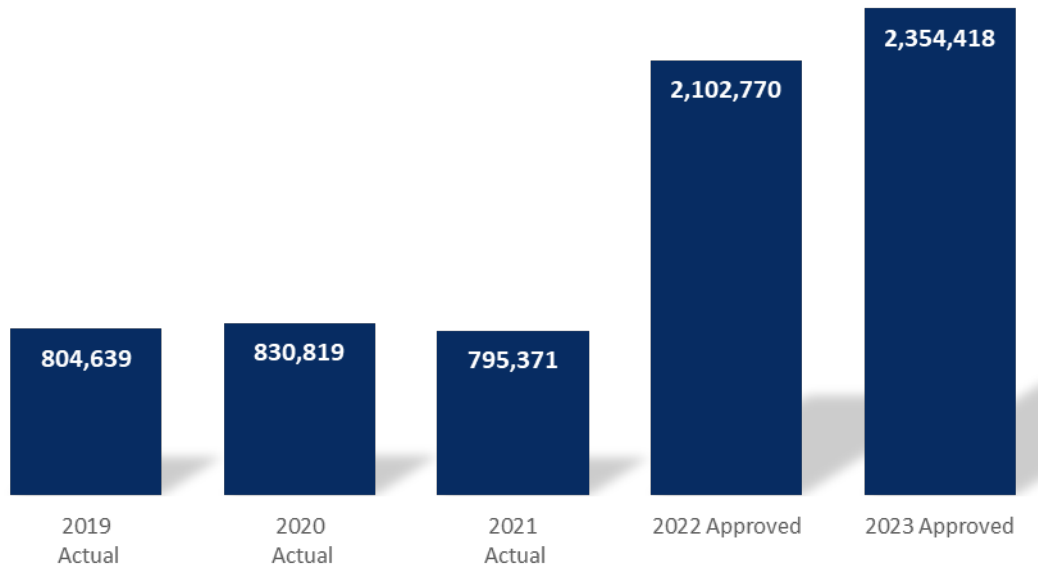
- Sign-On and Referral Bonuses
- Diversity Contract – Year 5
- Wellness Program

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Human Resources	\$ 804,639	\$ 830,819	\$ 795,371	\$ 2,102,770	\$ 2,319,982	\$ 2,349,982	\$ 2,354,418

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Director of Human Resources	1	1	1	1	1
Deputy Human Resources Director	1	1	1	1	1
Human Resources Generalist	1	1	1	1	1
Administrative Specialist	1	1	1	1	1
Human Resources Specialist	1	0	0	0	0
Benefits Coordinator	0	1	1	1	1
<b>Total Human Resources</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

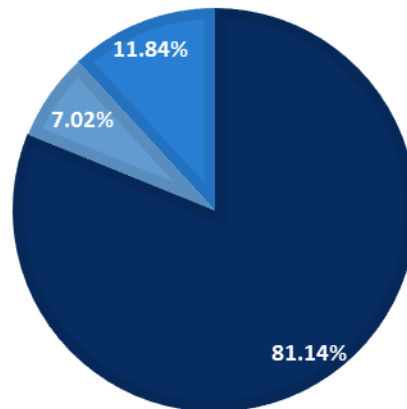
## FIVE YEAR BUDGET HISTORY



\*Relocated Employee Assistance and Retirees Insurance to HR in 2022

## OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations





Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10104000 HUMAN RESOURCES</b>					
5000	S&W - FT	2,750	2,750	2,750	LONGEVITY PAY FOR 5 FULL-TIME EMPLOYEES
		106,500	106,500	106,500	SIGN-ON/REFERRAL BONUSES
		290,000	290,000	290,000	PAY CLASS STUDY - PARKS & RECREATION, LIBRARY, AND ADMINISTRATION
		370,732	370,732	374,279	COMPENSATION FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$769,982</b>	<b>\$769,982</b>	<b>\$773,529</b>	
5025	FICA	22,185	22,185	22,185	FICA FOR PAY CLASS STUDY
		28,571	28,571	28,843	FICA FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$50,756</b>	<b>\$50,756</b>	<b>\$51,028</b>	
5030	GRP INSURE	670	670	679	LIFE INSURANCE FOR 5 FULL-TIME EMPLOYEES
		58,375	58,375	58,375	HEALTH INSURANCE FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$59,045</b>	<b>\$59,045</b>	<b>\$59,054</b>	
5035	RETIRE	33,060	33,060	33,060	RETIREMENT FOR PAY CLASS STUDY
		45,378	45,378	45,809	RETIREMENT FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$78,438</b>	<b>\$78,438</b>	<b>\$78,869</b>	
5040	401(K)	14,500	14,500	14,500	401(K) FOR PAY CLASS STUDY
		18,674	18,674	18,851	401(K) FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$33,174</b>	<b>\$33,174</b>	<b>\$33,351</b>	
5045	FIT & WELL	250	250	250	FLU SHOTS (RETIREEES)
		480	480	480	GYM REIMBURSEMENT
		4,000	4,000	4,000	WELLNESS LUNCH & LEARNS & PLATINUM LUNCH
		5,000	5,000	5,000	HEALTH & SAFETY FAIR SUPPLIES
		11,000	11,000	11,000	BIOMETRIC SCREENING
		115,000	115,000	115,000	WELLNESS CONTRACT & GO365 REWARDS
<b>Total</b>	<b>5045</b>	<b>\$135,730</b>	<b>\$135,730</b>	<b>\$135,730</b>	
5060	UNEMPLOY	0	30,000	30,000	UNEMPLOYMENT COMPENSATION
<b>Total</b>	<b>5060</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$30,000</b>	
5065	RETIRE INS	748,926	748,926	748,926	RETIREEES INSURANCE
<b>Total</b>	<b>5065</b>	<b>\$748,926</b>	<b>\$748,926</b>	<b>\$748,926</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10104000 HUMAN RESOURCES</b>					
5115	MED LAB SV	150	150	150	NTA PROGRAM FEE
<b>Total</b>	<b>5115</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	
5120	PRINT SVC	800	800	800	LABOR LAW POSTERS
		2,000	2,000	2,000	RECRUITMENT MATERIALS, ACA FORMS, BENEFIT MAILERS
<b>Total</b>	<b>5120</b>	<b>\$2,800</b>	<b>\$2,800</b>	<b>\$2,800</b>	
5130	CLASS COMP	15,000	15,000	15,000	YEAR 3 PAY & CLASSIFICATION STUDY ADMINISTRATION (PARKS & REC, LIBRARY, ADMINISTRATION)
<b>Total</b>	<b>5130</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5145	OTR SVCS	1,320	1,320	1,320	COBRA ADMINISTRATION- TEA
		11,350	11,350	11,350	AEGIS CONTRACT & SUBSCRIPTION FEE
		14,500	14,500	14,500	FLEXIBLE SPENDING ACCOUNT ADMINISTRATION- TEA
		40,000	40,000	40,000	BENEFIT CONSULTING CONTRACT- USI
		80,000	80,000	80,000	DIVERSITY CONTRACT- KALEIDOSCOPE- YEAR 5
<b>Total</b>	<b>5145</b>	<b>\$147,170</b>	<b>\$147,170</b>	<b>\$147,170</b>	
5205	DUE SUBS	160	160	160	IPMA-NC DUES
		200	200	200	SHRM/ICMA CERTIFICATION RENEWALS
		450	450	450	LKNHR DUES (3 EMPLOYEES)
		876	876	876	SHRM DUES ( 4 EMPLOYEES)
		2,500	2,500	2,500	CIVIC PARTNER DUES
		3,225	3,225	3,225	CATAPULT DUES
<b>Total</b>	<b>5205</b>	<b>\$7,411</b>	<b>\$7,411</b>	<b>\$7,411</b>	
5215	OFF SUPPLY	1,000	1,000	1,000	EMPLOYEE SIGNIFICANT EVENT CARDS
		2,250	2,250	2,250	RETIREMENT AWARDS
		3,500	3,500	3,500	RECRUITMENT GIVEAWAYS
		3,500	3,500	3,500	VOLUNTEER PROGRAM GIVEAWAYS
		7,000	7,000	7,000	GENERAL OFFICE SUPPLIES
		13,000	13,000	13,000	EMPLOYEE RECOGNITION, GIFT CARDS AND HOLIDAY GIFTS
<b>Total</b>	<b>5215</b>	<b>\$30,250</b>	<b>\$30,250</b>	<b>\$30,250</b>	
5235	PART SUPP	1,000	1,000	1,000	VOLUNTEER PROGRAM SUPPLIES
		5,000	5,000	5,000	PROFESSIONAL DEVELOPMENT PROGRAM SUPPLIES
<b>Total</b>	<b>5235</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10104000 HUMAN RESOURCES</b>					
5270	OTR SUPPLY	1,000	1,000	1,000	DIVERSITY & INCLUSION TASK FORCE
		3,000	3,000	3,000	MUNIS ENHANCEMENT
<b>Total</b>	<b>5270</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5275	REIM EXP	70,000	70,000	70,000	TUITION ASSISTANCE
<b>Total</b>	<b>5275</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>	
5300	TRAIN TRAN	1,000	1,000	1,000	MITCHELL CC SPANISH FOR LAW ENFORCEMENT
		1,500	1,500	1,500	EMPLOYEE APPRECIATION ICE CREAM DAY
		1,500	1,500	1,500	MOORESVILLE WAY MEALS, SNACKS & DRINKS
		3,500	3,500	3,500	VOLUNTEER APPRECIATION EVENT
		4,750	4,750	4,750	FOUR ADDITIONAL CLASSES THROUGH MITCHELL CC
		5,000	5,000	5,000	NCSHRM CONFERENCE FOR RECERTIFICATION CREDITS ( 3 EMPLOYEES)
		5,000	5,000	5,000	SNACKS WITH SANTA
		5,200	5,200	5,200	MEALS, SNACKS & DRINKS FOR PROFESSIONAL DEVELOPMENT AND ORIENTATION
		5,300	5,300	5,300	LANGUAGE ACADEMY SPANISH CLASSES (24 EMPLOYEES)
		6,000	6,000	6,000	FOUR PROFESSIONAL DEVELOPMENT CLASSES THROUGH TINA TOWERS
		7,000	7,000	7,000	EMPLOYEE APPRECIATION BREAKFAST
		7,000	7,000	7,000	MUNIS CONFERENCE (3 EMPLOYEES)
		9,000	9,000	9,000	SEI AT UVA (1 EMPLOYEE)
		9,500	9,500	9,500	LEAD AT UVA ( 2 EMPLOYEES)
		10,000	10,000	10,000	COACHING/ LEADERSHIP DEVELOPMENT- TT
		10,500	10,500	10,500	ICMA LOCAL GOVERNMENT 101 (7 EMPLOYEES)- SUCCESSION PLANNING CANDIDATES
		11,000	11,000	11,000	NEW YEAR CHEER
		12,000	12,000	12,000	MUNICIPAL & COUNTY ADMINISTRATION- UNC SOG ( 3 EMPLOYEES)
		16,000	16,000	16,000	EMPLOYEE APPRECIATION EVENTS
<b>Total</b>	<b>5300</b>	<b>\$130,750</b>	<b>\$130,750</b>	<b>\$130,750</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10104000 HUMAN RESOURCES</b>					
5305	UTILITIES	1,800	1,800	1,800	CELL PHONE STIPEND (2 EMPLOYEES)
<b>Total</b>	<b>5305</b>	<b>\$1,800</b>	<b>\$1,800</b>	<b>\$1,800</b>	
5325	ADVERTISE	5,000	5,000	5,000	JOB FAIRS
		6,000	6,000	6,000	ONLINE RECRUITMENT
<b>Total</b>	<b>5325</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>	
5330	POSTAGE	100	100	100	SNACKS WITH SANTA POSTAGE
<b>Total</b>	<b>5330</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5410	RENT EQUIP	3,500	3,500	3,500	COPIER
<b>Total</b>	<b>5410</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5660	EMP ASST	14,000	14,000	14,000	EMPLOYEE ASSISTANCE PROGRAM
<b>Total</b>	<b>5660</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$14,000</b>	
<b>Total</b>	<b>10104000</b>	<b>\$2,319,982</b>	<b>\$2,349,982</b>	<b>\$2,354,418</b>	

## RISK MANAGEMENT

The Risk Management Department provides property and casualty insurance, claims management, loss control and public ADA services for the Town. The department also provides services to both Town employees and citizens.

### BUDGET BRIEF

The recommended budget for the Risk Management Department reflects a 10.15% increase from the approved FY2021-2022 operating budget. The increase is primarily due to increase in insurance and legal claims management.

### FY 2022-2023 RISK MANAGEMENT BUDGET HIGHLIGHTS

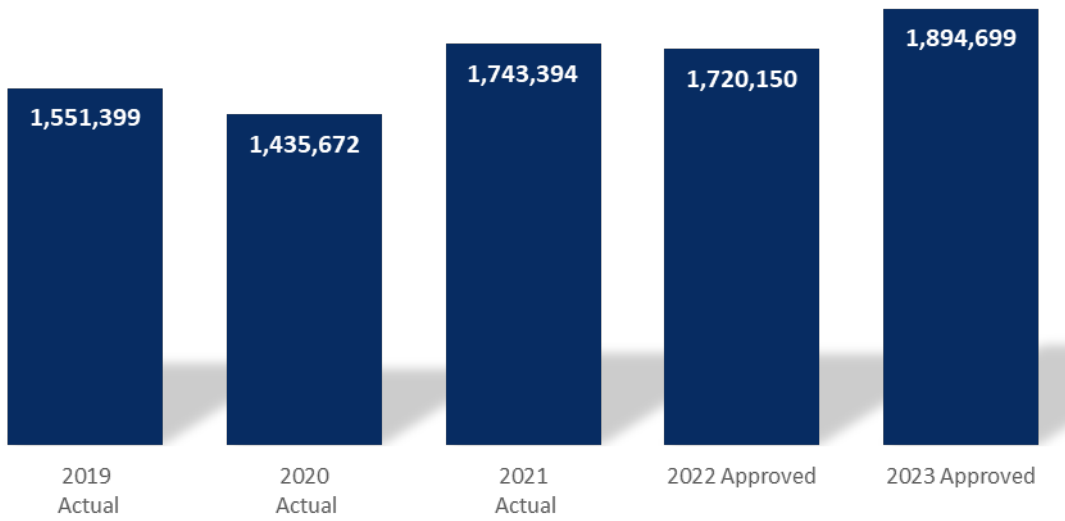
- Increase in Legal Claims Management
- Worker's Compensation Claims Management
- ADA Transition Planning – Phase 1 Year 2

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Risk Management	\$ 1,551,399	\$ 1,435,672	\$ 1,743,394	\$ 1,720,150	\$ 1,892,217	\$ 1,892,217	\$ 1,894,699

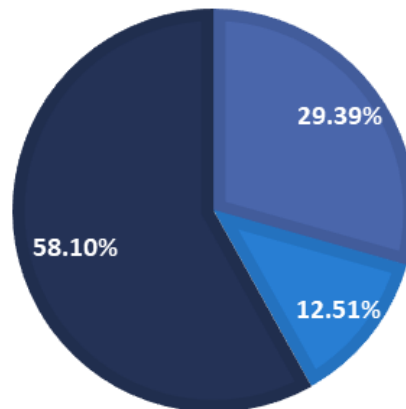
Full-Time Position Breakdown	2022 Approved Budget	2021 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Risk and Safety Manager	1	1	1	1	1
Risk and Safety Officer	1	1	1	1	1
Risk and Safety Specialist	1	1	1	1	1
<b>Total Risk Management</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

## FIVE YEAR BUDGET HISTORY



## OPERATIONAL BUDGET BY CATEGORY

■ Personnel   ■ Professional Services   ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10105000 RISK MANAGEMENT</b>					
5000	S&W - FT	2,000	2,000	2,000	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
		2,500	2,500	2,500	SAFETY COMMITTEE AND ADA ASSISTANCE BONUSES
		207,553	207,553	209,539	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$212,053</b>	<b>\$212,053</b>	<b>\$214,039</b>	
5015	OT	3,500	3,500	3,500	OVERTIME FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5025	FICA	191	191	191	FICA FOR SAFETY COMMITTEE AND ADA ASSISTANCE BONUSES
		268	268	268	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		16,031	16,031	16,183	FICA COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$16,490</b>	<b>\$16,490</b>	<b>\$16,642</b>	
5030	GRP INSURE	376	376	380	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
		35,025	35,025	35,025	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$35,401</b>	<b>\$35,401</b>	<b>\$35,405</b>	
5035	RETIRE	285	285	285	RETIREMENT FOR SAFETY COMMITTEE AND ADA ASSISTANCE BONUSES
		399	399	399	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		25,461	25,461	25,702	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$26,145</b>	<b>\$26,145</b>	<b>\$26,386</b>	
5040	401(K)	125	125	125	401(K) FOR SAFETY COMMITTEE AND ADA ASSISTANCE BONUSES
		175	175	175	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		10,478	10,478	10,577	401(K) FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$10,778</b>	<b>\$10,778</b>	<b>\$10,877</b>	
5055	WORK COMP	250,000	250,000	250,000	WORKERS' COMPENSATION CLAIMS MGMT
<b>Total</b>	<b>5055</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10105000 RISK MANAGEMENT</b>					
5110	LEGAL SVCS	175,000	175,000	175,000	LEGAL DEPARTMENT CLAIMS MANAGEMENT FOR EEOC, CITIZEN CLAIMS, LITIGATION, AND OTHER CLAIMS FILED THROUGH THIRD PARTY ADMINISTRATOR.
<b>Total</b>	<b>5110</b>	<b>\$175,000</b>	<b>\$175,000</b>	<b>\$175,000</b>	
5120	PRINT SVC	2,000	2,000	2,000	BUSINESS CARDS, HAZARDOUS WORK PERMITS, SAFETY HANDOUTS/FLYERS, ADA HANDOUTS/OUTREACH, ETC.
<b>Total</b>	<b>5120</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5145	OTR SVCS	15,000	15,000	15,000	AED/CPR/BASIC FIRST AID PROGRAM. INCLUDES TOWN WIDE TRAINING FOR EMPLOYEES BY VENDOR, ADDITIONAL AEDS, MAINT OF EXISTING AND NEW AEDS, INSTALLATION OF AEDS AT SELECT PARKS (PUBLIC ACCESS 24/7).
		15,000	15,000	15,000	ENVIRONMENTAL COMPLIANCE CONSULTATION SERVICES
		30,000	30,000	30,000	ADA CONSULTATIVE SERVICES TO INCLUDE TRAINING, GENERAL ASSISTANCE, LEGAL RECOMMENDATIONS, STATE AND FEDERAL FILING OR GRIEVANCE RESOLUTION, DESIGN/BLEUPRINT REVIEWS, & ONSITE INSPECTIONS. (DISABILITY ACCESS CONSULTANTS)
<b>Total</b>	<b>5145</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$60,000</b>	
5205	DUE SUBS	4,000	4,000	4,000	PROFESSIONAL MEMBERSHIPS AND DUES FOR RISK MANAGEMENT, INDUSTRIAL HYGIENE, OCCUPATIONAL SAFETY, ENVIRONMENTAL COMPLIANCE, AND ADA. (PRIMA, NC PRIMA, NASP, ASSP, CSHM, ROTARY, ETC.)
<b>Total</b>	<b>5205</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5210	VEH SUPPLY	3,000	3,000	3,000	SUPPLIES AND MAINT FOR VEHICLES ASSIGNED TO RISK MANAGEMENT
<b>Total</b>	<b>5210</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10105000 RISK MANAGEMENT</b>					
5215	OFF SUPPLY	6,000	6,000	6,000	GENERAL OFFICE SUPPLIES AND FURNITURE. ANTICIPATING MOVE WITHIN TOWN HALL FOR RISK MANAGEMENT EMPLOYEES. INCREASE TO ALLOW REPLACEMENT OF FURNITURE DAMAGED OR LOST DURING RECENT RENOVATIONS.
<b>Total 5215</b>		<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5225	SAF SUPPLY	10,000	10,000	10,000	ANNUAL HEALTH AND SAFETY FAIR BUDGET USED TO PURCHASE VARIOUS INDUSTRIAL HYGIENE INSTRUMENTS, CONDUCT SAMPLING, LAB ORDERS, MAINTAIN PUBLIC SECTOR SHARP CERTIFICATIONS, AND VARIOUS PROGRAM NEEDS.
		10,000	10,000	10,000	
<b>Total 5225</b>		<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
5230	UNIFORMS	900	900	900	SAFETY SHOES, JACKETS, SHIRTS FOR RISK MANAGEMENT STAFF
<b>Total 5230</b>		<b>\$900</b>	<b>\$900</b>	<b>\$900</b>	
5240	BOOK SUPP	1,500	1,500	1,500	REGULATORY STANDARDS/LEGAL UPDATES, BOOKS, AND PROFESSIONAL REFERENCES
<b>Total 5240</b>		<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5245	AV SUPPLY	2,000	2,000	2,000	TRAINING SUPPLIES, VIDEOS, ONLINE MATERIALS
<b>Total 5245</b>		<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5270	OTR SUPPLY	1,000	1,000	1,000	MISC SUPPLIES FOR RISK MANAGEMENT AND SAFETY SERVICES
		150,000	150,000	150,000	ADA TRANSITION PLANNING: PHASE 1, YEAR 2. PRIMARILY INCLUDES RESURFACING PROJECTS, PARK STOPS, LINING, SIGNAGE, BLACKTOP/CONCRETE REPAIR, ADA PARKING AT PARKS AND CENTERS. READILY ACHIEVEABLE IMPROVEMENTS, BUS STOPS, AND OTHER TRANSITION PLANNING NOTED IN MANAGER SUMMARY.
<b>Total 5270</b>		<b>\$151,000</b>	<b>\$151,000</b>	<b>\$151,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10105000 RISK MANAGEMENT</b>					
5300	TRAIN TRAN	5,000	5,000	5,000	TRAINING AND PROFESSIONAL DEVELOPMENT FOR RISK MANAGEMENT STAFF
<b>Total</b>	<b>5300</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5305	UTILITIES	3,000	3,000	3,000	CELL PHONE STIPEND FOR RISK MANAGEMENT EMPLOYEES
<b>Total</b>	<b>5305</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5315	R&M VEH	2,250	2,250	2,250	DEPARTMENT VEHICLE MAINTENANCE
<b>Total</b>	<b>5315</b>	<b>\$2,250</b>	<b>\$2,250</b>	<b>\$2,250</b>	
5330	POSTAGE	200	200	200	POSTAGE AND FREIGHT
<b>Total</b>	<b>5330</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	
5410	RENT EQUIP	2,000	2,000	2,000	COPIER SERVICES AND MAINT
<b>Total</b>	<b>5410</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5420	INS BOND	200,000	200,000	200,000	PROPERTY AND LIABILITY CLAIMS MANAGEMENT (NON WORKERS' COMP) FOR ALL CLAIMS THAT INDICATE NON-PREVENTABLE/NOT AT FAULT.
		700,000	700,000	700,000	TOWN INSURANCE COVERAGE AND BONDING. INCREASED FOR CYBER COVERAGE AND POLICE IN INSURANCE INDUSTRY. COMMERCIAL COVERAGE COST INCREASES FOR MOST POLICIES. WC COSTS INCREASE.
<b>Total</b>	<b>5420</b>	<b>\$900,000</b>	<b>\$900,000</b>	<b>\$900,000</b>	
<b>Total</b>	<b>10105000</b>	<b>\$1,892,217</b>	<b>\$1,892,217</b>	<b>\$1,894,699</b>	

## TECHNOLOGY & INNOVATION

The Technology & Innovation Department provides technical and professional technology support to Town staff. Technology & Innovation maintains the Town's computer network and infrastructure. The Technology & Innovation Department also oversees the Town's telephone networks, cell phones, and computer software.

### BUDGET BRIEF

The recommended budget for the Technology & Innovation Department reflects an 8.20% increase from the approved FY2021-2022 operating budget. The increase is primarily due to increases in other services, utilities, repair and maintenance, and software.

### FY 2022-2023 TECHNOLOGY & INNOVATION BUDGET HIGHLIGHTS

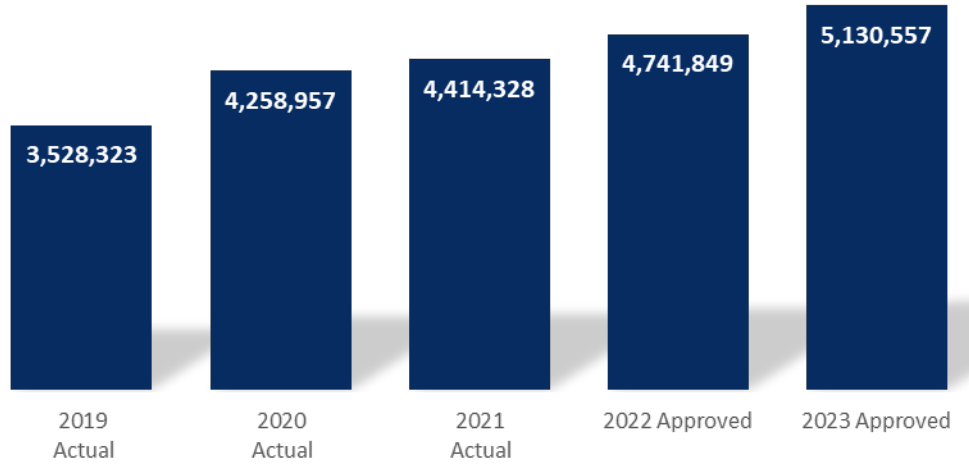
- Comprehensive Electronic Archiving Solution
- Capital Investments –
  - UAS Equipment
  - Town Hall Annex Equipment
  - Fiber Network Buildout
  - Public Services – AV Upgrades
  - CMCC – AV Upgrades
  - Dell Powerstore
  - Network Infrastructure

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Technology & Innovation	\$ 3,528,323	\$ 4,258,957	\$ 4,414,328	\$ 4,741,849	\$ 5,364,274	\$ 5,122,274	\$ 5,130,557

Full-Time Position Breakdown	2022 Approved Budget	2021 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Technology & Innovations Director	1	1	1	1	1
Systems Administrator	1	1	1	1	1
Network Administrator	1	1	1	1	1
Help Desk Supervisor	1	1	1	1	1
Help Desk Specialist	1	1	1	1	1
GIS Administrator	0	0	0	0	0
Technology & Innovation Profs	3	3	3	3	3
Administrative Specialist	1	1	1	1	1
Deputy Technology & Innovations Director	1	1	1	1	1
<b>Total Information Technology</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>

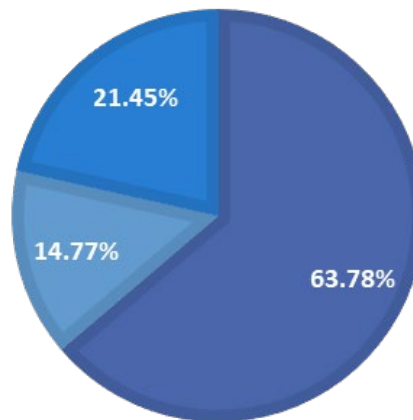
## FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

## OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10120000 TECHNOLOGY &amp; INNOVATION</b>					
5000	S&W - FT	5,750	5,750	5,750	LONGEVITY FOR 10 FULL-TIME EMPLOYEES
		9,089	9,089	9,089	ON-CALL COMPENSATION
		738,529	738,529	745,156	COMPENSATION FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$753,368</b>	<b>\$753,368</b>	<b>\$759,995</b>	
5010	S&W - TEMP	10,000	10,000	10,000	COMPENSATION FOR PART-TIME INTERN
<b>Total</b>	<b>5010</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5015	OT	20,000	20,000	20,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
5025	FICA	695	695	695	ON-CALL FICA FOR NON-EXEMPT EMPLOYEES
		765	765	765	FICA FOR 1 PART-TIME INTERN
		1,530	1,530	1,530	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		56,937	56,937	57,444	FICA FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$59,927</b>	<b>\$59,927</b>	<b>\$60,434</b>	
5030	GRP INSURE	1,337	1,337	1,350	LIFE INSURANCE FOR 10 FULL-TIME EMPLOYEES
		116,750	116,750	116,750	HEALTH INSURANCE FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$118,087</b>	<b>\$118,087</b>	<b>\$118,100</b>	
5035	RETIRE	2,280	2,280	2,280	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		90,430	90,430	91,235	RETIREMENT FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$92,710</b>	<b>\$92,710</b>	<b>\$93,515</b>	
5040	401(K)	1,000	1,000	1,000	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		37,214	37,214	37,545	401(K) FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$38,214</b>	<b>\$38,214</b>	<b>\$38,545</b>	
5045	FIT & WELL	160	160	160	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$160</b>	<b>\$160</b>	<b>\$160</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10120000 TECHNOLOGY &amp; INNOVATION</b>					
5145	OTR SVCS	2,500	2,500	2,500	SERVER ROOM TEMPERATURE MONITOR
		3,000	3,000	3,000	MISCELLANEOUS SECURITY AND ACCESS CONTROL
		10,000	10,000	10,000	MISCELLANEOUS DATA CABLING
		10,000	10,000	10,000	MISCELLANEOUS FIBER OPTICS
		10,000	10,000	10,000	ON DEMAND IT CONSULTING
		20,000	20,000	20,000	DISASTER RECOVERY COLOCATION
		20,000	20,000	20,000	SECURITY PENETRATION TEST
		40,000	40,000	40,000	MICROSOFT AZURE CLOUD SERVICES
		125,000	125,000	125,000	COMPREHENSIVE ELECTRONIC ARCHIVING SOLUTION (HIGH SCORE TIGC)
		125,000	125,000	125,000	LICENSE PLATE READERS
		232,000	232,000	232,000	CORVID CYBERSECURITY
<b>Total</b>	<b>5145</b>	<b>\$597,500</b>	<b>\$597,500</b>	<b>\$597,500</b>	
5150	SOFT LICEN	1,800	1,800	1,800	POLICE - GRIFFEYE DI PRO
		11,500	11,500	11,500	POLICE - CELLEBRITE CLOUD ANALYZER
		11,500	11,500	11,500	POLICE - CELLEBRITE UFED FOR PC
		45,000	0	0	TI - PASSWORD SAFE
		135,533	135,533	135,533	FINANCE - AP AUTOMATION (HIGH SCORE TIGC)
<b>Total</b>	<b>5150</b>	<b>\$205,333</b>	<b>\$160,333</b>	<b>\$160,333</b>	
5205	DUE SUBS	300	300	300	PMI AND ISSC MEMBERSHIP
		350	350	350	XM RADIO SUBSCRIPTION - TOWN HALL
		500	500	500	SURVEY MONKEY
		1,000	1,000	1,000	MUNICODE
		4,000	4,000	4,000	PAYPAL PAYFLOW
		27,000	27,000	27,000	FOURWINDS INTERACTIVE
<b>Total</b>	<b>5205</b>	<b>\$33,150</b>	<b>\$33,150</b>	<b>\$33,150</b>	
5210	VEH SUPPLY	2,000	2,000	2,000	SUPPLIES FOR DEPARTMENT VEHICLES
<b>Total</b>	<b>5210</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5215	OFF SUPPLY	1,500	1,500	1,500	OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10120000</b>	<b>TECHNOLOGY &amp; INNOVATION</b>			
5265 NON CAP EQ	1,000	1,000	1,000	FIRE - IPAD REPLACEMENTS
	1,500	1,500	1,500	CMCC - DIGITAL ART SCREEN
	1,500	1,500	1,500	RECREATION - WAR MEMORIAL CAMERAS
	2,100	2,100	2,100	LIBRARY - HOLD SLIP PRINTERS
	2,600	2,600	2,600	LIBRARY - WESTSIDE STAFF LAPTOP
	2,600	2,600	2,600	PUBLIC SERVICES SCADA PC REPLACEMENT
	3,000	3,000	3,000	FIRE - FIELD COMM EQUIPMENT
	3,400	0	0	REQUESTED POSITION - LIBRARY CIRCULATION SERVICES SUPERVISOR
	3,400	0	0	REQUESTED POSITION - LIBRARY YOUTH SERVICES MANAGER
	3,500	3,500	3,500	LIBRARY - SELF CHECKOUT CREDIT CARD READERS
	3,500	3,500	3,500	POLICE - SHERRILL STREET CAMERAS
	3,800	3,800	3,800	REQUESTED POSITION - HVAC TECHNICIAN
	4,000	0	0	REQUESTED POSITION - FIRE ACCREDITATION MANAGER
	4,000	4,000	4,000	RECREATION - CONCESSION STAND IPADS
	4,200	4,200	4,200	RECREATION - RECREATION SUPERVISOR LAPTOP
	4,200	4,200	4,200	REQUESTED POSITION - ASSISTANT PGA PROFESSIONAL
	4,200	4,200	4,200	REQUESTED POSITION - ATTORNEY
	4,200	4,200	4,200	REQUESTED POSITION - FACILITIES PROJECT MANAGER
	4,200	4,200	4,200	REQUESTED POSITION - PLANNING BUILDING OFFICIAL
	4,200	4,200	4,200	REQUESTED POSITION - PLANNING CIVIL ENGINEER 1
	4,200	4,200	4,200	REQUESTED POSITION - PLANNING CONSTRUCTION INSPECTOR
	4,200	4,200	4,200	REQUESTED POSITION - PLANNING ENGINEERING TECH
	4,200	4,200	4,200	REQUESTED POSITION - PLANNING GIS SPECIALIST
	4,200	4,200	4,200	REQUESTED POSITION - STORMWATER PROGRAM
	4,800	0	0	REQUESTED POSITION - FIRE ADMINISTRATION BATTALION CHIEF
	4,800	0	0	REQUESTED POSITION - FIRE LIFE SAFETY EDUCATOR
	4,800	4,800	4,800	REQUESTED POSITION - FIRE CAPTAIN

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10120000 TECHNOLOGY &amp; INNOVATION</b>					
5265	NON CAP EQ	5,000	5,000	5,000	RECREATION - MATTERPORT CAMERA
		5,000	5,000	5,000	RECREATION - WAR MEMORIAL GYM SOUND SYSTEM
		5,500	5,500	5,500	RECREATION - WAR MEMORIAL AV EQUIPMENT
		6,000	6,000	6,000	CMCC - BOX OFFICE EQUIPMENT
		6,000	6,000	6,000	PUBLIC WORKS - ADDITIONAL CREW PCS
		6,500	6,500	6,500	POLICE - CID IPADS
		7,500	7,500	7,500	ENGINEERING - GPS DATA COLLECTORS
		7,500	7,500	7,500	POLICE - GPS TRACKERS
		8,300	8,300	8,300	RECREATION - SELMA BURK BADGE READERS
		9,600	9,600	9,600	REQUESTED POSITION - TWO DETECTIVES
		10,000	10,000	10,000	POLICE - LOBBY KIOSK
		14,000	14,000	14,000	MILESTONE SERVER REPLACEMENT
		20,000	20,000	20,000	SKATE PARK NON CAPITAL EQUIPMENT
		28,000	28,000	28,000	POLICE - BRINC LEMUR DRONES (MEDIUM SCORE TIGC)
		30,000	30,000	30,000	LIBERTY PARK PHASE 2 NON CAPITAL EQUIPMENT
		30,000	30,000	30,000	SHARELINK EQUIPMENT
		30,500	30,500	30,500	LIBRARY - AWE COMPUTERS (HIGH SCORE TIGC)
		38,000	11,400	11,400	REQUESTED POSITION - THREE POLICE OFFICERS
		60,000	60,000	60,000	TOWN HALL ANNEX NON CAPITAL EQUIPMENT
		100,000	100,000	100,000	DISASTER RECOVERY SITE SERVER REPLACEMENTS
		275,000	125,000	125,000	PC REPLACEMENTS
<b>Total</b>	<b>5265</b>	<b>\$798,700</b>	<b>\$601,700</b>	<b>\$601,700</b>	
5270	OTR SUPPLY	500	500	500	SUPPLIES FROM WAREHOUSE
		1,500	1,500	1,500	ID BADGE SUPPLIES
<b>Total</b>	<b>5270</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5300	TRAIN TRAN	5,000	5,000	5,000	PROFESSIONAL COACHING
		12,000	12,000	12,000	TOWN UAS TEAM TRAINING
		38,000	38,000	38,000	EMPLOYEE TRAINING AND CERTIFICATIONS
<b>Total</b>	<b>5300</b>	<b>\$55,000</b>	<b>\$55,000</b>	<b>\$55,000</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10120000 TECHNOLOGY &amp; INNOVATION</b>					
5305	UTILITIES	10,500	10,500	10,500	IP INTERNATIONAL
		12,000	12,000	12,000	ECOMM TO MPD CIRCUIT
		15,000	15,000	15,000	LTE AND PHONE STIPENDS
		20,000	20,000	20,000	POLICE ITS SERVICE CHARGES
		30,000	30,000	30,000	ESINET
		75,600	75,600	75,600	FIBER WAN MAINTENANCE
		186,000	186,000	186,000	INTERNET AND PHONE SERVICE
<b>Total</b>	<b>5305</b>	<b>\$349,100</b>	<b>\$349,100</b>	<b>\$349,100</b>	
5315	R&M VEH	1,500	1,500	1,500	VEHICLE MAINTENANCE
<b>Total</b>	<b>5315</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5320	R&M EQUIP	500	500	500	POLICE MONEY COUNTER MAINTENANCE
		1,000	1,000	1,000	SERVER AND DESKTOP WARRANTY RENEWALS
		2,000	2,000	2,000	GIS EQUIPMENT MAINTENANCE
		4,000	4,000	4,000	GOLF WEATHER STATION
		4,600	4,600	4,600	LIBRARY BOOK SCANNER
		7,500	7,500	7,500	LIVESCAN MAINTENANCE
		12,000	12,000	12,000	SECURELOGIX MAINTENANCE
		15,000	15,000	15,000	UPS MAINTENANCE
		30,000	30,000	30,000	COMPELLENT MAINTENANCE
		50,000	50,000	50,000	A/V MAINTENANCE
		50,000	50,000	50,000	STORAGE ARRAY MAINTENANCE
		70,000	70,000	70,000	IP CAMERA MAINTENANCE
		80,000	80,000	80,000	SECURITY EQUIPMENT MAINTENANCE
		114,000	114,000	114,000	NETWORK MAINTENANCE
<b>Total</b>	<b>5320</b>	<b>\$440,600</b>	<b>\$440,600</b>	<b>\$440,600</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10120000</b>	<b>TECHNOLOGY &amp; INNOVATION</b>			
5321 M SOFTWARE	200	200	200	SEARCH AND RESCUE TRACKER
	300	300	300	MAGIC PLAN SCENE DOCUMENTATION
	300	300	300	WHEN2WORK
	750	750	750	SECURE FILE TRANSFER
	1,000	1,000	1,000	ACE K9
	1,000	1,000	1,000	KEY SECURE
	1,000	1,000	1,000	KNOWLEDGE OWL
	1,000	1,000	1,000	MATTERPORT INVESTIGATIONS
	1,050	1,050	1,050	PRINTER ON
	1,200	1,200	1,200	VOLGISTICS
	1,500	1,500	1,500	QUICKSCORES
	2,000	2,000	2,000	LAPSAFE
	2,000	2,000	2,000	LEFTA
	2,400	2,400	2,400	TORO IRRIGATION
	2,500	2,500	2,500	POLICE IA PRO
	2,600	2,600	2,600	COMMUNITY CONNECT
	2,650	2,650	2,650	1PASSWORD
	3,000	3,000	3,000	ACTIVE911
	3,000	3,000	3,000	ECRASH
	3,500	3,500	3,500	SALESFORCE
	3,700	3,700	3,700	MOBILE 311
	4,000	4,000	4,000	CIMS
	4,000	4,000	4,000	FIRST DUE PREPLANNING
	4,000	4,000	4,000	PIX4D
	4,000	4,000	4,000	STATION CHECK
	4,000	4,000	4,000	STRATAFAX
	4,500	4,500	4,500	BEYONDTRUST REMOTE SUPPORT
	4,500	4,500	4,500	NETBRAIN
	4,500	4,500	4,500	OPS GENIE
	4,800	4,800	4,800	DRONE DEPLOY
	5,000	5,000	5,000	POWER DETAILS
	5,200	5,200	5,200	PAD TRAX
	5,500	5,500	5,500	FIRST ARRIVING
	5,500	5,500	5,500	NEVERFAIL
	5,500	5,500	5,500	SOCIAL TABLES
	5,600	5,600	5,600	AUTOCAD
	6,000	6,000	6,000	ACTIVE DIRECTORY MANAGER
	6,000	6,000	6,000	BRIEFCAM
	6,000	6,000	6,000	CLEARVIEW AI
	6,000	6,000	6,000	TYLER PARKS AND REC
	6,200	6,200	6,200	LEADS ONLINE
	7,000	7,000	7,000	ENVOY

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10120000 TECHNOLOGY &amp; INNOVATION</b>				
5321 M SOFTWARE	7,000	7,000	7,000	PRINTER CLOUD
	8,000	8,000	8,000	INFORMACAST
	9,000	9,000	9,000	ENVISIONWARE
	9,500	9,500	9,500	FACILITY DUDE
	9,750	9,750	9,750	CIVICREC
	10,000	10,000	10,000	FIRE CENTRALSQUARE
	10,000	10,000	10,000	IMAGICLE
	10,000	10,000	10,000	WORKSTATION IMAGING
	10,500	10,500	10,500	EVENT MANAGEMENT
	11,000	11,000	11,000	IWORQ
	11,025	11,025	11,025	DOCUSIGN
	12,000	12,000	12,000	JONAS CLUBHOUSE
	13,000	13,000	13,000	NEXT REQUEST
	14,000	14,000	14,000	CATALSYT BCC
	14,000	14,000	14,000	COPLOGIC
	14,000	14,000	14,000	EMERGENCY REPORTING
	14,000	14,000	14,000	MANAGER PLUS
	14,000	14,000	14,000	POWER DMS
	15,000	15,000	15,000	AGILOFT
	15,000	15,000	15,000	EXECUTIME
	15,000	15,000	15,000	KNOWBE4 COMPLIANCE MANAGER
	15,000	15,000	15,000	SOLARWINDS
	17,000	17,000	17,000	FIRST DUE
	17,000	17,000	17,000	NETWRIX
	20,000	20,000	20,000	CAROLINA RECORDING SYSTEMS
	20,000	20,000	20,000	LOGICKULL
	21,000	21,000	21,000	ACCURRINT CRIME ANALYSIS
	22,000	22,000	22,000	ADOBE CREATIVE CLOUD
	25,000	25,000	25,000	BIBLIOTHECA
	25,000	25,000	25,000	CLEARPOINT STRATEGIES
	25,000	25,000	25,000	INTELLEX
	28,000	28,000	28,000	GRAYKEY ADVANCED
	28,800	28,800	28,800	CITRIX
	30,000	30,000	30,000	LASERFICHE
	32,000	32,000	32,000	BLUEBEAM
	32,000	32,000	32,000	OPENGOV
	35,000	35,000	35,000	SAFETYSKILLS
	35,000	35,000	35,000	VULNERABILITY MANAGEMENT
	37,000	37,000	37,000	IDT PLANS
	39,000	39,000	39,000	GRANICUS
	40,000	40,000	40,000	ESRI GIS
	50,000	50,000	50,000	VMWARE
	52,000	52,000	52,000	ENDPOINT ENCRYPTION

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10120000 TECHNOLOGY &amp; INNOVATION</b>					
5321	M SOFTWARE	55,000	55,000	55,000	SAMSARA
		75,000	75,000	75,000	SIRSI DYNIX
		160,000	160,000	160,000	CENTRALSQUARE
		228,000	228,000	228,000	MUNIS
		230,000	230,000	230,000	MICROSOFT ENTERPRISE AGREEMENT
<b>Total</b>	<b>5321</b>	<b>\$1,784,025</b>	<b>\$1,784,025</b>	<b>\$1,784,025</b>	
5330	POSTAGE	1,000	1,000	1,000	POSTAGE
<b>Total</b>	<b>5330</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5410	RENT EQUIP	400	400	400	COPIER AND MANAGED PRINT
<b>Total</b>	<b>5410</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	
<b>Total</b>	<b>10120000</b>	<b>\$5,364,274</b>	<b>\$5,122,274</b>	<b>\$5,130,557</b>	

## PLANNING AND COMMUNITY DEVELOPMENT

The Planning and Community Development Department guides orderly growth and development within the Town of Mooresville and handles the long and short-term planning for transportation, land use, zoning, code enforcement, community development, annexation, and land development.

### BUDGET BRIEF

The recommended budget for the Planning and Community Development Department reflects a 29.12% increase from the approved FY2021-2022 operating budget. The increase is primarily due to requests for additional personnel and an increase architectural & engineering service.

### FY 2022-2023 PLANNING DEPARTMENT BUDGET HIGHLIGHTS

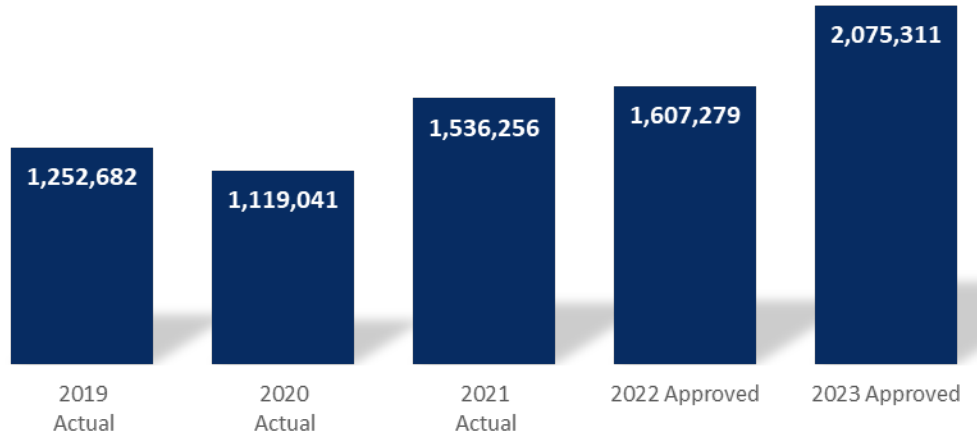
- Requested Position – GIS Specialist
- Requested Position – Civil Engineer I
- Downtown Streetscape Master Plan
- Liberty Village/War Memorial Master Plan
- Dye Creek Greenway Loop Design and Right of Way
- Capital Investment – vehicle for requested position

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Planning & Community Development	\$ 1,252,682	\$ 1,119,041	\$ 1,536,256	\$ 1,607,279	\$ 2,311,126	\$ 2,063,780	\$ 2,075,311

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Planning and Community Development Director	1	1	1	1	1
Planning and CD Assistant Director	1	1	1	1	1
Transportation Planner	1	1	1	1	1
Senior Planner	2	0	0	0	0
Planner	2	0	0	0	0
Planner I	0	2	2	2	2
Planner II	0	1	1	1	1
Planner III	0	1	1	1	1
GIS Administrator	1	1	1	1	1
GIS Specialist	1	1	2	2	2
Community Development Planner	1	1	1	1	1
Code Enforcement Officer	2	2	2	2	2
Land Development Specialist	1	2	2	2	2
Administrative Specialist	1	0	0	0	0
Administrative Assistant	0	1	1	1	1
Civil Engineer I	0	0	1	1	1
Engineering Technician	0	0	1	0	0
Construction Inspector	0	0	1	0	0
<b>Total Planning &amp; Community Development</b>	<b>14</b>	<b>15</b>	<b>19</b>	<b>17</b>	<b>17</b>

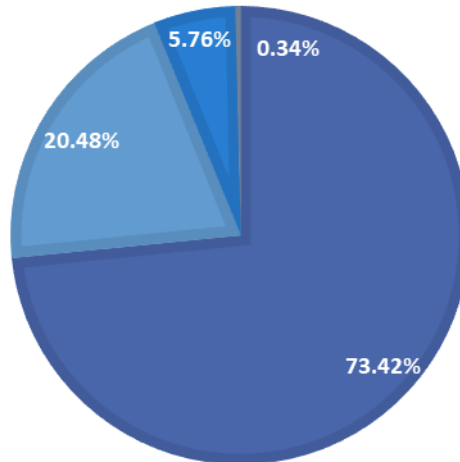
## FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

## OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations ■ Transfer



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10140000 PLANNING &amp; COMMUNITY DEVELOP</b>					
5000	S&W - FT	7,250	7,250	7,250	LONGEVITY FOR 15 FULL-TIME EMPLOYEES
		24,417	0	0	REQUESTED POSITION - CONSTRUCTION INSPECTOR - COMPENSATION - 1/2
		24,417	0	0	REQUESTED POSITION - ENGINEERING TECHNICIAN - COMPENSATION - 1/2
		28,266	28,266	28,266	REQUESTED POSITION - GIS SPECIALIST - COMPENSATION - 1/2 YEAR
		29,679	29,679	29,679	REQUESTED POSITION - CIVIL ENGINEER - COMPENSATION - 1/2 YEAR
		964,534	964,534	973,764	COMPENSATION FOR 15 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$1,078,563</b>	<b>\$1,029,729</b>	<b>\$1,038,959</b>	
5010	S&W - TEMP	9,000	9,000	9,000	COMPENSATION FOR 7 BOARD OF ADJUSTMENTS MEMBERS
		11,400	11,400	11,400	COMPENSATION FOR 9 PLANNING BOARD MEMBERS
		13,500	13,500	13,500	COMPENSATION FOR 2 SUMMER INTERNS
<b>Total</b>	<b>5010</b>	<b>\$33,900</b>	<b>\$33,900</b>	<b>\$33,900</b>	
5015	OT	2,000	2,000	2,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5025	FICA	153	153	153	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		689	689	689	FICA FOR 7 BOARD OF ADJUSTMENTS MEMBERS
		872	872	872	FICA FOR 9 PLANNING BOARD MEMBERS
		1,033	1,033	1,033	FICA FOR 2 SUMMER INTERNS
		1,868	0	0	FICA FOR REQUESTED POSITION - CONSTRUCTION INSPECTOR 1/2 YEAR
		1,868	0	0	FICA FOR REQUESTED POSITION - ENGINEERING TECHNICIAN - 1/2 YEAR
		2,162	2,162	2,162	FICA FOR REQUESTED POSITION - GIS SPECIALIST - 1/2 YEAR
		2,270	2,270	2,270	FICA FOR REQUESTED POSITION - CIVIL ENGINEER I - 1/2
		74,150	74,150	74,856	FICA FOR 15 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$85,065</b>	<b>\$81,329</b>	<b>\$82,035</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10140000 PLANNING &amp; COMMUNITY DEVELOP</b>					
5030	GRP INSURE	45	0	0	LIFE INSURANCE FOR REQUESTED POSITION - CONSTRUCTION INSPECTOR - 1/2 YEAR
		45	0	0	LIFE INSURANCE FOR REQUESTED POSITION - ENGINEERING TECHNICIAN - 1/2 YEAR
		52	52	52	LIFE INSURANCE FOR REQUESTED POSITION - GIS SPECIALIST - 1/2 YEAR
		54	54	54	LIFE INSURANCE FOR REQUESTED POSITION - CIVIL ENGINEER I - 1/2 YEAR
		1,753	1,753	1,764	LIFE INSURANCE FOR 14 FULL-TIME EMPLOYEES
		5,838	0	0	HEALTH INSURANCE FOR REQUESTED POSITION - CONSTRUCTION INSPECTOR - 1/2 YEAR
		5,838	0	0	HEALTH INSURANCE FOR REQUESTED POSITION - ENGINEERING TECHNICIAN - 1/2 YEAR
		5,838	5,838	5,838	HEALTH INSURANCE FOR REQUESTED POSITION - CIVIL ENGINEER I - 1/2 YEAR
		5,838	5,838	5,838	HEALTH INSURANCE FOR REQUESTED POSITION - GIS SPECIALIST - 1/2 YEAR
		175,125	175,125	175,125	HEALTH INSURANCE FOR 14 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$200,426</b>	<b>\$188,660</b>	<b>\$188,671</b>	
5035	RETIRE	228	228	228	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		2,784	0	0	RETIREMENT FOR REQUESTED POSITION - CONSTRUCTION INSPECTOR - 1/2 YEAR
		2,784	0	0	RETIREMENT FOR REQUESTED POSITION - ENGINEERING TECHNICIAN - 1/2 YEAR
		3,222	3,222	3,222	RETIREMENT FOR REQUESTED POSITION - GIS SPECIALIST - 1/2 YEAR
		3,383	3,383	3,383	RETIREMENT FOR REQUESTED POSITION - CIVIL ENGINEER I - 1/2 YEAR
		117,768	117,768	118,890	RETIREMENT FOR 14 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$130,169</b>	<b>\$124,601</b>	<b>\$125,723</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10140000 PLANNING &amp; COMMUNITY DEVELOP</b>					
5040	401(K)	100	100	100	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		1,221	0	0	401(K) FOR REQUESTED POSITION - CONSTRUCTION INSPECTOR - 1/2 YEAR
		1,221	0	0	401(K) FOR REQUESTED POSITION - ENGINEERING TECHNICIAN - 1/2 YEAR
		1,413	1,413	1,413	401(K) FOR REQUESTED POSITION - GIS SPECIALIST - 1/2 YEAR
		1,484	1,484	1,484	401(K) FOR REQUESTED POSITION - CIVIL ENGINEER I - 1/2
		48,464	48,464	48,926	401(K) FOR 14 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$53,903</b>	<b>\$51,461</b>	<b>\$51,923</b>	
5045	FIT & WELL	400	400	400	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	
5105	AR/ENG SVC	150,000	50,000	50,000	LIBERTY VILLAGE/ WAR MEMORIAL MASTER PLAN
		150,000	150,000	150,000	DOWNTOWN STREETSCAPE MASTER PLAN
<b>Total</b>	<b>5105</b>	<b>\$300,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	
5110	LEGAL SVCS	5,500	5,500	5,500	LEGAL EXPENSES FOR CODE COMPLIANCE AND DEVELOPMENT AGREEMENTS
<b>Total</b>	<b>5110</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>	
5115	MED LAB SV	1,000	1,000	1,000	EMPLOYEE SCREENING
<b>Total</b>	<b>5115</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5120	PRINT SVC	15,000	15,000	15,000	OUTSIDE PRINTING SERVICES FOR PLANS, ORDINANCES, OTHER ITEMS
<b>Total</b>	<b>5120</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5125	BANK SVC	15,000	15,000	15,000	ONLINE FEE PAYMENT SERVICE CHARGES
<b>Total</b>	<b>5125</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10140000 PLANNING &amp; COMMUNITY DEVELOP</b>					
5145	OTR SVCS	5,000	5,000	5,000	ENVIRONMENTAL PROTECTION COMMITTEE EXPENSES
		6,250	6,250	6,250	GIS CONSULTING WORK- HIGHLAND MAPPING CONTRACT
		7,500	7,500	7,500	PUBLIC TREE PLANTING
		10,000	10,000	10,000	NEIGHBORHOOD CLEANUP EVENTS
		15,000	15,000	15,000	BEAUTIFICATION COMMITTEE DOWNTOWN PLANTINGS
		15,000	15,000	15,000	CODE COMPLIANCE PROPERTY CLEANUP, GRASS MOWING, ABATEMENT
		20,000	20,000	20,000	UNSAFE STRUCTURE DEMOLITION
		25,000	25,000	25,000	MOORESVILLE DOWNTOWN COMMISSION GRANT PROGRAM
		35,000	35,000	35,000	CONSULTING SERVICES FOR DESIGN, HISTORIC PRESERVATION, OR OTHER PLANNING WORK
		50,000	50,000	50,000	IDTPLANS BUILDING PERMITTING APPLICATIONS, PERMITS, INSPECTIONS BUILDOUT AND TRAINING
5145	OTR SVCS	10,000	0	0	SRTS GRANT DIRECT MAILERS
<b>Total</b>	<b>5145</b>	<b>\$198,750</b>	<b>\$188,750</b>	<b>\$188,750</b>	
5205	DUE SUBS	18,000	18,000	18,000	PROFESSIONAL DUES AND SUBSCRIPTIONS (AICP, ISA, CFM, CZO, GISP)
<b>Total</b>	<b>5205</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	
5210	VEH SUPPLY	4,500	4,500	4,500	GAS AND VEHICLE EXPENSES
<b>Total</b>	<b>5210</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	
5215	OFF SUPPLY	17,000	17,000	17,000	GENERAL OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$17,000</b>	<b>\$17,000</b>	<b>\$17,000</b>	
5225	SAF SUPPLY	500	500	500	VESTS, HARDHATS, OTHER SAFETY SUPPLIES FOR SITE INSPECTIONS
<b>Total</b>	<b>5225</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5230	UNIFORMS	2,000	2,000	2,000	WORK UNIFORMS FOR CODE COMPLIANCE AND SITE INSPECTORS
<b>Total</b>	<b>5230</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5235	PART SUPP	35,000	0	0	SRTS GRANT STUDENT TRAINING MATERIALS
<b>Total</b>	<b>5235</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$0</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10140000 PLANNING &amp; COMMUNITY DEVELOP</b>					
5240	BOOK SUPP	450	450	450	REFERENCE MATERIALS
<b>Total</b>	<b>5240</b>	<b>\$450</b>	<b>\$450</b>	<b>\$450</b>	
5265	NON CAP EQ	30,000	0	0	SRTS GRANT COURSE EQUIPMENT
<b>Total</b>	<b>5265</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	
5300	TRAIN TRAN	35,000	35,000	35,000	CONTINUING EDUCATION TRAINING FOR STAFF (AICP, CZO, CFM, ISA, ETC.), BOARD TRAINING FOR PB, BOA, AND HPC
<b>Total</b>	<b>5300</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	
5305	UTILITIES	10,000	10,000	10,000	CELL PHONE PLANS
<b>Total</b>	<b>5305</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5315	R&M VEH	2,000	2,000	2,000	OIL CHANGES, OTHER MAINTENANCE COSTS
<b>Total</b>	<b>5315</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5325	ADVERTISE	16,500	16,500	16,500	PUBLIC HEARINGS AND PROJECT ADVERTISING
<b>Total</b>	<b>5325</b>	<b>\$16,500</b>	<b>\$16,500</b>	<b>\$16,500</b>	
5330	POSTAGE	3,500	3,500	3,500	ADJACENT PROPERTY OWNER MAILINGS AND GENERAL SHIPPING COSTS
<b>Total</b>	<b>5330</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5410	RENT EQUIP	10,000	10,000	10,000	COPIER RENTAL
<b>Total</b>	<b>5410</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5900	XFER TO	7,000	7,000	7,000	FLEET LIFE-CYCLE COST
<b>Total</b>	<b>5900</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
<b>Total</b>	<b>10140000</b>	<b>\$2,311,126</b>	<b>\$2,063,780</b>	<b>\$2,075,311</b>	

## FACILITY MAINTENANCE

The Facility Maintenance Department is responsible for care and maintenance of all Town buildings and facilities. The Facility Maintenance Department was established in fiscal year 2018.

