



TOWN OF MOORESVILLE FY23 APPROVED ANNUAL BUDGET

Celebrating 150 years
1873 - 2023

Town of Mooresville
413 North Main Street
Mooresville, NC 28115
www.MooresvilleNC.gov



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**BUDGET MESSAGE
FY 2022-2023 OPERATING BUDGET**

May 16, 2022

The Honorable Miles Atkins, Mayor
and Board of Commissioners
Town of Mooresville
413 N. Main Street
Mooresville, NC 28115

Dear Mayor and Board of Commissioners,

In accordance with the North Carolina Local Government Budget and Fiscal Control Act, I am pleased to present the Recommended Operating Budget for fiscal year (FY) 2022-2023. Upon your selection of a public hearing date, a notice of submission of this budget to the Board of Commissioners will be published, in accordance with G.S. § 159-12. A copy of Mooresville's Recommended Budget has been placed on-file with the Town Clerk and posted on the Town website for public inspection. I want to thank the Mayor and Commissioners for providing staff with clear direction and guidance during this year's budget process.

A municipal budget serves as a reflection of the community's priorities and values. The Town budget continues to significantly invest in the identified capital needs and core services provided by Town staff and expected by our citizens. This budget represents the culmination of many hours of analysis, deliberation, and preparation by Town department heads and administrative staff, as well as many hours of review by this Board in Budget Workshops. Thank you in advance for the additional time that you will spend reviewing and evaluating this recommended budget.

FUND SUMMARY

This budget proposal uses \$10 million in ARPA (American Rescue Plan Act) funding towards public safety salaries and benefits. Public safety was strained by Covid-19, and this use is in keeping with the spirit and the law of the Act. Furthermore, the replacement of revenue formerly reserved for salaries and benefits made it possible to fund public safety vehicles, park expansions, pickle ball courts, to upgrade the security of the Town's computer system, and other community-facing initiatives.

FY 2023 represents the fifteenth consecutive year of a recommended tax rate at fifty-eight cents per \$100 of assessed valuation. The many amenities of the Town continue to consistently attract residents and businesses, providing significant growth in assessed value and allowing additional improvements and services without an increase in the rate.

The recommended General Fund budget for FY 2023 totals \$79,024,937 for Town personnel, professional services, and operations. The demands of our growing community dictate that we have appropriate staffing levels to deliver the customer service our residents deserve and expect. As such, there are twenty-two new full-time positions funded in FY 2023.

The recommended General Capital Investment Fund budget for FY 2023 totals \$17,029,825. This fund provides financing for capital outlay, street resurfacing, and annual debt payments.

The recommended Utility Fund budget for FY 2023 totals \$29,762,443. The utility budget continues the path established several years ago to have sufficient revenue to maintain and repair the existing system and establish a reserve to pay for capital projects without the need for additional borrowing.

The recommended Stormwater Fund budget totals \$3,295,013. This budget includes two new full-time positions, a Stormwater Equipment Operator to operate an additional street sweeper and a Stormwater Program Manager under the current rate structure.

Finally, the Powell Bill Fund budget totals \$1,373,391. The moderate increase in the Powell Bill Fund is due to the enhancement of the paving and resurfacing program.

The Town's budget for all operating funds equal \$130,485,609. The total budget ordinance including operating capital reserves, and project ordinance transfers total \$164,889,389.

The effort to create a budget started last December, as departments began identifying and prioritizing capital needs for the development of a five-year capital improvement plan (CIP). Departments prepared their individual budget requests to maintain high quality customer service, and to achieve the Town's strategic objectives. The FY 2023 Recommended Budget will continue to fund large capital projects in project budget ordinances, as this process allows projects to overlap fiscal years without the need to re-appropriate funds each fiscal year.

FY 2022-2023 BUDGET HIGHLIGHTS

REVENUE HIGHLIGHTS

General Fund

The revenues and expenditures outlined in the following pages will require a tax rate of \$0.58 per \$100 valuation, which remains unchanged for the fifteenth consecutive fiscal year. As in past years, property tax remains our largest single source of revenue for the General Fund. Property tax revenue is based on information received from the Iredell County Tax Collector Office, and the budget is calculated using a tax base of \$8,770,181,000 and an estimated collection rate of 99.28 percent. The estimated assessed tax value will generate approximately \$871,844 per penny of the tax rate. Revenue in the FY 2023 recommended budget to be generated from property tax collections is \$50,500,000, approximately \$2,500,000 higher than FY 2022. Likewise, the estimated pandemic-related decrease in sales tax revenue in the FY 2022 did not materialize. FY 2022 sales receipts for the first nine months continue to increase at a record pace, and therefore,

there is an increase in sales tax receipts to \$15,284,542 (sales tax receipts are budgeted in the General Fund and General Capital Investment Fund).

Fleet Replacement Fund

An initial, one-time appropriation of fund balance in the amount of \$2 million is recommended to establish a Fleet Replacement Fund. The purpose of establishing a Fleet Replacement Fund is to stabilize the budgeting of future vehicle purchases. Ongoing contributions to the fund will come from annual amortization charges to departments for vehicles assigned to them, based on the estimated life of the vehicle. Funding will also come from the sale of surplus property with the except of surplus land and buildings.

Powell Bill Fund

By general statute, Powell Bill funds must be used for Town-maintained roadways. Revenues are state-collected and generated from the gasoline tax. Funds are distributed based on population and Town-maintained street mileage. The total recommended Powell Bill budget is \$1,373,391.

EXPENDITURE HIGHLIGHTS

Design and Construct Town Hall Annex

Town Hall Annex Design and Construction (\$1,950,000) - Upon Mooresville Police Department's relocation to a new Police Headquarters this summer, the former headquarters building will be repurposed to house Parks & Recreation, Technology and Innovation, and a new one stop shop that combines Planning and Community Development with the proposed new Building Inspections Department to create a seamless experience for development.

Cornelius Road Park, Phase III

Design and Construction (\$3,312,288) - This project adds lighting to three multipurpose fields and two softball/baseball fields, as well as parking, concessions, and restrooms to serve this area of the park.

Traffic Unit Implementation (\$500,000) - This project allows the Town to make the first step toward taking over maintenance and control of traffic lights and timing on NCDOT-maintained roads. This Unit will be phased in over multiple years, with the completion of current/proposed NCDOT projects.

Meeting Current and Future Needs

We must plan and grow our community in a manner that is prudent for our taxpayers and within the framework of the Town's Mission and Vision. This Recommended Budget continues the path of providing superior services and programs in an effective and consistent manner. Fortunately, the operating funds meet the personnel, operation, debt, and actions of the growing community without financial hardship. This budget allows Town services to keep up with continued growth. As the Town moves into the 2022-2023 fiscal year, we will continue to closely evaluate and monitor expenses and revenues to ensure the equilibrium between services and growth is maintained.

This year's Recommended Budget also is in line with the Boards' Debt Policy, which has greatly benefitted the Town by aiding with improvements in our bond rating and preserving debt capacity, should it be needed beyond this upcoming fiscal year.

The challenge of meeting the many needs of our residents and business community is great and does not come without expense. I am pleased to provide this Recommended Budget for your consideration. This budget lays out the Town's plan for the coming fiscal year and provides the essential services and programs that meet the needs of our residents and businesses. If implemented, I am confident it will allow us to continue to provide the community with good governance and quality services.

Sincerely,

A handwritten signature in black ink, appearing to read "Randall W. Hemann", followed by a long horizontal flourish.

Randall W. Hemann
Town Manager

Addendum to the Budget Message

In response to the economic challenges in the recent months leading up to the Recommended Budget Presentation, and in appreciation of the hard work and dedication of the Town of Mooresville employees during this time, through discussion with the Town Manager and input from the Board of Commissioners, the Board has recommended the appropriation of fund balance for several capital projects in each operating fund. This appropriation of fund balance for capital items will release other revenues to fund a two percent cost-of-living adjustment for employees for the full fiscal year.

In the General Capital Investment Fund, a Gas Prop Upgrade at the Fire Training Center, along with self-contained breathing apparatus, will be purchased with the appropriation of fund balance. In the Utility Fund reserve will be appropriated to fund the Generator Purchase and Installation at Lakeshore Elementary Lift Station; and a trailer for the right-of-way crew will also be purchased. In the Stormwater fund, the first five thousand dollars in right-of-way and easement charges will be paid from an appropriation of reserves. Making this modification from the Manager Recommended Budget to the Board Approved Budget has allowed the Town to remain flexible and competitive in a difficult job market and to compensate employees for their hard work and dedication.

Sincerely,

DeAnna Cloninger
Budget Manager

ORDINANCE NO. 2022-06-06

BE IT ORDAINED by the Board of Commissioners of the Town of Mooresville, North Carolina, meeting in open session this 6th day of June 2022 that the following fund revenues and expenditures together with certain restrictions and authorizations are hereby adopted:

GENERAL FUND

Revenues: \$79,654,937

Expenditures:	General Administration	2,729,610
	Finance	2,988,217
	Human Resources	2,354,418
	Risk Management	1,894,699
	Technology & Innovation	5,130,557
	Planning & Community Development	2,075,311
	Police	14,470,230
	Fire	12,168,326
	Public Services Administration	590,657
	Engineering	1,030,218
	Streets	2,401,548
	Sanitation	2,401,718
	Fleet Maintenance	1,039,168
	Facility Maintenance	1,392,862
	Non-Department	13,923,277
	Parks and Recreation	6,073,736
	Charles Mack Citizen Center	1,458,354
	Golf Operations	2,042,585
	Library	3,489,446
Total Expenditures:		\$79,654,937

GENERAL CAPITAL INVESTMENT FUND

Revenues: \$17,029,825

Expenditures: \$17,029,825

FLEET REPLACEMENT FUND

Revenues: \$2,301,702

Expenditures: \$2,301,702

ARPA FUND

Revenues:	\$10,000,000
Expenditures:	\$10,000,000

UTILITY FUND

Revenues:	\$29,856,943
Expenditures:	
	Water Sewer Maintenance 19,051,818
	Water Treatment 6,614,775
	Wastewater Treatment 4,190,350
Total Expenditures:	\$29,856,943

STORMWATER FUND

Revenues:	\$3,300,013
Expenditures:	\$3,300,013

COMMUNITY DEVELOPMENT FUND

Revenues:	\$1,415,350
Expenditures:	\$1,415,350

POWELL BILL FUND

Revenues:	\$1,373,391
Expenditures:	\$1,373,391

CAPITAL RESERVE FUND – GENERAL

Revenues:	\$3,312,288
Expenditures:	\$3,312,288

CAPITAL RESERVE FUND – SANITATION

Revenues:	\$180,000
Expenditures:	\$180,000

CAPITAL RESERVE FUND – UTILITIES

Revenues:	\$6,187,087
Expenditures:	\$6,187,087

GENERAL FUND CAPITAL PROJECT
ORDINANCE TOWN HALL ANNEX

Revenues:	\$1,950,000
Expenditures:	\$1,950,000

MAZEPPA FLYOVER

Revenues:	\$500,000
Expenditures:	\$500,000

LANGTREE/115 INTERSECTION

Revenues:	\$500,000
Expenditures:	\$500,000

TRAFFIC UNIT

Revenues:	\$500,000
Expenditures:	\$500,000

EAST/WEST CONNECTOR PHASE I

Revenues:	\$853,503
Expenditures:	\$853,503

DYE CREEK GREENWAY LOOP

Revenues:	\$310,000
Expenditures:	\$310,000

UTILITY FUND CAPITAL PROJECT ORDINANCES

NEW REED'S CREEK PUMP STATION

Revenues:	\$423,000
Expenditures:	\$423,000

MAZEPPA PARALLEL WATERLINE

Revenues:	\$673,200
Expenditures:	\$673,200

SOUTH IREDELL FORCEMAIN

Revenues:	\$2,050,000
Expenditures:	\$2,050,000

ELEVATED STORAGE TANK IN HIGH PRESSURE ZONE

Revenues:	\$1,177,500
Expenditures:	\$1,177,500

WATER TREATMENT PLANT I RENOVATIONS - CLEARWELL

Revenues:	\$1,374,150
Expenditures:	\$1,374,150

WASTEWATER EXPANSION PERMITTING

Revenues:	\$ 300,000
Expenditures:	\$ 300,000

EAST McCLELLAND AVENUE CULVERT & INFRASTRUCTURE

Revenues:	\$ 75,000
Expenditures:	\$ 75,000

BURTON'S BARN CULVERT

Revenues:	\$ 100,000
Expenditures:	\$ 100,000

CARPENTER AVENUE INFRASTRUCTURE

Revenues:	\$ 221,000
Expenditures:	\$ 221,000

General Fund

There is hereby levied the following rates of tax on each on hundred dollars (\$100.00) valuation of taxable property as listed for taxes as of January 1, 2022, for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations.

Rate per \$100.00 Valuation – General Fund: \$0.58

Such rates of tax are based on an estimated total valuation of property for purpose of taxation of \$8,770,181,000 and estimated rate of collections of 99.28%.

Mooresville Downtown Tax District

There is hereby levied the following rates of tax on each one hundred dollars (\$100.00) valuation of taxable property as listed for taxes as of January 1, 2022 for raising the revenue from current year's property tax, as set forth in the foregoing estimates of revenue, and to finance the foregoing appropriations.

Rate per \$100.00 Valuation – Mooresville Downtown Tax District: \$0.16

Such rates of tax are based on an estimated total valuation of property for purpose of taxation of \$49,649,800 and estimated rate of collection of 99.43%.

The Town Manager is authorized to transfer funds from line item within a department's budget and from department to department within a fund without increasing or decreasing appropriations in said fund. The Town Board must approve fund transfers from one fund to another and any increases or decreases to a fund.

The total of all amounts encumbered for outstanding purchase orders and contracts as of June 30, 2022, shall be carried forward in fund balance as the amount of Reserved for Encumbrances and the corresponding appropriations for these encumbrances shall not lapse in order to properly account for the payment in the fiscal year paid.

The Pay and Classification Plan for Fiscal Year 2022-2023 reflects salary rates approved by this budget.

A copy of this ordinance shall be furnished to the Finance Director to be kept on file for direction in the Disbursement of Town funds.

All ordinances or parts of this ordinance in conflict with the provisions of this Ordinance hereby repeal.

Adopted this 6th day of June, 2022.

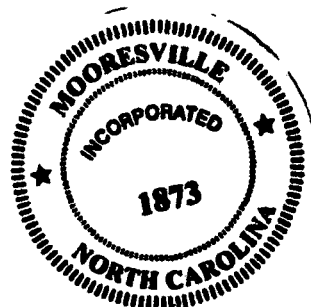
Miles Atkins, Mayor



Attest:



Genevieve Glaser, Town Clerk



**Annual Budget
Town of Mooresville, North Carolina
Fiscal Year Beginning July 1, 2022**

Recommended to the Town Board by the Town Manager May 16, 2022
Adopted by the Town Board..... June 6, 2022

The Town Board

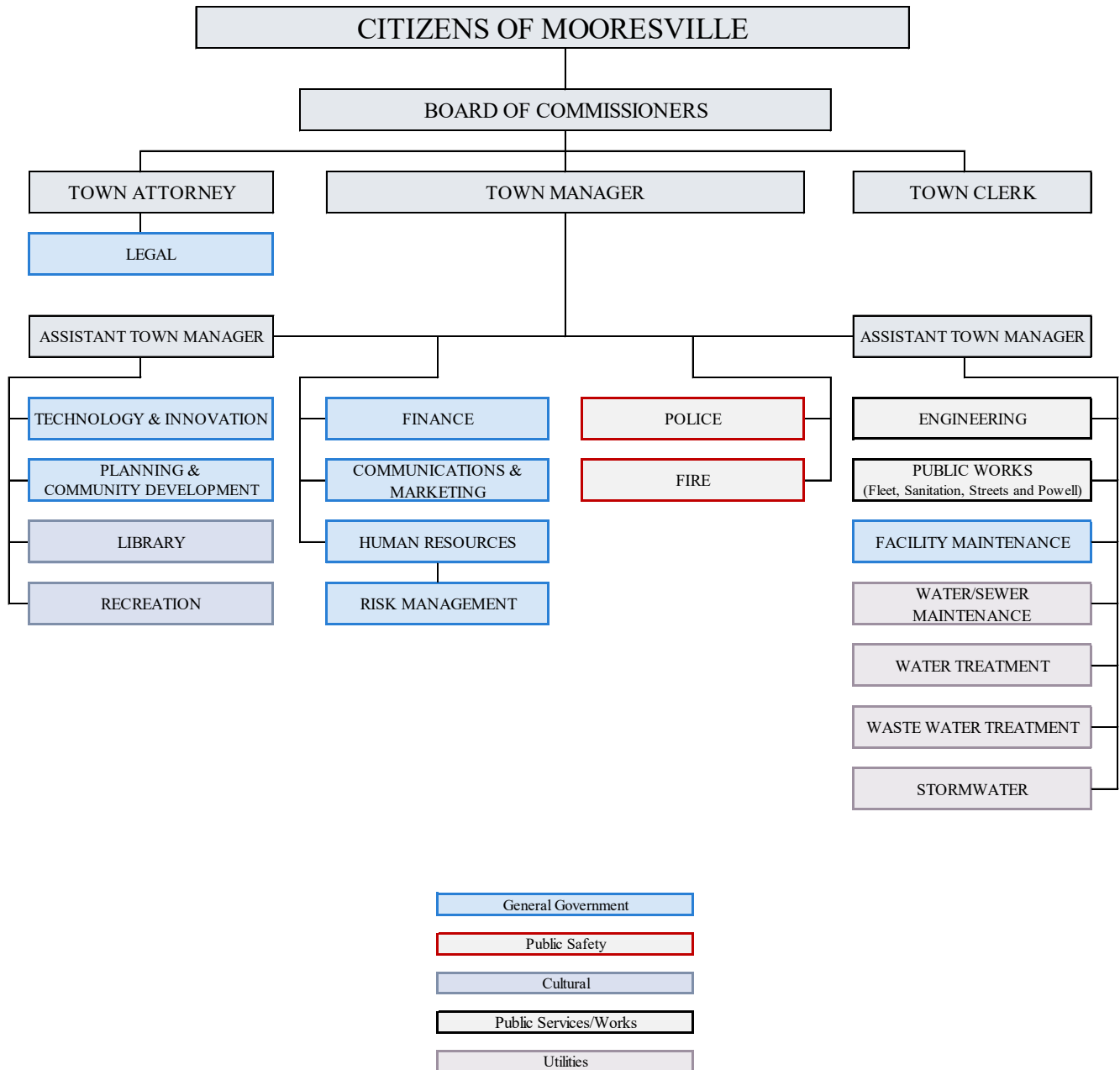
Miles Atkins..... Mayor

Lisa Qualls..... Commissioner Ward 4 (Mayor Pro-Tem)
Bobby Compton..... Commissioner at Large
Gary West Commissioner at Large
Eddie Dinger..... Commissioner Ward 1
Thurman Houston Commissioner Ward 2
Barbara Whittington Commissioner Ward 3

Appointed Officials and Department Heads

Randy Hemann Town Manager
Ryan Rase Assistant Town Manager
Beau Falgout..... Assistant Town Manager
Sharon Crawford..... Town Attorney
Megan Suber..... Director of Communications & Marketing
Genevieve Glaser..... Town Clerk
Deborah Hockett..... Chief Financial Officer
Evans Ballard..... Interim Chief Financial Officer
Tiffany Shelley Director of Human Resources
Chris Russell..... Risk & Safety Manager
Jeffrey Brotherton..... Director of Technology & Innovation
Ron Campurciani..... Police Chief
Curt Deaton..... Fire Chief
Jonathan Young... Engineering Services Director
Danny Wilson Planning and Community Development Director
John Finan..... Public Works Director
Allison Kraft Public Utilities Director
Marian Lytle Library Director
Pamela Reidy Parks and Recreation Director

TOWN OF MOORESVILLE, NORTH CAROLINA ORGANIZATIONAL CHART



Strategic Plan Development

The strategic plan is developed by town managers and senior staff to align the goals of the Board of Commissioners with functional activities to achieve that set of goals. Each strategic goal is supported by objectives. Those objectives are then supported by a set of tactical actions describing specific, tangible, measurable actions to be undertaken by the lead department to achieve those objectives. This plan applies to the current year and continues into the future. The strategic plan is reviewed and updated by the town managers and senior staff on a quarterly basis.

During October of 2021, a Board Retreat was held where a general update and outline of processes for reviewing and revising the Strategic Plan was discussed. The Board was presented first quarter progress updates and then discussed the need for adjustments. As a result, Town staff developed and adjusted objectives for review by the Board, along with the tactical actions to support those objectives.

In February of 2022, the Board discussed mid-year progress with status updates along with percent of completion for tactical actions. Among the highlights of those adjustments was completing a Building Department Feasibility Study and implementing that study as part of the Town Hall Annex- One-Stop Concept. Other highlights were beginning Phase II of the Stormwater Master Plan, expanding the Town's GIS capabilities, adding liquid petroleum gas props to the Fire Training Center to reduce carcinogen exposure and constructing a new Elevated Storage Tank in the High-Pressure Zone for the Town's water system. Many other updates to tactical actions were also included. The actions were prioritized during a workshop with the assistance of a facilitator from FountainWorks Facilitation and Management Consulting.

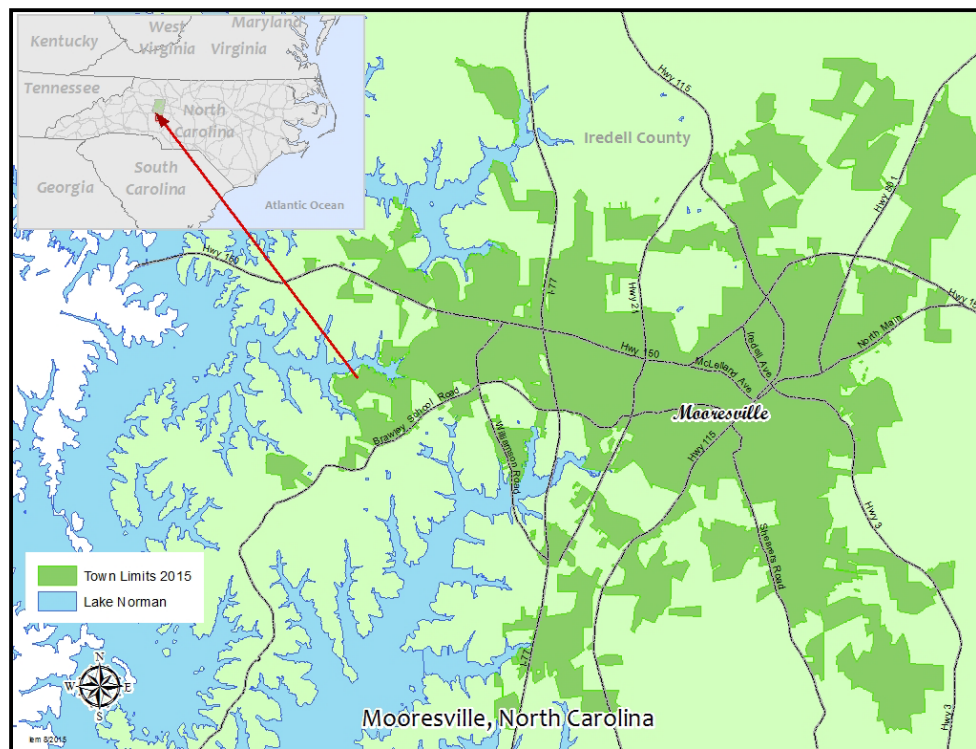
During the April Commissioner Briefing, the finalized, proposed strategic plan for Fiscal Year 2023 was developed based on results from Board input and prioritization. Highlights during this revision include the following: a complete Town website overhaul and update, maintaining and upgrading existing Town-owned McLelland public parking area, engaging a state lobbyist to pursue funding for Town infrastructure needs, an evaluation of the current Pay Class Study process to ensure the Town continues to recruit and retain an exceptional workforce and adding a celebration of the 150th Anniversary of the Town of Mooresville with extensive programming, events, and festivals.

This strategic plan was utilized during the budget process to prioritize items in the annual budget. Department Managers referenced the strategic plan objectives for all capital project request submissions to the Capital Improvement Program. Town Managers and Department Heads continually discussed Board priorities during the April Departmental Budget meetings. After further discussions at the Board of Commissioners Budget Workshop, the Town Manager presented his Recommended Budget, based on the strategic plan, on May 16, 2022.

The strategic plan continues to be monitored and evaluated quarterly with Tactical Actions being reviewed and updated as the need presents itself. These actions are removed from the plan when completed. This quarterly revision allows the strategic plan to remain both relevant and dynamic, yet flexible enough to meet the needs of a rapidly growing town.

The FY2022 Annual Report on the Strategic Plan, along with the FY2023 Strategic Plan are located in the Appendix on [page 395](#). For new tactical actions that have been added for FY2023, see [page 411](#).

COMMUNITY PROFILE



HISTORY

Mooresville is located in the southern part of Iredell County, directly north of the city of Charlotte and Mecklenburg County. The Town can trace its history back to the Battle of Cowan's Ford during the Revolutionary War. Incorporated in 1873 when Franklin Moore donated land for a train depot and cotton weighing platform, Mooresville grew into a prosperous mill town and introduced the world to products such as stain resistant clothing and wrinkle-free fabrics now common in all clothing. Mooresville is also the home of Dr. Selma Burke; whose portrait of President Franklin Roosevelt appears on the dime. Despite the loss of large textile industries, Mooresville has diversified its opportunities to include Lowe's Companies Inc., several auto racing team headquarters and numerous manufacturing and retail businesses. Drawn by the recreational resources of Lake Norman and the growth of the Charlotte area, Mooresville has grown from its initial population of 25 to a thriving and vibrant community proud of its past and embracing of its future. The Town of Mooresville is pleased to begin celebrating its 150th year and looks forward to the dynamic changes the future will bring.

GOVERNMENT

Mooresville operates under a Council-Manager form of government. The citizens elect a Mayor and Board of Commissioners as the Town's governing body. Mooresville has a seven-member Board (one mayor and six commissioners). The mayor is elected every two years. The commissioners are elected every four years on staggered terms, with two ward commissioners and one commissioner-at-large elected during the staggered elections. Ward commissioners are required to live within the ward they serve, and residents vote only for their ward representative, commissioner-at-large, and mayor. The Town Manager is appointed by the Board to serve as the chief operating officer administering all municipal affairs. The Board meets at 6:00PM on the first and third Mondays of each month at the Mooresville Town Hall.

DEMOGRAPHICS**MUNICIPALITY PROFILE FOR MOORESVILLE****Population**

Total Population	51,594
Demographic Percentages	
Percent White	79.9%
Percent Black	10.1%
Percent Indian or Alaska Native	0.1%
Percent Native Hawaiian & Other Pacific Islander	0.0%
Percent Asian	5.3%
Percent Hispanic or Latino	7.8%
Percent Two or More Races	2.7%
Percent Male	47.6%
Percent Female	52.4%
Persons under 5 years, percent	6.4%
Persons under 18 years, percent	25.8%
Persons 65 years and over, percent	11.8%
Veterans	1,791
Population per square mile	2,019

Employment

Population 16 Years & Over	29,066
Civilian Labor Force	19,821
Unemployment Rate	3.7%

Education (25 years and over, 2016-2020)

High school graduate or higher	94.3%
Bachelor's degree or higher	41.7%

Housing

Total Housing Units	14,729
Median value of owner-occupied housing units	\$245,900
Median Gross Rent, 2016-2020	\$1,176
Rental Vacancy Rate	8.8%
Owner-Occupied	71.3%
Renter-Occupied	8.7%

Household Income (2019 estimates)*

Less than \$10,000	3.4%
\$10,000 to \$30,000	12.8%
\$30,000 to \$50,000	13.4%
\$50,000 to \$75,000	19.4%
\$75,000 to \$100,000	14.3%
\$100,000 to \$150,000	20.1%
\$150,000 to \$200,000	8.7%
\$200,000 and up	6.8%
Median household income	\$77,934
Per capita income	\$34,576
Poverty Line	10.1%

2020 census information from United States Census Bureau

*Household income information from city-data.com

ATTRACTIONS

Mooresville's population has rapidly increased, from 8,575 in 1980 to just over 52,000 in 2022. This growth is largely due to the town's unique location on Lake Norman and its close proximity to Charlotte. Charlotte-Douglas International Airport is southwest of town and can easily be accessed with the recent addition of the Interstate 485 loop. Interstate 77 runs through Mooresville, which helps with interstate commerce.

Because of its location, Mooresville is expected to experience continued commercial/residential investment, such as Niagara Bottling Co., a California-based bottling company and Corvid Technologies Inc.. This abundance of commercial and industrial interest in Mooresville provides for increased economic activity, more jobs, and a larger tax base that allows the Town to maintain the quality and quantity of services offered to a growing citizenry and business community.

Lake Norman provides several attractive benefits in addition to a quick and reliable source of water. Lake Norman also provides recreational opportunities for residents. From mid-March to October residents can be seen on the water enjoying fishing, sailing, and jet skiing. Lake Norman is the largest man-made body of fresh water in North Carolina with 525 miles of shoreline (more than the coastlines of North and South Carolina combined) and a surface area of more than 32,475 acres.

Parks and recreational opportunities play a large role in enhancing the quality of life of the community. The Town of Mooresville operates an extensive active recreation program in four recreation centers, one events center with auditorium, one golf course and 592 acres of land in sixteen parks. Park amenities include thirteen playgrounds, one skate park, eleven multi-purpose fields, eighteen tennis courts, fifteen pickleball courts, seventeen lighted baseball/softball fields, ten basketball courts, twenty picnic shelters, one bandshell, two dog parks, one disc golf course, six miles of mountain-bike trails, one swimming pool, one therapy pool and one splash pad.

Town residents have access to several national, regional and local recreational facilities. A NFL team, the Carolina Panthers, and NBA team, the Charlotte Hornets, play in facilities located in the City of Charlotte. A professional minor league hockey team, the Charlotte Checkers, and AAA minor league baseball team, the Charlotte Knights, are also located within 40 miles of the town. This all makes Mooresville, NC a great place to live, learn, work, and play.

SISTER CITIES

Mooresville-South Iredell Sister Cities (MSISC) is a non-profit, community organization which seeks to promote international cooperation, understanding and development through dynamic exchanges with specific cities with which Mooresville-South Iredell maintains a formalized sister city relationship.

Hockenheim Germany was selected as a sister city to Mooresville because of the racing industry connection. Official Sister Cities agreements were signed by the mayors of Hockenheim and Mooresville during visits in 2002 and 2003.

MSISC is a member of Sister Cities International. Created in 1956 by President Dwight D. Eisenhower, the goal of the Sister Cities organization is to develop municipal partnerships between U.S. cities, counties, and states and similar jurisdictions in other nations. Sister Cities International works with citizens to participate in people-to-people exchanges and to build long-term partnerships between U.S. and international municipalities. Sister City relationships transcend national politics with the ultimate goal of world peace.

ECONOMICS

Mooresville has enjoyed significant commercial and residential growth in past years as the tax base has grown from \$1.99 billion in 2002 to \$8.77 billion in 2022. Several regional and national companies including Lowes Companies, Inc., NGK Ceramics USA Inc., Cardinal FG, and large well-known retailers like Target, Wal-Mart, Sam's Club, Best Buy, PetSmart, Costco, Academy Sports and Dick's Sporting Goods are located within Mooresville. A number of commercial/office parks including Lakeside Professional Park, South Iredell Industrial Park, and Mooresville Business Park provide commercial office space to many companies, including Roush & Yates Racing Engines, Corvid Technologies, Carolina Distributors, Carolina Beverage Group LLC, and Prairie Packaging. Downtown Mooresville boasts a wide range of shopping and dining venues as well as offering a variety of goods and services.

PRINCIPAL EMPLOYERS*		
Company	Industry	Employment Range
Lowe's Companies Inc	Professional & Business Services	1000+
NGK Ceramics USA Inc	Manufacturing	500-999
Lake Norman Regional Medical Center	Education & Health Services	500-999
Mooresville Graded Schools	Education & Health Services	500-999
Bestco Inc	Manufacturing	500-999
Wal-Mart Associates Inc	Retail	500-999
Town of Mooresville	Government	250-499
Pactiv LLC	Trade, Transportation, & Utilities	250-499
Carolina Beverage Group, LLC	Manufacturing & Distribution	250-499
Team Penske	Services	250-499
Super Target	Retail	100-249
Lowe's Home Improvement Warehouse	Retail	100-249
Niagra Bottling LLC	Manufacturing	100-249
The Citadel	Education & Health Services	100-249
Corvid Technologies Inc	Professional & Business Services	100-249
Cardinal FG	Manufacturing	100-249
Best Buy	Retail	100-249

* Mooresville-South Iredell Economic Development Corporation/Iredell

BASIS OF BUDGETING

The accounts of the Town are organized based on funds. A fund is an independent fiscal accounting entity, with a self-balancing set of accounts. Funds maintain independent records of cash and/or other resources, together with all related liabilities, obligations, reserves and equities. The purpose of a fund is to carry out specific activities or attain certain objectives in accordance with special financial regulations, restrictions or limitations. The budget outlines the Town's plan for achieving the goals, objectives, and service delivery levels desired by the Mayor and Town Board of Commissioners. More specifically the budget is a financial plan consisting of an estimate of proposed expenditures, the proposed means of financing, and the goals and objectives of the expenditures for a given time, usually one year from July 1 to June 30. The Town develops its budget as required by the North Carolina Local Government Budget & Fiscal Control Act. All budgets are prepared and adopted using the modified accrual basis of accounting whereby revenues are recognized when measurable and available and expenditures are recognized when a liability is incurred. Expenditures may not legally exceed appropriations at the departmental level for all annually budgeted funds. During the year, the Town's accounting system is maintained on the same basis as the adopted budget. The Town adopts an annual budget ordinance that includes the General, General Capital Investment, Fleet Replacement Fund, Utility, Powell, Community Development, Stormwater, Capital Reserves and Capital Project Ordinance funds transferred from operating funds.

GENERAL FUND

The General Fund, the largest fund of the Town, accounts for all governmental services and summarizes all financial transactions except those activities which are more appropriately recorded in another fund. Municipal services are classified as General Administration, Technology and Innovation, Planning and Community Development, Engineering, Public Service, Facility Maintenance, Police, Fire, Streets, Fleet Maintenance, Sanitation, Parks and Recreation, Golf Course, Library, Charles Mack Citizen Center and Performing Arts Center. The primary revenue sources are ad valorem taxes and state-shared revenues. The primary expenditures are for public safety, public works, parks & recreation, and general governmental services.

GENERAL CAPITAL INVESTMENT FUND

This fund is used to separate budgeting for operations from that for capital expenditures and debt service.

GENERAL CAPITAL PROJECTS FUND

This fund is used to account for street and sidewalk improvements, construction of a police headquarters, fire station, fire training center, and fleet maintenance building expansion, design and construction of a greenway, and park improvements.

FLEET REPLACEMENT FUND

This fund is used to replace vehicles that have reached the end of their useful life cycle. Life cycle costs are included in any department budget which is requesting new or replacement vehicles this fiscal year.

GENERAL CAPITAL RESERVE FUND – SANITATION

This fund is used to purchase sanitation vehicles and equipment. The maximum annual contribution is \$500,000 and the maximum total reserve balance permitted is \$750,000.

GENERAL CAPITAL RESERVE FUND

This fund is specifically dedicated to setting aside financial resources for long-term or large-scale capital projects for departments in the General Fund.

UTILITY FUND

Water and sewer utility operations are the second largest fund. The water and sewer fund accounts for revenues and expenses related to the provision of water and sewer services to the customers of the Town and adjacent areas. Water and sewer sales includes both consumption and service fee charges to all direct water and sewer customers, inside and outside the Town.

UTILITY CAPITAL PROJECTS FUND

This fund is used to account for water and sewer line upgrades, pump stations, stormwater improvements and related equipment to complete these projects.

UTILITY CAPITAL RESERVE FUND

This fund is specifically dedicated to setting aside financial resources for long term or large-scale capital projects for the proprietary funds. Revenue generated from system development and capacity fees are used as a funding source.

STORMWATER FUND

This fund is used to account for the operations and maintenance of the Town’s stormwater program which manages stormwater runoff through stream cleaning, bank stabilization, and maintenance of detention lakes and pools.

COMMUNITY DEVELOPMENT FUND

This fund is used to account for community development block grant funds that are restricted for residential projects which benefit low-to-moderate income households as defined by federal guidelines.

POWELL BILL FUND

Annually, state street-aid (Powell Bill) allocations are made to incorporated municipalities which establish their eligibility and qualify as provided by G.S. 136-41.1 through 136-41.4. The General Statutes require that a sum be allocated to the qualifying municipalities equal to the amount produced during the fiscal year by 1 3/4 cents on each taxed gallon of motor fuel. Powell Bill funds shall be expended only for the purposes of maintaining, repairing, constructing, reconstructing or widening of local streets that are the responsibility of the municipalities or for planning, construction, and maintenance of bikeways or sidewalks along public streets and highways.

BUDGET DEVELOPMENT PROCESS

The Town of Mooresville’s budget process is designed to meet the current and future needs of our citizens, businesses, and staff. The Town of Mooresville is focused on delivering designed outcomes based on community demands, regulatory compliance, and financial capacity. The Town is committed to executing the budget in a professional and efficient manner. According to N.C. General Statutes, the Town must adopt an annual budget ordinance in which all funds are balanced by July 1 of each year. Outlined below is a schedule of budget events:

September – October 2021

The budget process begins with the creation of the five-year Capital Improvement Plan. Departments are asked to complete forms the five-year plan. The data is compiled into a master chart detailing the justification and description of each project.

December 2021

The FY 2023 Budget Projection is created and opened in the Town’s financial software to allow departments to begin the process of entering departmental budget requests. Each department submits requests electronically. Department managers submit additional information justifying personnel, technology, and replacement vehicles. All personnel requests are first reviewed by the Human Resources Director to ensure requested positions are properly classified. The Technology & Innovation Director reviews technological needs. All vehicles slated for replacement are appraised by the Fleet Services Superintendent. Vehicles are appraised and given a score based on the approved Vehicle Replacement Criteria. Budget requests reflect the goals and objectives of each department and the priorities of the community.

February 2022

In February, all departmental budget requests are submitted to the Finance Department for review before the departmental budget meetings with the Town Manager and Budget Committee. After the departmental requests are submitted, the Board of Commissioners conduct their annual planning retreat wherein the Board and Town Management meet collectively to review the current year, discuss future needs, and finalize priorities. During the retreat, special consideration is given to the Town’s strategic goals, objectives, and tactical actions.

March 2022

The Budget Committee comprised of the Town Manager, Assistant Town Managers, Chief Financial Officer, and Budget Manager, meet with each department to review requests. Departments justify changes in their budgets from the current fiscal year, requests for new positions, and additional capital needs. The Town Manager, with input from the Budget Committee, creates the first draft of the preliminary budget.

April 2022

In April, the Budget Committee made cuts and adjustments to the revenue and expense budgets. Departments were given an opportunity to review budget cuts/adjustments with the Town Manager and Assistant Town Managers.

May 2022

In early May, the Town Manager presents the Supplemental Budget to the Mayor and Board of Commissioners. The Supplemental Budget is a snapshot of the Manager's Recommended Budget. During the Supplemental Budget presentation, the Town Manager demonstrates the alignment between the Operating Budget and the Strategic Plan. At the Mid May Board of Commissioners' Meeting, the Manager's Recommended Budget is presented to the Board of Commissioners for review. The Recommended Budget presentation details the formulation of the operating budget funds, and the schedule of the remaining budget process. The document's purpose is to present to the Board a comprehensive picture of proposed operations for the next year. The Board schedules workshops with staff to discuss the implications or adding/deleting budget requests.