### BUDGET BRIEF

The recommended budget for the Facility Maintenance Department reflects a 54.40% increase from the approved FY2021-2022 operating budget. The increase is primarily due to personnel changes and increased repair and maintenance costs due to the addition of facilities throughout the Town.

### FY 2022-2023 FACILITY MAINTENANCE BUDGET HIGHLIGHTS

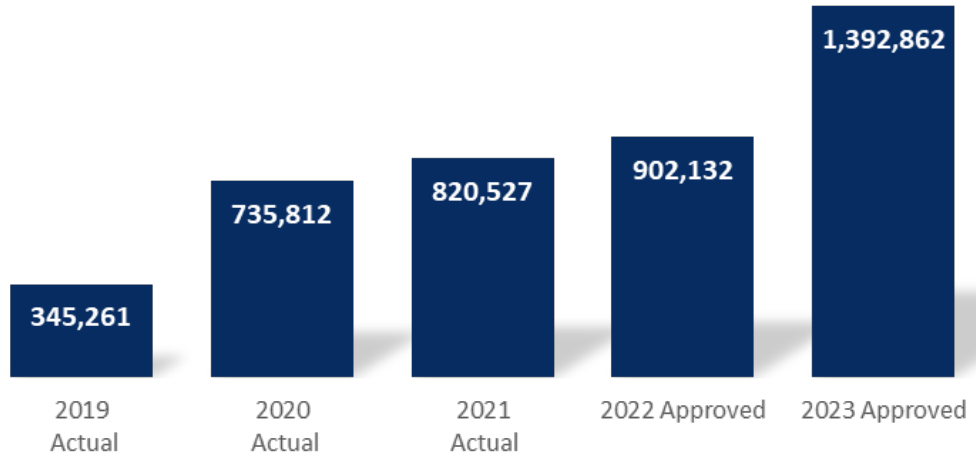
- Requested Position – Project Manager
- Capital Investment – Town Hall Annex Design and Construction (Non-Dept)

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Facility Maintenance	\$ 345,261	\$ 735,812	\$ 820,527	\$ 902,132	\$ 1,466,778	\$ 1,388,118	\$ 1,392,862

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Construction and Facilities Director	1	1	1	1	1
Facilities Supervisor	1	1	1	1	1
Project Manager	0	0	1	1	1
Facilities Specialist	2	2	2	2	2
HVAC Specialist	1	1	1	1	1
Custodian	1	0	0	0	0
HVAC Technician	0	1	1	1	1
Facilities Crew Leader	1	1	1	1	1
<b>Total Facility Maintenance</b>	<b>7</b>	<b>7</b>	<b>8</b>	<b>8</b>	<b>8</b>

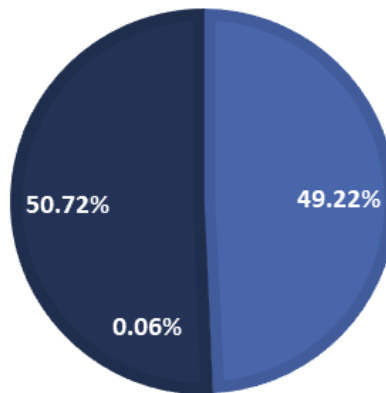
## FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

## OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10307000 FACILITY MAINTENANCE</b>					
5000	S&W - FT	1,250	1,250	1,250	LONGEVITY FOR 7 FULL-TIME EMPLOYEES
		68,716	68,716	68,716	REQUESTED POSITION - PROJECT MANAGER - COMPENSATION
		397,018	397,018	400,818	COMPENSATION FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$466,984</b>	<b>\$466,984</b>	<b>\$470,784</b>	
5015	OT	3,500	3,500	3,500	OVERTIME COMPENSATION FOR NON-EXEMPT PERSONNEL
<b>Total</b>	<b>5015</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5025	FICA	268	268	268	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		5,267	5,267	5,267	FICA FOR REQUESTED POSITION - PROJECT MANAGER
		30,468	30,468	30,758	FICA FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$36,003</b>	<b>\$36,003</b>	<b>\$36,293</b>	
5030	GRP INSURE	124	124	124	LIFE INSURANCE FOR REQUESTED POSITION - PROJECT MANAGER
		724	724	727	LIFE INSURANCE FOR 7 FULL-TIME EMPLOYEES
		11,675	11,675	11,675	HEALTH INSURANCE FOR REQUESTED POSITION - PROJECT MANAGER
		81,725	81,725	81,725	HEALTH INSURANCE FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$94,248</b>	<b>\$94,248</b>	<b>\$94,251</b>	
5035	RETIRE	399	399	399	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		7,834	7,834	7,834	RETIREMENT FOR REQUESTED POSITION - PROJECT MANAGER
		48,390	48,390	48,851	RETIREMENT COMPENSATION FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$56,623</b>	<b>\$56,623</b>	<b>\$57,084</b>	
5040	401(K)	175	175	175	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		3,436	3,436	3,436	401(K) FOR REQUESTED POSITION - PROJECT MANAGER
		19,913	19,913	20,103	401(K) FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$23,524</b>	<b>\$23,524</b>	<b>\$23,714</b>	
5105	AR/ENG SVC	15,000	0	0	SPACE NEEDS ANALYSIS FOR PUBLIC WORKS, FACILITIES, ENGINEERING, UTILITIES
<b>Total</b>	<b>5105</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10307000 FACILITY MAINTENANCE</b>					
5115	MED LAB SV	300	300	300	EMPLOYEE DRUG SCREENING
<b>Total</b>	<b>5115</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	
5120	PRINT SVC	500	500	500	ADVERTISEMENTS FOR PROJECTS, PLANS, RFPS.
<b>Total</b>	<b>5120</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5205	DUE SUBS	100	100	100	EPA LICENSURE FOR HVAC TECHNICIAN
		150	150	150	HVAC LICENSURE FOR SPECIALIST
<b>Total</b>	<b>5205</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	
5210	VEH SUPPLY	5,000	5,000	5,000	VEHICLE SUPPLIES
<b>Total</b>	<b>5210</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5225	SAF SUPPLY	660	660	660	SAFETY SUPPLIES FOR REQUESTED POSITION
		3,960	3,300	3,300	SAFETY SUPPLIES FOR CURRENT EMPLOYEES
<b>Total</b>	<b>5225</b>	<b>\$4,620</b>	<b>\$3,960</b>	<b>\$3,960</b>	
5230	UNIFORMS	600	600	600	UNIFORM FOR REQUESTED POSITION
		1,800	1,200	1,200	UNIFORMS FOR CURRENT EMPLOYEES
<b>Total</b>	<b>5230</b>	<b>\$2,400</b>	<b>\$1,800</b>	<b>\$1,800</b>	
5265	NON CAP EQ	1,200	0	0	HAND AND POWER TOOLS FOR REQUESTED TECHNICIAN
		10,000	10,000	10,000	CONSUMABLE TOOLS AND EQUIPMENT FOR MAINTENANCE
<b>Total</b>	<b>5265</b>	<b>\$11,200</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5300	TRAIN TRAN	0	2,500	2,500	MCA
<b>Total</b>	<b>5300</b>	<b>\$0</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5305	UTILITIES	900	900	900	PHONE STIPEND FOR REQUESTED HVAC TECHNICIAN
		900	900	900	PHONE STIPEND FOR REQUESTED PROJECT MANAGER
		5,400	5,400	5,400	PHONE STIPEND FOR 6 EMPLOYEES
<b>Total</b>	<b>5305</b>	<b>\$7,200</b>	<b>\$7,200</b>	<b>\$7,200</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10307000</b>	<b>FACILITY MAINTENANCE</b>			
5310 R&M BLD/ST	1,440	1,440	1,440	PORT-A-LETS FOR PD
	1,704	1,704	1,704	WINNIE HOOPER DOORS REFINISHED
	1,750	1,750	1,750	WAR MEMORIAL BASKETBALL FLOOR MAINTENANCE
	2,000	2,000	2,000	CREATE OFFICE SPACE AT CMCC
	2,400	2,400	2,400	TALBERT PAINTING
	2,500	2,500	2,500	FIRE 2 EXTERIOR KITCHEN DOOR
	2,500	2,500	2,500	SELMA FLOOR MAINTENANCE
	2,500	2,500	2,500	WAR MEMORIAL BOTTLE FILLER
	2,570	2,570	2,570	WAR MEMORIAL DOOR REPLACEMENTS
	3,150	3,150	3,150	WALKOFF CARPET AT CMCC
	3,500	3,500	3,500	COATING CMCC EXTERIOR RAMP
	3,500	3,500	3,500	NEW DOORS FOR BELLINGHAM PARK RESTROOMS
	3,750	3,750	3,750	WINNIE HOOPER BLINDS
	5,000	5,000	5,000	PRESSURE WASH CMCC EXTERIORS
	6,500	6,500	6,500	FIRE STATION 1,2,3 BOTTLE FILLERS
	6,750	6,750	6,750	MAGLA PARK RESTROOM PARTITIONS
	6,750	6,750	6,750	TALBERT BASKETBALL FLOORING MAINTENANCE
	6,800	6,800	6,800	REFINISH CMCC LOWER LOBBY FLOORS
	6,800	6,800	6,800	REFINISH CORNELIUS FLOORS
	7,200	7,200	7,200	GOLF BUILDING MAINTENANCE AND REPAIR
	8,500	8,500	8,500	NORTH MAIN RESTROOM FLOORS
	8,850	8,850	8,850	LVT FLOORING AT TALBERT
	8,950	8,950	8,950	POLICE REPAIR AND MAINTENANCE
	8,975	8,975	8,975	TOWN HALL REPAIR AND MAINTENANCE
	9,500	9,500	9,500	BELLINGHAM GAZEBO ROOF
	9,570	9,570	9,570	WAR MEMORIAL HALLWAY FLOORING
	10,000	10,000	10,000	SELMA BOTTLE FILLERS
	10,000	10,000	10,000	SELMA CARD READERS
	10,800	10,800	10,800	QUARTERLY WINDOW CLEANING AT CMCC
	11,000	0	0	WAR MEMORIAL DOWNSPOUTS
	11,200	11,200	11,200	WINNIE HOOPER STORAGE
	11,500	11,500	11,500	GENERATOR MAINTENANCE
	11,928	11,928	11,928	PEST CONTROL FOR TOWN FACILITIES



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10307000 FACILITY MAINTENANCE</b>					
5310	R&M BLD/ST	13,104	13,104	13,104	FIRE STATION 5 BAY DOOR GLASS REAR
		13,500	13,500	13,500	WASTEWATER BARD UNITS
		13,570	13,570	13,570	FIRE STATION REPAIR AND MAINTENANCE
		13,750	13,750	13,750	ELEVATOR MAINTENANCE TOWN WIDE
		14,200	0	0	TANK ENCLOSURE FOR GOLF
		17,250	17,250	17,250	FIRE STATION 3 RTU REPLACEMENTS
		20,000	20,000	20,000	LIBRARY SLATE ROOF REPAIRS CONTINUED
		20,000	20,000	20,000	LOCKERS, TILE, PARTITIONS, FIXTURES CMCC LOCKERROOM
		21,150	21,150	21,150	LIBRARY REPAIR AND MAINTENANCE
		22,500	22,500	22,500	SAGE MONITORING FOR TOWN LOCATIONS
		27,500	27,500	27,500	FIRE SUPPRESSION, EXTINGUISHERS, HOODS, INSPECTIONS
		28,750	28,750	28,750	REC CENTERS/PARKS REPAIR AND MAINTENANCE
		36,065	36,065	36,065	FIRE STATION 3 BAY DOOR REPLACEMENT REAR
		37,500	37,500	37,500	OPS/FLEET/UTILITIES REPAIR AND MAINTENANCE
		38,500	0	0	CMCC DESIGN AND CONSTRUCTION FOR NEW CIRCUITRY AND SCONE LIGHTING
		38,500	38,500	38,500	OPS CENTER FLOORING PHASE 2
		150,000	150,000	150,000	JANITORIAL CONTRACT - REC ADMIN, TOWN HALL, OPS, FLEET, LIBRARY, PD, ANNEX,GOLF
<b>Total</b>	<b>5310</b>	<b>\$735,676</b>	<b>\$671,976</b>	<b>\$671,976</b>	
5315	R&M VEH	3,750	3,750	3,750	REPAIR AND MAINTENANCE DEPARTMENT VEHICLES
<b>Total</b>	<b>5315</b>	<b>\$3,750</b>	<b>\$3,750</b>	<b>\$3,750</b>	
<b>Total</b>	<b>10307000</b>	<b>\$1,466,778</b>	<b>\$1,388,118</b>	<b>\$1,392,862</b>	

## NON-DEPARTMENT

In FY 2021-2022 the Economic Development Department transitioned into a Non-Department budget. The Non-Department budget maintains several budgets that cannot be uniquely attributed to departments.

### BUDGET BRIEF

The recommended budget for the Non-Department category reflects a 349.17% increase from the approved FY2021-2022 operating budget. The increase is primarily due to increased commitment to capital investment.

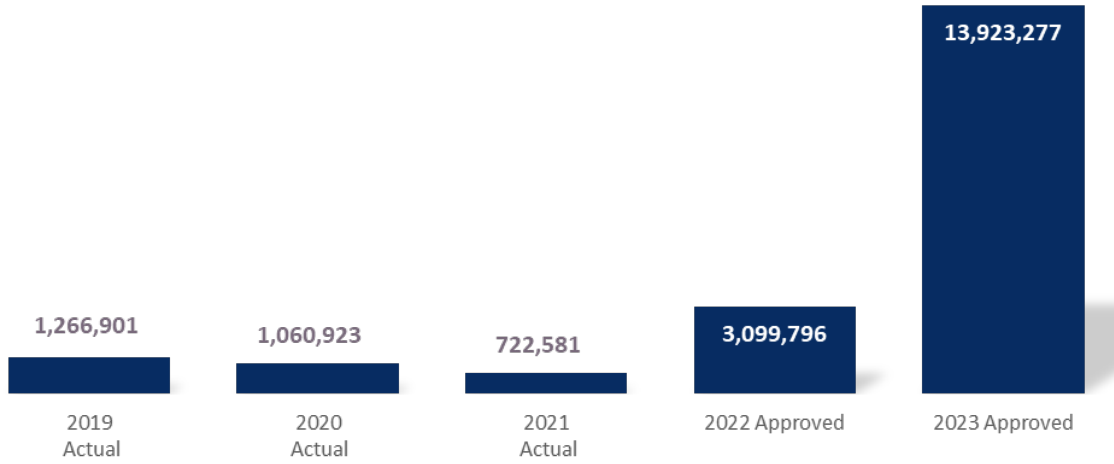
### FY 2022-2023 NON-DEPARTMENT BUDGET HIGHLIGHTS

- **Establish Fleet Replacement Fund**
- **Town Hall Annex Design and Construction**
- **Capital Reserve for Cornelius Road Park Phase III**

### DEPARTMENTAL BUDGET SUMMARY

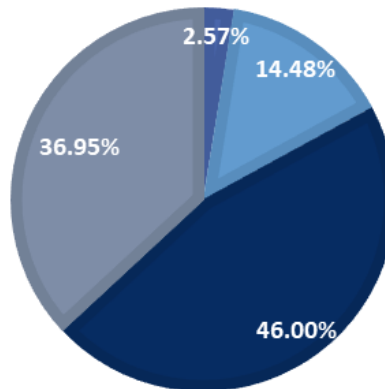
	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Non-Department	\$ 1,266,901	\$ 1,060,923	\$ 722,581	\$ 3,099,796	\$ 13,367,177	\$ 13,608,277	\$ 13,923,277

## FIVE YEAR BUDGET HISTORY

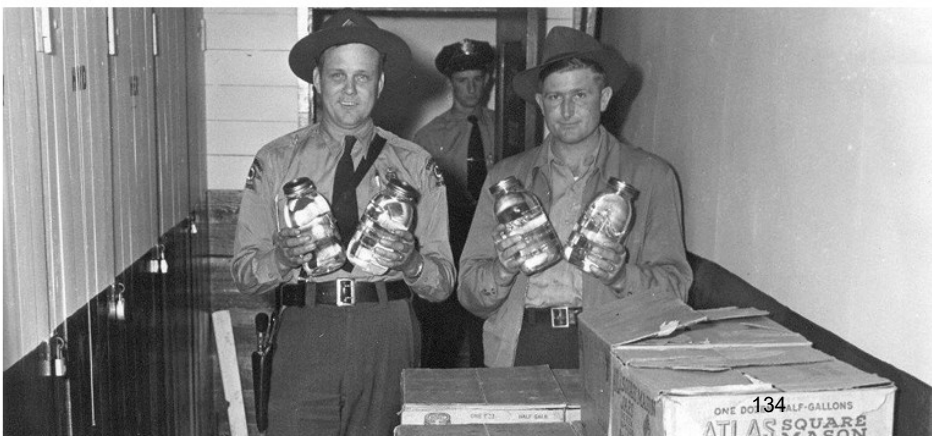


## OPERATIONAL BUDGET BY CATEGORY

■ Operations ■ Economic Development ■ Transfer ■ Debt



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10400000 NON-DEPARTMENT</b>					
5210	VEH SUPPLY	0	541,100	541,100	FUEL SURCHARGE
<b>Total</b>	<b>5210</b>	<b>\$0</b>	<b>\$541,100</b>	<b>\$541,100</b>	
5305	UTILITIES	2,750	2,750	2,750	132 E CENTER ST - UTILITIES
		6,485	6,485	6,485	103 W CENTER - UTILITIES
<b>Total</b>	<b>5305</b>	<b>\$9,235</b>	<b>\$9,235</b>	<b>\$9,235</b>	
5400	RENT PROP	18,000	18,000	18,000	CENTER ST RAILROAD AGREEMENT
<b>Total</b>	<b>5400</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	
5600	AID OTHER	750,000	750,000	750,000	ONE-TIME OUTSIDE AGENCY FUNDING
		838,439	838,439	838,439	ANNUAL OUTSIDE AGENCY FUNDING
<b>Total</b>	<b>5600</b>	<b>\$1,588,439</b>	<b>\$1,588,439</b>	<b>\$1,588,439</b>	
5665	INCENTIVE	1,750,000	1,610,000	1,610,000	ECONOMIC DEVELOPMENT
<b>Total</b>	<b>5665</b>	<b>\$1,750,000</b>	<b>\$1,610,000</b>	<b>\$1,610,000</b>	
5900	XFER TO	0	0	315,000	TRANSFER TO GENERAL CAPITAL INVESTMENT FOR PURCHASE OF SELF CONTAINED BREATHING APPARATUS AND THE GAS PROP UPGRADE AT THE FIRE TRAINING CENTER
		100,000	100,000	100,000	RIGHT OF WAY FOR THE LANGTREE/115 INTERSECTION IMPROVEMENTS PROJECT - U-6249 - 20% TOWN MATCH
		310,000	310,000	310,000	DYE CREEK GREENWAY LOOP - DESIGN AND RIGHT OF WAY
		475,712	475,712	475,712	AFFORDABLE HOUSING
		500,000	340,000	340,000	MAZEPPA FLYOVER TOWN MATCH OF 50% PLUS OVERAGE IN RIGHT-OF-WAY
		500,000	500,000	500,000	DESIGN OF TRAFFIC UNIT UPON COMPLETION OF TRAFFIC UNIT FEASIBILITY
		853,503	853,503	853,503	CONSTRUCTION OF EAST/WEST CONNECTOR PHASE I TOWN CONTRIBUTION
		1,950,000	1,950,000	1,950,000	TOWN HALL ANNEX DESIGN AND CONSTRUCTION
		2,000,000	2,000,000	2,000,000	ESTABLISH FLEET REPLACEMENT FUND
		3,312,288	3,312,288	3,312,288	TRANSFER TO CAPITAL RESERVE - RESERVE FOR CORNELIUS PARK PHASE III
<b>Total</b>	<b>5900</b>	<b>\$10,001,503</b>	<b>\$9,841,503</b>	<b>\$10,156,503</b>	
<b>Total</b>	<b>10400000</b>	<b>\$13,367,177</b>	<b>\$13,608,277</b>	<b>\$13,923,277</b>	



# TOWN OF MOORESVILLE PUBLIC SAFETY

Celebrating 150 years  
1873-2023

## POLICE

The Police Department is committed to enhancing the quality of life in Mooresville in a professional manner. The Police Department works cooperatively with the community within the framework of the law to preserve peace, reduce fear, and to provide a safe living and working environment.

### BUDGET BRIEF

The recommended budget for the Police Department reflects an 12.64% increase from the approved FY2021-2022 operating budget. The increase is primarily due to the request for additional personnel, increase in non-capital equipment and fleet life-cycle cost.

### FY 2022-2023 POLICE BUDGET HIGHLIGHTS

- Requested Position – Police Sergeant
- Requested Positions – Police Detectives (2)
- Requested Positions – Police Officers (3) – includes one School Resource Officer
- AED's for Patrol Vehicles
- Capital Investments – Replacement Vehicles
- Capital Investments – Vehicles for Requested Positions
- Capital Investment – Evidence Storage

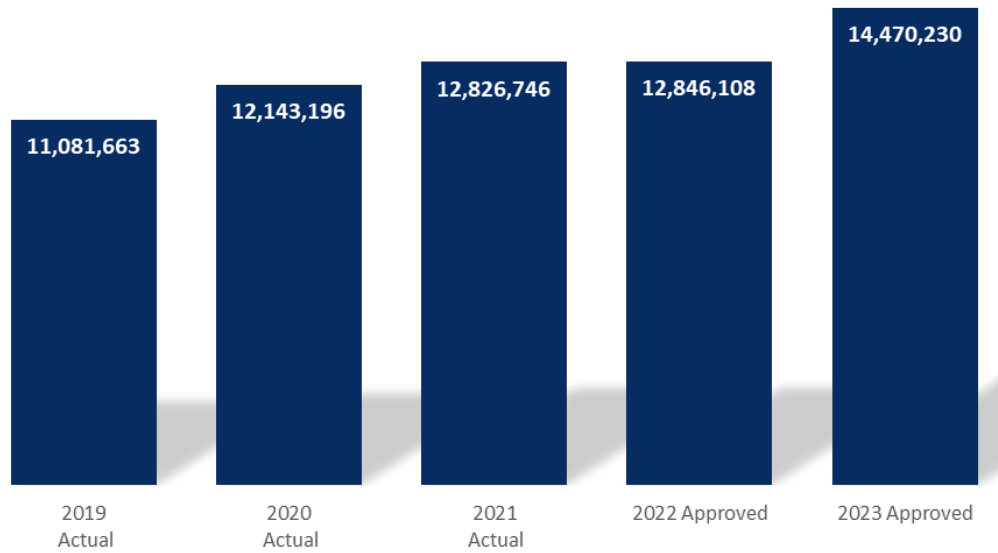
### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Police	\$ 11,081,663	\$ 12,143,196	\$ 12,826,746	\$ 12,846,108	\$ 14,397,161	\$ 14,386,161	\$ 14,470,230

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Chief Of Police	1	1	1	1	1
Assistant Police Chief	3	3	3	3	3
Police Captain	6	6	6	6	6
Police Sergeant	11	11	12	12	12
Police Logistics Sergeant	1	1	1	1	1
Police Detective	11	11	13	13	13
Police Special Victims Detective	1	1	1	1	1
Police Corporal	10	10	10	10	10
Police Officer	50	50	53	53	53
Administrative Services Supervisor	1	1	1	1	1
Police Telecommunications/Records Manager	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Assistant Telecommunications Supervisor	1	1	1	1	1
Telecommunicator	12	12	12	12	12
Evidence Custodian	2	2	2	2	2
Police Records Clerk	3	3	3	3	3
Police Accreditation Manager	1	1	1	1	1
Public Safety Officer	3	3	3	3	3
Community Resource Coordinator	1	1	1	1	1
<b>Total Police</b>	<b>120</b>	<b>120</b>	<b>126</b>	<b>126</b>	<b>126</b>



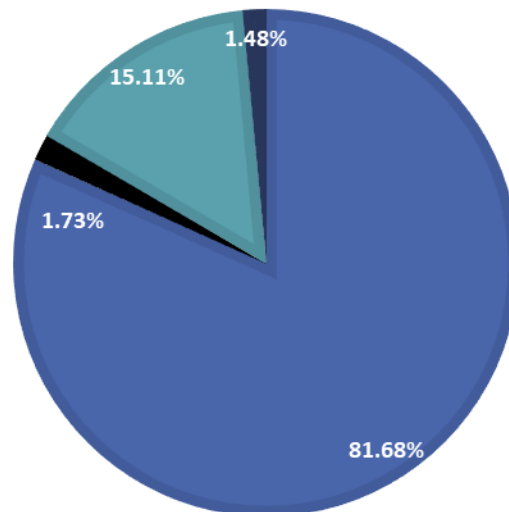
## FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

## OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations ■ Transfer



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10200000 POLICE</b>					
5000	S&W - FT	12,408	12,408	12,408	ON-CALL COMPENSATION FOR DETECTIVES
		62,328	62,328	62,328	REQUESTED POSITION - POLICE SERGEANT - COMPENSATION
		63,750	63,750	63,750	LONGEVITY FOR 120 FULL-TIME EMPLOYEES
		113,066	113,066	113,066	REQUESTED POSITIONS - 2 POLICE DETECTIVES - COMPENSATION
		146,504	146,504	146,504	REQUESTED POSITIONS - 3 POLICE OFFICERS - (INCLUDES 1 SRO) - COMPENSATION
		7,016,232	7,016,232	7,083,007	COMPENSATION FOR 120 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$7,414,288</b>	<b>\$7,414,288</b>	<b>\$7,481,063</b>	
5010	S&W - TEMP	171,941	171,941	171,941	COMPENSATION FOR 10 PART-TIME EMPLOYEES
<b>Total</b>	<b>5010</b>	<b>\$171,941</b>	<b>\$171,941</b>	<b>\$171,941</b>	
5015	OT	435,000	435,000	435,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$435,000</b>	<b>\$435,000</b>	<b>\$435,000</b>	
5025	FICA	949	949	949	FICA FOR ON-CALL COMPENSATION FOR DETECTIVES
		4,768	4,768	4,768	FICA FOR REQUESTED POSITION - POLICE SERGEANT
		8,650	8,650	8,650	FICA FOR REQUESTED POSITIONS - 2 POLICE DETECTIVES
		8,650	8,650	8,650	FICA FOR REQUESTED POSITIONS - 3 POLICE OFFICERS
		13,153	13,153	13,153	FICA FOR 10 PART-TIME EMPLOYEES
		33,278	33,278	33,278	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		541,618	541,618	546,727	FICA FOR 120 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$611,066</b>	<b>\$611,066</b>	<b>\$616,175</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10200000 POLICE</b>					
5030	GRP INSURE	113	113	113	LIFE INSURANCE FOR REQUESTED POSITION - POLICE SERGEANT
		205	205	205	LIFE INSURANCE FOR REQUESTED POSITIONS - POLICE DETECTIVES (2)
		265	265	265	LIFE INSURANCE FOR REQUESTED POSITIONS - 3 POLICE OFFICERS
		11,675	11,675	11,675	HEALTH INSURANCE FOR REQUESTED POSITION - POLICE SERGEANT
		12,733	12,733	12,859	LIFE INSURANCE FOR 120 FULL-TIME EMPLOYEES
		23,350	23,350	23,350	HEALTH INSURANCE FOR REQUESTED POSITIONS - POLICE DETECTIVES (2)
		35,025	35,025	35,025	HEALTH INSURANCE FOR REQUESTED POSITIONS - 3 POLICE OFFICERS
		1,401,000	1,401,000	1,401,000	HEALTH INSURANCE FOR 120 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$1,484,366</b>	<b>\$1,484,366</b>	<b>\$1,484,492</b>	
5035	RETIRE	7,105	7,105	7,105	RETIREMENT FOR REQUESTED POSITION - POLICE SERGEANT
		12,890	12,890	12,890	RETIREMENT FOR REQUESTED POSITIONS - 2 POLICE DETECTIVES
		16,701	16,701	16,701	RETIREMENT FOR REQUESTED POSITIONS - 3 POLICE OFFICERS
		52,374	52,374	52,374	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		924,561	924,561	933,281	RETIREMENT FOR 120 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$1,013,631</b>	<b>\$1,013,631</b>	<b>\$1,022,351</b>	
5040	401(K)	3,116	3,116	3,116	401(K) FOR REQUESTED POSITION - POLICE SERGEANT
		5,653	5,653	5,653	401(K) FOR REQUESTED POSITIONS - 2 POLICE DETECTIVES
		7,325	7,325	7,325	401(K) FOR REQUESTED POSITIONS - 3 POLICE OFFICERS
		21,750	21,750	21,750	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		353,999	353,999	357,338	401(K) FOR 120 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$391,843</b>	<b>\$391,843</b>	<b>\$395,182</b>	
5045	FIT & WELL	2,000	2,000	2,000	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10200000 POLICE</b>					
5050	SEP ALLOW	210,404	210,404	210,404	SEPARATION ALLOWANCE
<b>Total</b>	<b>5050</b>	<b>\$210,404</b>	<b>\$210,404</b>	<b>\$210,404</b>	
5110	LEGAL SVCS	18,500	18,500	18,500	ON-CALL LEGAL COUNSEL
<b>Total</b>	<b>5110</b>	<b>\$18,500</b>	<b>\$18,500</b>	<b>\$18,500</b>	
5115	MED LAB SV	10,000	10,000	10,000	PRIVATE LAB SERVICES
		18,000	18,000	18,000	K-9 VETERINARY CARE
		20,000	20,000	20,000	PRE-EMPLOYMENT EXAMINATIONS AND MISCELLANEOUS EMPLOYEE MEDICAL EXPENSES
<b>Total</b>	<b>5115</b>	<b>\$48,000</b>	<b>\$48,000</b>	<b>\$48,000</b>	
5120	PRINT SVC	15,100	15,100	15,100	BUSINESS CARDS, PRINTED FORMS, ANNUAL REPORT
<b>Total</b>	<b>5120</b>	<b>\$15,100</b>	<b>\$15,100</b>	<b>\$15,100</b>	
5145	OTR SVCS	1,000	1,000	1,000	RELOCATION OF 2 CONEX BOXES
		3,000	3,000	3,000	PADTRAX SYSTEM RELOCATION
		4,000	4,000	4,000	APPLICANT CREDIT CHECKS, TRANSLATION SERVICES, CID RECORDS SEARCH FEES, TRASH REMOVAL
		70,000	70,000	70,000	CONTRACTED STAFFING
5145	OTR SVCS	90,033	90,033	90,033	GRANT FUNDED DOMESTIC VIOLENCE VICTIM ADVOCATE
<b>Total</b>	<b>5145</b>	<b>\$168,033</b>	<b>\$168,033</b>	<b>\$168,033</b>	
5200	JAN SUPPLY	8,000	8,000	8,000	JANITORIAL SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
5205	DUE SUBS	3,000	3,000	3,000	CALEA ACCREDITATION FEE FOR THE COMMUNICATIONS CENTER
		5,000	5,000	5,000	CALEA ACCREDITATION ANNUAL FEE
		11,300	11,300	11,300	DUES TO PROFESSIONAL ORGANIZATIONS, CIVIC CLUBS, SUBSCRIPTIONS AND PUBLICATIONS
<b>Total</b>	<b>5205</b>	<b>\$19,300</b>	<b>\$19,300</b>	<b>\$19,300</b>	
5210	VEH SUPPLY	250,000	250,000	250,000	FUEL FOR VEHICLE FLEET
<b>Total</b>	<b>5210</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	
5215	OFF SUPPLY	23,000	23,000	23,000	OFFICE SUPPLIES AND INK CARTRIDGES
<b>Total</b>	<b>5215</b>	<b>\$23,000</b>	<b>\$23,000</b>	<b>\$23,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10200000 POLICE</b>					
5217	SAF EXP	40,000	40,000	40,000	STATE ASSET FORFEITURE FUND EXPENDITURES
<b>Total</b>	<b>5217</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	
5218	FED FORT	30,000	30,000	30,000	FEDERAL ASSET FUND EXPENDITURES
<b>Total</b>	<b>5218</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	
5225	SAF SUPPLY	2,000	2,000	2,000	PARADEMIC BAG FOR SPECIAL RESPONSE TEAM (SRT) MEDIC PROGRAM
		3,000	3,000	3,000	MULTI MOUNT TOURNIQUET POUCHES
		10,000	10,000	10,000	FIRST AID SUPPLIES
<b>Total</b>	<b>5225</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5230	UNIFORMS	4,500	4,500	4,500	BAGPIPERS UNIFORMS
		12,000	12,000	12,000	BULLETPROOF VESTS
		13,800	13,800	13,800	CLOTHING ALLOWANCE FOR DETECTIVES
		21,000	21,000	21,000	HONOR GUARD UNIFORMS
		85,000	85,000	85,000	UNIFORMS AND LEATHER GEAR
<b>Total</b>	<b>5230</b>	<b>\$136,300</b>	<b>\$136,300</b>	<b>\$136,300</b>	
5235	PART SUPP	7,000	7,000	7,000	DARE PROGRAM EXPENSES
<b>Total</b>	<b>5235</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5260	INVEST SUP	25,000	25,000	25,000	INVESTIGATIVE FUNDS
<b>Total</b>	<b>5260</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	
5265	NON CAP EQ	1,500	1,500	1,500	COMPUTER MONITORS FOR EVIDENCE
		2,000	2,000	2,000	SHELVES FOR EVIDENCE STORAGE
		2,500	2,500	2,500	COMPUTER MONITORS FOR RECORDS
		4,500	4,500	4,500	BAGPIPES AND DRUMS
		11,000	0	0	ELECTRONIC SPEED SIGNS
		12,463	12,463	12,463	PATROL RIFLES
		18,000	18,000	18,000	BALLISTIC SHIELDS
		21,000	21,000	21,000	THERMAL PRINTERS FOR PATROL CARS
		38,615	38,615	38,615	9MM HANDGUNS
		84,800	84,800	84,800	AED'S FOR PATROL VEHICLES
		511,342	511,342	511,342	AXON - BODY/IN-CAR CAMERA AND TASER REPLACEMENT AGREEMENT (YEAR 4 OF 5)
<b>Total</b>	<b>5265</b>	<b>\$707,720</b>	<b>\$696,720</b>	<b>\$696,720</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10200000 POLICE</b>					
5270	OTR SUPPLY	5,000	5,000	5,000	EMPLOYEE RECOGNITION
		5,000	5,000	5,000	MPD AFTERNOON OUT
		8,000	8,000	8,000	FIRING RANGE SUPPLIES
		9,500	9,500	9,500	EVIDENCE PROCESSING SUPPLIES
		11,000	11,000	11,000	K-9 SUPPLIES
		20,000	20,000	20,000	CHEMICAL/LESS LETHAL MUNITIONS
		30,000	30,000	30,000	CRIME PREVENTION AND COMMUNITY OUTREACH SUPPLIES
		35,000	35,000	35,000	MISCELLANEOUS EXPENDITURES
		50,000	50,000	50,000	AMMUNITION
5270	OTR SUPPLY	7,000	7,000	7,000	POLICE CADET PROGRAM
<b>Total</b>	<b>5270</b>	<b>\$180,500</b>	<b>\$180,500</b>	<b>\$180,500</b>	
5300	TRAIN TRAN	100,000	100,000	100,000	TRAVEL AND TRAINING EXPENSES
5300	TRAIN TRAN	1,827	1,827	1,827	NORTH CAROLINA GHSP GRANT TRAINING FUNDS
5300	TRAIN TRAN	5,000	5,000	5,000	DOMESTIC VIOLENCE DETECTIVE TRAINING
<b>Total</b>	<b>5300</b>	<b>\$106,827</b>	<b>\$106,827</b>	<b>\$106,827</b>	
5305	UTILITIES	71,364	71,364	71,364	AT&T HOSTED SOLUTION
		85,000	85,000	85,000	UTILITY EXPENSES
		90,000	90,000	90,000	PATROL CELL PHONES
5305	UTILITIES	18,423	18,423	18,423	911 EQUIPMENT
		24,220	24,220	24,220	COMMUNICATIONS CENTER RECORDING SOFTWARE
<b>Total</b>	<b>5305</b>	<b>\$289,007</b>	<b>\$289,007</b>	<b>\$289,007</b>	
5315	R&M VEH	15,000	15,000	15,000	EQUIPMENT REMOVAL FROM DECOMMISSIONED POLICE VEHICLES
		44,000	44,000	44,000	PATROL VEHICLE PUSH BUMPERS
		250,000	250,000	250,000	FLEET MAINTENANCE AND REPAIRS
<b>Total</b>	<b>5315</b>	<b>\$309,000</b>	<b>\$309,000</b>	<b>\$309,000</b>	
5320	R&M EQUIP	21,000	21,000	21,000	EQUIPMENT MAINTENANCE AND REPAIRS
<b>Total</b>	<b>5320</b>	<b>\$21,000</b>	<b>\$21,000</b>	<b>\$21,000</b>	
5325	ADVERTISE	6,000	6,000	6,000	DIRECTORY, FOUND PROPERTY, EMPLOYMENT ADVERTISING
<b>Total</b>	<b>5325</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5330	POSTAGE	2,500	2,500	2,500	POSTAL AND SHIPPING EXPENSES
<b>Total</b>	<b>5330</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10200000</b>		<b>POLICE</b>			
5410	RENT EQUIP	22,000	22,000	22,000	COPIERS AND PRINTERS
<b>Total</b>	<b>5410</b>	<b>\$22,000</b>	<b>\$22,000</b>	<b>\$22,000</b>	
5900	XFER TO	214,835	214,835	214,835	FLEET LIFE-CYCLE COST
<b>Total</b>	<b>5900</b>	<b>\$214,835</b>	<b>\$214,835</b>	<b>\$214,835</b>	
<b>Total</b>	<b>10200000</b>	<b>\$14,397,161</b>	<b>\$14,386,161</b>	<b>\$14,470,230</b>	

## FIRE

The Fire Department is a full-time staffed fire-rescue organization. The Fire Department is committed to reduce the loss of life and property within the Mooresville community and surrounding area. The Fire Department is divided into three divisions: fire suppression, fire inspection, and administration. The Fire Department has six stations strategically located throughout the Town of Mooresville. Funding for land and design of Fire Station 7 is being allocated in a project ordinance with the adoption of the FY2023 budget.

### BUDGET BRIEF

The recommended budget for the Fire Department reflects a 6.39% increase from the approved FY2021-2022 operating budget. The increase is primarily due to the request for additional personnel, increase in expense of outside services, and fleet life-cycle cost.

### FY 2022-2023 FIRE BUDGET HIGHLIGHTS

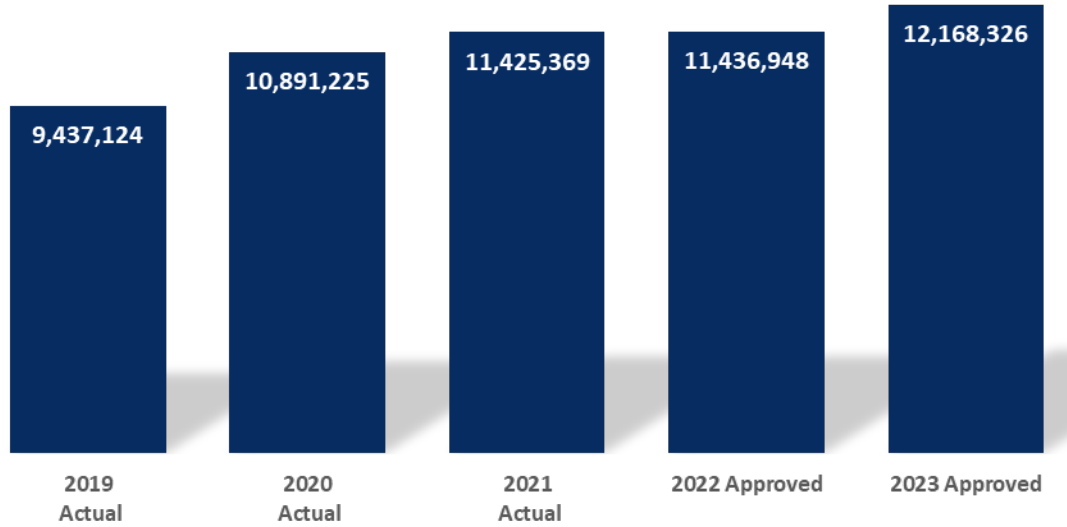
- Requested Position – Fire Captain
- Requested Positions – Firefighters (3)
- Capital Investment – Gas Prop Upgrade at Fire Training Center
- Capital Investment - Public Safety Radios
- Capital Investment – New Fire Engine

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Fire	\$ 9,437,124	\$ 10,891,225	\$ 11,425,369	\$ 11,436,948	\$ 12,549,258	\$ 12,093,462	\$ 12,168,326

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Fire Chief	1	1	1	1	1
Deputy Fire Chief - Operations	1	1	1	1	1
Assistant Fire Chief - Training/Safety	1	1	1	1	1
Fire Administrative Chief	1	1	1	1	1
Fire Marshal	1	1	1	1	1
Fire Battalion Chief	3	3	4	3	3
Fire Captain - Training/Accreditation	0	0	2	0	0
Fire Captain	19	19	19	20	20
Fire Engineer	19	19	19	19	19
Senior Firefighter	19	19	19	19	19
Firefighter	36	36	42	39	39
Assistant Fire Marshal	4	4	4	4	4
Radio Communications Specialist	1	1	1	1	1
Life Safety Educator	0	0	1	0	0
Administrative Assistant	2	2	2	2	2
<b>Total Fire</b>	<b>108</b>	<b>108</b>	<b>118</b>	<b>112</b>	<b>112</b>

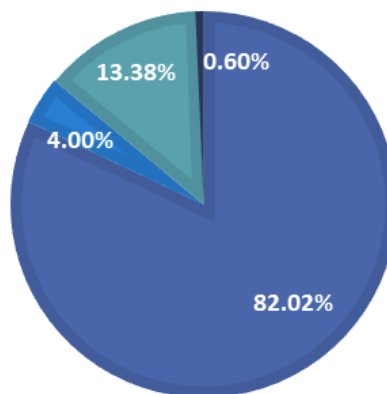
## FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

## OPERATIONAL BUDGET BY CATEGORIES

■ Personnel ■ Professional Services ■ Operations ■ Transfer



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>		<b>FIRE SUPPRESSION</b>			
5000	S&W - FT	56,533	0	0	REQUESTED POSITION - FIRE SAFETY EDUCATOR - COMPENSATION
		62,328	0	0	REQUESTED POSITION - BATTALION CHIEF - COMPENSATION
		62,328	0	0	REQUESTED POSITION - FIRE CAPTAIN - TRAINING/ACREDITATION
		62,328	62,328	62,328	REQUESTED POSITION - FIRE CAPTAIN
		85,750	85,750	85,750	LONGEVITY FOR 108 FULL-TIME EMPLOYEES
		126,558	0	0	REQUESTED POSITION - 3 FIREFIGHTERS - ADDITIONAL SQUAD
		126,558	126,558	126,558	REQUESTED POSITIONS - 3 FIREFIGHTERS
		6,260,474	6,260,474	6,320,383	COMPENSATION FOR 108 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$6,842,857</b>	<b>\$6,535,110</b>	<b>\$6,595,019</b>	
5010	S&W - TEMP	19,950	19,950	19,950	COMPENSATION FOR 1 PART-TIME EMPLOYEE
<b>Total</b>	<b>5010</b>	<b>\$19,950</b>	<b>\$19,950</b>	<b>\$19,950</b>	
5015	OT	325,000	325,000	325,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$325,000</b>	<b>\$325,000</b>	<b>\$325,000</b>	
5025	FICA	1,526	1,526	1,526	FICA FOR 1 PART-TIME EMPLOYEE
		4,325	0	0	FICA FOR REQUESTED POSITION - LIFE SAFETY EDUCATOR
		4,768	0	0	FICA FOR REQUESTED POSITION - BATTALION CHIEF
		4,768	0	0	FICA FOR REQUESTED POSITION - FIRE CAPTAIN - TRAINING/ACCREDITATION
		4,768	4,768	4,768	FICA FOR REQUESTED POSITION - FIRE CAPTAIN
		9,682	0	0	FICA FOR REQUESTED POSITIONS - 3 FIREFIGHTERS/ADDITIONAL SQUAD
		9,682	9,682	9,682	FICA FOR REQUESTED POSITIONS - 3 FIREFIGHTERS
		24,863	24,863	24,863	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		485,486	485,486	490,069	FICA FOR 108 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$549,868</b>	<b>\$526,325</b>	<b>\$530,908</b>	



Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>	<b>FIRE SUPPRESSION</b>			
5030	GRP INSURE	103	0	LIFE INSURANCE FOR REQUESTED POSITION - LIFE SAFETY EDUCATOR
		113	0	LIFE INSURANCE FOR REQUESTED POSITION - BATTALION CHIEF
		113	0	LIFE INSURANCE FOR REQUESTED POSITION - FIRE CAPTAIN - TRAINING/ACCREDITATION
		113	113	LIFE INSURANCE FOR REQUESTED POSITION - FIRE CAPTAIN
		232	0	LIFE INSURANCE FOR REQUESTED POSITIONS - 3 FIREFIGHTERS/ADDITIONAL SQUAD
		232	232	LIFE INSURANCE FOR REQUESTED POSITIONS - 3 FIREFIGHTERS
		11,374	11,471	LIFE INSURANCE FOR 108 FULL-TIME EMPLOYEES
		11,675	0	HEALTH INSURANCE FOR REQUESTED POSITION - BATTALION CHIEF
		11,675	0	HEALTH INSURANCE FOR REQUESTED POSITION - FIRE CAPTAIN - TRAINING/ACCREDITATION
		11,675	0	HEALTH INSURANCE FOR REQUESTED POSITION - LIFE SAFETY EDUCATOR
		11,675	11,675	HEALTH INSURANCE FOR REQUESTED POSITION - FIRE CAPTAIN
		35,025	0	HEALTH INSURANCE FOR REQUESTED POSITIONS - 3 FIREFIGHTERS/ADDITIONAL SQUAD
		35,025	35,025	HEALTH INSURANCE FOR REQUESTED POSITIONS - 3 FIREFIGHTERS/ROTATION SQUAD
		1,260,900	1,260,900	HEALTH INSURANCE FOR 108 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$1,389,930</b>	<b>\$1,319,319</b>	<b>\$1,319,416</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10221000 FIRE SUPPRESSION</b>					
5035	RETIRE	6,445	0	0	RETIREMENT FOR REQUESTED POSITION - LIFE SAFETY EDUCATOR
		7,105	0	0	RETIREMENT FOR REQUESTED POSITION - BATTALION CHIEF
		7,105	0	0	RETIREMENT FOR REQUESTED POSITION - FIRE CAPTAIN - TRAINING/ACCREDITATION
		7,105	7,105	7,105	RETIREMENT FOR REQUESTED POSITION - FIRE CAPTAIN
		14,428	0	0	RETIREMENT FOR REQUESTED POSITIONS - 3 FIREFIGHTERS - ADDITIONAL SQUAD REQUESTED POSITIONS - 3 FIREFIGHTERS
		14,428	14,428	14,428	RETIREMENT FOR REQUESTED POSITIONS - 3 FIREFIGHTERS
		37,050	37,050	37,050	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		771,066	771,066	778,345	RETIREMENT FOR 108 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$864,732</b>	<b>\$829,649</b>	<b>\$836,928</b>	
5040	401(K)	2,827	0	0	401(K) FOR REQUESTED POSITION - LIFE SAFETY EDUCATOR
		3,116	0	0	401(K) FOR REQUESTED POSITION - BATTALION CHIEF
		3,116	0	0	401(K) FOR REQUESTED POSITION - FIRE CAPTAIN - TRAINING/ACCREDITATION
		3,116	3,116	3,116	401(K) FOR REQUESTED POSITION - FIRE CAPTAIN
		6,328	0	0	401(K) FOR REQUESTED POSITIONS - 3 FIREFIGHTERS/ ADDITIONAL SQUAD
		6,328	6,328	6,328	401(K) FOR REQUESTED POSITIONS - 3 FIREFIGHTERS
		16,250	16,250	16,250	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		317,311	317,311	320,307	401(K) FOR 108 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$358,392</b>	<b>\$343,005</b>	<b>\$346,001</b>	
5045	FIT & WELL	7,200	7,200	7,200	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$7,200</b>	<b>\$7,200</b>	<b>\$7,200</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10221000 FIRE SUPPRESSION</b>					
5115	MED LAB SV	425	0	0	1 ACCREDITATION MGR/CAPT PHYSICAL/TB TESTING
		425	0	0	1 FF/ADMIN BC PHYSICAL/TB TESTING
		425	0	0	1 FF/TRAINING CAPT PHYSICAL/TB TESTING
		425	0	0	1 FIRE LIFE SAFETY EDUC PHYSICAL/TB TESTING
		425	0	0	ADMIN BC PHYSICAL/TB TESTING
		425	425	425	1 CAPTAIN PHYSICAL/TB TESTING
		1,000	1,000	1,000	MEDICAL ASSESSMENTS
		1,300	0	0	3 FF/SQ1 PHYSICALS/TB TESTING
		1,300	1,300	1,300	3 FFS PHYSICALS/TB TESTING
		6,000	6,000	6,000	TOWN EMPLOYEE SCREENING
		6,050	6,050	6,050	TB/CHEST XRAYS TESTING (108)
		38,500	38,500	38,500	IREDELL HEALTH PHYSICALS (108)
<b>Total</b>	<b>5115</b>	<b>\$56,700</b>	<b>\$53,275</b>	<b>\$53,275</b>	
5120	PRINT SVC	2,200	2,200	2,200	BUSINESS CARDS, BROCHURES, FMO COPIES
<b>Total</b>	<b>5120</b>	<b>\$2,200</b>	<b>\$2,200</b>	<b>\$2,200</b>	
5135	INS OFF SV	5,000	5,000	5,000	INSTRUCTION/OFFICIATING
		30,000	30,000	30,000	RECRUIT SCHOOL
<b>Total</b>	<b>5135</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	
5145	OTR SVCS	2,100	2,100	2,100	BENFIELD-WASTE REMOVAL FTC
		2,772	2,772	2,772	SAGE, STATIONS 2,3,5,6 FTC
		3,600	3,600	3,600	PRE-EMPLOYMENT POLYGRAPH SCREENING (12)
		5,000	5,000	5,000	AWARDS
		5,000	5,000	5,000	PHOTO ALBUM/COMPOSITES
		15,000	15,000	15,000	ASSESSMENT CENTERS
		19,000	19,000	19,000	VERIZON
		25,000	25,000	25,000	TOWER MAINTENANCE
		28,800	28,800	28,800	ECOM TO UASI CORE FIBER
		290,000	290,000	290,000	CHARLOTTE RADIO SYSTEM FEE
<b>Total</b>	<b>5145</b>	<b>\$396,272</b>	<b>\$396,272</b>	<b>\$396,272</b>	
5200	JAN SUPPLY	16,000	16,000	16,000	JANITORIAL SUPPLIES FOR STATIONS & ADMIN
<b>Total</b>	<b>5200</b>	<b>\$16,000</b>	<b>\$16,000</b>	<b>\$16,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10221000 FIRE SUPPRESSION</b>					
5205	DUE SUBS	225	225	225	FIRE STATS DATA SYSTEM FEE
		385	385	385	NAFI
		500	500	500	IAAI
		500	500	500	SAFE KIDS CARSEAT CERTIFICATION
		600	600	600	CROSSLAKE PARK STATION 2
		600	600	600	NCAFC
		700	700	700	NC COQB
		700	700	700	PIEDMONT COUNCIL/BOY SCOUTS
		1,839	1,839	1,839	VARIOUS HAZMAT, RESCUE, ADM & FMO MEMBERSHIPS/DUES
		2,000	2,000	2,000	IAFC
		2,300	2,300	2,300	NC ASSOC OF RESCUE & EMS
		2,500	2,500	2,500	NFPA
		8,700	8,700	8,700	FIREFIGHTER RESCUE SQUAD PENSION
		10,000	10,000	10,000	CPSE ACCREDITATION
		11,400	11,400	11,400	NCSFA DUES & FRATERNAL INSURANCE
<b>Total</b>	<b>5205</b>	<b>\$42,949</b>	<b>\$42,949</b>	<b>\$42,949</b>	
5210	VEH SUPPLY	85,000	85,000	85,000	FUEL FOR APPARATUS (ADD NEW VEH)
<b>Total</b>	<b>5210</b>	<b>\$85,000</b>	<b>\$85,000</b>	<b>\$85,000</b>	
5215	OFF SUPPLY	6,000	6,000	6,000	OFFICE SUPPLIES FOR ADM & STATIONS
<b>Total</b>	<b>5215</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5225	SAF SUPPLY	10,000	10,000	10,000	EAR PLUGS, SAFETY GLASSES, EYE WASH STATIONS, N-95S
<b>Total</b>	<b>5225</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10221000 FIRE SUPPRESSION</b>					
5230	UNIFORMS	1,000	1,000	1,000	EXPLORERS (10)
		3,600	3,600	3,600	FF HOODS (100)
		4,000	4,000	4,000	FF EXTRICATION GLOVES (50)
		4,000	4,000	4,000	HONOR GUARD (10)
		4,000	4,000	4,000	PIPE & DRUM (10)
		6,000	6,000	6,000	ARMOR HELMETS (5)
		14,000	14,000	14,000	FF BOOTS (30)
		16,068	16,068	16,068	UNIFORMS NEW HIRES (12 FFS)
		30,000	30,000	30,000	FF HELMETS (30)
		35,200	35,200	35,200	SPECIALTY RESCUE GEAR
		43,800	43,800	43,800	PPE NEW EMPLOYEES (12 FFS)
		109,500	109,500	109,500	PPE REPLACEMENT (30 SETS)
					HEAD/TOE \$3650
		150,100	150,100	150,100	DUTY UNIFORMS (108)
<b>Total</b>	<b>5230</b>	<b>\$421,268</b>	<b>\$421,268</b>	<b>\$421,268</b>	
5235	PART SUPP	500	500	500	CARSEAT PROGRAM SUPPLIES
		500	500	500	JUVENILE FIRESETTERS
		3,000	3,000	3,000	COMMUNITY OUTREACH
		5,000	5,000	5,000	CITIZENS ACADEMY (20 PARTICIPANTS)
		5,000	5,000	5,000	EM/TRAINING/MEETING SUPPLIES
		6,000	6,000	6,000	CAMP BLAZE (150 PARTICIPANTS)
		6,000	6,000	6,000	SMOKE/CO/WEATHER RADIO BATTERIES
		25,000	25,000	25,000	FIRE EDUCATION MATERIALS, FIRE PREVENTION WEEK, STATION TOURS,PUBLIC APPEARANCES
<b>Total</b>	<b>5235</b>	<b>\$51,000</b>	<b>\$51,000</b>	<b>\$51,000</b>	
5240	BOOK SUPP	2,000	2,000	2,000	BOOKS, MANUALS FOR FMO, CON-ED
<b>Total</b>	<b>5240</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5245	AV SUPPLY	5,000	5,000	5,000	COMPUTERS, TV, AV EQUIPMENT
<b>Total</b>	<b>5245</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5255	MED LAB	45,000	45,000	45,000	MEDICAL RESPONDER EQUIP & SUPPLIES
<b>Total</b>	<b>5255</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	

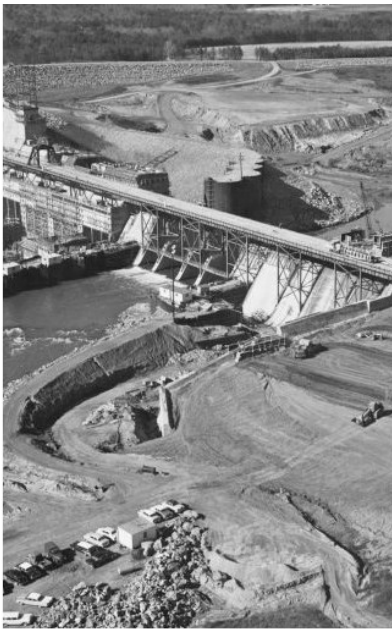
Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>		<b>FIRE SUPPRESSION</b>			
5265	NON CAP EQ	250	250	250	SCBA MASK BAGS (13)
		500	500	500	BIKE TEAM
		1,000	1,000	1,000	CHAINSAWS (EM, USAR & FF)
		1,000	1,000	1,000	REPLACEMENT RESCUE BAGS (FF)
		1,500	1,500	1,500	EDUCATION BANNER/DISPLAY
		1,900	1,900	1,900	FMO CHALLENGE COINS
		2,000	2,000	2,000	HYDRANT SUPPLIES (GUAGES, DIFFUSERS)
		2,563	2,563	2,563	SPARKY SUIT
		3,000	3,000	3,000	FMO SUPPLIES & EQUIP
		3,000	3,000	3,000	FOAM
		3,000	3,000	3,000	TICS/PERSONAL DEVICE (5)
		3,500	3,500	3,500	AED (2)
		4,000	4,000	4,000	RIT BAGS (1)
		5,000	5,000	5,000	CHALLENGE COINS
		5,000	5,000	5,000	EMERGENCY MGT SUPPLIES
		5,000	5,000	5,000	FURNITURE
		5,000	5,000	5,000	HANDTOOLS (AXES, PRY, FORCIBLE ENTRY)
		7,000	7,000	7,000	LIGHTS (PORTABLE INVESTIGATIONS/FF/HAZMAT)
		7,400	7,400	7,400	SCBA MASK (25)
		10,000	10,000	10,000	BLOWERS, TRIMMERS, SPREADERS (STATIONS 2, 3, 5, FTC)
		10,000	10,000	10,000	HOSE ADAPTERS/NOZZLES (2 1/2")
		13,000	13,000	13,000	SCBA VOICE AMPS (20)
		15,000	15,000	15,000	FIRE HOSE (LDH CLOTH, 2 1/2" ATTACK)
		47,550	47,550	47,550	HAZMAT SUPPLIES (MONITORS, TEST KITS, ETC)
		50,435	50,435	50,435	RESCUE EQUIPMENT
<b>Total</b>	<b>5265</b>	<b>\$207,598</b>	<b>\$207,598</b>	<b>\$207,598</b>	
5270	OTR SUPPLY	33,400	33,400	33,400	MISC SUPPLIES FOR STATIONS & ADM
<b>Total</b>	<b>5270</b>	<b>\$33,400</b>	<b>\$33,400</b>	<b>\$33,400</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>	<b>FIRE SUPPRESSION</b>			
5300 TRAIN TRAN	100	100	100	OSHA CERTIFICATION
	250	250	250	FMO MEETING
	500	500	500	FMO VFI
	500	500	500	IAFC EXPO
	625	625	625	NFSA ONLINE TRAINING
	1,000	1,000	1,000	EXPLORERS TRAINING PROGRAM
	1,300	1,300	1,300	NFA CLASS
	1,500	1,500	1,500	FMO TESTING
	1,500	1,500	1,500	NATIONAL ASSOC FIRE INVESTIGATORS
	1,600	1,600	1,600	REID INVESTIGATION INTERVIEWING
	2,000	2,000	2,000	HONOR GUARD EMMITSBURG
	2,000	2,000	2,000	HONOR GUARD NCSFA CONF
	2,000	2,000	2,000	PIPES & DRUMS NCSFA CONF
	2,100	2,100	2,100	NC/SC IAAI
	2,500	2,500	2,500	NCAFC MID-WINTER CONF
	3,000	3,000	3,000	FMO PLANS REVIEW
	3,000	3,000	3,000	NATIONAL FIRE ACADEMY
	3,000	3,000	3,000	NC FIRE PREVENTION SCHOOL
	3,000	3,000	3,000	NC FIRE SAFETY EDUCATOR CONF
	3,000	3,000	3,000	PIPES & DRUMS EMMITSBURG
	4,000	4,000	4,000	DELIVERY AGENCY
	5,000	5,000	5,000	EMI/NFA TRAINING
	6,000	6,000	6,000	FIRE RESCUE INTERNATIONAL
	6,000	6,000	6,000	FLEET TRAINING PUMP APPARATUS
	8,500	8,500	8,500	UAS & SAFRE CONF
	11,000	11,000	11,000	HAZMAT (MD, FL, RADIATION, PROPANE, TACTICAL)
	11,500	11,500	11,500	RESCUE (SWIFTWATER, BOAT OPS, LAND SEARCH, HIGH ANGLE, TRENCH, CONFINED SPACE & STRUCTURAL COLLAPSE)
	13,000	13,000	13,000	FDIC
	13,500	13,500	13,500	DUPONT ALL HAZARD WEEK, COMT, COML, CAT FLOD, 107
	16,000	16,000	16,000	BLUE CARD CERTIFICATION
	18,000	18,000	18,000	FTC BURN SUPPLIES/PROPS
<b>Total 5300</b>	<b>\$146,975</b>	<b>\$146,975</b>	<b>\$146,975</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10221000 FIRE SUPPRESSION</b>					
5305	UTILITIES	500	500	500	WIRELESS PUKS- USAR/HAZMAT
		1,500	1,500	1,500	FMO PHONES
		9,200	9,200	9,200	1/2 UTILITIES FOR SHEPHERDS
		12,500	12,500	12,500	PHONE STIPEND FOR ADM
		120,000	120,000	120,000	EXISTING STATIONS (STATION 6 & FTC INCREASES NEEDED)
<b>Total</b>	<b>5305</b>	<b>\$143,700</b>	<b>\$143,700</b>	<b>\$143,700</b>	
5310	R&M BLD/ST	10,000	10,000	10,000	MISC REPAIRS
		20,000	20,000	20,000	YARD WORK SUPPLIES (ALL STATIONS)
<b>Total</b>	<b>5310</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	
5315	R&M VEH	8,600	8,600	8,600	VEH WASHES/AUTOBELL (10)
		12,000	12,000	12,000	R&M FOR ADM VEHICLES
		30,000	30,000	30,000	BRAKES FOR APPARATUS
		33,000	33,000	33,000	MISC REPAIRS
		40,000	40,000	40,000	TIRES & WHEELS FOR APPARATUS
		85,000	85,000	85,000	FIRE APPARATUS SERVICE
<b>Total</b>	<b>5315</b>	<b>\$208,600</b>	<b>\$208,600</b>	<b>\$208,600</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10221000 FIRE SUPPRESSION</b>					
5320	R&M EQUIP	1,000	1,000	1,000	FIRE ED TRAILER/COMMAND POST
		1,500	1,500	1,500	LADDER TESTING CERTIFICATION
		2,000	2,000	2,000	CHAINSAW/BLADES/HAND TOOLS
		2,000	2,000	2,000	GENERATOR TESTING/REPAIRS
		2,000	2,000	2,000	INSPECTIONS FOR MISC EQUIP
		2,000	2,000	2,000	KNOX BOX REPLACEMENT/REPAIRS
		2,000	2,000	2,000	LIGHT BARS EMERGENCY VEHICLE
		2,000	2,000	2,000	MOWERS
		2,000	2,000	2,000	NOZZLES
		2,500	2,500	2,500	EQUIP AT FTC
		3,000	3,000	3,000	BATTERIES FOR FLASHLIGHTS, RADIOS, AIR PACKS & OTHER EQUIP
		3,000	3,000	3,000	SMALL EQUIPMENT REPAIRS
		5,000	5,000	5,000	RESCUE EQUIP REPAIRS
		5,500	5,500	5,500	EXTRICATION EQUIP INSPECTION/R&M
		6,000	6,000	6,000	FIELD COMM SUPPLIES
		6,500	6,500	6,500	PLYMOVENT
		8,500	8,500	8,500	RADIO/PARTS/HEADSETS/MICS
		10,000	10,000	10,000	HAZMAT EQUIP REPAIRS
		10,000	10,000	10,000	MISC REPAIRS
		18,000	18,000	18,000	PPE REPAIRS & MAINTENANCE
		22,000	22,000	22,000	PUMP MAINTENANCE & REPAIRS
		23,000	23,000	23,000	PUMP/AERIAL/GENERATOR/LADDER ANNUAL TESTING
		24,000	24,000	24,000	OSHA SCBA/AIR FLOW HYDRO
<b>Total</b>	<b>5320</b>	<b>\$163,500</b>	<b>\$163,500</b>	<b>\$163,500</b>	
5330	POSTAGE	2,000	2,000	2,000	POSTAGE & SHIPPING
<b>Total</b>	<b>5330</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5410	RENT EQUIP	3,000	3,000	3,000	MISC RENTAL EQUIP
		5,000	5,000	5,000	COPIERS
<b>Total</b>	<b>5410</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
5900	XFER TO	73,167	73,167	73,167	FLEET LIFE-CYCLE COST
<b>Total</b>	<b>5900</b>	<b>\$73,167</b>	<b>\$73,167</b>	<b>\$73,167</b>	
<b>Total</b>	<b>10221000</b>	<b>\$12,549,258</b>	<b>\$12,093,462</b>	<b>\$12,168,326</b>	



# TOWN OF MOORESVILLE PUBLIC SERVICES

1873

Celebrating 150 years  
1873-2023

## PUBLIC SERVICES ADMINISTRATION

The Public Services Administration Department consists of the administrative staff that oversees the Town's Public Services. Public Services include Engineering, Streets, Sanitation, Fleet Maintenance and Facilities Maintenance.