June 2022

At least ten days before the public hearing, a public notice of the hearing's time and place, along with a budget summary, is published. The Board of Commissioners reviews any public comments and adopts the operating budget by ordinance with such modifications or statements as the Board deems advisable, on or before June 30.

Fiscal Year 2023

The implementation of the approved budget officially begins on July 1 and ends on June 30 of the following year. During implementation, staff responsibly delivers services while maintaining financial accountability. Ongoing monitoring of expenditures and revenues throughout the fiscal year is a responsibility shared by departments, the Town Manager, and the Finance Department. The Finance Department ensures that charges are entered and that payments are appropriated properly in compliance with North Carolina General Statute 159-28.

Budget Calendar

Fiscal Year 2023

October	CIP projects development process
October	Reminder from Fleet to begin sending in vehicles for replacement evaluations ASAP
October 20-22	Board of Commissioners Retreat
November 19	CIP requests due to the Budget Department
November 30	Due Date for form submissions to TI for new projects/purchases
November 29- December 17	Personnel development process
December 1 – February 4	Budget entry into financial system
December 8	TI Governance Committee Prioritization Meeting
December 10	Deadline to submit new classification personnel requests to Human Resources
December 17	Deadline to submit all personnel requests to Human Resources
December 17	Deadline to submit vehicles to the Fleet Department for replacement evaluations
January 4	CIP In-House Staff Retreat and Strategic Plan Review
January 4 – January 21	Construction project budget review process
January 4 – January 21	TIGC budget prioritization and Technology project budget review process
January 18 – January 21	Revenue and fee schedule discussion meetings (Revenue generating departments only)
January 21	Deadline to submit forms to Technology & Innovation Department for personnel and maintenance related items to be included in TI budget
January 21	Deadline to submit construction/maintenance projects to Facility Maintenance Department
January 24 – January 28	Department meetings to verify and align budget requests between Technology, Facilities, and departments
February 4	Deadline to enter expenditure requests in financial system
February 9	Deadline to enter revenue projections in financial system (Revenue generating departments only)
February 9	All Fee Schedule Changes Due
February 10	“First Looks” meeting with Town Managers

March 21 – March 26	Departmental budget presentations with Town Manager(s)
April 4 – April 8	Town Manager(s) Departmental Budget Reviews
April 19	Town Manager presents Manager’s Proposed Budget to Department Heads
May 2	CIP updates due
May 2	Budget Presentation Review Sessions with Department Heads
May 11 – May 12	Board of Commissioners Budget Workshop
May 16	Manager’s Recommended Budget Presentation to Board of Commissioners
June 6	Budget Public Hearing & Adoption
July 1	Fiscal Year 2023 Begins

INTERNAL FINANCIAL POLICIES & PROCEDURES

It is the Town's policy that the operating budget be prepared in accordance with General Accepted Accounting Principles, the standards created by GFOA, and North Carolina General Statutes. The Town creates financial policies to meet the following objectives:

- To link long-term financial planning with short-term daily operations.
- To maintain a stable financial position.
- To ensure Board-adopted policies are implemented in an efficient and effective manner.
- To protect the Town from an emergency fiscal crisis.
- To ensure the highest possible credit and bond rating by meeting or exceeding the requirements of bond rating agencies through sound, conservative financial decision making.

REVENUE POLICY

The Town seeks to implement a diversified tax base that will ensure reasonable stability for operations at continuous service levels, and a policy that will provide the necessary elasticity to quickly respond to increased service demands. Revenue management includes within its focus an ongoing process of reviewing and analyzing each revenue source to ensure that proceeds from each source are at an optimum level. Every attempt will be made to project revenues within a reasonable amount in comparison to the revenues' final actual earnings. Revenue projections are based on historical trends, growth patterns, and the economy. To meet these objectives the Town observes the following guidelines:

Ad Valorem Tax (Property Tax) As provided by the North Carolina Local Budget and Fiscal Control Act, estimated revenue from the Ad Valorem Tax levy will be budgeted as follows:

- Assessed valuation will be estimated based on historical trends, growth patterns, and anticipated construction.
- The estimated percentage of collection will not exceed the percentage of the levy realized in cash as of June 30 during the preceding fiscal year, in accordance with state law.
- The tax rate will be set each year based on the cost of providing general governmental services and paying debt service. Consideration will be given to future net revenue requirements for capital improvement projects, operational expenditure impacts, and debt service.

User Fees

The Town sets fees that will maximize user charges in lieu of Ad Valorem Taxes for services that can be individually identified and where the costs are directly related to the level of service. An emphasis of user fees over Ad Valorem Taxes results in the following benefits:

- User fees are paid by all users, including those users exempt from property taxes.
- User fees can avoid subsidization in instances where the service is not being provided to the general public.
- User fees are a means of rationing the provision of certain services.
- User fees for certain services can be justified equitably and efficiently, by producing information on the demand level for services and by helping to make the connection between the amount paid and the service received.
- User fees are estimated based on historical trends and anticipated user volume.

Grant Funding

Grant funding may be used for a variety of purposes including 1) current Town operations, 2) a departmental long-range plan, 3) a capital project identified in the CIP, 4) regulatory requirement, or 5) opportunities to address the mission and goals of the Town. Staff will pursue opportunities for grant funding. Any awarded funds will be accepted only after Board review and approval.

Other Revenue

All other revenue will be programmed through the annual budget process to meet the Board's goals and objectives.

EXPENDITURE POLICY

Budget Management

In accordance with NCGS §159-8(a) the Town operates under a balanced budget that is defined as the sum of net revenues and appropriated fund balances equal to appropriations. Expenditure budgets are reviewed by staff, the Town Manager, and Board prior to adoption and are monitored by the Finance Department and Town Manager throughout the fiscal year. Budgeted expenditures are only spent for their categorical purpose for which they were intended. Budget adjustments are made on a need only basis through-out the year. No appropriations of debt proceeds will be spent except for the purpose for which the debt was issued.

Interfund Transfer

Interfund transfers are allowed for the allocation of direct or indirect costs of services rendered by one fund to another.

RESERVE POLICY

Reserve for State Statute

In accordance with state statute, appropriated fund balance in any fund will not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts.

Unreserved Fund Balance

The Town will maintain an unallocated fund balance in operating funds. These funds will be used to avoid cash flow interruptions, generate interest income, eliminate the need for short-term borrowing, assist in maintaining an investment grade bond rating, provide funding flexibility for unanticipated needs and opportunities and sustain operations during unanticipated emergencies and disasters. The level of reserve will be determined based on anticipated future funding needs, historical trends, growth patterns, the economy and contractual obligations, including bond covenants.

FUND BALANCE POLICY

Unreserved, undesignated fund balance is funds that remain available for appropriation by the Board after all commitments for future expenditures, required reserves defined by State Statutes, and previous Board designations have been calculated. The Town will define these remaining amounts as “available fund balance.” Available fund balance at the close of each fiscal year should be no less than 20% of the total annual operating budget of the Town. If the unassigned fund balance level exceeds 35% of the General Fund subsequent year’s budgeted expenditures and outgoing transfers, the Chief Financial Officer may recommend to the Board of Commissioners that a budget amendment be adopted to move the amount above 35% to a capital project fund.

The Board may, from time-to-time, utilize funds reducing fund balance available below the 20% policy but in no case below 10% except in extreme emergency for the purpose of providing for:

- A revenue shortfall.
- Dealing with a natural disaster or other event that threatens the health or safety of residents.
- Taking advantage of an unforeseen significant opportunity that may be otherwise lost to the community.
- To protect the long-term fiscal security of the Town.

If available fund balance at close of a fiscal year is below 20%, the Board will adopt a plan as part of the following year’s budget process to restore the fund balance available to the policy level within 36 months from the date of the budget adoption. If restoration cannot be accomplished within such time period without severe hardship to the Town, then the Board will establish a different but appropriate time period. If available fund balance at close of a fiscal year is in excess of 20%, the Board may appropriate or designate the excess for one-time capital expenditures, economic development-related expenditures, or transfer the excess to a Capital Reserve Fund.

CAPITAL IMPROVEMENT PLAN

The Town will update and adopt annually a five-year capital improvement plan (CIP), including the upcoming capital budget and a five-year projection of capital needs detailing the estimated cost, description, and anticipated funding sources for capital projects. The CIP will also take into consideration the operating impact that capital improvements will have on operating funds.

The first year of the five-year CIP will be the basis of formal fiscal year appropriations during the annual budget process. If new project needs arise during the year, a budget amendment identifying both funding sources and project appropriations will be utilized to provide formal budgetary authority for the subject projects. For the purpose of the Town’s internal accounting system, items costing more than \$5,000 are defined as capital outlay, and the CIP generally addresses those capital assets with a value of more than \$50,000 and a useful life of over five years and vehicles over \$35,000.

Capital Formation: Financing Sources

The Town acknowledges pay-as-you-go financing as a significant capital financing source but will ultimately determine the most appropriate financing structure for each capital project on an individual basis after examining all relevant factors of the project. Fund balances in excess of the aforementioned Local Government Commission guidelines may be used for financing.

Impact on Future Budgets

The Town strives to reduce recurring capital expenditures whenever possible by scheduling routine maintenance on our existing capital. In this budget, nonrecurring capital expenditures were included without having to negatively impact service delivery within departments, and in most cases, service delivery will either be extended or improved by these nonrecurring capital expenditures.

ACCOUNTING/FINANCIAL REPORTING POLICY

- The Town will establish and maintain its accounting systems according to the North Carolina Local Budget and Fiscal Control Act. Financial systems will be maintained to monitor expenditures and revenues.
- All records and reporting will be in accordance with Generally Accepted Accounting Principles (GAAP).

The basis of accounting within governmental fund types is modified accrual. Under this method of accounting, revenue is recorded when measurable and available and expenditures are recorded when incurred.

The Town will place emphasis on maintenance of an accounting system which provides strong internal budgetary and accounting controls designed to provide reasonable, but not absolute, assurance regarding both safeguarding of assets against loss from unauthorized use of disposition and the reliability of financial records for preparing financial statements and reports.

An annual audit will be performed by an independent public accounting firm which will issue an opinion on the annual financial statements, with a management letter detailing areas that need improvement. Auditing services will be evaluated and selected through a competitive proposal process. The budget reflects the Audit's individual and combined funds of actual revenues and expenditures in comparison to adopted budgets, thus using modified accrual accounting to display this information over multiple fiscal years. Full disclosure will be provided in all regulatory reports, financial statements, and bond representations.

The Town will establish and maintain an inventory of capital assets to account for the Town's property. Reports of these inventories and depreciation of all fixed assets will be made in accordance with current governmental accounting standards.

CASH MANAGEMENT PROCEDURE

The purpose of the Town's cash management procedure is to provide guidelines to maximize the use of public moneys in the best interest of the public.

Receipts

Cash receipts will be collected as expediently as reasonably possible to provide secure handling of incoming cash and to move these moneys into interest bearing accounts and investments. All incoming funds will be deposited daily as required by G.S. 159-32. Deposits will be made in such a manner as to receive credit for the day's interest.

Cash Disbursement

The Town's objective is to retain moneys for investment for the longest appropriate period. Disbursements will be made shortly in advance or on the agreed-upon contractual date of payment unless earlier payment provides a greater economic benefit to the Town. All checks require two signatures: Chief Financial Officer and the Town Manager.

TRANSFER AND AMENDMENT POLICY

The Town Manager is authorized to transfer funds from line item within a department's budget and from department to department within a fund without increasing or decreasing appropriation in said fund. The Town Board must approve fund transfers from one fund to another and any increases or decreases to a fund.

PURCHASING AND CONTRACTING POLICY

A pre-audit certificate, signed by the Chief Financial Officer, will appear on any contract, agreement, or purchase order before it becomes an obligation of the Town, in accordance with G.S. 159-28(a).

All purchases will be in accordance with North Carolina General Statutes. The purchasing process will be a hybrid system of responsibility shared by the requesting department and the Purchasing & Contracts Manager. No officer or employee of the Town who is charged with preparing plan, specifications, or estimates for public contracts, awarding or administering contracts, or inspecting or supervising construction will receive a gift or favor from any contractor, subcontractor, or supplier who has a contract with the Town, has performed under such a contract within the past year, or anticipates bidding on such a contract in the future.

Furthermore, the Town may directly, or indirectly, enter into a contract for the provision of goods and/or services with any employee(s) of the Town or any businesses in which a Town employee has ownership, if the employee(s) has no bearing on the decision to award the contract.

The Town will participate in a program that allows for the opportunity to purchase under state contracts and in cooperative agreements with other governmental units. Encumbrances will be recorded as obligations for budgetary control.

Surplus property will be disposed of in accordance with North Carolina General Statutes. The Purchasing & Contracts Manager may declare surplus on any item of excess personal property reported in writing by a department with both the Chief Financial Officer and the department manager estimating its value to be less than the amount specified in G.S. 160A-266. Before final disposition is made, the department will notify other departments of the availability of any excess items considered fit for possible re-utilization. All items will be disposed of in order to secure the fair value for the Town and to accomplish the disposal efficiently and economically.

INVESTMENT PROCEDURE

The purpose of this investment procedure is to guide the Town in managing cash on hand, to preserve principal and generate income to provide cash for daily operational and capital needs.

The Town shall manage all investments in a manner consistent with and in compliance with applicable law and regulation.

This investment procedure applies to all financial assets of the Town and is specifically subject to all the provisions and applicable laws and regulations. The investment portfolio of the Town shall be designed to attain a rate of return (yield) consistent with investments allowed under applicable laws and regulations while minimizing risk (safety) and retaining liquidity.

DEBT MANAGEMENT PROCEDURE

Sound debt procedures set forth the parameters for issuing debt and provide guidance to decision makers regarding the timing and purpose for which debt may be issued, types and amounts of permissible debt, method of sale that may be used and structural features that may be incorporated. The debt procedures should recognize a binding commitment to full and timely repayment of all debt as an intrinsic requirement for entry into the capital markets. The Town will strive to maintain debt funding flexibility to maximize capacity for both identified and unanticipated capital needs and opportunities. Adherence to debt procedures ensures that a government maintains a sound debt position and that credit quality is protected. Advantages of debt procedures are as follows:

- Enhances the quality of decisions by imposing order and discipline.
- Promotes consistency and continuity in decision making.
- Rationalizes the decision-making process.
- Identifies objectives for staff to implement.
- Demonstrates a commitment to long-term planning objectives.
- Is regarded positively by rating agencies in reviewing credit quality.
- Provide essential quality services to current and future citizens.

It is the procedure of the Board: (a) to periodically approve the issuance of debt obligations on behalf of the Town to finance the construction or acquisition of infrastructure and other assets for the purpose of meeting its governmental obligations to its residents; (b) to approve the issuance of debt obligations to refund outstanding debt when indicated by market conditions or management considerations; (c) that such debt obligations are issued and administered in such a manner as to ensure and sustain the long-term financial integrity of the Town, to achieve the highest possible credit rating and to preserve and enhance the quality of life, safety and welfare of its citizens.

Debt issuance will not be used to finance current operations or normal maintenance. Capital projects financed through the issuance of bonds will be financed for a period not to exceed the expected useful life of the project. The Town will strive to maintain its annual debt service costs at a level no greater than 15% of the general fund expenditures, including installment purchase debt. The general obligation debt of the Town will not exceed 8% of the assessed valuation of the taxable property of the Town.

Total General and Capital Investments Funds	\$	96,684,762
15% of General Fund Expenditures	\$	14,502,714
FY 22-23 General Fund Debt Services	\$	8,949,838
8% of Assessed Valuation of Taxable Property	\$	668,656,080
Total Remaining General Obligation Debt	\$	23,000,000

Whenever possible, the Town will first attempt to fund capital projects with grants or developer contributions. The types of debt currently used by the Town include general obligation bonds, revenue bonds, and installment purchase agreements. The Town may pursue other methods of financing based upon the direction of the Town Manager and approval of the Board. The Town will only use debt instruments, which are approved for local government.

CAPITAL PROJECT BUDGET ORDINANCES

A Capital Project Ordinance authorizes a major capital expenditure and continues in effect for the life of the project. These capital projects are characterized by spanning over multiple years. The ordinance specifies the funding and expenditures for the project.

Because the Capital Project Ordinance runs the length of the project and not the fiscal year, the budget is not reported within the FY 2022-2023 budget ordinance. Therefore, these ordinances do not have to be adopted each fiscal year.

The following Capital Project Ordinances were adopted by the Board of Commissioners prior to the adoption of the FY 2022-2023 Operating Budget.

Capital Project Ordinances	Total Budget *
Police Headquarters	\$ 19,648,717
Fire Station 6	5,193,148
Fire Training Center	2,984,400
Fleet Maintenance Building	1,920,436
Public Safety Bonds - 2020	1,019,328
Street Bonds - 2019	4,938,598
Mooreville School Network Sidewalk	6,358,510
Faith RD/NC115	3,331,256
NC801/NC150	3,463,080
West Wilson Avenue Improvements	5,682,333
East West Connector	2,077,535
Mazeppa Flyover	1,286,995
Center Avenue Culvert Project	236,000
East West Connector Phase II	144,609
Moore Avenue Pedestrian Project	400,000
Dye Creek Greenway	4,857,000
Liberty Park Phase II	9,519,541
Skate Park Redesign	3,003,557
Mazeppa Park Fields	2,427,750
Mill Village Upgrades	5,619,574
Mt Mourne Gravity Sewer	4,053,584
Patterson/Bell Street UT Improvements	294,316
Raw Water Line	2,962,972
42 Inch Sewer Line	3,581,929
Mill Village Stormwater Improvements	2,268,831
Northside Force Main & PS	21,665,970
Elevated Storage Tank	100,000
Total	\$ 119,039,969

** as of May 2, 2022*

The following amendments to the Capital Project Ordinances will occur on July 1, 2022. The General Fund will transfer funds to the following project ordinances: Town Hall Annex, Mazeppa Flyover, Langtree/115 Intersection, Traffic Unit, East/West Connector Phase, and the Greenway Loop Project Ordinance. The Utility Fund will transfer funds to the following project ordinances: New Reed's Creek Pump Station, Mazeppa Parallel Waterline, South Iredell Forcemain, Elevated Storage Tank, Water Treatment Plant Renovations-Clearwell, and the Wastewater Expansion Permitting Project Ordinance. The Stormwater Fund will transfer funds to the East McClelland Avenue Culvert & Infrastructure Project Ordinance, the Burton's Barn Culvert Project Ordinance and the Carpenter Avenue Infrastructure Project Ordinance..

General Capital Project Ordinances	Transfer from FY2023 Budget	Total Budget
Town Hall Annex	\$ 1,950,000	\$ 1,950,000
Mazeppa Flyover	500,000	1,786,995
Langtree/115 Intersection	500,000	500,000
Traffic Unit	500,000	500,000
East/West Connector Phase I	853,503	2,931,038
Dye Creek Greenway Loop	310,000	310,000
Total	\$ 4,613,503	\$ 7,978,033

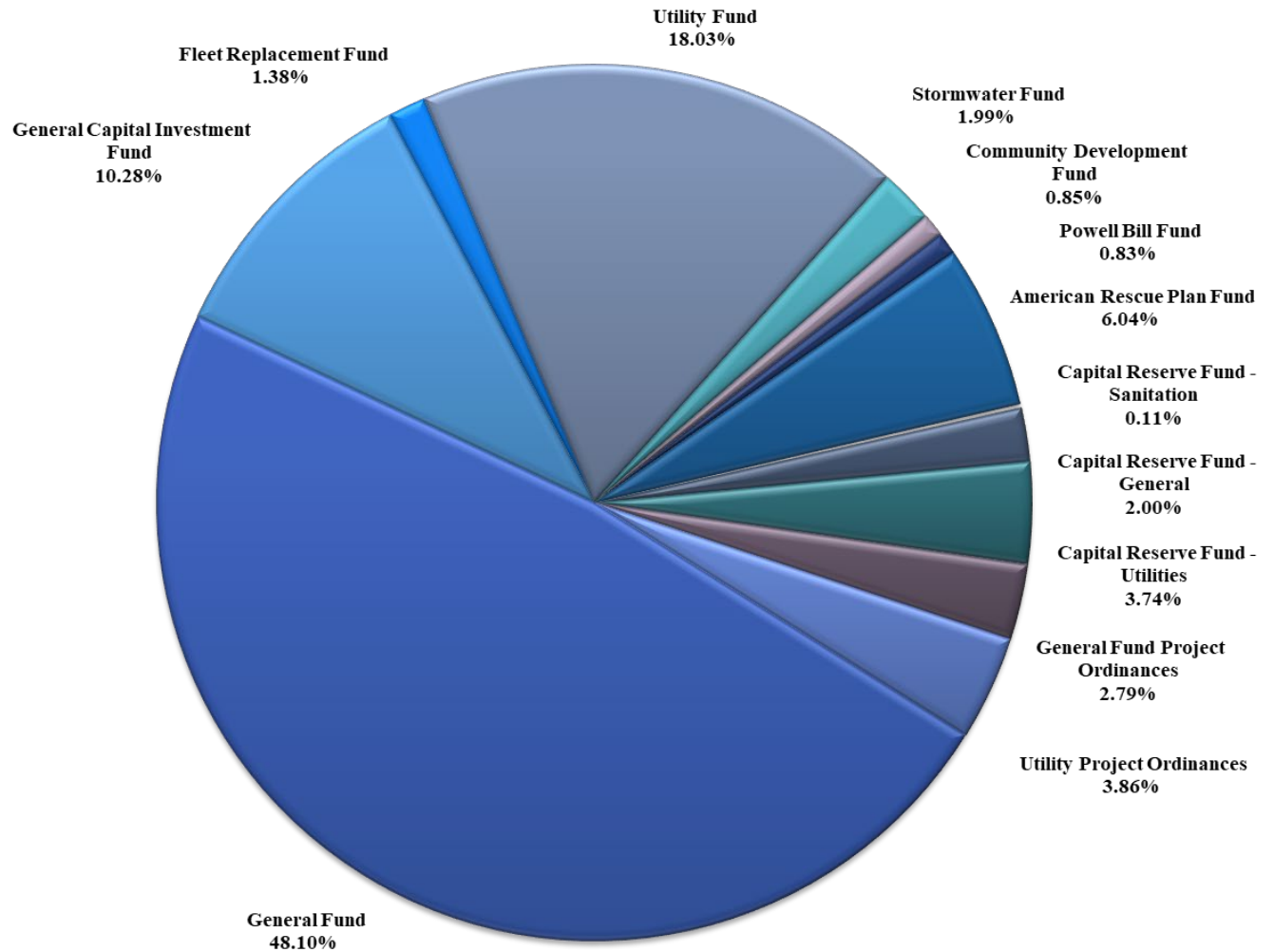
Utility Capital Project Ordinances	Transfer from FY2023 Budget	Total Budget
New Reed's Creek Pump Station	423,000	423,000
Mazeppa Parallel Waterline	673,200	673,200
South Iredell Forcemain	2,050,000	2,050,000
Elevated Storage Tank	1,177,500	1,277,500
Water Treatment Plant Renovations - Clearwell	1,374,150	1,374,150
Wastewater Expansion Permitting	300,000	300,000
East McClelland Ave Culvert & Infrastructure	75,000	75,000
Burton's Barn Culvert	100,000	100,000
Carpenter Ave Infrastructure	221,000	221,000
Total	\$ 6,393,850	\$ 6,493,850

FISCAL YEAR 2022-2023 FUND SUMMARY

TOTAL REVENUES - ALL FUNDS	ACTUAL			APPROVED	2022-2023 BUDGET		
	2018-2019	2019-2020	2020-2021	2021-2022	REQUESTED	RECOMMENDED	APPROVED
General Fund	\$ 73,053,246	\$ 156,285,242	\$ 77,839,013	\$ 78,690,973	\$ 79,956,623	\$ 79,024,937	\$ 79,654,937
General Capital Investment Fund					18,992,376	17,029,825	17,029,825
Fleet Replacement Fund					2,301,702	2,301,702	2,301,702
Utility Fund	24,387,348	43,364,037	64,263,931	23,429,174	29,762,443	29,856,943	29,856,943
Stormwater Fund	1,760,700	1,911,132	1,895,481	3,047,055	3,295,013	3,300,013	3,300,013
Community Development Fund	179,769	214,091	245,297	1,103,286	1,103,286	1,415,350	1,415,350
Powell Bill Fund	1,035,700	1,052,019	1,018,265	1,081,882	1,373,391	1,373,391	1,373,391
American Rescue Plan Fund					10,000,000	10,000,000	10,000,000
Capital Reserve Fund - Sanitation	500,000	500,000	500,000	475,000	650,000	180,000	180,000
Capital Reserve Fund - General	-	-	-	-	3,312,288	3,312,288	3,312,288
Capital Reserve Fund - Utilities	5,997,998	7,159,492	4,489,225	6,000,000	6,187,087	6,187,087	6,187,087
General Fund Project Ordinances			5,317,214	7,636,000	4,613,503	4,613,503	4,613,503
Utility Project Ordinances	-	-	49,245	100,000	6,393,850	6,393,850	6,393,850
TOTAL	\$ 106,914,761	\$ 210,486,013	\$ 155,617,671	\$ 121,563,370	\$ 167,941,562	\$ 164,988,889	\$ 165,618,889

TOTAL EXPENDITURES - ALL FUNDS	ACTUAL			APPROVED	2022-2023 BUDGET		
	2018-2019	2019-2020	2020-2021	2021-2022	REQUESTED	RECOMMENDED	APPROVED
General Fund	\$ 65,966,229	\$ 137,264,477	\$ 64,636,305	\$ 78,690,973	\$ 79,956,623	\$ 79,024,937	\$ 79,654,937
General Capital Investment Fund					18,992,376	17,029,825	17,029,825
Fleet Replacement Fund					2,301,702	2,301,702	2,301,702
Utility Fund	22,123,322	48,046,081	69,079,896	23,429,174	29,762,443	29,856,943	29,856,943
Stormwater Fund	1,130,345	893,969	3,693,210	3,047,055	3,295,013	3,300,013	3,300,013
Community Development Fund	152,141	25,750	283,700	1,103,286	1,103,286	1,415,350	1,415,350
Powell Bill Fund	1,098,955	920,621	1,004,319	1,081,882	1,373,391	1,373,391	1,373,391
American Rescue Plan Fund					10,000,000	10,000,000	10,000,000
Capital Reserve Fund - Sanitation	467,158	157,155	446,190	475,000	650,000	180,000	180,000
Capital Reserve Fund - General	-	-	-	-	3,312,288	3,312,288	3,312,288
Capital Reserve Fund - Utilities		1,600,000	8,000,000	6,000,000	6,187,087	6,187,087	6,187,087
General Fund Project Ordinances			11,043,097	7,636,000	4,613,503	4,613,503	4,613,503
Utility Project Ordinances			4,912,784	100,000	6,393,850	6,393,850	6,393,850
TOTAL	\$ 90,938,150	\$ 188,908,053	\$ 163,099,501	\$ 121,563,370	\$ 167,941,562	\$ 164,988,889	\$ 165,618,889

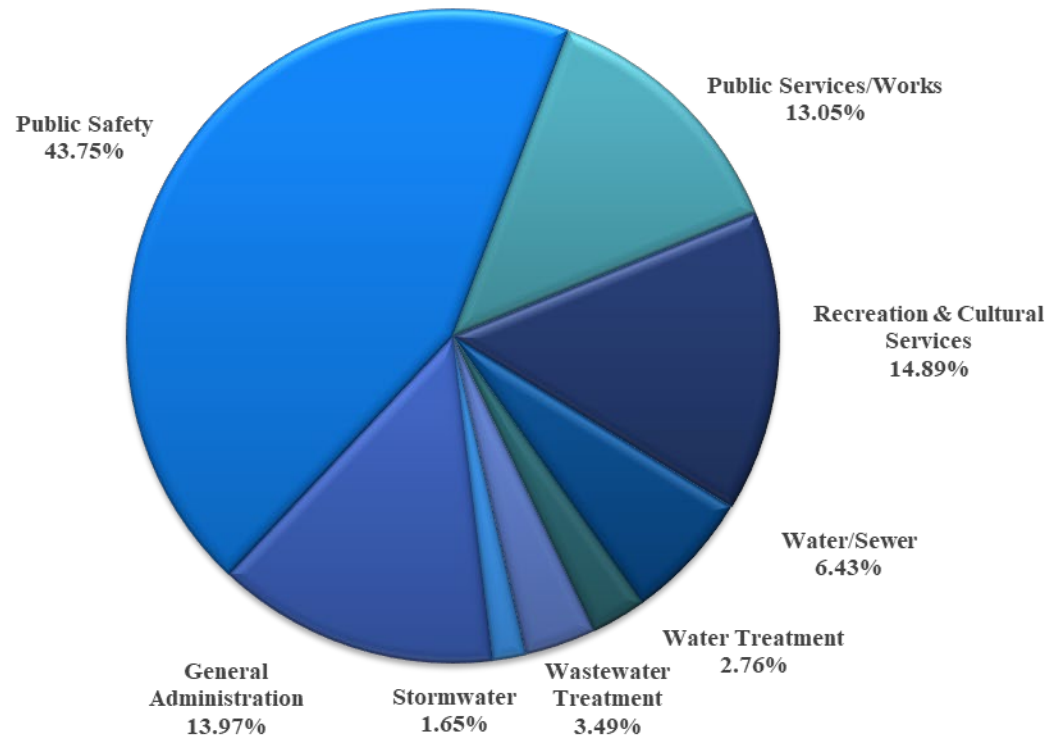
2022-2023 Approved Budget



ALL BENEFITED POSITION TOTALS BY FUNCTIONAL AREA

Fund	Function	Funded Benefited Positions						Requested	Recommended	Approved
		FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023		
General Fund	General Government	47	47	56	58	62	70	78	76	76
	Public Safety	206	206	209	211	219	228	244	238	238
	Public Services/Works	63	63	65	66	67	69	72	71	71
	Recreation & Culture	72	72	70	70	71	77	81	81	81
Utility Fund	Water/Sewer	32	32	34	34	35	35	35	35	35
	Water Treatment	13	13	13	14	15	15	15	15	15
	Wastewater Treatment	19	19	19	19	19	19	19	19	19
	Stormwater Fund	4	4	5	5	6	7	9	9	9
	Total	456	456	471	477	494	520	553	544	544

TOWN-WIDE PERSONNEL BREAKDOWN



FUND MATRIX

Departments	Operating Funds			Capital Investment Funds			Grant Funds			Reserve Funds				Multi-Year Project Ordinances		Totals by Department
	General	Utility	Stormwater	General Capital Investment Fund	Fleet Replacement Fund	ARPA	Powell	Community Development	General Cap Res - Sanitation	General Capital Reserve Fund	Utility Capital Reserve Fund	General Project Ordinances	Utility Project Ordinances			Totals by Department
Board of Commissioners	494,323			-	2,000,000											2,494,323
Manager's Office	1,174,182			-	301,702											1,475,884
Communications & Marketing	453,054			-												453,054
Legal	608,051			-												608,051
Finance	2,988,217			6,000												2,994,217
Human Resources	2,354,418			-												2,354,418
Risk Management	1,894,699			-												1,894,699
Technology & Innovation	5,130,557			2,302,000												7,432,557
Planning & Community Development	2,075,311			35,000				1,415,350				310,000				3,835,661
Facility Maintenance	1,392,862			-								1,950,000				3,342,862
Police	14,470,230			1,477,944												15,948,174
Fire	12,168,326			2,138,334												14,306,660
Public Services Administration	590,657			-												590,657
Engineering	1,030,218															1,030,218
Streets	2,401,548			1,759,782			1,373,391					500,000				6,034,721
Sanitation	2,401,718			180,000					180,000							2,761,718
Fleet Maintenance	1,039,168			29,000												1,068,168
Park Services	2,070,821			223,500												2,294,321
Non-Department	13,923,277			8,160,865		10,000,000						1,853,503				33,937,645
Recreation Administration	1,293,324			468,000						3,312,288						5,073,612
Athletic Services	1,234,462			-												1,234,462
Charles Mack Citizen Center	1,458,354			201,400												1,659,754
Winnie Hooper Center	294,841			-												294,841
War Memorial Center	639,933			-												639,933
Talbert Recreation Center	-			-												-
Selma Burke Center	405,430			-												405,430
Special Facilities/Programs	134,925			27,000												161,925
Golf Operations	2,042,585			13,000												2,055,585
Library	3,489,446			8,000												3,497,446
Stormwater			3,300,013											396,000		3,696,013
Water Sewer Administration		13,640,865									6,187,087					19,827,952
Meter Reading		842,028														842,028
Line Maintenance		3,552,515											2,723,200			6,275,715
Pump Maintenance		1,016,410											423,000			1,439,410
Water Treatment		6,614,775											2,551,650			9,166,425
Wastewater Treatment		4,190,350											300,000			4,490,350
Totals by Fund/Ordinance	79,654,937	29,856,943	3,300,013	17,029,825	2,301,702	10,000,000	1,373,391	1,415,350	180,000	3,312,288	6,187,087	4,613,503	6,393,850	6,393,850	165,618,889	



TOWN OF MOORESVILLE GENERAL OPERATING FUND

1873

Celebrating 150 years
1873-2023

GENERAL FUND – BUDGET SUMMARY

The General Fund is the main operating fund for the Town of Mooresville. It was established to account for all financial resources except those required by state law, local ordinance, and generally accepted accounting principles to be accounted for in another fund. General Fund revenues primarily include property taxes, state shared revenues, sales taxes, permits and fees. The major operating activities include general government, public safety, transportation, environmental protection, and culture and recreation.

Summary

The Recommended General Fund budget for FY 2022 - 2023 is a \$16,923,907 or 27.53% increase compared to the FY 2021-2022 approved budget. The General Fund continues to support the delivery of high-quality core services to our residents, businesses, and visitors. The FY 2023 budgets shows significant growth due to the following staffing needs and projects as identified in the Town's strategic plan:

- Establish the Fleet Replacement Fund – one time use of \$2 million of fund balance – This fund will stabilize the future budgeting of vehicle purchases by allowing purchases to be amortized and repaid departmentally to spread out capital expense and allow the Town to save funds for future vehicles.
- Town Hall Annex Design and Construction - \$1,950,000 – The new headquarters for the Mooresville Police Department Police is scheduled to be complete by Summer 2022. The current headquarters will be repurposed to house Parks & Recreation, Technology and Innovation, Planning and Community Development and the proposed new Building Inspections Department.
- Cornelius Road Park Phase III – \$3,312,288 transfer to Capital Reserve for future construction made possible by American Rescue Plan funding (ARP). This project adds lighting to three multipurpose fields and two softball/baseball fields as well as parking, concessions, and restrooms to serve this area of the park.
- Construction of East/West Connector Phase I - \$853,503 – This phase of the East/West Connector is slated for completion in FY 2024 and spans from Langtree to HWY 115 south of Eastport Road.
- Mazeppa Flyover - \$500,000 – Right of Way acquisition for the railroad flyover near NGK Ceramics USA.
- Design of Traffic Unit - \$500,000 – The feasibility study for a phased takeover of the management and operation of NCDOT signals by the Town has been completed and these funds will be used for design of the unit which will allow the Town to monitor and manage traffic flow on NCDOT owned roads.
- Affordable Housing - \$475,000- Support affordable housing initiatives including Liberty Village made possible by ARP funding.
- Dye Creek Greenway - \$300,000 – Right- of- Way Acquisition – construction of this project is made possible by a grant received from the Charlotte Regional Transportation Planning Organization. The Greenway will connect Bellingham Park to Downtown heading north and continue south to Johnson Dairy Road. Future plans are to connect the greenway to Davidson.
- Outside Agency Funding - \$750,000 – Support for the community due to COVID. This is a onetime expenditure made possible by ARP funding.

- Salaries and benefits for 22 new full-time positions - \$1,452,068 – the Town has experienced growth in service delivery for many years with minimal investment in new staffing to meet increased demand. All new full-time positions are listed on [page 51](#).

The following table indicates the Town’s comparison of actual realized revenues to expenditures for the past five fiscal years:

	FY 2016-2017 Actual	FY 2017-2018 Actual	FY 2018-2019 Actual	FY 2019-2020 Actual	FY 2020-2021 Actual	FY 2021-2022 Approved Budget	FY 2022-2023 Approved Budget
Operating Revenue	\$ 65,145,890	\$ 67,786,759	\$ 72,976,731	\$ 156,204,987	\$ 77,839,013	\$ 62,461,030	\$ 79,654,937
Operating Expenses	67,733,012	62,835,228	65,889,714	137,184,222	64,636,305	62,461,030	79,654,937
Revenues Over (Under) Expenditures	\$ (2,587,121)	\$ 4,951,531	\$ 7,087,017	\$ 19,020,765	\$ 13,202,708	\$ -	\$ -

The revenue projections for the FY 2022 - 2023 budget are conservative in accordance with Town practice. The Town’s Finance staff prudently projects revenues to be assured those resources will be available to meet operating, debt and capital needs pursuant to “no deficiency” budget requirements by state statute.

Revenue Assumption and Analysis

General Fund revenues are based on various factors. These factors reflect substantial evaluation to determine which variables are the most reliable to the budget development process. The most notable resources considered include:

- Economic forecasts
- Information on property tax from Iredell County Tax Office
- Trends in revenue collection
- Information from the North Carolina League of Municipalities (NCLM) concerning municipal state-collected revenues
- Experiences and situations that affect the Town’s operation.

The following are the major revenue assumptions and analyses that were used in the development of the fiscal year 2022-2023 General Fund revenue budget:

Property Taxes

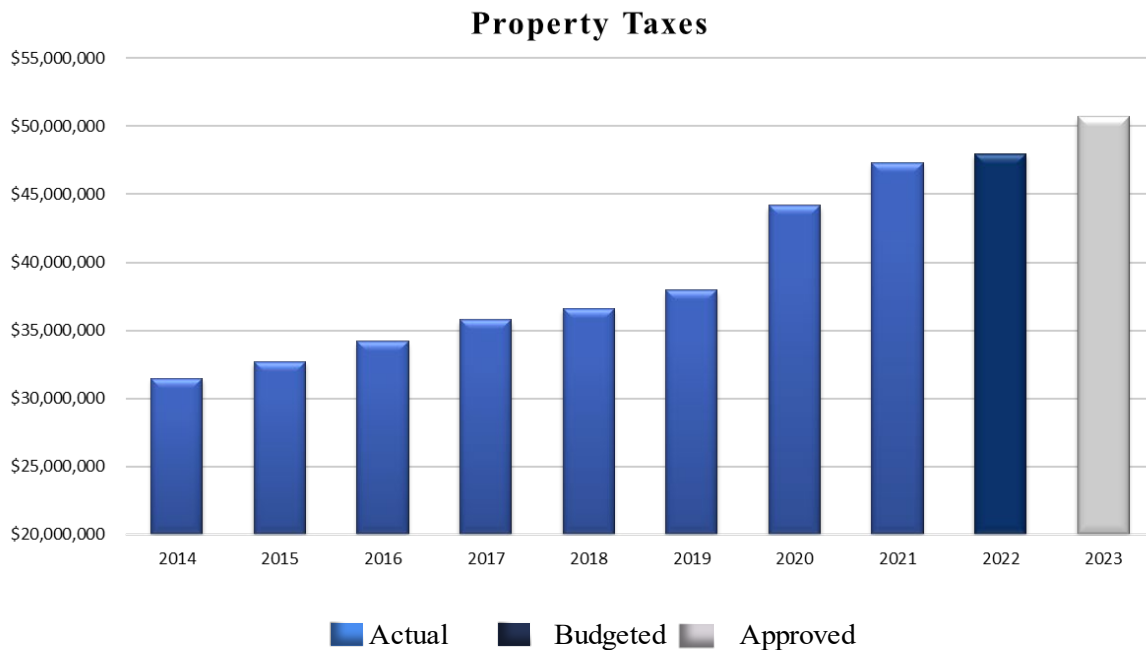
Property tax or ad valorem tax is the largest funding source for the General Fund, providing approximately 52% of the Town's total FY 2022-2023 General Fund operating revenue. By North Carolina General Statutes, the estimated revenues from collection of property taxes shall not be greater than the percentage of levy realized in cash as of June 30 during the preceding fiscal year.