### BUDGET BRIEF

The recommended budget for the Public Services Administration Department reflects a 3.96% increase from the approved FY2021-2022 operating budget. The increase is primarily due to normal budget fluctuations.

### FY 2022-2023 PUBLIC SERVICES ADMINISTRATION BUDGET HIGHLIGHTS

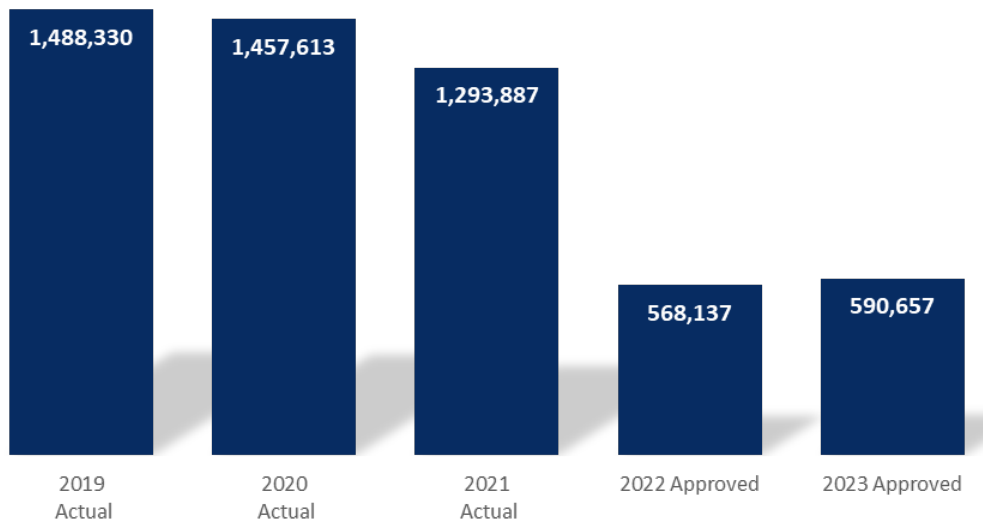
- All repair and maintenance now moved to Facilities Maintenance
- Completion of Flooring Renovations at Operations Center

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Public Services Administration	\$ 1,488,330	\$ 1,457,613	\$ 1,293,887	\$ 568,137	\$ 587,114	\$ 583,914	\$ 590,657

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Assistant Town Manager	1	1	1	1	1
Public Works Director	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
<b>Total Public Services Administration</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

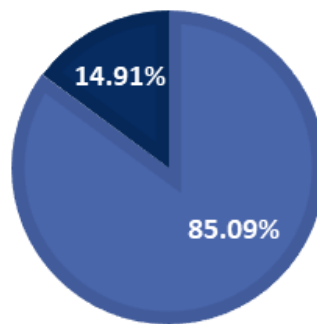
## FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

## OPERATING BUDGET BY CATEGORY

■ Personnel ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10300000 PUBLIC SERVICE ADMIN</b>					
5000	S&W - FT	2,750	2,750	2,750	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
		345,479	345,479	348,785	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$348,229</b>	<b>\$348,229</b>	<b>\$351,535</b>	
5010	S&W - TEMP	10,800	10,800	10,800	COMPENSATION FOR 1 PART-TIME EMPLOYEE
<b>Total</b>	<b>5010</b>	<b>\$10,800</b>	<b>\$10,800</b>	<b>\$10,800</b>	
5015	OT	13,390	13,390	13,390	OVERTIME FOR ADMIN POSITION KEPT AT 20 HRS/WEEK WITH 3% INCREASE.
<b>Total</b>	<b>5015</b>	<b>\$13,390</b>	<b>\$13,390</b>	<b>\$13,390</b>	
5025	FICA	826	826	826	FICA FOR 1 PART-TIME EMPLOYEE
		1,024	1,024	1,024	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		26,640	26,640	26,892	FICA FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$28,490</b>	<b>\$28,490</b>	<b>\$28,742</b>	
5030	GRP INSURE	625	625	630	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
		35,025	35,025	35,025	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$35,650</b>	<b>\$35,650</b>	<b>\$35,655</b>	
5035	RETIRE	1,526	1,526	1,526	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		39,698	39,698	42,712	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$41,224</b>	<b>\$41,224</b>	<b>\$44,238</b>	
5040	401(K)	670	670	670	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		17,411	17,411	17,577	401(K) FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$18,081</b>	<b>\$18,081</b>	<b>\$18,247</b>	
5200	JAN SUPPLY	2,825	1,425	1,425	FLOOR CLEANING SUPPLIES FOR INTERNAL FLOOR CLEANING CREW
					*CARPET RENTALS AND CLEANING SUPPLIES FOR OPS HAVE BEEN MOVED TO FACILITIES BUDGET.
<b>Total</b>	<b>5200</b>	<b>\$2,825</b>	<b>\$1,425</b>	<b>\$1,425</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10300000 PUBLIC SERVICE ADMIN</b>					
5205	DUE SUBS	75	75	75	NC PE LICENSE RENEWAL
		250	250	250	AWWA MEMBERSHIP - 1 EMPLOYEE
		400	400	400	APWA MEMBERSHIPS - 2 EMPLOYEES
		400	400	400	ICMA MEMBERSHIP - 1 EMPLOYEE
		400	400	400	NC CITY COUNTY MANAGERS ASSOCIATION MEMBERSHIP
<b>Total</b>	<b>5205</b>	<b>\$1,525</b>	<b>\$1,525</b>	<b>\$1,525</b>	
5210	VEH SUPPLY	250	250	250	GAS FOR VEHICLE
<b>Total</b>	<b>5210</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	
5215	OFF SUPPLY	4,500	4,500	4,500	OFFICE SUPPLIES FOR THE OPS CENTER
<b>Total</b>	<b>5215</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	
5225	SAF SUPPLY	1,350	1,350	1,350	MEDICAL CABINETS AT OPS CENTER
<b>Total</b>	<b>5225</b>	<b>\$1,350</b>	<b>\$1,350</b>	<b>\$1,350</b>	
5270	OTR SUPPLY	400	400	400	PICK TICKETS FOR WAREHOUSE SUPPLIES
<b>Total</b>	<b>5270</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	
5300	TRAIN TRAN	1,500	1,500	1,500	TEAM BUILDING EVENT AT OPS CENTER FOR APWA WEEK
		3,500	3,500	3,500	CONFERENCES AND TRAINING
<b>Total</b>	<b>5300</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5305	UTILITIES	4,800	4,800	4,800	PHONE LINE FOR DMV
		13,000	13,000	13,000	PSNC GAS BILLS
		54,000	52,200	52,200	DUKE ENERGY BILLS
<b>Total</b>	<b>5305</b>	<b>\$71,800</b>	<b>\$70,000</b>	<b>\$70,000</b>	
5330	POSTAGE	100	100	100	POSTAGE FOR CERTIFIED MAIL FOR OPS CENTER
<b>Total</b>	<b>5330</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5410	RENT EQUIP	3,500	3,500	3,500	SYSTEL AND MANAGED PRINT SERVICES
<b>Total</b>	<b>5410</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
<b>Total</b>	<b>10300000</b>	<b>\$587,114</b>	<b>\$583,914</b>	<b>\$590,657</b>	

## ENGINEERING

The Engineering Department supports town departments with design and implementation of capital improvement projects including sidewalks, paving projects, water and sewer lines, and Town facilities.

### BUDGET BRIEF

The recommended budget for the Engineering Department reflects a 13.29% decrease from the approved FY2021-2022 operating budget. The decrease is primarily due to a reduction in outside services.

### FY 2022-2023 ENGINEERING DEPARTMENT BUDGET HIGHLIGHTS

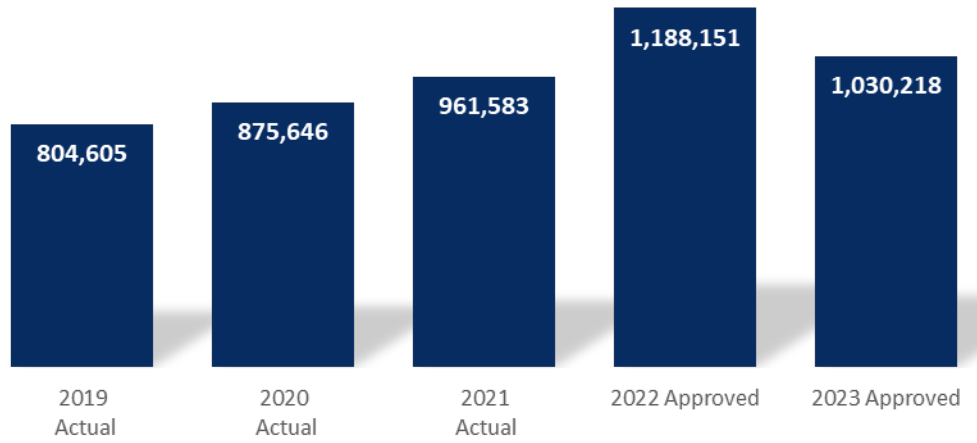
- Vision Zero Action Plan

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Engineering	\$ 804,605	\$ 875,646	\$ 961,583	\$ 1,188,151	\$ 1,019,187	\$ 1,019,187	\$ 1,030,218

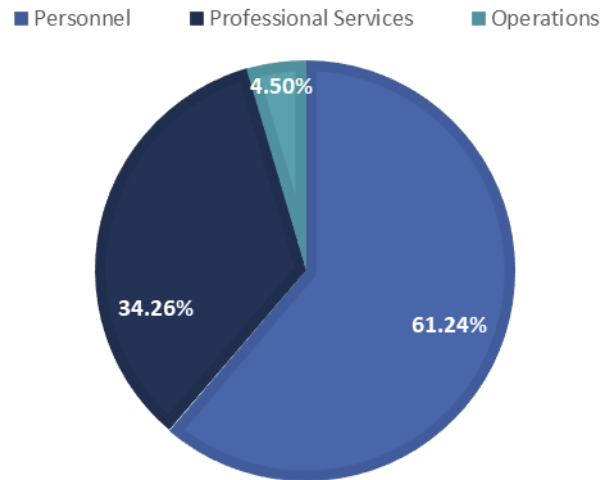
Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Engineering Services Director	1	1	1	1	1
Civil Engineer II	1	1	1	1	1
Engineer I	1	1	1	1	1
Transportation Engineer	1	1	1	1	1
Engineering Technician	1	0	0	0	0
Engineering Technician II	0	1	1	1	1
Construction Inspector	3	3	3	3	3
<b>Total Engineering</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

## FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

## OPERATING BUDGET BY CATEGORY





Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10301000 ENGINEERING</b>					
5000	S&W - FT	5,250	5,250	5,250	LONGEVITY FOR 8 FULL-TIME EMPLOYEES
		621,300	621,300	630,845	COMPENSATION FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$626,550</b>	<b>\$626,550</b>	<b>\$636,095</b>	
5015	OT	500	500	500	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5025	FICA	38	38	38	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		47,931	47,931	48,386	FICA FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$47,969</b>	<b>\$47,969</b>	<b>\$48,424</b>	
5030	GRP INSURE	1,127	1,127	1,138	LIFE INSURANCE FOR 8 FULL-TIME EMPLOYEES
		103,416	103,416	103,416	HEALTH INSURANCE FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$104,543</b>	<b>\$104,543</b>	<b>\$104,554</b>	
5035	RETIRE	57	57	57	OVERTIME RETIREMENT FOR 8 FULL-TIME EMPLOYEES
		76,126	76,126	76,848	RETIREMENT FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$76,183</b>	<b>\$76,183</b>	<b>\$76,905</b>	
5040	401(K)	25	25	25	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		31,327	31,327	31,625	401(K) FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$31,352</b>	<b>\$31,352</b>	<b>\$31,650</b>	
5045	FIT & WELL	240	240	240	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>	
5115	MED LAB SV	200	200	200	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	
5120	PRINT SVC	150	150	150	OUTSIDE PLAN PRODUCTION AS NEEDED
<b>Total</b>	<b>5120</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10301000 ENGINEERING</b>					
5145	OTR SVCS	1,500	1,500	1,500	CONTRACTED TURNING MOVEMENT COUNTS FOR VARIOUS INTERSECTIONS WITHIN TOWN LIMITS
		4,000	4,000	4,000	UPGRADING LIGHT POLE AT PLANTATION RIDGE/JOE KNOX CROSSWALK
		60,000	60,000	60,000	VISION ZERO ACTION PLAN - INCLUDES 80% CRTPO GRANT FUNDING AND 20% TOWN MATCH
<b>Total</b>	<b>5145</b>	<b>\$65,500</b>	<b>\$65,500</b>	<b>\$65,500</b>	
5205	DUE SUBS	3,000	3,000	3,000	PROFESSIONAL ORGANIZATION DUES FOR 8 FULL TIME EMPLOYEES (APWA, AWWA, ITRE, PE, CFM, ETC.)
		6,000	6,000	6,000	AUTOCAD LICENSE RENEWAL
		32,000	32,000	32,000	CRTPO DUES
<b>Total</b>	<b>5205</b>	<b>\$41,000</b>	<b>\$41,000</b>	<b>\$41,000</b>	
5210	VEH SUPPLY	8,000	8,000	8,000	FUEL FOR VEHICLES
<b>Total</b>	<b>5210</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
5215	OFF SUPPLY	1,000	1,000	1,000	GENERAL OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5225	SAF SUPPLY	1,500	1,500	1,500	PPE
<b>Total</b>	<b>5225</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5300	TRAIN TRAN	5,000	5,000	5,000	CONTINUING EDUCATION, CERTIFICATIONS AND OFF-SITE MEETING EXPENSES FOR 8 FULL TIME EMPLOYEES
<b>Total</b>	<b>5300</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5305	UTILITIES	7,000	7,000	7,000	CELL PHONE, IPAD, AND GPS TABLET CHARGES
<b>Total</b>	<b>5305</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5315	R&M VEH	2,000	2,000	2,000	REPAIR AND MAINTENANCE OF DEPARTMENT VEHICLES
<b>Total</b>	<b>5315</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5330	POSTAGE	500	500	500	POSTAGE
<b>Total</b>	<b>5330</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
<b>Total</b>	<b>10301000</b>	<b>\$1,019,187</b>	<b>\$1,019,187</b>	<b>\$1,030,218</b>	

## STREETS

The Streets Department is responsible for Town maintained streets and sidewalks. The department is also responsible for the Town's Powell Bill Program (see Powell Bill Fund on page 337).

### BUDGET BRIEF

The recommended budget for the Streets Department reflects a 7.21% increase from the approved FY2021-2022 operating budget. The increase is primarily due to incremental increases across the department's budget.

### FY 2022-2023 STREETS BUDGET HIGHLIGHTS

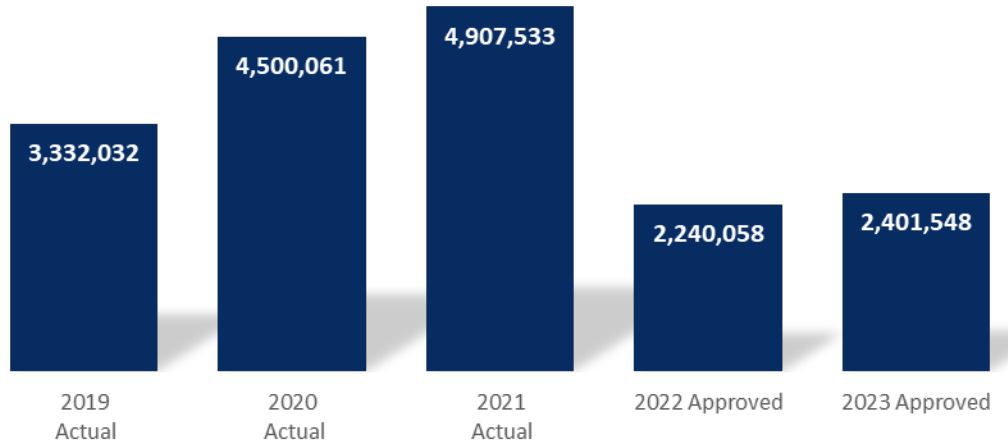
- Resurfacing Project (includes Powell Fund)
- Bridge Repair (in Powell Fund)
- Full Grade Rubber Grade Crossing at Iredell Ave and Wilson Ave

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Streets	\$ 3,332,032	\$ 4,500,061	\$ 4,907,533	\$ 2,240,058	\$ 2,399,040	\$ 2,389,051	\$ 2,401,548

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Street Maintenance Supervisor	2	2	2	2	2
Street Maintenance Crew Leader	2	2	2	2	2
Street Maintenance Technician II	5	5	5	5	5
Street Maintenance Technician I	3	3	3	3	3
Lead Traffic Control Technician	1	1	1	1	1
Traffic Control Technician	2	2	2	2	2
Street Equipment Operator	6	6	6	6	6
<b>Total Streets</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>

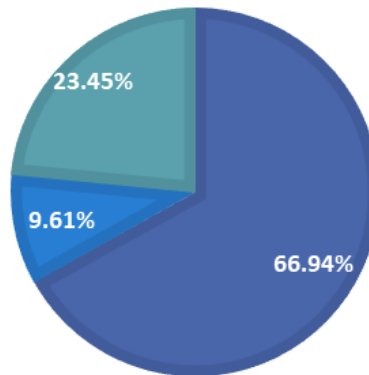
## FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

## OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10302000 STREETS</b>					
5000	S&W - FT	14,750	14,750	14,750	LONGEVITY FOR 21 FULL-TIME EMPLOYEES
		1,044,579	1,050,927	1,054,574	COMPENSATION FOR 21 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$1,059,329</b>	<b>\$1,065,677</b>	<b>\$1,069,324</b>	
5015	OT	0	0	0	
		21,000	21,000	21,000	OVERTIME COMPENSATION FOR NON EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$21,000</b>	<b>\$21,000</b>	<b>\$21,000</b>	
5025	FICA	1,607	1,607	1,607	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		81,020	81,524	81,784	FICA FOR 21 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$82,627</b>	<b>\$83,131</b>	<b>\$83,391</b>	
5030	GRP INSURE	1,903	1,903	1,917	LIFE INSURANCE FOR 21 FULL-TIME EMPLOYEES
		245,175	245,175	245,175	HEALTH INSURANCE FOR 21 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$247,078</b>	<b>\$247,078</b>	<b>\$247,092</b>	
5035	RETIRE	2,394	2,394	2,394	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		128,678	121,487	129,893	RETIREMENT FOR 21 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$131,072</b>	<b>\$123,881</b>	<b>\$132,287</b>	
5040	401(K)	1,050	1,050	1,050	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		52,934	53,284	53,454	401(K) FOR 21 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$53,984</b>	<b>\$54,334</b>	<b>\$54,504</b>	
5115	MED LAB SV	700	700	700	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$700</b>	<b>\$700</b>	<b>\$700</b>	
5145	OTR SVCS	20,000	20,000	20,000	NCDOT RIGHT OF WAY MOWING
		25,000	25,000	25,000	CONTRACTED STAFFING
		185,000	185,000	185,000	CONTRACTED MOWING
<b>Total</b>	<b>5145</b>	<b>\$230,000</b>	<b>\$230,000</b>	<b>\$230,000</b>	
5205	DUE SUBS	400	400	400	2 APWA MEMBERSHIPS
		450	450	450	4 IMSA MEMBERSHIPS
<b>Total</b>	<b>5205</b>	<b>\$850</b>	<b>\$850</b>	<b>\$850</b>	
5210	VEH SUPPLY	45,000	45,000	45,000	GASOLINE, DIESEL FUEL
<b>Total</b>	<b>5210</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10302000 STREETS</b>					
5225	SAF SUPPLY	1,500	1,500	1,500	CONES, BARRICADES, AND WORK ZONE SIGNS
		2,500	2,500	2,500	VESTS, GLOVES, HARD HATS AND HARNESSSES
		4,400	4,400	4,400	SAFETY BOOTS FOR THE DEPARTMENT
<b>Total</b>	<b>5225</b>	<b>\$8,400</b>	<b>\$8,400</b>	<b>\$8,400</b>	
5230	UNIFORMS	4,500	4,500	4,500	UNIFORMS, HATS AND COVERALLS
<b>Total</b>	<b>5230</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	
5250	ST SUPPLY	20,000	20,000	20,000	SUPPLIES FOR NON POWELL SIGNS
<b>Total</b>	<b>5250</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
5265	NON CAP EQ	4,000	4,000	4,000	RADIO REPAIR AND PURCHASES
		4,000	4,000	4,000	SHOVELS, SAWS, SAW BLADES, WEED EATERS, BLOWERS, MISC HAND TOOLS
<b>Total</b>	<b>5265</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
5270	OTR SUPPLY	500	500	500	MISC WAREHOUSE PURCHASES
<b>Total</b>	<b>5270</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5300	TRAIN TRAN	500	500	500	CDL REIMBURSEMENTS
		600	600	600	SERVICE AWARDS
		3,500	3,500	3,500	IMSA AND APWA TRAINING
		4,000	4,000	4,000	NCSU ITRE TRAINING
<b>Total</b>	<b>5300</b>	<b>\$8,600</b>	<b>\$8,600</b>	<b>\$8,600</b>	
5305	UTILITIES	2,900	2,900	2,900	PHONE STIPENDS
		3,500	3,500	3,500	ON CALL PHONE AND DATA FOR IPADS
		7,000	7,000	7,000	UTILITIES FOR 422 W MOORE AND MISC PARKING LOTS DOWNTOWN
		35,000	35,000	35,000	ENERGY UNITED STREET LIGHTS AND ADDITIONAL LIGHTS IN NEW SUBDIVISIONS
		325,000	325,000	325,000	DUKE ENERGY STREET LIGHTS AND ADDITIONAL LIGHTS IN NEW SUBDIVISIONS
<b>Total</b>	<b>5305</b>	<b>\$373,400</b>	<b>\$373,400</b>	<b>\$373,400</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10302000 STREETS</b>					
5310	R&M BLD/ST	3,000	3,000	3,000	SEAL COAT AND STRIPE THE PARKING LOT AT IREDELL AND CHURCH
		10,000	0	0	SEAL COAT AND STRIPE THE POLICE DEPARTMENT LOT
		10,000	10,000	10,000	SUPPLIES FOR NON POWELL PROJECTS
<b>Total</b>	<b>5310</b>	<b>\$23,000</b>	<b>\$13,000</b>	<b>\$13,000</b>	
5315	R&M VEH	40,000	40,000	40,000	REPAIR OF TANDEMS, SMALL DUMP TRUCKS, BUCKET TRUCKS AND PICKUP TRUCKS
<b>Total</b>	<b>5315</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	
5320	R&M EQUIP	40,000	40,000	40,000	REPAIRS FOR BACKHOES, LOADERS, GRADERS AND ROLLERS
<b>Total</b>	<b>5320</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	
5410	RENT EQUIP	1,000	1,000	1,000	RENTAL OF MISC. EQUIPMENT
<b>Total</b>	<b>5410</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
<b>Total</b>	<b>10302000</b>	<b>\$2,399,040</b>	<b>\$2,389,051</b>	<b>\$2,401,548</b>	

## SANITATION

The Sanitation Department collects household waste, yard waste, leaf waste, and recycling. The Town participates in single stream recycling.

### BUDGET BRIEF

The recommended budget for the Sanitation Department reflects a 13.01% increase from the approved FY2021-2022 operating budget. The increase is primarily due to request for additional personnel and incremental budget changes across the department.

### FY 2022-2023 SANITATION BUDGET HIGHLIGHTS

- Requested Position – Sanitation Equipment Operator I
- Requested Position – Sanitation Technician
- Capital Investment – New Rear Loader for New Brush Route

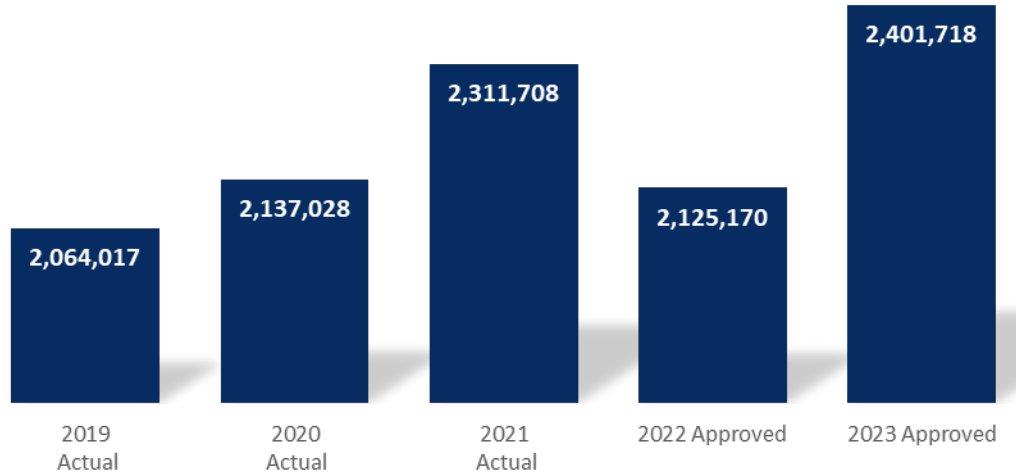
### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Sanitation	\$ 2,064,017	\$ 2,137,028	\$ 2,311,708	\$ 2,125,170	\$ 2,438,087	\$ 2,388,087	\$ 2,401,718

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Sanitation Supervisor	2	2	2	2	2
Sanitation Crew Leader	2	2	2	2	2
Sanitation Equipment Operator I	6	6	7	7	7
Sanitation Equipment Operator II	12	10	10	10	10
Sanitation Equipment Operator III	0	2	2	2	2
Sanitation Technician	5	5	6	6	6
<b>Total Sanitation</b>	<b>27</b>	<b>27</b>	<b>29</b>	<b>29</b>	<b>29</b>



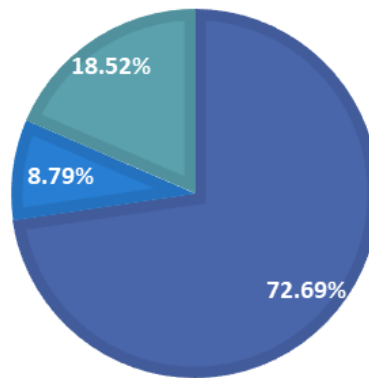
## FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

## OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10303000</b>		<b>SANITATION</b>			
5000	S&W - FT	8,500	8,500	8,500	LONGEVITY FOR 27 FULL-TIME EMPLOYEES
		36,441	36,441	36,441	REQUESTED POSITION - SANITATION TECHNICIAN - COMPENSATION
		40,176	40,176	40,176	REQUESTED POSITION - SANITATION EQUIPMENT OPERATOR I - COMPENSATION
		1,140,090	1,140,090	1,151,000	COMPENSATION FOR 27 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$1,225,207</b>	<b>\$1,225,207</b>	<b>\$1,236,117</b>	
5015	OT	20,000	20,000	20,000	OVERTIME COMPENSATION FOR NONEXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
5025	FICA	1,530	1,530	1,530	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		2,788	2,788	2,788	FICA FOR REQUESTED POSITION - SANITATION TECHNICIAN
		3,073	3,073	3,073	FICA FOR REQUESTED POSITION - SANITATION EQUIPMENT OPERATOR I
		87,867	87,867	88,702	FICA FOR 27 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$95,258</b>	<b>\$95,258</b>	<b>\$96,093</b>	
5030	GRP INSURE	67	67	67	LIFE INSURANCE FOR REQUESTED POSITION - SANITATION TECHNICIAN
		74	74	74	LIFE INSURANCE FOR REQUESTED POSITION - SANITATION EQUIPMENT OPERATOR I
		2,077	2,077	2,093	LIFE INSURANCE FOR 27 FULL-TIME EMPLOYEES
		11,675	11,675	11,675	HEALTH INSURANCE FOR REQUESTED POSITION - SANITATION EQUIPMENT OPERATOR I
		11,675	11,675	11,675	HEALTH INSURANCE FOR REQUESTED POSITION - SANITATION TECHNICIAN
		315,225	315,225	315,225	HEALTH INSURANCE FOR 27 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$340,793</b>	<b>\$340,793</b>	<b>\$340,809</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10303000 SANITATION</b>					
5035	RETIRE	2,280	2,280	2,280	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		4,154	4,154	4,154	RETIREMENT FOR REQUESTED POSITION - SANITATION TECHNICIAN
		4,580	4,580	4,580	RETIREMENT FOR REQUESTED POSITION - SANITATION EQUIPMENT OPERATOR I
		139,554	139,554	140,879	RETIREMENT FOR 27 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$150,568</b>	<b>\$150,568</b>	<b>\$151,893</b>	
5040	401(K)	1,000	1,000	1,000	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		1,822	1,822	1,822	401(K) FOR REQUESTED POSITION - SANITATION TECHNICIAN
		2,009	2,009	2,009	401(K) FOR REQUESTED POSITION - SANITATION EQUIPMENT
		57,430	57,430	57,975	401(K) FOR 27 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$62,261</b>	<b>\$62,261</b>	<b>\$62,806</b>	
5115	MED LAB SV	1,500	1,500	1,500	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5120	PRINT SVC	500	500	500	HANG TAGS FOR GARBAGE, RECYCLING AND YARDWASTE
		500	500	500	RECYCLING CALENDARS
		3,000	3,000	3,000	NEW BROCHURES
<b>Total</b>	<b>5120</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5145	OTR SVCS	2,500	2,500	2,500	BENFIELD SANITATION GARBAGE AND RECYCLING DUMPSTER SERVICE
<b>Total</b>	<b>5145</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5205	DUE SUBS	500	500	500	APWA MEMBERSHIPS
<b>Total</b>	<b>5205</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5210	VEH SUPPLY	200,000	200,000	200,000	GASOLINE AND DIESEL FUEL
<b>Total</b>	<b>5210</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	
5225	SAF SUPPLY	4,800	4,800	4,800	STEEL TOED BOOTS
		5,200	5,200	5,200	SAFETY VESTS, GLOVES, AND SAFETY GLASSES
<b>Total</b>	<b>5225</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5230	UNIFORMS	8,500	8,500	8,500	UNIFORMS
<b>Total</b>	<b>5230</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10303000 SANITATION</b>					
5265	NON CAP EQ	3,000	3,000	3,000	RADIOS, SHOVELS, RAKES AND PITCH FORKS
<b>Total</b>	<b>5265</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5270	OTR SUPPLY	50,000	0	0	CAN REPLACEMENT PROGRAM
		110,000	110,000	110,000	NEW CANS
<b>Total</b>	<b>5270</b>	<b>\$160,000</b>	<b>\$110,000</b>	<b>\$110,000</b>	
5300	TRAIN TRAN	600	600	600	CDL REIMBURSEMENTS
		1,000	1,000	1,000	SERVICE AWARDS
		1,400	1,400	1,400	ROAD-E-O
		1,500	1,500	1,500	APWA CONFERENCE
<b>Total</b>	<b>5300</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	
5305	UTILITIES	2,000	2,000	2,000	PHONE STIPENDS
		2,500	2,500	2,500	TOWN PHONES AND DATA
<b>Total</b>	<b>5305</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	
5315	R&M VEH	125,000	125,000	125,000	SIDE LOADER, REAR LOADER, LEAF TRUCK AND PICK UP TRUCK REPAIR
<b>Total</b>	<b>5315</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$125,000</b>	
5320	R&M EQUIP	20,000	20,000	20,000	LEAF MACHINE AND RUBBER TIRE LOADER REPAIRS
<b>Total</b>	<b>5320</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
<b>Total</b>	<b>10303000</b>	<b>\$2,438,087</b>	<b>\$2,388,087</b>	<b>\$2,401,718</b>	

## FLEET MAINTENANCE

The Fleet Maintenance Department is responsible for the care and maintenance of all Town rolling stock and assists departments with the purchase of vehicles and equipment. Fleet Maintenance also has a partnership with NAPA auto parts to deliver efficient services to Town departments.

### BUDGET BRIEF

The recommended budget for the Fleet Department reflects a 3.31% increase from the approved FY2021-2022 operating budget. The increase is primarily due to normal budget fluctuations.

### FY 2022-2023 FLEET BUDGET HIGHLIGHTS

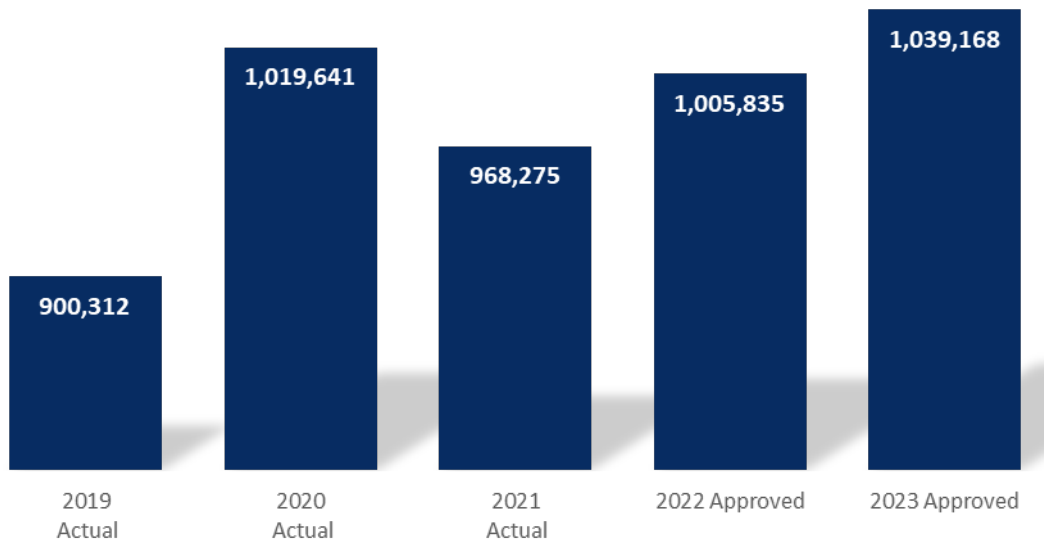
- Capital Investment – Wireless Remote for Inground Lift
- Capital Investment – Replace Light Duty Lift

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Fleet Maintenance	\$ 900,312	\$ 1,019,641	\$ 968,275	\$ 1,005,835	\$ 1,110,561	\$ 1,033,107	\$ 1,039,168

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Fleet Superintendent	1	0	0	0	0
Fleet Asset Supervisor	0	1	1	1	1
Mechanic Supervisor	1	1	1	1	1
Assistant Mechanic	1	1	1	1	1
Mechanic I	1	1	1	1	1
Mechanic II	1	1	1	1	1
Automotive Mechanic	2	2	2	2	2
Fleet Customer Service Advisor	1	1	2	1	1
Welder-Fabricator	1	1	1	1	1
Small Engine Repair Mechanic	1	1	1	1	1
<b>Total Fleet</b>	<b>10</b>	<b>10</b>	<b>11</b>	<b>10</b>	<b>10</b>

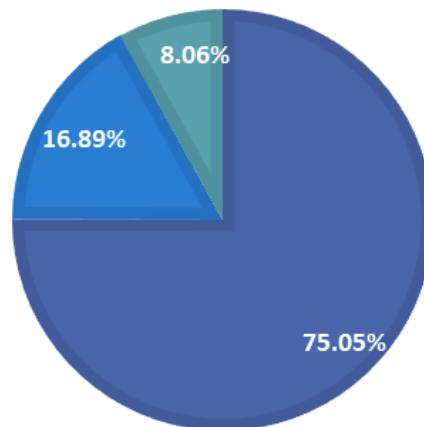
## FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

## OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations

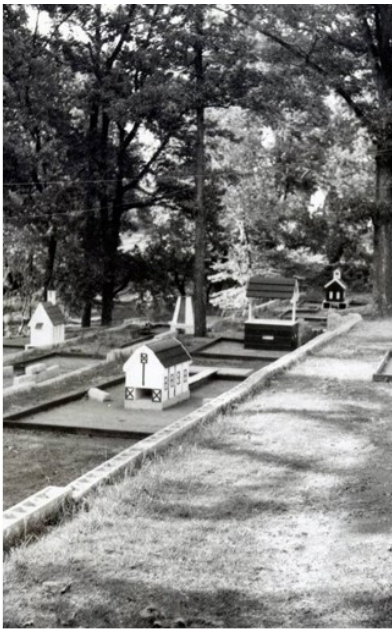


Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10304000 FLEET MAINTENANCE</b>					
5000	S&W - FT	4,000	4,000	4,000	LONGEVITY FOR 10 FULL-TIME EMPLOYEES
		46,509	0	0	REQUESTED POSITION - CUSTOMER SERVICE ADVISOR - COMPENSATION
		506,839	506,839	511,689	COMPENSATION FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$557,348</b>	<b>\$510,839</b>	<b>\$515,689</b>	
5015	OT	15,000	15,000	15,000	OVERTIME COMPENSATION FOR NON EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5025	FICA	1,148	1,148	1,148	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		3,558	0	0	FICA FOR REQUESTED POSITION - CUSTOMER SERVICE
		39,079	39,079	39,450	FICA FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$43,785</b>	<b>\$40,227</b>	<b>\$40,598</b>	
5030	GRP INSURE	85	0	0	LIFE INSURANCE FOR REQUESTED POSITION - CUSTOMER SERVICE ADVISOR
		922	922	931	LIFE INSURANCE FOR 10 FULL-TIME EMPLOYEES
		11,675	0	0	HEALTH INSURANCE FOR REQUESTED POSITION - CUSTOMER SERVICE ADVISOR
		116,750	116,750	116,750	HEALTH INSURANCE FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$129,432</b>	<b>\$117,672</b>	<b>\$117,681</b>	
5035	RETIRE	1,710	1,710	1,710	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		5,302	0	0	RETIREMENT FOR REQUESTED POSITION - CUSTOMER SERVICE ADVISOR
		62,067	62,067	62,656	RETIREMENT FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$69,079</b>	<b>\$63,777</b>	<b>\$64,366</b>	
5040	401(K)	750	750	750	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		2,325	0	0	401(K) FOR REQUESTED POSITION - CUSTOMER SERVICE
		25,542	25,542	25,784	401(K) FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$28,617</b>	<b>\$26,292</b>	<b>\$26,534</b>	
5115	MED LAB SV	500	500	500	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10304000 FLEET MAINTENANCE</b>					
5145	OTR SVCS	175,000	175,000	175,000	NAPA CONTRACT
<b>Total</b>	<b>5145</b>	<b>\$175,000</b>	<b>\$175,000</b>	<b>\$175,000</b>	
5200	JAN SUPPLY	900	900	900	CLEANING SUPPLIES
		2,100	2,100	2,100	SHOP TOWELS AND MATS
<b>Total</b>	<b>5200</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5205	DUE SUBS	500	500	500	APWA MEMBERSHIPS
		1,000	1,000	1,000	FORD IDS HELMS
		2,000	2,000	2,000	CUMMINGS INSIGHT
		2,000	2,000	2,000	IDENTA FIX/VEHICLE MANUALS
		2,500	2,500	2,500	MODIUS UPDATES/SCANNER UPDATES
		3,500	3,500	3,500	TEXA/DIAGNOSTIC TOOL
<b>Total</b>	<b>5205</b>	<b>\$11,500</b>	<b>\$11,500</b>	<b>\$11,500</b>	
5210	VEH SUPPLY	2,000	2,000	2,000	NC INSPECTION E-STICKERS
		2,000	2,000	2,000	TRANSPORTATION TAG RENEWAL
		3,000	3,000	3,000	USED OIL AND FILTER DISPOSAL
		5,000	5,000	5,000	WELDING SUPLIES
					GASOLINE
<b>Total</b>	<b>5210</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	
5225	SAF SUPPLY	2,500	2,500	2,500	STEEL TOED BOOTS
		2,500	2,500	2,500	WELDING COATS, GLOVES AND HELMETS
<b>Total</b>	<b>5225</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5230	UNIFORMS	4,500	4,500	4,500	UNIFORMS
<b>Total</b>	<b>5230</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	
5265	NON CAP EQ	20,000	20,000	20,000	HAND TOOL, JACKS, AIR GUNS, AND OTHER SMALL EQUIPMENT
<b>Total</b>	<b>5265</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
5270	OTR SUPPLY	10,000	2,000	2,000	SURPLUS PARTS BUY BACK
<b>Total</b>	<b>5270</b>	<b>\$10,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5300	TRAIN TRAN	500	500	500	ASE RE-CERTIFICATION
		500	500	500	CDL REIMBURSEMENT
		500	500	500	NC INSPECTION RE-CERTIFICATION
		1,500	1,500	1,500	APWA CONFERENCE
		4,000	4,000	4,000	EVT/PIERCE TRAINING
<b>Total</b>	<b>5300</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5305	UTILITIES	2,500	2,500	2,500	TOWN PHONES AND DATA
<b>Total</b>	<b>5305</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10304000 FLEET MAINTENANCE</b>					
5315	R&M VEH	4,500	4,500	4,500	MAINTENANCE OF FOUR VEHICLES
<b>Total</b>	<b>5315</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	
5320	R&M EQUIP	1,500	1,500	1,500	FORK LIFT MAINTENANCE
		2,200	2,200	2,200	LIFTS/Crane INSPECTIONS
		2,500	2,500	2,500	MISC MACHINE MAINTENANCE
		3,800	3,800	3,800	REPAIRS FOR TWO PRESSURE WASHERS
<b>Total</b>	<b>5320</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5410	RENT EQUIP	800	800	800	RENTAL OF MISC EQUIPMENT
		1,000	1,000	1,000	SYSTEM COPIER CHARGES
<b>Total</b>	<b>5410</b>	<b>\$1,800</b>	<b>\$1,800</b>	<b>\$1,800</b>	
<b>Total</b>	<b>10304000</b>	<b>\$1,110,561</b>	<b>\$1,033,107</b>	<b>\$1,039,168</b>	



TOWN OF MOORESVILLE  
**RECREATION AND CULTURAL  
 SERVICES**

**Celebrating 150 years  
 1873-2023**

## PARK SERVICES

The Park Services Department is responsible for care and maintenance of Town parks and cemeteries.

### BUDGET BRIEF

The recommended budget for the Park Services Department reflects a 13.26% increase from the approved FY2021-2022 operating budget. The increase is primarily due to an increase in other services.

### FY 2022-2023 PARK SERVICES BUDGET HIGHLIGHTS

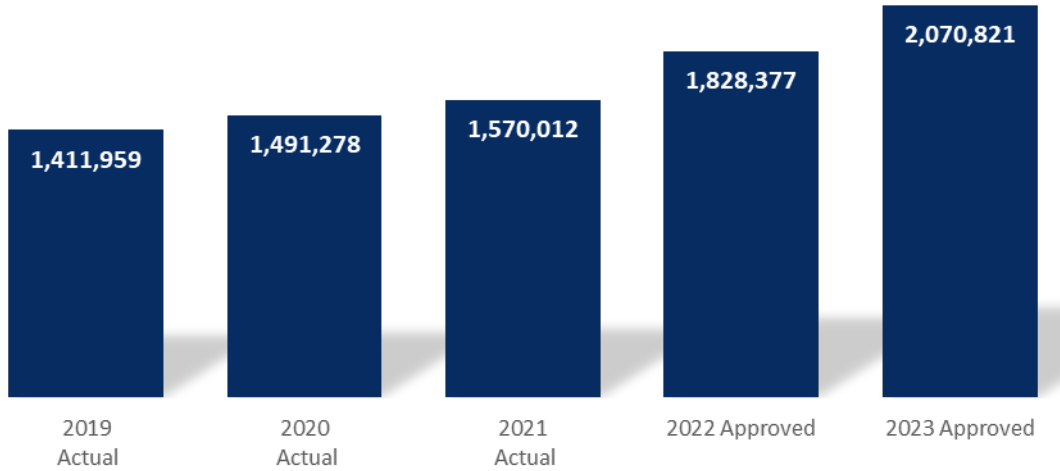
- Capital Investment - Replacement Landscape Truck
- Capital Investment - Shade Sail Replacement at Mazeppa Soccer
- Capital Investment - Cemetery Entrance Signs (Glenwood and Green Acres)
- Capital Investment - Tennis Court Refurbishment

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Park Services	\$ 1,411,959	\$ 1,491,278	\$ 1,570,012	\$ 1,828,377	\$ 2,080,377	\$ 2,064,377	\$ 2,070,821

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Parks Services Superintendent	1	1	1	1	1
Parks Services Supervisor	3	3	3	3	3
Park Services Technician II	7	7	7	7	7
Custodian (moved from PD)	0	0	0	0	0
Maintenance Technician II	1	1	1	1	1
<b>Total Park Services</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

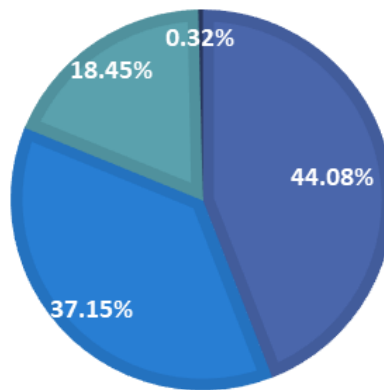
## FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

## OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations ■ Transfer



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10305000 PARK SERVICES</b>					
5000	S&W - FT	6,946	6,946	6,946	ON-CALL COMPENSATION FOR NON-EXEMPT EMPLOYEES
		8,000	8,000	8,000	LONGEVITY FOR 12 FULL-TIME EMPLOYEES
		572,637	572,637	577,787	COMPENSATION FOR 12 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$587,583</b>	<b>\$587,583</b>	<b>\$592,733</b>	
5010	S&W - TEMP	15,560	15,560	15,560	COMPENSATION FOR 1 PART-TIME EMPLOYEE
<b>Total</b>	<b>5010</b>	<b>\$15,560</b>	<b>\$15,560</b>	<b>\$15,560</b>	
5015	OT	12,100	12,100	12,100	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$12,100</b>	<b>\$12,100</b>	<b>\$12,100</b>	
5025	FICA	531	531	531	ON-CALL FICA FOR NON-EXEMPT EMPLOYEES
		926	926	926	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		1,190	1,190	1,190	FICA FOR 1 PART-TIME EMPLOYEE
		44,400	44,400	44,794	FICA FOR 12 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$47,047</b>	<b>\$47,047</b>	<b>\$47,441</b>	
5030	GRP INSURE	1,039	1,039	1,055	LIFE INSURANCE FOR 12 FULL-TIME EMPLOYEES
		140,100	140,100	140,100	HEALTH INSURANCE FOR 12 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$141,139</b>	<b>\$141,139</b>	<b>\$141,155</b>	
5035	RETIRE	1,379	1,379	1,379	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		70,517	70,517	71,143	RETIREMENT FOR 12 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$71,896</b>	<b>\$71,896</b>	<b>\$72,522</b>	
5040	401(K)	605	605	605	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		29,019	29,019	29,277	401(K) FOR 12 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$29,624</b>	<b>\$29,624</b>	<b>\$29,882</b>	
5045	FIT & WELL	1,440	1,440	1,440	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$1,440</b>	<b>\$1,440</b>	<b>\$1,440</b>	
5115	MED LAB SV	1,000	1,000	1,000	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10305000</b>		<b>PARK SERVICES</b>			
5145	OTR SVCS	3,000	3,000	3,000	GPR WILLOW VALLEY INDIGENT SECTION
		3,500	3,500	3,500	ENGRAVING NICHES/SCATTER GARDEN NAMEPLATES
		3,500	3,500	3,500	SPLASHPAD REPAIRS - CONTRACTED
		4,000	4,000	4,000	SOFTWASH PLAYGROUNDS
		5,000	5,000	5,000	BASKETBALL COURT UPGRADES
		5,000	5,000	5,000	FENCING REPAIRS - CONTRACTED
		6,000	6,000	6,000	IRRIGATION REPAIRS - CONTRACTED
		8,000	8,000	8,000	CONCRETE REPAIR/CURBING PARKS AND CEMETERIES
		10,000	10,000	10,000	TREE TRIMMING AND REMOVAL CEMETERIES
		12,000	12,000	12,000	RETAINING WALLS WILLOW VALLEY CEMETERY
		13,000	13,000	13,000	WILLOW VALLEY PLAYGROUND UPFIT
		14,000	14,000	14,000	REFURBISH BELLINGHAM PLAYGROUND
		14,000	14,000	14,000	SPRIGGING OF SPORTS FIELDS
		16,000	0	0	IRRIGATION INSTALLATION BELLINGHAM MULTIPURPOSE
		17,000	17,000	17,000	LASER GRADING/LIP REMOVAL BALLFIELDS (2 BELLINGHAM AND 3 CODDLE CREEK)
		23,000	23,000	23,000	TOP DRESSING SPORTS FIELDS/ EVENT LAWNS (LP, SB, MAZEPPA SOCCER 1 & 2)
		25,000	25,000	25,000	TREE REMOVAL SERVICES PARKS AND CEMETERIES
		31,000	31,000	31,000	FENCING AROUND MAZEPPA PLAYGROUND
		44,500	44,500	44,500	GENERAL REPAIR OF SPORTS LIGHTING
		60,000	60,000	60,000	OPEN/CLOSE GRAVES TOWN CEMETERIES
		75,000	75,000	75,000	MOWING OF TOWN PROPERTIES
		120,000	120,000	120,000	CEMETERY CONTRACTED MOWING
		271,740	271,740	271,740	CONTRACTED STAFFING
<b>Total</b>	<b>5145</b>	<b>\$784,240</b>	<b>\$768,240</b>	<b>\$768,240</b>	
5200	JAN SUPPLY	17,500	17,500	17,500	JANITORIAL SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$17,500</b>	<b>\$17,500</b>	<b>\$17,500</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10305000 PARK SERVICES</b>					
5205	DUE SUBS	100	100	100	ICCFA (CEMETERY)
		200	200	200	INTERNATIONAL SOCIETY OF ARBORCULTURE
		250	250	250	TURF COUNCIL DUES
<b>Total</b>	<b>5205</b>	<b>\$550</b>	<b>\$550</b>	<b>\$550</b>	
5210	VEH SUPPLY	18,000	18,000	18,000	OFF ROAD DIESEL/FUEL FOR MOWERS
		23,000	23,000	23,000	VEHICLE FUEL
<b>Total</b>	<b>5210</b>	<b>\$41,000</b>	<b>\$41,000</b>	<b>\$41,000</b>	
5215	OFF SUPPLY	1,800	1,800	1,800	OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$1,800</b>	<b>\$1,800</b>	<b>\$1,800</b>	
5225	SAF SUPPLY	7,128	7,128	7,128	PERSONAL PROTECTIVE EQUIPMENT
<b>Total</b>	<b>5225</b>	<b>\$7,128</b>	<b>\$7,128</b>	<b>\$7,128</b>	
5230	UNIFORMS	400	400	400	UNIFORMS FOR PART-TIME STAFF
		4,620	4,620	4,620	UNIFORMS FOR FULL-TIME STAFF
<b>Total</b>	<b>5230</b>	<b>\$5,020</b>	<b>\$5,020</b>	<b>\$5,020</b>	
5250	ST SUPPLY	500	500	500	STREET SUPPLIES
<b>Total</b>	<b>5250</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5265	NON CAP EQ	2,800	2,800	2,800	SMALL TRAILER 6' X 12'
		3,000	3,000	3,000	BASKETBALL GOAL FOR WINNIE HOOPER
		5,000	5,000	5,000	PICNIC TABLE AND BENCH REPLACEMENT AT PARKS
		5,000	5,000	5,000	WEED EATERS, CHAINSAWS, BLOWERS, ETC
		7,000	7,000	7,000	COVERED BENCHES FOR TENNIS COURTS AT CORNELIUS
		11,000	11,000	11,000	GRILLS FOR PARK SHELTERS (11)
<b>Total</b>	<b>5265</b>	<b>\$33,800</b>	<b>\$33,800</b>	<b>\$33,800</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10305000 PARK SERVICES</b>					
5270	OTR SUPPLY	200	200	200	CHALK FOR BALLFIELD PREP
		500	500	500	DIAL PINS
		800	800	800	FLAG REPLACEMENTS PARKS AND CEMETERIES
		1,000	1,000	1,000	BRICK DUST MAZEPPA FIELD 4 AND CODDLE CREEK FIELD 3 WARNING TRACKS
		1,200	1,200	1,200	ICE MELT
		1,400	1,400	1,400	BALLFIELD MIX FOR ROUTINE MAINTENANCE
		4,000	4,000	4,000	STONE, RIP RAP FOR PARKS AND CEMETERIES
		5,000	5,000	5,000	CONCRETE REPAIRS/INSTALLATIONS IN-HOUSE
		5,000	5,000	5,000	FERTILIZER/WEED CONTROL FOR COMMON AREAS OF PARKS
		5,000	5,000	5,000	PAINT FOR BALLFIELD PREP
		5,000	5,000	5,000	TURFACE CONDITIONER
		5,000	5,000	5,000	VARIOUS WAREHOUSE SUPPLIES
		6,000	6,000	6,000	HANDYMAN MAINTENANCE SUPPLIES
		8,000	8,000	8,000	BALLFIELD MIX FOR LASER GRADING LIP REMOVAL
		9,000	9,000	9,000	MULCH FOR PARKS, CEMETERIES, AND FACILITIES
		15,000	15,000	15,000	LANDSCAPE MATERIALS FOR PARKS AND CEMETERIES
		22,000	22,000	22,000	FERTILIZER/WEED CONTROL FOR SPORTS FIELDS
		25,000	25,000	25,000	ANNUAL FIRE ANT CONTROL
<b>Total</b>	<b>5270</b>	<b>\$119,100</b>	<b>\$119,100</b>	<b>\$119,100</b>	
5300	TRAIN TRAN	450	450	450	CDL LICENSE TRAINING AND FEES
		500	500	500	EMPLOYEE INCENTIVES
		500	500	500	PESTICIDE TRAINING AND CLASSES
		700	700	700	TEAM BUILDING
		800	800	800	TURF GRASS CONFERENCE CLASS
		1,400	1,400	1,400	CPSI TRAINING AND TEST X 2 EMPLOYEES
		1,800	1,800	1,800	PARKS & RECREATION MAINTENANCE MANAGEMENT SCHOOL X 1 EMPLOYEE
		2,000	2,000	2,000	CEMETERY TRAINING/CLASSES
<b>Total</b>	<b>5300</b>	<b>\$8,150</b>	<b>\$8,150</b>	<b>\$8,150</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10305000 PARK SERVICES</b>					
5305	UTILITIES	400	400	400	DUKE ENERGY FOR GLENWOOD
		2,400	2,400	2,400	VERIZON WIRELESS (IPAD DATA CHARGES)
		5,800	5,800	5,800	PHONE STIPEND FOR EMPLOYEES
		10,000	10,000	10,000	DUKE ENERGY FOR PS SHOP
<b>Total</b>	<b>5305</b>	<b>\$18,600</b>	<b>\$18,600</b>	<b>\$18,600</b>	
5310	R&M BLD/ST	5,000	5,000	5,000	ASPHALT REPAIRS IN-HOUSE (WINNIE HOOPER BACK PARKING AREA)
		12,000	12,000	12,000	ASPHALT REPAIRS IN-HOUSE (BELLINGHAM WALKING TRAILS)
		12,000	12,000	12,000	CARPORT FOR ADDITIONAL STORAGE AT MAZEPPA
<b>Total</b>	<b>5310</b>	<b>\$29,000</b>	<b>\$29,000</b>	<b>\$29,000</b>	
5315	R&M VEH	20,000	20,000	20,000	REPAIR/MAINTENANCE OF PS VEHICLES
<b>Total</b>	<b>5315</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
5320	R&M EQUIP	1,200	1,200	1,200	SHADE SAIL MAINTENANCE
		1,200	1,200	1,200	TOOLS FOR HANDYMAN CREW
		1,500	1,500	1,500	PARK FENCE REPAIRS IN-HOUSE
		2,000	2,000	2,000	SKATE PARK REPAIRS
		3,100	3,100	3,100	BOBCAT BUCKET REPLACEMENT
		5,000	5,000	5,000	IRRIGATION REPAIRS AT PARKS
		8,000	8,000	8,000	IN-HOUSE
		16,000	16,000	16,000	REPLACE/STANDARDIZE PARK AMENITIES
		25,000	25,000	25,000	MISCELLANEOUS PLAYGROUND REPAIRS
					REPAIR OF EQUIPMENT PS AND CEMETERY
<b>Total</b>	<b>5320</b>	<b>\$63,000</b>	<b>\$63,000</b>	<b>\$63,000</b>	
5330	POSTAGE	500	500	500	POSTAGE FOR CEMETERY ADMINISTRATION
<b>Total</b>	<b>5330</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5410	RENT EQUIP	500	500	500	MANAGED PRINT SERVICES
		1,000	1,000	1,000	COPIER/PRINTER CHARGES
		1,400	1,400	1,400	NON-TOWN EQUIPMENT AS NEEDED
		13,500	13,500	13,500	DUMPSTERS (PS AND ALL PARKS)
<b>Total</b>	<b>5410</b>	<b>\$16,400</b>	<b>\$16,400</b>	<b>\$16,400</b>	
5900	XFER TO	6,700	6,700	6,700	FLEET LIFE-CYCLE COST
<b>Total</b>	<b>5900</b>	<b>\$6,700</b>	<b>\$6,700</b>	<b>\$6,700</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
10305000		PARK SERVICES			
Total	10305000	\$2,080,377	\$2,064,377	\$2,070,821	

## RECREATION ADMINISTRATION

The Recreation Administration Department consists of the administrative staff for Cultural and Recreation Services. Their main function is to oversee the operations and personnel of Cultural and Recreation services.

### BUDGET BRIEF

The recommended budget for the Recreation Administration Department reflects a 3.00% increase from the approved FY2021-2022 operating budget. The increase is primarily due to normal budget fluctuation.

### FY 2022-2023 RECREATION ADMINISTRATION BUDGET HIGHLIGHTS

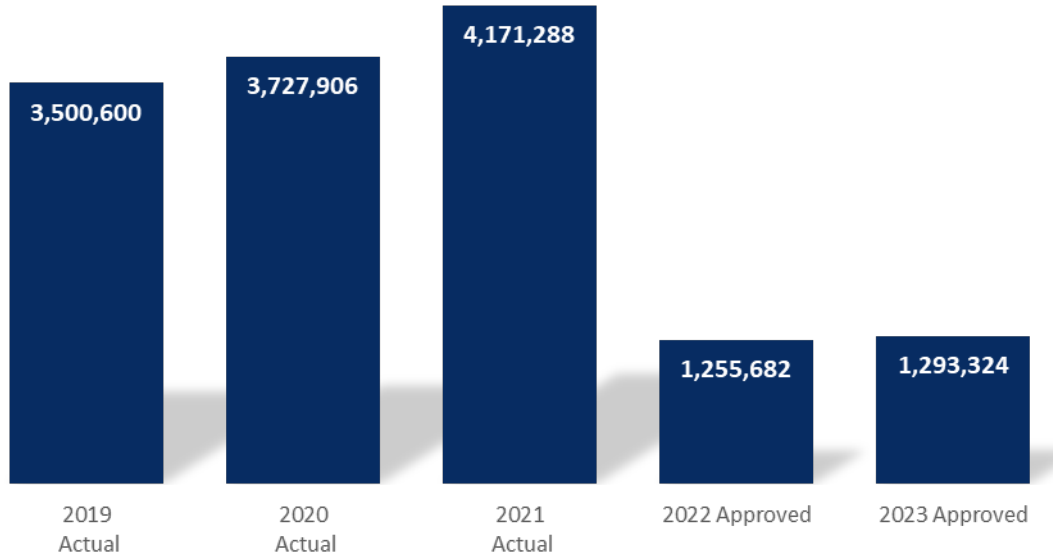
- Capital Investment – Liberty Park Outdoor Stage
- Capital Investment – Pickleball Courts
- Capital Investment – Neighborhood Park Improvements
- Capital Investment – Cornelius Road Park Phase II Construction Drawings
- Capital Investment – Moor Park Improvements

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Recreation Administration	\$ 3,500,600	\$ 3,727,906	\$ 4,171,288	\$ 1,255,682	\$ 1,287,866	\$ 1,287,866	\$ 1,293,324

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Parks and Recreation Director	1	1	1	1	1
Assistant Parks and Recreation Director	1	1	1	1	1
Recreation Programs Manager	1	1	1	1	1
Events & Marketing Coordinator	1	1	1	1	1
Marketing Coordinator	1	1	1	1	1
Office Assistant	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
<b>Total Recreation Administration</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

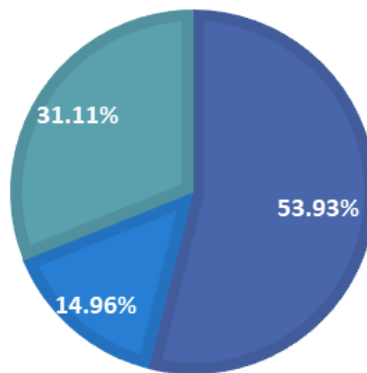
## FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

## OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10600000 RECREATION ADMINISTRATION</b>					
5000	S&W - FT	4,250	4,250	4,250	LONGEVITY FOR 7 FULL-TIME EMPLOYEES
		456,201	456,201	460,567	COMPENSATION FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$460,451</b>	<b>\$460,451</b>	<b>\$464,817</b>	
5010	S&W - TEMP	29,020	29,020	29,020	COMPENSATION FOR 2 PART-TIME EMPLOYEES
<b>Total</b>	<b>5010</b>	<b>\$29,020</b>	<b>\$29,020</b>	<b>\$29,020</b>	
5015	OT	2,500	2,500	2,500	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5025	FICA	191	191	191	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		2,220	2,220	2,220	FICA FOR 2 PART-TIME POSITIONS
		35,225	35,225	35,558	FICA FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$37,636</b>	<b>\$37,636</b>	<b>\$37,969</b>	
5030	GRP INSURE	824	824	835	LIFE INSURANCE FOR 7 FULL-TIME EMPLOYEES
		81,725	81,725	81,725	HEALTH INSURANCE FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$82,549</b>	<b>\$82,549</b>	<b>\$82,560</b>	
5035	RETIRE	285	285	285	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		55,945	55,945	56,475	RETIREMENT FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$56,230</b>	<b>\$56,230</b>	<b>\$56,760</b>	
5040	401(K)	125	125	125	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		23,023	23,023	23,241	401(K) FOR EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$23,148</b>	<b>\$23,148</b>	<b>\$23,366</b>	
5045	FIT & WELL	480	480	480	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$480</b>	<b>\$480</b>	<b>\$480</b>	
5115	MED LAB SV	800	800	800	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	
5120	PRINT SVC	360	360	360	BUSINESS CARDS
		1,500	1,500	1,500	REC NEWS PRINTING X 6
		7,000	7,000	7,000	PROGRAM GUIDE PUBLICATIONS
		12,000	12,000	12,000	BANNERS, SIGNS, DECALS FOR SPECIAL EVENTS
<b>Total</b>	<b>5120</b>	<b>\$20,860</b>	<b>\$20,860</b>	<b>\$20,860</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10600000 RECREATION ADMINISTRATION</b>					
5125	BANK SVC	1,000	1,000	1,000	SQUARE BANK CHARGES
<b>Total</b>	<b>5125</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5145	OTR SVCS	1,200	1,200	1,200	WORKING FINGERS CRAFT SHOW - ACOUSTIC MUSICIAN AND CARICATURE ARTIST
		2,000	2,000	2,000	GREAT AMERICAN CAMP OUT - RAPTOR SHOW/INDIGENOUS NORTH AMERICAN SHOW
		5,000	5,000	5,000	EASTER EXTRAVAGANZA
		6,000	6,000	6,000	INDEPENDENCE DAY CONCERT AT YMCA
		6,500	6,500	6,500	5K RUN TIME SERVICES (MARCH/OCTOBER)
		6,500	6,500	6,500	MOVIE NIGHT SCREEN AND LICENSING FEES X 2 (SPRING/FALL)
		7,000	7,000	7,000	GRAPHIC DESIGN CONTRACTOR
		12,000	12,000	12,000	FINANCIAL ASSISTANCE PROGRAM
		12,000	12,000	12,000	MOORESVILLE FESTIVAL - STAGE/PRODUCTION, PUMPKIN FESTIVAL - STAGE/EMCEE, ETC
		12,000	12,000	12,000	CHRISTMAS EVENT - ICE SKATING RINK AND STAGE/SOUND/EMCEE
		18,000	18,000	18,000	CONTRACTED STAFFING
		22,632	22,632	22,632	PUBLIC ART MASTER PLAN
		60,000	60,000	60,000	
<b>Total</b>	<b>5145</b>	<b>\$170,832</b>	<b>\$170,832</b>	<b>\$170,832</b>	
5200	JAN SUPPLY	800	800	800	JANITORIAL SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	
5205	DUE SUBS	200	200	200	NC FESTIVAL OF EVENTS ANNUAL DUES
		400	400	400	CAPRA RENEWAL DUES
		450	450	450	CIVIC ORGANIZATION DUES
		1,150	1,150	1,150	NRPA ANNUAL DUES
		1,200	1,200	1,200	NCRPA ANNUAL DUES
		2,260	2,260	2,260	MOVIE LICENSING FOR 3 FACILITIES
<b>Total</b>	<b>5205</b>	<b>\$5,660</b>	<b>\$5,660</b>	<b>\$5,660</b>	
5210	VEH SUPPLY	2,000	2,000	2,000	PARTS/SUPPLIES FOR ALL PR VEHICLES (NO GOLF OR PS)
		4,000	4,000	4,000	FUEL FOR ALL PR VEHICLES (NO GOLF OR PS)
<b>Total</b>	<b>5210</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5215	OFF SUPPLY	4,500	4,500	4,500	OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10600000 RECREATION ADMINISTRATION</b>					
5225	SAF SUPPLY	300	300	300	FIRST-AID SUPPLIES
<b>Total</b>	<b>5225</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	
5230	UNIFORMS	1,400	1,400	1,400	UNIFORMS FOR FULL-TIME STAFF
		3,200	3,200	3,200	SPECIAL EVENT T-SHIRTS FOR STAFF/VOLUNTEERS
<b>Total</b>	<b>5230</b>	<b>\$4,600</b>	<b>\$4,600</b>	<b>\$4,600</b>	
5235	PART SUPP	500	500	500	ANNUAL LIGHTS ON AFTER SCHOOL SUPPLIES
		500	500	500	JULY 4TH EVENT SUPPLIES
		500	500	500	MLK EVENT SUPPLIES
		500	500	500	MPD NIGHT OUT
		500	500	500	YOUTH SAFETY DAY (MPD)
		1,000	1,000	1,000	FARMERS MARKET SUPPLIES
		1,500	1,500	1,500	MOVIE NIGHT SUPPLIES (SPRING/FALL)
		2,000	2,000	2,000	PARK(ING) DAY SUPPLIES (NATIONAL ART EVENT)
		2,000	2,000	2,000	WORKING FINGERS CRAFT SHOW SUPPLIES
		3,500	3,500	3,500	RACE CITY FESTIVAL
		5,000	5,000	5,000	GREAT AMERICAN CAMP OUT SUPPLIES
		5,000	5,000	5,000	TOWN 150TH BIRTHDAY SUPPLIES
		5,000	5,000	5,000	VOLUNTEER APPRECIATION SUPPLIES
		8,000	8,000	8,000	EASTER EXTRAVAGANZA SUPPLIES
		12,000	12,000	12,000	CHRISTMAS EVENT - DECOR, PROPANE, ETC
		13,000	13,000	13,000	PUMPKIN FESTIVAL/CEMETERY WALK
		14,000	14,000	14,000	MOORESVILLE FESTIVAL SUPPLIES
<b>Total</b>	<b>5235</b>	<b>\$74,500</b>	<b>\$74,500</b>	<b>\$74,500</b>	
5265	NON CAP EQ	2,500	2,500	2,500	EAGLE SCOUT PROJECT ASSISTANCE
		2,500	2,500	2,500	LARGER PURCHASES (PARK PLAQUES, OFFICE FURNITURE)
		2,500	2,500	2,500	TABLECLOTHS
		6,000	6,000	6,000	DYE CREEK GREENWAY SIGNAGE - 50% SPLIT WITH CAROLINA THREAD TRAIL
<b>Total</b>	<b>5265</b>	<b>\$13,500</b>	<b>\$13,500</b>	<b>\$13,500</b>	
5270	OTR SUPPLY	1,500	1,500	1,500	SMALL PURCHASES (BOOKS, BALLOONS, DECORATIONS, ETC)
<b>Total</b>	<b>5270</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10600000 RECREATION ADMINISTRATION</b>					
5300	TRAIN TRAN	500	500	500	SHOWFEST CONFERENCE X 2 EMPLOYEES
		1,000	1,000	1,000	DIRECTOR'S CONFERENCE X 1 EMPLOYEE
		1,000	1,000	1,000	MARKETING/EVENT SUMMIT X 2 EMPLOYEES
		2,000	2,000	2,000	CONTINUING EDUCATION TRAINING (CPRP, ETC)
		3,000	3,000	3,000	NRPA CONFERENCE X 2 EMPLOYEES
		4,000	4,000	4,000	NCRPA ANNUAL CONFERENCE X 5 EMPLOYEES
		4,000	4,000	4,000	CAPRA CONFERENCE - 2 EMPLOYEES
<b>Total</b>	<b>5300</b>	<b>\$15,500</b>	<b>\$15,500</b>	<b>\$15,500</b>	
5305	UTILITIES	1,000	1,000	1,000	DOMINION ENERGY FOR ADMIN OFFICE ONLY
		3,000	3,000	3,000	VERIZON WIRELESS
		5,400	5,400	5,400	PHONE STIPENDS X 6 EMPLOYEES
		170,000	170,000	170,000	DUKE ENERGY FOR ALL PARKS AND ADMIN OFFICE
<b>Total</b>	<b>5305</b>	<b>\$179,400</b>	<b>\$179,400</b>	<b>\$179,400</b>	
5315	R&M VEH	5,000	5,000	5,000	REPAIR/MAINTENANCE OF ALL PR VEHICLES (NO GOLF OR PS)
<b>Total</b>	<b>5315</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5325	ADVERTISE	12,000	12,000	12,000	MEDIA COMMUNITY ENGAGEMENT
<b>Total</b>	<b>5325</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	
5330	POSTAGE	300	300	300	POSTAGE
		300	300	300	SPECIALTY PACKAGE AND FREIGHT MAILING
<b>Total</b>	<b>5330</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>	
5375	OTR OBLIG	4,000	4,000	4,000	MGSD ANNUAL UTILITIES OBLIGATION
		7,500	7,500	7,500	MGSD ANNUAL MAINTENANCE OBLIGATION
		50,000	50,000	50,000	SPINNERS ANNUAL CONTRACT CONTRIBUTION
<b>Total</b>	<b>5375</b>	<b>\$61,500</b>	<b>\$61,500</b>	<b>\$61,500</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10600000</b>		<b>RECREATION ADMINISTRATION</b>			
5410	RENT EQUIP	1,000	1,000	1,000	MANAGED PRINT SERVICES
		2,000	2,000	2,000	COPIER/PRINTER CHARGES
		2,000	2,000	2,000	TENT RENTAL FOR CHRISTMAS EVENT
		12,000	12,000	12,000	PORTABLE RESTROOMS
<b>Total</b>	<b>5410</b>	<b>\$17,000</b>	<b>\$17,000</b>	<b>\$17,000</b>	
<b>Total</b>	<b>10600000</b>	<b>\$1,287,866</b>	<b>\$1,287,866</b>	<b>\$1,293,324</b>	

## ATHLETIC SERVICES

The Athletic Services Department oversees the Town's parks and recreation athletic programs and events. They are responsible for Town sponsored athletic leagues, tournaments, and leisure programs. Beginning in FY2022-2023, Athletic Services budget will be combined with Talbert Recreation Center budget.

### BUDGET BRIEF

The recommended budget for the Athletic Services Department reflects a 3.91% decrease from the approved FY2021-2022 operating budget when the budget history for the Athletics Services Department and Talbert Recreation Center are combined. The decrease is primarily due to minor budget fluctuation.

### FY 2022-2023 ATHLETIC SERVICES BUDGET HIGHLIGHTS

- Combine Athletic Services Budget with Talbert Recreation Center

### DEPARTMENTAL BUDGET SUMMARY

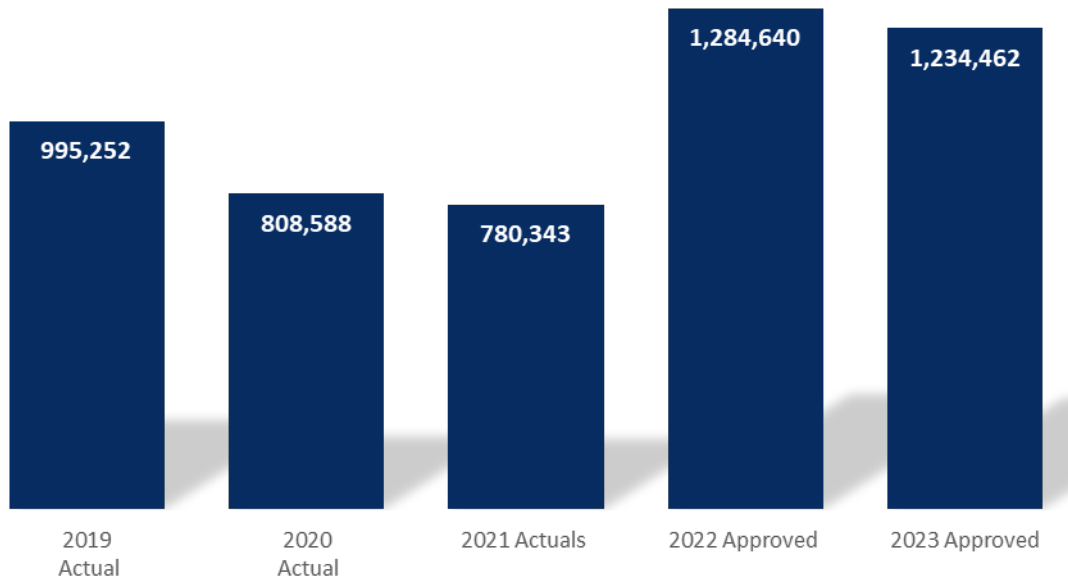
	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Athletic Services	\$ 675,749	\$ 520,560	\$ 477,066	\$ 873,158	\$ 1,206,646	\$ 1,231,646	\$ 1,234,462

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Talbert Recreation Center	\$ 319,503	\$ 288,028	\$ 303,277	\$ 411,482	\$ -	\$ -	\$ -

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Athletics/Talbert Combined	\$ 995,252	\$ 808,588	\$ 780,343	\$ 1,284,640	\$ 1,206,646	\$ 1,231,646	\$ 1,234,462

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Athletic Activities Manager	1	1	1	1	1
Assistant Athletic Activities Manager	1	0	0	0	0
Athletics Coordinator	0	1	1	1	1
Athletics Coordinator (from Talbert)	0	2	2	2	2
Therapeutic Recreation Specialist	1	1	1	1	1
<b>Total Athletic Services</b>	<b>3</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

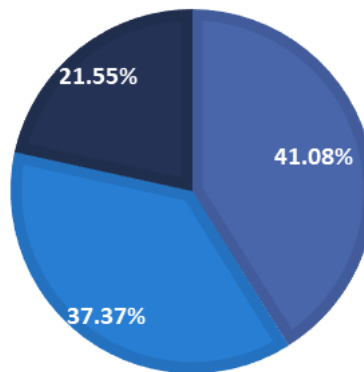
## FIVE YEAR COMBINED BUDGET HISTORY



**Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.**

## OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10601000 ATHLETIC SERVICES</b>					
5000	S&W - FT	2,250	2,250	2,250	LONGEVITY FOR 5 FULL-TIME EMPLOYEES
		235,626	235,626	237,880	COMPENSATION FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$237,876</b>	<b>\$237,876</b>	<b>\$240,130</b>	
5005	S&W - PT	134,813	134,813	134,813	COMPENSATION FOR 22 PART-TIME POSITIONS
<b>Total</b>	<b>5005</b>	<b>\$134,813</b>	<b>\$134,813</b>	<b>\$134,813</b>	
5015	OT	2,500	2,500	2,500	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5025	FICA	191	191	191	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		10,265	10,265	10,265	FICA FOR 22 PART-TIME EMPLOYEES
		18,197	18,197	18,370	FICA FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$28,653</b>	<b>\$28,653</b>	<b>\$28,826</b>	
5030	GRP INSURE	430	430	432	LIFE INSURANCE FOR 5 FULL-TIME EMPLOYEES
		58,375	58,375	58,375	HEALTH INSURANCE FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$58,805</b>	<b>\$58,805</b>	<b>\$58,807</b>	
5035	RETIRE	285	285	285	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		28,902	28,902	29,176	RETIREMENT FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$29,187</b>	<b>\$29,187</b>	<b>\$29,461</b>	
5040	401(K)	125	125	125	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		11,894	11,894	12,007	401(K) FOR 5 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$12,019</b>	<b>\$12,019</b>	<b>\$12,132</b>	
5045	FIT & WELL	480	480	480	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$480</b>	<b>\$480</b>	<b>\$480</b>	
5115	MED LAB SV	800	800	800	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	
5120	PRINT SVC	200	200	200	BUSINESS CARDS
		2,000	2,000	2,000	PARK/FACILITY SIGNAGE (FIELDS CLOSED, CONCESSIONS, ETC)
<b>Total</b>	<b>5120</b>	<b>\$2,200</b>	<b>\$2,200</b>	<b>\$2,200</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10601000     ATHLETIC SERVICES</b>					
5135	INS OFF SV	1,000	1,000	1,000	NEW FITNESS/ATHLETIC PROGRAMS
		2,000	2,000	2,000	THERAPEUTIC/SPECIAL OLYMPICS PROGRAMS
		8,000	8,000	8,000	WATER AEROBICS
		16,000	16,000	16,000	LNU LACROSSE REGISTRATIONS
		20,000	20,000	20,000	MYA FOOTBALL REGISTRATIONS
		20,000	20,000	20,000	TENNIS INSTRUCTORS
		23,000	23,000	23,000	SUMMER/BASKETBALL SPORTS CAMPS/RADKIDS
		50,000	75,000	75,000	BOBW BASKETBALL LEAGUES
		125,000	125,000	125,000	ALL SPORTS OFFICIALS
<b>Total</b>	<b>5135</b>	<b>\$265,000</b>	<b>\$290,000</b>	<b>\$290,000</b>	
5145	OTR SVCS	2,500	2,500	2,500	CONCESSION STAND PEST CONTROL
		165,848	165,848	165,848	CONTRACTED STAFFING
<b>Total</b>	<b>5145</b>	<b>\$168,348</b>	<b>\$168,348</b>	<b>\$168,348</b>	
5200	JAN SUPPLY	500	500	500	HAND WASHING SOAP (TALBERT)
		1,500	1,500	1,500	MOPS, BUCKETS, BROOMS, ETC
		1,500	1,500	1,500	TRASH BAGS
		3,000	3,000	3,000	TOILET PAPER
		4,000	4,000	4,000	CLEANING CHEMICALS
<b>Total</b>	<b>5200</b>	<b>\$10,500</b>	<b>\$10,500</b>	<b>\$10,500</b>	
5205	DUE SUBS	255	255	255	TALBERT HOA FEES
		600	600	600	CONCESSION STAND PERMITS
		1,000	1,000	1,000	PONY BASEBALL SANCTION FEES
<b>Total</b>	<b>5205</b>	<b>\$1,855</b>	<b>\$1,855</b>	<b>\$1,855</b>	
5215	OFF SUPPLY	2,500	2,500	2,500	OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5220	PURCH RES	7,000	7,000	7,000	POOL CONCESSION ITEMS
		35,000	35,000	35,000	ITEMS TO BE SOLD IN CONCESSIONS - SPRING
		40,000	40,000	40,000	ITEMS TO BE SOLD IN CONCESSIONS - FALL
<b>Total</b>	<b>5220</b>	<b>\$82,000</b>	<b>\$82,000</b>	<b>\$82,000</b>	
5225	SAF SUPPLY	1,000	1,000	1,000	FIRST-AID SUPPLIES
<b>Total</b>	<b>5225</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5230	UNIFORMS	1,000	1,000	1,000	UNIFORMS FOR FULL-TIME STAFF
		1,400	1,400	1,400	UNIFORMS FOR PART-TIME STAFF
<b>Total</b>	<b>5230</b>	<b>\$2,400</b>	<b>\$2,400</b>	<b>\$2,400</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10601000 ATHLETIC SERVICES</b>					
5235	PART SUPP	1,500	1,500	1,500	FITNESS SUPPLIES
		2,000	2,000	2,000	PICKLEBALL SUPPLIES
		5,000	5,000	5,000	AWARDS FOR YOUTH LEAGUES
		5,000	5,000	5,000	TOWN 150TH BIRTHDAY SUPPLIES
		6,000	6,000	6,000	THERAPEUTIC PROGRAM SUPPLIES
		15,000	15,000	15,000	SPORTING GOODS
		40,000	40,000	40,000	UNIFORMS FOR YOUTH SPORTS LEAGUES
<b>Total</b>	<b>5235</b>	<b>\$74,500</b>	<b>\$74,500</b>	<b>\$74,500</b>	
5265	NON CAP EQ	500	500	500	TRASH CANS
		1,500	1,500	1,500	TABLES AND CHAIRS AT TALBERT
		7,000	7,000	7,000	PORTABLE MOUNDS
		10,000	10,000	10,000	CONCESSION EQUIPMENT (FREEZER, REFRIGERATOR, ETC)
<b>Total</b>	<b>5265</b>	<b>\$19,000</b>	<b>\$19,000</b>	<b>\$19,000</b>	
5270	OTR SUPPLY	1,500	1,500	1,500	TABLECLOTHS, RUGS, ETC
		5,500	5,500	5,500	CONCESSION SUPPLIES (CUPS, PLATES, NAPKINS, ETC)
<b>Total</b>	<b>5270</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5300	TRAIN TRAN	750	750	750	EXCEPTIONAL CHILDRENS CONFERENCE (THERAPEUTIC)
		1,000	1,000	1,000	CERTIFIED YOUTH SPORTS ADMINISTRATOR CEU'S
		1,500	1,500	1,500	SERVSAFE TRAINING
		2,000	2,000	2,000	ATHLETIC DIRECTOR'S WORKSHOP X 4 EMPLOYEES
		4,000	4,000	4,000	NCRPA CONFERENCE X 5 EMPLOYEES
<b>Total</b>	<b>5300</b>	<b>\$9,250</b>	<b>\$9,250</b>	<b>\$9,250</b>	
5305	UTILITIES	960	960	960	VERIZON WIRELESS (IPAD DATA)
		2,100	2,100	2,100	WINDSTREAM
		2,300	2,300	2,300	DOMINION ENERGY
		4,500	4,500	4,500	PHONE STIPENDS X 5 EMPLOYEES
		22,000	22,000	22,000	DUKE ENERGY
<b>Total</b>	<b>5305</b>	<b>\$31,860</b>	<b>\$31,860</b>	<b>\$31,860</b>	
5320	R&M EQUIP	4,000	4,000	4,000	CONCESSION EQUIPMENT REPAIRS
		5,000	5,000	5,000	BASKETBALL GOALS AND CURTAIN MAINTENANCE
<b>Total</b>	<b>5320</b>	<b>\$9,000</b>	<b>\$9,000</b>	<b>\$9,000</b>	
5330	POSTAGE	500	500	500	POSTAGE FOR SPECIAL OLYMPICS
<b>Total</b>	<b>5330</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10601000</b>		<b>ATHLETIC SERVICES</b>			
5410	RENT EQUIP	100	100	100	MANAGED PRINT SERVICES
		1,000	1,000	1,000	COPIER/PRINTER CHARGES
		1,000	1,000	1,000	DUMPSTER (TALBERT)
		1,500	1,500	1,500	STORAGE UNIT FOR SPECIAL OLYMPICS
		11,000	11,000	11,000	PORTABLE RESTROOMS
<b>Total</b>	<b>5410</b>	<b>\$14,600</b>	<b>\$14,600</b>	<b>\$14,600</b>	
<b>Total</b>	<b>10601000</b>	<b>\$1,206,646</b>	<b>\$1,231,646</b>	<b>\$1,234,462</b>	

## CHARLES MACK CITIZEN CENTER & MOORESVILLE PERFORMING ARTS CENTER

The Charles Mack Citizen Center is the Town's civic center and houses the South Iredell Senior Center. Users rent space for trade shows, regional meetings, weddings, and other special events. This fiscal year, the Citizen Center will oversee the Town of Mooresville's contribution to the operation of the Mooresville Performing Arts Center. The Performing Arts Center holds promotions, bookings, and operations of various forms of entertainment.

### BUDGET BRIEF

The Charles Mack Citizen Center and Mooresville Performing Arts Center were combined in Fiscal Year 2021. The actuals in the Departmental Budget Summary below reflect combined revenue from these centers.

The recommended budget for the Charles Mack Citizen Center reflects a 5.67% increase from the approved FY2021-2022 operating budget. The increase is primarily due to a requested position and incremental budget changes throughout the department.

### FY 2022-2023 CHARLES MACK CITIZEN CENTER BUDGET HIGHLIGHTS

- Requested Position – Events Services Worker
- Concert Series
- Capital Investment – Door Replacements
- JVK Auditorium Upgrade – Sound

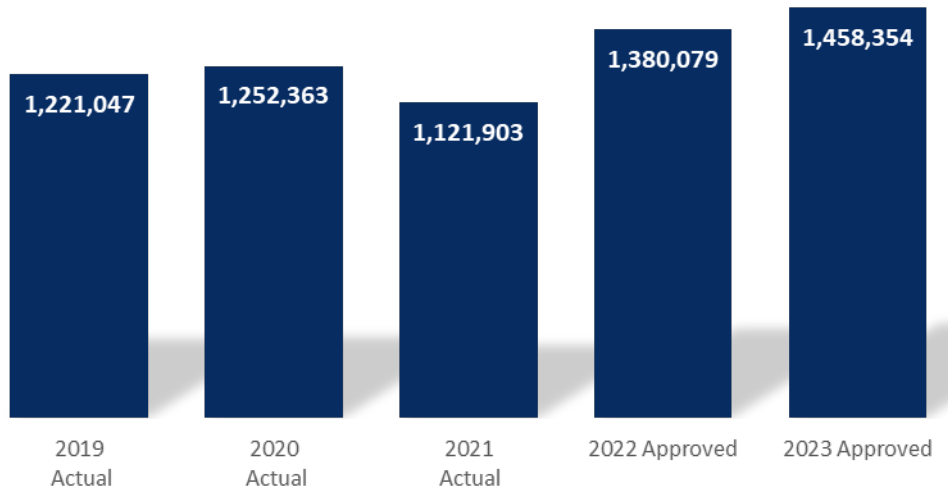
### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Charles Mack Citizen Center & Performing Arts Center	\$ 1,221,047	\$ 1,252,363	\$ 1,121,903	\$ 1,380,079	\$ 1,453,771	\$ 1,453,771	\$ 1,458,354

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
CMCC and Performing Arts Manager	1	1	1	1	1
Event Services Crew Leader	2	2	2	2	2
Facility Rental Coordinator	1	1	1	1	1
Event Services Worker	2	2	3	3	3
Office Assistant	1	1	1	1	1
CMCC Marketing Coordinator	1	1	1	1	1
<b>Total Charles Mack Citizen Center</b>	<b>8</b>	<b>8</b>	<b>9</b>	<b>9</b>	<b>9</b>



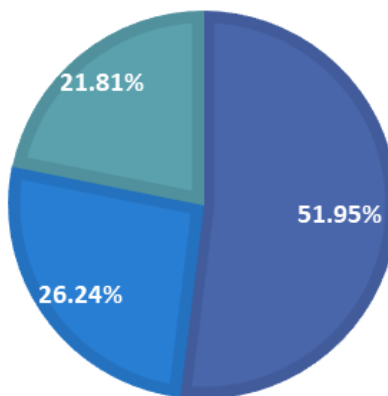
## FIVE YEAR BUDGET HISTORY



**Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.**

## OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602621 CHARLES MACK CITIZEN CENTER</b>					
5000	S&W - FT	2,750	2,750	2,750	LONGEVITY FOR 8 FULL-TIME EMPLOYEES
		33,054	33,054	33,054	REQUESTED POSITION - EVENT SERVICES WORKER - COMPENSATION
		383,195	383,195	386,861	COMPENSATION FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$418,999</b>	<b>\$418,999</b>	<b>\$422,665</b>	
5010	S&W - TEMP	110,358	110,358	110,358	COMPENSATION FOR 10 PART-TIME EMPLOYEES
<b>Total</b>	<b>5010</b>	<b>\$110,358</b>	<b>\$110,358</b>	<b>\$110,358</b>	
5015	OT	4,000	4,000	4,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5025	FICA	306	306	306	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		2,529	2,529	2,529	FICA FOR REQUESTED POSITION - EVENT SERVICES
		8,442	8,442	8,442	FICA FOR 10 PART-TIME EMPLOYEES
		29,525	29,525	29,805	FICA FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$40,802</b>	<b>\$40,802</b>	<b>\$41,082</b>	
5030	GRP INSURE	61	61	61	LIFE INSURANCE FOR REQUESTED POSITION - EVENT SERVICES WORKER
		697	697	704	LIFE INSURANCE FOR 8 FULL-TIME EMPLOYEES
		11,675	11,675	11,675	HEALTH INSURANCE FOR REQUESTED POSITION - EVENT SERVICES WORKER
		93,400	93,400	93,400	HEALTH INSURANCE FOR 8 EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$105,833</b>	<b>\$105,833</b>	<b>\$105,840</b>	
5035	RETIRE	456	456	456	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		3,768	3,768	3,768	RETIREMENT FOR REQUESTED POSITION - EVENT SERVICES WORKER
		46,892	46,892	47,338	RETIREMENT FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$51,116</b>	<b>\$51,116</b>	<b>\$51,562</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602621 CHARLES MACK CITIZEN CENTER</b>					
5040	401(K)	200	200	200	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		1,653	1,653	1,653	401(K) FOR REQUESTED POSITION - EVENT SERVICES
		19,297	19,297	19,481	401(K) FOR 8 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$21,150</b>	<b>\$21,150</b>	<b>\$21,334</b>	
5045	FIT & WELL	720	720	720	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$720</b>	<b>\$720</b>	<b>\$720</b>	
5115	MED LAB SV	800	800	800	EMPLOYEE SCREENINGS
5115	MED LAB SV	600	600	600	MPAC - EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$1,400</b>	<b>\$1,400</b>	<b>\$1,400</b>	
5120	PRINT SVC	1,000	1,000	1,000	BUSINESS CARDS
		7,000	7,000	7,000	MARKETING MATERIALS (COLLATERAL, PROMOTIONAL MATERIALS, ETC)
5120	PRINT SVC	2,000	2,000	2,000	MPAC - SIGNAGE FOR EVENTS
		5,000	5,000	5,000	MPAC - POSTERS, FLYERS, MARKETING MATERIALS, ETC
<b>Total</b>	<b>5120</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5125	BANK SVC	9,000	9,000	9,000	CREDIT CARD MERCHANT FEES
<b>Total</b>	<b>5125</b>	<b>\$9,000</b>	<b>\$9,000</b>	<b>\$9,000</b>	
5145	OTR SVCS	4,000	4,000	4,000	OPEN HOUSE/CLIENT EVENTS
		57,323	57,323	57,323	CONTRACTED STAFFING
		80,000	80,000	80,000	INDOOR CONCERT SERIES
		100,000	100,000	100,000	MUSIC ON MAIN OUTDOOR SERIES
5145	OTR SVCS	1,000	1,000	1,000	MPAC - LICENSING FEES
		115,000	115,000	115,000	MPAC - CONCERT ENTERTAINMENT (HOSPITALITY, HOTEL, AND TRANSPORTATION)
<b>Total</b>	<b>5145</b>	<b>\$357,323</b>	<b>\$357,323</b>	<b>\$357,323</b>	
5200	JAN SUPPLY	500	500	500	POOL MAINTENANCE SUPPLIES
		17,000	17,000	17,000	JANITORIAL SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$17,500</b>	<b>\$17,500</b>	<b>\$17,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602621 CHARLES MACK CITIZEN CENTER</b>					
5205	DUE SUBS	350	350	350	ANNUAL POOL PERMIT
		400	400	400	ASCAP MUSIC DUES
		400	400	400	BMI MUSIC DUES
		400	400	400	SESAC MUSIC DUES
		500	500	500	PERFORMING ARTS ORGANIZATION DUES (NCPC, ETC)
		720	720	720	CONSTANT CONTACT
		3,500	3,500	3,500	MARKETING/HOSPITALITY DUES
<b>Total</b>	<b>5205</b>	<b>\$6,270</b>	<b>\$6,270</b>	<b>\$6,270</b>	
5210	VEH SUPPLY	1,000	1,000	1,000	VEHICLE FUEL
<b>Total</b>	<b>5210</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5215	OFF SUPPLY	12,000	12,000	12,000	OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	
5220	PURCH RES	3,500	3,500	3,500	CONCESSIONS/RENTABLES
<b>Total</b>	<b>5220</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5225	SAF SUPPLY	250	250	250	FIRST-AID SUPPLIES
		500	500	500	PERSONAL PROTECTIVE EQUIPMENT
		1,500	1,500	1,500	STEEL TOE BOOTS FOR EVENT STAFF
<b>Total</b>	<b>5225</b>	<b>\$2,250</b>	<b>\$2,250</b>	<b>\$2,250</b>	
5230	UNIFORMS	500	500	500	UNIFORMS FOR PART-TIME STAFF
		5,000	5,000	5,000	UNIFORMS FOR FULL-TIME STAFF
<b>Total</b>	<b>5230</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>	
5235	PART SUPP	350	350	350	POOL CLASS EQUIPMENT AND SUPPLIES
		1,500	1,500	1,500	CMCC EVENTS/FACILITIES
		3,000	3,000	3,000	MLK COMMUNITY BREAKFAST
		3,500	3,500	3,500	CMCC EVENT (BRIDAL SHOW, ART SHOW, ETC)
		4,000	4,000	4,000	DOWNTOWN CHRISTMAS
		5,000	5,000	5,000	TOWN 150TH BIRTHDAY SUPPLIES
<b>Total</b>	<b>5235</b>	<b>\$17,350</b>	<b>\$17,350</b>	<b>\$17,350</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602621 CHARLES MACK CITIZEN CENTER</b>					
5265	NON CAP EQ	4,000	4,000	4,000	OFFICE FURNITURE
		5,000	5,000	5,000	NEW ICE MACHINE IN KITCHEN 1
		5,000	5,000	5,000	NEW/REPLACEMENT OUTDOOR FURNITURE
		7,500	7,500	7,500	CHIAVARI CHAIR REPLACEMENT - REVENUE OFFSET
		10,000	10,000	10,000	BANQUET TABLES/CHAIRS
		10,000	10,000	10,000	ART ACQUISITION
		10,000	10,000	10,000	BARRIERS FOR PERFORMING ARTS EVENTS
<b>Total</b>	<b>5265</b>	<b>\$51,500</b>	<b>\$51,500</b>	<b>\$51,500</b>	
5270	OTR SUPPLY	800	800	800	LANDSCAPE MATERIALS FOR COURTYARD
		2,400	2,400	2,400	CORDLESS UPLIGHTS - REVENUE OFFSET
		5,000	5,000	5,000	CHRISTMAS DECORATIONS
		5,000	5,000	5,000	PIPING AND DRAPE - REVENUE OFFSET
		5,000	5,000	5,000	SUPPLIES FOR RENTABLES (LINEN/EQUIPMENT) - REVENUE OFFSET
		7,500	7,500	7,500	MARLEY FLOORING - REVENUE OFFSET
<b>Total</b>	<b>5270</b>	<b>\$25,700</b>	<b>\$25,700</b>	<b>\$25,700</b>	
5300	TRAIN TRAN	800	800	800	NCPC MUSIC BOOKING SUMMIT
		2,500	2,500	2,500	AENC
		3,000	3,000	3,000	EVENT TRADE SHOW/CONFERENCES
		3,000	3,000	3,000	TRAVEL SOUTH
		6,000	6,000	6,000	SALES AND CUSTOMER SERVICE TRAINING
<b>Total</b>	<b>5300</b>	<b>\$15,300</b>	<b>\$15,300</b>	<b>\$15,300</b>	
5305	UTILITIES	150	150	150	TDS
		1,000	1,000	1,000	WINDSTREAM
		2,800	2,800	2,800	PHONE STIPENDS X 3 EMPLOYEES
		14,000	14,000	14,000	DOMINION ENERGY
		75,000	75,000	75,000	DUKE ENERGY
<b>Total</b>	<b>5305</b>	<b>\$92,950</b>	<b>\$92,950</b>	<b>\$92,950</b>	
5310	R&M BLD/ST	1,000	1,000	1,000	MISCELLANEOUS REPAIRS
<b>Total</b>	<b>5310</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5315	R&M VEH	1,500	1,500	1,500	MAINTENANCE OF TOWN VEHICLE
<b>Total</b>	<b>5315</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602621 CHARLES MACK CITIZEN CENTER</b>					
5320	R&M EQUIP	500	500	500	MAINTENANCE OF CARPET EXTRACTOR
		650	650	650	MAIN ST CLOCK INSPECTION
		1,000	1,000	1,000	KITCHEN REPAIRS/MAINTENANCE
		2,000	2,000	2,000	LIFT MAINTENANCE
		5,000	5,000	5,000	AIRWALL INSPECTION
		20,000	20,000	20,000	A/V EQUIPMENT REPAIR
<b>Total</b>	<b>5320</b>	<b>\$29,150</b>	<b>\$29,150</b>	<b>\$29,150</b>	
5325	ADVERTISE	1,000	1,000	1,000	WEBSITE
		3,000	3,000	3,000	OTHER ADVERTISING
		3,000	3,000	3,000	SALES BLITZ
		5,000	5,000	5,000	PRINT ADVERTISING
		8,000	8,000	8,000	DIGITAL ADVERTISING (SOCIAL MEDIA, SEO, PPC, ETC)
5325	ADVERTISE	5,000	5,000	5,000	MPAC - ADVERTISING
<b>Total</b>	<b>5325</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	
5330	POSTAGE	300	300	300	POSTAGE
<b>Total</b>	<b>5330</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	
5375	OTR OBLIG	2,000	2,000	2,000	ABC PERMIT
<b>Total</b>	<b>5375</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5410	RENT EQUIP	800	800	800	DUMPSTER
		2,500	2,500	2,500	CO2 RENTAL
		5,000	5,000	5,000	COPIER/PRINTER CHARGES
<b>Total</b>	<b>5410</b>	<b>\$8,300</b>	<b>\$8,300</b>	<b>\$8,300</b>	
<b>Total</b>	<b>10602621</b>	<b>\$1,453,771</b>	<b>\$1,453,771</b>	<b>\$1,458,354</b>	

## WINNIE HOOPER CENTER

The Winnie Hooper Center is one of the Town's four strategically located recreation centers. The Winnie Hooper Center offers various programs and services including summer camps, after school activities, and senior programs.

### BUDGET BRIEF

The recommended budget for the Winnie Hooper Center reflects a 6.13% increase from the approved FY2021-2022 operating budget. The increase is primarily due to an increase in participant supplies and normal budget fluctuations.

### FY 2022-2023 WINNIE HOOPER CENTER BUDGET HIGHLIGHTS

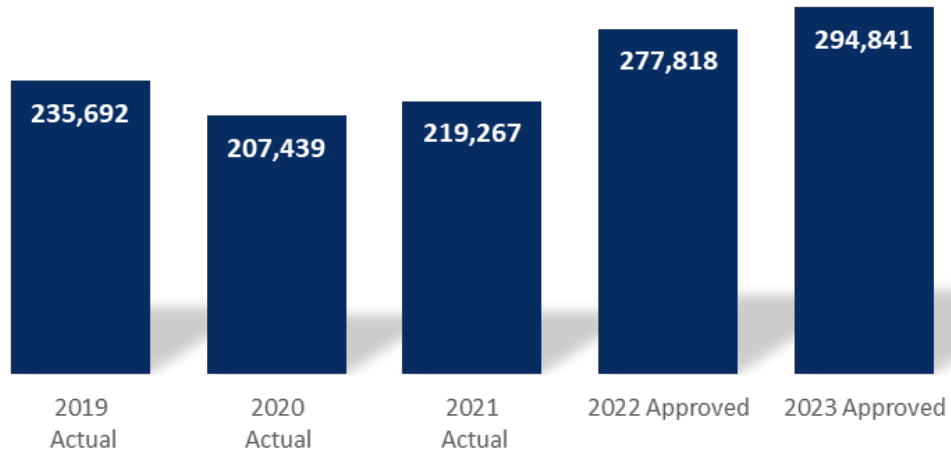
- Town 150th Anniversary Events
- Summer Camps
- Out of Town Field Trips

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Winnie Hooper Center	\$ 235,692	\$ 207,439	\$ 219,267	\$ 277,818	\$ 293,517	\$ 293,517	\$ 294,841

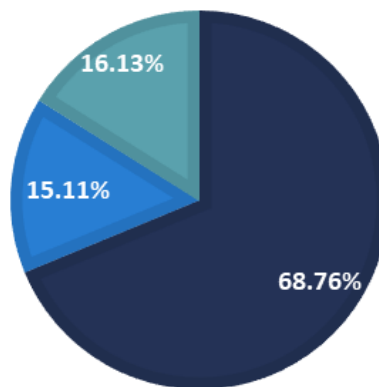
Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Recreation Supervisor	1	1	1	1	1
Recreation Assistant	1	1	1	1	1
<b>Total Winnie Hooper Center</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

## FIVE YEAR BUDGET HISTORY



## OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations





Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602622 WINNIE HOOPER CENTER</b>					
5000	S&W - FT	3,000	3,000	3,000	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
		110,776	110,776	111,836	COMPENSATION FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$113,776</b>	<b>\$113,776</b>	<b>\$114,836</b>	
5010	S&W - TEMP	29,020	29,020	29,020	COMPENSATION FOR 2 PART-TIME EMPLOYEES
<b>Total</b>	<b>5010</b>	<b>\$29,020</b>	<b>\$29,020</b>	<b>\$29,020</b>	
5015	OT	1,000	1,000	1,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5025	FICA	77	77	77	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		2,220	2,220	2,220	FICA FOR 2 PART-TIME EMPLOYEES
		8,704	8,704	8,785	FICA FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$11,001</b>	<b>\$11,001</b>	<b>\$11,082</b>	
5030	GRP INSURE	202	202	203	LIFE INSURANCE FOR 2 FULL-TIME EMPLOYEES
		26,500	26,500	26,500	HEALTH INSURANCE FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$26,702</b>	<b>\$26,702</b>	<b>\$26,703</b>	
5035	RETIRE	114	114	114	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		13,824	13,824	13,953	RETIREMENT FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$13,938</b>	<b>\$13,938</b>	<b>\$14,067</b>	
5040	401(K)	50	50	50	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		5,689	5,689	5,742	401(K) FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$5,739</b>	<b>\$5,739</b>	<b>\$5,792</b>	
5045	FIT & WELL	240	240	240	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>	
5115	MED LAB SV	400	400	400	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	
5120	PRINT SVC	100	100	100	BUSINESS CARDS
<b>Total</b>	<b>5120</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5135	INS OFF SV	1,000	1,000	1,000	NEW PROGRAM INSTRUCTORS
<b>Total</b>	<b>5135</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602622 WINNIE HOOPER CENTER</b>					
5145	OTR SVCS	43,041	43,041	43,041	CONTRACTED STAFFING
<b>Total</b>	<b>5145</b>	<b>\$43,041</b>	<b>\$43,041</b>	<b>\$43,041</b>	
5200	JAN SUPPLY	3,000	3,000	3,000	JANITORIAL SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5205	DUE SUBS	100	100	100	PERIODICALS AND PUBLICATIONS
		200	200	200	ONLINE ENRICHMENT SUBSCRIPTIONS
<b>Total</b>	<b>5205</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	
5215	OFF SUPPLY	1,000	1,000	1,000	OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5225	SAF SUPPLY	500	500	500	PERSONAL PROTECTIVE EQUIPMENT
		600	600	600	FIRST-AID SUPPLIES
<b>Total</b>	<b>5225</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$1,100</b>	
5230	UNIFORMS	350	350	350	UNIFORMS FOR PART-TIME STAFF
		400	400	400	UNIFORMS FOR FULL-TIME STAFF
<b>Total</b>	<b>5230</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	
5235	PART SUPP	200	200	200	FIT N STRONG SUPPLIES
		200	200	200	GROOVE N MOVE SUPPLIES
		1,000	1,000	1,000	SUMMER CAMP AND AFTER SCHOOL SHIRTS
		1,500	1,500	1,500	BUS RENTALS FOR NEXT GEN TENNIS PROGRAM
		2,500	2,500	2,500	ARTS/CRAFT SUPPLIES FOR AFTER SCHOOL/SUMMER CAMP
		5,000	5,000	5,000	AFTER SCHOOL AND SUMMER CAMP SNACKS
		5,000	5,000	5,000	TOWN 150TH BIRTHDAY SUPPLIES
		6,500	6,500	6,500	SUMMER CAMP AND OUT-OF-SCHOOL FIELD TRIPS ADMISSIONS AND BUS RENTALS
<b>Total</b>	<b>5235</b>	<b>\$21,900</b>	<b>\$21,900</b>	<b>\$21,900</b>	
5265	NON CAP EQ	5,500	5,500	5,500	WALL MOUNT BOTTLE FILLING STATION X 2
<b>Total</b>	<b>5265</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>	
5270	OTR SUPPLY	500	500	500	MISCELLANEOUS SUPPLIES
<b>Total</b>	<b>5270</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602622 WINNIE HOOPER CENTER</b>					
5300	TRAIN TRAN	300	300	300	PROFESSIONAL DEVELOPMENT WORKSHOPS, WEBINARS, ETC
		500	500	500	LEAD HER SHIP CONFERENCE X 1 EMPLOYEE
		600	600	600	NC CAP AFTER SCHOOL CONFERENCE X 1 EMPLOYEE
		800	800	800	NCRPA CONFERENCE X 1 EMPLOYEE
		1,500	1,500	1,500	CPR/FIRST-AID TRAINING
<b>Total</b>	<b>5300</b>	<b>\$3,700</b>	<b>\$3,700</b>	<b>\$3,700</b>	
5305	UTILITIES	410	410	410	TDS
		1,800	1,800	1,800	DOMINION ENERGY
		5,000	5,000	5,000	DUKE ENERGY
<b>Total</b>	<b>5305</b>	<b>\$7,210</b>	<b>\$7,210</b>	<b>\$7,210</b>	
5320	R&M EQUIP	1,500	1,500	1,500	REPAIR OF ONSITE EQUIPMENT
<b>Total</b>	<b>5320</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5330	POSTAGE	100	100	100	POSTAGE
<b>Total</b>	<b>5330</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5410	RENT EQUIP	1,000	1,000	1,000	MANAGED PRINT SERVICES
<b>Total</b>	<b>5410</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
<b>Total</b>	<b>10602622</b>	<b>\$293,517</b>	<b>\$293,517</b>	<b>\$294,841</b>	

## WAR MEMORIAL CENTER

The War Memorial Center offers summer youth programs, outdoor pool and tennis facilities, and access to Liberty Park.

### BUDGET BRIEF

The recommended budget for the War Memorial Center reflects a 16.11% increase from the approved FY2021-2022 operating budget. The increase is primarily due to an increase in contracted staffing, participant supplies and the reclassification of a position.