The following are descriptions of the various components of the tax base, real and personal properties, and public service values:

- **Real Property Values-** The projected value of real property for FY 2023 is \$6,985,270,000. The projected value reflects a net growth factor of 4.11%.
- **Personal Property Values-** This category includes business personal property and all re-licensed motor vehicles that are taxed under state law. The projected value for FY 2023 is \$1,711,911,000.
- **State Certified Values-** The State of North Carolina annually certifies the values of public utilities and transportation organizations whose asset base extends into many governmental jurisdictions across the state. Examples include Duke Energy, BellSouth, freight carriers, etc. The projected value for FY 2023 is \$68,000,000.
- **Discoveries, Penalties, Releases –** The projected value is \$5,000,000

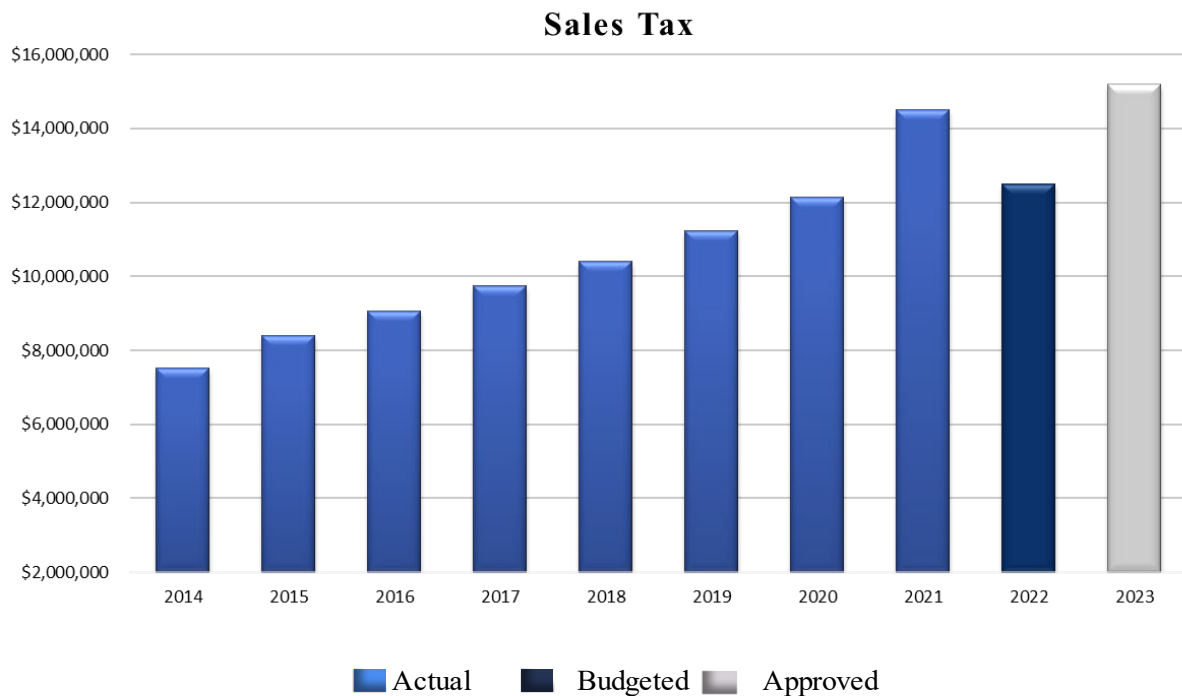
Ad Valorem taxes expected to be realized for FY 2023 assessed values reflects a \$.58 tax rate per \$100 applied to a projected net tax base of \$8,770,181,000 with a collection rate of 99.28%, for an estimated revenue of \$50,500,000. The percentage of the levy actually realized in Fiscal Year 2021 was 99.41%. The total projected net tax base reflects a net growth factor of 4.93%.

Revenues generated from property taxes are budgeted in the General and General Capital Investment Funds.



Local Option Sales Tax

Local Option Sales Tax or Sales Tax is the second largest General Fund source of revenue. Sales Tax is added at the point of sale on most items purchased. Sales Tax is collected by the State of North Carolina and distributed to each county. Iredell County then distributes the revenue to each municipality on a per capita basis. Revenue from Sales Tax fund both the General Fund and the General Investment Fund.

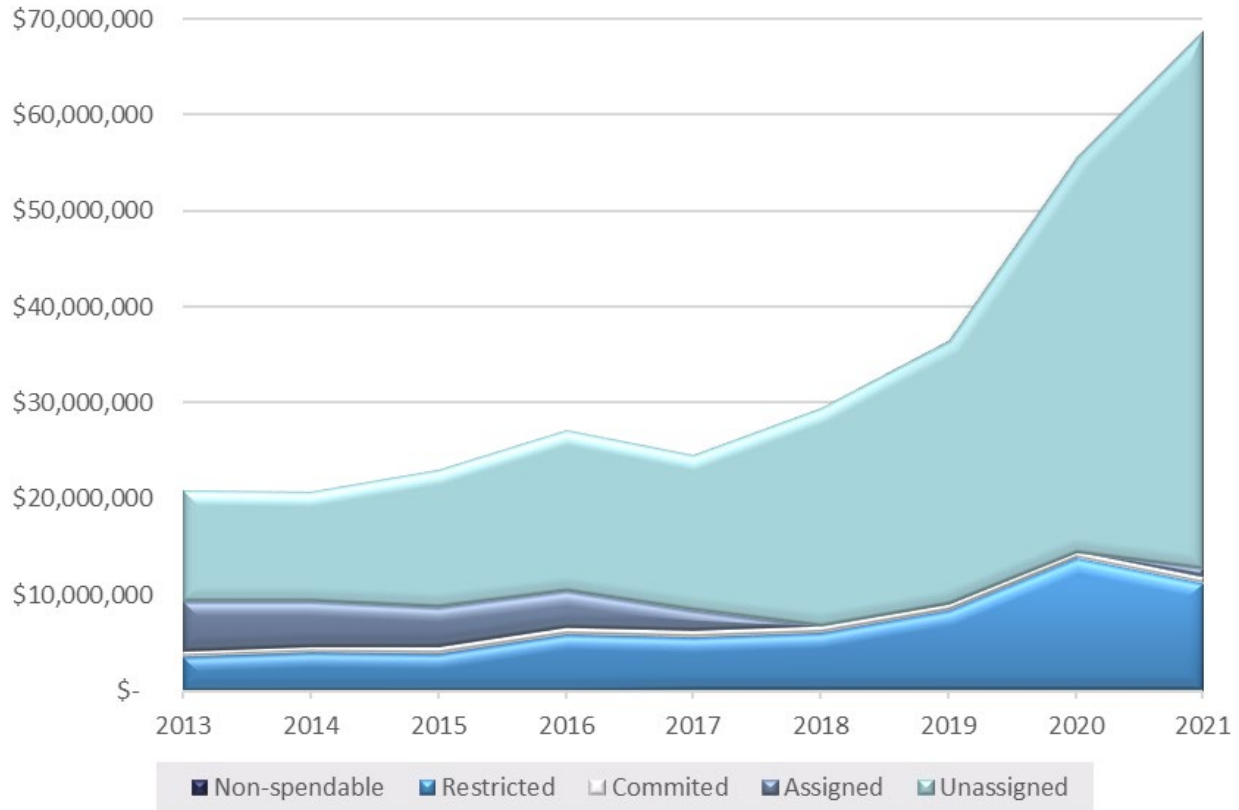


Fund Balance

Fund Balance is divided into five categories: non-spendable, restricted, committed, assigned and unassigned. Non-spendable fund balance includes amounts not in a spendable form or legally/contractually required to be maintained intact. Restricted fund balance includes amounts that are restricted to specific purposes externally imposed by creditors or imposed by law. Committed fund balance is the portion of fund balance that can only be used for specific purposes imposed by a majority vote by quorum of the Mooresville Board of Commissioners. Assigned fund balance is the portion of fund balance, assigned by the Board of Commissioners under direction of GASB 54 that the Town of Mooresville intends to use for specific purposes. Unassigned fund balance is the portion of fund balance that has not been restricted, committed, or assigned to specific purposes or other funds.

The North Carolina Local Government Fiscal Control Act mandates local governments to operate under a balanced budget where budgeted expenses must equal budgeted revenues and appropriated fund balance. Therefore, local governments have the authority to use unassigned fund balance as a source of revenue to balance their budgets. The FY 2023 recommended budget was balanced with an appropriation of fund balance in the amount of \$2 million to establish the Fleet Replacement Fund.

Fund Balance

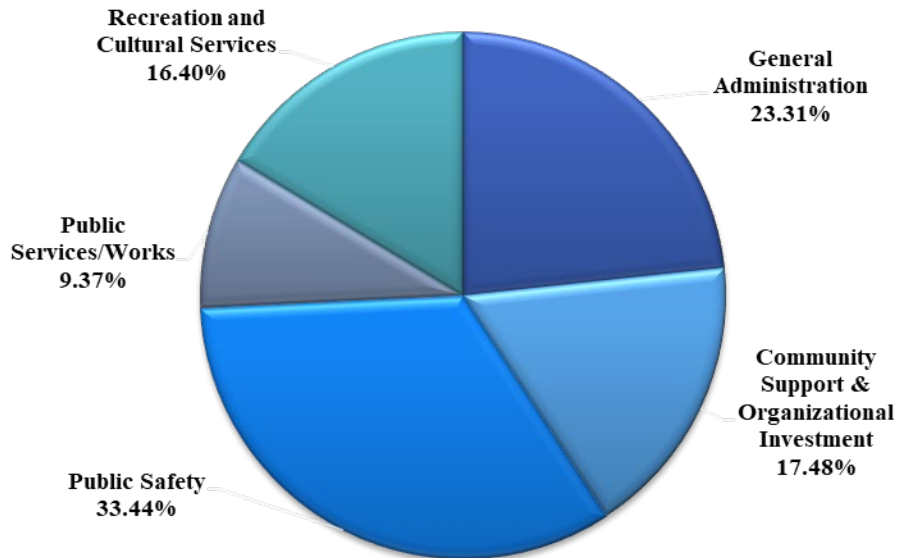


Expenditure Assumptions and Analysis

While the Town of Mooresville’s budget contains multiple departments and divisions, each conducts Town governmental activities as part of a functional area. For example, the Fire and Police Departments are part of the functional area known as Public Safety, as both share the common theme of protecting citizens and property. The following functional areas are included in the General Fund:

- General Administration (\$18,565,674)
- Community Support & Organizational Investment (\$13,923,277)
- Public Safety (\$26,638,556)
- Public Services/Works (\$7,463,309)
- Recreation and Cultural Services (\$13,064,121)

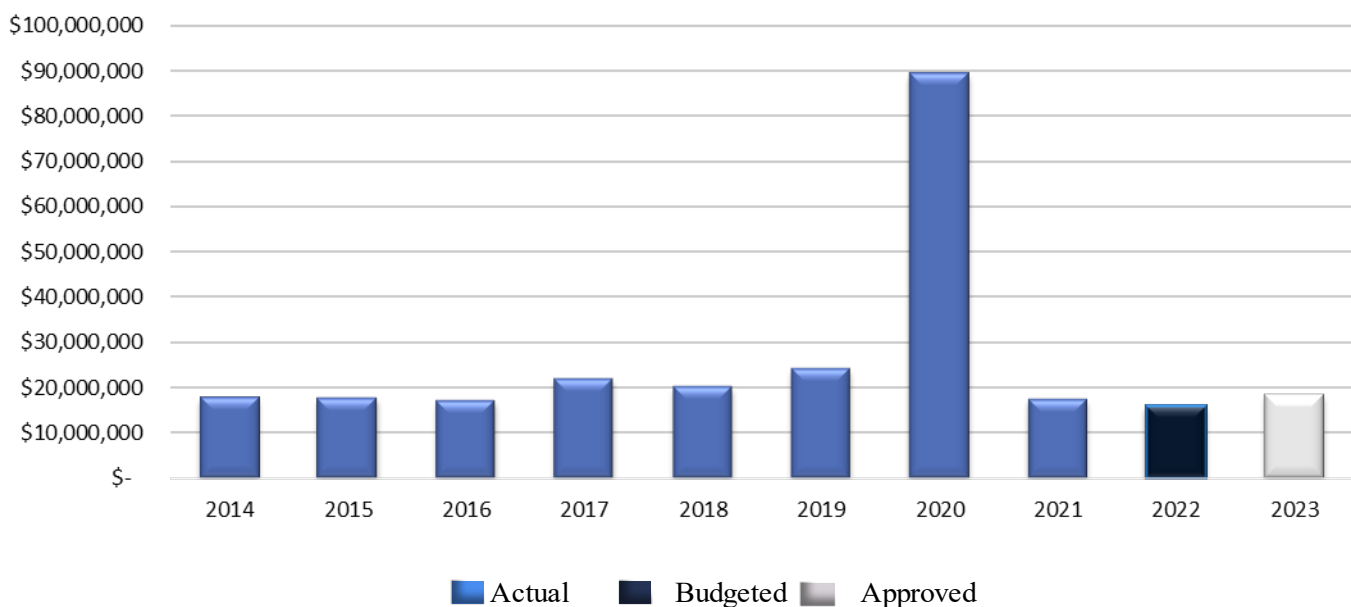
General Fund Functional Areas



General Administration

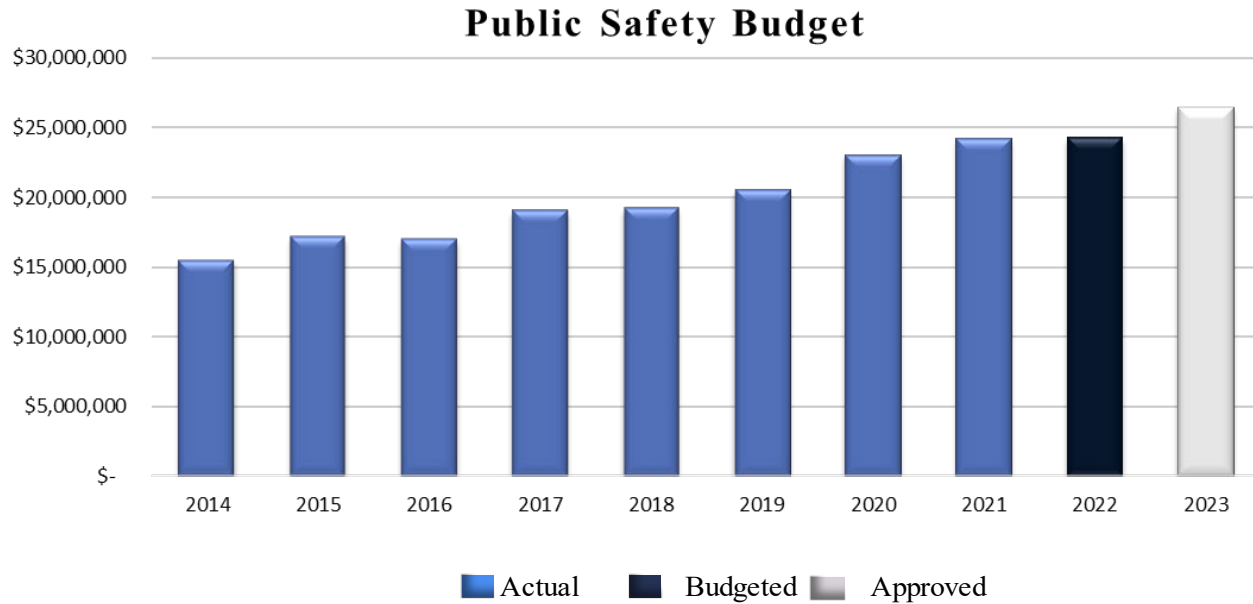
Included in the General Administration functional area are the departments for the Board of Commissioners, Manager's Office, Communications & Marketing, Legal, Finance, Human Resources, Risk Management, Technology & Innovation, Planning and Community Development, Facility Maintenance and Non-Department. The 2020 budget reflects the sale of a town-owned communications system.

General Administration Budget



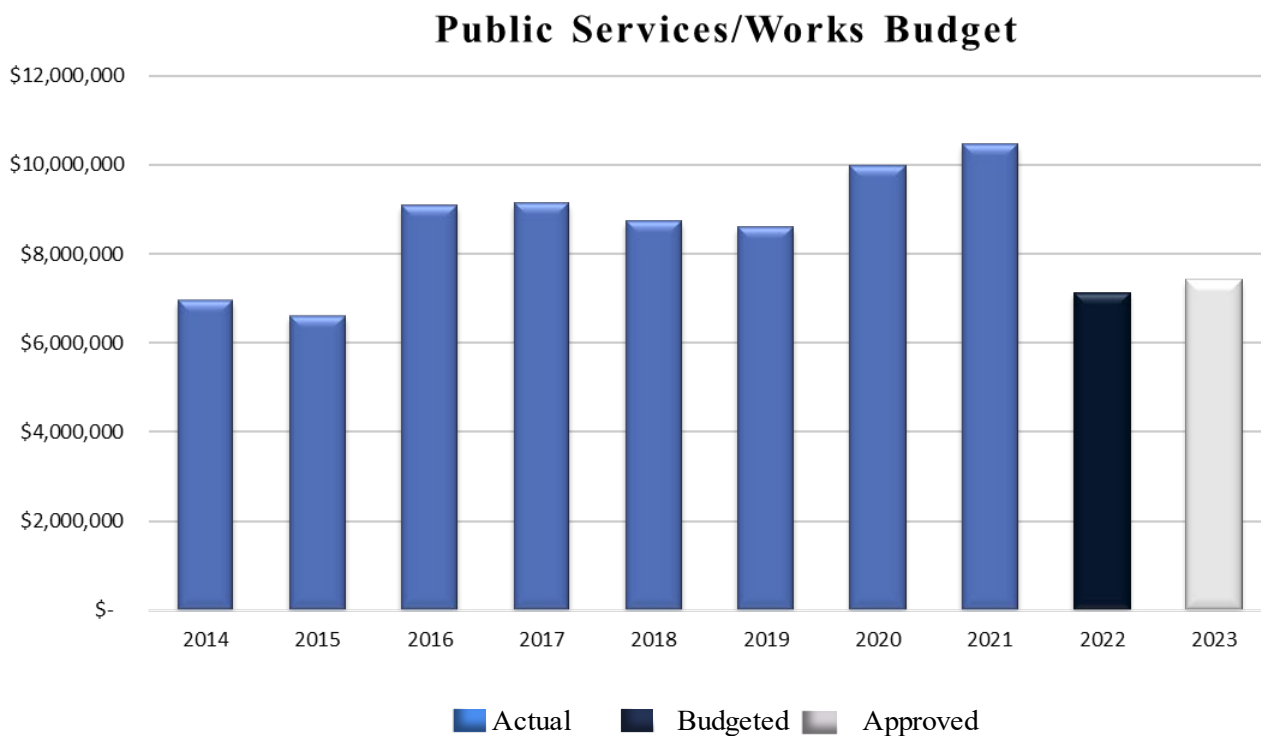
Public Safety

Included in the Public Safety functional area are the departments for Police and Fire.



Public Services/ Works

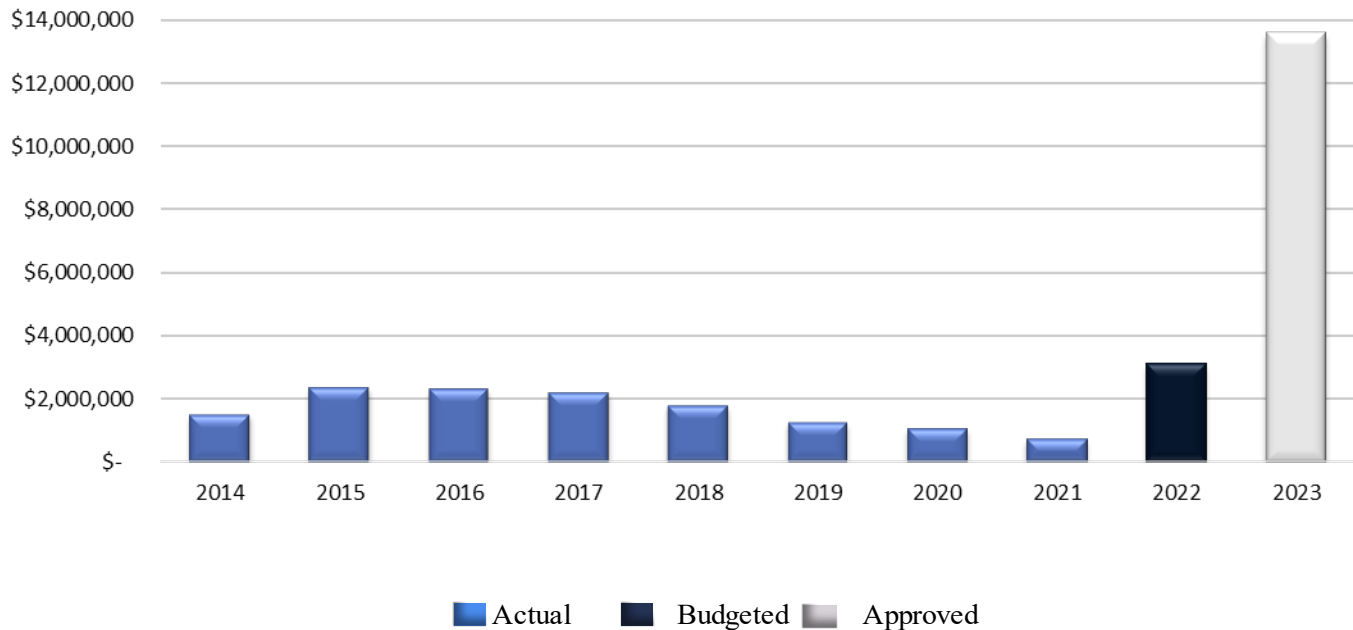
Included in the Public Services functional area are the departments for the Public Services Administration, Engineering, Streets, Sanitation, Fleet Maintenance.



Community Support & Organizational Investment

Included in the Community Support & Organizational Investment functional area are several budget items that cannot be uniquely attributed to departments.

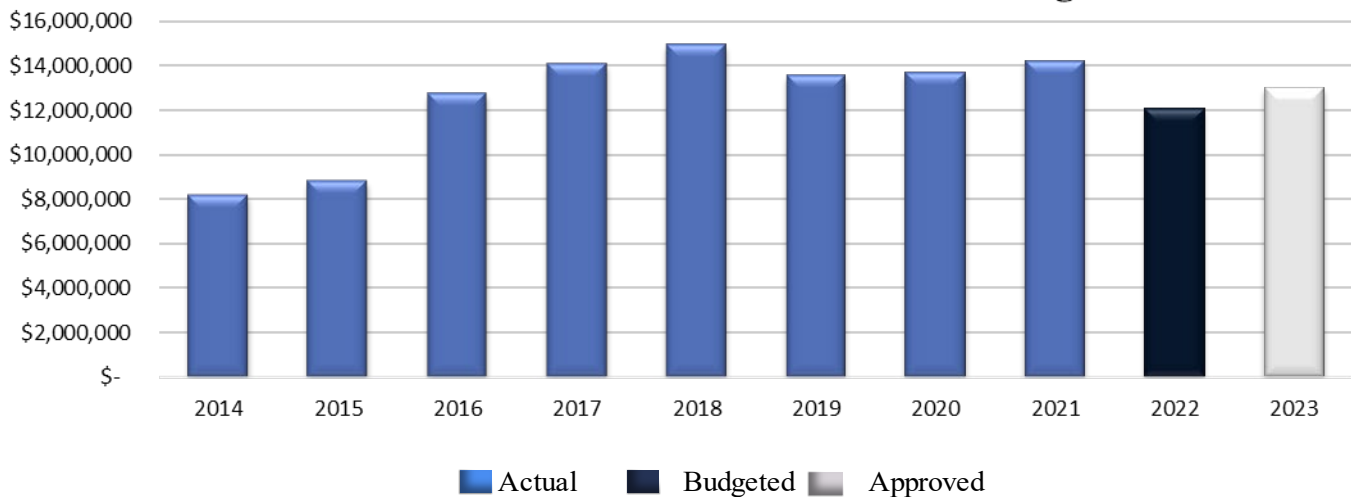
Community Support & Organizational Investment Budget



Recreation and Cultural Services

Included in the Recreation and Cultural Services functional area are the departments for Park Services, Recreation Administration, Athletic Services, Charles Mack Citizen Center, Winnie Hooper Center, War Memorial Center, Selma Burke Center, Special Facilities/Programs, Golf Operations, and Library.

Recreation and Cultural Services Budget

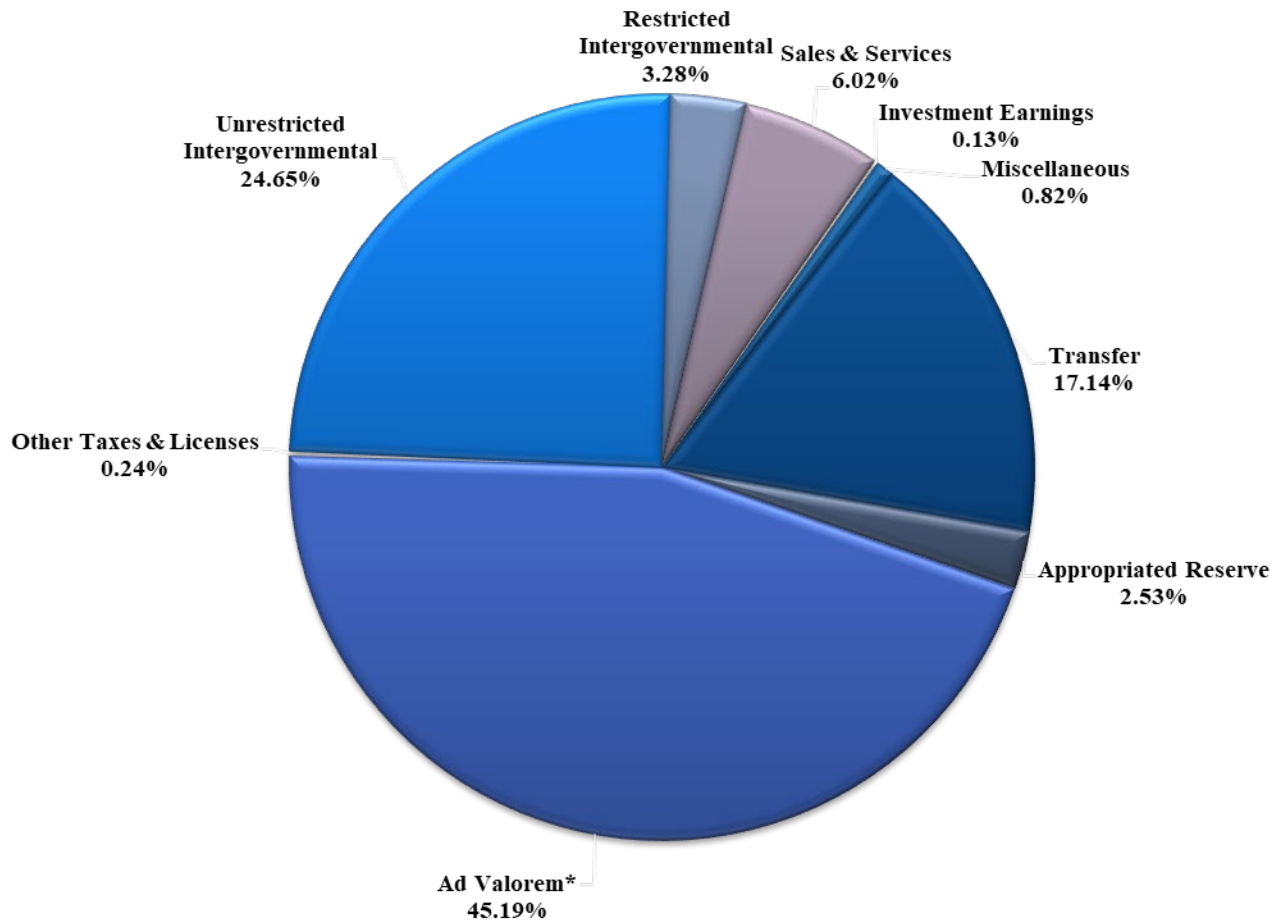


REVENUES BY MAJOR SOURCE

	ACTUAL					APPROVED	RECOMMENDED	APPROVED
	2017	2018	2019	2020	2021	2022	FY 2022-2023	
Ad Valorem*	\$ 35,696,108	\$ 36,529,177	\$ 38,090,079	\$ 44,097,706	\$ 47,486,482	\$ 34,206,817	\$ 35,714,957	\$ 36,029,957
Other Taxes & Licenses	110,794	139,563	167,030	167,096	199,810	190,000	190,000	190,000
Unrestricted Intergovernmental	20,408,807	21,817,151	23,766,709	17,014,707	19,492,285	16,268,075	19,476,401	19,476,401
Restricted Intergovernmental	2,351,811	2,699,864	2,640,561	2,459,236	3,381,774	2,687,651	2,590,231	2,590,231
Permits & Fees	-	-	-	1,005,298	982,029	-	-	-
Sales & Services	4,322,812	4,607,651	5,597,258	4,120,411	4,750,657	4,432,500	4,760,000	4,760,000
Investment Earnings	287,173	851,626	1,738,438	1,153,441	32,326	45,000	100,000	100,000
Miscellaneous	876,927	452,471	328,017	362,475	951,249	655,680	644,638	644,638
Transfer	1,020,117	677,132	467,158	416,919	446,190	3,025,307	13,548,710	13,548,710
Appropriated Reserve	-	-	-	-	-	950,000	2,000,000	2,315,000
Reimbursement from Joint Agency	-	-	-	5,088,766	-	-	-	-
Sale of Capital Assets	71,341	12,124	181,480	64,483	116,211	-	-	-
Sale of Capital Assets	-	-	-	80,254,449	-	-	-	-
TOTAL REVENUES	\$ 65,145,890	\$67,786,759	\$72,976,730	\$156,204,987	\$ 77,839,013	\$62,461,030	\$ 79,024,937	\$ 79,654,937

* Decrease in Ad Valorem Tax in General Fund FY 2021 to FY 2022 is due to the creation of the Capital Investment Fund.

GENERAL FUND REVENUES



TOTAL EXPENDITURES BY DEPARTMENT

	ACTUAL				APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2022-2023	2022-2023
General Administration								
Board of Commissioners	\$ 10,504,462	\$ 12,449,644	\$ 76,180,095	\$ 3,484,774	\$ 315,800	\$ 494,323	\$ 494,323	\$ 494,323
Manager's Office	1,007,182	1,120,850	814,117	1,200,290	802,917	1,165,297	1,165,297	\$ 1,174,182
Communications & Marketing	296,467	281,314	363,005	271,521	465,721	473,073	450,573	\$ 453,054
Legal	374,733	535,411	1,285,160	591,948	503,309	603,950	604,430	\$ 608,051
Finance	1,446,696	1,522,501	2,378,348	1,713,426	2,701,500	2,985,673	2,974,271	\$ 2,988,217
Human Resources	511,100	670,175	830,819	664,076	2,102,770	2,319,982	2,349,982	\$ 2,354,418
Risk Management	615,108	1,021,640	1,435,672	1,214,368	1,720,150	1,892,217	1,892,217	\$ 1,894,699
Technology & Innovation	3,020,599	3,340,670	4,258,957	4,174,861	4,741,849	5,364,274	5,122,274	\$ 5,130,557
Planning & Community Development	1,004,409	1,252,682	1,119,041	1,536,256	1,607,279	2,311,126	2,063,780	\$ 2,075,311
Facility Maintenance	-	345,261	735,812	761,562	902,132	1,466,778	1,388,118	\$ 1,392,862
Total General Administration	\$ 18,780,756	\$ 22,540,148	\$ 89,401,026	\$ 15,613,082	\$ 15,863,427	\$ 19,076,693	\$ 18,505,265	\$ 18,565,674
Community Support & Organizational Investment								
Non-Department	1,798,411	1,266,901	1,060,923	722,581	3,099,796	13,367,177	13,608,277	13,923,277
Total	\$ 1,798,411	\$ 1,266,901	\$ 1,060,923	\$ 722,581	\$ 3,099,796	\$ 13,367,177	\$ 13,608,277	\$ 13,923,277
Public Safety								
Police	10,345,947	11,081,663	12,143,196	12,826,746	12,846,108	14,397,161	14,386,161	14,470,230
Fire	8,862,380	9,412,524	10,891,225	11,400,369	11,436,948	12,549,258	12,093,462	12,168,326
Total Public Safety	\$ 19,208,327	\$ 20,494,187	\$ 23,034,421	\$ 24,227,115	\$ 24,283,056	\$ 26,946,419	\$ 26,479,623	\$ 26,638,556
Public Services/Works								
Public Service Administration	1,372,944	1,365,426	1,457,613	1,293,887	568,137	587,114	583,914	590,657
Engineering	458,582	541,520	875,646	418,343	1,188,151	1,019,187	1,019,187	1,030,218
Streets	3,532,504	3,310,468	4,500,061	4,855,843	2,240,058	2,399,040	2,389,051	2,401,548
Sanitation	2,202,128	2,064,017	2,137,028	2,311,708	2,125,170	2,438,087	2,388,087	2,401,718
Fleet Maintenance	566,140	754,274	1,019,641	949,322	1,005,835	1,110,561	1,033,107	1,039,168
Total Public Services/Works	\$ 8,132,298	\$ 8,035,705	\$ 9,989,989	\$ 9,829,103	\$ 7,127,351	\$ 7,553,989	\$ 7,413,346	\$ 7,463,309
Recreation & Cultural Services								
Park Services	1,647,960	1,411,959	1,491,278	1,570,012	1,828,377	2,080,377	2,064,377	2,070,821
Recreation Administration	3,512,213	3,500,600	3,727,906	4,171,288	1,255,682	1,287,866	1,287,866	1,293,324
Athletic Services	676,073	675,749	520,560	477,066	773,158	1,206,646	1,231,646	1,234,462
Charles Mack Citizen Center	1,305,067	1,221,047	1,252,363	1,121,903	1,380,079	1,453,771	1,453,771	1,458,354
Winnie Hooper Center	213,609	235,692	207,439	219,267	277,818	293,517	293,517	294,841
War Memorial Center	363,476	394,676	369,254	381,332	551,167	637,726	638,911	639,933
Talbert Recreation Center	287,644	319,503	288,028	303,277	411,482	-	-	-
Selma Burke Center	319,116	394,561	319,399	328,020	393,583	404,022	404,022	405,430
Special Facilities/Programs	100,555	87,852	42,505	83,848	99,981	134,925	134,925	134,925
Performing Arts Center	1,347,633	-	4,321	-	-	-	-	-
Golf Operations	2,523,998	2,520,387	2,504,862	2,668,539	1,787,726	2,030,455	2,036,451	2,042,585
Library	2,618,092	2,790,747	2,969,948	2,919,872	3,328,347	3,483,040	3,472,940	3,489,446
Total Recreation & Cultural Services	\$ 14,915,436	\$ 13,552,773	\$ 13,697,863	\$ 14,244,424	\$ 12,087,400	\$ 13,012,345	\$ 13,018,426	\$ 13,064,121
TOTAL	\$ 62,835,228	\$ 65,889,714	\$ 137,184,222	\$ 64,636,305	\$ 62,461,030	\$ 79,956,623	\$ 79,024,937	\$ 79,654,937

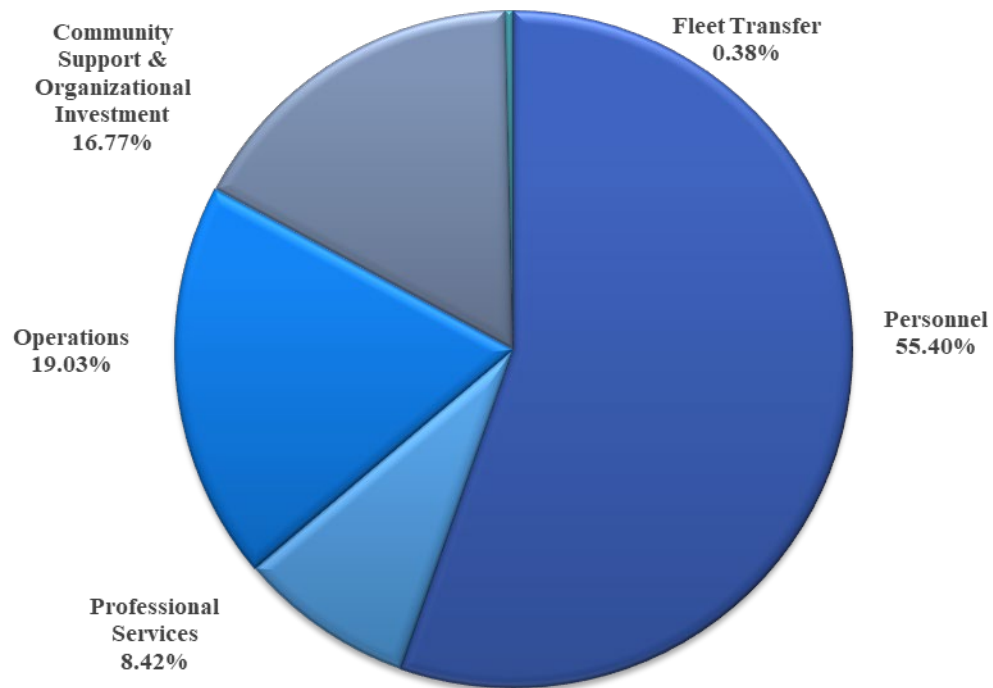
CHANGE IN TOTAL EXPENDITURES BY DEPARTMENT (DOLLAR AMOUNT & PERCENTAGE)