### FY 2022-2023 WAR MEMORIAL CENTER BUDGET HIGHLIGHTS

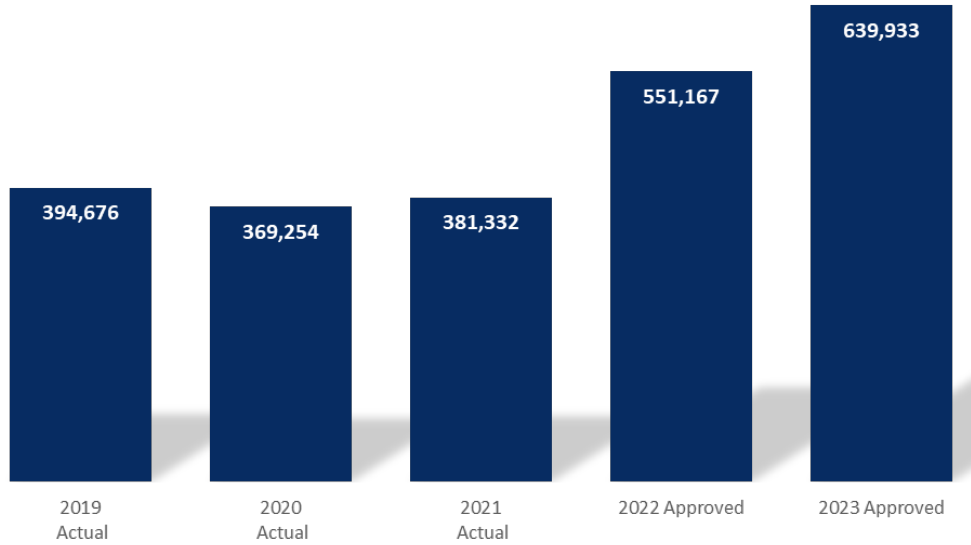
- New Teen, Adult, Senior, and Family Programs
- Travel Services for Adult Trips
- Town 150th Anniversary Events
- Reclassification of a Part-time position to Recreation Assistant

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
War Memorial Center	\$ 394,676	\$ 369,254	\$ 381,332	\$ 551,167	\$ 637,726	\$ 638,911	\$ 639,933

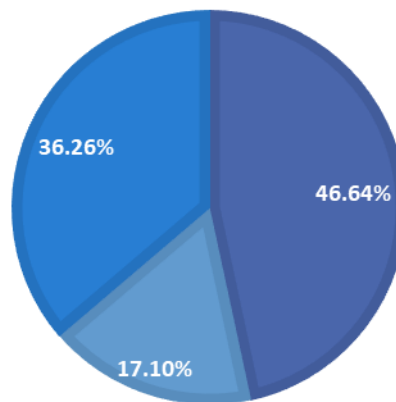
Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Recreation Supervisor	1	1	1	1	1
Recreation Assistant	1	1	2	2	2
<b>Total War Memorial Center</b>	<b>2</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>

## FIVE YEAR BUDGET HISTORY



## OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602623 WAR MEMORIAL CENTER</b>					
5000	S&W - FT	500	500	500	LONGEVITY PAY FOR 2 FULL-TIME EMPLOYEES
		32,240	32,240	32,240	REQUESTED POSITION - RECLASSIFICATION - PT TO RECREATION ASSISTANT - COMPENSATION
		85,457	85,457	86,275	COMPENSATION FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$118,197</b>	<b>\$118,197</b>	<b>\$119,015</b>	
5010	S&W - TEMP	100,140	100,140	100,140	COMPENSATION FOR 7 PART-TIME EMPLOYEES
<b>Total</b>	<b>5010</b>	<b>\$100,140</b>	<b>\$100,140</b>	<b>\$100,140</b>	
5015	OT	1,300	1,300	1,300	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$1,300</b>	<b>\$1,300</b>	<b>\$1,300</b>	
5025	FICA	100	100	100	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		2,466	2,466	2,466	FICA FOR REQUESTED POSITION RECLASSIFICATION - PT TO RECREATION ASSISTANT
		6,576	6,576	6,638	FICA FOR 2 FULL-TIME EMPLOYEES
		7,661	8,846	8,846	FICA FOR 7 PART-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$16,803</b>	<b>\$17,988</b>	<b>\$18,050</b>	
5030	GRP INSURE	59	59	59	LIFE INSURANCE FOR REQUESTED POSITION RECLASSIFICATION - PT TO RECREATION ASSISTANT
		155	155	157	LIFE INSURANCE FOR 2 FULL-TIME EMPLOYEES
		11,675	11,675	11,675	HEALTH INSURANCE FOR REQUESTED POSITION RECLASSIFICATION - PT TO RECREATION ASSISTANT
		27,020	27,020	27,020	HEALTH INSURANCE FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$38,909</b>	<b>\$38,909</b>	<b>\$38,911</b>	
5035	RETIRE	148	148	148	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		3,917	3,917	3,917	RETIREMENT FOR REQUESTED POSITION RECLASSIFICATION - PT TO RECREATION ASSISTANT
		10,444	10,444	10,543	RETIREMENT FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$14,509</b>	<b>\$14,509</b>	<b>\$14,608</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602623 WAR MEMORIAL CENTER</b>					
5040	401(K)	65	65	65	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		1,612	1,612	1,612	401(K) FOR REQUESTED POSITION - PT TO RECREATION
		4,298	4,298	4,339	401(K) FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$5,975</b>	<b>\$5,975</b>	<b>\$6,016</b>	
5045	FIT & WELL	480	480	480	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$480</b>	<b>\$480</b>	<b>\$480</b>	
5115	MED LAB SV	750	750	750	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	
5120	PRINT SVC	100	100	100	BUSINESS CARDS
<b>Total</b>	<b>5120</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5135	INS OFF SV	1,000	1,000	1,000	TYNKER CODING CLASSES - REVENUE OFFSET
		3,000	3,000	3,000	YOUTH PROGRAMS/CAMPS - REVENUE
		5,000	5,000	5,000	NEW TEEN, ADULT, SENIOR, AND FAMILY PROGRAMS - REVENUE OFFSET
<b>Total</b>	<b>5135</b>	<b>\$9,000</b>	<b>\$9,000</b>	<b>\$9,000</b>	
5145	OTR SVCS	715	715	715	BAKER SOFTWASH OF GYM WINDOWS X 1
		1,500	1,500	1,500	MISCELLANEOUS SERVICE NEEDS (ICE MACHINE REPAIRS, PLUMBING)
		2,511	2,511	2,511	BAKER SOFTWASH OF WINDOWS INSIDE AND OUTSIDE OF FACILITY (1ST SERVICE AND X 6)
		3,000	3,000	3,000	WAR MEMORIAL POOL PARTIES (6)/CHALK THE WALK/PARK(ING) DAY-DJ
		3,500	3,500	3,500	REBRANDING OF MOBILE REC UNIT
		20,000	20,000	20,000	TRAVEL SERVICES FOR ADULT TRIPS - REVENUE OFFSET
		190,937	190,937	190,937	CONTRACTED STAFFING
<b>Total</b>	<b>5145</b>	<b>\$222,163</b>	<b>\$222,163</b>	<b>\$222,163</b>	
5200	JAN SUPPLY	4,000	4,000	4,000	JANITORIAL SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5205	DUE SUBS	200	200	200	PERIODICALS AND PUBLICATIONS
<b>Total</b>	<b>5205</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602623 WAR MEMORIAL CENTER</b>					
5215	OFF SUPPLY	3,000	3,000	3,000	OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5225	SAF SUPPLY	500	500	500	FIRST-AID SUPPLIES
		800	800	800	PERSONAL PROTECTIVE EQUIPMENT
<b>Total</b>	<b>5225</b>	<b>\$1,300</b>	<b>\$1,300</b>	<b>\$1,300</b>	
5230	UNIFORMS	300	300	300	UNIFORMS FOR (3) SPECIALTY STAFF
		400	400	400	UNIFORMS FOR (2) FULL-TIME STAFF
		500	500	500	UNIFORMS FOR (10) PART-TIME STAFF
<b>Total</b>	<b>5230</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>	
5235	PART SUPP	500	500	500	GYM/FITNESS SUPPLIES AND EQUIPMENT
		500	500	500	PARTICIPANT SHIRTS FOR AFTER SCHOOL
		1,000	1,000	1,000	SENIOR CLUB SUPPLIES
		1,200	1,200	1,200	PARTICIPANT SHIRTS FOR SUMMER CAMP
		1,500	1,500	1,500	AFTER SCHOOL ART SUPPLIES
		1,500	1,500	1,500	SUMMER CAMP ART SUPPLIES
		2,000	2,000	2,000	GARDENING PROGRAM MATERIALS
		2,000	2,000	2,000	SUMMER CAMP SUPPLIES
		2,500	2,500	2,500	AFTER SCHOOL SNACKS
		2,500	2,500	2,500	SUMMER CAMP SNACKS
		3,000	3,000	3,000	GENERAL PROGRAM/SPECIAL EVENT SUPPLIES
		3,000	3,000	3,000	MOBILE RECREATION SUPPLIES
		5,000	5,000	5,000	TOWN 150TH BIRTHDAY SUPPLIES
		5,000	5,000	5,000	WAR MEMORIAL SUMMER POOL PARTIES (6) SUPPLIES
		6,000	6,000	6,000	SPECIALTY (3) PROGRAM SUPPLIES
		7,000	7,000	7,000	FIELD TRIP BUS RENTALS
		11,000	11,000	11,000	FIELD TRIP ADMISSIONS
<b>Total</b>	<b>5235</b>	<b>\$55,200</b>	<b>\$55,200</b>	<b>\$55,200</b>	
5265	NON CAP EQ	2,500	2,500	2,500	PRESSURE WASHER
<b>Total</b>	<b>5265</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5270	OTR SUPPLY	500	500	500	MISCELLANEOUS NEEDS
		500	500	500	SEASONAL DECOR
<b>Total</b>	<b>5270</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602623 WAR MEMORIAL CENTER</b>					
5300	TRAIN TRAN	750	750	750	CONTINUING EDUCATION CLASSES FOR SPECIALTY STAFF
		750	750	750	STAFF DEVELOPMENT
		1,000	1,000	1,000	COACHING
		1,600	1,600	1,600	NCRPA CONFERENCE X 2 EMPLOYEES
		2,000	2,000	2,000	CONTINUING EDUCATION CLASSES FOR FULL-TIME STAFF
		2,000	2,000	2,000	CPR/FIRST-AID TRAINING
<b>Total</b>	<b>5300</b>	<b>\$8,100</b>	<b>\$8,100</b>	<b>\$8,100</b>	
5305	UTILITIES	1,100	1,100	1,100	VERIZON WIRELESS
		2,400	2,400	2,400	DOMINION ENERGY
		4,500	4,500	4,500	PHONE STIPENDS X 5 EMPLOYEES
		20,000	20,000	20,000	DUKE ENERGY
<b>Total</b>	<b>5305</b>	<b>\$28,000</b>	<b>\$28,000</b>	<b>\$28,000</b>	
5320	R&M EQUIP	1,000	1,000	1,000	MISCELLANEOUS REPAIRS (FLOOR SCRUBBER, PRESSURE WASHER, ETC)
<b>Total</b>	<b>5320</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5330	POSTAGE	100	100	100	POSTAGE
<b>Total</b>	<b>5330</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5410	RENT EQUIP	500	500	500	MANAGED PRINT SERVICES
		1,500	1,500	1,500	COPIER/PRINTER CHARGES
		1,800	1,800	1,800	DUMPSTER
<b>Total</b>	<b>5410</b>	<b>\$3,800</b>	<b>\$3,800</b>	<b>\$3,800</b>	
<b>Total</b>	<b>10602623</b>	<b>\$637,726</b>	<b>\$638,911</b>	<b>\$639,933</b>	

## SELMA BURKE CENTER

The Selma Burke Center is the Town’s main youth education center. A \$4.76 million renovation to the center was completed in December 2019. The Selma Burke Center offers afterschool, summer camps and an array of other programming for all ages, skills, and abilities.

### BUDGET BRIEF

The recommended budget for the Selma Burke Center reflects a 3.01% increase from the approved FY2021-2022 operating budget. The increase is primarily due to normal budget fluctuations.

### FY 2022-2023 SELMA BURKE CENTER BUDGET HIGHLIGHTS

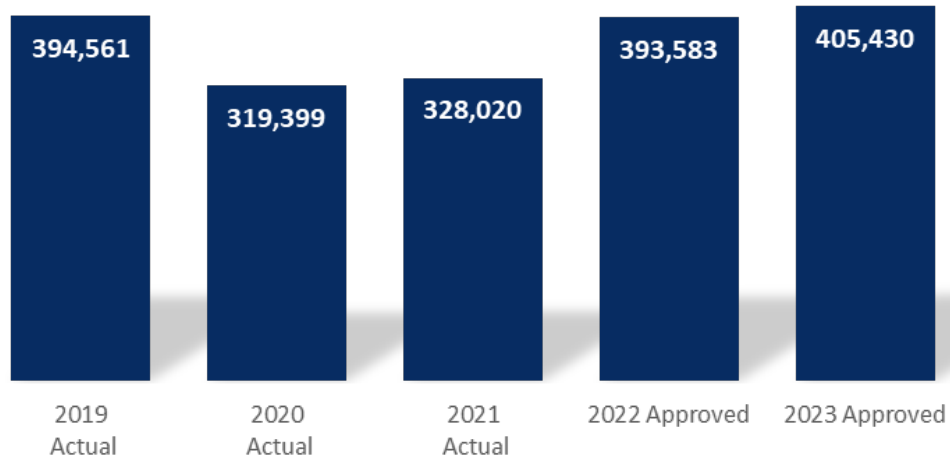
- Additional 80/20 Programs
- Town 150th Anniversary Celebration
- Playground Rubber Surfacing

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Selma Burke Center	\$ 394,561	\$ 319,399	\$ 328,020	\$ 393,583	\$ 404,022	\$ 404,022	\$ 405,430

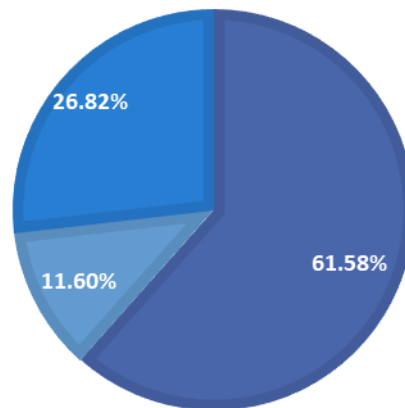
Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Recreation Supervisor	1	1	1	1	1
Camp and After School Supervisor	1	1	1	1	1
<b>Total Selma Burke</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

## FIVE YEAR BUDGET HISTORY



## OPERATING BUDGET BY CATEGORY

■ Personnel   ■ Professional Services   ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602625 SELMA BURKE CENTER</b>					
5000	S&W - FT	1,000	1,000	1,000	LONGEVITY FOR 2 FULL-TIME EMPLOYEES
		117,669	117,669	118,795	COMPENSATION FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$118,669</b>	<b>\$118,669</b>	<b>\$119,795</b>	
5010	S&W - TEMP	69,790	69,790	69,790	COMPENSATION FOR 5 PART-TIME POSITIONS
<b>Total</b>	<b>5010</b>	<b>\$69,790</b>	<b>\$69,790</b>	<b>\$69,790</b>	
5015	OT	1,000	1,000	1,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5025	FICA	77	77	77	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		5,339	5,339	5,339	FICA FOR 5 PART-TIME POSITIONS
		9,078	9,078	9,164	FICA FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$14,494</b>	<b>\$14,494</b>	<b>\$14,580</b>	
5030	GRP INSURE	214	214	216	LIFE INSURANCE FOR 2 FULL-TIME EMPLOYEES
		23,350	23,350	23,350	HEALTH INSURANCE FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$23,564</b>	<b>\$23,564</b>	<b>\$23,566</b>	
5035	RETIRE	114	114	114	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		14,418	14,418	14,555	RETIREMENT FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$14,532</b>	<b>\$14,532</b>	<b>\$14,669</b>	
5040	401(K)	50	50	50	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		5,933	5,933	5,990	401(K) FOR 2 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$5,983</b>	<b>\$5,983</b>	<b>\$6,040</b>	
5045	FIT & WELL	240	240	240	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>	
5115	MED LAB SV	600	600	600	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>	
5120	PRINT SVC	100	100	100	BUSINESS CARDS
		300	300	300	GENERAL SIGNAGE AROUND FACILITY AND OUTSIDE AREAS
<b>Total</b>	<b>5120</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602625 SELMA BURKE CENTER</b>					
5135	INS OFF SV	3,000	3,000	3,000	GENERAL RECREATION PROGRAMS
		3,500	3,500	3,500	AFTER SCHOOL CONTRACTED PROGRAMS
		3,500	3,500	3,500	SUMMER CAMP CONTRACTED PROGRAMS
		6,000	6,000	6,000	ADDITIONAL 80/20 PROGRAMS (CULINARY, SPORTS CLINICS, ETC)
<b>Total</b>	<b>5135</b>	<b>\$16,000</b>	<b>\$16,000</b>	<b>\$16,000</b>	
5145	OTR SVCS	30,000	30,000	30,000	CONTRACTED STAFFING
<b>Total</b>	<b>5145</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	
5200	JAN SUPPLY	2,000	2,000	2,000	SANITATION SERVICES - GREEN CLEAN
		10,000	10,000	10,000	JANITORIAL SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	
5205	DUE SUBS	250	250	250	ONLINE ENRICHMENT SUBSCRIPTIONS
		250	250	250	STREAMING SERVICE
		600	600	600	DIGITAL RESOURCES
<b>Total</b>	<b>5205</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$1,100</b>	
5215	OFF SUPPLY	2,000	2,000	2,000	OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5225	SAF SUPPLY	500	500	500	PERSONAL PROTECTIVE EQUIPMENT
		900	900	900	FIRST-AID SUPPLIES
<b>Total</b>	<b>5225</b>	<b>\$1,400</b>	<b>\$1,400</b>	<b>\$1,400</b>	
5230	UNIFORMS	400	400	400	UNIFORMS FOR FULL-TIME STAFF
		1,000	1,000	1,000	UNIFORMS FOR PART-TIME STAFF
<b>Total</b>	<b>5230</b>	<b>\$1,400</b>	<b>\$1,400</b>	<b>\$1,400</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602625 SELMA BURKE CENTER</b>					
5235	PART SUPP	500	500	500	AFTER SCHOOL SHIRTS (FIELD TRIP AND SOFD)
		1,000	1,000	1,000	YOUTH LOUNGE SUPPLIES
		1,200	1,200	1,200	SUMMER CAMP SHIRTS
		3,500	3,500	3,500	TEENS, PRESCHOOL, CULINARY ART PROGRAM SUPPLIES
		5,000	5,000	5,000	ADULT, SENIOR, AND COMMUNITY-BASED PROGRAM SUPPLIES
		5,000	5,000	5,000	CHARTER BUS TRANSPORTATION FOR FIELD TRIPS
		5,000	5,000	5,000	TOWN 150TH BIRTHDAY SUPPLIES
		6,000	6,000	6,000	SUMMER CAMP AND OUT-OF-SCHOOL FIELD TRIPS
		7,000	7,000	7,000	SNACKS FOR AFTER SCHOOL AND SUMMER CAMP
<b>Total</b>	<b>5235</b>	<b>\$34,200</b>	<b>\$34,200</b>	<b>\$34,200</b>	
5265	NON CAP EQ	200	200	200	GOLF CART COVER
		600	600	600	SMALL TOOLS, CONES, AIR PUMPS
		7,000	7,000	7,000	WATER FOUNTAIN REPLACEMENTS X 3
<b>Total</b>	<b>5265</b>	<b>\$7,800</b>	<b>\$7,800</b>	<b>\$7,800</b>	
5270	OTR SUPPLY	1,000	1,000	1,000	SEASONAL DECORATIONS AND MISCELLANEOUS SUPPLIES
<b>Total</b>	<b>5270</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5300	TRAIN TRAN	200	200	200	FOOD SAFETY TRAINING (ADDITIONAL STAFF)
		1,200	1,200	1,200	CPR/FIRST-AID TRAINING
		1,200	1,200	1,200	PROFESSIONAL DEVELOPMENT WORKSHOPS, WEBINARS, ETC
		1,600	1,600	1,600	NAA CONVENTION X 2 EMPLOYEES
		1,600	1,600	1,600	NCRPA CONFERENCE X 2 EMPLOYEES
<b>Total</b>	<b>5300</b>	<b>\$5,800</b>	<b>\$5,800</b>	<b>\$5,800</b>	
5305	UTILITIES	850	850	850	TOWN PHONE X 1 EMPLOYEE
		900	900	900	PHONE STIPEND X 1 EMPLOYEE
		8,000	8,000	8,000	DOMINION ENERGY
		16,000	16,000	16,000	DUKE ENERGY
<b>Total</b>	<b>5305</b>	<b>\$25,750</b>	<b>\$25,750</b>	<b>\$25,750</b>	
5310	R&M BLD/ST	3,000	3,000	3,000	SHADES IN CLASSROOMS
<b>Total</b>	<b>5310</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10602625 SELMA BURKE CENTER</b>					
5320	R&M EQUIP	3,000	3,000	3,000	REPAIR OF ONSITE EQUIPMENT (HOOD, REFRIGERATOR, AIR SCRUBBER)
		4,000	4,000	4,000	RUBBER SURFACE BY SHELTER/PLAYGROUND
<b>Total</b>	<b>5320</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5330	POSTAGE	200	200	200	POSTAGE
<b>Total</b>	<b>5330</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	
5410	RENT EQUIP	500	500	500	MANAGED PRINT SERVICES
		1,200	1,200	1,200	DUMPSTER
		4,400	4,400	4,400	COPIER/PRINTER CHARGES
<b>Total</b>	<b>5410</b>	<b>\$6,100</b>	<b>\$6,100</b>	<b>\$6,100</b>	
<b>Total</b>	<b>10602625</b>	<b>\$404,022</b>	<b>\$404,022</b>	<b>\$405,430</b>	

## SPECIAL FACILITIES

The department's main focus is the expenditures and revenues generated from the outdoor pool at the War Memorial Center.

### BUDGET BRIEF

The recommended budget for the Special Facilities Department reflects a 34.95% increase from the approved FY2021-2022 operating budget. The increase is primarily due to an increase in contracted staffing and participant supplies.

### FY 2022-2023 SPECIAL FACILITIES/PROGRAMS BUDGET HIGHLIGHTS

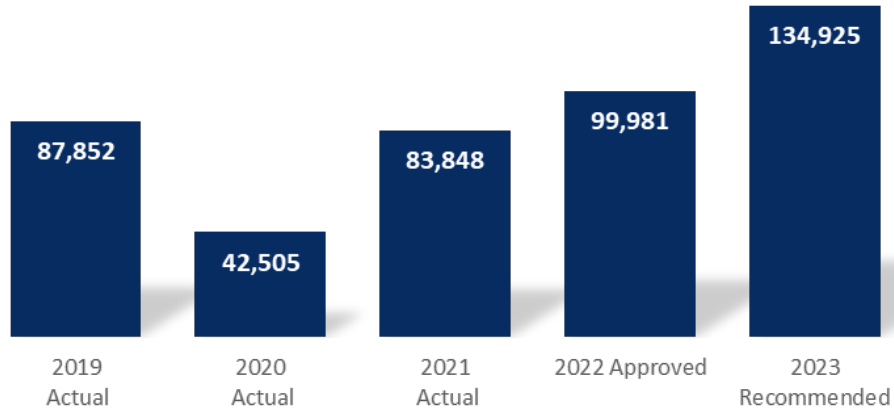
- Capital Investment – Pool Cover

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Special Facilities/Programs	\$ 87,852	\$ 42,505	\$ 83,848	\$ 99,981	\$ 134,925	\$ 134,925	\$ 134,925

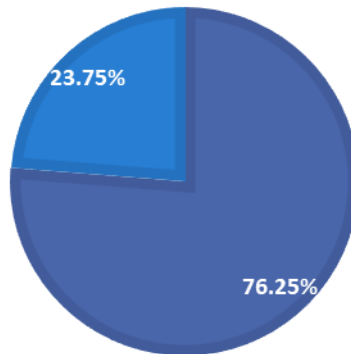


## FIVE YEAR BUDGET HISTORY



## OPERATING BUDGET BY CATEGORY

■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10604000 SPECIAL FACIL/PROGRAMS</b>					
5120	PRINT SVC	1,000	1,000	1,000	POOL SIGNAGE
<b>Total</b>	<b>5120</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5135	INS OFF SV	3,000	3,000	3,000	LIFEGUARD FEES FOR RENTALS - REVENUE OFFSET
		3,000	3,000	3,000	LIFEGUARD FEES FOR SWIM PROGRAMS (EXERCISE, LAP SWIM, ETC)
		15,000	15,000	15,000	CONTRACTED STAFFING - SWIM INSTRUCTORS
<b>Total</b>	<b>5135</b>	<b>\$21,000</b>	<b>\$21,000</b>	<b>\$21,000</b>	
5145	OTR SVCS	1,500	1,500	1,500	COVER REMOVAL/INSTALLATION
		1,500	1,500	1,500	POOL HOUSE AND PUMP ROOM WINTERIZING
		2,000	2,000	2,000	OFF-SEASON POOL SERVICES (OCT-MARCH)
		2,500	2,500	2,500	ADDITIONAL LIFEGUARD FEES FOR IN-HOUSE EVENTS
		9,375	9,375	9,375	CONTRACTED STAFFING - POOL MANAGER
		64,000	64,000	64,000	POOL MANAGEMENT CONTRACT (APRIL-SEPTEMBER)
<b>Total</b>	<b>5145</b>	<b>\$80,875</b>	<b>\$80,875</b>	<b>\$80,875</b>	
5200	JAN SUPPLY	1,000	1,000	1,000	JANITORIAL SUPPLIES
		1,500	1,500	1,500	OFF-SEASON CHEMICAL SUPPLIES
		3,000	3,000	3,000	AIR GAS (PH LEVEL)
		7,500	7,500	7,500	IN-SEASON CHEMICAL SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$13,000</b>	<b>\$13,000</b>	<b>\$13,000</b>	
5205	DUE SUBS	350	350	350	POOL PERMIT
		1,100	1,100	1,100	ADDITIONAL INSURANCE
<b>Total</b>	<b>5205</b>	<b>\$1,450</b>	<b>\$1,450</b>	<b>\$1,450</b>	
5215	OFF SUPPLY	500	500	500	OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5225	SAF SUPPLY	300	300	300	FIRST-AID NEEDS
		300	300	300	PERSONAL PROTECTIVE EQUIPMENT
		800	800	800	RESCUE EQUIPMENT
<b>Total</b>	<b>5225</b>	<b>\$1,400</b>	<b>\$1,400</b>	<b>\$1,400</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10604000 SPECIAL FACIL/PROGRAMS</b>					
5230	UNIFORMS	200	200	200	UNIFORM T-SHIRTS FOR SWIM INSTRUCTORS (WITH Y PARTNER LOGO)
		200	200	200	UNIFORMS FOR GATE ATTENDANTS
<b>Total</b>	<b>5230</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	
5235	PART SUPP	500	500	500	WRISTBANDS
		750	750	750	SUPPLIES FOR SWIM PROGRAMS AND EVENTS
		750	750	750	SWIM LESSON EQUIPMENT
		2,000	2,000	2,000	SPECIAL EVENT SUPPLIES
		2,500	2,500	2,500	TOWN 150TH BIRTHDAY SUPPLIES
<b>Total</b>	<b>5235</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>	
5265	NON CAP EQ	1,000	1,000	1,000	POOL CLEANING EQUIPMENT
<b>Total</b>	<b>5265</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5270	OTR SUPPLY	300	300	300	WATER TESTING KITS
		1,000	1,000	1,000	POOL CLEANING SUPPLIES (BRUSHES, BLOCKS, POLES, NETS, ETC)
<b>Total</b>	<b>5270</b>	<b>\$1,300</b>	<b>\$1,300</b>	<b>\$1,300</b>	
5300	TRAIN TRAN	1,500	1,500	1,500	POOL MANAGER TRAINING
<b>Total</b>	<b>5300</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5320	R&M EQUIP	5,000	5,000	5,000	REPAIRS TO POOL PUMPS
<b>Total</b>	<b>5320</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
<b>Total</b>	<b>10604000</b>	<b>\$134,925</b>	<b>\$134,925</b>	<b>\$134,925</b>	

## GOLF OPERATIONS

The Golf Operation Department oversees the administration of the Mooresville Golf Course. The Mooresville Golf Course is a full-service municipal course offering rounds, programs, driving range, lessons, and tournaments.

### BUDGET BRIEF

The recommended budget for Golf Operations reflects a 14.26% increase from the approved FY2021-2022 operating budget. The increase is primarily due to requested positions and incremental budget changes throughout the department.

### FY 2022-2023 GOLF OPERATIONS BUDGET HIGHLIGHTS

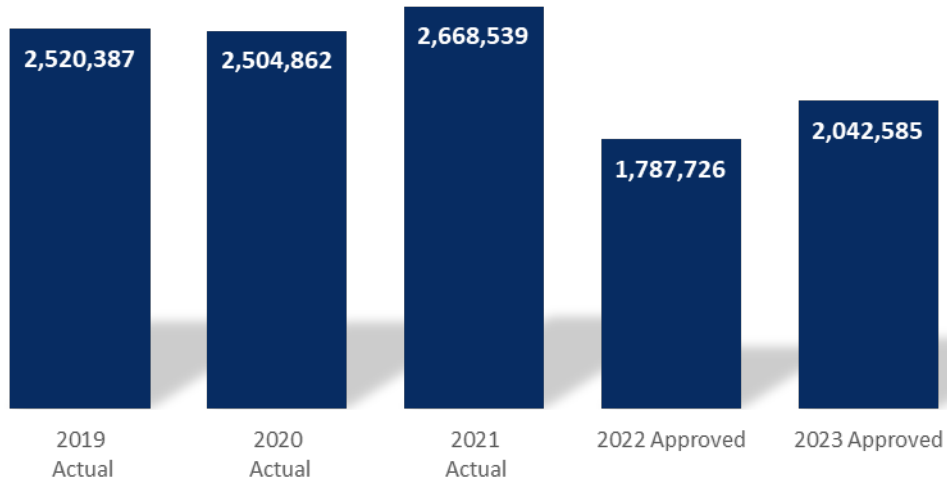
- Requested Position – Assistant Golf Professional
- Requested Position – Golf Maintenance Technician II
- Capital Investment – Club Car 4-6 Passenger Golf Cart

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Golf Operations	\$ 2,520,387	\$ 2,504,862	\$ 2,668,539	\$ 1,787,726	\$ 2,030,455	\$ 2,036,451	\$ 2,042,585

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Golf Course Manager	1	1	1	1	1
Head PGA Professional	1	1	1	1	1
Assistant PGA Professional	1	1	2	2	2
Golf Course Supervisor	1	1	1	1	1
Golf Crew Leader	1	1	1	1	1
Golf Technician III	2	2	2	2	2
Golf Technician II	2	2	3	3	3
Golf Mechanic	1	1	1	1	1
<b>Total Golf Operations</b>	<b>10</b>	<b>10</b>	<b>12</b>	<b>12</b>	<b>12</b>

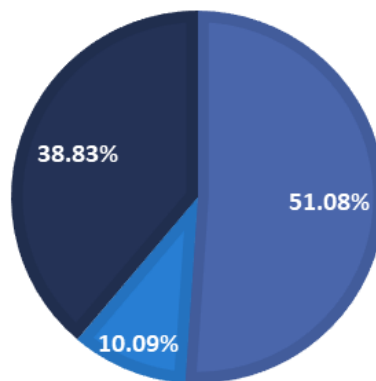
## FIVE YEAR BUDGET HISTORY



**Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.**

## OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10620000</b>		<b>GOLF OPERATIONS</b>			
5000	S&W - FT	7,000	7,000	7,000	LONGEVITY FOR 10 FULL-TIME EMPLOYEES
		33,053	33,053	33,053	REQUESTED POSITION - GOLF MAINTENANCE TECHNICIAN II - COMPENSATION
		36,441	36,441	36,441	REQUESTED POSITION - ASSISTANT GOLF PROFESSIONAL - COMPENSATION
		512,843	512,843	517,751	COMPENSATION FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$589,337</b>	<b>\$589,337</b>	<b>\$594,245</b>	
5010	S&W - TEMP	7,500	7,500	7,500	COMPENSATION FOR 2 PART-TIME EMPLOYEES, JUNIOR GOLF PROGRAM
		147,903	122,903	122,903	COMPENSATION FOR 20 PART-TIME GOLF EMPLOYEES
<b>Total</b>	<b>5010</b>	<b>\$155,403</b>	<b>\$130,403</b>	<b>\$130,403</b>	
5015	OT	14,000	14,000	14,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$14,000</b>	
5025	FICA	574	574	574	FICA FOR PART-TIME JUNIOR GOLF EMPLOYEES
		1,071	1,071	1,071	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		2,529	2,529	2,529	FICA FOR REQUESTED POSITION - GOLF MAINTENANCE
		2,788	2,788	2,788	FICA FOR REQUESTED POSITION - ASSISTANT GOLF
		11,315	11,315	11,315	FICA FOR PART-TIME GOLF EMPLOYEES
		39,768	39,768	40,143	FICA FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$58,045</b>	<b>\$58,045</b>	<b>\$58,420</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10620000 GOLF OPERATIONS</b>					
5030	GRP INSURE	61	61	61	LIFE INSURANCE FOR REQUESTED POSITION - GOLF MAINTENANCE TECHNICIAN II
		67	67	67	LIFE INSURANCE FOR REQUESTED POSITION - ASSISTANT GOLF PROFESSIONAL
		934	934	943	LIFE INSURANCE FOR 10 FULL-TIME EMPLOYEES
		11,675	12,173	12,173	HEALTH INSURANCE FOR REQUESTED POSITION - ASSISTANT GOLF PROFESSIONAL
		11,675	12,173	12,173	HEALTH INSURANCE FOR REQUESTED POSITION - GOLF MAINTENANCE TECHNICIAN II
		116,750	116,750	116,750	HEALTH INSURANCE FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$141,162</b>	<b>\$142,158</b>	<b>\$142,167</b>	
5035	RETIRE	1,596	1,596	1,596	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		3,768	3,768	3,768	RETIREMENT FOR REQUESTED POSITION - GOLF MAINTENANCE TECHNICIAN II
		4,154	4,154	4,154	RETIREMENT FOR REQUESTED POSITION - ASSISTANT GOLF PROFESSIONAL
		63,161	63,161	63,757	RETIREMENT FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$72,679</b>	<b>\$72,679</b>	<b>\$73,275</b>	
5040	401(K)	700	700	700	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		1,653	1,653	1,653	401(K) FOR REQUESTED POSITION - GOLF MAINTENANCE
		1,822	1,822	1,822	401(K) FOR REQUESTED POSITION - ASSISTANT GOLF
		25,992	25,992	26,238	401(K) FOR 10 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$30,167</b>	<b>\$30,167</b>	<b>\$30,413</b>	
5045	FIT & WELL	480	480	480	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$480</b>	<b>\$480</b>	<b>\$480</b>	
5115	MED LAB SV	400	400	400	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	
5120	PRINT SVC	200	200	200	BUSINESS CARDS
<b>Total</b>	<b>5120</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10620000 GOLF OPERATIONS</b>					
5125	BANK SVC	45,000	45,000	45,000	MERCHANT FEES - MONTHLY CREDIT CARD CHARGES
<b>Total</b>	<b>5125</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	
5145	OTR SVCS	1,500	1,500	1,500	DOG FOOD AND SHOTS FOR CHIEF
		2,000	2,000	2,000	POWER WASHING OF CLUBHOUSE (2 TIMES ANNUALLY)
		2,000	2,000	2,000	PUMP HOUSE
		4,080	4,080	4,080	MAINTENANCE - ANNUAL FEE
		8,000	8,000	8,000	NEWPORT PROPERTIES ANNUAL FEE PER CONTRACT
		10,000	10,000	10,000	USGA HANDICAP FEES FOR MEMBERS AND GUESTS
		25,000	25,000	25,000	TREE REMOVAL THROUGHOUT GOLF COURSE
		107,963	107,963	107,963	CONTRACTED STAFFING - GOLF OPERATIONS
					CONTRACTED STAFFING - COURSE MAINTENANCE
<b>Total</b>	<b>5145</b>	<b>\$160,543</b>	<b>\$160,543</b>	<b>\$160,543</b>	
5200	JAN SUPPLY	4,000	4,000	4,000	JANITORIAL SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5205	DUE SUBS	150	150	150	ANNUAL MERCHANT FEE
		150	150	150	USGA ANNUAL MEMBERSHIP
		400	400	400	CAROLINAS GOLF ASSOCIATION MEMBERSHIP
		425	425	425	NORTH CAROLINA AND IREDELL COUNTY ALCOHOL PERMITS
		500	500	500	PGA DUES X 1 EMPLOYEE
		1,000	1,000	1,000	NATIONAL SUPERINTENDENT ASSOCIATION AND MECHANIC ASSOCIATION
		4,856	4,856	4,856	PGA LEVEL 2 AND 3 CERTIFICATION X 1 EMPLOYEE
<b>Total</b>	<b>5205</b>	<b>\$7,481</b>	<b>\$7,481</b>	<b>\$7,481</b>	
5210	VEH SUPPLY	18,000	18,000	18,000	UNLEADED AND DIESEL GAS FOR GOLF COURSE EQUIPMENT
<b>Total</b>	<b>5210</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	
5215	OFF SUPPLY	500	500	500	BOXES OF PENCILS WITH GOLF COURSE LOGO
		600	600	600	RECEIPT/REGISTER PAPER FOR PRO SHOP
		1,200	1,200	1,200	OFFICE SUPPLIES
		2,000	2,000	2,000	TOURNAMENT SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$4,300</b>	<b>\$4,300</b>	<b>\$4,300</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10620000 GOLF OPERATIONS</b>					
5220	PURCH RES	120,000	120,000	120,000	STOCK PRO SHOP MERCHANDISE FOR RESALE
5220	PURCH RES	40,000	40,000	40,000	SPECIAL ORDERS FOR CUSTOMERS
<b>Total</b>	<b>5220</b>	<b>\$160,000</b>	<b>\$160,000</b>	<b>\$160,000</b>	
5225	SAF SUPPLY	1,000	1,000	1,000	OSHA INSPECTIONS
		2,000	2,000	2,000	SAFETY SUPPLIES
		3,000	3,000	3,000	BOOTS, GLOVES, SPRAY UNITS FOR MAINTENANCE STAFF
<b>Total</b>	<b>5225</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5230	UNIFORMS	600	600	600	UNIFORMS FOR FULL-TIME PRO SHOP STAFF
		2,300	2,300	2,300	UNIFORMS FOR PART-TIME STAFF
		2,800	2,800	2,800	UNIFORMS FOR FULL-TIME MAINTENANCE STAFF
<b>Total</b>	<b>5230</b>	<b>\$5,700</b>	<b>\$5,700</b>	<b>\$5,700</b>	
5235	PART SUPP	5,000	5,000	5,000	TROPHIES/PLAQUES FOR MEMBER TOURNAMENTS
		20,000	20,000	20,000	GIFTS FOR MEMBER TOURNAMENTS
		20,000	20,000	20,000	MGC JUNIOR PROGRAM EXPENSES
		35,000	35,000	35,000	FOOD AND BEVERAGE FOR MEMBER TOURNAMENTS
<b>Total</b>	<b>5235</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	
5265	NON CAP EQ	2,500	2,500	2,500	BLOWERS, WEEDEATERS, EDGERS, AND TRIMMERS
<b>Total</b>	<b>5265</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5270	OTR SUPPLY	10,000	10,000	10,000	COURSE SUPPLIES (FLAGS, CUPS, FLAG STICKS, ETC)
		10,000	10,000	10,000	LANDSCAPING THROUGHOUT THE GOLF COURSE
		10,000	10,000	10,000	SUPPLIES FOR WINTER REPAIRS/SPRIGGING REPAIRS
		22,500	22,500	22,500	RANGE SUPPLIES (BALL, BUCKETS, ETC)
		150,000	165,000	165,000	FERTILIZER, CHEMICALS, SAND, MULCH, PINE STRAW, PAINT, SOD, PESTICIDES, NEMATODE CONTROL, ETC
<b>Total</b>	<b>5270</b>	<b>\$202,500</b>	<b>\$217,500</b>	<b>\$217,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10620000 GOLF OPERATIONS</b>					
5300	TRAIN TRAN	2,500	2,500	2,500	PGA LEVEL 2 AND 3 HOTEL AND TRAVEL ACCOMMODATIONS X 1 EMPLOYEE
		2,500	2,500	2,500	PGA SHOW EVENT X 2 EMPLOYEES
		3,000	3,000	3,000	MAINTENANCE STAFF TRAININGS
<b>Total</b>	<b>5300</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
5305	UTILITIES	1,830	1,830	1,830	TDS
		5,000	5,000	5,000	PHONE STIPEND X 6 EMPLOYEES
		9,000	9,000	9,000	DOMINION ENERGY
		64,000	64,000	64,000	DUKE ENERGY
<b>Total</b>	<b>5305</b>	<b>\$79,830</b>	<b>\$79,830</b>	<b>\$79,830</b>	
5315	R&M VEH	500	500	500	TOWN VEHICLE MAINTENANCE
		3,160	3,160	3,160	ANNUAL MAINTENANCE ON GOLF CART FLEET
		7,500	7,500	7,500	GOLF CART PARTS AND REPAIRS
<b>Total</b>	<b>5315</b>	<b>\$11,160</b>	<b>\$11,160</b>	<b>\$11,160</b>	
5320	R&M EQUIP	31,000	46,000	46,000	GOLF COURSE EQUIPMENT REPAIRS (REELS, BED KNIVES, ETC)
<b>Total</b>	<b>5320</b>	<b>\$31,000</b>	<b>\$46,000</b>	<b>\$46,000</b>	
5325	ADVERTISE	3,000	3,000	3,000	MARKETING AND ADVERTISING
<b>Total</b>	<b>5325</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5330	POSTAGE	750	750	750	POSTAGE (STAMPS, CLUB RETURNS, AND MEMBER BILLING)
<b>Total</b>	<b>5330</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	
5410	RENT EQUIP	1,500	1,500	1,500	COPIER/PRINTER CHARGES
		1,600	1,600	1,600	EQUIPMENT RENTAL FOR GOLF COURSE MAINTENANCE
		3,500	3,500	3,500	DUMPSTER
		4,500	4,500	4,500	PROPERTY TAXES FOR GOLF CART FLEET
		35,424	35,424	35,424	GOLF CART GPS SYSTEM ANNUAL FEES
		92,294	92,294	92,294	GOLF CART FLEET ANNUAL FEES
<b>Total</b>	<b>5410</b>	<b>\$138,818</b>	<b>\$138,818</b>	<b>\$138,818</b>	
<b>Total</b>	<b>10620000</b>	<b>\$2,030,455</b>	<b>\$2,036,451</b>	<b>\$2,042,585</b>	

## LIBRARY

The Library Department oversees the operations of the Mooresville Public Library. The Mooresville Public Library is partially funded by Iredell County, as the Library serves the southern portion of Iredell County.

### BUDGET BRIEF

The recommended budget for the Library Department reflects a 4.84% increase from the approved FY2021-2022 operating budget. The increase is primarily due to staffing the West Branch for the full year.

### FY 2021-2023 LIBRARY BUDGET HIGHLIGHTS

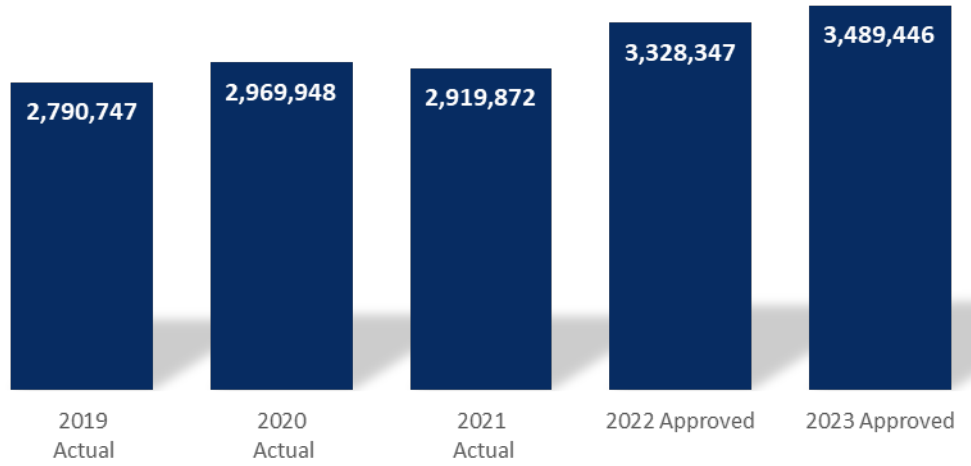
- Staffing for West Branch – full year
- Position Reclassifications
- Sensory Garden
- Capital Investment - Motorized Lift

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Library Administration	\$ 2,790,747	\$ 2,969,948	\$ 2,919,872	\$ 3,328,347	\$ 3,483,040	\$ 3,472,940	\$ 3,489,446

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Library Director	1	1	1	1	1
Assistant Library Director	1	1	1	1	1
Branch Coordinator (West Side)	1	1	1	1	1
Administrative Specialist	1	1	1	1	1
Curator of Special Collections	1	1	0	0	0
Staff Librarian	4	4	5	5	5
Cataloging Specialist I	1	1	1	1	1
Cataloging Specialist II	1	1	1	1	1
Circulation Services Supervisor	1	1	1	1	1
Library Services Manager	2	2	2	2	2
Library Services Specialist	3	3	3	3	3
Library Assistant	1	1	1	1	1
Library Associates	11	11	11	11	11
<b>Total Library Administration</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>29</b>

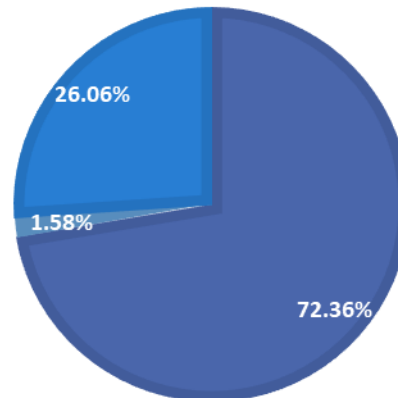
## FIVE YEAR BUDGET HISTORY



**Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.**

## OPERATING BUDGET BY CATEGORY

■ Personnel   ■ Professional Services   ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10640000 LIBRARY</b>					
5000	S&W - FT	7,888	2,788	2,788	ONE FULL-TIME POSITION RECLASSIFICATION
		15,000	15,000	15,000	LONGEVITY FOR 29 FULL-TIME EMPLOYEES
		1,426,185	1,426,185	1,439,393	COMPENSATION FOR 29 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$1,449,073</b>	<b>\$1,443,973</b>	<b>\$1,457,181</b>	
5005	S&W - PT	22,159	22,159	22,159	PT POSITION RECLASSIFICATION TO 3/4 FT POSITION WITH BENEFITS
<b>Total</b>	<b>5005</b>	<b>\$22,159</b>	<b>\$22,159</b>	<b>\$22,159</b>	
5010	S&W - TEMP	317,110	317,110	317,110	COMPENSATION FOR 23 PART-TIME EMPLOYEES
<b>Total</b>	<b>5010</b>	<b>\$317,110</b>	<b>\$317,110</b>	<b>\$317,110</b>	
5015	OT	750	750	750	OVERTIME
<b>Total</b>	<b>5015</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	
5025	FICA	57	57	57	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		24,259	24,259	24,259	FICA FOR 23 PART-TIME EMPLOYEES
		110,174	110,174	111,185	FICA FOR 29 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$134,490</b>	<b>\$134,490</b>	<b>\$135,501</b>	
5030	GRP INSURE	2,597	2,597	2,619	LIFE INSURANCE FOR 29 FULL-TIME EMPLOYEES
		338,575	338,575	338,575	HEALTH INSURANCE FOR 29 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$341,172</b>	<b>\$341,172</b>	<b>\$341,194</b>	
5035	RETIRE	86	86	86	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		174,983	174,983	176,587	RETIREMENT FOR 29 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$175,069</b>	<b>\$175,069</b>	<b>\$176,673</b>	
5040	401(K)	38	38	38	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		72,009	72,009	72,670	401(K) FOR 29 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$72,047</b>	<b>\$72,047</b>	<b>\$72,708</b>	
5045	FIT & WELL	1,850	1,850	1,850	GYM REIMBURSEMENT
<b>Total</b>	<b>5045</b>	<b>\$1,850</b>	<b>\$1,850</b>	<b>\$1,850</b>	
5105	AR/ENG SVC	5,000	0	0	DESIGN TEAM FOR NEW LIGHTS
<b>Total</b>	<b>5105</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10640000 LIBRARY</b>					
5115	MED LAB SV	2,300	2,300	2,300	MEDICAL/LAB SERVICES
<b>Total</b>	<b>5115</b>	<b>\$2,300</b>	<b>\$2,300</b>	<b>\$2,300</b>	
5120	PRINT SVC	5,000	5,000	5,000	LIBRARY SERVICES BROCHURE
<b>Total</b>	<b>5120</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5125	BANK SVC	3,000	3,000	3,000	CREDIT CARD MERCHANT FEES
<b>Total</b>	<b>5125</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5145	OTR SVCS	4,000	4,000	4,000	LANDSCAPING
		8,000	8,000	8,000	USER EXPERIENCE AUDIT
		10,000	10,000	10,000	CONVERT 8MM FILM FOR 150TH CELEBRATION
		23,000	23,000	23,000	AUTHOR SERIES, EDUCATION/SUMMER READING, YOUTH SERIES, AUTHOR FOR 150TH CELEBRATION
<b>Total</b>	<b>5145</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	
5200	JAN SUPPLY	6,500	6,500	6,500	JANITORIAL SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>	
5205	DUE SUBS	17,000	17,000	17,000	PROFESSIONAL MEMBERSHIPS, EBSCO PRINT PERIODICALS
<b>Total</b>	<b>5205</b>	<b>\$17,000</b>	<b>\$17,000</b>	<b>\$17,000</b>	
5210	VEH SUPPLY	2,000	2,000	2,000	FUEL FOR COURIER & OUTREACH
<b>Total</b>	<b>5210</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5215	OFF SUPPLY	24,750	24,750	24,750	GENERAL OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$24,750</b>	<b>\$24,750</b>	<b>\$24,750</b>	
5225	SAF SUPPLY	5,000	5,000	5,000	SAFETY SUPPLIES
<b>Total</b>	<b>5225</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5235	PART SUPP	21,000	21,000	21,000	PROGRAMMING & PARTICIPANT SUPPLIES, FESTIVALS & PROMOTIONAL MATERIALS, 150TH PROMOTIONAL MATERIALS
<b>Total</b>	<b>5235</b>	<b>\$21,000</b>	<b>\$21,000</b>	<b>\$21,000</b>	
5240	BOOK SUPP	238,500	238,500	238,500	BOOKS & PRINT MATERIALS
<b>Total</b>	<b>5240</b>	<b>\$238,500</b>	<b>\$238,500</b>	<b>\$238,500</b>	
5241	EBOOKS	25,000	25,000	25,000	E-BOOKS
<b>Total</b>	<b>5241</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10640000 LIBRARY</b>					
5245	AV SUPPLY	62,360	62,360	62,360	AV MATERIALS, AUDIO BOOKS, DVDS
<b>Total</b>	<b>5245</b>	<b>\$62,360</b>	<b>\$62,360</b>	<b>\$62,360</b>	
5246	EAUDIO	15,000	15,000	15,000	E-AUDIO
<b>Total</b>	<b>5246</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5265	NON CAP EQ	2,500	2,500	2,500	TREADMILL FOR STAFF WELLNESS
		3,000	3,000	3,000	REPLACEMENT SAFE FOR MAIN LIBRARY
		3,000	3,000	3,000	SAFE FOR WEST BRANCH
		5,000	5,000	5,000	PUBLIC SHELVING FOR YS
		5,000	5,000	5,000	REPLACEMENT OF BREAKROOM FURNITURE
		6,000	6,000	6,000	REPLACEMENT OF YS STAFF DESKS/INSTALLATION
		7,000	7,000	7,000	150TH TRAVELLING HISTORY EXHIBIT
		8,000	8,000	8,000	REPLACEMENT OF TECH SERVICES STAFF DESKS/INSTALLATION
		13,000	13,000	13,000	MODULAR OFFICE FOR SOCIAL SERVICES INTERN
		15,000	15,000	15,000	SENSORY GARDEN
		15,000	15,000	15,000	UPDATE PUBLIC FURNITURE
<b>Total</b>	<b>5265</b>	<b>\$82,500</b>	<b>\$82,500</b>	<b>\$82,500</b>	
5270	OTR SUPPLY	5,000	5,000	5,000	ADMINISTRATION, SERVICES AWARDS
		5,000	5,000	5,000	ARCHIVAL SUPPLIES & MATERIALS
		12,500	12,500	12,500	TECH SERVICES, RFID TAGS, BARCODES, LABELS
		13,500	13,500	13,500	CIRCULATION, LIBRARY CARDS, PLASTIC BAGS, EARBUDS, FLASHDRIVES, BOOKMARKS, STICKERS
<b>Total</b>	<b>5270</b>	<b>\$36,000</b>	<b>\$36,000</b>	<b>\$36,000</b>	
5300	TRAIN TRAN	22,000	22,000	22,000	PROFESSIONAL CONFERENCES, TRAVEL, TRAINING
<b>Total</b>	<b>5300</b>	<b>\$22,000</b>	<b>\$22,000</b>	<b>\$22,000</b>	
5305	UTILITIES	104,800	104,800	104,800	UTILITIES
<b>Total</b>	<b>5305</b>	<b>\$104,800</b>	<b>\$104,800</b>	<b>\$104,800</b>	
5315	R&M VEH	2,500	2,500	2,500	VEHICLE MAINTENANCE
<b>Total</b>	<b>5315</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>10640000 LIBRARY</b>					
5320	R&M EQUIP	3,000	3,000	3,000	MISCELLANEOUS REPAIRS NOT COVERED BY WARRANTIES/CONTRACTS
<b>Total</b>	<b>5320</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5321	M SOFTWARE	360	360	360	OCLC WEBDEWEY
		500	500	500	CANVA
		500	500	500	LIBRARY H3LP
		500	500	500	NCPLDA, NCKIDS
		500	500	500	TUMBLE MATH
		850	850	850	TUMBLE BOOKS
		1,200	1,200	1,200	EBSCO LIBRARYAWARE
		1,200	1,200	1,200	PAST PERFECT
		1,600	1,600	1,600	HOOTSUITE
		1,700	1,700	1,700	WORLD BOOK
		2,000	2,000	2,000	OCLC ILL
		2,300	2,300	2,300	DEMCO SOFTWARE
		3,900	3,900	3,900	NCPLDA, PROQUEST
		5,200	5,200	5,200	GALE COURSES
		5,500	5,500	5,500	EBSCO PACKAGE, NOVELIST SELECT; MYHERITAGE
		7,100	7,100	7,100	OVERDRIVE INC
		9,500	9,500	9,500	OCLC CONTENT DM
		10,200	10,200	10,200	OCLC CATALOG
		42,000	42,000	42,000	HOOPLA
<b>Total</b>	<b>5321</b>	<b>\$96,610</b>	<b>\$96,610</b>	<b>\$96,610</b>	
5325	ADVERTISE	3,500	3,500	3,500	FACEBOOK BOOSTS, BANNERS, NEWSPAPER
<b>Total</b>	<b>5325</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5330	POSTAGE	5,000	5,000	5,000	POSTAGE, MAILINGS
<b>Total</b>	<b>5330</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5400	RENT PROP	98,000	98,000	98,000	WEST BRANCH
<b>Total</b>	<b>5400</b>	<b>\$98,000</b>	<b>\$98,000</b>	<b>\$98,000</b>	
5410	RENT EQUIP	38,000	38,000	38,000	BENEFIELD SANITATION, SYSTEL, PITNEY BOWES
<b>Total</b>	<b>5410</b>	<b>\$38,000</b>	<b>\$38,000</b>	<b>\$38,000</b>	
<b>Total</b>	<b>10640000</b>	<b>\$3,483,040</b>	<b>\$3,472,940</b>	<b>\$3,489,446</b>	





# TOWN OF MOORESVILLE GENERAL CAPITAL INVESTMENT FUND

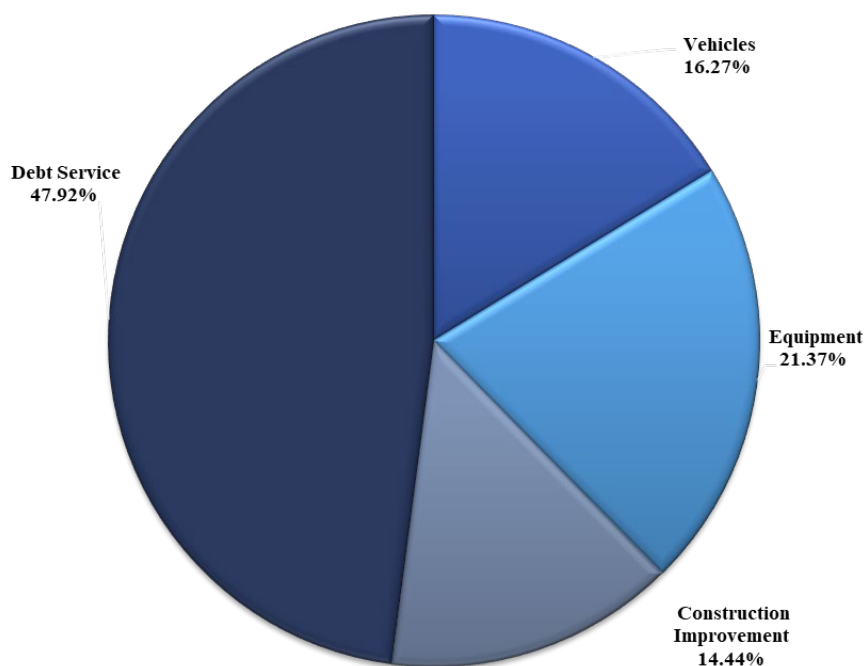
Celebrating 150 years  
1873-2023

## GENERAL CAPITAL INVESTMENTS FUND – BUDGET SUMMARY

The Recommended budget for the General Capital Investment Fund (which provides funding for capital outlay, street resurfacing and annual debt payments) is \$17,029,825.

### REVENUES BY MAJOR SOURCE

	APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2022	FY 2022-2023		
Ad Valorem Taxes	\$ 14,013,181	\$ 16,477,594	\$ 14,985,043	\$ 14,670,043
Sales Tax	801,880	857,391	857,391	857,391
Miscellaneous Revenue	154,000	150,000	150,000	150,000
Transfer from General Fund				315,000
Transfer from Sanitation Capital Reserve	475,000	650,000	180,000	180,000
Transfer from Powell	785,822	857,391	857,391	857,391
<b>Total Revenues</b>	<b>\$ 16,229,883</b>	<b>\$ 18,992,376</b>	<b>\$ 17,029,825</b>	<b>\$ 17,029,825</b>



Vehicles	\$ 2,770,148
Equipment	3,639,030
Construction Improvement	2,459,782
Debt Service	8,160,865
<b>Total</b>	<b><u>\$ 17,029,825</u></b>

**CAPITAL OUTLAY BY DEPARTMENT**

(Expenditures over \$5,000 &amp; Items Transferred to Project Ordinances)

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
<b>FINANCE</b>			
Folding Machine	6,000	6,000	6,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>	<b>\$ 6,000</b>
<b>TECHNOLOGY &amp; INNOVATION</b>			
ROV Drone	62,000	-	-
UAS Equipment	73,000	73,000	73,000
South Main Street Smart Lights	80,000	-	-
Town Hall Annex Equipment	80,000	80,000	80,000
Fiber Network Buildout	200,000	125,000	125,000
Public Services - AV Upgrades	70,000	70,000	70,000
CMCC - AV Upgrades	254,000	254,000	254,000
Dell Powerscale	420,000	420,000	-
Dell Powerstore	750,000	600,000	600,000
Network Infrastructure	1,100,000	1,100,000	1,100,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 3,089,000</b>	<b>\$ 2,722,000</b>	<b>\$ 2,302,000</b>
<b>PLANNING &amp; COMMUNITY DEVELOPMENT</b>			
Vehicles (1 - new)	70,000	35,000	35,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 70,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>
<b>POLICE</b>			
Vehicle - Traffic Team Sergeant	72,025	72,025	72,025
Replacement Special Response Team Vehicle	88,930	-	-
Replacement CID Vehicles (1)	117,482	58,741	58,741
Vehicles for requested Detective Positions (2)	117,482	117,482	117,482
Vehicles for requested Patrol Positions (3)	288,100	216,075	216,075
Replacement Patrol Vehicles	936,325	536,325	956,325
Evidence Cabinet	6,000	6,000	6,000
Message Board Trailer	18,000	-	-
Night Vision Goggles	30,075	-	-
Portable Radios	57,376	31,296	31,296
Sherrill Street Evidence Storage	20,000	20,000	20,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 1,751,795</b>	<b>\$ 1,057,944</b>	<b>\$ 1,477,944</b>

## CAPITAL OUTLAY BY DEPARTMENT

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
<b>FIRE</b>			
Equipment for new vehicles	44,500	44,500	44,500
New Staff Vehicles (3)	165,000	165,000	165,000
New Fire Engine	850,000	850,000	850,000
Skid Pump Unit	6,000	6,000	6,000
Mobile Radio (new truck)	6,500	6,500	6,500
6 Passenger Golf Cart	7,500	7,500	7,500
Mobile Radio Upgrades	8,879	8,879	8,879
HAZMAT Props Fire Training Center (2)	10,000	10,000	10,000
Zumro Tent	10,000	10,000	10,000
Stair Climber (2)	14,000	14,000	14,000
ACU Upgrade for Field Com	15,000	15,000	15,000
Portable Radios (5)	31,200	-	-
Fork Lift	36,315	36,315	36,315
FPAT Training System	40,640	40,640	40,640
2 UTV's (Transport & Fire)	44,000	44,000	44,000
Paratech USAR Struts	55,000	55,000	55,000
Backup PD Radios (7)	60,000	60,000	60,000
SCBA	65,000	65,000	65,000
Gas Prop Upgrade FTC	250,000	250,000	250,000
Public Safety Radios - New	450,000	450,000	450,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 2,169,534</b>	<b>\$ 2,138,334</b>	<b>\$ 2,138,334</b>
<b>STREETS</b>			
Utility Cart - Right of Way Crew	15,000	15,000	15,000
Rubber Grade Crossings at Iredell Ave and Wilson Ave	30,000	30,000	30,000
Resurfacing Project (\$857,391 transfer from Powell)	1,714,782	1,714,782	1,714,782
<b>DEPARTMENT TOTAL</b>	<b>\$ 1,759,782</b>	<b>\$ 1,759,782</b>	<b>\$ 1,759,782</b>
<b>SANITATION</b>			
New Small Rear Loader	140,000	-	-
New Rear Loader for New Brush Route	180,000	180,000	180,000
Replacement Side Loader	330,000	-	-
Canopy for Can Corral	15,000	-	-
<b>DEPARTMENT TOTAL</b>	<b>\$ 665,000</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>
<b>FLEET</b>			
Wireless Remote for In-Ground Lift	9,000	9,000	9,000
Replace Light Duty Lift	20,000	20,000	20,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>	<b>\$ 29,000</b>

## CAPITAL OUTLAY BY DEPARTMENT

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
<b>RECREATION ADMINISTRATION</b>			
Liberty Park Outdoor Stage	48,000	48,000	48,000
Pickleball Courts	170,000	170,000	170,000
Neighborhood Park Improvements	250,000	250,000	250,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 468,000</b>	<b>\$ 468,000</b>	<b>\$ 468,000</b>
<b>PARK SERVICES</b>			
Enclosed Landscape Truck Replacement Asset 6203	67,000	67,000	67,000
Scag Windstorm Blower	11,000	11,000	11,000
Stand-On Aerator	11,500	11,500	11,500
Maintenance Cart Replacement - Asset 6518	14,500	-	-
Zero Turn Mower Replacement - Asset 6700	14,500	-	-
Zero Turn Mower Replacement - Asset 6727	14,500	-	-
Ballfield Cart Replacement - Asset 6509	18,000	18,000	18,000
Shade Sail Replacement at Mazeppa Soccer	21,000	21,000	21,000
Glenwood Cemetery Entrance Sign	15,000	15,000	15,000
Green Acres Cemetery Entrance Sign	15,000	15,000	15,000
Tennis Court Refurbishment	100,000	65,000	65,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 302,000</b>	<b>\$ 223,500</b>	<b>\$ 223,500</b>
<b>CHARLES MACK CITIZEN CENTER</b>			
Door Replacements	21,400	21,400	21,400
Drivable Scissor Lift	23,000	-	-
JVK Auditorium Upgrades - Sound	355,000	180,000	180,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 399,400</b>	<b>\$ 201,400</b>	<b>\$ 201,400</b>
<b>SPECIAL PROGRAMS</b>			
Pool Cover	27,000	27,000	27,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 27,000</b>	<b>\$ 27,000</b>	<b>\$ 27,000</b>
<b>GOLF OPERATIONS</b>			
Toro Workman Cart Replacement	12,000	-	-
Toro Workman Cart Replacement	12,000	-	-
Club Car 4-6 Passenger Golf Cart	13,000	13,000	13,000
Turbo Blower Replacement	15,000	-	-
Tractor Replacement	35,000	-	-
<b>DEPARTMENT TOTAL</b>	<b>\$ 87,000</b>	<b>\$ 13,000</b>	<b>\$ 13,000</b>
<b>LIBRARY</b>			
Motorized Lift for vehicle	8,000	8,000	8,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>
<b>TOTAL GENERAL FUND CAPITAL OUTLAY</b>	<b>\$ 10,831,511</b>	<b>\$ 8,868,960</b>	<b>\$ 8,868,960</b>



**GENERAL FUND OUTSTANDING LONG TERM DEBT**

Project	Original Date	Maturity Date	30-Jun Balance	FY 2021-2022 Principal	FY 2021-2022 Interest	FY - 2023 2036
Refunding of 2012 Limited Obligation Bonds (2020B)	12/22/2020	11/1/2028	\$ 3,450,000	\$ 65,000	\$ 34,940	\$ 3,385,000
Refunding of 2016 Installment Financing (2020B)	12/22/2020	11/1/2025	1,630,000	420,000	9,525	1,210,000
General Obligation Public Improvement Bonds, Series 2019	5/9/2019	5/1/2039	8,500,000	500,000	335,000	8,000,000
Limited Obligation Refunding Bonds, Series 2012	5/3/2012	11/1/2022	565,000	565,000	11,300	-
Refunding of 2010 Installment Financing (2020A)	12/22/2020	10/1/2024	1,790,000	595,000	59,700	1,195,000
General Obligation Public Improvement Bonds, Series 2015	1/29/2015	3/1/2035	13,000,000	1,000,000	433,750	12,000,000
Public Safety Bonds (2020A)	12/22/2020	10/1/2040	25,245,000	1,330,000	877,150	23,915,000
General Obligation Bonds, Series 2016	4/19/2016	4/1/2029	11,264,500	1,520,000	404,500	9,744,500
<b>TOTALS</b>			<b>\$ 65,444,500</b>	<b>\$ 5,995,000</b>	<b>\$ 2,165,865</b>	<b>\$ 59,449,500</b>

**TOTAL GENERAL FUND CAPITAL OUTLAY**

\$	10,831,511	\$	8,868,960	\$	8,868,960
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**NON-DEPARTMENT**

Debt Principal	5,995,000	5,995,000	5,995,000
Debt Interest	2,165,865	2,165,865	2,165,865

**TOTAL GENERAL FUND DEBT SERVICE**

\$	8,160,865	\$	8,160,865	\$	8,160,865
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**TOTAL GENERAL CAPITAL INVESTMENTS**

\$	18,992,376	\$	17,029,825	\$	17,029,825
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Department		Department Request	Manager Recommend	Board Approved	Detail
<b>7401000 CAP INVEST GENERAL REVENUES</b>					
3101	CURR TAX	-16,477,594	-14,985,043	-14,670,043	CURRENT YEAR TAXES
<b>Total</b>	<b>3101</b>	<b>-\$16,477,594</b>	<b>-\$14,985,043</b>	<b>-\$14,670,043</b>	
3300	SALES TAX	-857,391	-857,391	-857,391	LOCAL OPTION SALES TAX
<b>Total</b>	<b>3300</b>	<b>-\$857,391</b>	<b>-\$857,391</b>	<b>-\$857,391</b>	
<b>Total</b>	<b>7401000</b>	<b>-\$17,334,985</b>	<b>-\$15,842,434</b>	<b>-\$15,527,434</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>7407400 CAP INVEST RESERVE</b>					
3703	MISC REV	-150,000	-150,000	-150,000	ON THE NINE'S LEASE INCOME
<b>Total</b>	<b>3703</b>	<b>-\$150,000</b>	<b>-\$150,000</b>	<b>-\$150,000</b>	
3805	XFER FROM	-857,391	-857,391	-857,391	TRANSFER FROM POWELL
		-650,000	-180,000	-180,000	TRANSFER FROM SANITATION CAPITAL RESERVE
		0	0	-315,000	TRANSFER FROM GENERAL FUND
<b>Total</b>	<b>3805</b>	<b>-\$1,507,391</b>	<b>-\$1,037,391</b>	<b>-\$1,352,391</b>	
<b>Total</b>	<b>7407400</b>	<b>-\$1,657,391</b>	<b>-\$1,187,391</b>	<b>-\$1,502,391</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>74103000</b>		<b>FINANCE</b>			
5500	FURN EQUIP	6,000	6,000	6,000	FOLDING MACHINE
<b>Total</b>	<b>5500</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
<b>Total</b>	<b>74103000</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>74120000 TECHNOLOGY &amp; INNOVATION</b>					
5505	IT EQUIP	62,000	0	0	ROV DRONE
		73,000	73,000	73,000	UAS EQUIPMENT
		80,000	0	0	SOUTH MAIN STREET SMARTLIGHTS
		80,000	80,000	80,000	TOWN HALL ANNEX CAPITAL EQUIPMENT
		200,000	125,000	125,000	FIBER NETWORK BUILD OUT
<b>Total</b>	<b>5505</b>	<b>\$495,000</b>	<b>\$278,000</b>	<b>\$278,000</b>	
5525	OTR EQUIP	70,000	70,000	70,000	PUBLIC SERVICES - AV UPGRADES (MEDIUM SCORE TIGC)
		254,000	254,000	254,000	CMCC - AV UPGRADES (MEDIUM SCORE TIGC)
		420,000	420,000	0	DELL POWERSCALE
		750,000	600,000	600,000	DELL POWERSTORE
		1,100,000	1,100,000	1,100,000	NETWORK INFRASTRUCTURE
<b>Total</b>	<b>5525</b>	<b>\$2,594,000</b>	<b>\$2,444,000</b>	<b>\$2,024,000</b>	
<b>Total</b>	<b>74120000</b>	<b>\$3,089,000</b>	<b>\$2,722,000</b>	<b>\$2,302,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>74140000</b>		<b>PLANNING &amp; COMMUNITY DEVELOP</b>			
5520	VEHICLES	70,000	35,000	35,000	VEHICLES - 1 NEW
<b>Total</b>	<b>5520</b>	<b>\$70,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	
<b>Total</b>	<b>74140000</b>	<b>\$70,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>74200000</b>	<b>POLICE</b>				
5520	VEHICLES	72,025	72,025	72,025	PATROL VEHICLE FOR TRAFFIC SAFETY AND ENFORCEMENT TEAM SERGEANT
		88,930	0	0	REPLACEMENT SPECIAL RESPONSE TEAM (SRT) VEHICLE
		117,482	58,741	58,741	REPLACEMENT CID VEHICLES - 1
		117,482	117,482	117,482	VEHICLES FOR REQUESTED DETECTIVE POSITIONS - 2
		288,100	216,075	216,075	PATROL VEHICLES FOR REQUESTED NEW POSITIONS - 3
		936,325	536,325	956,325	REPLACEMENT PATROL VEHICLES - 13
<b>Total</b>	<b>5520</b>	<b>\$1,620,344</b>	<b>\$1,000,648</b>	<b>\$1,420,648</b>	
5525	OTR EQUIP	6,000	6,000	6,000	MISSION DARKNESS BLOCKER LOCKER 7 SYSTEM - EVIDENCE CABINET
		18,000	0	0	MESSAGE BOARD TRAILER
		30,075	0	0	NIGHT VISION GOGGLES
		57,376	31,296	31,296	PORTABLE RADIOS
<b>Total</b>	<b>5525</b>	<b>\$111,451</b>	<b>\$37,296</b>	<b>\$37,296</b>	
5545	BLDG IMPR	20,000	20,000	20,000	SHERRILL STREET EVIDENCE STORAGE
<b>Total</b>	<b>5545</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
<b>Total</b>	<b>74200000</b>	<b>\$1,751,795</b>	<b>\$1,057,944</b>	<b>\$1,477,944</b>	

## GENERAL CAPITAL INVESTMENT FUND – EXPENDITURES – FY 2023

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>74221000</b>	<b>FIRE</b>				
5520	VEHICLES	2,500	2,500	2,500	MISC EQUIP NEW VEHICLES
		10,000	10,000	10,000	MOBILE RADIOS NEW VEHICLES
		12,000	12,000	12,000	EXTENDEBED SLIDE TRAY
		20,000	20,000	20,000	LIGHTS NEW VEHICLES
		165,000	165,000	165,000	3 REPLACEMENT STAFF VEHICLES
		850,000	850,000	850,000	NEW FIRE ENGINE
<b>Total</b>	<b>5520</b>	<b>\$1,059,500</b>	<b>\$1,059,500</b>	<b>\$1,059,500</b>	
5525	OTR EQUIP	6,000	6,000	6,000	SKID PUMP UNIT
		6,500	6,500	6,500	MOBILE RADIO (NEW TRUCK)
		7,500	7,500	7,500	6 PASSENGER GOLF CART
		8,879	8,879	8,879	MOBILE RADIO UPGRADES
		10,000	10,000	10,000	HAZMAT PROPS FTC (2)
		10,000	10,000	10,000	ZUMRO TENT
		14,000	14,000	14,000	STAIR CLIMBER (2)
		15,000	15,000	15,000	ACU UPGRADE FOR FIELD COM
		31,200	0	0	PORTABLE RADIOS (5)
		36,315	36,315	36,315	FORK LIFT
		40,640	40,640	40,640	FPAT TRAINING SYSTEM
		44,000	44,000	44,000	2 UTVS (TRANSPORT & FIRE)
		55,000	55,000	55,000	PARATECH USAR STRUTTS
		60,000	60,000	60,000	BACKUP PD RADIOS (7)
		65,000	65,000	65,000	SCBA
		250,000	250,000	250,000	GAS PROP UPGRADE FTC
		450,000	450,000	450,000	PUBLIC SAFETY RADIOS - YEAR 1 OF 2
<b>Total</b>	<b>5525</b>	<b>\$1,110,034</b>	<b>\$1,078,834</b>	<b>\$1,078,834</b>	
<b>Total</b>	<b>74221000</b>	<b>\$2,169,534</b>	<b>\$2,138,334</b>	<b>\$2,138,334</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>74302000      STREETS</b>					
5525	OTR EQUIP	15,000	15,000	15,000	UTILITY CART FOR THE RIGHT OF WAY CREW.
<b>Total</b>	<b>5525</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5550	OTR IMPROV	30,000	30,000	30,000	FULL DEPTH RUBBER GRADE CROSSINGS AT IREDELL AVE AND WILSON AVE
		1,714,782	1,714,782	1,714,782	RESURFACING PROJECT (\$857,391 TRANSFERRED FROM POWELL)
<b>Total</b>	<b>5550</b>	<b>\$1,744,782</b>	<b>\$1,744,782</b>	<b>\$1,744,782</b>	
<b>Total</b>	<b>74302000</b>	<b>\$1,759,782</b>	<b>\$1,759,782</b>	<b>\$1,759,782</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>74303000      SANITATION</b>					
5520	VEHICLES	140,000	0	0	NEW SMALL REAR LOADER
		180,000	180,000	180,000	NEW REAR LOADER FOR NEW BRUSH ROUTE
		330,000	0	0	REPLACEMENT SIDE LOADER
<b>Total</b>	<b>5520</b>	<b>\$650,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	
5550	OTR IMPROV	15,000	0	0	CANOPY FOR CAN CORRAL
<b>Total</b>	<b>5550</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total</b>	<b>74303000</b>	<b>\$665,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>74304000</b>		<b>FLEET MAINTENANCE</b>			
5525	OTR EQUIP	9,000	9,000	9,000	WIRELESS REMOTE FOR THE
		20,000	20,000	20,000	INGROUND LIFT
					REPLACE LIGHT DUTY LIFT FROM 2007
<b>Total</b>	<b>5525</b>	<b>\$29,000</b>	<b>\$29,000</b>	<b>\$29,000</b>	
<b>Total</b>	<b>74304000</b>	<b>\$29,000</b>	<b>\$29,000</b>	<b>\$29,000</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>74305000 PARK SERVICES</b>					
5520	VEHICLES	67,000	67,000	67,000	ENCLOSED LANDSCAPE TRUCK REPLACEMENT - ASSET 6203
<b>Total</b>	<b>5520</b>	<b>\$67,000</b>	<b>\$67,000</b>	<b>\$67,000</b>	
5525	OTR EQUIP	11,000	11,000	11,000	SCAG WINDSTORM BLOWER
		11,500	11,500	11,500	STAND-ON AERATOR
		14,500	0	0	MAINTENANCE CART 6518 - SCORED 15
		14,500	0	0	ZERO-TURN MOWER 6700 - SCORED 15
		14,500	0	0	ZERO-TURN MOWER 6727 - SCORED 15
		18,000	18,000	18,000	BALLFIELD CART 6509 - SCORED 16
		21,000	21,000	21,000	SHADE SAIL REPLACEMENT AT MAZEPPA SOCCER
<b>Total</b>	<b>5525</b>	<b>\$105,000</b>	<b>\$61,500</b>	<b>\$61,500</b>	
5545	BLDG IMPR	15,000	15,000	15,000	GLENWOOD CEMETERY ENTRANCE SIGN
		15,000	15,000	15,000	GREEN ACRES CEMETERY ENTRANCE SIGN
		100,000	65,000	65,000	TENNIS COURT REFURBISHMENT
<b>Total</b>	<b>5545</b>	<b>\$130,000</b>	<b>\$95,000</b>	<b>\$95,000</b>	
<b>Total</b>	<b>74305000</b>	<b>\$302,000</b>	<b>\$223,500</b>	<b>\$223,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>74400000 NON-DEPARTMENT</b>					
5700	DEBT PRIN	65,000	65,000	65,000	REFUNDING OF 2012 LIMITED OBLIGATION BONDS (2020B)
		420,000	420,000	420,000	REFUNDING OF 2016 INSTALLMENT FINANCING (2020B)
		500,000	500,000	500,000	GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS, SERIES 2019
		565,000	565,000	565,000	LIMITED OBLIGATION REFUNDING BONDS, SERIES 2012
		595,000	595,000	595,000	REFUNDING OF 2010 INSTALLMENT FINANCING (2020A)
		1,000,000	1,000,000	1,000,000	GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS, SERIES 2015
		1,330,000	1,330,000	1,330,000	PUBLIC SAFETY BONDS (2020A)
		1,520,000	1,520,000	1,520,000	GENERAL OBLIGATION BONDS, SERIES 2016
<b>Total</b>	<b>5700</b>	<b>\$5,995,000</b>	<b>\$5,995,000</b>	<b>\$5,995,000</b>	
5705	DEBT INT	9,525	9,525	9,525	REFUNDING OF 2016 INSTALLMENT FINANCING (2020B)
		11,300	11,300	11,300	LIMITED OBLIGATION REFUNDING BONDS, SERIES 2012
		34,940	34,940	34,940	REFUNDING OF 2012 LIMITED OBLIGATION BONDS (2020B)
		59,700	59,700	59,700	REFUNDING OF 2010 INSTALLMENT FINANCING (2020A)
		335,000	335,000	335,000	GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS, SERIES 2019
		404,500	404,500	404,500	GENERAL OBLIGATION BONDS, SERIES 2016
		433,750	433,750	433,750	GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS, SERIES 2015
		877,150	877,150	877,150	PUBLIC SAFETY BONDS (2020A)
<b>Total</b>	<b>5705</b>	<b>\$2,165,865</b>	<b>\$2,165,865</b>	<b>\$2,165,865</b>	
<b>Total</b>	<b>74400000</b>	<b>\$8,160,865</b>	<b>\$8,160,865</b>	<b>\$8,160,865</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>74600000 RECREATION ADMINISTRATION</b>					
5525	OTR EQUIP	48,000	48,000	48,000	LIBERTY PARK OUTDOOR STAGE
<b>Total</b>	<b>5525</b>	<b>\$48,000</b>	<b>\$48,000</b>	<b>\$48,000</b>	
5545	BLDG IMPR	170,000	170,000	170,000	PICKLEBALL COURTS
		250,000	250,000	250,000	NEIGHBORHOOD PARK IMPROVEMENTS
<b>Total</b>	<b>5545</b>	<b>\$420,000</b>	<b>\$420,000</b>	<b>\$420,000</b>	
<b>Total</b>	<b>74600000</b>	<b>\$468,000</b>	<b>\$468,000</b>	<b>\$468,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>74602621 CHARLES MACK CITIZEN CENTER</b>					
5525	OTR EQUIP	21,400	21,400	21,400	DOOR REPLACEMENTS
		23,000	0	0	DRIVABLE SCISSOR LIFT
<b>Total</b>	<b>5525</b>	<b>\$44,400</b>	<b>\$21,400</b>	<b>\$21,400</b>	
5545	BLDG IMPR	355,000	180,000	180,000	JVK AUDITORIUM UPGRADES - SOUND
<b>Total</b>	<b>5545</b>	<b>\$355,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	
<b>Total</b>	<b>74602621</b>	<b>\$399,400</b>	<b>\$201,400</b>	<b>\$201,400</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>74604000</b>		<b>RECREATION SPECIAL PROGRAMS</b>			
5525	OTR EQUIP	27,000	27,000	27,000	POOL COVER
<b>Total</b>	<b>5525</b>	<b>\$27,000</b>	<b>\$27,000</b>	<b>\$27,000</b>	
<b>Total</b>	<b>74604000</b>	<b>\$27,000</b>	<b>\$27,000</b>	<b>\$27,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>74620000</b>		<b>GOLF OPERATIONS</b>			
5525	OTR EQUIP	12,000	0	0	TORO WORKMAN CART REPLACEMENT - SCORED 13
		12,000	0	0	TORO WORKMAN CART REPLACEMENT - SCORED 15
		13,000	13,000	13,000	CLUB CAR 4-6 PASSENGER GOLF CART
		15,000	0	0	TORO BLOWER REPLACEMENT - SCORED 14
		35,000	0	0	TRACTOR REPLACEMENT - SCORED 15
<b>Total</b>	<b>5525</b>	<b>\$87,000</b>	<b>\$13,000</b>	<b>\$13,000</b>	
<b>Total</b>	<b>74620000</b>	<b>\$87,000</b>	<b>\$13,000</b>	<b>\$13,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>74640000</b>		<b>LIBRARY</b>			
5520	VEHICLES	8,000	8,000	8,000	MOTORIZED LIFT
<b>Total</b>	<b>5520</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
<b>Total</b>	<b>74640000</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	

## **FLEET REPLACEMENT FUND**

The Fleet Replacement fund is being established this year to ensure, by planning long-range, that the Town does not experience significant variability in annual expenditures. Large fluctuations from year to year are not ideal when budgeting and/or making business decisions.

Without the Fleet Replacement Fund, individual General Fund departments would have to include funds for vehicle replacement within their annual capital budget to coincide with their need for vehicle replacements.

The Fleet Replacement Fund revenues include a onetime \$2 million appropriation of Fund Balance from the General Fund, along with \$301,702 Life Cycle Cost charges from departments that will be replacing or purchasing vehicles during Fiscal Year 2023.

Fleet Replacement Standard Operating Procedures have been updated to accommodate this new fund. (See page 360 in Appendix)



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>1501500 FLEET REPLACEMENT - RESERVE</b>					
3805	XFER FROM	-2,000,000	-2,000,000	-2,000,000	TRANSFER FROM GENERAL FUND - APPROPRIATED RESERVE
		-301,702	-301,702	-301,702	TRANSFER FROM GENERAL FUND - LIFE CYCLE COSTS FY23
<b>Total</b>	<b>3805</b>	<b>-\$2,301,702</b>	<b>-\$2,301,702</b>	<b>-\$2,301,702</b>	
<b>Total</b>	<b>1501500</b>	<b>-\$2,301,702</b>	<b>-\$2,301,702</b>	<b>-\$2,301,702</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>15150000</b>		<b>FLEET REPLACEMENT VEHICLES</b>			
5520	VEHICLES	2,301,702	2,301,702	2,301,702	GENERAL FUND - FLEET REPLACEMENT
<b>Total</b>	<b>5520</b>	<b>\$2,301,702</b>	<b>\$2,301,702</b>	<b>\$2,301,702</b>	
<b>Total</b>	<b>15150000</b>	<b>\$2,301,702</b>	<b>\$2,301,702</b>	<b>\$2,301,702</b>	



# TOWN OF MOORSVILLE UTILITY FUND

1873

Celebrating 150 years  
1873-2023

### UTILITY FUND – BUDGET SUMMARY

The Utility Fund is used to account for the Town's water and sewer operations. As a proprietary fund the operating revenues and expenses are recorded separately from non-operating items. Operating revenues and expenses result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Town's Utility Fund are charges to customers for sales and services. Operating expenses for the Utility Fund include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The following charts display a history of operating revenues and expenses.

	FY 2016-2017 Actual	FY 2017-2018 Actual	FY 2018-2019 Actual	FY 2019-2020 Actual	FY 2020-2021 Actual*	FY 2021-2022 Approved Budget	FY 2022-2023 Approved Budget
Revenues	\$ 27,569,276	\$ 28,086,401	\$ 24,387,348	\$ 43,364,037	\$ 64,263,931	\$ 23,429,174	\$ 29,856,943
Expenses	27,122,017	28,945,802	22,123,322	48,046,081	69,079,896	23,429,174	29,856,943
Difference	\$ 447,259	\$ (859,401)	\$ 2,264,026	\$ (4,682,044)	\$ (4,815,965)	\$ -	\$ -

\*Includes issuance of 2021 Enterprise Refunding Bonds in the amount of \$23,053,000 and issuance of 2020 SRF Loan Refunding at \$5,390,000. (Net Premium and Discount)

#### Water and Sewer Revenues

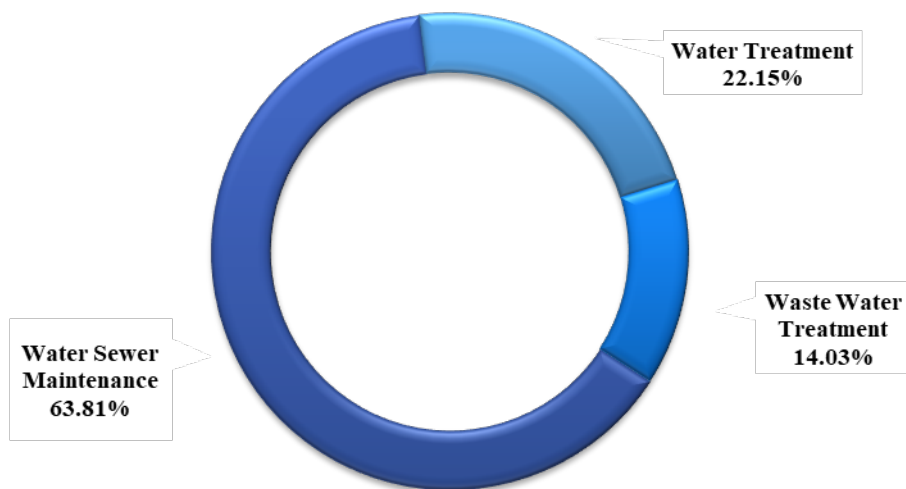
Actual water and sewer fees and charges can be found in the Fee Schedule section of the FY 2020-2021 Recommended Budget. The Town uses an independent rate consultant to perform a study of budgeted expenses to determine appropriate rates and fees for the upcoming fiscal year. The rate study consists of analyzing departmental requested budget expenses to identify the net revenue requirements from user rate revenues.

### UTILITY FUND REVENUES BY CATEGORY

UTILITY FUND REVENUES	ACTUAL REVENUES					BUDGET	APPROVED
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Water Sales	\$ 10,027,809	\$ 10,268,594	\$ 10,637,661	\$ 11,351,675	\$ 11,841,862	\$ 10,415,669	\$ 11,398,728
Sewer Charges	11,217,972	11,208,386	11,554,279	12,284,874	12,607,413	11,677,006	12,806,952
Water & Sewer Taps	191,150	183,983	259,893	287,204	261,161	500,000	820,350
Penalties	86,221	103,154	119,837	85,465	116,392	131,580	134,212
Fees	963,189	815,122	975,649	945,209	646,699	410,444	118,144
Miscellaneous	873,971	801,557	720,031	2,177,369	502,400	254,475	187,573
Availability Fees & Charges	3,005,841	3,236,750	-	-	-	-	-
System Development Fees	1,176,109	1,427,030	-	-	-	-	-
Interest on Investments	27,014	41,825	119,998	72,979	5,523	40,000	50,000
Appropriated Earnings	-	-	-	-	-	-	4,246,484
Refunding Financing Proceeds	-	-	-	14,075,000	28,443,000	-	-
Premium on Refunded Financing	-	-	-	2,084,262	1,002,571	-	-
Transfers from Other Fund	-	-	-	-	8,859,683	-	-
<b>TOTAL REVENUES</b>	<b>\$ 27,569,276</b>	<b>\$ 28,086,401</b>	<b>\$ 24,387,348</b>	<b>\$ 43,364,037</b>	<b>\$ 64,286,704</b>	<b>\$ 23,429,174</b>	<b>\$ 29,762,443</b>

UTILITY FUND REVENUES	ACTUAL REVENUES					BUDGET	APPROVED
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Water Sales	\$ 10,027,809	\$ 10,268,594	\$ 10,637,661	\$ 11,351,675	\$ 11,841,862	\$ 10,415,669	\$ 11,398,728
Sewer Charges	11,217,972	11,208,386	11,554,279	12,284,874	12,607,413	11,677,006	12,806,952
Water & Sewer Taps	191,150	183,983	259,893	287,204	261,161	500,000	820,350
Penalties	86,221	103,154	119,837	85,465	116,392	131,580	134,212
Fees	963,189	815,122	975,649	945,209	646,699	410,444	118,144
Miscellaneous	873,971	801,557	720,031	2,177,369	502,400	254,475	187,573
Availability Fees & Charges	3,005,841	3,236,750	-	-	-	-	-
System Development Fees	1,176,109	1,427,030	-	-	-	-	-
Interest on Investments	27,014	41,825	119,998	72,979	5,523	40,000	50,000
Appropriated Earnings	-	-	-	-	-	-	4,340,984
Refunding Financing Proceeds				14,075,000	28,443,000		
Premium on Refunded Financing				2,084,262	1,002,571		
Transfers from Other Fund	-	-	-	-	8,859,683	-	-
<b>TOTAL REVENUES</b>	<b>\$ 27,569,276</b>	<b>\$ 28,086,401</b>	<b>\$ 24,387,348</b>	<b>\$ 43,364,037</b>	<b>\$ 64,286,704</b>	<b>\$ 23,429,174</b>	<b>\$ 29,856,943</b>

## Expenditures By Department

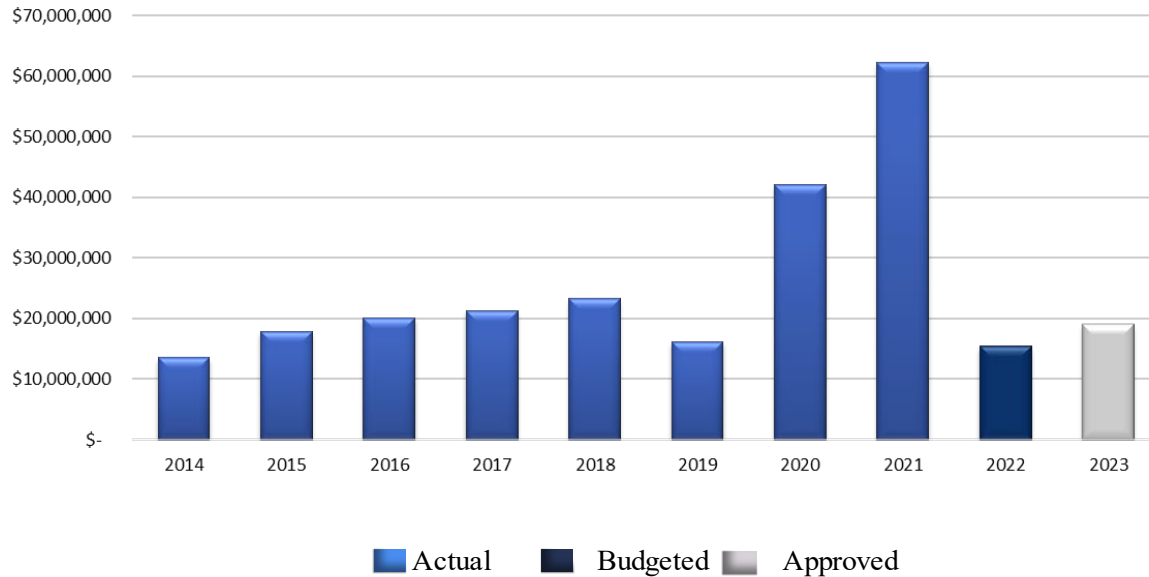


<b>Water Sewer Maintenance</b>	<b>\$ 19,051,818</b>
<b>Water Treatment</b>	<b>\$ 6,614,775</b>
<b>Waste Water Treatment</b>	<b>\$ 4,190,350</b>

### Water Sewer Maintenance

Included in the Water Sewer Maintenance functional area are the departments of Water Sewer Administration, Meter Reading, Line Maintenance, and Pump Maintenance.

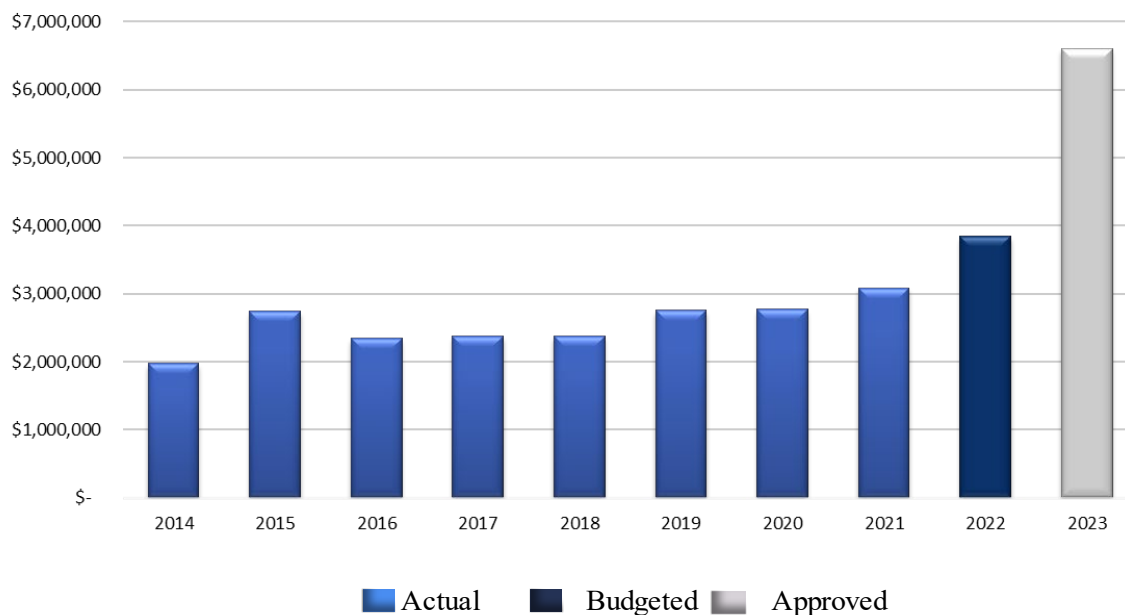
#### **Water Sewer Maintenance**



### Water Treatment

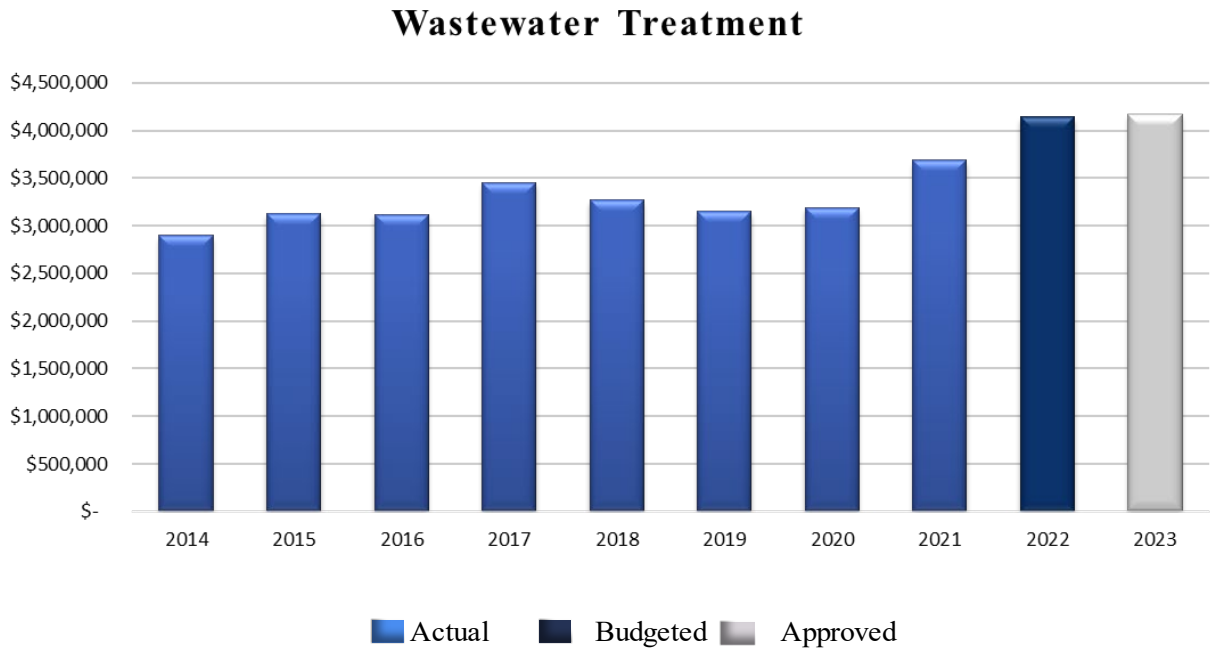
Included in the Water Treatment functional area are the departments of Water Treatment Administration, Water Treatment Plant 1, and Water Treatment Plant 2.

#### **Water Treatment**



Wastewater Treatment

Included in the Wastewater Treatment functional area is the department of Wastewater Treatment.





## UTILITY FUND EXPENDITURES BY DEPARTMENT

	ACTUAL				APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023		
<b>Water Sewer Maintenance</b>								
Water Sewer Administration	\$ 20,134,508	\$ 11,271,495	\$ 35,606,560	\$ 56,847,748	\$ 9,223,762	\$ 13,634,449	\$ 13,634,449	\$ 13,640,865
Meter Reading	770,989	851,961	804,205	700,390	860,735	836,624	836,624	842,028
Line Maintenance	1,652,263	2,991,902	4,660,258	2,847,675	3,895,515	3,504,444	3,504,444	3,552,515
Pump Maintenance	747,651	1,103,546	1,016,933	1,914,166	1,464,807	1,013,502	1,013,502	1,016,410
<b>Total Water Sewer Maintenance</b>	<b>\$ 23,305,411</b>	<b>\$ 16,218,904</b>	<b>\$ 42,087,956</b>	<b>\$ 62,309,980</b>	<b>\$ 15,444,819</b>	<b>\$ 18,989,019</b>	<b>\$ 18,989,019</b>	<b>\$ 19,051,818</b>
<b>Water Treatment</b>								
Water Treatment Administration	\$ 998,347	\$ 1,056,855	\$ 2,108,913	\$ 2,048,629	2,484,954	5,188,731	5,188,731	\$ 5,199,775
Water Treatment I	796,735	1,056,484	236,045	141,747	370,000	470,000	470,000	\$ 470,000
Water Treatment II	577,586	642,167	422,621	892,171	990,000	945,000	945,000	\$ 945,000
<b>Total Water Treatment</b>	<b>\$ 2,372,668</b>	<b>\$ 2,755,506</b>	<b>\$ 2,767,579</b>	<b>\$ 3,082,547</b>	<b>\$ 3,844,954</b>	<b>\$ 6,603,731</b>	<b>\$ 6,603,731</b>	<b>\$ 6,614,775</b>
<b>Wastewater Treatment</b>								
Wastewater Treatment	\$ 3,267,723	\$ 3,148,912	\$ 3,190,546	\$ 3,687,369	4,139,401	4,169,693	4,169,693	\$ 4,190,350
<b>Total Wastewater Treatment</b>	<b>\$ 3,267,723</b>	<b>\$ 3,148,912</b>	<b>\$ 3,190,546</b>	<b>\$ 3,687,369</b>	<b>\$ 4,139,401</b>	<b>\$ 4,169,693</b>	<b>\$ 4,169,693</b>	<b>\$ 4,190,350</b>
<b>TOTAL UTILITY FUND</b>	<b>\$ 28,945,802</b>	<b>\$ 22,123,322</b>	<b>\$ 48,046,081</b>	<b>\$ 69,079,896</b>	<b>\$ 23,429,174</b>	<b>\$ 29,762,443</b>	<b>\$ 29,762,443</b>	<b>\$ 29,856,943</b>

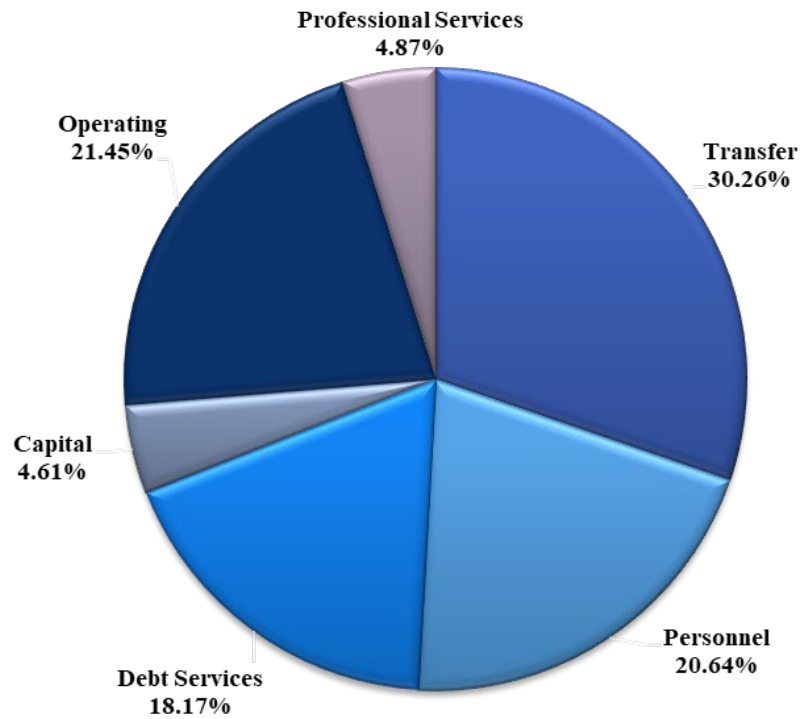
## UTILITY FUND CHANGE IN EXPENDITURES BY DEPARTMENT

	APPROVED	REQUESTED	RECOMMENDED	APPROVED	\$ Change	% Change
	2021-2022	2022-2023				
<b>Water Sewer Maintenance</b>						
Water Sewer Maintenance	\$ 9,223,762	\$ 13,634,449	\$ 13,634,449	\$ 13,640,865	\$ 4,410,687	47.89%
Meter Reading	860,735	836,624	836,624	842,028	(24,111)	-2.17%
Line Maintenance	3,895,515	3,504,444	3,504,444	3,552,515	(391,071)	-8.80%
Pump Maintenance	1,464,807	1,013,502	1,013,502	1,016,410	(451,305)	-30.61%
<b>Total Water Sewer Maintenance</b>	<b>\$ 15,444,819</b>	<b>\$ 18,989,019</b>	<b>\$ 18,989,019</b>	<b>\$ 19,051,818</b>	<b>\$ 3,544,200</b>	<b>22.95%</b>
<b>Water Treatment</b>						
Water Treatment Administration	2,484,954	5,188,731	5,188,731	5,199,775	2,703,777	109.25%
Water Treatment I	370,000	470,000	470,000	470,000	100,000	27.03%
Water Treatment II	990,000	945,000	945,000	945,000	(45,000)	-4.55%
<b>Total Water Treatment</b>	<b>\$ 3,844,954</b>	<b>\$ 6,603,731</b>	<b>\$ 6,603,731</b>	<b>\$ 6,614,775</b>	<b>\$ 2,758,777</b>	<b>71.75%</b>
<b>Wastewater Treatment</b>						
Wastewater Treatment	4,139,401	4,169,693	4,169,693	4,190,350	30,292	1.23%
<b>Total Wastewater Treatment</b>	<b>\$ 4,139,401</b>	<b>\$ 4,169,693</b>	<b>\$ 4,169,693</b>	<b>\$ 4,190,350</b>	<b>\$ 30,292</b>	<b>0.73%</b>
<b>TOTAL UTILITY FUND</b>	<b>\$ 23,429,174</b>	<b>\$ 29,762,443</b>	<b>\$ 29,762,443</b>	<b>\$ 29,856,943</b>	<b>\$ 6,333,269</b>	<b>27.03%</b>



## EXPENDITURES BY FUNCTIONAL AREA AND CATEGORY

	Personnel	Professional Services	Operating	Capital	Economic	Debt Services	Transfer	Total
Water Sewer Maintenance	\$ 3,003,123	\$ 846,400	\$ 2,879,120	\$ 717,208	\$ -	\$ 5,424,710	\$ 6,181,257	\$ 19,051,818
Water Treatment	1,525,875	506,750	1,410,500	620,000	-	-	2,551,650	6,614,775
Wastewater Treatment	1,633,550	101,500	2,115,300	40,000	-	-	300,000	4,190,350
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,162,548</b>	<b>\$ 1,454,650</b>	<b>\$ 6,404,920</b>	<b>\$ 1,377,208</b>	<b>\$ -</b>	<b>\$ 5,424,710</b>	<b>\$ 9,032,907</b>	<b>\$ 29,856,943</b>



## CAPITAL OUTLAY BY DEPARTMENT

(Expenditures over \$5,000 & Items Transferred to Project Ordinances)

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
<b>WATER SEWER ADMINISTRATION</b>			
Design of Cypress Landing Force Maine Reroute	\$ 577,708	\$ 577,708	\$ 577,708
Reeds Creek Pump Station Project Ordinance	423,000	423,000	423,000
Parallel Waterline - Mazeppa Project Ordinance	673,200	673,200	673,200
South Iredell Forcemain Relocation Project Ordinance	2,050,000	2,050,000	2,050,000
<b>DEPARTMENT TOTAL</b>	<b>\$3,723,908</b>	<b>\$3,723,908</b>	<b>\$ 3,723,908</b>
<b>METER READING</b>			
Backflow Software	10,000	10,000	10,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
<b>LINE MAINTENANCE</b>			
Trailer for ROW Crew	9,500	9,500	9,500
Replace 2 Hydraulic Packs and equipment	35,000	35,000	35,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 44,500</b>	<b>\$ 44,500</b>	<b>\$ 44,500</b>
<b>PUMP MAINTENANCE</b>			
Generator and Installation at Lakeshore Elementary Lift Station	85,000	85,000	85,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 85,000</b>	<b>\$ 85,000</b>	<b>\$ 85,000</b>
<b>WATER TREATMENT</b>			
Upgrades to Security Camera System	60,000	60,000	60,000
Design of New 80 HP VFD Drive and Associated Electrical Improvement	70,000	70,000	70,000
Design of SCADA Replacement/Upgrades at WTP2	100,000	100,000	100,000
Replace Backwash Pump	150,000	150,000	150,000
Design and Installation of Valve Actuators and Control System	240,000	240,000	240,000
New Elevated Storage Tank Project Ordinance	1,177,500	1,177,500	1,177,500
WTP1 Upgrades Project Ordinance	1,374,150	1,374,150	1,374,150
<b>DEPARTMENT TOTAL</b>	<b>\$ 3,171,650</b>	<b>\$ 3,171,650</b>	<b>\$ 3,171,650</b>
<b>WASTEWATER TREATMENT</b>			
SCADA Upgrades	40,000	40,000	40,000
Wastewater Capacity Expansion Project Ordinance	300,000	300,000	300,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 340,000</b>	<b>\$ 340,000</b>	<b>\$ 340,000</b>
<b>TOTAL UTILITY FUND CAPITAL OUTLAY</b>	<b>\$7,375,058</b>	<b>\$7,375,058</b>	<b>\$7,375,058</b>

## UTILITY FUND OUTSTANDING LONG TERM DEBT

Project	Original Date	Maturity Date	30-Jun-22 Outstanding Balance	FY 2022-2023 Principal	FY 2022-202 Interest	FY 2024-2035 Debt Service
Limited Obligation Bonds - Refunding of 2011 SRF Loan	12/22/2020	10/1/2030	\$ 4,990,000	\$ 480,000	\$ 190,000	\$ 4,510,000.00
Revenue Bonds - Series 2010/Refunding 2019	11/1/2019	5/1/2035	12,695,000	745,000	504,944	11,950,000
Enterprise Systems Revenue Refunding Bond - Series 2021	2/1/2022	5/1/2029	22,715,000	3,233,000	265,766	19,482,000
Revenue Bonds - 2012	3/20/2012	5/1/2022	2,745,000	-	-	-
<b>TOTALS</b>			<b>\$ 43,145,000</b>	<b>\$ 4,458,000</b>	<b>\$ 960,710</b>	<b>\$ 35,942,000</b>

## UTILITY FUND BENEFITED POSITION TOTALS BY DEPARTMENT

Departments	Funded Benefited Positions					Approved	Requested	Recommended	Approved
	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023		
Water Sewer Administration	3	3	4	3	3	3	3	3	3
Meter Reading	5	5	5	6	6	6	6	6	6
Line Maintenance	20	20	21	21	22	22	22	22	22
Pump Maintenance	4	4	4	4	4	4	4	4	4
Water Treatment	13	13	13	14	15	15	15	15	15
Wastewater Treatment	19	19	19	19	19	19	19	19	19
<b>Utility Fund Total</b>	<b>64</b>	<b>64</b>	<b>66</b>	<b>67</b>	<b>69</b>	<b>69</b>	<b>69</b>	<b>69</b>	<b>69</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>3001000 GENERAL REVENUES</b>					
3700	INT INVEST	-50,000	-50,000	-50,000	INTEREST ON INVESTMENTS
<b>Total</b>	<b>3700</b>	<b>-\$50,000</b>	<b>-\$50,000</b>	<b>-\$50,000</b>	
3703	MISC REV	-53,460	-53,460	-53,460	AT&T WIRELESS LEASE INCOME
		-46,763	-46,763	-46,763	LANGTREE SEWER CONSORTIUM PAYMENT (YEAR 4 OF 10)
		-42,730	-42,730	-42,730	VERIZON WIRELESS LEASE INCOME-WATER TOWN AT FIRE STATION 2
		-36,500	-36,500	-36,500	VERIZON WIRELESS LEASE - CHURCH STREET
		-7,000	-7,000	-7,000	HOME SERVE USA CORP
		-1,120	-1,120	-1,120	DAWN PROPERTIES
<b>Total</b>	<b>3703</b>	<b>-\$187,573</b>	<b>-\$187,573</b>	<b>-\$187,573</b>	
3752	APPRO RE	-4,246,484	-4,246,484	-4,246,484	APPROPRIATE FUND BALANCE TO FUND CAPITAL PROJECTS
		0	0	-94,500	APPROPRIATE RETAINED EARNINGS TO FUND GENERATOR AND INSTALLATION AT LAKESHORE ELEMENTARY LIFT STATION AND THE TRAILER FOR THE RIGHT-OF-WAY CREW
<b>Total</b>	<b>3752</b>	<b>-\$4,246,484</b>	<b>-\$4,246,484</b>	<b>-\$4,340,984</b>	
<b>Total</b>	<b>3001000</b>	<b>-\$4,484,057</b>	<b>-\$4,484,057</b>	<b>-\$4,578,557</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>3002700 CHGS FOR SERVICE UTIL ADMIN</b>					
3414	LATE FEE	-134,212	-134,212	-134,212	LATE FEES
<b>Total</b>	<b>3414</b>	<b>-\$134,212</b>	<b>-\$134,212</b>	<b>-\$134,212</b>	
3438	PROCESS FE	-118,144	-118,144	-118,144	PROCESSING FEES
<b>Total</b>	<b>3438</b>	<b>-\$118,144</b>	<b>-\$118,144</b>	<b>-\$118,144</b>	
3450	TAP CONNCT	-300,509	-300,509	-300,509	TAP AND CONNECTION FEES
<b>Total</b>	<b>3450</b>	<b>-\$300,509</b>	<b>-\$300,509</b>	<b>-\$300,509</b>	
<b>Total</b>	<b>3002700</b>	<b>-\$552,865</b>	<b>-\$552,865</b>	<b>-\$552,865</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>3002800 CHGS FOR SERVICE WATER TREAT</b>					
3451	WATER	-11,398,728	-11,398,728	-11,398,728	WATER REVENUE
<b>Total</b>	<b>3451</b>	<b><u>-\$11,398,728</u></b>	<b><u>-\$11,398,728</u></b>	<b><u>-\$11,398,728</u></b>	
<b>Total</b>	<b>3002800</b>	<b><u>-\$11,398,728</u></b>	<b><u>-\$11,398,728</u></b>	<b><u>-\$11,398,728</u></b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>3002900 CHGS FOR SERVICE WASTEWATER</b>					
3428	PERMIT FEE	-519,841	-519,841	-519,841	PERMIT FEES
<b>Total</b>	<b>3428</b>	<b><u>-\$519,841</u></b>	<b><u>-\$519,841</u></b>	<b><u>-\$519,841</u></b>	
3444	SEWER	-12,806,952	-12,806,952	-12,806,952	SEWER REVENUE
<b>Total</b>	<b>3444</b>	<b><u>-\$12,806,952</u></b>	<b><u>-\$12,806,952</u></b>	<b><u>-\$12,806,952</u></b>	
<b>Total</b>	<b>3002900</b>	<b><u>-\$13,326,793</u></b>	<b><u>-\$13,326,793</u></b>	<b><u>-\$13,326,793</u></b>	

## WATER SEWER ADMINISTRATION

The Water Sewer Administration Department consists of the administrative positions for the Utility Fund and Water Sewer Maintenance.

### BUDGET BRIEF

The approved budget request for the Water Sewer Administration budget reflects a 47.89% increase from the approved Fiscal Year 2021-2022 Utility Fund budget. The increased difference between requests reflects an increase in transfer to project ordinances.