	APPROVED	REQUESTED	RECOMMENDED	APPROVED	\$ Change	% Change
	2021-2022		2022-2023			
General Administration						
Board of Commissioners	\$ 315,800	\$ 494,323	\$ 494,323	\$ 494,323	\$ 178,523	56.53%
Manager's Office	802,917	1,165,297	1,165,297	1,174,182	362,380	46.24%
Communications & Marketing	465,721	473,073	450,573	453,054	(15,148)	-2.72%
Legal	503,309	603,950	604,430	608,051	101,121	20.81%
Finance	2,701,500	2,985,673	2,974,271	2,988,217	272,771	10.61%
Human Resources	2,102,770	2,319,982	2,349,982	2,354,418	247,212	11.97%
Risk Management	1,720,150	1,892,217	1,892,217	1,894,699	172,067	10.15%
Technology & Innovation	4,741,849	5,364,274	5,122,274	5,130,557	380,425	8.20%
Planning & Community Development	1,607,279	2,311,126	2,063,780	2,075,311	456,501	29.12%
Facility Maintenance	902,132	1,466,778	1,392,862	1,392,862	490,730	54.40%
Total General Administration	\$ 15,863,427	\$ 19,076,693	\$ 18,510,009	\$ 18,565,674	\$ 2,646,582	17.03%
Community Support & Organizational Investment						
Non-Department	3,099,796	13,367,177	13,608,277	13,923,277	10,508,481	349.17%
Total	\$ 3,099,796	\$ 13,367,177	\$ 13,608,277	\$ 13,923,277	\$ 10,508,481	349.17%
Public Safety						
Police	12,846,108	14,397,161	14,386,161	14,470,230	1,540,053	12.64%
Fire	11,436,948	12,549,258	12,093,462	12,168,326	656,514	6.39%
Total Public Safety	\$ 24,283,056	\$ 26,946,419	\$ 26,479,623	\$ 26,638,556	\$ 2,196,567	9.70%
Public Services/Works						
Public Service Administration	568,137	587,114	583,914	590,657	15,777	3.96%
Engineering	1,188,151	1,019,187	1,019,187	1,030,218	(168,964)	-13.29%
Streets	2,240,058	2,399,040	2,389,051	2,401,548	148,993	7.21%
Sanitation	2,125,170	2,438,087	2,388,087	2,401,718	262,917	13.01%
Fleet Maintenance	1,005,835	1,110,561	1,033,107	1,039,168	27,272	3.31%
Total Public Services/Works	\$ 7,127,351	\$ 7,553,989	\$ 7,413,346	\$ 7,463,309	\$ 285,995	4.71%
Recreation & Cultural Services						
Park Services	1,828,377	2,080,377	2,064,377	2,070,821	236,000	13.26%
Recreation Administration	1,255,682	1,287,866	1,287,866	1,293,324	32,184	3.00%
Athletic Services	773,158	1,206,646	1,231,646	1,234,462	458,488	59.66%
Charles Mack Citizen Center	1,380,079	1,453,771	1,453,771	1,458,354	73,692	5.67%
Winnie Hooper Center	277,818	293,517	293,517	294,841	15,699	6.13%
War Memorial Center	551,167	637,726	638,911	639,933	87,744	16.11%
Talbert Recreation Center	411,482	-	-	-	(411,482)	-100.00%
Selma Burke Center	393,583	404,022	404,022	405,430	10,439	3.01%
Special Facilities/Programs	99,981	134,925	134,925	134,925	34,944	34.95%
Golf Operations	1,787,726	2,030,455	2,036,451	2,042,585	248,725	14.26%
Library	3,328,347	3,483,040	3,472,940	3,489,446	144,593	4.84%
Total Recreation & Cultural Services	\$ 12,087,400	\$ 13,012,345	\$ 13,018,426	\$ 13,064,121	\$ 931,026	8.08%
TOTAL GENERAL FUND EXPENDITURES	\$ 62,461,030	\$ 79,956,623	\$ 79,029,681	\$ 79,654,937	\$ 16,568,651	27.53%

EXPENDITURES BY FUNCTIONAL AREA AND CATEGORY

	Personnel	Professional Services	Operations	Community Support & Organizational Investment	Fleet Transfer	Total
General Administration	\$ 9,436,770	\$ 3,000,503	\$ 6,121,401	\$ -	\$ 7,000	\$ 18,565,674
Public Safety	\$ 21,799,030	\$ 736,380	\$ 3,815,144	\$ -	\$ 288,002	\$ 26,638,556
Publics Services	\$ 5,696,159	\$ 480,050	\$ 1,287,100	\$ -	\$ -	\$ 7,463,309
Non-Department	\$ -	\$ -	\$ 568,335	\$ 13,354,942	\$ -	\$ 13,923,277
Recreation & Cultural Services	\$ 7,194,484	\$ 2,494,675	\$ 3,368,262	\$ -	\$ 6,700	\$ 13,064,121
TOTAL EXPENDITURES	\$ 44,126,443	\$ 6,711,608	\$ 15,160,242	\$ 13,354,942	\$ 301,702	\$ 79,654,937

GENERAL FUND EXPENDITURES BY CATEGORY



GENERAL FUND BENEFITED POSITION TOTALS BY DEPARTMENT

Departments	Funded Benefited Positions						Requested	Recommended	Approved
	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023		
Manager's Office	4	4	4	4	4	6	8	8	8
Legal	3	3	3	3	3	3	4	4	4
Public Information	3	3	3	3	3	3	3	3	3
Finance	15	15	16	16	17	18	18	18	18
Human Resources	4	4	5	5	5	5	5	5	5
Risk Management	3	3	3	3	3	3	3	3	3
Technology & Innovation	7	7	8	8	8	10	10	10	10
Planning	8	8	10	10	13	15	19	17	17
Police	112	112	114	116	120	120	126	126	126
Fire Suppression	94	94	95	95	99	108	118	112	112
Public Services Administration	3	3	3	3	3	3	3	3	3
Engineering	7	7	7	8	7	8	8	8	8
Streets	21	21	21	21	21	21	21	21	21
Sanitation	24	24	24	24	26	27	29	29	29
Fleet Maintenance	8	8	10	10	10	10	11	10	10
Park Services	13	13	10	10	12	12	12	12	12
Facility Maintenance	-	-	4	6	6	7	8	8	8
Recreation Administration	6	6	6	6	7	7	7	7	7
Athletic Services	3	3	3	3	2	5	5	5	5
Charles Mack Citizen Center	8	7.5	7.5	8.0	8.0	8	9	9	9
Winnie Hooper Center	2	2	2	2	2	2	2	2	2
War Memorial Center	3	2.5	2.5	2.0	2.0	2	3	3	3
Talbert Recreation Center	2	2	2	2	2	-	-	-	-
Selma Burke Center	3	3	3	3	2	2	2	2	2
Golf Operations	9	9	10	10	10	10	12	12	12
Library Administration	24	24	24	24	24	29	29	29	29
General Fund Total	388	388	400	405	419	444	475	466	466

(Amended) (Amended)

Recommended New Positions for Fiscal Year 2022-2023

Department	Position(s)	Rationale
Manager's Office	Public Safety Communications Director (1) 1/2 year	Prepare to migrate public safety dispatch from Iredell county to an in-house capability in order to improve response times.
	Building Standards Official (1) 1/2 year	Develop an in-house capability related to improving the residential and commercial development/plans review process
Legal	Staff Attorney (1) 1/2 year	Address increased case load
Planning	GIS Specialist (1) 1/2 year	Assist with utility data collection, update current water, sewer, and stormwater information, and the system moving forward – position will be funded by a transfer from the utility fund
	Civil Engineer (1) 1/2 year	Create efficiencies in plan review, allow the Engineering Department to staff additional capacity for Town projects and oversee engineering/site inspections for private development.
Facility Maintenance	Project Manager (1)	Address increased total square footage of Town Facilities and manage increased number of Town Construction Projects
Police	Sergeant (1)	Increase Traffic Unit - Traffic is the number one citizen complaint
	Detectives (2)	Cover increase in caseload of serious crimes which require extensive investigation
	Patrol Officers (3)	Address increased calls for service and expanded geographical patrol zones
Fire	Fire Captain (1)	Address increased staffing needs and assist with training
	Firefighters (3)	Address increased staffing needs and reduce need for overtime
Sanitation	Sanitation Equipment Operator (1)	Expand service by creating a third garbage/recycling route
	Sanitation Technician (1)	Expand service by creating a third garbage/recycling route
Charles Mack Citizen Center	Event Services Worker (1)	One event services employee to meet the demand for additional CMCC rentals in a post-COVID environment and in performing arts programming (partial offset from part-time personnel funding)
War Memorial Center	Recreation Assistant (1)	Reclassifying a part-time position to a Recreation Assistant to handle increased demand for programming (partial offset from part-time personnel funding)
Golf Operations	Assistant Golf Professional (1)	Meet increased demands due to increase in rounds played, from 40,000 to 52,000 rounds, and to support and enhance the Junior Golf Program as a lead instructor (revenue offset)
	Golf Maintenance Technician (1)	Meet increased maintenance demands on the golf course and practice facilities due to the 30% increase in rounds played since the re-opening

[\(Return to General Fund Summary\)](#)

Department		Department Request	Manager Recommend	Board Approved	Detail
1001000 GENERAL REVENUES					
3100	PRIOR TAX	-80,000	-80,000	-80,000	PRIOR YEAR TAXES
Total	3100	-\$80,000	-\$80,000	-\$80,000	
3101	CURR TAX	-34,022,406	-35,514,957	-35,829,957	CURRENT YEAR TAXES
Total	3101	-\$34,022,406	-\$35,514,957	-\$35,829,957	
3102	INT TAX	-120,000	-120,000	-120,000	INTEREST EARNED ON DELINQUENT TAXES
Total	3102	-\$120,000	-\$120,000	-\$120,000	
3105	P LIEU TAX	-38,000	-38,000	-38,000	PAYMENT IN LIEU OF TAXES
Total	3105	-\$38,000	-\$38,000	-\$38,000	
3200	ROOM TAX	-18,000	-18,000	-18,000	ADMINISTRATIVE FEE FOR OCCUPANCY TAX COLLECTIONS
Total	3200	-\$18,000	-\$18,000	-\$18,000	
3300	SALES TAX	-14,205,858	-14,427,151	-14,427,151	LOCAL OPTION SALES TAXES
Total	3300	-\$14,205,858	-\$14,427,151	-\$14,427,151	
3301	B&W TAX	-175,000	-175,000	-175,000	BEER AND WINE TAX
Total	3301	-\$175,000	-\$175,000	-\$175,000	
3302	UTIL FRAN	-3,900,000	-3,900,000	-3,900,000	UTILITY FRANCHISE TAXES
Total	3302	-\$3,900,000	-\$3,900,000	-\$3,900,000	
3306	GROSS REC	-160,000	-160,000	-160,000	GROSS RECEIPTS
Total	3306	-\$160,000	-\$160,000	-\$160,000	
3307	S W TAX	-30,000	-30,000	-30,000	SOLID WASTE DISPOSAL TAX
Total	3307	-\$30,000	-\$30,000	-\$30,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
1001000 GENERAL REVENUES					
3750	OPER XFER	-10,000,000	-10,000,000	-10,000,000	ARPA REVENUE REPLACEMENT
		-3,035,057	-3,035,057	-3,035,057	REIMBURSEMENT
		-463,653	-463,653	-463,653	TRANSFER - UTILITY FUND
		-50,000	-50,000	-50,000	REIMBURSEMENT
					TRANSFER - STORMWATER FUND
					PURCHASE OF ASSET # 2363 FROM STORMWATER FUND
Total	3750	-\$13,548,710	-\$13,548,710	-\$13,548,710	
3751	APPRO RES	-4,645,530	-2,000,000	-2,000,000	ESTABLISH FLEET REPLACEMENT FUND
		0	0	-315,000	APPROPRIATE RESERVE TO TRANSFER TO GENERAL CAPITAL INVESTMENTS FOR PURCHASE OF GAS PROP UPGRADES AT FTC AND SELF-CONTAINED BREATHING APPARATUS
Total	3751	-\$4,645,530	-\$2,000,000	-\$2,315,000	
Total	1001000	-\$70,943,504	-\$70,011,818	-\$70,641,818	

Department		Department Request	Manager Recommend	Board Approved	Detail
1001100 GENERAL REVENUES BOC					
3305	ABC	-875,000	-875,000	-875,000	ABC PROCEEDS
Total	3305	-\$875,000	-\$875,000	-\$875,000	
3703	MISC REV	-15,750	-15,750	-15,750	LNRTC REIMBURSEMENT - IREDELL COUNTY
		-10,750	-10,750	-10,750	LNRTC REIMBURSEMENT - CITY OF STATESVILLE
		-9,750	-9,750	-9,750	LNRTC REIMBURSEMENT - TOWN OF DAVIDSON
		-5,000	-5,000	-5,000	LNRTC REIMBURSEMENT - TOWN OF TROUTMAN
Total	3703	-\$41,250	-\$41,250	-\$41,250	
Total	1001100	-\$916,250	-\$916,250	-\$916,250	

Department		Department Request	Manager Recommend	Board Approved	Detail
1001103 GENERAL REVENUES FINANCE					
3700	INT INVEST	-100,000	-100,000	-100,000	INTEREST ON INVESTMENTS
Total	3700	-\$100,000	-\$100,000	-\$100,000	
3703	MISC REV	-55,000	-55,000	-55,000	CITY OF MONROE - GAS LINE
		-42,275	-42,275	-42,275	AT&T TOWER LEASE
		-20,000	-20,000	-20,000	PURCHASING CARD REBATE
Total	3703	-\$117,275	-\$117,275	-\$117,275	
Total	1001103	-\$217,275	-\$217,275	-\$217,275	

Department		Department Request	Manager Recommend	Board Approved	Detail
1001200 GENERAL REVENUES POLICE					
3703	MISC REV	-181,550	-181,550	-181,550	MGSD SRO REIMBURSEMENT (INCLUDES ADDITIONAL SRO IN FY23)
		-30,250	-30,250	-30,250	PINE LAKE PREP SRO REIMBURSEMENT
		-22,700	-22,700	-22,700	LANGTREE CHARTER SRO REIMBURSEMENT
		-5,000	-5,000	-5,000	FINGERPRINTS
		-3,220	-3,220	-3,220	AMERICAN TOWER LEASE
3703	MISC REV	-42,643	-42,643	-42,643	911 FUNDING
Total	3703	-\$285,363	-\$285,363	-\$285,363	
Total	1001200	-\$285,363	-\$285,363	-\$285,363	

Department		Department Request	Manager Recommend	Board Approved	Detail
1001221 GENERAL REVENUES FIRE					
3408	CIT & PENL	-500	-500	-500	FIRE CITATIONS & PENALTIES
Total	3408	-\$500	-\$500	-\$500	
3703	MISC REV	-100,000	-100,000	-100,000	IREDELL COUNTY RESPONSE FUNDING
		-90,000	-90,000	-90,000	SHEPHERD'S FIRE DEPARTMENT REIMBURSEMENT
Total	3703	-\$190,000	-\$190,000	-\$190,000	
Total	1001221	-\$190,500	-\$190,500	-\$190,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
<hr/>					
1001640		GENERAL REVENUES LIBRARY			
3703	MISC REV	-4,000	-4,000	-4,000	MISCELLANEOUS REVENUE
Total	3703	<hr/> -\$4,000	<hr/> -\$4,000	<hr/> -\$4,000	
Total	1001640	-\$4,000	-\$4,000	-\$4,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
1002140 CHGS FOR SERVICE PLAN					
3209	ZONING VIO	-5,000	-5,000	-5,000	ZONING VIOLATIONS
Total	3209	-\$5,000	-\$5,000	-\$5,000	
3428	PERMIT FEE	-70,000	-70,000	-70,000	PERMIT FEES
Total	3428	-\$70,000	-\$70,000	-\$70,000	
3430	PL BD CHG	-20,000	-20,000	-20,000	PLANNING BOARD CHARGES
Total	3430	-\$20,000	-\$20,000	-\$20,000	
3431	PLAN REVW	-42,000	-42,000	-42,000	PLANS REVIEW CHARGES
Total	3431	-\$42,000	-\$42,000	-\$42,000	
Total	1002140	-\$137,000	-\$137,000	-\$137,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
<hr/>					
1002221		CHGS FOR SERVICE FIRE SUPP			
3431	PLAN REVW	-50,000	-50,000	-50,000	PLANS REVIEW CHARGES
Total	3431	<hr/> -\$50,000	<hr/> -\$50,000	<hr/> -\$50,000	
Total	1002221	-\$50,000	-\$50,000	-\$50,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
1002301 CHGS FOR SERVICE ENGINEERING					
3422	INSPEC FEE	-140,000	-140,000	-140,000	INSPECTION FEES
Total	3422	-\$140,000	-\$140,000	-\$140,000	
3428	PERMIT FEE	-2,000	-2,000	-2,000	PERMIT FEES
Total	3428	-\$2,000	-\$2,000	-\$2,000	
3431	PLAN REVW	-15,000	-15,000	-15,000	PLAN REVIEW CHARGES
Total	3431	-\$15,000	-\$15,000	-\$15,000	
Total	1002301	-\$157,000	-\$157,000	-\$157,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
1002303 CHGS FOR SERVICE SANITATION					
3418	TIP FEE	-2,500	-2,500	-2,500	TIPPING FEES
Total	3418	-\$2,500	-\$2,500	-\$2,500	
3460	R SOL WAST	-1,250,000	-1,250,000	-1,250,000	RESIDENTIAL SOLID WASTE FEE
Total	3460	-\$1,250,000	-\$1,250,000	-\$1,250,000	
Total	1002303	-\$1,252,500	-\$1,252,500	-\$1,252,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
1002305 CHGS FOR SERVICE PARK SERVICES					
3406	GRAVE CHG	-125,000	-125,000	-125,000	CEMETERY GRAVE CHARGES
Total	3406	-\$125,000	-\$125,000	-\$125,000	
3407	MARKER CHG	-3,000	-3,000	-3,000	CEMETERY MARKER FEES
Total	3407	-\$3,000	-\$3,000	-\$3,000	
3464	COLUMBARIU	-7,000	-7,000	-7,000	COLUMBARIUM
Total	3464	-\$7,000	-\$7,000	-\$7,000	
Total	1002305	-\$135,000	-\$135,000	-\$135,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
1002600 CHGS FOR SERVICE REC ADMIN					
3401	YTH/ADULT	-1,500	-1,500	-1,500	YOUTH AND ADULT LEAGUE AND PROGRAM
Total	3401	-\$1,500	-\$1,500	-\$1,500	
3442	RENT FIELD	-11,000	-11,000	-11,000	SHELTER RENTALS
Total	3442	-\$11,000	-\$11,000	-\$11,000	
3470	CULT EVENT	-6,000	-6,000	-6,000	CULTURAL EVENTS
Total	3470	-\$6,000	-\$6,000	-\$6,000	
Total	1002600	-\$18,500	-\$18,500	-\$18,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
1002601 CHGS FOR SERVICE REC ATH					
3401	YTH/ADULT	-195,000	-195,000	-195,000	FEES TO PLAY REC SPORTS
Total	3401	-\$195,000	-\$195,000	-\$195,000	
3411	CONCESSNS	-75,000	-75,000	-75,000	CONCESSIONS
Total	3411	-\$75,000	-\$75,000	-\$75,000	
3442	RENT FIELD	-105,000	-105,000	-105,000	FIELD RENTALS
Total	3442	-\$105,000	-\$105,000	-\$105,000	
3470	CULT EVENT	-1,000	-1,000	-1,000	CULTURAL EVENTS
Total	3470	-\$1,000	-\$1,000	-\$1,000	
Total	1002601	-\$376,000	-\$376,000	-\$376,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
1002602 CHGS FOR SERVICE REC CENTER					
3401	YTH/ADULT	-125,000	-125,000	-125,000	PROGRAMS, A/S, SUMMER CAMP
Total	3401	-\$125,000	-\$125,000	-\$125,000	
3411	CONCESSNS	-1,000	-1,000	-1,000	CONCESSIONS
Total	3411	-\$1,000	-\$1,000	-\$1,000	
3440	RENT HOOP	-6,500	-6,500	-6,500	RENTAL OF FACILITIES - HOOPER CENTER
Total	3440	-\$6,500	-\$6,500	-\$6,500	
3443	RENT WMEM	-30,000	-30,000	-30,000	RENTAL OF FACILITIES - WAR MEMORIAL
Total	3443	-\$30,000	-\$30,000	-\$30,000	
3462	RENT-TALBT	-35,000	-35,000	-35,000	RENTAL OF FACILITIES - TALBERT
Total	3462	-\$35,000	-\$35,000	-\$35,000	
3463	RENT SELMA	-18,000	-18,000	-18,000	RENTAL OF FACILITIES - SELMA BURKE
Total	3463	-\$18,000	-\$18,000	-\$18,000	
3470	CULT EVENT	-10,000	-10,000	-10,000	CULTURAL EVENTS
Total	3470	-\$10,000	-\$10,000	-\$10,000	
Total	1002602	-\$225,500	-\$225,500	-\$225,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
1002604 CHGS FOR SERVICE REC SPECIAL					
3400	POOL FEE	-20,000	-20,000	-20,000	POOL FEES
Total	3400	-\$20,000	-\$20,000	-\$20,000	
3411	CONCESSNS	-8,000	-8,000	-8,000	CONCESSIONS
Total	3411	-\$8,000	-\$8,000	-\$8,000	
Total	1002604	-\$28,000	-\$28,000	-\$28,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
1002607 CHGS FOR SERV PERFORMING ARTS					
3439	RENT CC	-6,000	-6,000	-6,000	RENTAL OF FACILITIES - MPAC
Total	3439	-\$6,000	-\$6,000	-\$6,000	
3447	SP PROG FE	-100,000	-100,000	-100,000	SPECIAL PROGRAM FEES
Total	3447	-\$100,000	-\$100,000	-\$100,000	
Total	1002607	-\$106,000	-\$106,000	-\$106,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
1002620 CHGS FOR SERVICE GOLF OPER					
3405	CART FEE	-480,000	-480,000	-480,000	CART RENTAL FEES
Total	3405	-\$480,000	-\$480,000	-\$480,000	
3409	CLUB RENT	-5,000	-5,000	-5,000	CLUB RENTAL FEES
Total	3409	-\$5,000	-\$5,000	-\$5,000	
3416	DRIVING RG	-175,000	-175,000	-175,000	DRIVING RANGE
Total	3416	-\$175,000	-\$175,000	-\$175,000	
3419	GOLF ASSOC	-10,000	-10,000	-10,000	GOLF ASSOCIATION MEMBERSHIP
Total	3419	-\$10,000	-\$10,000	-\$10,000	
3420	GOLF MEM	-290,000	-290,000	-290,000	GOLF MEMBERSHIP
Total	3420	-\$290,000	-\$290,000	-\$290,000	
3421	GREENS FEE	-856,000	-856,000	-856,000	GREENS FEE
Total	3421	-\$856,000	-\$856,000	-\$856,000	
3424	LESSON FEE	-30,000	-30,000	-30,000	LESSON CHARGES
Total	3424	-\$30,000	-\$30,000	-\$30,000	
3433	PRO SHOP	-135,000	-135,000	-135,000	PRO SHOP CHARGES
Total	3433	-\$135,000	-\$135,000	-\$135,000	
3434	SPEC ORD	-44,000	-44,000	-44,000	SPECIAL ORDERS FOR CUSTOMERS
Total	3434	-\$44,000	-\$44,000	-\$44,000	
3447	SP PROG FE	-45,000	-45,000	-45,000	SPECIAL PROGRAM FEES
Total	3447	-\$45,000	-\$45,000	-\$45,000	
3703	MISC REV	-30,000	-30,000	-30,000	REIMBURSEMENT FOR UTILITIES
Total	3703	-\$30,000	-\$30,000	-\$30,000	
Total	1002620	-\$2,100,000	-\$2,100,000	-\$2,100,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
1002621 CHGS FOR SERVICE CMCC					
3411	CONCESSNS	-3,000	-3,000	-3,000	CONCESSIONS
Total	3411	<u>-\$3,000</u>	<u>-\$3,000</u>	<u>-\$3,000</u>	
3439	RENT CC	-150,000	-150,000	-150,000	RENTAL OF FACILITIES - CMCC
Total	3439	<u>-\$150,000</u>	<u>-\$150,000</u>	<u>-\$150,000</u>	
3447	SP PROG FE	-15,000	-15,000	-15,000	SPECIAL PROGRAM FEES
Total	3447	<u>-\$15,000</u>	<u>-\$15,000</u>	<u>-\$15,000</u>	
3465	RENT ITEMS	-15,000	-15,000	-15,000	RENTAL EQUIPMENT/LINENS
Total	3465	<u>-\$15,000</u>	<u>-\$15,000</u>	<u>-\$15,000</u>	
Total	1002621	<u>-\$183,000</u>	<u>-\$183,000</u>	<u>-\$183,000</u>	

Department		Department Request	Manager Recommend	Board Approved	Detail
1002640 CHGS FOR SERVICE LIB ADMIN					
3429	COPY FEE	-15,000	-15,000	-15,000	COPIES AND FAX
Total	3429	-\$15,000	-\$15,000	-\$15,000	
3447	SP PROG FE	-1,000	-1,000	-1,000	ROOM RENTAL FEES
Total	3447	-\$1,000	-\$1,000	-\$1,000	
3458	LOST-DAMAG	-5,000	-5,000	-5,000	LOST AND DAMAGED FEES
Total	3458	-\$5,000	-\$5,000	-\$5,000	
Total	1002640	-\$21,000	-\$21,000	-\$21,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
1004200 GF OPER GRANTS POLICE ADMIN					
3203	GRANT FED	-47,593	-47,593	-47,593	NC GOVERNOR'S HIGHWAY SAFETY TRAFFIC UNIT
3203	GRANT FED	-171,004	-171,004	-171,004	DOMESTIC VIOLENCE GRANT
3203	GRANT FED	-43,988	-43,988	-43,988	NC GOVERNOR'S CRIME COMMISSION STOP INITIATIVE
Total	3203	-\$262,585	-\$262,585	-\$262,585	
3210	ABC LAW	-116,305	-116,305	-116,305	ABC PROCEEDS
Total	3210	-\$116,305	-\$116,305	-\$116,305	
Total	1004200	-\$378,890	-\$378,890	-\$378,890	

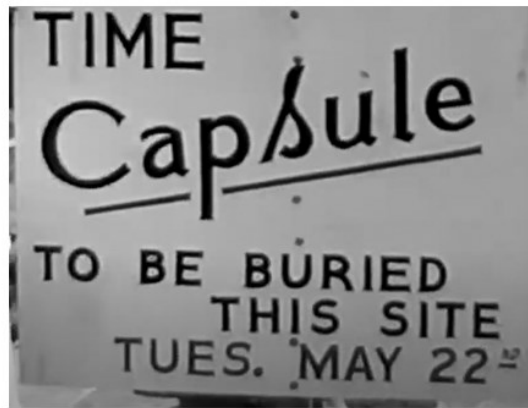
Department		Department Request	Manager Recommend	Board Approved	Detail
<hr/>					
1004201		GF OPER GRANTS POLICE PATROL			
3304	DIST COURT	-20,000	-20,000	-20,000	DISTRICT COURT FEES
Total	3304	<hr/> -\$20,000	<hr/> -\$20,000	<hr/> -\$20,000	
Total	1004201	-\$20,000	-\$20,000	-\$20,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
1004202 GF OPER GRANTS POLICE INVEST					
3206	FED ASSET	-30,000	-30,000	-30,000	FEDERAL ASSET FORFEITURES
Total	3206	-\$30,000	-\$30,000	-\$30,000	
3207	ST ASSET	-20,000	-20,000	-20,000	STATE ASSET FORFEITURES
Total	3207	-\$20,000	-\$20,000	-\$20,000	
Total	1004202	-\$50,000	-\$50,000	-\$50,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
1004301 GF OPER GRANTS ENGINEERING					
3203	GRANT FED	-48,000	-48,000	-48,000	CRTPO GRANT - VISION ZERO ACTION PLAN
Total	3203	<u>-\$48,000</u>	<u>-\$48,000</u>	<u>-\$48,000</u>	
Total	1004301	-\$48,000	-\$48,000	-\$48,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
<hr/>					
1004600		GF OPER GRANTS REC ADMIN			
3201	ABC REC	-625,000	-625,000	-625,000	ABC PROCEEDS
Total	3201	<hr/> -\$625,000	<hr/> -\$625,000	<hr/> -\$625,000	
Total	1004600	-\$625,000	-\$625,000	-\$625,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
1004640 GF OPER GRANTS LIBRARY ADMIN					
3204	GRANT ST	-38,796	-38,796	-38,796	STATE AID TO PUBLIC LIBRARIES
Total	3204	-\$38,796	-\$38,796	-\$38,796	
3205	GRANT CO	-1,449,545	-1,449,545	-1,449,545	LIBRARY FUNDING - IREDELL COUNTY
Total	3205	-\$1,449,545	-\$1,449,545	-\$1,449,545	
Total	1004640	-\$1,488,341	-\$1,488,341	-\$1,488,341	



TOWN OF MOORESVILLE GENERAL ADMINISTRATION

Celebrating 150 years
1873-2023

BOARD OF COMMISSIONERS

The Town is governed by its Mayor and Board of Commissioners who are elected every two years for the Mayor and every four years on staggered terms for the Board of Commissioners. The elections are nonpartisan in nature. The Town Board of Commissioners meets the first and third Monday of each month at 6:00 pm. The Board of Commissioners consists of four commissioners assigned to geographically composed wards, and two at-large commissioners.

BUDGET BRIEF

The recommended budget for the Board of Commissioners reflects a 56.53% increase from the approved FY2021-2022 operating budget. The increase is primarily due to securing a State Lobbyist and preparations for the Town's 150th Anniversary Celebration.

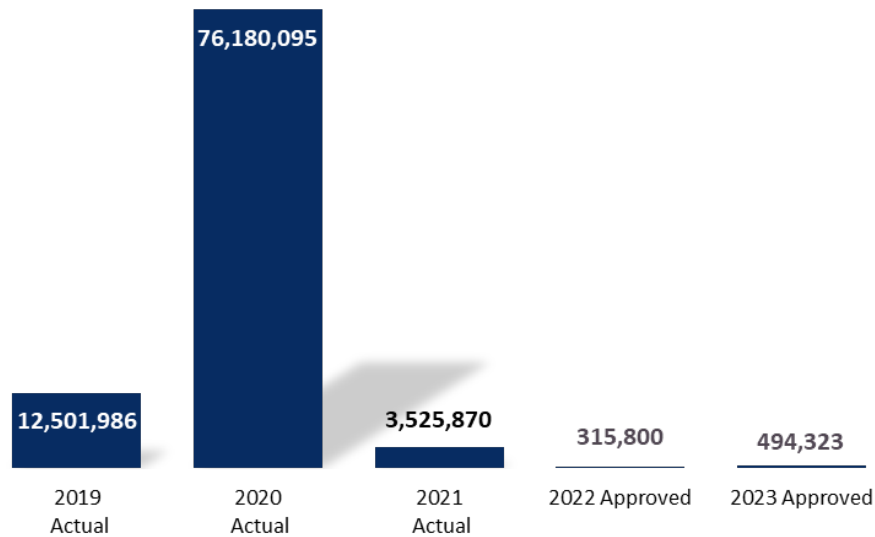
FY 2022-2023 BOARD OF COMMISSIONERS BUDGET HIGHLIGHTS

- Securing State Lobbyist
- Town of Mooresville's 150th Anniversary

DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Board of Commissioners	\$ 12,501,986	\$ 76,180,095	\$ 3,525,870	\$ 315,800	\$ 494,323	\$ 494,323	\$ 494,323

FIVE YEAR BUDGET HISTORY

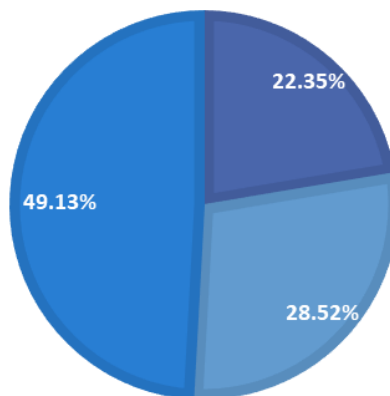


Note: Beginning in Fiscal Year 2021-2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

The department budget results in Fiscal Year 2020 are primarily due to the sale of the Town-owned cable communication system to an outside service provider.

OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10100000 BOARD OF COMMISSIONERS					
5010	S&W - TEMP	2,400	2,400	2,400	MAYOR'S TRAVEL ALLOWANCE
		66,643	66,643	66,643	COMPENSATION FOR 7 BOARD MEMBERS
Total	5010	\$69,043	\$69,043	\$69,043	
5025	FICA	184	184	184	FICA FOR MAYOR'S TRAVEL ALLOWANCE
		5,098	5,098	5,098	FICA FOR 7 BOARD MEMBERS
Total	5025	\$5,282	\$5,282	\$5,282	
5030	GRP INSURE	126	126	126	LIFE INSURANCE FOR PARTICIPATING BOARD MEMBERS
		36,050	36,050	36,050	HEALTH INSURANCE FOR PARTICIPATING BOARD MEMBERS
Total	5030	\$36,176	\$36,176	\$36,176	
5120	PRINT SVC	1,000	1,000	1,000	PRINTING SERVICES FOR BOARD MATERIALS
Total	5120	\$1,000	\$1,000	\$1,000	
5145	OTR SVCS	30,000	30,000	30,000	STATE LOBBYIST
		50,000	50,000	50,000	TOWN'S 150TH ANNIVERSARY
		60,000	60,000	60,000	FERGUSON GROUP CONTRACT
Total	5145	\$140,000	\$140,000	\$140,000	
5205	DUE SUBS	50	50	50	YOUTH COUNCIL ANNUAL DUES
		70	70	70	NC BEMO
		2,400	2,400	2,400	CENTRALINA REGIONAL COUNCIL - ECONOMIC DEVELOPMENT
		4,810	4,810	4,810	NATIONAL LEAGUE OF CITIES
		5,269	5,269	5,269	THE U.S. CONFERENCE OF MAYORS
		7,500	7,500	7,500	UNC SCHOOL OF GOVERNMENT MEMBERSHIP DUES
		8,500	8,500	8,500	NC METRO MAYORS COALITION
		12,115	12,115	12,115	CENTRALINA REGIONAL COUNCIL
		15,058	15,058	15,058	CHARLOTTE REGIONAL BUSINESS ALLIANCE
		32,000	32,000	32,000	NORTH CAROLINA LEAGUE OF MUNICIPALITIES
Total	5205	\$87,772	\$87,772	\$87,772	
5210	VEH SUPPLY	1,000	1,000	1,000	FUEL FOR COMMISSIONERS TRAVEL
Total	5210	\$1,000	\$1,000	\$1,000	
5215	OFF SUPPLY	2,500	2,500	2,500	GENERAL OFFICE SUPPLIES
Total	5215	\$2,500	\$2,500	\$2,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
10100000 BOARD OF COMMISSIONERS					
5230	UNIFORMS	1,050	1,050	1,050	BOARD OF COMMISSIONERS ATTIRE
Total	5230	\$1,050	\$1,050	\$1,050	
5235	PART SUPP	5,000	5,000	5,000	YOUTH COUNCIL SERVICE PROJECTS
Total	5235	\$5,000	\$5,000	\$5,000	
5240	BOOK SUPP	1,000	1,000	1,000	BOOKS AND CONFERENCE SUPPLIES
Total	5240	\$1,000	\$1,000	\$1,000	
5265	NON CAP EQ	2,500	2,500	2,500	OFFICE FURNITURE
Total	5265	\$2,500	\$2,500	\$2,500	
5270	OTR SUPPLY	2,500	2,500	2,500	MISCELLANEOUS SUPPLIES
		50,000	50,000	50,000	TOWN'S 150TH ANNIVERSARY
Total	5270	\$52,500	\$52,500	\$52,500	
5300	TRAIN TRAN	1,500	1,500	1,500	YOUTH COUNCIL ANNUAL CONFERENCE
		20,000	20,000	20,000	BOARD RETREATS
		48,000	48,000	48,000	TRAINING SEMINARS, MEETING SUPPLIES, MEALS, ETC.
Total	5300	\$69,500	\$69,500	\$69,500	
5305	UTILITIES	11,000	11,000	11,000	UTILITY/TECHNOLOGY COSTS
Total	5305	\$11,000	\$11,000	\$11,000	
5325	ADVERTISE	1,000	1,000	1,000	ADVERTISEMENTS REQUIRED BY BOARD OF COMMISSIONERS
Total	5325	\$1,000	\$1,000	\$1,000	
5330	POSTAGE	500	500	500	OVERNIGHT POSTAGE
Total	5330	\$500	\$500	\$500	
5375	OTR OBLIG	7,500	7,500	7,500	ADVERTISING AND RECORDING FEES FOR ANNEXATIONS
Total	5375	\$7,500	\$7,500	\$7,500	
Total	10100000	\$494,323	\$494,323	\$494,323	

MANAGER'S OFFICE

The Manager's Office is tasked with developing an organization that is responsive to the desires of the Board of Commissioners and the needs of the citizens. The Manager's Office consists of the Town Manager, Assistant Town Manager, Town Clerk, and Assistant to the Town Manager. The Town Manager is responsible for implementing the policies of the Board of Commissioners, directing business and administrative procedures, and appointing departmental managers. The Town Clerk is appointed by the Board of Commissioners to keep a journal of the proceedings of the Board of Commissioners, maintain all records and documents pertaining to the affairs of the Town, and perform such other duties as may be required by law or as the Board of Commissioners may direct.

BUDGET BRIEF

The recommended budget for the Manager's Office reflects a 46.24% increase from the approved FY2021-2022 operating budget. The increase/decrease is primarily due to the addition of two positions during FY2021-2022 and two requested positions for FY2022-2023.

FY 2022-2023 MANAGER'S OFFICE BUDGET HIGHLIGHTS

- Requested Position – Public Safety Communications Director
- Requested Position – Building Standards Official

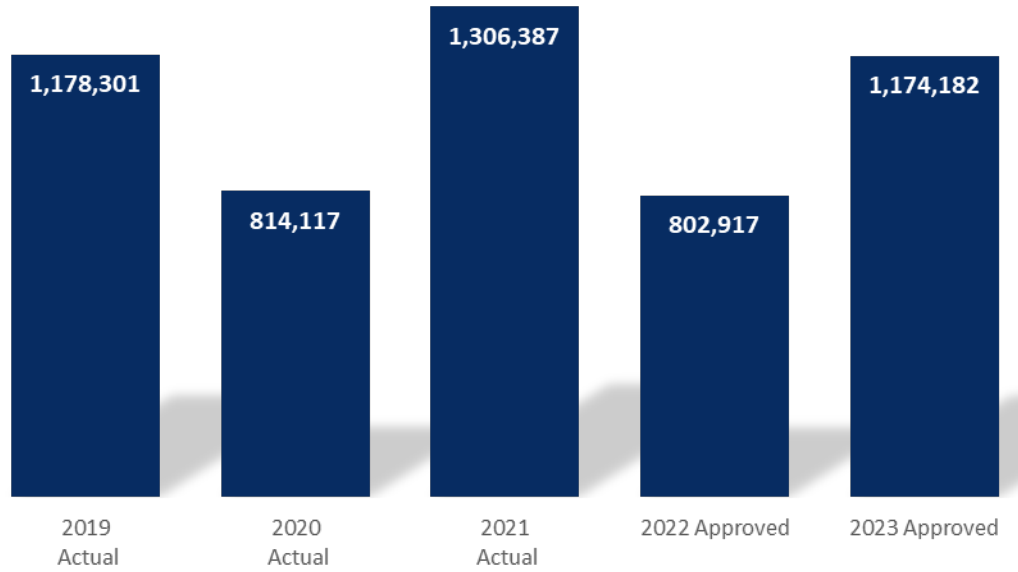
DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Manager's Office	\$ 1,178,301	\$ 814,117	\$ 1,306,387	\$ 802,917	\$ 1,165,297	\$ 1,165,297	\$ 1,174,182

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Town Manager	1	1	1	1	1
Assistant Town Manager	1	1	1	1	1
Town Clerk	1	1	1	1	1
Administrative Assistant	1	0	0	0	0
Assistant to the Town Manager	0	1	1	1	1
Assistant Town Clerk	0	1	1	1	1
Contract Manager	0	1	1	1	1
Building Standards Official	0	0	1	1	1
Public Safety Communications Director	0	0	1	1	1
Total Manager's Office	4	6	8	8	8

To view the Manager's Office New Tactical Actions related to the Strategic Plan for FY2023, [click here](#).