### FY 2022-2023 WATER SEWER ADMINISTRATION BUDGET HIGHLIGHTS

- New Reed's Creek Pump Station
- Mazeppa Parallel Waterline
- South Iredell Forcemain

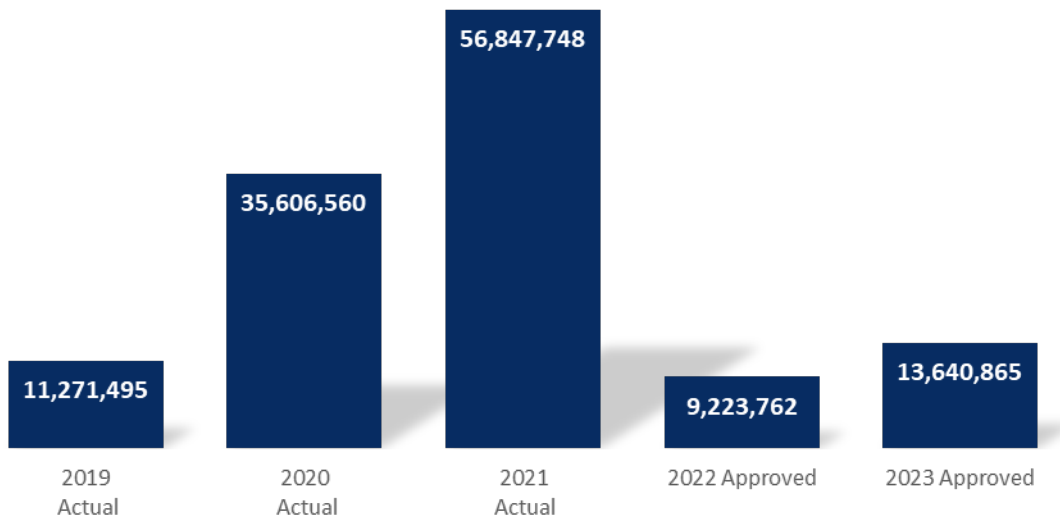
### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Water Sewer Administration	\$ 11,271,495	\$ 35,606,560	\$ 56,847,748	\$ 9,223,762	\$ 13,634,449	\$ 13,634,449	\$ 13,640,865

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Public Utilities Director	1	1	1	1	1
Water Sewer Maintenance Field Supervisor	2	2	2	2	2
<b>Total Water Sewer Administration</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>



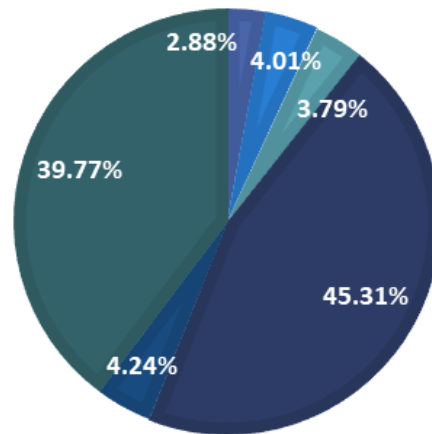
## FIVE YEAR BUDGET HISTORY



*\*FY2021 includes issuance of 2021 Enterprise Refunding Bonds in the amount of \$23,053,000 and issuance of 2020 SRF Loan Refunding at \$5,390,000 (net premium and discount).*

## BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations ■ Transfer ■ Debt



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30700000 WSM ADMINISTRATION</b>					
5000	S&W - FT	4,000	4,000	4,000	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
		260,127	260,127	265,924	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$264,127</b>	<b>\$264,127</b>	<b>\$269,924</b>	
5010	S&W - TEMP	7,200	7,200	7,200	COMPENSATION FOR PART-TIME INTERN
<b>Total</b>	<b>5010</b>	<b>\$7,200</b>	<b>\$7,200</b>	<b>\$7,200</b>	
5015	OT	11,000	11,000	11,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>	
5025	FICA	551	551	551	FICA FOR PART-TIME INTERN
		842	842	842	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		20,206	20,206	20,396	FICA FOR 3 FULL-TIME POSITIONS
<b>Total</b>	<b>5025</b>	<b>\$21,599</b>	<b>\$21,599</b>	<b>\$21,789</b>	
5030	GRP INSURE	472	472	473	LIFE INSURANCE FOR 3 FULL-TIME POSITIONS
		35,025	35,025	35,025	HEALTH INSURANCE FOR 3 FULL-TIME POSITIONS
<b>Total</b>	<b>5030</b>	<b>\$35,497</b>	<b>\$35,497</b>	<b>\$35,498</b>	
5035	RETIRE	1,254	1,254	1,254	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		32,091	32,091	32,394	RETIREMENT FOR 3 FULL-TIME POSITIONS
<b>Total</b>	<b>5035</b>	<b>\$33,345</b>	<b>\$33,345</b>	<b>\$33,648</b>	
5040	401(K)	550	550	550	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		13,206	13,206	13,331	401(K) FOR 3 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$13,756</b>	<b>\$13,756</b>	<b>\$13,881</b>	
5105	AR/ENG SVC	50,000	50,000	50,000	HYDRAULIC MODEL MAINTENANCE AND AD HOC DEVELOPMENT MODEL RUNS
		100,000	100,000	100,000	PLANNING FUNDS FOR BASIN STUDIES IN GROWTH AREAS
<b>Total</b>	<b>5105</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	
5115	MED LAB SV	150	150	150	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	
5120	PRINT SVC	29,000	29,000	29,000	UTILITY BILL PRINTING
<b>Total</b>	<b>5120</b>	<b>\$29,000</b>	<b>\$29,000</b>	<b>\$29,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30700000 WSM ADMINISTRATION</b>					
5125	BANK SVC	275,000	275,000	275,000	CREDIT CARD FEES FOR CUSTOMER UTILITY PAYMENTS
<b>Total</b>	<b>5125</b>	<b>\$275,000</b>	<b>\$275,000</b>	<b>\$275,000</b>	
5145	OTR SVCS	15,000	15,000	15,000	CREDIT CHECKS FOR NEW ACCOUNTS
		28,000	28,000	28,000	SCADA/TANK LEASE MGMT (LINKER)
		50,000	50,000	50,000	SCADA PASS THRU NEW DEVELOPER PROVIDED STATIONS (ASSUME 3 NEW STATIONS)
<b>Total</b>	<b>5145</b>	<b>\$93,000</b>	<b>\$93,000</b>	<b>\$93,000</b>	
5205	DUE SUBS	23,000	23,000	23,000	RENEWALS FOR STATE CERTIFICATIONS, SYSTEM PERMIT DUES, CWWMG, CDL'S, AWWA, ETC
<b>Total</b>	<b>5205</b>	<b>\$23,000</b>	<b>\$23,000</b>	<b>\$23,000</b>	
5210	VEH SUPPLY	85,000	85,000	85,000	FUEL FOR ENTIRE DEPARTMENT
<b>Total</b>	<b>5210</b>	<b>\$85,000</b>	<b>\$85,000</b>	<b>\$85,000</b>	
5215	OFF SUPPLY	1,100	1,100	1,100	PAPER, INK, JOURNALS, MISC OFFICE EQUIPMENT FOR ALL WATER/SEWER
<b>Total</b>	<b>5215</b>	<b>\$1,100</b>	<b>\$1,100</b>	<b>\$1,100</b>	
5225	SAF SUPPLY	6,500	6,500	6,500	STEEL TOE BOOTS FOR ALL WATER SEWER STAFF
<b>Total</b>	<b>5225</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>	
5230	UNIFORMS	13,000	13,000	13,000	UNIFORMS FOR WATER SEWER STAFF
<b>Total</b>	<b>5230</b>	<b>\$13,000</b>	<b>\$13,000</b>	<b>\$13,000</b>	
5270	OTR SUPPLY	1,000	1,000	1,000	MISC DEPT PICK TICKETS AND OTHER SUPPLIES
<b>Total</b>	<b>5270</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5300	TRAIN TRAN	18,000	18,000	18,000	CERTIFICATION SCHOOL AND REQUIRED CONTINUING EDUCATION FOR WATER SEWER STAFF INCREASED DUE TO NEW CDL CLASS REQUIREMENTS
<b>Total</b>	<b>5300</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	
5305	UTILITIES	270,000	270,000	270,000	UTILITY BILLS FOR LIFT STATIONS AND OTHER FACILITIES WITHIN WATER SEWER
<b>Total</b>	<b>5305</b>	<b>\$270,000</b>	<b>\$270,000</b>	<b>\$270,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30700000 WSM ADMINISTRATION</b>					
5310	R&M BLD/ST	2,000	2,000	2,000	BUILDING MAINTENANCE TO UTILITY AREAS WITHIN OPS
<b>Total</b>	<b>5310</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5315	R&M VEH	2,500	2,500	2,500	MAINTENANCE TO ADMIN VEHICLES
<b>Total</b>	<b>5315</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5321	M SOFTWARE	4,500	4,500	4,500	IWORQ ANNUAL MAINTENANCE FEE
		14,000	14,000	14,000	ASSET ESSENTIALS ANNUAL MAINTENANCE COST
<b>Total</b>	<b>5321</b>	<b>\$18,500</b>	<b>\$18,500</b>	<b>\$18,500</b>	
5325	ADVERTISE	500	500	500	JOB ADVERTISEMENTS OR REQUIRED PUBLIC NOTICES
<b>Total</b>	<b>5325</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5330	POSTAGE	75,000	75,000	75,000	POSTAGE AND FREIGHT UTILITY BILLS AND MISC DEPT
<b>Total</b>	<b>5330</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	
5410	RENT EQUIP	1,000	1,000	1,000	COPIER RENTAL EQUIPMENT
<b>Total</b>	<b>5410</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5550	OTR IMPROV	577,708	577,708	577,708	DESIGN OF CYPRESS LANDING FM REROUTE BASED ON PRELIM ASSESSMENT IN FY22
<b>Total</b>	<b>5550</b>	<b>\$577,708</b>	<b>\$577,708</b>	<b>\$577,708</b>	
5700	DEBT PRIN	480,000	480,000	480,000	LIMITED OBLIGATION BONDS - REFUNDING OF 2011 SRF
		745,000	745,000	745,000	REVENUE BONDS - SERIES 2010/REFUNDING 2019
		3,233,000	3,233,000	3,233,000	ENTERPRISE SYSTEMS REVENUE REFUNDING BOND - SERIES 2021
<b>Total</b>	<b>5700</b>	<b>\$4,458,000</b>	<b>\$4,458,000</b>	<b>\$4,458,000</b>	
5705	DEBT INT	190,000	190,000	190,000	LIMITED OBLIGATION BONDS - REFUNDING OF 2011 SRF
		265,766	265,766	265,766	ENTERPRISE SYSTEMS REVENUE REFUNDING BONDS - SERIES 2021
		504,944	504,944	504,944	REVENUE BONDS - SERIES 2010/REFUNDING 2019
<b>Total</b>	<b>5705</b>	<b>\$960,710</b>	<b>\$960,710</b>	<b>\$960,710</b>	
5720	SVC CHGS	6,000	6,000	6,000	SERVICE CHARGES FOR BONDS
<b>Total</b>	<b>5720</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30700000</b>		<b>WSM ADMINISTRATION</b>			
5900	XFER TO	423,000	423,000	423,000	OPEN PROJECT ORDINANCE FOR REEDS CREEK PS - DESIGN IN FY23.
		673,200	673,200	673,200	SET UP PROJECT ORDINANCE FOR PARALLEL WATERLINE ON MAZEPPA. DESIGN AND EASEMENTS.
		2,050,000	2,050,000	2,050,000	NEW PROJECT ORDINANCE - S IREDELL FM RELOCATE TO WIGGINS INFRASTRUCTURE. INCLUDES ALL EST COSTS.
		3,035,057	3,035,057	3,035,057	OPERATING TRANSFER TO REIMBURSE FOR PERSONNEL AND SERVICES PAID OUT OF THE GENERAL FUND
<b>Total</b>	<b>5900</b>	<b>\$6,181,257</b>	<b>\$6,181,257</b>	<b>\$6,181,257</b>	
<b>Total</b>	<b>30700000</b>	<b>\$13,634,449</b>	<b>\$13,634,449</b>	<b>\$13,640,865</b>	

## METER READING

The Meter Reading Department oversees the Town’s network of water and sewer meters. Meter Reading is responsible for the collection of monthly utility reads and service contacts and disconnect.

### BUDGET BRIEF

The approved budget for the Meter Reading department reflects a 2.17% decrease from the approved Fiscal Year 2021-2022 Utility Fund budget. The decrease is primarily due to a reduction in capital requests.

### FY 2022-2023 METER READING BUDGET HIGHLIGHTS

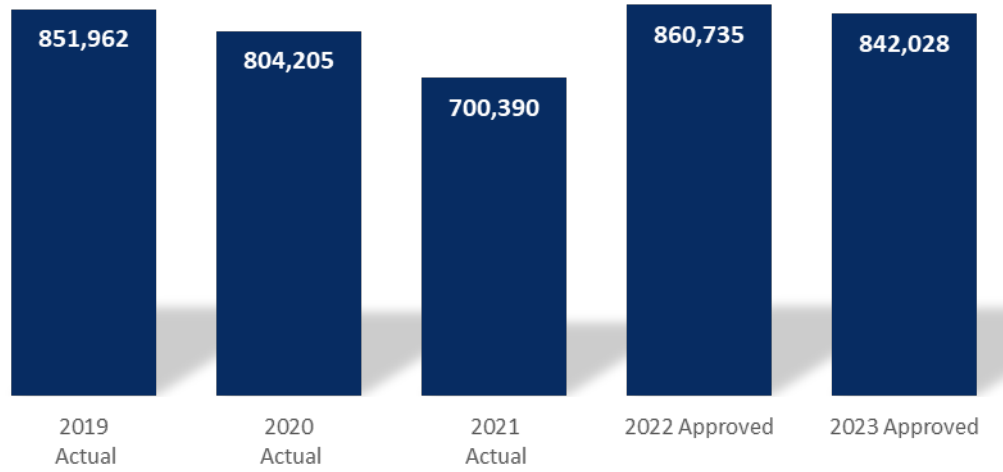
- Meter Replacements

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Meter Reading	\$ 851,962	\$ 804,205	\$ 700,390	\$ 860,735	\$ 836,624	\$ 836,624	\$ 842,028

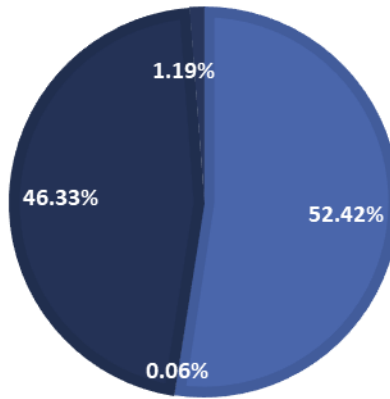
Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Water Meter Crew Leader	1	1	1	1	1
Backflow/Cross Contamination Coordinator	1	1	1	1	1
Water Meter Specialist I	3	3	3	3	3
Water Meter Specialist II	1	1	1	1	1
<b>Total Meter Reading</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

## FIVE YEAR BUDGET HISTORY



## BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations ■ Capital



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30701000</b>		<b>METER READING</b>			
5000	S&W - FT	827	827	827	ON-CALL COMPENSATION FOR NON-EXEMPT EMPLOYEES
		5,500	5,500	5,500	LONGEVITY FOR 6 FULL-TIME EMPLOYEES
		284,731	284,731	289,456	COMPENSATION FOR 6 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$291,058</b>	<b>\$291,058</b>	<b>\$295,783</b>	
5015	OT	2,200	2,200	2,200	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$2,200</b>	<b>\$2,200</b>	<b>\$2,200</b>	
5025	FICA	63	63	63	FICA FOR ON-CALL COMPENSATION
		168	168	168	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		22,088	22,088	22,296	FICA FOR 6 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$22,319</b>	<b>\$22,319</b>	<b>\$22,527</b>	
5030	GRP INSURE	518	518	522	LIFE INSURANCE FOR 6 FULL-TIME EMPLOYEES
		70,050	70,050	70,050	HEALTH INSURANCE FOR 6 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$70,568</b>	<b>\$70,568</b>	<b>\$70,572</b>	
5035	RETIRE	251	251	251	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		35,081	35,081	35,412	RETIREMENT FOR 6 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$35,332</b>	<b>\$35,332</b>	<b>\$35,663</b>	
5040	401(K)	110	110	110	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		14,437	14,437	14,573	401(K) FOR 6 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$14,547</b>	<b>\$14,547</b>	<b>\$14,683</b>	
5115	MED LAB SV	100	100	100	EMPLOYEE DRUG SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5120	PRINT SVC	400	400	400	DOOR HANGERS AND INFORMATION FLYERS
<b>Total</b>	<b>5120</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	
5200	JAN SUPPLY	100	100	100	JANITORIAL SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5265	NON CAP EQ	350,000	350,000	350,000	METER AND ERT REPLACEMENTS AND NEW INSTALLS
<b>Total</b>	<b>5265</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$350,000</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30701000</b>		<b>METER READING</b>			
5270	OTR SUPPLY	1,500	1,500	1,500	OTHER SUPPLIES
<b>Total</b>	<b>5270</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5315	R&M VEH	3,500	3,500	3,500	REPAIR AND MAINTENANCE TO VEHICLES
<b>Total</b>	<b>5315</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5320	R&M EQUIP	5,000	5,000	5,000	MISC MAINTENANCE OR REPAIRS TO BULK WATER UNIT
		15,000	15,000	15,000	ANNUAL ITRON SERVICE AGREEMENT
		15,000	15,000	15,000	ANNUAL METER TESTING
<b>Total</b>	<b>5320</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	
5510	IT SOFT	10,000	10,000	10,000	ANNUAL BACKFLOW SOFTWARE FEES.
<b>Total</b>	<b>5510</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
<b>Total</b>	<b>30701000</b>	<b>\$836,624</b>	<b>\$836,624</b>	<b>\$842,028</b>	

## LINE MAINTENANCE

The Line Maintenance Department is responsible for the Town’s network of water and sewer lines.

### BUDGET BRIEF

The approved budget for the Line Maintenance budget reflects an 8.80% decrease from the approved Fiscal Year 2021-2021 Utility Fund budget. The difference in requests is primarily due to a decrease in capital requests.

### FY 2021-2022 LINE MAINTENANCE BUDGET HIGHLIGHTS

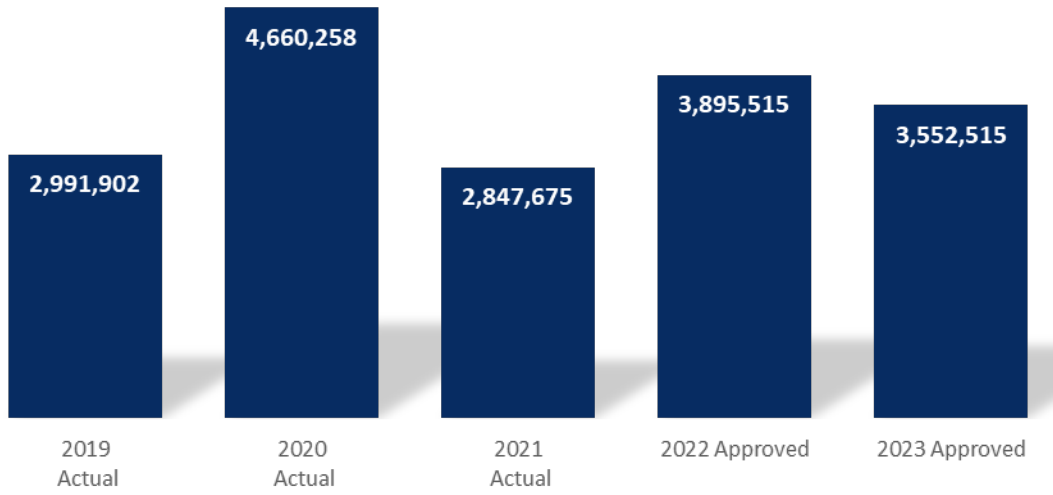
- Design for replacing 1000’ of Dual 18” Dye Creek Gravity Sewer

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Line Maintenance	\$ 2,991,902	\$ 4,660,258	\$ 2,847,675	\$ 3,895,515	\$ 3,504,444	\$ 3,504,444	\$ 3,552,515

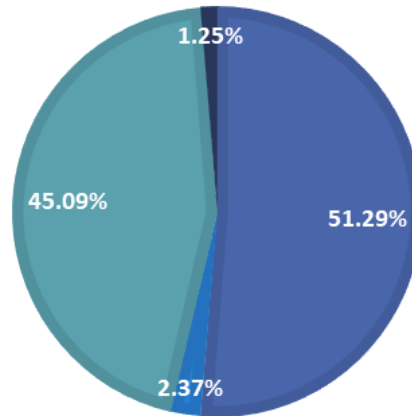
Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Line Maintenance Crew Leader	4	4	4	4	4
Line Maintenance Mechanic II	6	6	6	6	6
Line Maintenance Mechanic I	6	6	6	6	6
Camera Technician	1	1	1	1	1
Utilities Locator	2	2	2	2	2
Utilities Electrician I	1	1	1	1	1
Utilities Electrician II	1	1	1	1	1
Line Maintenance Technician II	1	1	1	1	1
<b>Total Line Maintenance</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>	<b>22</b>

## FIVE YEAR BUDGET HISTORY



## BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations ■ Capital



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30702000 LINE MAINTENANCE</b>					
5000	S&W - FT	14,288	14,288	14,288	ON-CALL COMPENSATION FOR NON-EXEMPT EMPLOYEES
		18,250	18,250	18,250	LONGEVITY FOR 22 FULL-TIME EMPLOYEES
		1,143,035	1,143,035	1,184,459	COMPENSATION FOR 22 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$1,175,573</b>	<b>\$1,175,573</b>	<b>\$1,216,997</b>	
5015	OT	39,000	39,000	39,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$39,000</b>	<b>\$39,000</b>	<b>\$39,000</b>	
5025	FICA	1,093	1,093	1,093	FICA FOR ON-CALL COMPENSATION
		2,984	2,984	2,984	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		88,838	88,838	92,160	FICA FOR 22 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$92,915</b>	<b>\$92,915</b>	<b>\$96,237</b>	
5030	GRP INSURE	2,138	2,138	2,153	LIFE INSURANCE FOR 22 FULL-TIME EMPLOYEES
		254,825	254,825	254,825	HEALTH INSURANCE FOR 22 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$256,963</b>	<b>\$256,963</b>	<b>\$256,978</b>	
5035	RETIRE	4,446	4,446	4,446	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		145,133	145,133	146,272	RETIREMENT FOR 22 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$149,579</b>	<b>\$149,579</b>	<b>\$150,718</b>	
5040	401(K)	1,950	1,950	1,950	401(K) FOR NON-EXEMPT EMPLOYEES
		58,064	58,064	60,235	401(K) FOR 22 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$60,014</b>	<b>\$60,014</b>	<b>\$62,185</b>	
5105	AR/ENG SVC	30,000	30,000	30,000	SEWER REHAB CONTRACT DOC PREPARATION/INSPECTION
<b>Total</b>	<b>5105</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	
5115	MED LAB SV	1,600	1,600	1,600	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$1,600</b>	<b>\$1,600</b>	<b>\$1,600</b>	
5145	OTR SVCS	5,000	5,000	5,000	DAMAGE TO OTHER UTILITIES AND NOV'S FOR SSO'S
		7,500	7,500	7,500	811 ONE CALL SERVICES
		40,000	40,000	40,000	ROOT CONTROL
<b>Total</b>	<b>5145</b>	<b>\$52,500</b>	<b>\$52,500</b>	<b>\$52,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30702000 LINE MAINTENANCE</b>					
5200	JAN SUPPLY	300	300	300	JANITORIAL SUPPLIES
<b>Total</b>	<b>5200</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	
5215	OFF SUPPLY	500	500	500	OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5225	SAF SUPPLY	10,000	10,000	10,000	SAFETY SUPPLIES-CONES, SIGNS, AND PPE
<b>Total</b>	<b>5225</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5265	NON CAP EQ	13,000	13,000	13,000	5 REPLACEMENT 800MH RADIOS FOR STAFF
		20,000	20,000	20,000	MISC EQUIPMENT SUCH AS SAWS, ROOT BIT, TAPPING MACHINES
<b>Total</b>	<b>5265</b>	<b>\$33,000</b>	<b>\$33,000</b>	<b>\$33,000</b>	
5270	OTR SUPPLY	260,000	260,000	260,000	INVENTORY ITEMS-PIPE, PIPE FITTINGS, HYDRANTS, AND MATERIAL FOR WSM STAFF
<b>Total</b>	<b>5270</b>	<b>\$260,000</b>	<b>\$260,000</b>	<b>\$260,000</b>	
5305	UTILITIES	7,000	7,000	7,000	PHONE STIPEND FOR CREW LEADERS AND PEOPLE OVER TWO MAN CREWS
<b>Total</b>	<b>5305</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5310	R&M BLD/ST	45,000	45,000	45,000	STONE, ASPHALT, AND CONCRETE FOR UTILITY CUTS
		171,500	171,500	171,500	DESIGN OF REPLACING 1000' OF DUAL 18" DYE CREEK GRAVITY SEWER DUE TO AGE.
		1,000,000	1,000,000	1,000,000	ANNUAL I/I AND WATERLINE SMALL REHAB PROJECTS
<b>Total</b>	<b>5310</b>	<b>\$1,216,500</b>	<b>\$1,216,500</b>	<b>\$1,216,500</b>	
5315	R&M VEH	35,000	35,000	35,000	REPAIR AND MAINTENANCE TO LINE MAINTENANCE VEHICLES
<b>Total</b>	<b>5315</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	
5320	R&M EQUIP	13,000	13,000	13,000	SPECIALTY EQUIPMENT REPAIRS NOT HANDLED BY FLEET
		20,000	20,000	20,000	NAPA/FLEET REPAIRS
<b>Total</b>	<b>5320</b>	<b>\$33,000</b>	<b>\$33,000</b>	<b>\$33,000</b>	
5410	RENT EQUIP	6,500	6,500	6,500	RENTAL OF EQUIPMENT
<b>Total</b>	<b>5410</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30702000</b>		<b>LINE MAINTENANCE</b>			
5525	OTR EQUIP	9,500	9,500	9,500	TRAILER FOR ROW CREW
		35,000	35,000	35,000	2 REPLACEMENT HYDRAULIC PACKS AND EQUIPMENT
<b>Total</b>	<b>5525</b>	<b>\$44,500</b>	<b>\$44,500</b>	<b>\$44,500</b>	
<b>Total</b>	<b>30702000</b>	<b>\$3,504,444</b>	<b>\$3,504,444</b>	<b>\$3,552,515</b>	

## PUMP MAINTENANCE

The Pump Maintenance Department is responsible for the Town’s sewer pumps and lift stations in the collection system.

### BUDGET BRIEF

The approved budget for Pump Maintenance reflects a 30.61% decrease from the approved Fiscal Year 2021-2022 Utility Fund budget. The difference in requests reflects a decrease in capital requests.

### FY 2022-2023 PUMP MAINTENANCE BUDGET HIGHLIGHT

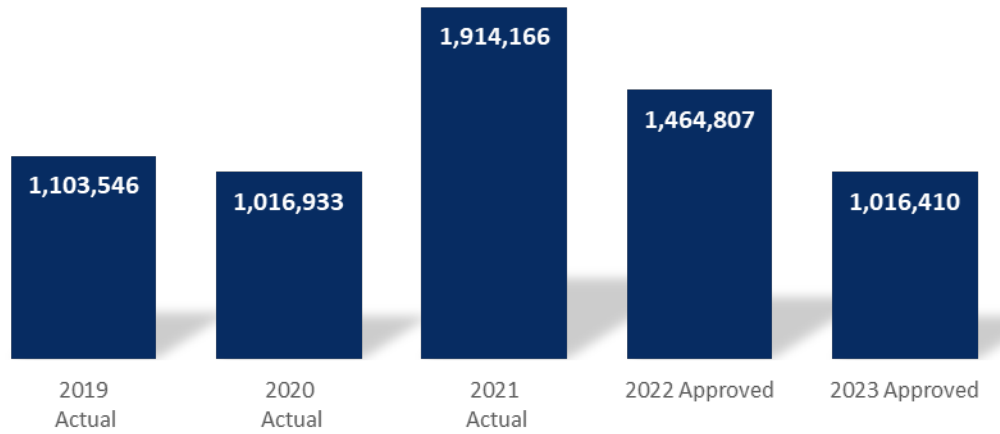
- Generator at Lakeshore Elementary Lift Station

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Pump Maintenance	\$ 1,103,546	\$ 1,016,933	\$ 1,914,166	\$ 1,464,807	\$ 1,013,502	\$ 1,013,502	\$ 1,016,410

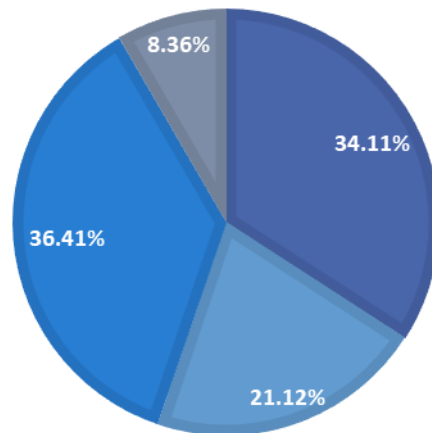
Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Pump Station Crew Leader	1	1	1	1	1
Pump Maintenance Mechanic	2	2	2	2	2
Senior Pump Maintenance Mechanic	1	1	1	1	1
<b>Total Pump Maintenance</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

## FIVE YEAR BUDGET HISTORY



## BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations ■ Capital





Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30703000 PUMP MAINTENANCE</b>					
5000	S&W - FT	1,250	1,250	1,250	LONGEVITY FOR 4 FULL-TIME EMPLOYEES
		8,224	8,224	8,224	ON-CALL COMPENSATION FOR NON-EXEMPT EMPLOYEES
		211,165	211,165	213,186	COMPENSATION FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$220,639</b>	<b>\$220,639</b>	<b>\$222,660</b>	
5015	OT	18,000	18,000	18,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	
5025	FICA	629	629	629	FICA FOR ON-CALL COMPENSATION
		1,377	1,377	1,377	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		16,365	16,365	16,519	FICA FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$18,371</b>	<b>\$18,371</b>	<b>\$18,525</b>	
5030	GRP INSURE	383	383	770	LIFE INSURANCE FOR 4 FULL-TIME EMPLOYEES
		46,700	46,700	46,700	HEALTH INSURANCE FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$47,083</b>	<b>\$47,083</b>	<b>\$47,470</b>	
5035	RETIRE	2,052	2,052	2,052	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		25,991	25,991	26,236	RETIREMENT FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$28,043</b>	<b>\$28,043</b>	<b>\$28,288</b>	
5040	401(K)	900	900	900	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		10,696	10,696	10,797	401(K) FOR 4 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$11,596</b>	<b>\$11,596</b>	<b>\$11,697</b>	
5115	MED LAB SV	150	150	150	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	
5145	OTR SVCS	2,000	2,000	2,000	MISSIONS ANNUAL SERVICE
		4,500	4,500	4,500	BENFIELD SANITATION
		10,000	10,000	10,000	GENERATOR FUEL CLEANING
		30,000	30,000	30,000	GENERATOR P.M. AND REPAIRS
		30,000	30,000	30,000	LIFT STATION MOWING (8 MONTHS)
		138,000	138,000	138,000	ODOR CONTROL AT LIFT STATIONS
<b>Total</b>	<b>5145</b>	<b>\$214,500</b>	<b>\$214,500</b>	<b>\$214,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30703000 PUMP MAINTENANCE</b>					
5205	DUE SUBS	220	220	220	ELECTRICIAN LICENSE RENEWAL
<b>Total</b>	<b>5205</b>	<b>\$220</b>	<b>\$220</b>	<b>\$220</b>	
5225	SAF SUPPLY	1,000	1,000	1,000	SPECIALIZED PUMP AND ELECTRICAL PPE
<b>Total</b>	<b>5225</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5270	OTR SUPPLY	32,000	32,000	32,000	TOOLS, FITTINGS, AND OTHER MATERIAL NEEDED FOR LIFT STATIONS
<b>Total</b>	<b>5270</b>	<b>\$32,000</b>	<b>\$32,000</b>	<b>\$32,000</b>	
5305	UTILITIES	4,500	4,500	4,500	PHONES FOR STAFF
<b>Total</b>	<b>5305</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	
5315	R&M VEH	6,000	6,000	6,000	REPAIR AND MAINTENANCE TO PUMP STAFF VEHICLES
<b>Total</b>	<b>5315</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5320	R&M EQUIP	120,000	120,000	120,000	UNPLANNED PUMP REPLACEMENTS AND MISC MAINTENANCE
		194,400	194,400	194,400	PLANNED PRIORITY PREVENTATIVE MAINTENANCE-REPLACEMENT PUMPS, IMPELLARS, CONTROL PANELS, CHECK VALVES, ETC
<b>Total</b>	<b>5320</b>	<b>\$314,400</b>	<b>\$314,400</b>	<b>\$314,400</b>	
5410	RENT EQUIP	12,000	12,000	12,000	BYPASS PUMP RENTAL
<b>Total</b>	<b>5410</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	
5525	OTR EQUIP	85,000	85,000	85,000	GENERATOR AND INSTALLATION AT LAKESHORE ELEMENTARY LIFT STATION
<b>Total</b>	<b>5525</b>	<b>\$85,000</b>	<b>\$85,000</b>	<b>\$85,000</b>	
<b>Total</b>	<b>30703000</b>	<b>\$1,013,502</b>	<b>\$1,013,502</b>	<b>\$1,016,410</b>	

## WATER TREATMENT

The Water Treatment Department is responsible for the Town's two water treatment plants, elevated storage tanks, and booster pumping station.

### BUDGET BRIEF

The approved budget for the Water Treatment department reflects an 72.04% increase from the approved Fiscal Year 2021-2022 Utility Fund budget. The increase is primarily due to an increase in capital requests.

### FY 2022-2023 WATER TREATMENT BUDGET HIGHLIGHTS

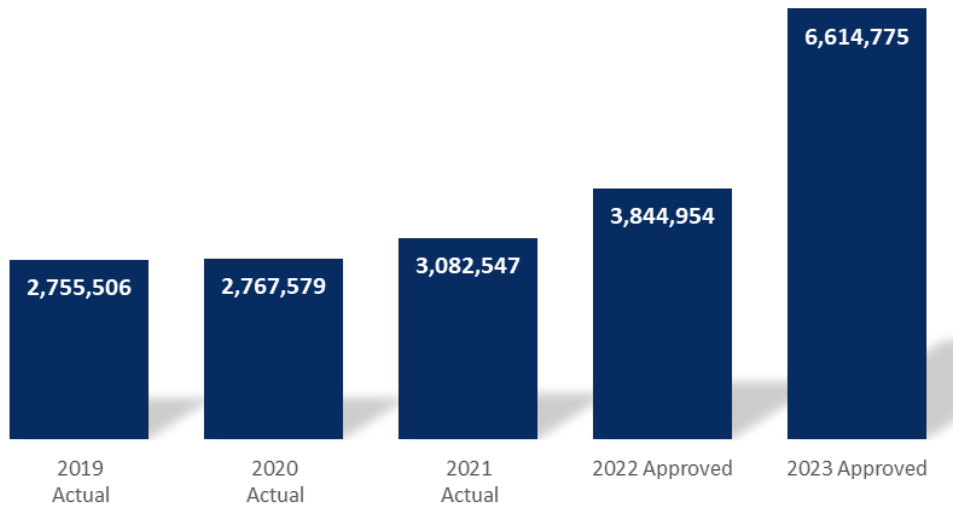
- Design & Property Acquisition for Elevated Storage Tank in High Pressure Zone
- Water Treatment Plant I Renovations (Clearwell)
- SCADA Upgrades

### DEPARTMENTAL BUDGET SUMMARY

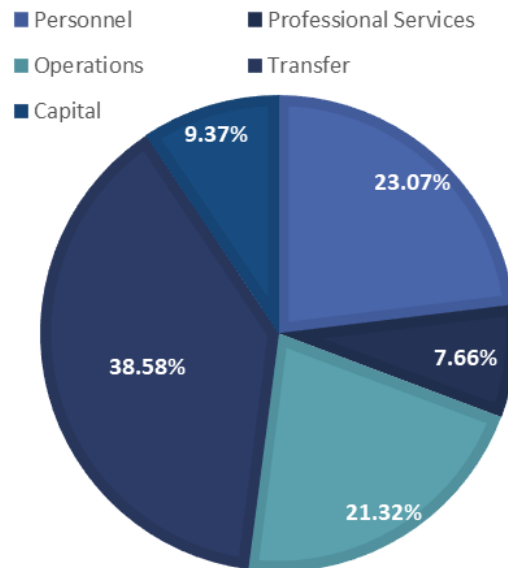
	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Water Treatment	\$ 2,755,506	\$ 2,767,579	\$ 3,082,547	\$ 3,844,954	\$ 6,603,731	\$ 6,603,731	\$ 6,614,775

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Water Treatment Plants Manager	1	1	1	1	1
Lead Water Treatment Plant Operator	1	1	1	1	1
Treatment Plant Operator IV	4	4	4	4	4
Treatment Plant Operator II	4	4	4	4	4
Treatment Plant Operator I	1	1	1	1	1
Environmental Analyst I	1	1	1	1	1
Plant Mechanic	1	1	1	1	1
Plant Technician	1	1	1	1	1
Water Treatment Plant Operator Trainee	1	1	1	1	1
<b>Total Water Treatment</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>

## FIVE YEAR BUDGET HISTORY



## BUDGET BY CATEGORY



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30800000 WATER TREATMENT ADMINISTRATION</b>					
5000	S&W - FT	12,000	12,000	12,000	LONGEVITY FOR 15 FULL-TIME EMPLOYEES
		923,196	923,196	932,030	COMPENSATION FOR 15 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$935,196</b>	<b>\$935,196</b>	<b>\$944,030</b>	
5015	OT	110,000	110,000	110,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$110,000</b>	<b>\$110,000</b>	<b>\$110,000</b>	
5025	FICA	8,415	8,415	8,415	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		71,542	71,542	72,218	FICA FOR AT FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$79,957</b>	<b>\$79,957</b>	<b>\$80,633</b>	
5030	GRP INSURE	1,672	1,672	1,690	LIFE INSURANCE FOR 15 FULL-TIME EMPLOYEES
		209,580	209,580	209,580	HEALTH INSURANCE FOR 15 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$211,252</b>	<b>\$211,252</b>	<b>\$211,270</b>	
5035	RETIRE	12,540	12,540	12,540	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		113,626	113,626	114,700	RETIREMENT FOR 15 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$126,166</b>	<b>\$126,166</b>	<b>\$127,240</b>	
5040	401(K)	5,500	5,500	5,500	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		46,760	46,760	47,202	401(K) FOR 15 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$52,260</b>	<b>\$52,260</b>	<b>\$52,702</b>	
5115	MED LAB SV	55,000	55,000	55,000	EXTERNAL LABORATORY SERVICES, WATER QUALITY TESTING AND LABORATORY SUPPLIES
<b>Total</b>	<b>5115</b>	<b>\$55,000</b>	<b>\$55,000</b>	<b>\$55,000</b>	
5120	PRINT SVC	750	750	750	PROMOTIONAL ITEMS FOR SCHOOL TOURS AND CITIZENS ACADEMY
<b>Total</b>	<b>5120</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30800000 WATER TREATMENT ADMINISTRATION</b>					
5145	OTR SVCS	9,000	9,000	9,000	CALIBRATION SERVICES FOR ANALYTICAL EQUIPMENT
		14,000	14,000	14,000	FUEL CONDITIONING AND CLEANING FOR GENERATORS
		20,000	20,000	20,000	CLEARING FENCE LINE AT RAW INTAKE
		25,000	25,000	25,000	SWITCHGEAR MAINTENANCE ALL FACILITIES
		28,000	28,000	28,000	SECURITY CAMERA SYSTEM ADDITION AND SERVER UPGRADE AT ALL WTP LOCATIONS
		30,000	30,000	30,000	GENERATOR MAINTENANCE AND REPAIRS FOR ALL FACILITIES
		30,000	30,000	30,000	MISC. SCADA AND INSTRUMENTATION SERVICES
		70,000	70,000	70,000	MOWING CONTRACT FOR ALL WTP FACILITIES AND REMOTE LOCATIONS
		175,000	175,000	175,000	ELEVATED TANK MAINTENANCE
<b>Total</b>	<b>5145</b>	<b>\$401,000</b>	<b>\$401,000</b>	<b>\$401,000</b>	
5200	JAN SUPPLY	2,500	2,500	2,500	CLEANING SUPPLIES FOR DAY TO DAY MAINTENANCE
<b>Total</b>	<b>5200</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5205	DUE SUBS	6,000	6,000	6,000	STAFF CERTIFICATIONS AND PERMIT RENEWAL FEES
<b>Total</b>	<b>5205</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5210	VEH SUPPLY	5,000	5,000	5,000	VEHICLE SUPPLIES
<b>Total</b>	<b>5210</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5215	OFF SUPPLY	1,500	1,500	1,500	GENERAL OFFICE SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5225	SAF SUPPLY	4,000	4,000	4,000	PPE AND OTHER SAFETY SUPPLIES REQUIRED BY OSHA
<b>Total</b>	<b>5225</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5230	UNIFORMS	4,000	4,000	4,000	UNIFORM ALLOWANCE
<b>Total</b>	<b>5230</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5270	OTR SUPPLY	85,000	85,000	85,000	MISC. SUPPLIES FOR RWPS, TANKS, AND GENERAL PLANT SUPPLIES
<b>Total</b>	<b>5270</b>	<b>\$85,000</b>	<b>\$85,000</b>	<b>\$85,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30800000 WATER TREATMENT ADMINISTRATION</b>					
5300	TRAIN TRAN	6,500	6,500	6,500	TRAVEL AND TRAINING OPPORTUNITIES FOR CEUS AND REQUIRED OPERATOR CERTIFICATIONS, ADDITIONAL WORKSHOPS FOR BACTERIOLOGICAL AND CHEMISTRY
<b>Total</b>	<b>5300</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>	
5305	UTILITIES	165,000	165,000	165,000	ENERGY COSTS FOR RAW WATER PUMP STATION AND WATER TANKS, PHONE AND MEDIA DEVICES FOR EMPLOYEES
<b>Total</b>	<b>5305</b>	<b>\$165,000</b>	<b>\$165,000</b>	<b>\$165,000</b>	
5310	R&M BLD/ST	10,000	10,000	10,000	REPAIR OF BUILDING AND DRIVES AT RAW WATER INTAKE AND REMOTE SITES
		65,000	65,000	65,000	REPAIR FENCING AT CHURCH STREET AND MAZEPPA TANKS, ADD GATE ACTUATORS AT BOTH
<b>Total</b>	<b>5310</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	
5315	R&M VEH	5,000	5,000	5,000	ROUTINE MAINTENANCE AND REPAIR OF PLANT VEHICLES
<b>Total</b>	<b>5315</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5320	R&M EQUIP	20,000	20,000	20,000	PURCHASING AND INSTALLATION OF SOFT STARTS AT OLD INTAKE
		75,000	75,000	75,000	MISCELLANEOUS REPAIRS FOR PUMPS/ETC.
		150,000	150,000	150,000	REBUILDING OF TWO RAW WATER PUMPS AT OLD INTAKE
<b>Total</b>	<b>5320</b>	<b>\$245,000</b>	<b>\$245,000</b>	<b>\$245,000</b>	
5410	RENT EQUIP	1,000	1,000	1,000	RENTAL OF OFFICE EQUIPMENT (COPIER/PRINTER)
<b>Total</b>	<b>5410</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5505	IT EQUIP	60,000	60,000	60,000	UPGRADES TO SECURITY CAMERA SYSTEM AT BOTH PLANTS AND RAW WATER AS RECOMMENDED IN AWIA STUDY
<b>Total</b>	<b>5505</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$60,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30800000</b>		<b>WATER TREATMENT ADMINISTRATION</b>			
5900	XFER TO	1,177,500	1,177,500	1,177,500	PROFESSIONAL DESIGN SERVICES AND PROPERTY ACQUISITION FOR NEW ELEVATED STORAGE TANK IN HIGH PRESSURE ZONE
		1,374,150	1,374,150	1,374,150	NEW PROJECT ORDINANCE FOR CLEARWELL, GENERATOR, YARD PIPING AND MISC UPGRADES AT WTP1. TOTAL EST PROJECT COST \$9,161,000.
<b>Total</b>	<b>5900</b>	<b>\$2,551,650</b>	<b>\$2,551,650</b>	<b>\$2,551,650</b>	
<b>Total</b>	<b>30800000</b>	<b>\$5,188,731</b>	<b>\$5,188,731</b>	<b>\$5,199,775</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30800801</b>	<b>WATER TREATMENT</b>				
5270	OTR SUPPLY	10,000	10,000	10,000	DIESEL FUEL FOR GENERATORS
		130,000	130,000	130,000	CHEMICALS AND OTHER SUPPLIES USED IN DAY TO DAY OPERATION
<b>Total</b>	<b>5270</b>	<b>\$140,000</b>	<b>\$140,000</b>	<b>\$140,000</b>	
5305	UTILITIES	80,000	80,000	80,000	ENERGY COSTS FOR PLANT #1
<b>Total</b>	<b>5305</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	
5310	R&M BLD/ST	25,000	25,000	25,000	ROUTINE AND EMERGENCY REPAIRS OF FACILITIES AND DRIVES
<b>Total</b>	<b>5310</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	
5320	R&M EQUIP	75,000	75,000	75,000	MISCELLANEOUS REPAIRS OF PUMPS, MOTORS, AND OTHER EQUIPMENT
<b>Total</b>	<b>5320</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	
5525	OTR EQUIP	150,000	150,000	150,000	REPLACE BACKWASH PUMP (INCLUDES DESIGN AND EQUIPMENT PURCHASE/INSTALLATION)
<b>Total</b>	<b>5525</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	
<b>Total</b>	<b>30800801</b>	<b>\$470,000</b>	<b>\$470,000</b>	<b>\$470,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30800802 WATER TREATMENT II</b>					
5145	OTR SVCS	50,000	50,000	50,000	MISC. SERVICES AND UPGRADES TO EQUIPMENT
<b>Total</b>	<b>5145</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	
5270	OTR SUPPLY	10,000	10,000	10,000	DIESEL FUEL FOR GENERATORS
		175,000	175,000	175,000	CHEMICALS AND OTHER SUPPLIES USED FOR DAY TO DAY OPERATION
<b>Total</b>	<b>5270</b>	<b>\$185,000</b>	<b>\$185,000</b>	<b>\$185,000</b>	
5305	UTILITIES	180,000	180,000	180,000	ENERGY COSTS FOR PLANT #2
<b>Total</b>	<b>5305</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	
5310	R&M BLD/ST	20,000	20,000	20,000	ROUTINE AND EMERGENCY REPAIRS OF BUILDINGS AND DRIVES
		25,000	25,000	25,000	SEAL COATING FOR DRIVE AT PLANT #2
<b>Total</b>	<b>5310</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	
5320	R&M EQUIP	75,000	75,000	75,000	MISCELLANEOUS REPAIRS OF EQUIPMENT
<b>Total</b>	<b>5320</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	
5525	OTR EQUIP	70,000	70,000	70,000	DESIGN OF NEW 80 HP VFD DRIVE AND ASSOCIATED ELECTRICAL IMPROVEMENTS
		100,000	100,000	100,000	DESIGN OF SCADA REPLACEMENT/UPGRADES AT WTP2
		240,000	240,000	240,000	DESIGN AND PURCHASE/INSTALLATION OF NEW VALVE ACTUATORS AND CONTROL SYSTEM. MUST BE COORDINATED WITH SCADA UPGRADE.
<b>Total</b>	<b>5525</b>	<b>\$410,000</b>	<b>\$410,000</b>	<b>\$410,000</b>	
<b>Total</b>	<b>30800802</b>	<b>\$945,000</b>	<b>\$945,000</b>	<b>\$945,000</b>	

## WASTEWATER TREATMENT

The Wastewater Treatment Department is responsible for the Town’s wastewater treatment plant.

### BUDGET BRIEF

The approved budget for the Wastewater Treatment department reflects an 1.23% increase from the approved Fiscal Year 2021-2022 Utility Fund budget. The difference in requests is primarily due to normal budget fluctuations.

### FY 2022-2023 WASTEWATER TREATMENT BUDGET HIGHLIGHTS

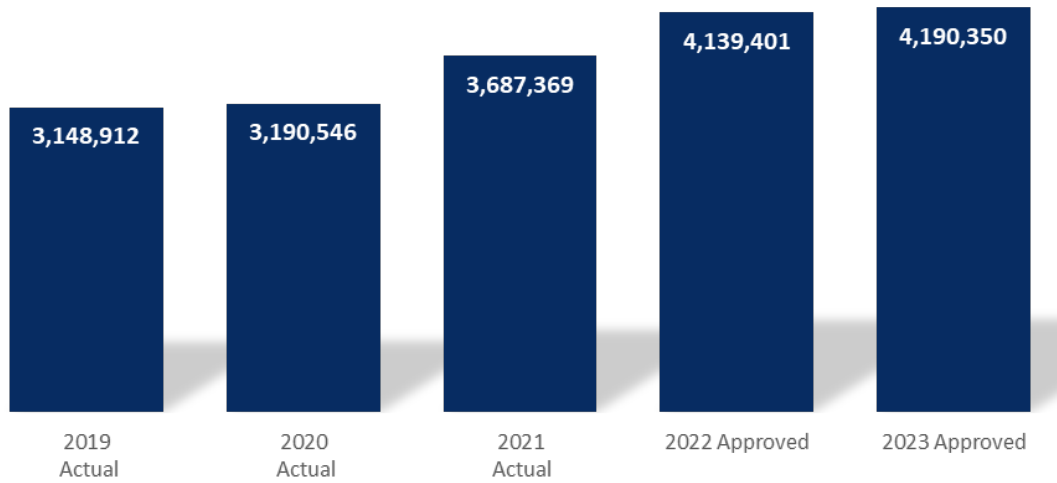
- Wastewater Expansion Permitting – Capacity Alternative Analysis

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Wastewater Treatment	\$ 3,148,912	\$ 3,190,546	\$ 3,687,369	\$ 4,139,401	\$ 4,169,693	\$ 4,169,693	\$ 4,190,350

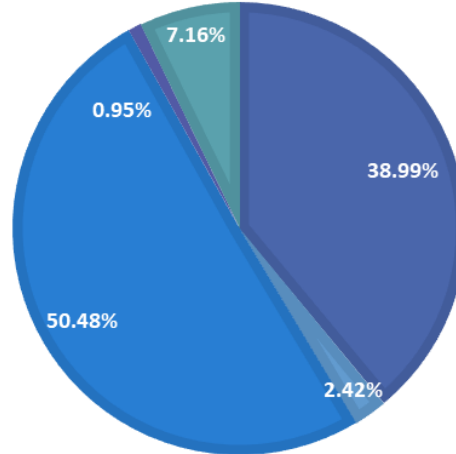
Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
WWTP Manager	1	1	1	1	1
Environmental Compliance Supervisor	1	1	1	1	1
Environmental Compliance Officer	1	1	1	1	1
WWTP Operation Maintenance Coordinator	1	1	1	1	1
Biosolids Coordinator	1	1	1	1	1
WWTP Operator IV	4	4	4	4	4
WWTP Operator III	1	1	1	1	1
WWTP Operator II	3	3	3	3	3
FOG Compliance Officer	2	2	2	2	2
Environmental Analyst II	1	1	1	1	1
Environmental Analyst I	1	1	1	1	1
Plant Mechanic	1	1	1	1	1
Plant Technician	1	1	1	1	1
<b>Total Waste Water Treatment</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>

## FIVE YEAR BUDGET HISTORY



## BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations ■ Capital ■ Transfer



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30900000 WASTEWATER TREATMENT</b>					
5000	S&W - FT	10,500	10,500	10,500	LONGEVITY FOR 19 FULL-TIME EMPLOYEES
		1,058,312	1,058,312	1,068,440	COMPENSATION FOR 19 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$1,068,812</b>	<b>\$1,068,812</b>	<b>\$1,078,940</b>	
5015	OT	51,000	51,000	51,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES 19
<b>Total</b>	<b>5015</b>	<b>\$51,000</b>	<b>\$51,000</b>	<b>\$51,000</b>	
5025	FICA	3,902	3,902	3,902	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		81,764	81,764	82,539	FICA FOR 19 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$85,666</b>	<b>\$85,666</b>	<b>\$86,441</b>	
5030	GRP INSURE	1,924	1,924	1,942	LIFE INSURANCE FOR 19 FULL-TIME EMPLOYEES
		221,825	221,825	221,825	HEALTH INSURANCE FOR 19 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$223,749</b>	<b>\$223,749</b>	<b>\$223,767</b>	
5035	RETIRE	5,814	5,814	5,814	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		121,861	121,861	131,091	RETIREMENT FOR 19 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$127,675</b>	<b>\$127,675</b>	<b>\$136,905</b>	
5040	401(K)	2,550	2,550	2,550	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		53,441	53,441	53,947	401(K) FOR 19 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$55,991</b>	<b>\$55,991</b>	<b>\$56,497</b>	
5105	AR/ENG SVC	15,000	15,000	15,000	FUNDS FOR ADDITIONAL MONO FILL ASSESSMENT AND EVALUATION, PHASE III AND PHASE IV
<b>Total</b>	<b>5105</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5115	MED LAB SV	25,000	25,000	25,000	CONTRACTED LAB ANALYTICAL SERVICE
<b>Total</b>	<b>5115</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	
5120	PRINT SVC	800	800	800	FOG EDUCATION AND CITIZEN ACADEMY MATERIALS
<b>Total</b>	<b>5120</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30900000 WASTEWATER TREATMENT</b>					
5145	OTR SVCS	5,000	5,000	5,000	CALIBRATION SERVICE FOR FLOW AND DO METERS, DRYER SERVICE AND SCADA MAINTENANCE
		8,500	8,500	8,500	GENERATOR SERVICE CONTRACT
		19,200	19,200	19,200	QUARTERLY SERVICE
		28,000	28,000	28,000	UV SYSTEM SERVICE CONTRACT
<b>Total</b>	<b>5145</b>	<b>\$60,700</b>	<b>\$60,700</b>	<b>\$60,700</b>	CONTRACT FOR MOWING SERVICE
5200	JAN SUPPLY	5,500	5,500	5,500	CLEANING SUPPLIES, PAPER TOWELS, HAND SOAP AND DISINFECTION WIPES
<b>Total</b>	<b>5200</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>	
5205	DUE SUBS	28,000	28,000	28,000	DUES AND FEES FOR STATE PERMITS AND WATER QUALITY ASSOCIATIONS, EMPLOYEE CERTIFICATIONS FEES
<b>Total</b>	<b>5205</b>	<b>\$28,000</b>	<b>\$28,000</b>	<b>\$28,000</b>	
5210	VEH SUPPLY	7,000	7,000	7,000	TIRES, BELTS AND OTHER VEHICLE SUPPLIES
<b>Total</b>	<b>5210</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5215	OFF SUPPLY	3,000	3,000	3,000	COPIER PAPER AND SUPPLIES
<b>Total</b>	<b>5215</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5225	SAF SUPPLY	10,000	10,000	10,000	SAFETY EQUIPMENT INCLUDING BOOTS, SPILL CONTAINMENT KITS, FIRST AID SUPPLIES, GLOVES AND EYEWASH STATION
<b>Total</b>	<b>5225</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5230	UNIFORMS	5,000	5,000	5,000	UNIFORMS AND RAIN GEAR FOR 19 FT EMPLOYEES
<b>Total</b>	<b>5230</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5255	MED LAB	13,000	13,000	13,000	CHEMICALS REAGENTS, GLASSWARE AND QA/QC SAMPLES
<b>Total</b>	<b>5255</b>	<b>\$13,000</b>	<b>\$13,000</b>	<b>\$13,000</b>	
5265	NON CAP EQ	10,000	10,000	10,000	PH METERS AND PROBES, LDO SENSORS AND IN PROCESS METERING EQUIPMENT, SAMPLING DEVICES
<b>Total</b>	<b>5265</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30900000 WASTEWATER TREATMENT</b>					
5270	OTR SUPPLY	270,000	270,000	270,000	CHEMICALS REQUIRED FOR TREATMENT AND OTHER MISCELLANEOUS SUPPLIES FOR OPERATION OF FACILITY
<b>Total</b>	<b>5270</b>	<b>\$270,000</b>	<b>\$270,000</b>	<b>\$270,000</b>	
5300	TRAIN TRAN	15,000	15,000	15,000	BIOLOGICAL WASTEWATER SCHOOLS, CONTINUING EDUCATION AND EXAMS, NCPT SCHOOLS AND CONFERENCE. ADDITIONAL TRAINING AS REQUIRED
<b>Total</b>	<b>5300</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5305	UTILITIES	800,000	800,000	800,000	NATURAL GAS FOR DRYER, DIESEL FUEL FOR GENERATORS
<b>Total</b>	<b>5305</b>	<b>\$800,000</b>	<b>\$800,000</b>	<b>\$800,000</b>	
5310	R&M BLD/ST	20,000	20,000	20,000	HVAC REPAIRS, PAVING REPAIRS AND ROOF REPAIRS
<b>Total</b>	<b>5310</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
5315	R&M VEH	10,000	10,000	10,000	REPAIR AND MAINTENANCE OF VEHICLES, RUBBER TIRE LOADER, EXCAVATOR, SKIDSTEER AND GATOR
<b>Total</b>	<b>5315</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5320	R&M EQUIP	50,000	50,000	50,000	ARC FLASH EVALUATION
		160,000	160,000	160,000	REPLACEMENT UV BULBS AND ASSOCIATED PARTS TO MAINTAIN UV DISINFECTION SYSTEM
		220,000	220,000	220,000	REPAIR AND MAINTENANCE ON PLANT PROCESS EQUIPMENT INCLUDING BLOWERS , PUMPS , AERATORS, GREAR REDUCERS, FILTER BELT PRESS AND ASSOCIATED PROCESS EQUIPMENT
		225,000	225,000	225,000	FINAL DISC FILTER REHABILITATION
<b>Total</b>	<b>5320</b>	<b>\$655,000</b>	<b>\$655,000</b>	<b>\$655,000</b>	
5321	M SOFTWARE	2,500	2,500	2,500	SOFTWARE MAINTENANCE FOR AMERITEC DATABASE SOFTWARE FOR COMPLIANCE REPORTING AND LABORATORY ANALYSIS TRACKING.
<b>Total</b>	<b>5321</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5330	POSTAGE	300	300	300	POSTAGE FOR MAILING REPORTS TO NCDWQ AND EPA AS REQUIRED
<b>Total</b>	<b>5330</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>30900000 WASTEWATER TREATMENT</b>					
5370	TIP FEES	56,000	56,000	56,000	FUNDS ALLOCATED FOR MONOFILL RECLAIM PROJECT 700 TONS HAULING AND DISPOSAL FEES FOR BIOSOLIDS NOT DISTRIBUTED THROUGH CLASS A PERMIT
		200,000	200,000	200,000	
<b>Total</b>	<b>5370</b>	<b>\$256,000</b>	<b>\$256,000</b>	<b>\$256,000</b>	
5375	OTR OBLIG	1,000	1,000	1,000	FUNDS SET ASIDE FOR NOV (NOTICE OF VIOLATIONS)
<b>Total</b>	<b>5375</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5410	RENT EQUIP	4,000	4,000	4,000	RENTALS OF CRANES, PUMPS AND HEAVY DUTY FORK TRUCKS
<b>Total</b>	<b>5410</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5505	IT EQUIP	40,000	40,000	40,000	CONTINUED SCADA UPGRADES , PLC, RADIOS AND LEVEL SENSORS
<b>Total</b>	<b>5505</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	
5900	XFER TO	300,000	300,000	300,000	WASTEWATER CAPACITY ALTERNATIVE ANALYSIS - TRANSFER TO PROJECT ORDINANCE (ULTIMATELY 10 YEAR WASTEWATER CAPACITY EXPANSION)
<b>Total</b>	<b>5900</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	
<b>Total</b>	<b>30900000</b>	<b>\$4,169,693</b>	<b>\$4,169,693</b>	<b>\$4,190,350</b>	





# TOWN OF MOORESVILLE STORMWATER FUND

1873

Celebrating 150 years  
1873-2023

## STORMWATER FUND – BUDGET SUMMARY

The Stormwater Fund is used to account for the Town’s stormwater operations. Stormwater fees, which are based on property type, fulfill regulatory compliance and provide operations and maintenance costs. Both tax-paying and tax-exempt properties receive a monthly bill. Single family residential properties are billed a flat fee of \$3.40. Commercial and all non-single-family properties are billed an amount proportional to the impervious area on a parcel, regardless of the parcels total area. Revenue generated by the Stormwater Fund covers such items as the cost of permit compliance, capital improvements, and increased street sweeping.