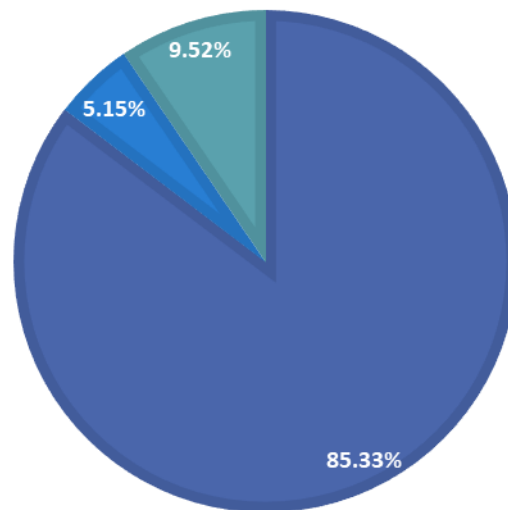
FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10101000		MANAGERS OFFICE			
5000	S&W - FT	1,000	1,000	1,000	LONGEVITY FOR 6 FULL-TIME EMPLOYEES
		48,344	48,344	48,344	REQUESTED POSITION - BUILDING STANDARDS OFFICIAL - COMPENSATION 1/2 YEAR
		48,344	48,344	48,344	REQUESTED POSITION - PUBLIC SAFETY COMMUNICATIONS DIRECTOR - COMPENSATION 1/2 YEAR
		588,085	588,085	595,543	COMPENSATION FOR 6 FULL-TIME EMPLOYEES (INCLUDES CONTRACT MANAGER AND ASSISTANT TOWN CLERK)
Total	5000	\$685,773	\$685,773	\$693,231	
5010	S&W - TEMP	6,480	6,480	6,480	COMPENSATION FOR 2 PART-TIME SUMMER INTERNS
		6,750	6,750	6,750	COMPENSATION FOR 1 FULL-TIME SUMMER INTERN
		7,200	7,200	7,200	VEHICLE ALLOWANCE FOR TOWN MANAGER
Total	5010	\$20,430	\$20,430	\$20,430	
5015	OT	15,000	15,000	15,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$15,000	\$15,000	\$15,000	
5025	FICA	496	496	496	FICA FOR 2 PART-TIME SUMMER INTERNS
		516	516	516	FICA FOR 1 FULL-TIME SUMMER INTERN
		551	551	551	FICA FOR VEHICLE ALLOWANCE - TOWN MANAGER
		1,148	1,148	1,148	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		3,698	3,698	3,698	FICA FOR REQUESTED POSITION - BUILDING STANDARDS OFFICIAL - 1/2 YEAR
		3,698	3,698	3,698	FICA FOR REQUESTED POSITION - PUBLIC SAFETY COMMUNICATIONS DIRECTOR
		45,065	45,065	45,495	FICA FOR 6 FULL-TIME EMPLOYEES
Total	5025	\$55,172	\$55,172	\$55,602	

Department		Department Request	Manager Recommend	Board Approved	Detail
10101000 MANAGERS OFFICE					
5030	GRP INSURE	88	88	88	LIFE INSURANCE FOR REQUESTED POSITION - BUILDING STANDARDS OFFICIAL - 1/2 YEAR
		88	88	88	LIFE INSURANCE FOR REQUESTED POSITION - PUBLIC SAFETY COMMUNICATIONS DIRECTOR - 1/2 YEAR
		1,046	1,046	1,075	LIFE INSURANCE FOR 6 EMPLOYEES
		5,838	5,838	5,838	HEALTH INSURANCE FOR REQUESTED POSITION - BUILDING STANDARDS OFFICIAL - 1/2 YEAR
		5,838	5,838	5,838	HEALTH INSURANCE FOR REQUESTED POSITION - PUBLIC SAFETY COMMUNICATIONS DIRECTOR - 1/2 YEAR
		83,562	83,562	83,562	HEALTH INSURANCE FOR 6 FULL-TIME EMPLOYEES
Total	5030	\$96,460	\$96,460	\$96,489	
5035	RETIRE	1,710	1,710	1,710	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		5,850	5,850	5,850	RETIREMENT FOR REQUESTED POSITION - BUILDING STANDARDS OFFICIAL - 1/2 YEAR
		5,850	5,850	5,850	RETIREMENT FOR REQUESTED POSITION - PUBLIC SAFETY COMMUNICATIONS DIRECTOR - 1/2 YEAR
		71,574	71,574	72,258	RETIREMENT FOR 6 FULL-TIME EMPLOYEES
Total	5035	\$84,984	\$84,984	\$85,668	
5040	401(K)	750	750	750	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		2,417	2,417	2,417	401(K) FOR REQUESTED POSITION - BUILDING STANDARDS OFFICIAL - 1/2 YEAR
		2,417	2,417	2,417	401(K) FOR REQUESTED POSITION - PUBLIC SAFETY COMMUNICATIONS DIRECTOR - 1/2 YEAR
		29,454	29,454	29,738	401(K) FOR 6 FULL-TIME EMPLOYEES
Total	5040	\$35,038	\$35,038	\$35,322	
5045	FIT & WELL	240	240	240	GYM REIMBURSEMENTS
Total	5045	\$240	\$240	\$240	
5115	MED LAB SV	450	450	450	EMPLOYEE SCREENINGS
Total	5115	\$450	\$450	\$450	

Department		Department Request	Manager Recommend	Board Approved	Detail
10101000 MANAGERS OFFICE					
5120	PRINT SVC	2,500	2,500	2,500	MEDIA PIECES FOR MANAGER'S OFFICE
Total	5120	\$2,500	\$2,500	\$2,500	
5135	INS OFF SV	10,000	10,000	10,000	OUTSIDE GRANT WRITING ASSISTANCE
Total	5135	\$10,000	\$10,000	\$10,000	
5140	REAL EST	5,000	5,000	5,000	APPRAISALS AND SURVEYS OF REAL ESTATE
Total	5140	\$5,000	\$5,000	\$5,000	
5145	OTR SVCS	1,500	1,500	1,500	TOWN HALL AND LOBBY DECORATING
		41,000	41,000	41,000	MISCELLANEOUS SERVICES
Total	5145	\$42,500	\$42,500	\$42,500	
5200	JAN SUPPLY	3,750	3,750	3,750	SUPPLIES FOR TOWN HALL
Total	5200	\$3,750	\$3,750	\$3,750	
5205	DUE SUBS	100	100	100	ICSC
		400	400	400	CLERK MEMBERSHIP
		500	500	500	APA
		750	750	750	IEDC
		800	800	800	NCCMA
		3,500	3,500	3,500	ICMA
Total	5205	\$6,050	\$6,050	\$6,050	
5210	VEH SUPPLY	3,000	3,000	3,000	FUEL AND SUPPLIES FOR ASSIGNED VEHICLE
Total	5210	\$3,000	\$3,000	\$3,000	
5215	OFF SUPPLY	10,000	10,000	10,000	OFFICE SUPPLIES AND MUNICIPAL CODE CORPORATION
Total	5215	\$10,000	\$10,000	\$10,000	
5225	SAF SUPPLY	2,750	2,750	2,750	SAFETY AND FIRST AID SUPPLIES
Total	5225	\$2,750	\$2,750	\$2,750	
5230	UNIFORMS	900	900	900	UNIFORMS
Total	5230	\$900	\$900	\$900	
5240	BOOK SUPP	600	600	600	REFERENCE MATERIALS FOR STAFF
Total	5240	\$600	\$600	\$600	
5265	NON CAP EQ	4,000	4,000	4,000	OFFICE FURNITURE
Total	5265	\$4,000	\$4,000	\$4,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10101000 MANAGERS OFFICE					
5270	OTR SUPPLY	2,000	2,000	2,000	HOLIDAY DECOR FOR TOWN HALL
		6,000	6,000	6,000	MISCELLANEOUS SUPPLIES
Total	5270	\$8,000	\$8,000	\$8,000	
5300	TRAIN TRAN	1,250	1,250	1,250	NCCMA SEMINAR
		2,000	2,000	2,000	ICMA ANNUAL CONFERENCE
		2,000	2,000	2,000	MISCELLANEOUS TRAVEL EXPENSE
		10,000	10,000	10,000	STRATEGIC PLANNING
		20,000	20,000	20,000	REQUIRED TRAINING AND CONFERENCES
Total	5300	\$35,250	\$35,250	\$35,250	
5305	UTILITIES	5,000	5,000	5,000	TELECOMMUNICATIONS SERVICE AND OTHER UTILITY EXPENSES
Total	5305	\$5,000	\$5,000	\$5,000	
5310	R&M BLD/ST	5,000	5,000	5,000	WINDOW AND CARPET CLEANING TOWN HALL
Total	5310	\$5,000	\$5,000	\$5,000	
5315	R&M VEH	1,500	1,500	1,500	REPAIR AND MAINTENANCE TO ADMINISTRATION VEHICLE
Total	5315	\$1,500	\$1,500	\$1,500	
5320	R&M EQUIP	5,000	5,000	5,000	REPAIR OF MISCELLANEOUS EQUIPMENT THROUGHOUT TOWN HALL INCLUDING EXECUTIVE BOARDROOM AND EXECUTIVE CONFERENCE ROOM
Total	5320	\$5,000	\$5,000	\$5,000	
5325	ADVERTISE	4,000	4,000	4,000	JOB POSTINGS AND REQUIRED LEGAL ADVERTISEMENTS
Total	5325	\$4,000	\$4,000	\$4,000	
5330	POSTAGE	1,000	1,000	1,000	OVERNIGHT MAILINGS AND POSTAGE ON MAIL ROOM POSTAGE MACHINE
Total	5330	\$1,000	\$1,000	\$1,000	
5375	OTR OBLIG	5,000	5,000	5,000	DEPARTMENTAL DONATION CONTRIBUTION
Total	5375	\$5,000	\$5,000	\$5,000	
5410	RENT EQUIP	500	500	500	MANAGEMENT OF PRINT SERVICES
		2,200	2,200	2,200	RENTAL OF POSTAGE MACHINE
		8,250	8,250	8,250	SYSTEL COPIER CHARGES
Total	5410	\$10,950	\$10,950	\$10,950	
Total 10101000		\$1,165,297	\$1,165,297	\$1,174,182	

COMMUNICATIONS & MARKETING

The Communications & Marketing Office is responsible for the internal and external communication material of the Town, encourages civic and community engagement, and serves as an information conduit on programs, services, issues, and policies.

BUDGET BRIEF

The recommended budget for the Communications & Marketing Department reflects a 2.72% decrease from the approved FY2021-2022 operating budget. The decrease is primarily due to staff attrition and reduction in outside services.

FY 2022-2023 PUBLIC INFORMATION OFFICE BUDGET HIGHLIGHTS

- Branding Services
- Additional Professional Photography

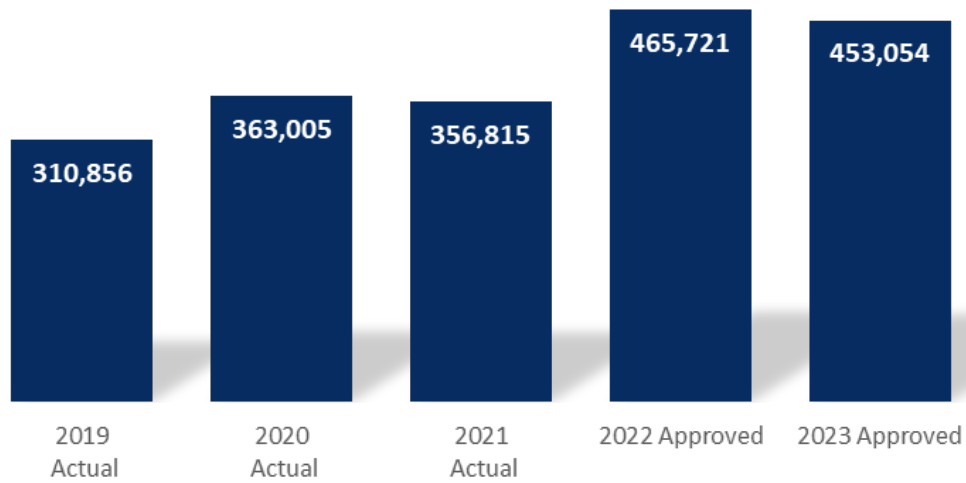
DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Communications & Marketing	\$ 310,856	\$ 363,005	\$ 356,815	\$ 465,721	\$ 473,073	\$ 450,573	\$ 453,054

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Director of Communications & Marketing	1	1	1	1	1
Communication Technician	1	1	1	1	1
Communication Specialist	1	1	1	1	1
Total Communications & Marketing	3	3	3	3	3

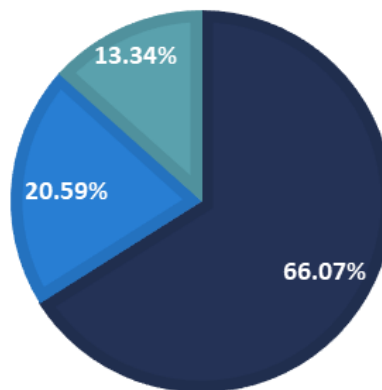
To view the Communications & Marketing Department's New Tactical Actions related to the Strategic Plan for FY2023, [click here](#).

FIVE YEAR BUDGET HISTORY



OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10101121 COMMUNICATIONS & MARKETING					
5000	S&W - FT	1,750	1,750	1,750	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
		206,172	206,172	208,145	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
Total	5000	\$207,922	\$207,922	\$209,895	
5015	OT	1,400	1,400	1,400	OVERTIME
Total	5015	\$1,400	\$1,400	\$1,400	
5025	FICA	107	107	107	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		15,906	15,906	16,057	FICA FOR 3 FULL-TIME EMPLOYEES
Total	5025	\$16,013	\$16,013	\$16,164	
5030	GRP INSURE	357	357	376	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
		35,025	35,025	35,025	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
Total	5030	\$35,382	\$35,382	\$35,401	
5035	RETIRE	160	160	160	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		25,263	25,263	25,502	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
Total	5035	\$25,423	\$25,423	\$25,662	
5040	401(K)	70	70	70	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		10,396	10,396	10,495	401(K) FOR 3 FULL-TIME EMPLOYEES
Total	5040	\$10,466	\$10,466	\$10,565	
5045	FIT & WELL	240	240	240	GYM REIMBURSEMENTS
Total	5045	\$240	\$240	\$240	
5115	MED LAB SV	300	300	300	EMPLOYEE SCREENINGS
Total	5115	\$300	\$300	\$300	
5120	PRINT SVC	8,000	8,000	8,000	BROCHURES & PUBLICATIONS
		17,000	17,000	17,000	TOWN VOICE NEWSLETTER
Total	5120	\$25,000	\$25,000	\$25,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10101121 COMMUNICATIONS & MARKETING					
5145	OTR SVCS	3,000	3,000	3,000	PROFESSIONAL VIDEO SERVICES
		5,000	5,000	5,000	COMMUNITY EVENTS & ENGAGEMENT
		5,000	7,500	7,500	PROFESSIONAL PHOTOGRAPHY
		10,000	2,500	2,500	PROFESSIONAL GRAPHIC DESIGN SERVICES
		13,000	13,000	13,000	BLACKBOARD CONNECT ANNUAL CONTRACT
		20,000	20,000	20,000	WEBSITE HOSTING SERVICES
		25,000	5,000	5,000	BRANDING SERVICES
5145	OTR SVCS	5,000	5,000	5,000	PEG PROCESSING & SERVER MAINTENANCE (OFFSET BY RESTRICTED REVENUE)
		7,000	7,000	7,000	PROFESSIONAL VIDEO SERVICES (OFFSET BY RESTRICTED PEG REVENUE)
Total	5145	\$93,000	\$68,000	\$68,000	
5205	DUE SUBS	1,000	1,000	1,000	PROFESSIONAL DUES & SUBSCRIPTIONS
		1,000	1,000	1,000	TOWN-WIDE DOMAIN REGISTRATIONS
		5,000	5,000	5,000	ARCHIVE SOCIAL ANNUAL SUBSCRIPTION
5205	DUE SUBS	1,000	1,000	1,000	PEG DUES & SUBSCRIPTION SERVICES (OFFSET BY RESTRICTED PEG REVENUE)
Total	5205	\$8,000	\$8,000	\$8,000	
5215	OFF SUPPLY	1,000	1,000	1,000	GENERAL OFFICE SUPPLIES
Total	5215	\$1,000	\$1,000	\$1,000	
5230	UNIFORMS	400	400	400	BRANDED APPAREL
Total	5230	\$400	\$400	\$400	
5235	PART SUPP	5,000	5,000	5,000	SUPPLIES FOR TWO CITIZENS ACADEMY SESSIONS
		10,000	12,500	12,500	BRANDED MERCHANDISE
Total	5235	\$15,000	\$17,500	\$17,500	
5245	AV SUPPLY	1,000	1,000	1,000	AUDIO/VISUAL SUPPLIES (NOT COVERED BY RESTRICTED PEG FUNDS)
Total	5245	\$1,000	\$1,000	\$1,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10101121 COMMUNICATIONS & MARKETING					
5265	NON CAP EQ	6,027	6,027	6,027	EQUIPMENT * SUPPLIES FOR PEG CHANNEL (OFFSET BY RESTRICTED PEG REVENUE)
Total	5265	\$6,027	\$6,027	\$6,027	
5270	OTR SUPPLY	1,000	1,000	1,000	MISCELLANEOUS SUPPLIES
Total	5270	\$1,000	\$1,000	\$1,000	
5300	TRAIN TRAN	7,000	7,000	7,000	TRAINING & TRAVEL FOR STAFF
5300	TRAIN TRAN	8,000	8,000	8,000	SPECIALIZED TRAINING FOR PEG (OFFSET BY RESTRICTED PEG REVENUE)
Total	5300	\$15,000	\$15,000	\$15,000	
5305	UTILITIES	5,000	5,000	5,000	UTILITY EXPENSES FOR STAFF
Total	5305	\$5,000	\$5,000	\$5,000	
5330	POSTAGE	500	500	500	POSTAGE FOR GENERAL MAILINGS
		4,500	4,500	4,500	POSTAGE & SHIPPING FOR NEWSLETTER
Total	5330	\$5,000	\$5,000	\$5,000	
5410	RENT EQUIP	500	500	500	COPIER CHARGES ALLOCATED TO DEPARTMENT
Total	5410	\$500	\$500	\$500	
Total	10101121	\$473,073	\$450,573	\$453,054	

LEGAL

The duty of the Legal Department is to prosecute and defend suits against the Town; advise the Mayor, Board of Commissioners and other Town officials with respect to the affairs of the Town; draft all legal documents and proposed ordinances relating to the affairs of the Town; inspect and pass upon all agreements, contracts, franchises and other instruments with which the Town may be concerned; attend all meetings of the Board of Commissioners when required by the Board; and perform such other duties as may be required by virtue of the position of Town Attorney.

BUDGET BRIEF

The recommended budget for the Legal Department reflects a 20.81% increase from the approved FY2021-2022 operating budget. The increase is primarily due to the request of additional staff.

FY 2022-2023 LEGAL OFFICE BUDGET HIGHLIGHTS

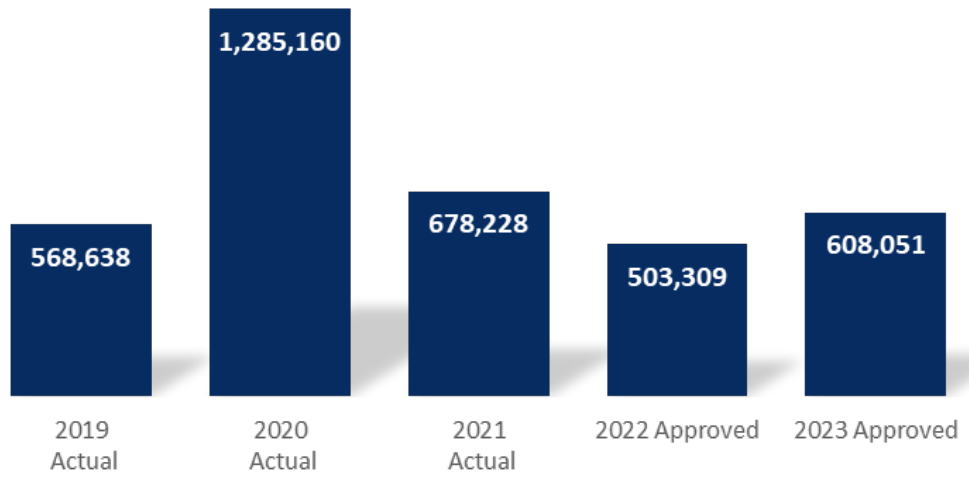
- Requested Position – Staff Attorney

DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Legal	\$ 568,638	\$ 1,285,160	\$ 678,228	\$ 503,309	\$ 603,950	\$ 604,430	\$ 608,051

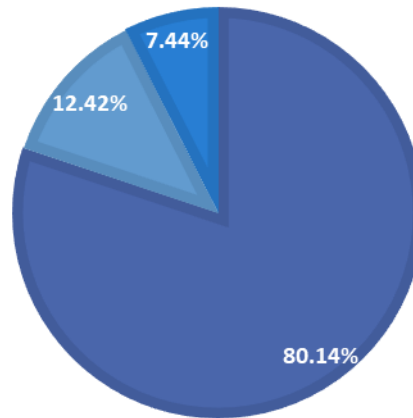
Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Town Attorney	1	1	1	1	1
Assistant Town Attorney	1	1	1	1	1
Staff Attorney	0	0	1	1	1
Paralegal	1	1	1	1	1
Total Legal	3	3	4	4	4

FIVE YEAR BUDGET HISTORY



OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10102000		LEGAL			
5000	S&W - FT	750	750	750	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
		41,762	41,762	41,762	REQUESTED POSITION - STAFF ATTORNEY - COMPENSATION - 1/2 YEAR
		302,815	302,815	305,713	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
Total	5000	\$345,327	\$345,327	\$348,225	
5010	S&W - TEMP	10,000	10,000	10,000	PART-TIME LEGAL ASSISTANCE - ORDINANCE PROJECT
Total	5010	\$10,000	\$10,000	\$10,000	
5025	FICA	765	765	765	FICA FOR 1 PART-TIME EMPLOYEE
		3,195	3,195	3,195	FICA FOR REQUESTED POSITION - STAFF ATTORNEY - 1/2 YEAR
		23,223	23,223	23,444	FICA FOR 3 FULL-TIME EMPLOYEES
Total	5025	\$27,183	\$27,183	\$27,404	
5030	GRP INSURE	76	76	76	LIFE INSURANCE FOR REQUESTED POSITION - STAFF ATTORNEY -1/2 YEAR
		549	549	554	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
		5,838	5,838	5,838	HEALTH INSURANCE FOR REQUESTED POSITION - STAFF ATTORNEY - 1/2 YEAR
		35,025	35,025	35,025	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
Total	5030	\$41,488	\$41,488	\$41,493	
5035	RETIRE	5,053	5,053	5,053	RETIREMENT FOR REQUESTED POSITION - STAFF ATTORNEY - 1/2 YEAR
		36,883	36,883	37,235	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
Total	5035	\$41,936	\$41,936	\$42,288	
5040	401(K)	2,088	2,088	2,088	401(K) FOR REQUESTED POSITION - STAFF ATTORNEY - 1/2 YEAR
		15,178	15,178	15,323	401(K) FOR 3 FULL-TIME EMPLOYEES
Total	5040	\$17,266	\$17,266	\$17,411	
5045	FIT & WELL	0	480	480	GYM REIMBURSEMENTS
Total	5045	\$0	\$480	\$480	
5110	LEGAL SVCS	75,000	75,000	75,000	LEGAL SERVICES
Total	5110	\$75,000	\$75,000	\$75,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10102000		LEGAL			
5115	MED LAB SV	50	50	50	MEDICAL/VET/LABS
Total	5115	\$50	\$50	\$50	
5140	REAL EST	500	500	500	REAL ESTATE SERVICES
Total	5140	\$500	\$500	\$500	
5205	DUE SUBS	14,000	14,000	14,000	DUES AND SUBSCRIPTIONS
Total	5205	\$14,000	\$14,000	\$14,000	
5215	OFF SUPPLY	3,000	3,000	3,000	OFFICE SUPPLIES
Total	5215	\$3,000	\$3,000	\$3,000	
5240	BOOK SUPP	5,000	5,000	5,000	BOOKS AND BOOK SUPPLIES
Total	5240	\$5,000	\$5,000	\$5,000	
5265	NON CAP EQ	5,000	5,000	5,000	NON CAPITALIZED EQUIPMENT (FURNITURE)
Total	5265	\$5,000	\$5,000	\$5,000	
5270	OTR SUPPLY	200	200	200	OTHER SUPPLIES (WAREHOUSE ITEMS)
Total	5270	\$200	\$200	\$200	
5300	TRAIN TRAN	12,000	12,000	12,000	TRAINING AND TRANSPORTATION
Total	5300	\$12,000	\$12,000	\$12,000	
5305	UTILITIES	3,000	3,000	3,000	UTILITIES/TELECOMMUNICATIONS
Total	5305	\$3,000	\$3,000	\$3,000	
5325	ADVERTISE	1,000	1,000	1,000	ADVERTISING, LEGAL NOTICES
Total	5325	\$1,000	\$1,000	\$1,000	
5330	POSTAGE	500	500	500	POSTAGE AND FREIGHT
Total	5330	\$500	\$500	\$500	
5410	RENT EQUIP	1,500	1,500	1,500	RENTAL OF EQUIPMENT
Total	5410	\$1,500	\$1,500	\$1,500	
Total	10102000	\$603,950	\$604,430	\$608,051	

FINANCE

The Finance Department provides assistance to staff and elected officials in maintaining the Town's overall financial stability through sound financial planning and management. The Finance Department is responsible for the management of public funds and records in accordance with the Local Government Budget and Fiscal Control Act and other state and federal requirements. The Finance Department's functions are accounting, purchasing, warehouse operations, utility billing, debt management, investments, performance measures, and budgeting.

BUDGET BRIEF

The recommended budget for the Finance Department reflects an 10.61% increase from the approved FY2021-2022 operating budget. The increase is primarily due to the addition of a second Deputy Finance Director during FY2021-2022 and an increase in collections and assessing services.

FY 2022-2023 FINANCE BUDGET HIGHLIGHTS

- Iredell County Tax Collections / Assessing Services
- Capital Investment – Replacement Folding Machine

DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Finance	\$ 2,106,343	\$ 2,296,806	\$ 2,419,667	\$ 2,701,500	\$ 2,985,673	\$ 2,974,271	\$ 2,988,217

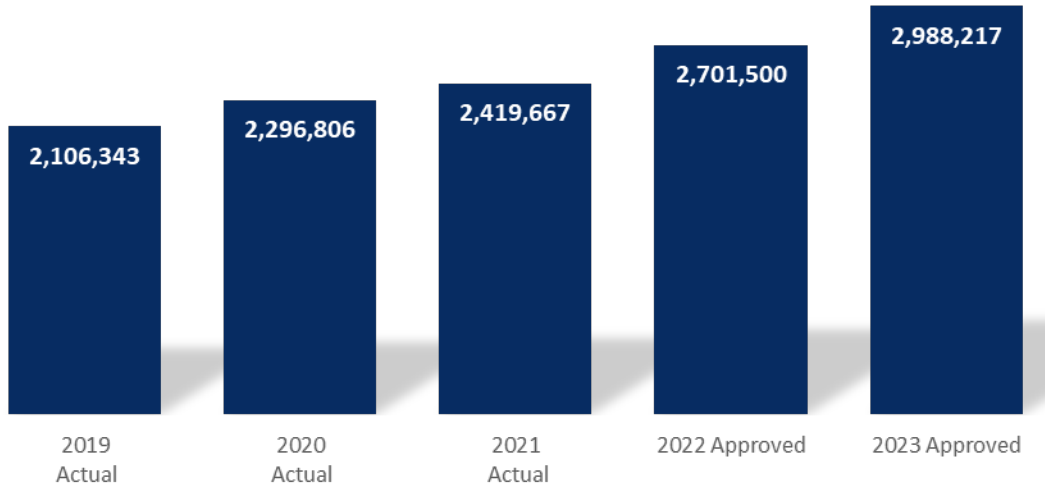
Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Chief Financial Officer	1	1	1	1	1
Deputy Finance Director - Accounting	1	1	1	1	1
Deputy Finance Director - Financial	0	1	1	1	1
Purchasing Manager	1	1	1	1	1
Accounting Manager	1	1	1	1	1
Financial Analyst	1	1	1	1	1
Budget Manager	0	1	1	1	1
Budget Analyst	1	0	0	0	0
Accountant	1	1	1	1	1
Billing/Collections Supervisor	1	1	1	1	1
Warehouse and Purchasing Technician	1	1	1	1	1
Accounting Technician	2	2	2	2	2
Purchasing Specialist	1	1	1	1	1
Utility Billing Specialist	1	1	1	1	1
Customer Service Assistant	4	4	4	4	4
Total Finance	17	18	18	18	18

FINANCE

Accounting	FY 2021	FY 2022	FY 2023	
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>	<u>Goal</u>
Workload				
Number of Checks Issued	4,785	4,626	4,500	4,000
Number of Invoices on Checks Issued	8,422	8,425	8,500	7,500
Number of ACH Transactions (A/P)	712	1,237	1,547	2,000
Number of Invoices on ACH Transactions	1,732	2,549	3,186	4,500
Number of Pay Advices Issued	15,496	15,944	16,422	N/A
Number of Manual Payroll Checks Issued	38	25	25	N/A
Number of General Billing Invoices	3,019	2,864	2,875	N/A
Number of Journal Entries (GEN & GNI)	634	573	550	500
Number of Journal Entries (GCR)	1,491	1,160	900	N/A
Effectiveness				
Percent of AP Processed Without Error (not voided)	94.14%	98.94%	99.00%	100%
Percent of Payroll Processed Without Error	99.86%	99.91%	99.87%	100%
Percent of GB Invoices Paid/Settled at June 30th	96.22%	94.76%	95.00%	100%
Purchasing	FY 2021	FY 2022	FY 2023	
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>	<u>Goal</u>
Workload				
Number of Purchase Orders Fulfilled	1,594	1,630	1,770	N/A
Number of Procurement Card Transactions	6,101	6,995	7,605	N/A
Number of Contracts Reviewed	445	463	507	N/A

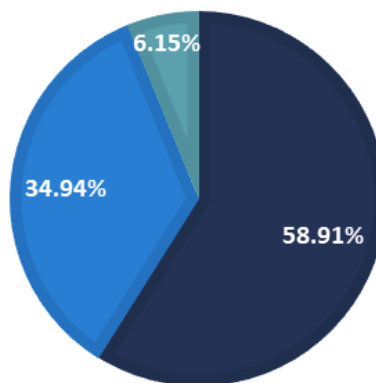
FINANCE

FIVE YEAR BUDGET HISTORY



OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10103000		FINANCE			
5000	S&W - FT	8,250	8,250	8,250	LONGEVITY FOR 18 FULL-TIME EMPLOYEES
		1,165,704	1,165,704	1,176,859	COMPENSATION FOR 18 FULL-TIME EMPLOYEES
Total	5000	\$1,173,954	\$1,173,954	\$1,185,109	
5010	S&W - TEMP	54,982	54,982	54,982	COMPENSATION FOR 2 PART-TIME EMPLOYEE
Total	5010	\$54,982	\$54,982	\$54,982	
5015	OT	5,000	5,000	5,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$5,000	\$5,000	\$5,000	
5025	FICA	383	383	383	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		5,871	5,871	5,871	FICA FOR 2 PART-TIME EMPLOYEE
		89,788	89,788	90,642	FICA FOR 18 FULL-TIME EMPLOYEES
Total	5025	\$96,042	\$96,042	\$96,896	
5030	GRP INSURE	2,113	2,113	2,137	LIFE INSURANCE FOR 18 FULL-TIME EMPLOYEES
		210,150	210,150	210,150	HEALTH INSURANCE FOR 18 FULL-TIME EMPLOYEES
Total	5030	\$212,263	\$212,263	\$212,287	
5035	RETIRE	570	570	570	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		142,605	142,605	143,960	RETIREMENT FOR 18 FULL-TIME EMPLOYEES
Total	5035	\$143,175	\$143,175	\$144,530	
5040	401(K)	250	250	250	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		58,685	58,685	59,243	401(K) FOR 18 FULL-TIME EMPLOYEES
Total	5040	\$58,935	\$58,935	\$59,493	
5045	FIT & WELL	2,040	2,040	2,040	GYM REIMBURSEMENT
Total	5045	\$2,040	\$2,040	\$2,040	

Department		Department Request	Manager Recommend	Board Approved	Detail
10103000 FINANCE					
5100	ACCT SVCS	1,000	1,000	1,000	ANNUAL MAINTENANCE OF THE BOND LEGAL IDENTIFIER - CUSIP GLOBAL SERVICES
		2,000	2,000	2,000	AUDITING OF AD VALOREM TAXES PER AGREEMENT WITH IREDELL COUNTY
		5,000	5,000	5,000	ARBITRAGE CALCULATIONS FOR EXISTING BOND ISSUES
		9,000	9,000	9,000	ACTUARIAL STUDIES FOR OPEB
		63,000	63,000	63,000	ANNUAL EXTERNAL AUDIT SERVICES
Total	5100	\$80,000	\$80,000	\$80,000	
5115	MED LAB SV	300	300	300	EMPLOYEE SCREENINGS
Total	5115	\$300	\$300	\$300	
5120	PRINT SVC	600	600	600	TABS FOR BUDGET DOCUMENTS
		1,000	1,000	1,000	PRINTING SERVICES FOR POPULAR ANNUAL FINANCIAL REPORT
		1,300	1,300	1,300	COVERS AND TABS FOR COMPREHENSIVE ANNUAL FINANCIAL REPORT
		1,500	1,500	1,500	MISCELLANEOUS PRINTING FOR DEPARTMENT
Total	5120	\$4,400	\$4,400	\$4,400	
5125	BANK SVC	45,000	45,000	45,000	MONTHLY BANKING CHARGES
Total	5125	\$45,000	\$45,000	\$45,000	
5145	OTR SVCS	2,000	2,000	2,000	CINTAS DOCUMENT MANAGEMENT BIN SERVICES AND SHREAD-IT-EVENT
		3,500	3,500	3,500	DESIGN SERVICES FOR POPULAR ANNUAL FINANCIAL REPORT
		4,000	4,000	4,000	BOND TRUSTEE FEES
		10,000	10,000	10,000	IREDELL COUNTY TAX COLLECTIONS/GROSS RECEIPTS BASED ON % OF COLLECTIONS
		120,000	120,000	120,000	NORTH CAROLINA DMV FEES
		775,000	775,000	775,000	IREDELL COUNTY TAX COLLECTIONS/ASSESSING SERVICES BASED ON % OF COLLECTIONS
Total	5145	\$914,500	\$914,500	\$914,500	
5200	JAN SUPPLY	500	500	500	PICK TICKETS FOR CLEANING SUPPLIES
Total	5200	\$500	\$500	\$500	

Department		Department Request	Manager Recommend	Board Approved	Detail
10103000 FINANCE					
5205	DUE SUBS	100	100	100	CAGPO
		120	120	120	NC STATE BOARD OF CPA EXAMINERS - 2 CPAS
		200	200	200	NORTH CAROLINA LOCAL BUDGET ASSOCIATION
		300	300	300	GFOA PAFR AWARD APPLICATION FEE
		600	600	600	GFOA BUDGET AWARD APPLICATION FEE
		600	600	600	GOVERNMENT FINANCE OFFICER ASSOCIATION - 3 STAFF MEMBERS
		700	700	700	GFOA ANNUAL COMPREHENSIVE FINANCIAL REPORT AWARD APPLICATION
		810	810	810	BARCODING SOFTWARE ANNUAL MAINTENANCE FEE
		1,300	1,300	1,300	AMAZON PRIME MEMBERSHIP FEE - MEMBERSHIP FOR ALL TOWN DEPARTMENTS
		2,000	2,000	2,000	VENDOR REGISTRY
Total	5205	\$6,730	\$6,730	\$6,730	
5210	VEH SUPPLY	800	800	800	FUEL FOR WAREHOUSE AND FINANCE VEHICLES
		1,200	1,200	1,200	PROPANE FOR WAREHOUSE FORKLIFT
		5,210	500	500	SUPPLIES FOR WAREHOUSE VEHICLE
Total	5210	\$7,210	\$2,500	\$2,500	
5215	OFF SUPPLY	15,000	15,000	15,000	OFFICE SUPPLIES
Total	5215	\$15,000	\$15,000	\$15,000	
5225	SAF SUPPLY	750	750	750	PPE AND REPLACEMENT SAFETY SUPPLIES FOR WAREHOUSE AND MAIN FLOOR OF TOWN HALL
Total	5225	\$750	\$750	\$750	
5230	UNIFORMS	200	200	200	STEEL TOE BOOTS FOR WAREHOUSE TECHNICIAN
Total	5230	\$200	\$200	\$200	
5240	BOOK SUPP	600	600	600	MISCELLANEOUS REFERENCE MATERIALS
Total	5240	\$600	\$600	\$600	

Department		Department Request	Manager Recommend	Board Approved	Detail
10103000 FINANCE					
5265	NON CAP EQ	2,942	0	0	WATER BILLING RADIO
		3,000	3,000	3,000	MISCELLANEOUS REPLACEMENT OF FURNITURE AND EQUIPMENT
		3,000	3,000	3,000	RACK/SHELVES FOR WAREHOUSE
		4,500	4,500	4,500	MISCELLANEOUS SUPPLIES OR WAREHOUSE
Total	5265	\$13,442	\$10,500	\$10,500	
5300	TRAIN TRAN	1,500	1,500	1,500	SUMMER BUDGET CONFERENCE
		1,500	1,500	1,500	WINTER BUDGET CONFERENCE
		3,000	3,000	3,000	MUNIS CONFERENCE FOR 2 STAFF MEMBERS
		4,000	4,000	4,000	CPE FOR 2 CERTIFIED PUBLIC ACCOUNTANTS
		5,000	5,000	5,000	TRAINING - 4 CLASSES AT THE SCHOOL OF GOVERNMENT - INCLUDES TRAVEL
		5,000	5,000	5,000	TRAINING FOR REMAINING STAFF MEMBERS
		6,500	6,500	6,500	PACE 5 MUNIS - INCLUDES FIVE TRAINING DAYS AND THREE CONNECT CONFERENCE REGISTRATIONS
		10,000	10,000	10,000	COACHING/LEADERSHIP DEVELOPMENT
Total	5300	\$36,500	\$36,500	\$36,500	
5305	UTILITIES	2,700	2,700	2,700	CELL PHONE STIPEND FOR 3 EMPLOYEES
		80,000	80,000	80,000	UTILITIES FOR TOWN HALL AND COMMUNICATION SERVICES FOR CUSTOMER SERVICE DESK
Total	5305	\$82,700	\$82,700	\$82,700	
5315	R&M VEH	5,400	1,000	1,000	REPAIR AND MAINTENANCE FOR WAREHOUSE VEHICLE
Total	5315	\$5,400	\$1,000	\$1,000	
5320	R&M EQUIP	0	650	650	SERVICE AGREEMENT FOR FOLDING MACHINE
		1,500	1,500	1,500	MAINTENANCE FOR POSTAGE METER, FOLDER/SEALER, PRINTER, ETC.
		2,200	2,200	2,200	MAINTENANCE CONTRACT FOR FORKLIFT
Total	5320	\$3,700	\$4,350	\$4,350	

Department		Department Request	Manager Recommend	Board Approved	Detail
10103000 FINANCE					
5325	ADVERTISE	500	500	500	REQUIRED ADVERTISING FOR PUBLICATIONS OF BUDGET AND FINANCING PUBLIC HEARINGS
Total	5325	\$500	\$500	\$500	
5330	POSTAGE	12,000	12,000	12,000	POSTAGE FOR POSTAGE METER AT TOWN HALL AND OVERNIGHT MAILINGS FOR DEPARTMENT
Total	5330	\$12,000	\$12,000	\$12,000	
5410	RENT EQUIP	350	350	350	AIRGAS NATIONAL WELDER - WAREHOUSE
		9,500	9,500	9,500	MANAGED PRINT AND COPIER SERVICES
Total	5410	\$9,850	\$9,850	\$9,850	
Total	10103000	\$2,985,673	\$2,974,271	\$2,988,217	

HUMAN RESOURCES

The Human Resources Department oversees and coordinates the compensation and benefits program, recruitment, selection, and screening of applicants, employee relations, organizational development and learning, performance management, wellness, and Town volunteers.

BUDGET BRIEF

The recommended budget for the Human Resources Department reflects a 11.97% increase from the approved FY2021-2022 operating budget. The increase is primarily due to the inclusion of sign-on and referral bonuses to attract highly qualified candidates throughout Town departments.

FY 2022-2023 HUMAN RESOURCES BUDGET HIGHLIGHTS

- Sign-On and Referral Bonuses
- Diversity Contract – Year 5
- Wellness Program

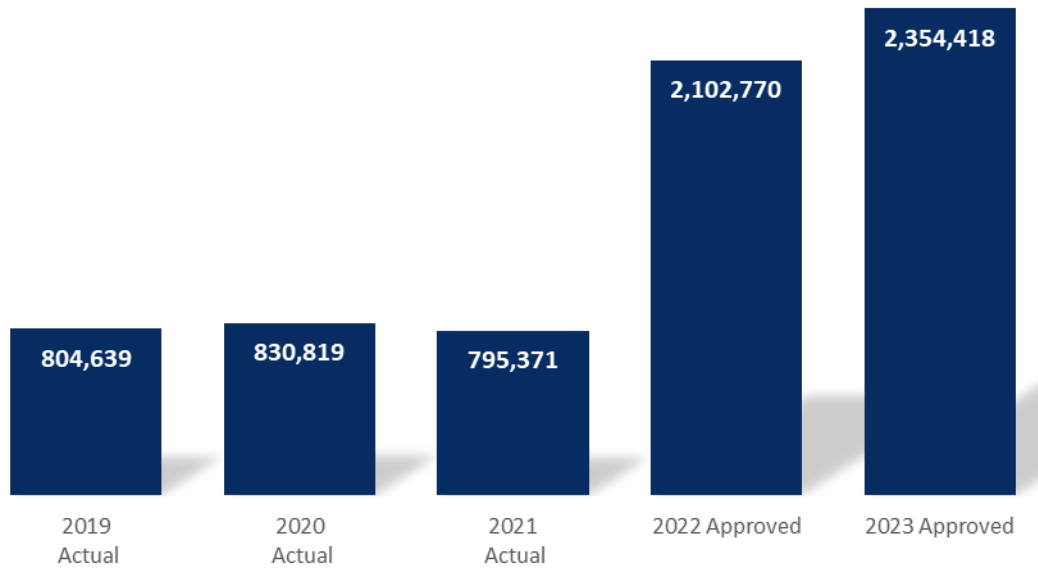
DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Human Resources	\$ 804,639	\$ 830,819	\$ 795,371	\$ 2,102,770	\$ 2,319,982	\$ 2,349,982	\$ 2,354,418

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Director of Human Resources	1	1	1	1	1
Deputy Human Resources Director	1	1	1	1	1
Human Resources Generalist	1	1	1	1	1
Administrative Specialist	1	1	1	1	1
Human Resources Specialist	1	0	0	0	0
Benefits Coordinator	0	1	1	1	1
Total Human Resources	5	5	5	5	5

To view the Human Resource Department's New Tactical Actions related to the Strategic Plan for FY2023, [click here](#).

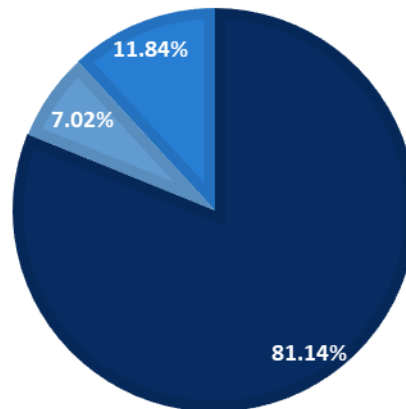
FIVE YEAR BUDGET HISTORY



*Relocated Employee Assistance and Retirees Insurance to HR in 2022

OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10104000 HUMAN RESOURCES					
5000	S&W - FT	2,750	2,750	2,750	LONGEVITY PAY FOR 5 FULL-TIME EMPLOYEES
		106,500	106,500	106,500	SIGN-ON/REFERRAL BONUSES
		290,000	290,000	290,000	PAY CLASS STUDY - PARKS & RECREATION, LIBRARY, AND ADMINISTRATION
		370,732	370,732	374,279	COMPENSATION FOR 5 FULL-TIME EMPLOYEES
Total	5000	\$769,982	\$769,982	\$773,529	
5025	FICA	22,185	22,185	22,185	FICA FOR PAY CLASS STUDY
		28,571	28,571	28,843	FICA FOR 5 FULL-TIME EMPLOYEES
Total	5025	\$50,756	\$50,756	\$51,028	
5030	GRP INSURE	670	670	679	LIFE INSURANCE FOR 5 FULL-TIME EMPLOYEES
		58,375	58,375	58,375	HEALTH INSURANCE FOR 5 FULL-TIME EMPLOYEES
Total	5030	\$59,045	\$59,045	\$59,054	
5035	RETIRE	33,060	33,060	33,060	RETIREMENT FOR PAY CLASS STUDY
		45,378	45,378	45,809	RETIREMENT FOR 5 FULL-TIME EMPLOYEES
Total	5035	\$78,438	\$78,438	\$78,869	
5040	401(K)	14,500	14,500	14,500	401(K) FOR PAY CLASS STUDY
		18,674	18,674	18,851	401(K) FOR 5 FULL-TIME EMPLOYEES
Total	5040	\$33,174	\$33,174	\$33,351	
5045	FIT & WELL	250	250	250	FLU SHOTS (RETIREEES)
		480	480	480	GYM REIMBURSEMENT
		4,000	4,000	4,000	WELLNESS LUNCH & LEARNS & PLATINUM LUNCH
		5,000	5,000	5,000	HEALTH & SAFETY FAIR SUPPLIES
		11,000	11,000	11,000	BIOMETRIC SCREENING
		115,000	115,000	115,000	WELLNESS CONTRACT & GO365 REWARDS
Total	5045	\$135,730	\$135,730	\$135,730	
5060	UNEMPLOY	0	30,000	30,000	UNEMPLOYMENT COMPENSATION
Total	5060	\$0	\$30,000	\$30,000	
5065	RETIRE INS	748,926	748,926	748,926	RETIREEES INSURANCE
Total	5065	\$748,926	\$748,926	\$748,926	

Department		Department Request	Manager Recommend	Board Approved	Detail
10104000 HUMAN RESOURCES					
5115	MED LAB SV	150	150	150	NTA PROGRAM FEE
Total	5115	\$150	\$150	\$150	
5120	PRINT SVC	800	800	800	LABOR LAW POSTERS
		2,000	2,000	2,000	RECRUITMENT MATERIALS, ACA FORMS, BENEFIT MAILERS
Total	5120	\$2,800	\$2,800	\$2,800	
5130	CLASS COMP	15,000	15,000	15,000	YEAR 3 PAY & CLASSIFICATION STUDY ADMINISTRATION (PARKS & REC, LIBRARY, ADMINISTRATION)
Total	5130	\$15,000	\$15,000	\$15,000	
5145	OTR SVCS	1,320	1,320	1,320	COBRA ADMINISTRATION- TEA
		11,350	11,350	11,350	AEGIS CONTRACT & SUBSCRIPTION FEE
		14,500	14,500	14,500	FLEXIBLE SPENDING ACCOUNT ADMINISTRATION- TEA
		40,000	40,000	40,000	BENEFIT CONSULTING CONTRACT- USI
		80,000	80,000	80,000	DIVERSITY CONTRACT- KALEIDOSCOPE- YEAR 5
Total	5145	\$147,170	\$147,170	\$147,170	
5205	DUE SUBS	160	160	160	IPMA-NC DUES
		200	200	200	SHRM/ICMA CERTIFICATION RENEWALS
		450	450	450	LKNHR DUES (3 EMPLOYEES)
		876	876	876	SHRM DUES (4 EMPLOYEES)
		2,500	2,500	2,500	CIVIC PARTNER DUES
		3,225	3,225	3,225	CATAPULT DUES
Total	5205	\$7,411	\$7,411	\$7,411	
5215	OFF SUPPLY	1,000	1,000	1,000	EMPLOYEE SIGNIFICANT EVENT CARDS
		2,250	2,250	2,250	RETIREMENT AWARDS
		3,500	3,500	3,500	RECRUITMENT GIVEAWAYS
		3,500	3,500	3,500	VOLUNTEER PROGRAM GIVEAWAYS
		7,000	7,000	7,000	GENERAL OFFICE SUPPLIES
		13,000	13,000	13,000	EMPLOYEE RECOGNITION, GIFT CARDS AND HOLIDAY GIFTS
Total	5215	\$30,250	\$30,250	\$30,250	
5235	PART SUPP	1,000	1,000	1,000	VOLUNTEER PROGRAM SUPPLIES
		5,000	5,000	5,000	PROFESSIONAL DEVELOPMENT PROGRAM SUPPLIES
Total	5235	\$6,000	\$6,000	\$6,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10104000 HUMAN RESOURCES					
5270	OTR SUPPLY	1,000	1,000	1,000	DIVERSITY & INCLUSION TASK FORCE
		3,000	3,000	3,000	MUNIS ENHANCEMENT
Total	5270	\$4,000	\$4,000	\$4,000	
5275	REIM EXP	70,000	70,000	70,000	TUITION ASSISTANCE
Total	5275	\$70,000	\$70,000	\$70,000	
5300	TRAIN TRAN	1,000	1,000	1,000	MITCHELL CC SPANISH FOR LAW ENFORCEMENT
		1,500	1,500	1,500	EMPLOYEE APPRECIATION ICE CREAM DAY
		1,500	1,500	1,500	MOORESVILLE WAY MEALS, SNACKS & DRINKS
		3,500	3,500	3,500	VOLUNTEER APPRECIATION EVENT
		4,750	4,750	4,750	FOUR ADDITIONAL CLASSES THROUGH MITCHELL CC
		5,000	5,000	5,000	NCSHRM CONFERENCE FOR RECERTIFICATION CREDITS (3 EMPLOYEES)
		5,000	5,000	5,000	SNACKS WITH SANTA
		5,200	5,200	5,200	MEALS, SNACKS & DRINKS FOR PROFESSIONAL DEVELOPMENT AND ORIENTATION
		5,300	5,300	5,300	LANGUAGE ACADEMY SPANISH CLASSES (24 EMPLOYEES)
		6,000	6,000	6,000	FOUR PROFESSIONAL DEVELOPMENT CLASSES THROUGH TINA TOWERS
		7,000	7,000	7,000	EMPLOYEE APPRECIATION BREAKFAST
		7,000	7,000	7,000	MUNIS CONFERENCE (3 EMPLOYEES)
		9,000	9,000	9,000	SEI AT UVA (1 EMPLOYEE)
		9,500	9,500	9,500	LEAD AT UVA (2 EMPLOYEES)
		10,000	10,000	10,000	COACHING/ LEADERSHIP DEVELOPMENT- TT
		10,500	10,500	10,500	ICMA LOCAL GOVERNMENT 101 (7 EMPLOYEES)- SUCCESSION PLANNING CANDIDATES
		11,000	11,000	11,000	NEW YEAR CHEER
		12,000	12,000	12,000	MUNICIPAL & COUNTY ADMINISTRATION- UNC SOG (3 EMPLOYEES)
		16,000	16,000	16,000	EMPLOYEE APPRECIATION EVENTS
Total	5300	\$130,750	\$130,750	\$130,750	

Department		Department Request	Manager Recommend	Board Approved	Detail
10104000 HUMAN RESOURCES					
5305	UTILITIES	1,800	1,800	1,800	CELL PHONE STIPEND (2 EMPLOYEES)
Total	5305	\$1,800	\$1,800	\$1,800	
5325	ADVERTISE	5,000	5,000	5,000	JOB FAIRS
		6,000	6,000	6,000	ONLINE RECRUITMENT
Total	5325	\$11,000	\$11,000	\$11,000	
5330	POSTAGE	100	100	100	SNACKS WITH SANTA POSTAGE
Total	5330	\$100	\$100	\$100	
5410	RENT EQUIP	3,500	3,500	3,500	COPIER
Total	5410	\$3,500	\$3,500	\$3,500	
5660	EMP ASST	14,000	14,000	14,000	EMPLOYEE ASSISTANCE PROGRAM
Total	5660	\$14,000	\$14,000	\$14,000	
Total	10104000	\$2,319,982	\$2,349,982	\$2,354,418	

RISK MANAGEMENT

The Risk Management Department provides property and casualty insurance, claims management, loss control and public ADA services for the Town. The department also provides services to both Town employees and citizens.

BUDGET BRIEF

The recommended budget for the Risk Management Department reflects a 10.15% increase from the approved FY2021-2022 operating budget. The increase is primarily due to increase in insurance and legal claims management.

FY 2022-2023 RISK MANAGEMENT BUDGET HIGHLIGHTS

- Increase in Legal Claims Management
- Worker's Compensation Claims Management
- ADA Transition Planning – Phase 1 Year 2

DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Risk Management	\$ 1,551,399	\$ 1,435,672	\$ 1,743,394	\$ 1,720,150	\$ 1,892,217	\$ 1,892,217	\$ 1,894,699

Full-Time Position Breakdown	2022 Approved Budget	2021 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Risk and Safety Manager	1	1	1	1	1
Risk and Safety Officer	1	1	1	1	1
Risk and Safety Specialist	1	1	1	1	1
Total Risk Management	3	3	3	3	3

FY 2021	FY 2022	FY 2023
<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>

Workload

Number of Workers Compensation Claims Filed	67	61
Number of Third-Party Insurance Claims Filed	36	24
Number of Self-Initiated OSHA Inspections (Preventive)	258	232
Number of Non-Workers' Compensation Claims	34	22

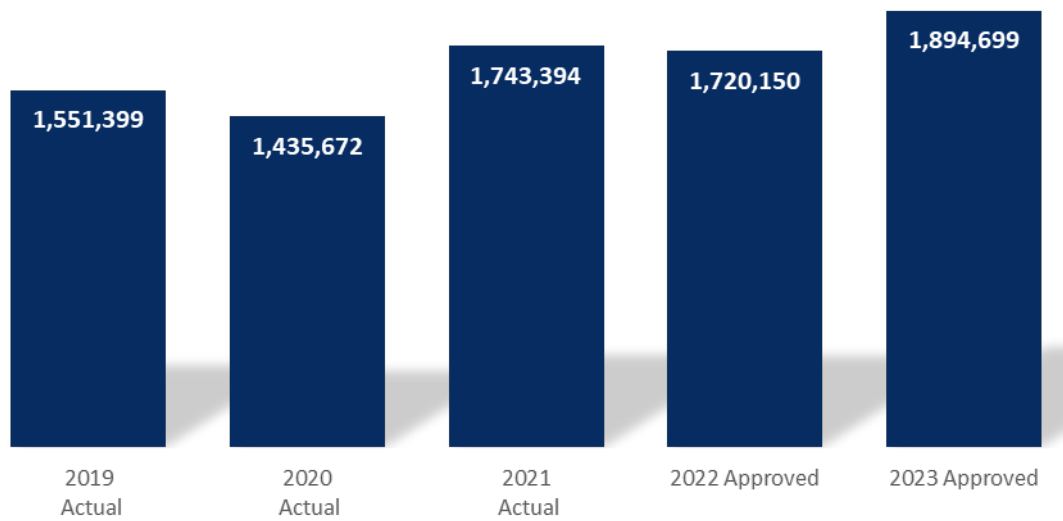
Efficiency

Cost of all OSHA Imposed Fines & Penalties	\$0	\$0
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Effectiveness

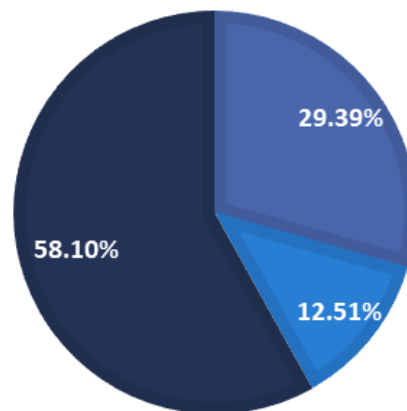
OSHA Fine Totals Per Self-Initiated OSHA Inspection	\$0	\$0
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FIVE YEAR BUDGET HISTORY



OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10105000 RISK MANAGEMENT					
5000	S&W - FT	2,000	2,000	2,000	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
		2,500	2,500	2,500	SAFETY COMMITTEE AND ADA ASSISTANCE BONUSES
		207,553	207,553	209,539	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
Total	5000	\$212,053	\$212,053	\$214,039	
5015	OT	3,500	3,500	3,500	OVERTIME FOR NON-EXEMPT EMPLOYEES
Total	5015	\$3,500	\$3,500	\$3,500	
5025	FICA	191	191	191	FICA FOR SAFETY COMMITTEE AND ADA ASSISTANCE BONUSES
		268	268	268	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		16,031	16,031	16,183	FICA COMPENSATION FOR 3 FULL-TIME EMPLOYEES
Total	5025	\$16,490	\$16,490	\$16,642	
5030	GRP INSURE	376	376	380	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
		35,025	35,025	35,025	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
Total	5030	\$35,401	\$35,401	\$35,405	
5035	RETIRE	285	285	285	RETIREMENT FOR SAFETY COMMITTEE AND ADA ASSISTANCE BONUSES
		399	399	399	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		25,461	25,461	25,702	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
Total	5035	\$26,145	\$26,145	\$26,386	
5040	401(K)	125	125	125	401(K) FOR SAFETY COMMITTEE AND ADA ASSISTANCE BONUSES
		175	175	175	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		10,478	10,478	10,577	401(K) FOR 3 FULL-TIME EMPLOYEES
Total	5040	\$10,778	\$10,778	\$10,877	
5055	WORK COMP	250,000	250,000	250,000	WORKERS' COMPENSATION CLAIMS MGMT
Total	5055	\$250,000	\$250,000	\$250,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10105000		RISK MANAGEMENT			
5110	LEGAL SVCS	175,000	175,000	175,000	LEGAL DEPARTMENT CLAIMS MANAGEMENT FOR EEOC, CITIZEN CLAIMS, LITIGATION, AND OTHER CLAIMS FILED THROUGH THIRD PARTY ADMINISTRATOR.
Total	5110	\$175,000	\$175,000	\$175,000	
5120	PRINT SVC	2,000	2,000	2,000	BUSINESS CARDS, HAZARDOUS WORK PERMITS, SAFETY HANDOUTS/FLYERS, ADA HANDOUTS/OUTREACH, ETC.
Total	5120	\$2,000	\$2,000	\$2,000	
5145	OTR SVCS	15,000	15,000	15,000	AED/CPR/BASIC FIRST AID PROGRAM. INCLUDES TOWN WIDE TRAINING FOR EMPLOYEES BY VENDOR, ADDITIONAL AEDS, MAINT OF EXISTING AND NEW AEDS, INSTALLATION OF AEDS AT SELECT PARKS (PUBLIC ACCESS 24/7).
		15,000	15,000	15,000	ENVIRONMENTAL COMPLIANCE CONSULTATION SERVICES
		30,000	30,000	30,000	ADA CONSULTATIVE SERVICES TO INCLUDE TRAINING, GENERAL ASSISTANCE, LEGAL RECOMMENDATIONS, STATE AND FEDERAL FILING OR GRIEVANCE RESOLUTION, DESIGN/BLEUPRINT REVIEWS, & ONSITE INSPECTIONS. (DISABILITY ACCESS CONSULTANTS)
Total	5145	\$60,000	\$60,000	\$60,000	
5205	DUE SUBS	4,000	4,000	4,000	PROFESSIONAL MEMBERSHIPS AND DUES FOR RISK MANAGEMENT, INDUSTRIAL HYGIENE, OCCUPATIONAL SAFETY, ENVIRONMENTAL COMPLIANCE, AND ADA. (PRIMA, NC PRIMA, NASP, ASSP, CSHM, ROTARY, ETC.)
Total	5205	\$4,000	\$4,000	\$4,000	
5210	VEH SUPPLY	3,000	3,000	3,000	SUPPLIES AND MAINT FOR VEHICLES ASSIGNED TO RISK MANAGEMENT
Total	5210	\$3,000	\$3,000	\$3,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10105000 RISK MANAGEMENT					
5215	OFF SUPPLY	6,000	6,000	6,000	GENERAL OFFICE SUPPLIES AND FURNITURE. ANTICIPATING MOVE WITHIN TOWN HALL FOR RISK MANAGEMENT EMPLOYEES. INCREASE TO ALLOW REPLACEMENT OF FURNITURE DAMAGED OR LOST DURING RECENT RENOVATIONS.
Total	5215	\$6,000	\$6,000	\$6,000	
5225	SAF SUPPLY	10,000	10,000	10,000	ANNUAL HEALTH AND SAFETY FAIR BUDGET USED TO PURCHASE VARIOUS INDUSTRIAL HYGIENE INSTRUMENTS, CONDUCT SAMPLING, LAB ORDERS, MAINTAIN PUBLIC SECTOR SHARP CERTIFICATIONS, AND VARIOUS PROGRAM NEEDS.
		10,000	10,000	10,000	
Total	5225	\$20,000	\$20,000	\$20,000	
5230	UNIFORMS	900	900	900	SAFETY SHOES, JACKETS, SHIRTS FOR RISK MANAGEMENT STAFF
Total	5230	\$900	\$900	\$900	
5240	BOOK SUPP	1,500	1,500	1,500	REGULATORY STANDARDS/LEGAL UPDATES, BOOKS, AND PROFESSIONAL REFERENCES
Total	5240	\$1,500	\$1,500	\$1,500	
5245	AV SUPPLY	2,000	2,000	2,000	TRAINING SUPPLIES, VIDEOS, ONLINE MATERIALS
Total	5245	\$2,000	\$2,000	\$2,000	
5270	OTR SUPPLY	1,000	1,000	1,000	MISC SUPPLIES FOR RISK MANAGEMENT AND SAFETY SERVICES
		150,000	150,000	150,000	ADA TRANSITION PLANNING: PHASE 1, YEAR 2. PRIMARILY INCLUDES RESURFACING PROJECTS, PARK STOPS, LINING, SIGNAGE, BLACKTOP/CONCRETE REPAIR, ADA PARKING AT PARKS AND CENTERS. READILY ACHIEVEABLE IMPROVEMENTS, BUS STOPS, AND OTHER TRANSITION PLANNING NOTED IN MANAGER SUMMARY.
Total	5270	\$151,000	\$151,000	\$151,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10105000		RISK MANAGEMENT			
5300	TRAIN TRAN	5,000	5,000	5,000	TRAINING AND PROFESSIONAL DEVELOPMENT FOR RISK MANAGEMENT STAFF
Total	5300	\$5,000	\$5,000	\$5,000	
5305	UTILITIES	3,000	3,000	3,000	CELL PHONE STIPEND FOR RISK MANAGEMENT EMPLOYEES
Total	5305	\$3,000	\$3,000	\$3,000	
5315	R&M VEH	2,250	2,250	2,250	DEPARTMENT VEHICLE MAINTENANCE
Total	5315	\$2,250	\$2,250	\$2,250	
5330	POSTAGE	200	200	200	POSTAGE AND FREIGHT
Total	5330	\$200	\$200	\$200	
5410	RENT EQUIP	2,000	2,000	2,000	COPIER SERVICES AND MAINT
Total	5410	\$2,000	\$2,000	\$2,000	
5420	INS BOND	200,000	200,000	200,000	PROPERTY AND LIABILITY CLAIMS MANAGEMENT (NON WORKERS' COMP) FOR ALL CLAIMS THAT INDICATE NON-PREVENTABLE/NOT AT FAULT.
		700,000	700,000	700,000	TOWN INSURANCE COVERAGE AND BONDING. INCREASED FOR CYBER COVERAGE AND POLICE IN INSURANCE INDUSTRY. COMMERCIAL COVERAGE COST INCREASES FOR MOST POLICIES. WC COSTS INCREASE.
Total	5420	\$900,000	\$900,000	\$900,000	
Total	10105000	\$1,892,217	\$1,892,217	\$1,894,699	

TECHNOLOGY & INNOVATION

The Technology & Innovation Department provides technical and professional technology support to Town staff. Technology & Innovation maintains the Town's computer network and infrastructure. The Technology & Innovation Department also oversees the Town's telephone networks, cell phones, and computer software.

BUDGET BRIEF

The recommended budget for the Technology & Innovation Department reflects an 8.20% increase from the approved FY2021-2022 operating budget. The increase is primarily due to increases in other services, utilities, repair and maintenance, and software.

FY 2022-2023 TECHNOLOGY & INNOVATION BUDGET HIGHLIGHTS

- Comprehensive Electronic Archiving Solution
- Capital Investments –
 - UAS Equipment
 - Town Hall Annex Equipment
 - Fiber Network Buildout
 - Public Services – AV Upgrades
 - CMCC – AV Upgrades
 - Dell Powerscale
 - Dell Powerstore
 - Network Infrastructure

DEPARTMENTAL BUDGET SUMMARY

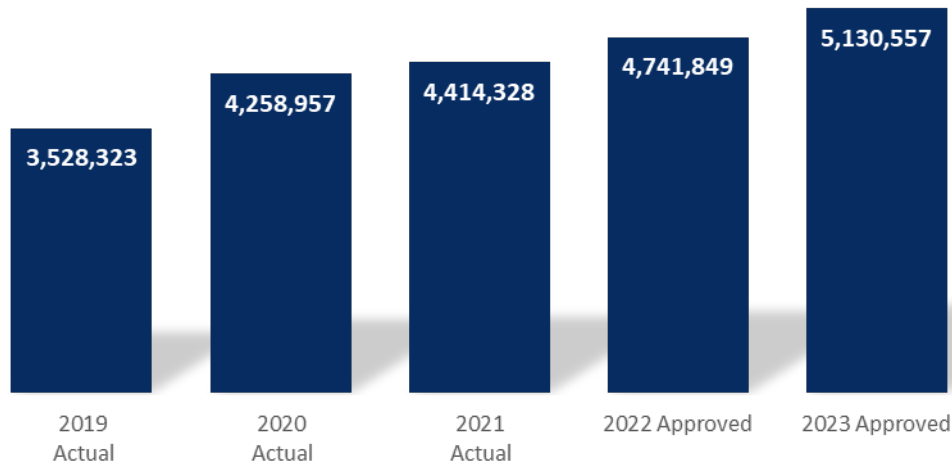
	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Technology & Innovation	\$ 3,528,323	\$ 4,258,957	\$ 4,414,328	\$ 4,741,849	\$ 5,364,274	\$ 5,122,274	\$ 5,130,557

Full-Time Position Breakdown	2022 Approved Budget	2021 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Technology & Innovations Director	1	1	1	1	1
Systems Administrator	1	1	1	1	1
Network Administrator	1	1	1	1	1
Help Desk Supervisor	1	1	1	1	1
Help Desk Specialist	1	1	1	1	1
GIS Administrator	0	0	0	0	0
Technology & Innovation Profs	3	3	3	3	3
Administrative Specialist	1	1	1	1	1
Deputy Technology & Innovations Director	1	1	1	1	1
Total Information Technology	10	10	10	10	10

TECHNOLOGY & INNOVATION

	<u>FY 2021 Actual</u>	<u>FY 2022 Estimate</u>	<u>FY 2023 Projected</u>	<u>Goal</u>
Workload				
Number of TI Helpdesk Tickets Received	3,141	3,662	3,900	4,000
Number of Business Continuity Plans Supported	1	1	1	17
Public Wireless Users	N/A	12,000	11,000	N/A
Efficiency				
Number of TI Helpdesk Tickets Per Analyst	NA	1,230	1,200	800
Effectiveness				
Network Infrastructure Availability	99%	99%	99%	99%
Percent of TI Helpdesk Tickets Closed < One Day	63%	60%	60%	50%
Percent of Users Clicking on Phishing Test	11%	10%	9%	15%

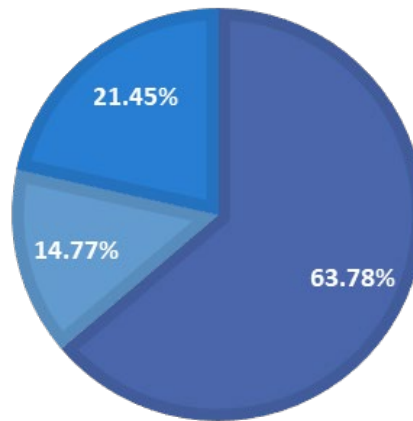
FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



To view the Technology & Innovations Department's New Tactical Actions related to the Strategic Plan for FY2023 [click here](#).

Department		Department Request	Manager Recommend	Board Approved	Detail
10120000 TECHNOLOGY & INNOVATION					
5000	S&W - FT	5,750	5,750	5,750	LONGEVITY FOR 10 FULL-TIME EMPLOYEES
		9,089	9,089	9,089	ON-CALL COMPENSATION
		738,529	738,529	745,156	COMPENSATION FOR 10 FULL-TIME EMPLOYEES
Total	5000	\$753,368	\$753,368	\$759,995	
5010	S&W - TEMP	10,000	10,000	10,000	COMPENSATION FOR PART-TIME INTERN
Total	5010	\$10,000	\$10,000	\$10,000	
5015	OT	20,000	20,000	20,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$20,000	\$20,000	\$20,000	
5025	FICA	695	695	695	ON-CALL FICA FOR NON-EXEMPT EMPLOYEES
		765	765	765	FICA FOR 1 PART-TIME INTERN
		1,530	1,530	1,530	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		56,937	56,937	57,444	FICA FOR 10 FULL-TIME EMPLOYEES
Total	5025	\$59,927	\$59,927	\$60,434	
5030	GRP INSURE	1,337	1,337	1,350	LIFE INSURANCE FOR 10 FULL-TIME EMPLOYEES
		116,750	116,750	116,750	HEALTH INSURANCE FOR 10 FULL-TIME EMPLOYEES
Total	5030	\$118,087	\$118,087	\$118,100	
5035	RETIRE	2,280	2,280	2,280	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		90,430	90,430	91,235	RETIREMENT FOR 10 FULL-TIME EMPLOYEES
Total	5035	\$92,710	\$92,710	\$93,515	
5040	401(K)	1,000	1,000	1,000	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		37,214	37,214	37,545	401(K) FOR 10 FULL-TIME EMPLOYEES
Total	5040	\$38,214	\$38,214	\$38,545	
5045	FIT & WELL	160	160	160	GYM REIMBURSEMENTS
Total	5045	\$160	\$160	\$160	

Department		Department Request	Manager Recommend	Board Approved	Detail
10120000 TECHNOLOGY & INNOVATION					
5145	OTR SVCS	2,500	2,500	2,500	SERVER ROOM TEMPERATURE MONITOR
		3,000	3,000	3,000	MISCELLANEOUS SECURITY AND ACCESS CONTROL
		10,000	10,000	10,000	MISCELLANEOUS DATA CABLING
		10,000	10,000	10,000	MISCELLANEOUS FIBER OPTICS
		10,000	10,000	10,000	ON DEMAND IT CONSULTING
		20,000	20,000	20,000	DISASTER RECOVERY COLOCATION
		20,000	20,000	20,000	SECURITY PENETRATION TEST
		40,000	40,000	40,000	MICROSOFT AZURE CLOUD SERVICES
		125,000	125,000	125,000	COMPREHENSIVE ELECTRONIC ARCHIVING SOLUTION (HIGH SCORE TIGC)
		125,000	125,000	125,000	LICENSE PLATE READERS
		232,000	232,000	232,000	CORVID CYBERSECURITY
Total	5145	\$597,500	\$597,500	\$597,500	
5150	SOFT LICEN	1,800	1,800	1,800	POLICE - GRIFFEYE DI PRO
		11,500	11,500	11,500	POLICE - CELLEBRITE CLOUD ANALYZER
		11,500	11,500	11,500	POLICE - CELLEBRITE UFED FOR PC
		45,000	0	0	TI - PASSWORD SAFE
		135,533	135,533	135,533	FINANCE - AP AUTOMATION (HIGH SCORE TIGC)
Total	5150	\$205,333	\$160,333	\$160,333	
5205	DUE SUBS	300	300	300	PMI AND ISSC MEMBERSHIP
		350	350	350	XM RADIO SUBSCRIPTION - TOWN HALL
		500	500	500	SURVEY MONKEY
		1,000	1,000	1,000	MUNICODE
		4,000	4,000	4,000	PAYPAL PAYFLOW
		27,000	27,000	27,000	FOURWINDS INTERACTIVE
Total	5205	\$33,150	\$33,150	\$33,150	
5210	VEH SUPPLY	2,000	2,000	2,000	SUPPLIES FOR DEPARTMENT VEHICLES
Total	5210	\$2,000	\$2,000	\$2,000	
5215	OFF SUPPLY	1,500	1,500	1,500	OFFICE SUPPLIES
Total	5215	\$1,500	\$1,500	\$1,500	

Department	Department Request	Manager Recommend	Board Approved	Detail
10120000	TECHNOLOGY & INNOVATION			
5265	NON CAP EQ	1,000	1,000	FIRE - IPAD REPLACEMENTS
		1,500	1,500	CMCC - DIGITAL ART SCREEN
		1,500	1,500	RECREATION - WAR MEMORIAL CAMERAS
		2,100	2,100	LIBRARY - HOLD SLIP PRINTERS
		2,600	2,600	LIBRARY - WESTSIDE STAFF LAPTOP
		2,600	2,600	PUBLIC SERVICES SCADA PC REPLACEMENT
		3,000	3,000	FIRE - FIELD COMM EQUIPMENT
		3,400	0	REQUESTED POSITION - LIBRARY CIRCULATION SERVICES SUPERVISOR
		3,400	0	REQUESTED POSITION - LIBRARY YOUTH SERVICES MANAGER
		3,500	3,500	LIBRARY - SELF CHECKOUT CREDIT CARD READERS
		3,500	3,500	POLICE - SHERRILL STREET CAMERAS
		3,800	3,800	REQUESTED POSITION - HVAC TECHNICIAN
		4,000	0	REQUESTED POSITION - FIRE ACCREDITATION MANAGER
		4,000	4,000	RECREATION - CONCESSION STAND IPADS
		4,200	4,200	RECREATION - RECREATION SUPERVISOR LAPTOP
		4,200	4,200	REQUESTED POSITION - ASSISTANT PGA PROFESSIONAL
		4,200	4,200	REQUESTED POSITION - ATTORNEY
		4,200	4,200	REQUESTED POSITION - FACILITIES PROJECT MANAGER
		4,200	4,200	REQUESTED POSITION - PLANNING BUILDING OFFICIAL
		4,200	4,200	REQUESTED POSITION - PLANNING CIVIL ENGINEER 1
		4,200	4,200	REQUESTED POSITION - PLANNING CONSTRUCTION INSPECTOR
		4,200	4,200	REQUESTED POSITION - PLANNING ENGINEERING TECH
		4,200	4,200	REQUESTED POSITION - PLANNING GIS SPECIALIST
		4,200	4,200	REQUESTED POSITION - STORMWATER PROGRAM
		4,800	0	REQUESTED POSITION - FIRE ADMINISTRATION BATTALION CHIEF
		4,800	0	REQUESTED POSITION - FIRE LIFE SAFETY EDUCATOR
		4,800	4,800	REQUESTED POSITION - FIRE CAPTAIN

Department		Department Request	Manager Recommend	Board Approved	Detail
10120000 TECHNOLOGY & INNOVATION					
5265	NON CAP EQ	5,000	5,000	5,000	RECREATION - MATTERPORT CAMERA
		5,000	5,000	5,000	RECREATION - WAR MEMORIAL GYM SOUND SYSTEM
		5,500	5,500	5,500	RECREATION - WAR MEMORIAL AV EQUIPMENT
		6,000	6,000	6,000	CMCC - BOX OFFICE EQUIPMENT
		6,000	6,000	6,000	PUBLIC WORKS - ADDITIONAL CREW PCS
		6,500	6,500	6,500	POLICE - CID IPADS
		7,500	7,500	7,500	ENGINEERING - GPS DATA COLLECTORS
		7,500	7,500	7,500	POLICE - GPS TRACKERS
		8,300	8,300	8,300	RECREATION - SELMA BURK BADGE READERS
		9,600	9,600	9,600	REQUESTED POSITION - TWO DETECTIVES
		10,000	10,000	10,000	POLICE - LOBBY KIOSK
		14,000	14,000	14,000	MILESTONE SERVER REPLACEMENT
		20,000	20,000	20,000	SKATE PARK NON CAPITAL EQUIPMENT
		28,000	28,000	28,000	POLICE - BRINC LEMUR DRONES (MEDIUM SCORE TIGC)
		30,000	30,000	30,000	LIBERTY PARK PHASE 2 NON CAPITAL EQUIPMENT
		30,000	30,000	30,000	SHARELINK EQUIPMENT
		30,500	30,500	30,500	LIBRARY - AWE COMPUTERS (HIGH SCORE TIGC)
		38,000	11,400	11,400	REQUESTED POSITION - THREE POLICE OFFICERS
		60,000	60,000	60,000	TOWN HALL ANNEX NON CAPITAL EQUIPMENT
		100,000	100,000	100,000	DISASTER RECOVERY SITE SERVER REPLACEMENTS
		275,000	125,000	125,000	PC REPLACEMENTS
Total	5265	\$798,700	\$601,700	\$601,700	
5270	OTR SUPPLY	500	500	500	SUPPLIES FROM WAREHOUSE
		1,500	1,500	1,500	ID BADGE SUPPLIES
Total	5270	\$2,000	\$2,000	\$2,000	
5300	TRAIN TRAN	5,000	5,000	5,000	PROFESSIONAL COACHING
		12,000	12,000	12,000	TOWN UAS TEAM TRAINING
		38,000	38,000	38,000	EMPLOYEE TRAINING AND CERTIFICATIONS
Total	5300	\$55,000	\$55,000	\$55,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10120000 TECHNOLOGY & INNOVATION					
5305	UTILITIES	10,500	10,500	10,500	IP INTERNATIONAL
		12,000	12,000	12,000	ECOMM TO MPD CIRCUIT
		15,000	15,000	15,000	LTE AND PHONE STIPENDS
		20,000	20,000	20,000	POLICE ITS SERVICE CHARGES
		30,000	30,000	30,000	ESINET
		75,600	75,600	75,600	FIBER WAN MAINTENANCE
		186,000	186,000	186,000	INTERNET AND PHONE SERVICE
Total	5305	\$349,100	\$349,100	\$349,100	
5315	R&M VEH	1,500	1,500	1,500	VEHICLE MAINTENANCE
Total	5315	\$1,500	\$1,500	\$1,500	
5320	R&M EQUIP	500	500	500	POLICE MONEY COUNTER MAINTENANCE
		1,000	1,000	1,000	SERVER AND DESKTOP WARRANTY RENEWALS
		2,000	2,000	2,000	GIS EQUIPMENT MAINTENANCE
		4,000	4,000	4,000	GOLF WEATHER STATION
		4,600	4,600	4,600	LIBRARY BOOK SCANNER
		7,500	7,500	7,500	LIVESCAN MAINTENANCE
		12,000	12,000	12,000	SECURELOGIX MAINTENANCE
		15,000	15,000	15,000	UPS MAINTENANCE
		30,000	30,000	30,000	COMPELLENT MAINTENANCE
		50,000	50,000	50,000	A/V MAINTENANCE
		50,000	50,000	50,000	STORAGE ARRAY MAINTENANCE
		70,000	70,000	70,000	IP CAMERA MAINTENANCE
		80,000	80,000	80,000	SECURITY EQUIPMENT MAINTENANCE
		114,000	114,000	114,000	NETWORK MAINTENANCE
Total	5320	\$440,600	\$440,600	\$440,600	

Department	Department Request	Manager Recommend	Board Approved	Detail
10120000	TECHNOLOGY & INNOVATION			
5321 M SOFTWARE	200	200	200	SEARCH AND RESCUE TRACKER
	300	300	300	MAGIC PLAN SCENE DOCUMENTATION
	300	300	300	WHEN2WORK
	750	750	750	SECURE FILE TRANSFER
	1,000	1,000	1,000	ACE K9
	1,000	1,000	1,000	KEY SECURE
	1,000	1,000	1,000	KNOWLEDGE OWL
	1,000	1,000	1,000	MATTERPORT INVESTIGATIONS
	1,050	1,050	1,050	PRINTER ON
	1,200	1,200	1,200	VOLGISTICS
	1,500	1,500	1,500	QUICKSCORES
	2,000	2,000	2,000	LAPSAFE
	2,000	2,000	2,000	LEFTA
	2,400	2,400	2,400	TORO IRRIGATION
	2,500	2,500	2,500	POLICE IA PRO
	2,600	2,600	2,600	COMMUNITY CONNECT
	2,650	2,650	2,650	1PASSWORD
	3,000	3,000	3,000	ACTIVE911
	3,000	3,000	3,000	ECRASH
	3,500	3,500	3,500	SALESFORCE
	3,700	3,700	3,700	MOBILE 311
	4,000	4,000	4,000	CIMS
	4,000	4,000	4,000	FIRST DUE PREPLANNING
	4,000	4,000	4,000	PIX4D
	4,000	4,000	4,000	STATION CHECK
	4,000	4,000	4,000	STRATAFAX
	4,500	4,500	4,500	BEYONDTRUST REMOTE SUPPORT
	4,500	4,500	4,500	NETBRAIN
	4,500	4,500	4,500	OPS GENIE
	4,800	4,800	4,800	DRONE DEPLOY
	5,000	5,000	5,000	POWER DETAILS
	5,200	5,200	5,200	PAD TRAX
	5,500	5,500	5,500	FIRST ARRIVING
	5,500	5,500	5,500	NEVERFAIL
	5,500	5,500	5,500	SOCIAL TABLES
	5,600	5,600	5,600	AUTOCAD
	6,000	6,000	6,000	ACTIVE DIRECTORY MANAGER
	6,000	6,000	6,000	BRIEFCAM
	6,000	6,000	6,000	CLEARVIEW AI
	6,000	6,000	6,000	TYLER PARKS AND REC
	6,200	6,200	6,200	LEADS ONLINE
	7,000	7,000	7,000	ENVOY

Department	Department Request	Manager Recommend	Board Approved	Detail
10120000 TECHNOLOGY & INNOVATION				
5321 M SOFTWARE	7,000	7,000	7,000	PRINTER CLOUD
	8,000	8,000	8,000	INFORMACAST
	9,000	9,000	9,000	ENVISIONWARE
	9,500	9,500	9,500	FACILITY DUDE
	9,750	9,750	9,750	CIVICREC
	10,000	10,000	10,000	FIRE CENTRALSQUARE
	10,000	10,000	10,000	IMAGICLE
	10,000	10,000	10,000	WORKSTATION IMAGING
	10,500	10,500	10,500	EVENT MANAGEMENT
	11,000	11,000	11,000	IWORQ
	11,025	11,025	11,025	DOCUSIGN
	12,000	12,000	12,000	JONAS CLUBHOUSE
	13,000	13,000	13,000	NEXT REQUEST
	14,000	14,000	14,000	CATALSYT BCC
	14,000	14,000	14,000	COPLOGIC
	14,000	14,000	14,000	EMERGENCY REPORTING
	14,000	14,000	14,000	MANAGER PLUS
	14,000	14,000	14,000	POWER DMS
	15,000	15,000	15,000	AGILOFT
	15,000	15,000	15,000	EXECUTIME
	15,000	15,000	15,000	KNOWBE4 COMPLIANCE MANAGER
	15,000	15,000	15,000	SOLARWINDS
	17,000	17,000	17,000	FIRST DUE
	17,000	17,000	17,000	NETWRIX
	20,000	20,000	20,000	CAROLINA RECORDING SYSTEMS
	20,000	20,000	20,000	LOGICKULL
	21,000	21,000	21,000	ACCURRINT CRIME ANALYSIS
	22,000	22,000	22,000	ADOBE CREATIVE CLOUD
	25,000	25,000	25,000	BIBLIOTHECA
	25,000	25,000	25,000	CLEARPOINT STRATEGIES
	25,000	25,000	25,000	INTELLEX
	28,000	28,000	28,000	GRAYKEY ADVANCED
	28,800	28,800	28,800	CITRIX
	30,000	30,000	30,000	LASERFICHE
	32,000	32,000	32,000	BLUEBEAM
	32,000	32,000	32,000	OPENGOV
	35,000	35,000	35,000	SAFETYSKILLS
	35,000	35,000	35,000	VULNERABILITY MANAGEMENT
	37,000	37,000	37,000	IDT PLANS
	39,000	39,000	39,000	GRANICUS
	40,000	40,000	40,000	ESRI GIS
	50,000	50,000	50,000	VMWARE
	52,000	52,000	52,000	ENDPOINT ENCRYPTION

Department		Department Request	Manager Recommend	Board Approved	Detail
10120000 TECHNOLOGY & INNOVATION					
5321	M SOFTWARE	55,000	55,000	55,000	SAMSARA
		75,000	75,000	75,000	SIRSI DYNIX
		160,000	160,000	160,000	CENTRALSQUARE
		228,000	228,000	228,000	MUNIS
		230,000	230,000	230,000	MICROSOFT ENTERPRISE AGREEMENT
Total	5321	\$1,784,025	\$1,784,025	\$1,784,025	
5330	POSTAGE	1,000	1,000	1,000	POSTAGE
Total	5330	\$1,000	\$1,000	\$1,000	
5410	RENT EQUIP	400	400	400	COPIER AND MANAGED PRINT
Total	5410	\$400	\$400	\$400	
Total	10120000	\$5,364,274	\$5,122,274	\$5,130,557	

PLANNING AND COMMUNITY DEVELOPMENT

The Planning and Community Development Department guides orderly growth and development within the Town of Mooresville and handles the long and short-term planning for transportation, land use, zoning, code enforcement, community development, annexation, and land development.