The following charts display a history of operating revenues and expenses.

	FY 2016-2017 Actual	FY 2017-2018 Actual	FY 2018-2019 Actual	FY 2019-2020 Actual	FY 2020-2021 Actual	FY 2021-2022 Approved Budget	FY 2022-2023 Approved Budget
Revenues	\$ 1,675,695	\$ 1,722,396	\$ 1,760,700	\$ 1,911,132	\$ 1,895,481	\$ 3,047,055	\$ 3,300,013
Expenses	2,025,779	1,393,958	1,130,345	893,969	3,693,210	3,047,055	3,300,013
Change in Fund Balance	\$ (350,084)	\$ 328,438	\$ 630,355	\$ 1,017,163	\$ (1,797,729)	\$ -	\$ -

### Stormwater Revenues

Before approving the Stormwater Utility, the Town Board of Commissioners used an independent consultant to perform a study to determine the most equitable fee. The fiscal year 2022 Stormwater rate study shows current rates to be proficient to cover projected expenses over a five-year period.

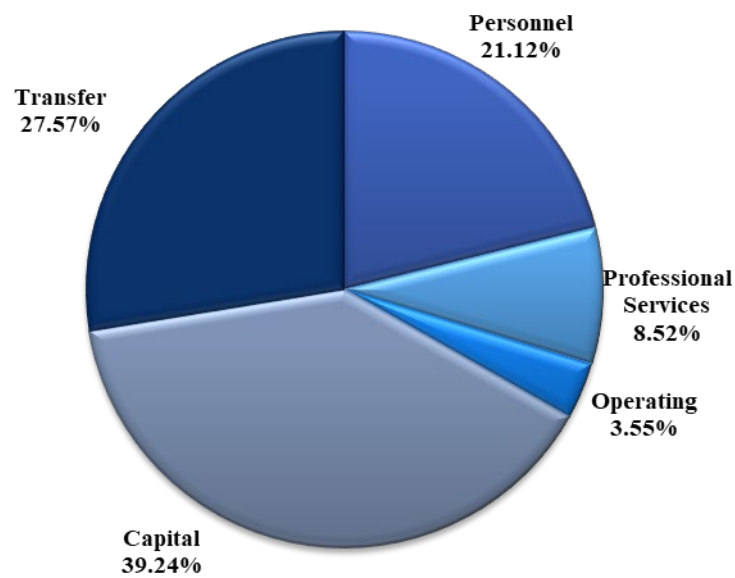
### Stormwater Expenditures

	ACTUALS					APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023		
Stormwater	\$ 2,025,779	\$ 1,393,958	\$ 1,130,345	\$ 893,969	\$ 3,693,210	\$ 3,047,055	\$ 3,295,013	\$ 3,295,013	\$ 3,300,013
<b>TOTAL</b>	<b>\$ 2,025,779</b>	<b>\$ 1,393,958</b>	<b>\$ 1,130,345</b>	<b>\$ 893,969</b>	<b>\$ 3,693,210</b>	<b>\$ 3,047,055</b>	<b>\$ 3,295,013</b>	<b>\$ 3,295,013</b>	<b>\$ 3,300,013</b>

The Stormwater Fund is not divided into functional areas like the General and Utilities Funds. However, the Stormwater Fund does contain the same category areas of personnel, operating, capital, economic, debt service, and transfer.

#### STORMWATER FUND EXPENDITURES BY CATEGORY

	Personnel	Professional Services	Operating	Capital	Economic	Debt Services	Transfer	Total
Stormwater	\$ 697,160	\$ 281,200	\$ 117,000	\$ 1,295,000	\$ -	\$ -	\$ 909,653	\$ 3,300,013
<b>TOTAL EXPENDITURES</b>	\$ 697,160	\$ 281,200	\$ 117,000	\$ 1,295,000	\$ -	\$ -	\$ 909,653	\$ 3,300,013



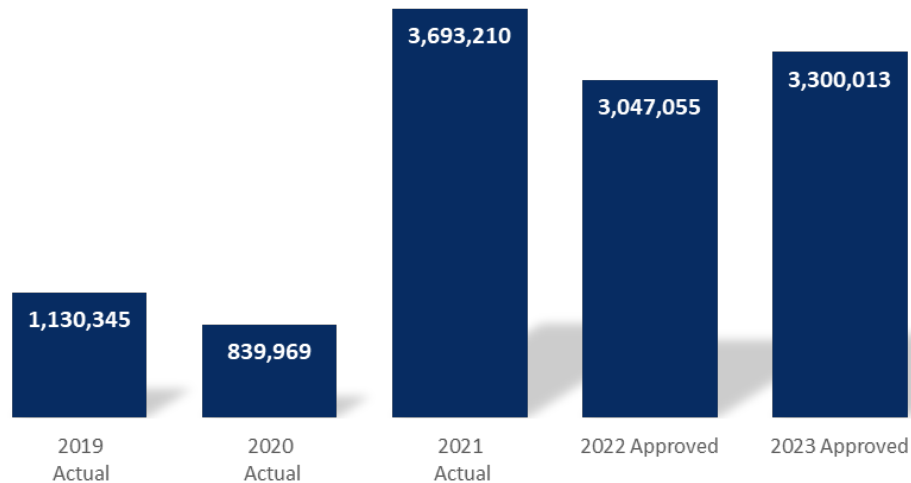
**Stormwater Capital****CAPITAL OUTLAY AND TRANSFER TO CAPITAL PROJECT  
ORDINANCE**

(Expenditures over \$5,000)

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
<b>STORMWATER</b>			
Tandem Dump Truck for Stormwater Crew	\$ 50,000	\$ 50,000	\$ 50,000
Right of Way and Easements for Annual Stormwater Projects	50,000	50,000	50,000
Design and ROW for East McClelland Culvert and Infrastructure	75,000	75,000	75,000
Design and ROW for Burton's Barn Culvert	100,000	100,000	100,000
Curb and Gutter Replacement on Town Owned Streets	150,000	150,000	150,000
Design and ROW for Carpenter Ave Infrastructure	221,000	221,000	221,000
Replacement Leaf Truck	235,000	235,000	235,000
Woodberry Drive Improvements Project	860,000	860,000	860,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 1,741,000</b>	<b>\$ 1,741,000</b>	<b>\$ 1,741,000</b>
<b>TOTAL STORMWATER FUND CAPITAL OUTLAY</b>	<b>\$ 1,741,000</b>	<b>\$ 1,741,000</b>	<b>\$ 1,741,000</b>

**STORMWATER FUND BENEFITED POSITION TOTALS**

Departments	Funded Benefited Positions					Approved	Requested	Recommended	Approved
	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023		
Stormwater	4	4	4	5	6	7	9	9	9
<i>Stormwater Fund Total</i>	<i>4</i>	<i>4</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>7</i>	<i>9</i>	<i>9</i>	<i>9</i>

**FIVE YEAR BUDGET HISTORY**

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>3101000 GENERAL REVENUES</b>					
3752	APPRO RE	-1,420,894	-1,420,894	-1,425,894	APPROPRIATED RETAINED EARNINGS
<b>Total</b>	<b>3752</b>	<b><u>-\$1,420,894</u></b>	<b><u>-\$1,420,894</u></b>	<b><u>-\$1,425,894</u></b>	
<b>Total</b>	<b>3101000</b>	<b>-1,420,894</b>	<b>-1,420,894</b>	<b>-1,425,894</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<hr/>					
<b>3102990</b>		<b>CHGS FOR SERVICE STORM WATER</b>			
3490	STRM FEE	-1,874,119	-1,874,119	-1,874,119	STORMWATER FEES
<b>Total</b>	<b>3490</b>	<b><u>-\$1,874,119</u></b>	<b><u>-\$1,874,119</u></b>	<b><u>-\$1,874,119</u></b>	
<b>Total</b>	<b>3102990</b>	<b>-\$1,874,119</b>	<b>-\$1,874,119</b>	<b>-\$1,874,119</b>	

## STORMWATER

The Stormwater Department is responsible for maintenance of the storm water drainage system for the Town which prevents flooding, property damage and other safety hazards.

### BUDGET BRIEF

The approved budget for the Stormwater Department reflects an 8.30% increase from the approved Fiscal Year 2021-2022 Stormwater Fund budget. The difference reflects an increase in capital requests and requested positions.

### FY 2021-2022 STORMWATER BUDGET HIGHLIGHTS

- Requested Position – Stormwater Equipment Operator
- Requested Position – Stormwater Program Manager
- Stormwater Master Plan – Reeds Creek Watershed
- Woodberry Drive Improvements Project
- Design and Right of Way – East McClelland Culvert and Infrastructure
- Design and Right of Way – Burton’s Barn Culvert Replacement
- Design and Right of Way – Carpenter Avenue

### DEPARTMENTAL EXPENDITURE SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Stormwater	\$ 1,130,345	\$ 839,969	\$ 3,693,210	\$ 3,047,055	\$ 3,295,013	\$ 3,295,013	\$ 3,300,013

#### Stormwater

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Stormwater Maintenance Supervisor	1	1	1	1	1
Stormwater Program Manager	0	0	1	1	1
Stormwater Crew Leader	1	1	1	1	1
Stormwater Equipment Operator	2	2	3	3	3
Stormwater Maintenance Technician II	2	2	2	2	2
Stormwater Maintenance Technician I	1	1	1	1	1
<b>Total Stormwater</b>	<b>7</b>	<b>7</b>	<b>9</b>	<b>9</b>	<b>9</b>



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>31990000</b>		<b>STORM WATER</b>			
5000	S&W - FT	3,750	3,750	3,750	LONGEVITY FOR 7 FULL-TIME EMPLOYEES
		46,509	46,509	46,509	REQUESTED POSITION - STORMWATER EQUIPMENT
		65,443	65,443	65,443	REQUESTED POSITION - STORMWATER PROGRAM MANAGER - COMPENSATION
		350,548	350,548	354,712	COMPENSATION FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5000</b>	<b>\$466,250</b>	<b>\$466,250</b>	<b>\$470,414</b>	
5015	OT	4,000	4,000	4,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total</b>	<b>5015</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5025	FICA	306	306	306	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		3,558	3,558	3,558	FICA FOR REQUESTED POSITION - STORMWATER EQUIPMENT OPERATOR
		5,006	5,006	5,006	FICA FOR REQUESTED POSITION - STORMWATER PROGRAM MANAGER
		27,104	27,104	27,360	FICA FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5025</b>	<b>\$35,974</b>	<b>\$35,974</b>	<b>\$36,230</b>	
5030	GRP INSURE	85	85	85	LIFE INSURANCE FOR REQUESTED POSITION - STORMWATER EQUIPMENT OPERATOR
		119	119	119	LIFE INSURANCE FOR REQUESTED POSITION - STORMWATER PROGRAM MANAGER
		639	639	643	LIFE INSURANCE FOR 7 FULL-TIME EMPLOYEES
		11,675	11,675	11,675	HEALTH INSURANCE FOR REQUESTED POSITION - STORMWATER EQUIPMENT OPERATOR
		11,675	11,675	11,675	HEALTH INSURANCE FOR REQUESTED POSITION - STORMWATER PROGRAM MANAGER
		81,725	81,725	81,725	HEALTH INSURANCE FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5030</b>	<b>\$105,918</b>	<b>\$105,918</b>	<b>\$105,922</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>31990000</b>		<b>STORM WATER</b>			
5035	RETIRE	456	456	456	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		5,302	5,302	5,302	RETIREMENT FOR REQUESTED POSITION - STORMWATER EQUIPMENT OPERATOR
		7,461	7,461	7,461	RETIREMENT FOR REQUESTED POSITION - STORMWATER PROGRAM MANAGER
		43,047	43,047	43,455	RETIREMENT FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5035</b>	<b>\$56,266</b>	<b>\$56,266</b>	<b>\$56,674</b>	
5040	401(K)	200	200	200	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		2,325	2,325	2,325	401(K) FOR REQUESTED POSITION - STORMWATER EQUIPMENT OPERATOR
		3,272	3,272	3,272	401(K) FOR REQUESTED POSITION - STORMWATER PROGRAM
		17,715	17,715	17,883	401(K) FOR 7 FULL-TIME EMPLOYEES
<b>Total</b>	<b>5040</b>	<b>\$23,512</b>	<b>\$23,512</b>	<b>\$23,680</b>	
5045	FIT & WELL	240	240	240	GYM REIMBURSEMENTS
<b>Total</b>	<b>5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>	
5105	AR/ENG SVC	25,000	25,000	25,000	RIGHT OF WAY SERVICES FOR ANNUAL STORMWATER PROJECTS
		250,000	250,000	250,000	PHASE II STORMWATER MASTER PLAN - REEDS CREEK WATERSHED
<b>Total</b>	<b>5105</b>	<b>\$275,000</b>	<b>\$275,000</b>	<b>\$275,000</b>	
5115	MED LAB SV	250	250	250	EMPLOYEE SCREENINGS
<b>Total</b>	<b>5115</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	
5120	PRINT SVC	250	250	250	EDUCATION INFORMATION - DOOR HANGERS, MAILERS, BANNERS, ETC.
<b>Total</b>	<b>5120</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	
5140	REAL EST	2,500	2,500	2,500	PROPERTY PURCHASING ASSISTANCE FOR NON CAPITAL PROJECTS
<b>Total</b>	<b>5140</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>31990000 STORM WATER</b>					
5145	OTR SVCS	1,000	1,000	1,000	MONTHLY GPS CHARGE FOR TWO STREET SWEEPERS
		1,000	1,000	1,000	TOWN-OWNED BMP INSPECTION
		1,200	1,200	1,200	CONTRACTED OUTFALL SAMPLING TESTING SERVICES
<b>Total</b>	<b>5145</b>	<b>\$3,200</b>	<b>\$3,200</b>	<b>\$3,200</b>	
5205	DUE SUBS	100	100	100	PERMIT FEE FOR OPERATIONS CENTER
		1,000	1,000	1,000	ANNUAL PHASE II PERMIT FEE
		2,000	2,000	2,000	PROFESSIONAL ORGANIZATION DUES FOR FULL TIME EMPLOYEES
		5,000	5,000	5,000	STORMWATER PARTNERSHIP DUES
<b>Total</b>	<b>5205</b>	<b>\$8,100</b>	<b>\$8,100</b>	<b>\$8,100</b>	
5210	VEH SUPPLY	8,000	8,000	8,000	FUEL FOR VEHICLES AND FIELD EQUIPMENT
<b>Total</b>	<b>5210</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
5215	OFF SUPPLY	1,000	1,000	1,000	OFFICE FURNITURE AND SUPPLIES FOR NEW EMPLOYEE
<b>Total</b>	<b>5215</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5225	SAF SUPPLY	500	500	500	PPE
		1,200	1,200	1,200	SAFETY SHOE ALLOWANCE FOR SEVEN FULL TIME EMPLOYEES
<b>Total</b>	<b>5225</b>	<b>\$1,700</b>	<b>\$1,700</b>	<b>\$1,700</b>	
5230	UNIFORMS	1,500	1,500	1,500	STORMWATER UNIFORMS AND HATS FOR SEVEN FULL TIME EMPLOYEES
<b>Total</b>	<b>5230</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5300	TRAIN TRAN	2,500	2,500	2,500	TRAINING - APWA OPPORTUNITIES, BMP INSPECTION TRAINING AND EROSION CONTROL INSPECTION TRAINING
<b>Total</b>	<b>5300</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5305	UTILITIES	3,500	3,500	3,500	CELL PHONE AND IPAD CHARGES - MAINTENANCE SUPERVISOR, STORMWATER PROGRAM SPECIALIST AND STORMWATER PROGRAM MANAGER
<b>Total</b>	<b>5305</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5315	R&M VEH	20,000	20,000	20,000	REPAIR/MAINTENANCE OF VEHICLES - LEAF TRUCKS, DUMP TRUCK, CREW VEHICLES AND STREET SWEEPERS
<b>Total</b>	<b>5315</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>31990000</b>		<b>STORM WATER</b>			
5320	R&M EQUIP	15,000	15,000	15,000	REPAIR/MAINTENANCE OF EQUIPMENT - SKID STEER, MINI-EXCAVATOR, CAMERA & TRAILER, AND MISCELLANEOUS EQUIPMENT
<b>Total</b>	<b>5320</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5325	ADVERTISE	100	100	100	ADVERTISING, PROMOTIONAL STORMWATER ITEMS
<b>Total</b>	<b>5325</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5330	POSTAGE	100	100	100	POSTAGE FOR MAILINGS
<b>Total</b>	<b>5330</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5350	DRAIN STOR	35,000	35,000	35,000	MATERIALS FOR IN-HOUSE REPAIRS AND MAINTENANCE
<b>Total</b>	<b>5350</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	
5370	TIP FEES	20,000	20,000	20,000	TIPPING FEES
<b>Total</b>	<b>5370</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
5410	RENT EQUIP	500	500	500	OCCASIONAL RENTAL NEEDS
<b>Total</b>	<b>5410</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5520	VEHICLES	235,000	235,000	235,000	REPLACEMENT LEAF TRUCK-REPLACES OUTDATED EQUIPMENT CURRENTLY IN THE STREETS DEPARTMENT
<b>Total</b>	<b>5520</b>	<b>\$235,000</b>	<b>\$235,000</b>	<b>\$235,000</b>	
5540	LAND	50,000	50,000	50,000	RIGHT OF WAY AND EASEMENTS FOR ANNUAL STORMWATER PROJECTS
<b>Total</b>	<b>5540</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	
5550	OTR IMPROV	150,000	150,000	150,000	CURB AND GUTTER REPLACEMENT ON TOWN OWNED STREETS
		860,000	860,000	860,000	WOODBERRY DRIVE IMPROVEMENTS PROJECT
<b>Total</b>	<b>5550</b>	<b>\$1,010,000</b>	<b>\$1,010,000</b>	<b>\$1,010,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>31990000</b>		<b>STORM WATER</b>			
5900	XFER TO	50,000	50,000	50,000	PURCHASE TANDEM DUMP TRUCK ASSET #2363 FROM THE STREET DEPARTMENT
		75,000	75,000	75,000	DESIGN AND RIGHT OF WAY FOR EAST MCLELLAND AVENUE CULVERT AND INFRASTRUCTURE REPLACEMENT. PROJECT TO BE CAPITALIZED WITH CONSTRUCTION IN FY25.
		100,000	100,000	100,000	DESIGN AND RIGHT OF WAY FOR BURTON'S BARN CULVERT REPLACEMENT. PROJECT TO BE CAPITALIZED WITH CONSTRUCTION IN FY25.
		221,000	221,000	221,000	DESIGN AND RIGHT OF WAY FOR CARPENTER AVENUE INFRASTRUCTURE. PROJECT TO BE CAPITALIZED WITH CONSTRUCTION PLANNED IN FY25.
		463,653	463,653	463,653	OPERATING TRANSFER TO REIMBURSE FOR PERSONNEL AND SERVICES PAID OUT OF THE GENERAL FUND
<b>Total</b>	<b>5900</b>	<b>\$909,653</b>	<b>\$909,653</b>	<b>\$909,653</b>	
<b>Total</b>	<b>31990000</b>	<b>\$3,295,013</b>	<b>\$3,295,013</b>	<b>\$3,300,013</b>	



# TOWN OF MOORESVILLE COMMUNITY DEVELOPMENT FUND

1873

Celebrating 150 years  
1873-2023

## COMMUNITY DEVELOPMENT

The Community Development Fund is associated with strategies designed to increase homeownership and affordable housing opportunities. This funding can be used for homebuyer education, land acquisition, renovation, and new construction to benefit low-to-moderate income households as defined by federal guidelines.

### BUDGET BRIEF

The approved budget for the Community Development Fund reflects a 28.28% increase from the approved Fiscal Year 2021-2022 budget.

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Community Development Fund	\$ 152,141	\$ 25,750	\$ 245,297	\$ 1,103,286	\$ 1,415,350	\$ 1,415,350	\$ 1,415,350



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>4001500 GENERAL REVENUES CD HOME</b>					
3211	HOME CONSR	-144,352	-144,352	-144,352	HOME FUNDS 21-22
		-142,547	-142,547	-142,547	HOME FUNDS 18-19
		-132,227	-132,227	-132,227	HOME FUNDS 19-20
		-122,514	-122,514	-122,514	HOME FUNDS 20-21
		-95,798	-95,798	-95,798	HOME FUNDS 17-18
		-37,074	-37,074	-37,074	HOME FUNDS 14-15
		-10,732	-10,732	-10,732	HOME FUNDS 16-17
<b>Total</b>	<b>3211</b>	<b>-\$685,244</b>	<b>-\$685,244</b>	<b>-\$685,244</b>	
3426	LOAN PAY	-36,000	-36,000	-36,000	NOMA MONTHLY LOAN PAYMENTS
<b>Total</b>	<b>3426</b>	<b>-\$36,000</b>	<b>-\$36,000</b>	<b>-\$36,000</b>	
3750	OPER XFER	-34,045	-475,712	-475,712	TRANSFER FROM GENERAL FUND
<b>Total</b>	<b>3750</b>	<b>-\$34,045</b>	<b>-\$475,712</b>	<b>-\$475,712</b>	
3751	APPRO RES	-347,997	-218,394	-218,394	APPROPRIATE RESERVE FROM CDBG
<b>Total</b>	<b>3751</b>	<b>-\$347,997</b>	<b>-\$218,394</b>	<b>-\$218,394</b>	
<b>Total</b>	<b>4001500</b>	<b>-\$1,103,286</b>	<b>-\$1,415,350</b>	<b>-\$1,415,350</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>40500000</b>		<b>HOME</b>			
5145	OTR SVCS	37,500	37,500	37,500	POTENTIAL PROJECT FUNDING
<b>Total</b>	<b>5145</b>	<b>\$37,500</b>	<b>\$37,500</b>	<b>\$37,500</b>	
5500	FURN EQUIP	647,744	647,744	647,744	POTENTIAL PROJECT FUNDING
<b>Total</b>	<b>5500</b>	<b>\$647,744</b>	<b>\$647,744</b>	<b>\$647,744</b>	
<b>Total</b>	<b>40500000</b>	<b>\$685,244</b>	<b>\$685,244</b>	<b>\$685,244</b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>40510000</b>		<b>CDBG</b>			
5145	OTR SVCS	85,000	85,000	85,000	POTENTIAL PROJECT FUNDING
<b>Total</b>	<b>5145</b>	<b>\$85,000</b>	<b>\$85,000</b>	<b>\$85,000</b>	
5545	BLDG IMPR	169,394	169,394	169,394	POTENTIAL PROJECT FUNDING
<b>Total</b>	<b>5545</b>	<b>\$169,394</b>	<b>\$169,394</b>	<b>\$169,394</b>	
5550	OTR IMPROV	475,712	475,712	475,712	AFFORDABLE HOUSING
<b>Total</b>	<b>5550</b>	<b>\$475,712</b>	<b>\$475,712</b>	<b>\$475,712</b>	
<b>Total</b>	<b>40510000</b>	<b>\$730,106</b>	<b>\$730,106</b>	<b>\$730,106</b>	



# TOWN OF MOORESVILLE POWELL BILL FUND

1873

Celebrating 150 years  
1873-2023

## POWELL BILL FUND – BUDGET SUMMARY

Powell Bill projects are funded by state share revenues and are used for projects related to maintenance of the Town's surface transportation system. The Town qualifies for state aid based on North Carolina General Statute 136-41.1 through 136-41.4. Funds are disbursed on or before October 1<sup>st</sup> and January 1<sup>st</sup> of each fiscal year. Powell Bill funds shall be expended primarily for resurfacing streets within the corporate limits, but may also be used for maintaining, repairing, constructing, reconstructing or widening streets or public thoroughfares within the Town limits or for planning, construction, and maintenance of bikeways, greenways or sidewalks.

The following charts display a history of operating revenues and expenses.

	FY 2016-2017 Actual	FY 2017-2018 Actual	FY 2018-2019 Actual	FY 2019-2020 Actual	FY 2020-2021 Actual	FY 2021-2022 Approved Budget	FY 2022-2023 Approved Budget
Revenues	\$ 1,006,924	\$ 1,006,643	\$ 1,035,700	\$ 1,052,019	\$ 1,018,265	\$ 1,081,882	\$ 1,373,391
Expenses	941,373	861,994	1,098,955	920,621	1,004,319	1,081,882	1,373,391
Change in Fund Balance	\$ 65,551	\$ 144,649	\$ (63,255)	\$ 131,398	\$ 13,946		\$ -

### **Powell Bill Revenues**

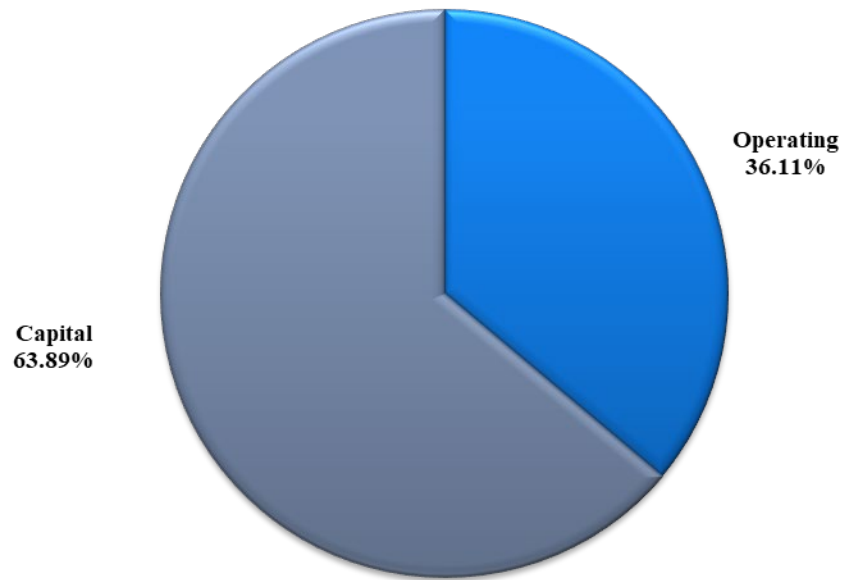
The primary source of revenue is the Powell Bill authorization granted by the State on an annual basis to municipalities from proceeds generated from the state gasoline tax. The authorization is based on a funding formula, with 25% represented by the number of town-maintained street system miles and 75% for relative population.

### **Powell Bill Expenses**

The Powell Bill is not divided into functional areas like the General and Utilities Funds, and the Powell Bill Fund does not contain personnel expenses. The largest share of funds is dedicated to the Town's street resurfacing program. Additional expenditures include salt and equipment repair for snow and ice removal, traffic signal system maintenance and surface transportation system maintenance.

**EXPENDITURES BY FUNCTIONAL AREA AND CATEGORY**  
**POWELL BILL FUND EXPENDITURES BY CATEGORY**

	Personnel	Professional Services	Operating	Capital	Economic	Debt Services	Transfer	Total
<b>Powell Bill</b>	\$ -	\$ -	\$ 496,000	\$ 877,391	\$ -	\$ -	\$ -	\$ 1,373,391
<b>TOTAL EXPENDITURES</b>	\$ -	\$ -	\$ 496,000	\$ 877,391	\$ -	\$ -	\$ -	\$ 1,373,391



**POWELL BILL FUND EXPENDITURES**

ACTUAL					APPROVED	REQUESTED	RECOMMENDED	APPROVED
2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023			
861,994	1,098,955	920,621	1,004,319	1,081,882	1,373,391	1,373,391	1,373,391	1,373,391
<b>TOTAL</b>	<b>\$ 861,994</b>	<b>\$ 1,098,955</b>	<b>\$ 920,621</b>	<b>\$ 1,004,319</b>	<b>\$ 1,081,882</b>	<b>\$ 1,373,391</b>	<b>\$ 1,373,391</b>	<b>\$ 1,373,391</b>

**Powell Bill Capital**

Approved Powell Bill Fund capital outlay consists of the funds dedicated to the Town’s street resurfacing program.

**CAPITAL OUTLAY BY DEPARTMENT**  
**(Expenditures over \$5,000)**

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
<b>POWELL BILL</b>			
Ashe Alley Resurfacing	\$ 20,000	\$ 20,000	\$ 20,000
Paving Program	857,359	857,359	857,359
<b>DEPARTMENT TOTAL</b>	<b>\$ 877,359</b>	<b>\$ 877,359</b>	<b>\$ 877,359</b>
<b>TOTAL POWELL BILL FUND CAPITAL OUTLAY</b>	<b>\$ 877,359</b>	<b>\$ 877,359</b>	<b>\$ 877,359</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<hr/>					
<b>5001000</b>		<b>GENERAL REVENUES</b>			
3700	INT INVEST	-1,782	-1,782	-1,782	INTEREST INCOME
<b>Total</b>	<b>3700</b>	<u><b>-\$1,782</b></u>	<u><b>-\$1,782</b></u>	<u><b>-\$1,782</b></u>	
<b>Total</b>	<b>5001000</b>	<b>-\$1,782</b>	<b>-\$1,782</b>	<b>-\$1,782</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>5004000</b>		<b>POW OPERATING GRANTS</b>			
3204	GRANT ST	-1,371,609	-1,371,609	-1,371,609	STATE ALLOCATION OF POWELL BILL FUNDS
<b>Total</b>	<b>3204</b>	<b>-\$1,371,609</b>	<b>-\$1,371,609</b>	<b>-\$1,371,609</b>	
<b>Total</b>	<b>5004000</b>	<b>-\$1,371,609</b>	<b>-\$1,371,609</b>	<b>-\$1,371,609</b>	

## POWELL BILL

The Powell Bill Fund is associated with street and sidewalk operations on Town maintained roads. The revenues from the Powell Bill Fund are generated from the State's gasoline tax and a percentage of this tax is returned to the Town through a formula based on population and municipal maintained street mileage. Powell Bill Funds can only be used for street maintenance, street construction, traffic signs, sidewalks, curbs, gutters, and other related needs.

### BUDGET BRIEF

The approved budget for the Powell Bill Fund reflects a 26.94% increase from the approved Fiscal Year 2021-2022 budget. The increase is primarily due to an increase in the paving program.

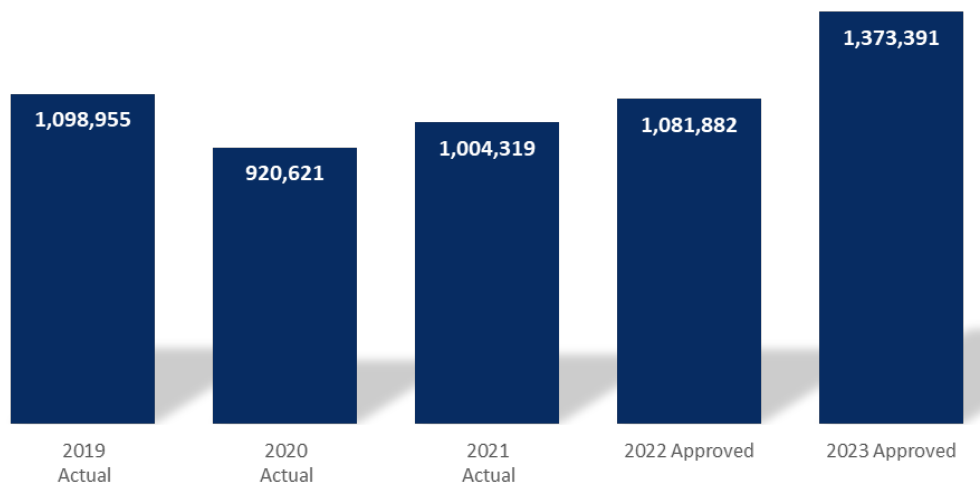
### FY 2022-2023 POWELL BILL BUDGET HIGHLIGHTS

- Bridge Repair
- Ashe Alley Resurfacing
- Street Resurfacing

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Powell Bill Fund	\$ 1,098,955	\$ 920,621	\$ 1,004,319	\$ 1,081,882	\$ 1,373,391	\$ 1,373,391	\$ 1,373,391

### FIVE YEAR BUDGET HISTORY





Department		Department Request	Manager Recommend	Board Approved	Detail
<b>50302000</b>		<b>POWELL</b>			
5340	SNOW ICE	80,000	80,000	80,000	SALT AND EQUIPMENT REPAIRS FOR SNOW AND ICE REMOVAL
<b>Total</b>	<b>5340</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$80,000</b>	
5345	POWEL MAIN	70,000	70,000	70,000	ROAD REPAIRS
		70,000	70,000	70,000	SIDEWALK MAINTENANCE
		200,000	200,000	200,000	BRIDGE REPAIR
<b>Total</b>	<b>5345</b>	<b>\$340,000</b>	<b>\$340,000</b>	<b>\$340,000</b>	
5360	TRAFFIC	5,500	5,500	5,500	DUKE FOR TRAFFIC SIGNALS
		6,000	6,000	6,000	ANNUAL MAINTENANCE OF RAILROAD CROSSINGS AND BRIDGE INSPECTIONS
		10,000	10,000	10,000	SOLAR FLASHERS
		15,000	15,000	15,000	REPLACE SIGNAL LOOPS
		19,500	19,500	19,500	SIGN MAKING SUPPLIES
		20,000	20,000	20,000	RE-STRIPPING OF WORN-OUT LINES
<b>Total</b>	<b>5360</b>	<b>\$76,000</b>	<b>\$76,000</b>	<b>\$76,000</b>	
5550	OTR IMPROV	20,000	20,000	20,000	ASHE ALLEY REPAIR/RESURFACING
<b>Total</b>	<b>5550</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
5900	XFER TO	857,391	857,391	857,391	TRANSFER TO FUND 74 - PAVING PROGRAM
<b>Total</b>	<b>5900</b>	<b>\$857,391</b>	<b>\$857,391</b>	<b>\$857,391</b>	
<b>Total</b>	<b>50302000</b>	<b>\$1,373,391</b>	<b>\$1,373,391</b>	<b>\$1,373,391</b>	

## **AMERICAN RESCUE PLAN ACT FUND**

The Town received an award allocation of \$12,471,268.38 from the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) for non-entitlement units of local government. The first distribution of funds in the amount of \$6,235,634.19 was received in July 2021 and the second distribution is scheduled to be distributed in July 2022.

The final rule, effective April 1, 2022, offers a standard allowance for revenue loss of up to \$10 million, not to exceed a recipient's SLFRP award amount, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation. Recipients that select the standard allowance may use that amount for government services.

The Town selected to use \$10 million of the \$12,471,268.38 to fund public safety salaries and benefits in the FY 2023 general fund budget.

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>5501000 GENERAL REVENUES</b>					
3203	GRANT FED	-6,235,634	-6,235,634	-6,235,634	SECOND DISTRIBUTION
<b>Total</b>	<b>3203</b>	<b>-\$6,235,634</b>	<b>-\$6,235,634</b>	<b>-\$6,235,634</b>	
3751	APPRO RES	-3,764,366	-3,764,366	-3,764,366	APPROPRIATE RESERVE
<b>Total</b>	<b>3751</b>	<b>-\$3,764,366</b>	<b>-\$3,764,366</b>	<b>-\$3,764,366</b>	
<b>Total</b>	<b>5501000</b>	<b>-\$10,000,000</b>	<b>-\$10,000,000</b>	<b>-\$10,000,000</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>55400403</b>		<b>REVENUE REPLACEMENT</b>			
5900	XFER TO	10,000,000	10,000,000	10,000,000	REVENUE REPLACEMENT
<b>Total</b>	<b>5900</b>	<b>\$10,000,000</b>	<b>\$10,000,000</b>	<b>\$10,000,000</b>	
<b>Total</b>	<b>55400403</b>	<b>\$10,000,000</b>	<b>\$10,000,000</b>	<b>\$10,000,000</b>	



# TOWN OF MOORESVILLE RESERVE FUNDS

1873

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1873-2023

**CAPITAL RESERVE FUND – SANITATION – BUDGET SUMMARY**

This fund is used to purchase Sanitation vehicles and equipment. The maximum annual contribution is \$500,000 and the maximum total reserve balance permitted is \$750,000.

The following charts display a history of operating revenues and expenses.

	FY 2016-2017 Actual	FY 2017-2018 Actual	FY 2018-2019 Actual	FY 2019-2020 Actual	FY 2020-2021 Actual	FY 2021-2022 Approved Budget	FY 2022-2023 Approved Budget
Revenues	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 475,000	\$ 180,000
Expenses	368,779	677,132	467,158	416,919	446,190	475,000	180,000
Change in Fund Balance	\$ 131,221	\$ (177,132)	\$ 32,842	\$ 83,081	\$ 53,810	\$ -	\$ -

**Capital Reserve Fund – Sanitation Revenues**

Revenue for the Capital Reserve Fund is received through the collection of solid waste fees. This fee is billed annually and collected by Iredell County. The first \$500,000 of revenue collected each budget year is posted to the reserve fund.

**Capital Reserve Fund – Sanitation Expenditures**

Funds are transferred from the Capital Reserve Fund – Sanitation to the General Fund to purchase Sanitation vehicles and equipment.

**EXPENDITURES BY FUNCTIONAL AREA AND CATEGORY**  
**CAPITAL RESERVE FUND - SANITATION EXPENDITURES BY CATEGORY**

	Personnel	Professional Services	Operating	Capital	Economic	Debt Services	Transfer	Total
Capital Reserve	\$ -	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ 180,000
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ 180,000

**CAPITAL RESERVE FUND - SANITATION EXPENDITURES**

	ACTUAL					APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023		
Capital Reserve - Sanitation	368,779	677,132	467,158	416,919	446,190	475,000	650,000	180,000	180,000
TOTAL CAPITAL RESERVE	\$ 368,779	\$ 677,132	\$ 467,158	\$ 416,919	\$ 446,190	\$ 475,000	\$ 650,000	\$ 180,000	\$ 180,000

**Capital Reserve - Sanitation**

Approved Capital Reserve Fund – Sanitation – capital outlay consists of purchases of a replacement rear loader.

**CAPITAL OUTLAY BY DEPARTMENT**  
**(Expenditures over \$5,000)**

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
<b>CAPITAL RESERVE - SANITATION</b>			
Xfer to Other Funds for Equipment Purchase	650,000	180,000	180,000
<b>DEPARTMENT TOTAL</b>	<b>\$ 650,000</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>
<b>TOTAL CAPITAL RESERVE FUND - SANITATION</b>	<b>\$ 650,000</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>7202303 CHGS FOR SERVICE SANITATION</b>					
3460	R SOL WAST	-500,000	-180,000	-180,000	RESIDENTIAL SOLID WASTE
<b>Total</b>	<b>3460</b>	<b>-\$500,000</b>	<b>-\$180,000</b>	<b>-\$180,000</b>	
3751	APPRO RES	-150,000	0	0	
<b>Total</b>	<b>3751</b>	<b>-\$150,000</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total</b>	<b>7202303</b>	<b>-\$650,000</b>	<b>-\$180,000</b>	<b>-\$180,000</b>	



## CAPITAL RESERVE FUND - SANITATION

The Capital Reserve Fund – Sanitation is used for the purchase of sanitation vehicles and equipment. The maximum annual contribution to this fund is \$500,000 and the maximum total reserve balance permitted is \$750,000.

### BUDGET BRIEF

The approved budget reflects a 63.64% decrease from the approved FY 2021-2022 Capital Reserve Fund – Sanitation budget.

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Capital Reserve - Sanitation	\$ 467,158	\$ 416,919	\$ 446,190	\$ 495,000	\$ 650,000	\$ 180,000	\$ 180,000

Department		Department Request	Manager Recommend	Board Approved	Detail
72303000		SANITATION CAPITAL RESERVE			
5900	XFER TO	650,000	180,000	180,000	TRANSFER TO FUND 74 -CAPITAL OUTLAY
Total	5900	<u>\$650,000</u>	<u>\$180,000</u>	<u>\$180,000</u>	
Total	72303000	\$650,000	\$180,000	\$180,000	

## CAPITAL RESERVE FUND – GENERAL

The Capital Reserve Fund – General - This fund is specifically dedicated to setting aside financial resources for long term or large-scale capital projects for the General Fund.

### BUDGET BRIEF

Transfer to the capital reserve from the General Fund is made possible by funding received from the American Rescue Plan Act.

### DEPARTMENTAL BUDGET SUMMARY

	<b>FY 2022-2023 Approved Budget</b>
Revenues	\$ 3,312,288
Expenses	\$ 3,312,288
Change in Fund Balance	\$ -

The transfer of \$3,312,288 plus FY2022 fund balance in the amount of \$1,363,225 is reserved for the following:

<b>Brawley School Road Project:</b> Requires a NCDOT Match - 50% of Town Contribution FY 2021 Budget Transfer	\$ 445,000
<b>Cornelius Road Park Phase III</b>	4,230,513
<b>Total General Capital Reserve</b>	<b>\$ 4,675,513</b>

Department		Department Request	Manager Recommend	Board Approved	Detail
<hr/>					
<b>7307300</b>		<b>GEN FUND CAPITAL RESERVE</b>			
3805	XFER FROM	-3,312,288	-3,312,288	-3,312,288	TRANSFER FROM GENERAL FUND
<b>Total</b>	<b>3805</b>	<b>-3,312,288</b>	<b>-3,312,288</b>	<b>-3,312,288</b>	
<b>Total</b>	<b>7307300</b>	<b>-3,312,288</b>	<b>-3,312,288</b>	<b>-3,312,288</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>73730000</b>		<b>GENERAL FUND CAPITAL RESERVE</b>			
5550	OTR IMPROV	3,312,288	3,312,288	3,312,288	RESERVE FOR CORNELIUS ROAD PARK PHASE III
<b>Total</b>	<b>5550</b>	<b>\$3,312,288</b>	<b>\$3,312,288</b>	<b>\$3,312,288</b>	
<b>Total</b>	<b>73730000</b>	<b>\$3,312,288</b>	<b>\$3,312,288</b>	<b>\$3,312,288</b>	

## CAPITAL RESERVE FUND - UTILITIES

The Capital Reserve Fund – This fund is specifically dedicated to setting aside financial resources for long term or large-scale capital projects for the proprietary fund.

### BUDGET BRIEF

The approved Capital Reserve Fund budget reflects the adopted analysis and fee structure prepared by Willdan Financial Services to fulfill requirements for House Bill 436. The Capital Reserve Fund holds revenue generated from System Development fees which are a one-time fee applied only to new system customers. Fees collected will be used to recover capital costs incurred to provide system capacity to new users and protect exiting customers from paying for future expansions through rates.

The Town has contracted with Raftelius to prepare a comprehensive water and sewer rates and fee study which will be complete by the end of the first quarter of FY2023. Recommended changes to the fee structure will be presented to the Board for consideration. A budget amendment may be required if the Board elects to implement recommended changes to the rates and fee structure.

### DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Capital Reserve -Utilities	\$ -	\$ 1,600,000	\$ 8,000,000	\$ 6,000,000	\$ 6,187,087	\$ 6,187,087	\$ 6,187,087

	FY 2016-2017 Actual	FY 2017-2018 Actual	FY 2018-2019 Actual	FY 2019-2020 Actual	FY 2020-2021 Actual	FY 2021-2022 Approved Budget	FY 2022-2023 Approved Budget
Revenues	\$ -	\$ -	\$ -	\$ 7,159,492	\$ 4,489,225	\$ 6,000,000	\$ 6,187,087
Expenses	-	-	-	1,600,000	8,000,000	\$ 6,000,000	\$ 6,187,087
Change in Fund Balance	\$ -	\$ -	\$ -	\$ 5,559,492	\$ (3,510,775)	\$ -	\$ -

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>7802800 CHGS FOR SERVICE WATER CAP RES</b>					
3449	SYS DEV	-2,886,918	-2,886,918	-2,886,918	SYSTEM DEVELOPMENT FEES -WATER
<b>Total</b>	<b>3449</b>	<b>-\$2,886,918</b>	<b>-\$2,886,918</b>	<b>-\$2,886,918</b>	
<b>Total</b>	<b>7802800</b>	<b>-\$2,886,918</b>	<b>-\$2,886,918</b>	<b>-\$2,886,918</b>	

Department		Department Request	Manager Recommend	Board Approved	Detail
<b>7802900 CHGS FOR SERVICE SEWER CAP RES</b>					
3449	SYS DEV	-3,300,169	-3,300,169	-3,300,169	SYSTEM DEVELOPMENT FEES - SEWER
<b>Total</b>	<b>3449</b>	<b><u>-\$3,300,169</u></b>	<b><u>-\$3,300,169</u></b>	<b><u>-\$3,300,169</u></b>	
<b>Total</b>	<b>7802900</b>	<b><u>-\$3,300,169</u></b>	<b><u>-\$3,300,169</u></b>	<b><u>-\$3,300,169</u></b>	



Department		Department Request	Manager Recommend	Board Approved	Detail
<b>78780000</b>		<b>CAPITAL RESERVE - UF</b>			
5550	OTR IMPROV	6,187,087	6,187,087	6,187,087	PROJECTS AND OTHER COSTS AS DEFINED AND ALLOWED PER NCGS 162A-211
<b>Total</b>	<b>5550</b>	<b>\$6,187,087</b>	<b>\$6,187,087</b>	<b>\$6,187,087</b>	
<b>Total</b>	<b>78780000</b>	<b>\$6,187,087</b>	<b>\$6,187,087</b>	<b>\$6,187,087</b>	



## TOWN OF MOORESVILLE APPENDIX

1873

Celebrating 150 years  
1873-2023

## GLOSSARY OF TERMS

**Account** – A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions are recorded in accounts.

**Accounts Payable** – A short term liability account reflecting amounts owed to private persons or organizations for goods and services received by the Town.

**Accounts Receivable** – An asset account reflecting amounts due from private persons or organizations for goods and services furnished by the Town.

**Accrual Basis** – The recording of the financial effects on an entity of cash transactions in the periods in which they occur rather than the periods in which the cash is received.

**Ad Valorem Taxes** – Commonly referred to as property taxes, are levied on the value of real, certain personal, and public utility property according to the property's valuation and tax rate.

**Annual Adopted Budget** – The budget approved by the Town Board of Commissioners and enacted through a budget ordinance adopted on or before June 30 of each year.

**Appropriated Fund Balance** – The amount of fund balance budgeted as revenue to offset expenses that exceed current revenue.

**Appropriation** – The amount budgeted on a yearly basis to cover projected expenditures which have been legally authorized by the Board of Commissioners.

**Assessed Valuation** – The value of real estate or personal property as determined by tax assessors and used as a basis for levying taxes.

**Asset** – A probable future economic benefit obtained or controlled by the Town as a result of past transactions or events.

**Audit** – An examination, usually by an official or private accounting firm retained by the Board that reports on the accuracy of the annual financial report.

**Authorized Positions** – Employee positions that are authorized in the adopted budget to be filled during the fiscal year.

**Bond** – A written promise to pay a specific amount of the money with interest within a specific time period, usually long-term.

**Bond Issued** – Bonds that are sold.

**Bond Rating** – A grade indicating a governmental unit's investment qualities. Generally speaking, the higher the bond rating, the more favorable the interest rate and the lower the cost of financing of capital projects funded by bonds. A high rating is indicative of the government's strong financial position.

**Budget** – A financial plan containing estimated expenditures and resources covering a fiscal year.

**Budget Amendment** – A revision of the adopted budget that, when approved by the Board, replaces the original provision. Budget amendments occur throughout the fiscal year as spending priorities shift.

**Budget Calendar** – The schedule of key dates that the Town follows in the preparation and adoption of the annual budget.

**Budget Document** – The Official written statement prepared by the Town’s staff and presented to the Board of Commissioners containing the proposed financial plan for the fiscal year.

**Budget Message** – A written overview of the proposed budget from the Town Manager to the Board of Commissioners which discusses the major budget items and the Town’s present and future financial condition.

**Budget Ordinance** – The official enactment by the Board of Commissioners establishing the legal authority for staff to obligate and expend funds.

**Budgetary Control** – The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

**CAFR** – Comprehensive Annual Financial Report. The official annual report of a government.

**Capital Budget** – A financial plan for projected capital projects containing expenditures and resources covering the duration of the project.

**Capital Improvement Program (CIP)** – A plan of proposed capital outlay to be incurred each year over a fixed number of years to meet capital needs.

**Capital Outlay** – Expenditures budgeted to purchase or add to fixed assets costing \$5,000 or more.

**Capital Project** – Major construction, acquisition, or renovation activities which add value to physical assets or significantly increase their useful life.

**Capital Project Fund** – A fund used to account for financial resources accumulated for the acquisition or construction of major capital facilities.

**Chart of Accounts** – A chart that assigns a unique number to each type of transaction and to each budgetary unit in the organization.

**Debt Service** – Payment of interest and repayment of principal on Town Debt.

**Department** – An organizational unit within the Town which is functionally unique in its delivery of services or activities.

**Encumbrance** – A financial commitment for services, contracts, or goods which have not, as yet, been delivered or performed.

**Enterprise Fund** – A fund which accounts for the operations that financed from user charges and whose operations resembles a business.

**Expenditure** – Expenditures are recorded when liabilities are incurred pursuant to authority given in an appropriation.

**Fees** – A general term used for any charge levied by the Town associated with providing a service or permitting an activity.

**Fiscal Year (FY)** – A 12 month period (July 1 – June 30) to which the annual operating budget applies and at the end of which an assessment is made of the Town’s financial condition and performance of its operations.

**Fixed Assets** – Long lived tangible assets obtained or controlled as a result of past transactions, events or circumstances.

**Fund** – A fiscal entity with resources and expenses that are segregated for the purpose of accounting for an activity(s) with common objectives.

**Fund Balance** – The excess of the assets of a fund over its liabilities.

**GAAP** – Generally accepted accounting principles. A uniform minimum standard used by state and local governments for financial recording and reporting; established by the accounting profession through the Governmental Accounting Standards Board.

**General Fund** – A fund that accounts for most of the basic government services such as culture & recreation, economic development, public works, engineering, planning, public safety, information technology, and general administration.

**General Obligations Bonds** – Bonds issued by a government entity which are backed by its full faith, credit and unlimited taxing authority.

**Grants** – A contribution or gift in cash or other assets from another government to be used for a specified purpose.

**In Lieu of Taxes** – A contribution by benefactors of Town services who are tax exempt.

**Interest** – Compensation for the use of borrowed money, generally expressed as an annual percentage of the principal amount.

**Interfund Transfer** – The movement of moneys between funds of the same governmental entity.

**Intergovernmental Revenue** – Revenue received from another government for general purpose or special intent.

**Lease** – A contract for temporary use of equipment or facilities at a negotiated price.

**Levy** – The amount of tax, service charges, and assessments imposed by a government.

**Liabilities** – Probable future sacrifices of economic benefits arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.

**Local Government Budget and Fiscal Control Act** – General Statute of the State of North Carolina governing budgetary and fiscal affairs of local governments.

**Local Government Commissioner (LGC)** – Division of North Carolina Department of State Treasurer.

**Long Term Debt** – Debt with a maturity of more than one year after the date of issuance.

**Modified Accrual Basis** – A method for accounting for the receipt and expenditure of funds whereby revenues are recorded when they become measurable and available and expenditures are recorded when the liability is incurred.

**Non-operating Expenses** – Expenses which are not directly related to the provision of such services as debt service.

**Non-operating Revenues** – Revenues which are generated from other sources and are not directly related to service activities.

**Operating Budget** – includes all funds except those accounted for in the capital budget.

**Operating Expenses** – The cost of contractual services, materials, supplies, and other expenses not related to personnel expenses and capital projects.

**Personnel Expenses** – Cost of salaries, wages, and fringe benefits such as employer's share of social security contributions, retirement expenses, and health and life insurance payments.



**Powell Bill Funds** – Revenue from state-shared gasoline tax which is restricted for use on maintenance of local streets and roads.

**Revenue** – A term used to represent actual or expected income to a specific fund.

**Special Assessment** – A levy on certain properties to defray part of all of the costs associated with improvements or services which will benefit those properties.

**Special Revenue Fund** – A fund used to account for the revenues from specific sources which are to be used for legally specified expenditures.

**Tax Levy** – The product when the tax rate is multiplied by assessed values.

**Tax Rate** – The amount per \$100 of property valuation that is levied for the support of government services or activities.

**Unencumbered Balance** – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.

**Undesignated Fund Balance** – The portion of resources, which at year end, exceeded requirements and has not been designated at some future time for a specific project or use. Money in the undesignated fund balance is not in the Budget and therefore has not been appropriated for expenditure. However, those funds are available for use if the need arises.

**Water and Wastewater Utility Fund** – A fund established to account for water and wastewater operations for services provided to Town residents.

# **FLEET REPLACEMENT STANDARD OPERATING PROCEDURES**

## **PURPOSE:**

The purpose of this procedure is to set forth an outline for the Town of Mooresville to develop an effective vehicle/equipment replacement program. Fleet Maintenance will be making decisions/recommendations on data gathered and user suggestions.

## **EQUIPMENT ADDITIONS:**

All fleet additions will be approved through the budget process and coordinated with the Finance Department. Fleet Maintenance has no authority to add any vehicle/equipment to the fleet.

## **REPLACEMENT FACTORS:**

Fund availability, age, mileage, cost per mile, maintenance costs, and overall condition.

All replacements will be coordinated with users before any orders are placed. This will ensure the user the opportunity to review the work assignment and ensure the correct size and type of vehicle is being used.

Fleet Maintenance will review the needs of the entire fleet for the assigned groups. This review will give all users equal treatment for replacements. Abuse and neglect of vehicle/equipment shall not be deemed as justification for replacement. The replacement orders will be sent to Purchasing from Fleet Maintenance.

## **SPECIFICATION WRITER:**

Fleet Maintenance Superintendent writes specifications, and is responsible for research, development, and writing of equipment specification for all Town vehicles/equipment purchases. Other duties include compiling data, analyzing needs, demonstration equipment, and communication with departments, vendors, and manufacturers. The Specification Writer also inspects new equipment upon arrival to insure specifications are adhered to.

## **Factors used in replacement decisions:**

- Accidental damages exceed the vehicle's value.
- Age, mileage and or hours.
- Condition of exterior body and chassis.
- Repair and maintenance costs are excessive.
- The vehicle obsolete because of changes in technologies or for reasons of efficiency.
- Repair parts are difficult to obtain.
- The vehicle/equipment accumulates excessive downtime.
- Vehicular equipment becomes unsafe to operate.

### **EXPLANATION OF CRITERIA:**

Vehicles and equipment are evaluated by four criteria: Age, Mileage, General Overall Condition, and Maintenance Cost. A vehicle is assigned a point total based on a scale of 1 to 4.

**Age:** Based on experience per class of vehicles/equipment A vehicle is assigned a point total based on a scale of 1 to 4, with 1 representing age 1-3 years for each year of chronological age, based on “in-service date” of the vehicle.

Age of Vehicle	1-3 Years Old	4-6 Years Old	7-9 Years Old	10+ Years Old
Points	1	2	3	4

**Mileage/Hours:** Based on experience per class of vehicles/equipment A vehicle is assigned a point total based on a scale of 1 to 4, with one 1 representing less than 50,000 miles. Equipment with hour meters will be assigned points based on standard usage for specific equipment types.

Mileage	0 – 50,000	50,001 – 75,000	75,001 – 100,000	100,000+
Points	1	2	3	4

**Maintenance Costs:** The cost of maintenance and repair not to exceed in the true value of the vehicle/equipment. Points are assigned on a scale of 1 to 4 based on the total cost factor. The maintenance cost figure includes all repair and maintenance costs minus any costs associated with accident repairs.

% of Original Purchase Price	0-25%	26% - 50%	51% - 75%	75% - 100%+
Points	1	2	3	4

**Condition:** A physical evaluation is made of each vehicle/equipment that meets or exceeds the base standards for age, mileage, and or maintenance cost. This category takes into consideration the condition of the body, rust, interior condition, vehicular accident status, anticipated repairs, etc. A scale of 1 to 4 is used, with 4 being extremely poor condition.

Condition	Good	Fair	Poor	Extremely Poor
Points	1	2	3	4

On occasions exceptions will occur in which this replacement procedure will not be used, these exceptions will be dealt with on an individual basis.

### **POINT RANGES FOR REPLACEMENT CONSIDERATION**

When combining the total scores for age, mileage/hours, maintenance costs, and condition, the following scale will be used in recommending vehicle/equipment replacement:

Points	1 – 5	6 – 11	12 – 14	15+
Consideration	Excellent	Good	May Qualify for Replacement on Individual Basis	Needs Immediate Replacement



**REPLACEMENT CRITERIA**

DESCRIPTION	AGE	MILEAGE
Administrative	10 Year	100,000
Police/Fire Vehicle (Severe)	8 Year	85,000 – 90,000
Police/Fire (Regular Use)	10 Year	100,000
Police Motorcycle	5 Year	
Heavy Fire Apparatus	15 Year	85,000
Compact/Hybrid	10 Year	100,000
½ Ton Truck/Van	10 Year	100,000
¾ Ton Truck/Van	10 Year	100,000
1 Ton Truck/Van	10 Year	100,000
Med/Heavy Truck	10 Year	90,000 – 100,000
Garbage Truck (Rear Loader)	8 – 10 Year	85,000
Garbage Truck (Side Loader)	5 – 7 Year	85,000
Knuckle Boom Truck	7 Year	90,000
Sweepers (Reviewed)	7 Year	80,000 – 90,000
Leaf Trucks (Reviewed)	8 Year	
Flushers	15 Year	90,000
Trailers	15 Year	
Rollers	15 Year	
Plows	15 Year	
Loader/Backhoe	10 Year	
Tractors	8 Year	
Skid Steer Loaders	10 Year	
Spreaders	15 Year	
Grounds Mowers	5 Year	2,500+ Hours