BUDGET BRIEF

The recommended budget for the Planning and Community Development Department reflects a 29.12% increase from the approved FY2021-2022 operating budget. The increase is primarily due to requests for additional personnel and an increase architectural & engineering service.

FY 2022-2023 PLANNING DEPARTMENT BUDGET HIGHLIGHTS

- Requested Position – GIS Specialist
- Requested Position – Civil Engineer I
- Downtown Streetscape Master Plan
- Liberty Village/War Memorial Master Plan
- Dye Creek Greenway Loop Design and Right of Way
- Capital Investment – vehicle for requested position

DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Planning & Community Development	\$ 1,252,682	\$ 1,119,041	\$ 1,536,256	\$ 1,607,279	\$ 2,311,126	\$ 2,063,780	\$ 2,075,311

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Planning and Community Development Director	1	1	1	1	1
Planning and CD Assistant Director	1	1	1	1	1
Transportation Planner	1	1	1	1	1
Senior Planner	2	0	0	0	0
Planner	2	0	0	0	0
Planner I	0	2	2	2	2
Planner II	0	1	1	1	1
Planner III	0	1	1	1	1
GIS Administrator	1	1	1	1	1
GIS Specialist	1	1	2	2	2
Community Development Planner	1	1	1	1	1
Code Enforcement Officer	2	2	2	2	2
Land Development Specialist	1	2	2	2	2
Administrative Specialist	1	0	0	0	0
Administrative Assistant	0	1	1	1	1
Civil Engineer I	0	0	1	1	1
Engineering Technician	0	0	1	0	0
Construction Inspector	0	0	1	0	0
Total Planning & Community Development	14	15	19	17	17

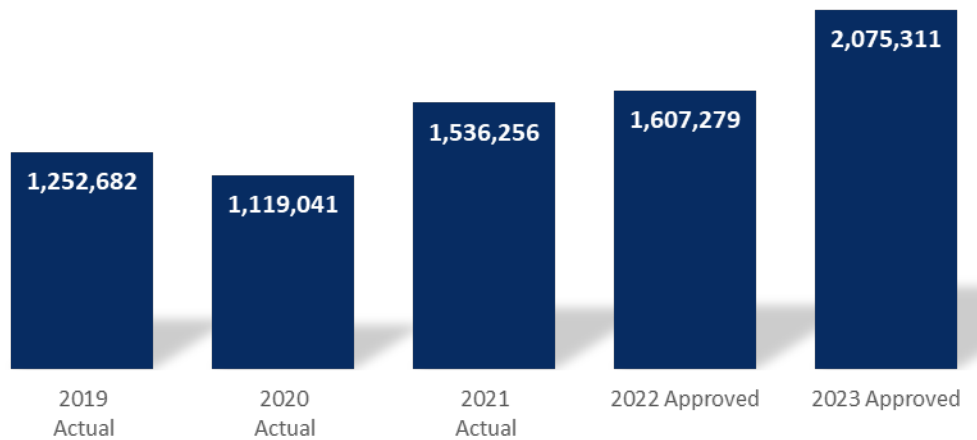
To view the Planning and Community Development Department's New Tactical Actions related to the Strategic Plan for FY2023, [click here](#).

PLANNING AND COMMUNITY DEVELOPMENT

	FY 2021	FY 2022	FY 2023
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>
Workload			
General Rezoning Requests Processed	17	9	6
Conditional District Rezoning	6	15	18
Zoning Permits Issued		1,175	1,200

Efficiency			
Average Review Time for Zoning Permits (days)		5.89	5
Average Review Time for Sign Permits (days)		5.75	5
Average Review Time for Concept Plans (days)		7.29	7
Average Review Time for Site Plans (days)		12.45	12
<i>* Began tracking efficiency measures in FY2022</i>			

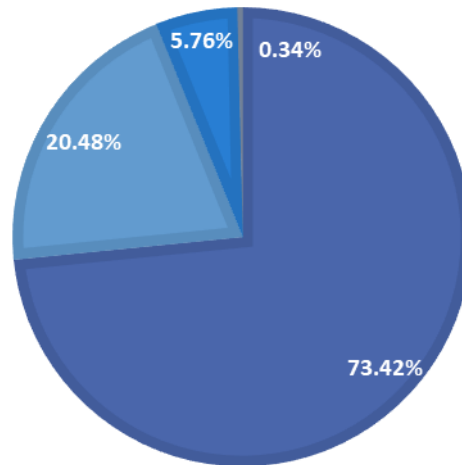
FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations ■ Transfer



Department		Department Request	Manager Recommend	Board Approved	Detail
10140000 PLANNING & COMMUNITY DEVELOP					
5000	S&W - FT	7,250	7,250	7,250	LONGEVITY FOR 15 FULL-TIME EMPLOYEES
		24,417	0	0	REQUESTED POSITION - CONSTRUCTION INSPECTOR - COMPENSATION - 1/2
		24,417	0	0	REQUESTED POSITION - ENGINEERING TECHNICIAN - COMPENSATION - 1/2
		28,266	28,266	28,266	REQUESTED POSITION - GIS SPECIALIST - COMPENSATION - 1/2 YEAR
		29,679	29,679	29,679	REQUESTED POSITION - CIVIL ENGINEER - COMPENSATION - 1/2 YEAR
		964,534	964,534	973,764	COMPENSATION FOR 15 FULL-TIME EMPLOYEES
Total	5000	\$1,078,563	\$1,029,729	\$1,038,959	
5010	S&W - TEMP	9,000	9,000	9,000	COMPENSATION FOR 7 BOARD OF ADJUSTMENTS MEMBERS
		11,400	11,400	11,400	COMPENSATION FOR 9 PLANNING BOARD MEMBERS
		13,500	13,500	13,500	COMPENSATION FOR 2 SUMMER INTERNS
Total	5010	\$33,900	\$33,900	\$33,900	
5015	OT	2,000	2,000	2,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$2,000	\$2,000	\$2,000	
5025	FICA	153	153	153	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		689	689	689	FICA FOR 7 BOARD OF ADJUSTMENTS MEMBERS
		872	872	872	FICA FOR 9 PLANNING BOARD MEMBERS
		1,033	1,033	1,033	FICA FOR 2 SUMMER INTERNS
		1,868	0	0	FICA FOR REQUESTED POSITION - CONSTRUCTION INSPECTOR 1/2 YEAR
		1,868	0	0	FICA FOR REQUESTED POSITION - ENGINEERING TECHNICIAN - 1/2 YEAR
		2,162	2,162	2,162	FICA FOR REQUESTED POSITION - GIS SPECIALIST - 1/2 YEAR
		2,270	2,270	2,270	FICA FOR REQUESTED POSITION - CIVIL ENGINEER I - 1/2
		74,150	74,150	74,856	FICA FOR 15 FULL-TIME EMPLOYEES
Total	5025	\$85,065	\$81,329	\$82,035	

Department		Department Request	Manager Recommend	Board Approved	Detail
10140000 PLANNING & COMMUNITY DEVELOP					
5030	GRP INSURE	45	0	0	LIFE INSURANCE FOR REQUESTED POSITION - CONSTRUCTION INSPECTOR - 1/2 YEAR
		45	0	0	LIFE INSURANCE FOR REQUESTED POSITION - ENGINEERING TECHNICIAN - 1/2 YEAR
		52	52	52	LIFE INSURANCE FOR REQUESTED POSITION - GIS SPECIALIST - 1/2 YEAR
		54	54	54	LIFE INSURANCE FOR REQUESTED POSITION - CIVIL ENGINEER I - 1/2 YEAR
		1,753	1,753	1,764	LIFE INSURANCE FOR 14 FULL-TIME EMPLOYEES
		5,838	0	0	HEALTH INSURANCE FOR REQUESTED POSITION - CONSTRUCTION INSPECTOR - 1/2 YEAR
		5,838	0	0	HEALTH INSURANCE FOR REQUESTED POSITION - ENGINEERING TECHNICIAN - 1/2 YEAR
		5,838	5,838	5,838	HEALTH INSURANCE FOR REQUESTED POSITION - CIVIL ENGINEER I - 1/2 YEAR
		5,838	5,838	5,838	HEALTH INSURANCE FOR REQUESTED POSITION - GIS SPECIALIST - 1/2 YEAR
		175,125	175,125	175,125	HEALTH INSURANCE FOR 14 FULL-TIME EMPLOYEES
Total	5030	\$200,426	\$188,660	\$188,671	
5035	RETIRE	228	228	228	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		2,784	0	0	RETIREMENT FOR REQUESTED POSITION - CONSTRUCTION INSPECTOR - 1/2 YEAR
		2,784	0	0	RETIREMENT FOR REQUESTED POSITION - ENGINEERING TECHNICIAN - 1/2 YEAR
		3,222	3,222	3,222	RETIREMENT FOR REQUESTED POSITION - GIS SPECIALIST - 1/2 YEAR
		3,383	3,383	3,383	RETIREMENT FOR REQUESTED POSITION - CIVIL ENGINEER I - 1/2 YEAR
		117,768	117,768	118,890	RETIREMENT FOR 14 FULL-TIME EMPLOYEES
Total	5035	\$130,169	\$124,601	\$125,723	

Department		Department Request	Manager Recommend	Board Approved	Detail
10140000 PLANNING & COMMUNITY DEVELOP					
5040	401(K)	100	100	100	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		1,221	0	0	401(K) FOR REQUESTED POSITION - CONSTRUCTION INSPECTOR - 1/2 YEAR
		1,221	0	0	401(K) FOR REQUESTED POSITION - ENGINEERING TECHNICIAN - 1/2 YEAR
		1,413	1,413	1,413	401(K) FOR REQUESTED POSITION - GIS SPECIALIST - 1/2 YEAR
		1,484	1,484	1,484	401(K) FOR REQUESTED POSITION - CIVIL ENGINEER I - 1/2
		48,464	48,464	48,926	401(K) FOR 14 FULL-TIME EMPLOYEES
Total	5040	\$53,903	\$51,461	\$51,923	
5045	FIT & WELL	400	400	400	GYM REIMBURSEMENTS
Total	5045	\$400	\$400	\$400	
5105	AR/ENG SVC	150,000	50,000	50,000	LIBERTY VILLAGE/ WAR MEMORIAL MASTER PLAN
		150,000	150,000	150,000	DOWNTOWN STREETScape MASTER PLAN
Total	5105	\$300,000	\$200,000	\$200,000	
5110	LEGAL SVCS	5,500	5,500	5,500	LEGAL EXPENSES FOR CODE COMPLIANCE AND DEVELOPMENT AGREEMENTS
Total	5110	\$5,500	\$5,500	\$5,500	
5115	MED LAB SV	1,000	1,000	1,000	EMPLOYEE SCREENING
Total	5115	\$1,000	\$1,000	\$1,000	
5120	PRINT SVC	15,000	15,000	15,000	OUTSIDE PRINTING SERVICES FOR PLANS, ORDINANCES, OTHER ITEMS
Total	5120	\$15,000	\$15,000	\$15,000	
5125	BANK SVC	15,000	15,000	15,000	ONLINE FEE PAYMENT SERVICE CHARGES
Total	5125	\$15,000	\$15,000	\$15,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10140000 PLANNING & COMMUNITY DEVELOP					
5145	OTR SVCS	5,000	5,000	5,000	ENVIRONMENTAL PROTECTION COMMITTEE EXPENSES
		6,250	6,250	6,250	GIS CONSULTING WORK- HIGHLAND MAPPING CONTRACT
		7,500	7,500	7,500	PUBLIC TREE PLANTING
		10,000	10,000	10,000	NEIGHBORHOOD CLEANUP EVENTS
		15,000	15,000	15,000	BEAUTIFICATION COMMITTEE DOWNTOWN PLANTINGS
		15,000	15,000	15,000	CODE COMPLIANCE PROPERTY CLEANUP, GRASS MOWING, ABATEMENT
		20,000	20,000	20,000	UNSAFE STRUCTURE DEMOLITION
		25,000	25,000	25,000	MOORESVILLE DOWNTOWN COMMISSION GRANT PROGRAM
		35,000	35,000	35,000	CONSULTING SERVICES FOR DESIGN, HISTORIC PRESERVATION, OR OTHER PLANNING WORK
		50,000	50,000	50,000	IDTPLANS BUILDING PERMITTING APPLICATIONS, PERMITS, INSPECTIONS BUILDOUT AND TRAINING
5145	OTR SVCS	10,000	0	0	SRTS GRANT DIRECT MAILERS
Total	5145	\$198,750	\$188,750	\$188,750	
5205	DUE SUBS	18,000	18,000	18,000	PROFESSIONAL DUES AND SUBSCRIPTIONS (AICP, ISA, CFM, CZO, GISP)
Total	5205	\$18,000	\$18,000	\$18,000	
5210	VEH SUPPLY	4,500	4,500	4,500	GAS AND VEHICLE EXPENSES
Total	5210	\$4,500	\$4,500	\$4,500	
5215	OFF SUPPLY	17,000	17,000	17,000	GENERAL OFFICE SUPPLIES
Total	5215	\$17,000	\$17,000	\$17,000	
5225	SAF SUPPLY	500	500	500	VESTS, HARDHATS, OTHER SAFETY SUPPLIES FOR SITE INSPECTIONS
Total	5225	\$500	\$500	\$500	
5230	UNIFORMS	2,000	2,000	2,000	WORK UNIFORMS FOR CODE COMPLIANCE AND SITE INSPECTORS
Total	5230	\$2,000	\$2,000	\$2,000	
5235	PART SUPP	35,000	0	0	SRTS GRANT STUDENT TRAINING MATERIALS
Total	5235	\$35,000	\$0	\$0	

Department		Department Request	Manager Recommend	Board Approved	Detail
10140000 PLANNING & COMMUNITY DEVELOP					
5240	BOOK SUPP	450	450	450	REFERENCE MATERIALS
Total	5240	\$450	\$450	\$450	
5265	NON CAP EQ	30,000	0	0	SRTS GRANT COURSE EQUIPMENT
Total	5265	\$30,000	\$0	\$0	
5300	TRAIN TRAN	35,000	35,000	35,000	CONTINUING EDUCATION TRAINING FOR STAFF (AICP, CZO, CFM, ISA, ETC.), BOARD TRAINING FOR PB, BOA, AND HPC
Total	5300	\$35,000	\$35,000	\$35,000	
5305	UTILITIES	10,000	10,000	10,000	CELL PHONE PLANS
Total	5305	\$10,000	\$10,000	\$10,000	
5315	R&M VEH	2,000	2,000	2,000	OIL CHANGES, OTHER MAINTENANCE COSTS
Total	5315	\$2,000	\$2,000	\$2,000	
5325	ADVERTISE	16,500	16,500	16,500	PUBLIC HEARINGS AND PROJECT ADVERTISING
Total	5325	\$16,500	\$16,500	\$16,500	
5330	POSTAGE	3,500	3,500	3,500	ADJACENT PROPERTY OWNER MAILINGS AND GENERAL SHIPPING COSTS
Total	5330	\$3,500	\$3,500	\$3,500	
5410	RENT EQUIP	10,000	10,000	10,000	COPIER RENTAL
Total	5410	\$10,000	\$10,000	\$10,000	
5900	XFER TO	7,000	7,000	7,000	FLEET LIFE-CYCLE COST
Total	5900	\$7,000	\$7,000	\$7,000	
Total	10140000	\$2,311,126	\$2,063,780	\$2,075,311	

FACILITY MAINTENANCE

The Facility Maintenance Department is responsible for care and maintenance of all Town buildings and facilities. The Facility Maintenance Department was established in fiscal year 2018.

BUDGET BRIEF

The recommended budget for the Facility Maintenance Department reflects a 54.40% increase from the approved FY2021-2022 operating budget. The increase is primarily due to personnel changes and increased repair and maintenance costs due to the addition of facilities throughout the Town.

FY 2022-2023 FACILITY MAINTENANCE BUDGET HIGHLIGHTS

- Requested Position – Project Manager
- Capital Investment – Town Hall Annex Design and Construction (Non-Dept)

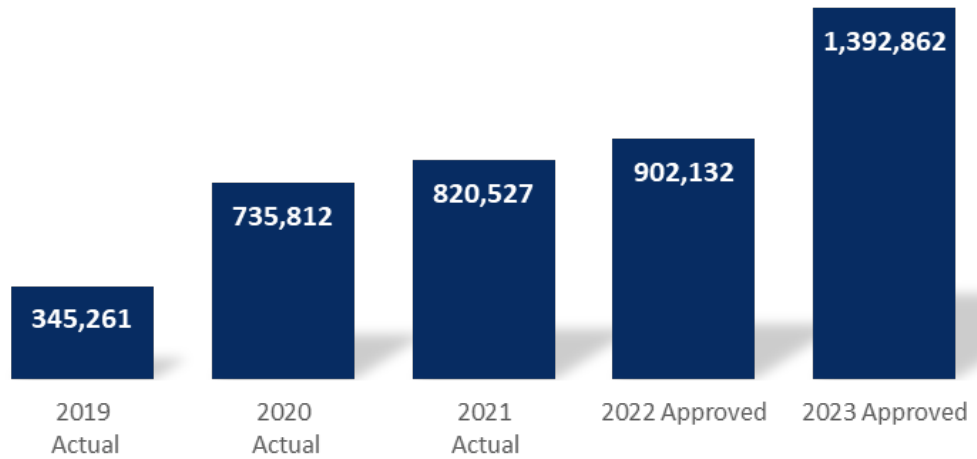
DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Facility Maintenance	\$ 345,261	\$ 735,812	\$ 820,527	\$ 902,132	\$ 1,466,778	\$ 1,388,118	\$ 1,392,862

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Construction and Facilities Director	1	1	1	1	1
Facilities Supervisor	1	1	1	1	1
Project Manager	0	0	1	1	1
Facilities Specialist	2	2	2	2	2
HVAC Specialist	1	1	1	1	1
Custodian	1	0	0	0	0
HVAC Technician	0	1	1	1	1
Facilities Crew Leader	1	1	1	1	1
Total Facility Maintenance	7	7	8	8	8

	FY 2021 Actual	FY 2022 Estimate	FY 2023 Projected	Goal
Workload				
Square Feet Maintained	492,600	508,600	582,600	595,600
Average Age of Facilities (years)	37	28	26	N/A
Square Feet Maintained Per FTE	123,150	101,720	97,100	50,000

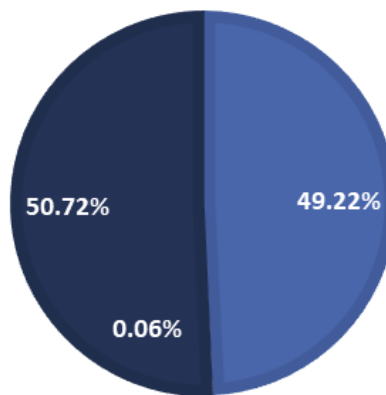
FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10307000 FACILITY MAINTENANCE					
5000	S&W - FT	1,250	1,250	1,250	LONGEVITY FOR 7 FULL-TIME EMPLOYEES
		68,716	68,716	68,716	REQUESTED POSITION - PROJECT MANAGER - COMPENSATION
		397,018	397,018	400,818	COMPENSATION FOR 7 FULL-TIME EMPLOYEES
Total	5000	\$466,984	\$466,984	\$470,784	
5015	OT	3,500	3,500	3,500	OVERTIME COMPENSATION FOR NON-EXEMPT PERSONNEL
Total	5015	\$3,500	\$3,500	\$3,500	
5025	FICA	268	268	268	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		5,267	5,267	5,267	FICA FOR REQUESTED POSITION - PROJECT MANAGER
		30,468	30,468	30,758	FICA FOR 7 FULL-TIME EMPLOYEES
Total	5025	\$36,003	\$36,003	\$36,293	
5030	GRP INSURE	124	124	124	LIFE INSURANCE FOR REQUESTED POSITION - PROJECT MANAGER
		724	724	727	LIFE INSURANCE FOR 7 FULL-TIME EMPLOYEES
		11,675	11,675	11,675	HEALTH INSURANCE FOR REQUESTED POSITION - PROJECT MANAGER
		81,725	81,725	81,725	HEALTH INSURANCE FOR 7 FULL-TIME EMPLOYEES
Total	5030	\$94,248	\$94,248	\$94,251	
5035	RETIRE	399	399	399	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		7,834	7,834	7,834	RETIREMENT FOR REQUESTED POSITION - PROJECT MANAGER
		48,390	48,390	48,851	RETIREMENT COMPENSATION FOR 7 FULL-TIME EMPLOYEES
Total	5035	\$56,623	\$56,623	\$57,084	
5040	401(K)	175	175	175	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		3,436	3,436	3,436	401(K) FOR REQUESTED POSITION - PROJECT MANAGER
		19,913	19,913	20,103	401(K) FOR 7 FULL-TIME EMPLOYEES
Total	5040	\$23,524	\$23,524	\$23,714	
5105	AR/ENG SVC	15,000	0	0	SPACE NEEDS ANALYSIS FOR PUBLIC WORKS, FACILITIES, ENGINEERING, UTILITIES
Total	5105	\$15,000	\$0	\$0	

Department		Department Request	Manager Recommend	Board Approved	Detail
10307000 FACILITY MAINTENANCE					
5115	MED LAB SV	300	300	300	EMPLOYEE DRUG SCREENING
Total	5115	\$300	\$300	\$300	
5120	PRINT SVC	500	500	500	ADVERTISEMENTS FOR PROJECTS, PLANS, RFPS.
Total	5120	\$500	\$500	\$500	
5205	DUE SUBS	100	100	100	EPA LICENSURE FOR HVAC TECHNICIAN
		150	150	150	HVAC LICENSURE FOR SPECIALIST
Total	5205	\$250	\$250	\$250	
5210	VEH SUPPLY	5,000	5,000	5,000	VEHICLE SUPPLIES
Total	5210	\$5,000	\$5,000	\$5,000	
5225	SAF SUPPLY	660	660	660	SAFETY SUPPLIES FOR REQUESTED POSITION
		3,960	3,300	3,300	SAFETY SUPPLIES FOR CURRENT EMPLOYEES
Total	5225	\$4,620	\$3,960	\$3,960	
5230	UNIFORMS	600	600	600	UNIFORM FOR REQUESTED POSITION
		1,800	1,200	1,200	UNIFORMS FOR CURRENT EMPLOYEES
Total	5230	\$2,400	\$1,800	\$1,800	
5265	NON CAP EQ	1,200	0	0	HAND AND POWER TOOLS FOR REQUESTED TECHNICIAN
		10,000	10,000	10,000	CONSUMABLE TOOLS AND EQUIPMENT FOR MAINTENANCE
Total	5265	\$11,200	\$10,000	\$10,000	
5300	TRAIN TRAN	0	2,500	2,500	MCA
Total	5300	\$0	\$2,500	\$2,500	
5305	UTILITIES	900	900	900	PHONE STIPEND FOR REQUESTED HVAC TECHNICIAN
		900	900	900	PHONE STIPEND FOR REQUESTED PROJECT MANAGER
		5,400	5,400	5,400	PHONE STIPEND FOR 6 EMPLOYEES
Total	5305	\$7,200	\$7,200	\$7,200	

Department	Department Request	Manager Recommend	Board Approved	Detail
10307000	FACILITY MAINTENANCE			
5310 R&M BLD/ST	1,440	1,440	1,440	PORT-A-LETS FOR PD
	1,704	1,704	1,704	WINNIE HOOPER DOORS REFINISHED
	1,750	1,750	1,750	WAR MEMORIAL BASKETBALL FLOOR MAINTENANCE
	2,000	2,000	2,000	CREATE OFFICE SPACE AT CMCC
	2,400	2,400	2,400	TALBERT PAINTING
	2,500	2,500	2,500	FIRE 2 EXTERIOR KITCHEN DOOR
	2,500	2,500	2,500	SELMA FLOOR MAINTENANCE
	2,500	2,500	2,500	WAR MEMORIAL BOTTLE FILLER
	2,570	2,570	2,570	WAR MEMORIAL DOOR REPLACEMENTS
	3,150	3,150	3,150	WALKOFF CARPET AT CMCC
	3,500	3,500	3,500	COATING CMCC EXTERIOR RAMP
	3,500	3,500	3,500	NEW DOORS FOR BELLINGHAM PARK RESTROOMS
	3,750	3,750	3,750	WINNIE HOOPER BLINDS
	5,000	5,000	5,000	PRESSURE WASH CMCC EXTERIORS
	6,500	6,500	6,500	FIRE STATION 1,2,3 BOTTLE FILLERS
	6,750	6,750	6,750	MAGLA PARK RESTROOM PARTITIONS
	6,750	6,750	6,750	TALBERT BASKETBALL FLOORING MAINTENANCE
	6,800	6,800	6,800	REFINISH CMCC LOWER LOBBY FLOORS
	6,800	6,800	6,800	REFINISH CORNELIUS FLOORS
	7,200	7,200	7,200	GOLF BUILDING MAINTENANCE AND REPAIR
	8,500	8,500	8,500	NORTH MAIN RESTROOM FLOORS
	8,850	8,850	8,850	LVT FLOORING AT TALBERT
	8,950	8,950	8,950	POLICE REPAIR AND MAINTENANCE
	8,975	8,975	8,975	TOWN HALL REPAIR AND MAINTENANCE
	9,500	9,500	9,500	BELLINGHAM GAZEBO ROOF
	9,570	9,570	9,570	WAR MEMORIAL HALLWAY FLOORING
	10,000	10,000	10,000	SELMA BOTTLE FILLERS
	10,000	10,000	10,000	SELMA CARD READERS
	10,800	10,800	10,800	QUARTERLY WINDOW CLEANING AT CMCC
	11,000	0	0	WAR MEMORIAL DOWNSPOUTS
	11,200	11,200	11,200	WINNIE HOOPER STORAGE
	11,500	11,500	11,500	GENERATOR MAINTENANCE
	11,928	11,928	11,928	PEST CONTROL FOR TOWN FACILITIES

Department		Department Request	Manager Recommend	Board Approved	Detail
10307000 FACILITY MAINTENANCE					
5310	R&M BLD/ST	13,104	13,104	13,104	FIRE STATION 5 BAY DOOR GLASS REAR
		13,500	13,500	13,500	WASTEWATER BARD UNITS
		13,570	13,570	13,570	FIRE STATION REPAIR AND MAINTENANCE
		13,750	13,750	13,750	ELEVATOR MAINTENANCE TOWN WIDE
		14,200	0	0	TANK ENCLOSURE FOR GOLF
		17,250	17,250	17,250	FIRE STATION 3 RTU REPLACEMENTS
		20,000	20,000	20,000	LIBRARY SLATE ROOF REPAIRS CONTINUED
		20,000	20,000	20,000	LOCKERS, TILE, PARTITIONS, FIXTURES CMCC LOCKERROOM
		21,150	21,150	21,150	LIBRARY REPAIR AND MAINTENANCE
		22,500	22,500	22,500	SAGE MONITORING FOR TOWN LOCATIONS
		27,500	27,500	27,500	FIRE SUPPRESSION, EXTINGUISHERS, HOODS, INSPECTIONS
		28,750	28,750	28,750	REC CENTERS/PARKS REPAIR AND MAINTENANCE
		36,065	36,065	36,065	FIRE STATION 3 BAY DOOR REPLACEMENT REAR
		37,500	37,500	37,500	OPS/FLEET/UTILITIES REPAIR AND MAINTENANCE
		38,500	0	0	CMCC DESIGN AND CONSTRUCTION FOR NEW CIRCUITRY AND SCONE LIGHTING
		38,500	38,500	38,500	OPS CENTER FLOORING PHASE 2
		150,000	150,000	150,000	JANITORIAL CONTRACT - REC ADMIN, TOWN HALL, OPS, FLEET, LIBRARY, PD, ANNEX,GOLF
Total	5310	\$735,676	\$671,976	\$671,976	
5315	R&M VEH	3,750	3,750	3,750	REPAIR AND MAINTENANCE DEPARTMENT VEHICLES
Total	5315	\$3,750	\$3,750	\$3,750	
Total	10307000	\$1,466,778	\$1,388,118	\$1,392,862	

NON-DEPARTMENT

In FY 2021-2022 the Economic Development Department transitioned into a Non-Department budget. The Non-Department budget maintains several budgets that cannot be uniquely attributed to departments.

BUDGET BRIEF

The recommended budget for the Non-Department category reflects a 349.17% increase from the approved FY2021-2022 operating budget. The increase is primarily due to increased commitment to capital investment.

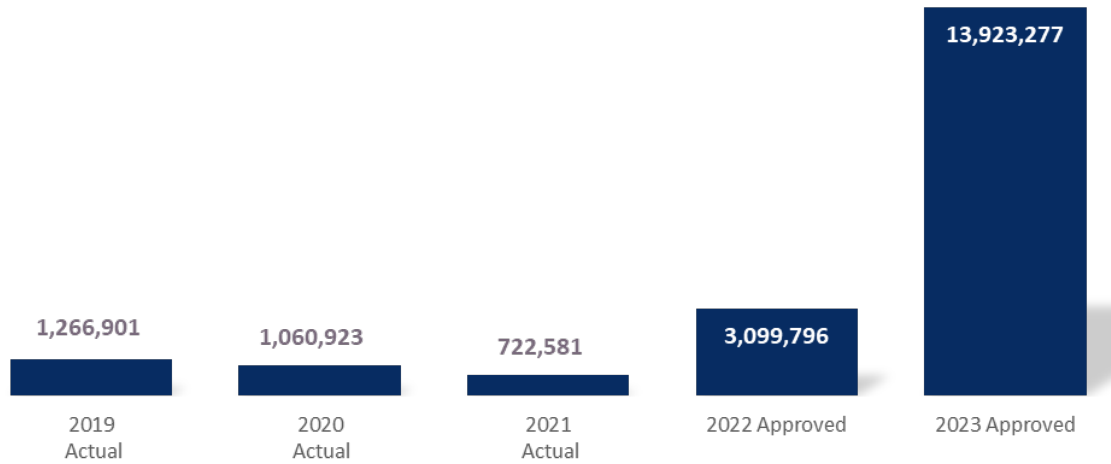
FY 2022-2023 NON-DEPARTMENT BUDGET HIGHLIGHTS

- **Establish Fleet Replacement Fund**
- **Town Hall Annex Design and Construction**
- **Capital Reserve for Cornelius Road Park Phase III**

DEPARTMENTAL BUDGET SUMMARY

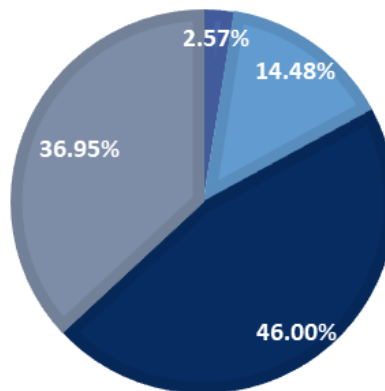
	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Non-Department	\$ 1,266,901	\$ 1,060,923	\$ 722,581	\$ 3,099,796	\$ 13,367,177	\$ 13,608,277	\$ 13,923,277

FIVE YEAR BUDGET HISTORY

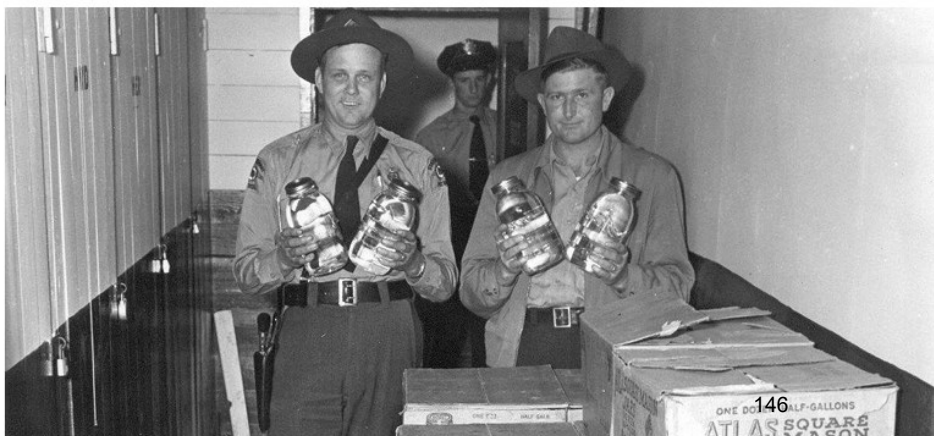


OPERATIONAL BUDGET BY CATEGORY

■ Operations ■ Economic Development ■ Transfer ■ Debt



Department		Department Request	Manager Recommend	Board Approved	Detail
10400000 NON-DEPARTMENT					
5210	VEH SUPPLY	0	541,100	541,100	FUEL SURCHARGE
Total	5210	\$0	\$541,100	\$541,100	
5305	UTILITIES	2,750	2,750	2,750	132 E CENTER ST - UTILITIES
		6,485	6,485	6,485	103 W CENTER - UTILITIES
Total	5305	\$9,235	\$9,235	\$9,235	
5400	RENT PROP	18,000	18,000	18,000	CENTER ST RAILROAD AGREEMENT
Total	5400	\$18,000	\$18,000	\$18,000	
5600	AID OTHER	750,000	750,000	750,000	ONE-TIME OUTSIDE AGENCY FUNDING
		838,439	838,439	838,439	ANNUAL OUTSIDE AGENCY FUNDING
Total	5600	\$1,588,439	\$1,588,439	\$1,588,439	
5665	INCENTIVE	1,750,000	1,610,000	1,610,000	ECONOMIC DEVELOPMENT
Total	5665	\$1,750,000	\$1,610,000	\$1,610,000	
5900	XFER TO	0	0	315,000	TRANSFER TO GENERAL CAPITAL INVESTMENT FOR PURCHASE OF SELF CONTAINED BREATHING APPARATUS AND THE GAS PROP UPGRADE AT THE FIRE TRAINING CENTER
		100,000	100,000	100,000	RIGHT OF WAY FOR THE LANGTREE/115 INTERSECTION IMPROVEMENTS PROJECT - U-6249 - 20% TOWN MATCH
		310,000	310,000	310,000	DYE CREEK GREENWAY LOOP - DESIGN AND RIGHT OF WAY
		475,712	475,712	475,712	AFFORDABLE HOUSING
		500,000	340,000	340,000	MAZEPPA FLYOVER TOWN MATCH OF 50% PLUS OVERAGE IN RIGHT-OF-WAY
		500,000	500,000	500,000	DESIGN OF TRAFFIC UNIT UPON COMPLETION OF TRAFFIC UNIT FEASIBILITY
		853,503	853,503	853,503	CONSTRUCTION OF EAST/WEST CONNECTOR PHASE I TOWN CONTRIBUTION
		1,950,000	1,950,000	1,950,000	TOWN HALL ANNEX DESIGN AND CONSTRUCTION
		2,000,000	2,000,000	2,000,000	ESTABLISH FLEET REPLACEMENT FUND
		3,312,288	3,312,288	3,312,288	TRANSFER TO CAPITAL RESERVE - RESERVE FOR CORNELIUS PARK PHASE III
Total	5900	\$10,001,503	\$9,841,503	\$10,156,503	
Total	10400000	\$13,367,177	\$13,608,277	\$13,923,277	



TOWN OF MOORESVILLE PUBLIC SAFETY

Celebrating 150 years
1873-2023

POLICE

The Police Department is committed to enhancing the quality of life in Mooresville in a professional manner. The Police Department works cooperatively with the community within the framework of the law to preserve peace, reduce fear, and to provide a safe living and working environment.

BUDGET BRIEF

The recommended budget for the Police Department reflects an 12.64% increase from the approved FY2021-2022 operating budget. The increase is primarily due to the request for additional personnel, increase in non-capital equipment and fleet life-cycle cost.

FY 2022-2023 POLICE BUDGET HIGHLIGHTS

- Requested Position – Police Sergeant
- Requested Positions – Police Detectives (2)
- Requested Positions – Police Officers (3) – includes one School Resource Officer
- AED's for Patrol Vehicles
- Capital Investments – Replacement Vehicles
- Capital Investments – Vehicles for Requested Positions
- Capital Investment – Evidence Storage

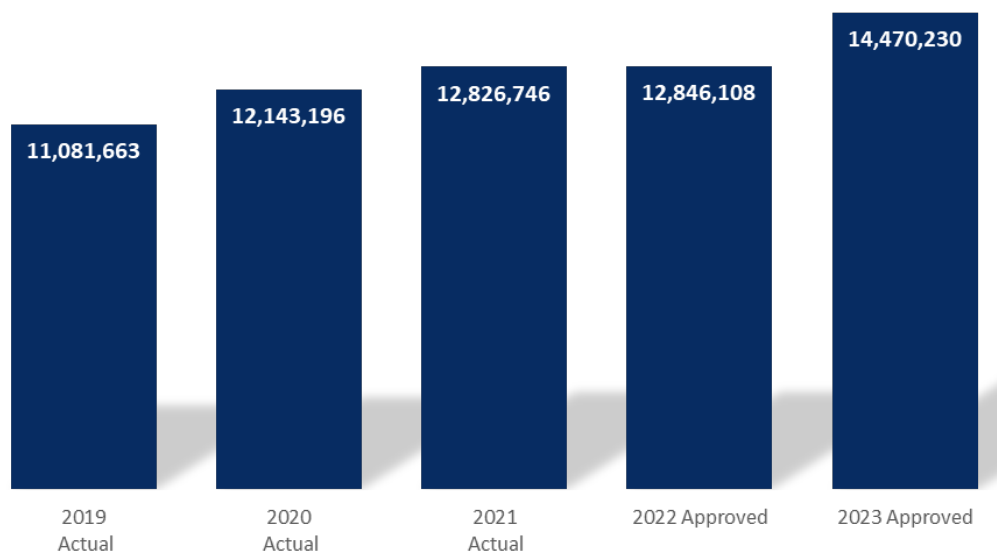
DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Police	\$ 11,081,663	\$ 12,143,196	\$ 12,826,746	\$ 12,846,108	\$ 14,397,161	\$ 14,386,161	\$ 14,470,230

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Chief Of Police	1	1	1	1	1
Assistant Police Chief	3	3	3	3	3
Police Captain	6	6	6	6	6
Police Sergeant	11	11	12	12	12
Police Logistics Sergeant	1	1	1	1	1
Police Detective	11	11	13	13	13
Police Special Victims Detective	1	1	1	1	1
Police Corporal	10	10	10	10	10
Police Officer	50	50	53	53	53
Administrative Services Supervisor	1	1	1	1	1
Police Telecommunications/Records Manager	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Assistant Telecommunications Supervisor	1	1	1	1	1
Telecommunicator	12	12	12	12	12
Evidence Custodian	2	2	2	2	2
Police Records Clerk	3	3	3	3	3
Police Accreditation Manager	1	1	1	1	1
Public Safety Officer	3	3	3	3	3
Community Resource Coordinator	1	1	1	1	1
Total Police	120	120	126	126	126

	<u>FY 2021 Actual</u>	<u>FY 2022 Estimate</u>	<u>FY 2023 Projected</u>	<u>Goal</u>
Workload				
Number of Sworn Officers (Authorized Positions)	94	94	100	100
Crimes Reported	5,845	6,077	5,772	N/A
Departmental Internal Affairs Investigated Complaints	10	1	2	0
Efficiency				
Vacancies	8	5	2	0
Calls Resulting in a Dispatch (including Officer initiated)	79,310	75,957	77,998	N/A
Crimes Investigated by Investigations Division	642	779	816	N/A
Internal Affairs Complaints Sustained	5	-	1	0
Effectiveness				
Departmental Turn-Over Rate (Sworn Officers)	8%	9%	2%	0%
CID Case Clearance Rate	86%	71%	85%	100%
Percent of Internal Affairs Complaints Sustained	50%	0%	50%	0%

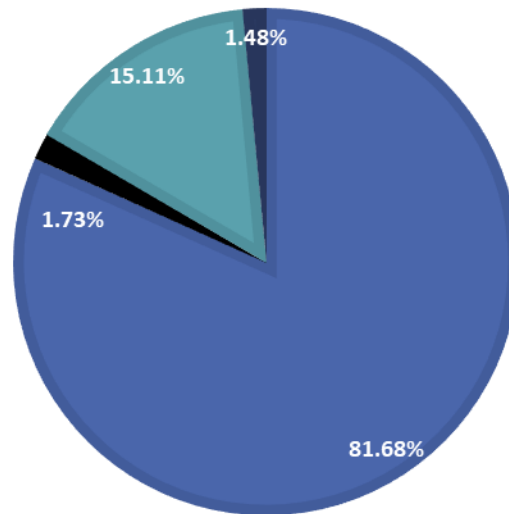
FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

OPERATIONAL BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations ■ Transfer



Department		Department Request	Manager Recommend	Board Approved	Detail
10200000 POLICE					
5000	S&W - FT	12,408	12,408	12,408	ON-CALL COMPENSATION FOR DETECTIVES
		62,328	62,328	62,328	REQUESTED POSITION - POLICE SERGEANT - COMPENSATION
		63,750	63,750	63,750	LONGEVITY FOR 120 FULL-TIME EMPLOYEES
		113,066	113,066	113,066	REQUESTED POSITIONS - 2 POLICE DETECTIVES - COMPENSATION
		146,504	146,504	146,504	REQUESTED POSITIONS - 3 POLICE OFFICERS - (INCLUDES 1 SRO) - COMPENSATION
		7,016,232	7,016,232	7,083,007	COMPENSATION FOR 120 FULL-TIME EMPLOYEES
Total	5000	\$7,414,288	\$7,414,288	\$7,481,063	
5010	S&W - TEMP	171,941	171,941	171,941	COMPENSATION FOR 10 PART-TIME EMPLOYEES
Total	5010	\$171,941	\$171,941	\$171,941	
5015	OT	435,000	435,000	435,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$435,000	\$435,000	\$435,000	
5025	FICA	949	949	949	FICA FOR ON-CALL COMPENSATION FOR DETECTIVES
		4,768	4,768	4,768	FICA FOR REQUESTED POSITION - POLICE SERGEANT
		8,650	8,650	8,650	FICA FOR REQUESTED POSITIONS - 2 POLICE DETECTIVES
		8,650	8,650	8,650	FICA FOR REQUESTED POSITIONS - 3 POLICE OFFICERS
		13,153	13,153	13,153	FICA FOR 10 PART-TIME EMPLOYEES
		33,278	33,278	33,278	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		541,618	541,618	546,727	FICA FOR 120 FULL-TIME EMPLOYEES
Total	5025	\$611,066	\$611,066	\$616,175	

Department		Department Request	Manager Recommend	Board Approved	Detail
10200000 POLICE					
5030	GRP INSURE	113	113	113	LIFE INSURANCE FOR REQUESTED POSITION - POLICE SERGEANT
		205	205	205	LIFE INSURANCE FOR REQUESTED POSITIONS - POLICE DETECTIVES (2)
		265	265	265	LIFE INSURANCE FOR REQUESTED POSITIONS - 3 POLICE OFFICERS
		11,675	11,675	11,675	HEALTH INSURANCE FOR REQUESTED POSITION - POLICE SERGEANT
		12,733	12,733	12,859	LIFE INSURANCE FOR 120 FULL-TIME EMPLOYEES
		23,350	23,350	23,350	HEALTH INSURANCE FOR REQUESTED POSITIONS - POLICE DETECTIVES (2)
		35,025	35,025	35,025	HEALTH INSURANCE FOR REQUESTED POSITIONS - 3 POLICE OFFICERS
		1,401,000	1,401,000	1,401,000	HEALTH INSURANCE FOR 120 FULL-TIME EMPLOYEES
Total	5030	\$1,484,366	\$1,484,366	\$1,484,492	
5035	RETIRE	7,105	7,105	7,105	RETIREMENT FOR REQUESTED POSITION - POLICE SERGEANT
		12,890	12,890	12,890	RETIREMENT FOR REQUESTED POSITIONS - 2 POLICE DETECTIVES
		16,701	16,701	16,701	RETIREMENT FOR REQUESTED POSITIONS - 3 POLICE OFFICERS
		52,374	52,374	52,374	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		924,561	924,561	933,281	RETIREMENT FOR 120 FULL-TIME EMPLOYEES
Total	5035	\$1,013,631	\$1,013,631	\$1,022,351	
5040	401(K)	3,116	3,116	3,116	401(K) FOR REQUESTED POSITION - POLICE SERGEANT
		5,653	5,653	5,653	401(K) FOR REQUESTED POSITIONS - 2 POLICE DETECTIVES
		7,325	7,325	7,325	401(K) FOR REQUESTED POSITIONS - 3 POLICE OFFICERS
		21,750	21,750	21,750	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		353,999	353,999	357,338	401(K) FOR 120 FULL-TIME EMPLOYEES
Total	5040	\$391,843	\$391,843	\$395,182	
5045	FIT & WELL	2,000	2,000	2,000	GYM REIMBURSEMENTS
Total	5045	\$2,000	\$2,000	\$2,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10200000 POLICE					
5050	SEP ALLOW	210,404	210,404	210,404	SEPARATION ALLOWANCE
Total	5050	\$210,404	\$210,404	\$210,404	
5110	LEGAL SVCS	18,500	18,500	18,500	ON-CALL LEGAL COUNSEL
Total	5110	\$18,500	\$18,500	\$18,500	
5115	MED LAB SV	10,000	10,000	10,000	PRIVATE LAB SERVICES
		18,000	18,000	18,000	K-9 VETERINARY CARE
		20,000	20,000	20,000	PRE-EMPLOYMENT EXAMINATIONS AND MISCELLANEOUS EMPLOYEE MEDICAL EXPENSES
Total	5115	\$48,000	\$48,000	\$48,000	
5120	PRINT SVC	15,100	15,100	15,100	BUSINESS CARDS, PRINTED FORMS, ANNUAL REPORT
Total	5120	\$15,100	\$15,100	\$15,100	
5145	OTR SVCS	1,000	1,000	1,000	RELOCATION OF 2 CONEX BOXES
		3,000	3,000	3,000	PADTRAX SYSTEM RELOCATION
		4,000	4,000	4,000	APPLICANT CREDIT CHECKS, TRANSLATION SERVICES, CID RECORDS SEARCH FEES, TRASH REMOVAL
		70,000	70,000	70,000	CONTRACTED STAFFING
5145	OTR SVCS	90,033	90,033	90,033	GRANT FUNDED DOMESTIC VIOLENCE VICTIM ADVOCATE
Total	5145	\$168,033	\$168,033	\$168,033	
5200	JAN SUPPLY	8,000	8,000	8,000	JANITORIAL SUPPLIES
Total	5200	\$8,000	\$8,000	\$8,000	
5205	DUE SUBS	3,000	3,000	3,000	CALEA ACCREDITATION FEE FOR THE COMMUNICATIONS CENTER
		5,000	5,000	5,000	CALEA ACCREDITATION ANNUAL FEE
		11,300	11,300	11,300	DUES TO PROFESSIONAL ORGANIZATIONS, CIVIC CLUBS, SUBSCRIPTIONS AND PUBLICATIONS
Total	5205	\$19,300	\$19,300	\$19,300	
5210	VEH SUPPLY	250,000	250,000	250,000	FUEL FOR VEHICLE FLEET
Total	5210	\$250,000	\$250,000	\$250,000	
5215	OFF SUPPLY	23,000	23,000	23,000	OFFICE SUPPLIES AND INK CARTRIDGES
Total	5215	\$23,000	\$23,000	\$23,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10200000 POLICE					
5217	SAF EXP	40,000	40,000	40,000	STATE ASSET FORFEITURE FUND EXPENDITURES
Total	5217	\$40,000	\$40,000	\$40,000	
5218	FED FORT	30,000	30,000	30,000	FEDERAL ASSET FUND EXPENDITURES
Total	5218	\$30,000	\$30,000	\$30,000	
5225	SAF SUPPLY	2,000	2,000	2,000	PARADEMIC BAG FOR SPECIAL RESPONSE TEAM (SRT) MEDIC PROGRAM
		3,000	3,000	3,000	MULTI MOUNT TOURNIQUET POUCHES
		10,000	10,000	10,000	FIRST AID SUPPLIES
Total	5225	\$15,000	\$15,000	\$15,000	
5230	UNIFORMS	4,500	4,500	4,500	BAGPIPERS UNIFORMS
		12,000	12,000	12,000	BULLETPROOF VESTS
		13,800	13,800	13,800	CLOTHING ALLOWANCE FOR DETECTIVES
		21,000	21,000	21,000	HONOR GUARD UNIFORMS
		85,000	85,000	85,000	UNIFORMS AND LEATHER GEAR
Total	5230	\$136,300	\$136,300	\$136,300	
5235	PART SUPP	7,000	7,000	7,000	DARE PROGRAM EXPENSES
Total	5235	\$7,000	\$7,000	\$7,000	
5260	INVEST SUP	25,000	25,000	25,000	INVESTIGATIVE FUNDS
Total	5260	\$25,000	\$25,000	\$25,000	
5265	NON CAP EQ	1,500	1,500	1,500	COMPUTER MONITORS FOR EVIDENCE
		2,000	2,000	2,000	SHELVES FOR EVIDENCE STORAGE
		2,500	2,500	2,500	COMPUTER MONITORS FOR RECORDS
		4,500	4,500	4,500	BAGPIPES AND DRUMS
		11,000	0	0	ELECTRONIC SPEED SIGNS
		12,463	12,463	12,463	PATROL RIFLES
		18,000	18,000	18,000	BALLISTIC SHIELDS
		21,000	21,000	21,000	THERMAL PRINTERS FOR PATROL CARS
		38,615	38,615	38,615	9MM HANDGUNS
		84,800	84,800	84,800	AED'S FOR PATROL VEHICLES
		511,342	511,342	511,342	AXON - BODY/IN-CAR CAMERA AND TASER REPLACEMENT AGREEMENT (YEAR 4 OF 5)
Total	5265	\$707,720	\$696,720	\$696,720	

Department		Department Request	Manager Recommend	Board Approved	Detail
10200000 POLICE					
5270	OTR SUPPLY	5,000	5,000	5,000	EMPLOYEE RECOGNITION
		5,000	5,000	5,000	MPD AFTERNOON OUT
		8,000	8,000	8,000	FIRING RANGE SUPPLIES
		9,500	9,500	9,500	EVIDENCE PROCESSING SUPPLIES
		11,000	11,000	11,000	K-9 SUPPLIES
		20,000	20,000	20,000	CHEMICAL/LESS LETHAL MUNITIONS
		30,000	30,000	30,000	CRIME PREVENTION AND COMMUNITY OUTREACH SUPPLIES
		35,000	35,000	35,000	MISCELLANEOUS EXPENDITURES
		50,000	50,000	50,000	AMMUNITION
5270	OTR SUPPLY	7,000	7,000	7,000	POLICE CADET PROGRAM
Total	5270	\$180,500	\$180,500	\$180,500	
5300	TRAIN TRAN	100,000	100,000	100,000	TRAVEL AND TRAINING EXPENSES
5300	TRAIN TRAN	1,827	1,827	1,827	NORTH CAROLINA GHSP GRANT TRAINING FUNDS
5300	TRAIN TRAN	5,000	5,000	5,000	DOMESTIC VIOLENCE DETECTIVE TRAINING
Total	5300	\$106,827	\$106,827	\$106,827	
5305	UTILITIES	71,364	71,364	71,364	AT&T HOSTED SOLUTION
		85,000	85,000	85,000	UTILITY EXPENSES
		90,000	90,000	90,000	PATROL CELL PHONES
5305	UTILITIES	18,423	18,423	18,423	911 EQUIPMENT
		24,220	24,220	24,220	COMMUNICATIONS CENTER RECORDING SOFTWARE
Total	5305	\$289,007	\$289,007	\$289,007	
5315	R&M VEH	15,000	15,000	15,000	EQUIPMENT REMOVAL FROM DECOMMISSIONED POLICE VEHICLES
		44,000	44,000	44,000	PATROL VEHICLE PUSH BUMPERS
		250,000	250,000	250,000	FLEET MAINTENANCE AND REPAIRS
Total	5315	\$309,000	\$309,000	\$309,000	
5320	R&M EQUIP	21,000	21,000	21,000	EQUIPMENT MAINTENANCE AND REPAIRS
Total	5320	\$21,000	\$21,000	\$21,000	
5325	ADVERTISE	6,000	6,000	6,000	DIRECTORY, FOUND PROPERTY, EMPLOYMENT ADVERTISING
Total	5325	\$6,000	\$6,000	\$6,000	
5330	POSTAGE	2,500	2,500	2,500	POSTAL AND SHIPPING EXPENSES
Total	5330	\$2,500	\$2,500	\$2,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
10200000		POLICE			
5410	RENT EQUIP	22,000	22,000	22,000	COPIERS AND PRINTERS
Total	5410	\$22,000	\$22,000	\$22,000	
5900	XFER TO	214,835	214,835	214,835	FLEET LIFE-CYCLE COST
Total	5900	\$214,835	\$214,835	\$214,835	
Total	10200000	\$14,397,161	\$14,386,161	\$14,470,230	

FIRE

The Fire Department is a full-time staffed fire-rescue organization. The Fire Department is committed to reduce the loss of life and property within the Mooresville community and surrounding area. The Fire Department is divided into three divisions: fire suppression, fire inspection, and administration. The Fire Department has six stations strategically located throughout the Town of Mooresville. Funding for land and design of Fire Station 7 is being allocated in a project ordinance with the adoption of the FY2023 budget.

BUDGET BRIEF

The recommended budget for the Fire Department reflects a 6.39% increase from the approved FY2021-2022 operating budget. The increase is primarily due to the request for additional personnel, increase in expense of outside services, and fleet life-cycle cost.

FY 2022-2023 FIRE BUDGET HIGHLIGHTS

- Requested Position – Fire Captain
- Requested Positions – Firefighters (3)
- Capital Investment – Gas Prop Upgrade at Fire Training Center
- Capital Investment - Public Safety Radios
- Capital Investment – New Fire Engine

DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Fire	\$ 9,437,124	\$ 10,891,225	\$ 11,425,369	\$ 11,436,948	\$ 12,549,258	\$ 12,093,462	\$ 12,168,326

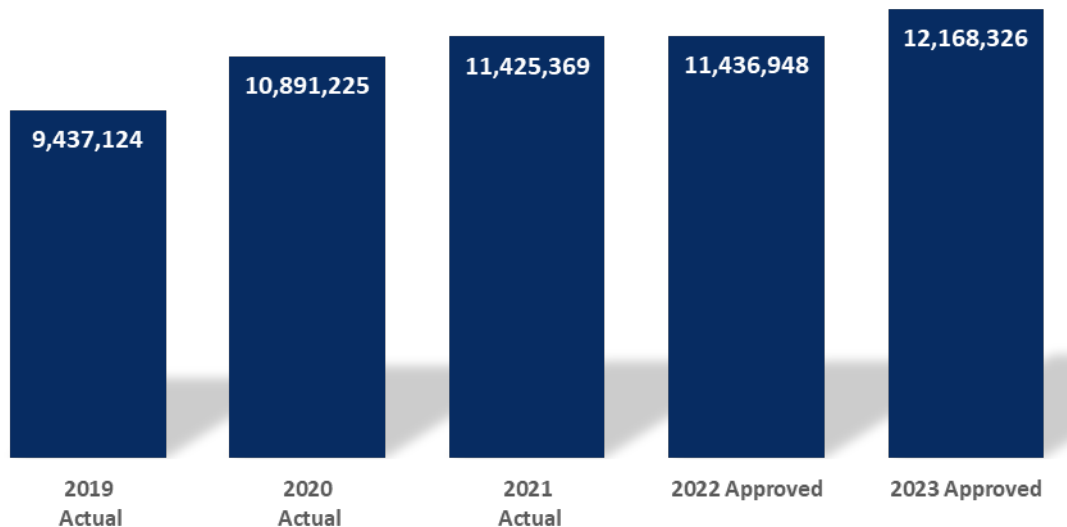
Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Fire Chief	1	1	1	1	1
Deputy Fire Chief - Operations	1	1	1	1	1
Assistant Fire Chief - Training/Safety	1	1	1	1	1
Fire Administrative Chief	1	1	1	1	1
Fire Marshal	1	1	1	1	1
Fire Battalion Chief	3	3	4	3	3
Fire Captain - Training/Accreditation	0	0	2	0	0
Fire Captain	19	19	19	20	20
Fire Engineer	19	19	19	19	19
Senior Firefighter	19	19	19	19	19
Firefighter	36	36	42	39	39
Assistant Fire Marshal	4	4	4	4	4
Radio Communications Specialist	1	1	1	1	1
Life Safety Educator	0	0	1	0	0
Administrative Assistant	2	2	2	2	2
Total Fire	108	108	118	112	112

To view the Fire Department's New Tactical Actions related to the Strategic Plan for FY2023, [click here](#).

FIRE

	FY 2021	FY 2022	FY 2023	
	Actual	Estimate	Projected	Goal
Workload				
Total Number of Department Responses *	7,864	9,266	9,300	N/A
Total Number of Actual Fire Responses	127	171	174	N/A
Total Number of Medical / Rescue Responses	4,391	6,301	6,400	N/A
Total Number of Good Intent / Other Responses	1,866	1,142	1,200	N/A
Total Fire-Fighter Training Hours Conducted	21,712	24,341	25,000	25000
Effectiveness				
Average Dispatch Time (From Emer. Comm Ctr.)	00:36	00:39	00:30	00:30
Average Turnout Time (Dispatch to Out the Door)	01:01	01:03	01:00	00:59
Average Travel Time	03:59	04:03	03:59	04:00
Average On-Scene Time - % Within Five Minutes	55%	52%	55%	75%

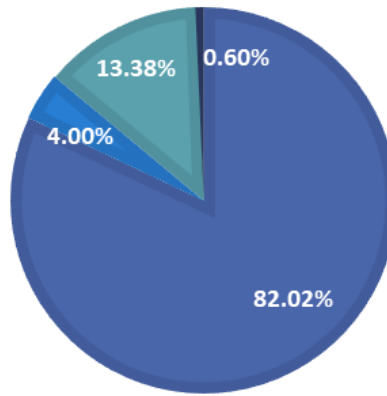
* Total number of department responses includes: over-pressure, hazardous conditions, false alarm, etc.

FIVE YEAR BUDGET HISTORY

Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

OPERATIONAL BUDGET BY CATEGORIES

■ Personnel ■ Professional Services ■ Operations ■ Transfer



Department		Department Request	Manager Recommend	Board Approved	Detail
10221000 FIRE SUPPRESSION					
5000	S&W - FT	56,533	0	0	REQUESTED POSITION - FIRE SAFETY EDUCATOR - COMPENSATION
		62,328	0	0	REQUESTED POSITION - BATTALION CHIEF - COMPENSATION
		62,328	0	0	REQUESTED POSITION - FIRE CAPTAIN - TRAINING/ACREDITATION
		62,328	62,328	62,328	REQUESTED POSITION - FIRE CAPTAIN
		85,750	85,750	85,750	LONGEVITY FOR 108 FULL-TIME EMPLOYEES
		126,558	0	0	REQUESTED POSITION - 3 FIREFIGHTERS - ADDITIONAL SQUAD
		126,558	126,558	126,558	REQUESTED POSITIONS - 3 FIREFIGHTERS
		6,260,474	6,260,474	6,320,383	COMPENSATION FOR 108 FULL-TIME EMPLOYEES
Total	5000	\$6,842,857	\$6,535,110	\$6,595,019	
5010	S&W - TEMP	19,950	19,950	19,950	COMPENSATION FOR 1 PART-TIME EMPLOYEE
Total	5010	\$19,950	\$19,950	\$19,950	
5015	OT	325,000	325,000	325,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$325,000	\$325,000	\$325,000	
5025	FICA	1,526	1,526	1,526	FICA FOR 1 PART-TIME EMPLOYEE
		4,325	0	0	FICA FOR REQUESTED POSITION - LIFE SAFETY EDUCATOR
		4,768	0	0	FICA FOR REQUESTED POSITION - BATTALION CHIEF
		4,768	0	0	FICA FOR REQUESTED POSITION - FIRE CAPTAIN - TRAINING/ACCREDITATION
		4,768	4,768	4,768	FICA FOR REQUESTED POSITION - FIRE CAPTAIN
		9,682	0	0	FICA FOR REQUESTED POSITIONS - 3 FIREFIGHTERS/ADDITIONAL SQUAD
		9,682	9,682	9,682	FICA FOR REQUESTED POSITIONS - 3 FIREFIGHTERS
		24,863	24,863	24,863	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		485,486	485,486	490,069	FICA FOR 108 FULL-TIME EMPLOYEES
Total	5025	\$549,868	\$526,325	\$530,908	

Department		Department Request	Manager Recommend	Board Approved	Detail
10221000 FIRE SUPPRESSION					
5030	GRP INSURE	103	0	0	LIFE INSURANCE FOR REQUESTED POSITION - LIFE SAFETY EDUCATOR
		113	0	0	LIFE INSURANCE FOR REQUESTED POSITION - BATTALION CHIEF
		113	0	0	LIFE INSURANCE FOR REQUESTED POSITION - FIRE CAPTAIN - TRAINING/ACCREDITATION
		113	113	113	LIFE INSURANCE FOR REQUESTED POSITION - FIRE CAPTAIN
		232	0	0	LIFE INSURANCE FOR REQUESTED POSITIONS - 3 FIREFIGHTERS/ADDITIONAL SQUAD
		232	232	232	LIFE INSURANCE FOR REQUESTED POSITIONS - 3 FIREFIGHTERS
		11,374	11,374	11,471	LIFE INSURANCE FOR 108 FULL-TIME EMPLOYEES
		11,675	0	0	HEALTH INSURANCE FOR REQUESTED POSITION - BATTALION CHIEF
		11,675	0	0	HEALTH INSURANCE FOR REQUESTED POSITION - FIRE CAPTAIN - TRAINING/ACCREDITATION
		11,675	0	0	HEALTH INSURANCE FOR REQUESTED POSITION - LIFE SAFETY EDUCATOR
		11,675	11,675	11,675	HEALTH INSURANCE FOR REQUESTED POSITION - FIRE CAPTAIN
		35,025	0	0	HEALTH INSURANCE FOR REQUESTED POSITIONS - 3 FIREFIGHTERS/ADDITIONAL SQUAD
		35,025	35,025	35,025	HEALTH INSURANCE FOR REQUESTED POSITIONS - 3 FIREFIGHTERS/ROTATION SQUAD
		1,260,900	1,260,900	1,260,900	HEALTH INSURANCE FOR 108 FULL-TIME EMPLOYEES
Total	5030	\$1,389,930	\$1,319,319	\$1,319,416	

Department		Department Request	Manager Recommend	Board Approved	Detail
10221000 FIRE SUPPRESSION					
5035	RETIRE	6,445	0	0	RETIREMENT FOR REQUESTED POSITION - LIFE SAFETY EDUCATOR
		7,105	0	0	RETIREMENT FOR REQUESTED POSITION - BATTALION CHIEF
		7,105	0	0	RETIREMENT FOR REQUESTED POSITION - FIRE CAPTAIN - TRAINING/ACCREDITATION
		7,105	7,105	7,105	RETIREMENT FOR REQUESTED POSITION - FIRE CAPTAIN
		14,428	0	0	RETIREMENT FOR REQUESTED POSITIONS - 3 FIREFIGHTERS - ADDITIONAL SQUAD REQUESTED POSITIONS - 3 FIREFIGHTERS
		14,428	14,428	14,428	RETIREMENT FOR REQUESTED POSITIONS - 3 FIREFIGHTERS
		37,050	37,050	37,050	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		771,066	771,066	778,345	RETIREMENT FOR 108 FULL-TIME EMPLOYEES
Total	5035	\$864,732	\$829,649	\$836,928	
5040	401(K)	2,827	0	0	401(K) FOR REQUESTED POSITION - LIFE SAFETY EDUCATOR
		3,116	0	0	401(K) FOR REQUESTED POSITION - BATTALION CHIEF
		3,116	0	0	401(K) FOR REQUESTED POSITION - FIRE CAPTAIN - TRAINING/ACCREDITATION
		3,116	3,116	3,116	401(K) FOR REQUESTED POSITION - FIRE CAPTAIN
		6,328	0	0	401(K) FOR REQUESTED POSITIONS - 3 FIREFIGHTERS/ ADDITIONAL SQUAD
		6,328	6,328	6,328	401(K) FOR REQUESTED POSITIONS - 3 FIREFIGHTERS
		16,250	16,250	16,250	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		317,311	317,311	320,307	401(K) FOR 108 FULL-TIME EMPLOYEES
Total	5040	\$358,392	\$343,005	\$346,001	
5045	FIT & WELL	7,200	7,200	7,200	GYM REIMBURSEMENTS
Total	5045	\$7,200	\$7,200	\$7,200	

Department		Department Request	Manager Recommend	Board Approved	Detail
10221000 FIRE SUPPRESSION					
5115	MED LAB SV	425	0	0	1 ACCREDITATION MGR/CAPT PHYSICAL/TB TESTING
		425	0	0	1 FF/ADMIN BC PHYSICAL/TB TESTING
		425	0	0	1 FF/TRAINING CAPT PHYSICAL/TB TESTING
		425	0	0	1 FIRE LIFE SAFETY EDUC PHYSICAL/TB TESTING
		425	0	0	ADMIN BC PHYSICAL/TB TESTING
		425	425	425	1 CAPTAIN PHYSICAL/TB TESTING
		1,000	1,000	1,000	MEDICAL ASSESSMENTS
		1,300	0	0	3 FF/SQ1 PHYSICALS/TB TESTING
		1,300	1,300	1,300	3 FFS PHYSICALS/TB TESTING
		6,000	6,000	6,000	TOWN EMPLOYEE SCREENING
		6,050	6,050	6,050	TB/CHEST XRAYS TESTING (108)
		38,500	38,500	38,500	IREDELL HEALTH PHYSICALS (108)
Total	5115	\$56,700	\$53,275	\$53,275	
5120	PRINT SVC	2,200	2,200	2,200	BUSINESS CARDS, BROCHURES, FMO COPIES
Total	5120	\$2,200	\$2,200	\$2,200	
5135	INS OFF SV	5,000	5,000	5,000	INSTRUCTION/OFFICIATING
		30,000	30,000	30,000	RECRUIT SCHOOL
Total	5135	\$35,000	\$35,000	\$35,000	
5145	OTR SVCS	2,100	2,100	2,100	BENFIELD-WASTE REMOVAL FTC
		2,772	2,772	2,772	SAGE, STATIONS 2,3,5,6 FTC
		3,600	3,600	3,600	PRE-EMPLOYMENT POLYGRAPH SCREENING (12)
		5,000	5,000	5,000	AWARDS
		5,000	5,000	5,000	PHOTO ALBUM/COMPOSITES
		15,000	15,000	15,000	ASSESSMENT CENTERS
		19,000	19,000	19,000	VERIZON
		25,000	25,000	25,000	TOWER MAINTENANCE
		28,800	28,800	28,800	ECOM TO UASI CORE FIBER
		290,000	290,000	290,000	CHARLOTTE RADIO SYSTEM FEE
Total	5145	\$396,272	\$396,272	\$396,272	
5200	JAN SUPPLY	16,000	16,000	16,000	JANITORIAL SUPPLIES FOR STATIONS & ADMIN
Total	5200	\$16,000	\$16,000	\$16,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10221000 FIRE SUPPRESSION					
5205	DUE SUBS	225	225	225	FIRE STATS DATA SYSTEM FEE
		385	385	385	NAFI
		500	500	500	IAAI
		500	500	500	SAFE KIDS CARSEAT CERTIFICATION
		600	600	600	CROSSLAKE PARK STATION 2
		600	600	600	NCAFC
		700	700	700	NC COQB
		700	700	700	PIEDMONT COUNCIL/BOY SCOUTS
		1,839	1,839	1,839	VARIOUS HAZMAT, RESCUE, ADM & FMO MEMBERSHIPS/DUES
		2,000	2,000	2,000	IAFC
		2,300	2,300	2,300	NC ASSOC OF RESCUE & EMS
		2,500	2,500	2,500	NFPA
		8,700	8,700	8,700	FIREFIGHTER RESCUE SQUAD PENSION
		10,000	10,000	10,000	CPSE ACCREDITATION
		11,400	11,400	11,400	NCSFA DUES & FRATERNAL INSURANCE
Total	5205	\$42,949	\$42,949	\$42,949	
5210	VEH SUPPLY	85,000	85,000	85,000	FUEL FOR APPARATUS (ADD NEW VEH)
Total	5210	\$85,000	\$85,000	\$85,000	
5215	OFF SUPPLY	6,000	6,000	6,000	OFFICE SUPPLIES FOR ADM & STATIONS
Total	5215	\$6,000	\$6,000	\$6,000	
5225	SAF SUPPLY	10,000	10,000	10,000	EAR PLUGS, SAFETY GLASSES, EYE WASH STATIONS, N-95S
Total	5225	\$10,000	\$10,000	\$10,000	

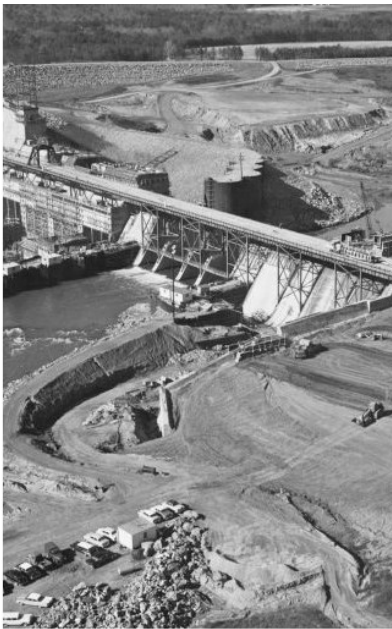
Department		Department Request	Manager Recommend	Board Approved	Detail
10221000 FIRE SUPPRESSION					
5230	UNIFORMS	1,000	1,000	1,000	EXPLORERS (10)
		3,600	3,600	3,600	FF HOODS (100)
		4,000	4,000	4,000	FF EXTRICATION GLOVES (50)
		4,000	4,000	4,000	HONOR GUARD (10)
		4,000	4,000	4,000	PIPE & DRUM (10)
		6,000	6,000	6,000	ARMOR HELMETS (5)
		14,000	14,000	14,000	FF BOOTS (30)
		16,068	16,068	16,068	UNIFORMS NEW HIRES (12 FFS)
		30,000	30,000	30,000	FF HELMETS (30)
		35,200	35,200	35,200	SPECIALTY RESCUE GEAR
		43,800	43,800	43,800	PPE NEW EMPLOYEES (12 FFS)
		109,500	109,500	109,500	PPE REPLACEMENT (30 SETS)
					HEAD/TOE \$3650
		150,100	150,100	150,100	DUTY UNIFORMS (108)
Total	5230	\$421,268	\$421,268	\$421,268	
5235	PART SUPP	500	500	500	CARSEAT PROGRAM SUPPLIES
		500	500	500	JUVENILE FIRESETTERS
		3,000	3,000	3,000	COMMUNITY OUTREACH
		5,000	5,000	5,000	CITIZENS ACADEMY (20 PARTICIPANTS)
		5,000	5,000	5,000	EM/TRAINING/MEETING SUPPLIES
		6,000	6,000	6,000	CAMP BLAZE (150 PARTICIPANTS)
		6,000	6,000	6,000	SMOKE/CO/WEATHER RADIO BATTERIES
		25,000	25,000	25,000	FIRE EDUCATION MATERIALS, FIRE PREVENTION WEEK, STATION TOURS,PUBLIC APPEARANCES
Total	5235	\$51,000	\$51,000	\$51,000	
5240	BOOK SUPP	2,000	2,000	2,000	BOOKS, MANUALS FOR FMO, CON-ED
Total	5240	\$2,000	\$2,000	\$2,000	
5245	AV SUPPLY	5,000	5,000	5,000	COMPUTERS, TV, AV EQUIPMENT
Total	5245	\$5,000	\$5,000	\$5,000	
5255	MED LAB	45,000	45,000	45,000	MEDICAL RESPONDER EQUIP & SUPPLIES
Total	5255	\$45,000	\$45,000	\$45,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10221000 FIRE SUPPRESSION					
5265	NON CAP EQ	250	250	250	SCBA MASK BAGS (13)
		500	500	500	BIKE TEAM
		1,000	1,000	1,000	CHAINSAWS (EM, USAR & FF)
		1,000	1,000	1,000	REPLACEMENT RESCUE BAGS (FF)
		1,500	1,500	1,500	EDUCATION BANNER/DISPLAY
		1,900	1,900	1,900	FMO CHALLENGE COINS
		2,000	2,000	2,000	HYDRANT SUPPLIES (GUAGES, DIFFUSERS)
		2,563	2,563	2,563	SPARKY SUIT
		3,000	3,000	3,000	FMO SUPPLIES & EQUIP
		3,000	3,000	3,000	FOAM
		3,000	3,000	3,000	TICS/PERSONAL DEVICE (5)
		3,500	3,500	3,500	AED (2)
		4,000	4,000	4,000	RIT BAGS (1)
		5,000	5,000	5,000	CHALLENGE COINS
		5,000	5,000	5,000	EMERGENCY MGT SUPPLIES
		5,000	5,000	5,000	FURNITURE
		5,000	5,000	5,000	HANDTOOLS (AXES, PRY, FORCIBLE ENTRY)
		7,000	7,000	7,000	LIGHTS (PORTABLE INVESTIGATIONS/FF/HAZMAT)
		7,400	7,400	7,400	SCBA MASK (25)
		10,000	10,000	10,000	BLOWERS, TRIMMERS, SPREADERS (STATIONS 2, 3, 5, FTC)
		10,000	10,000	10,000	HOSE ADAPTERS/NOZZLES (2 1/2")
		13,000	13,000	13,000	SCBA VOICE AMPS (20)
		15,000	15,000	15,000	FIRE HOSE (LDH CLOTH, 2 1/2" ATTACK)
		47,550	47,550	47,550	HAZMAT SUPPLIES (MONITORS, TEST KITS, ETC)
		50,435	50,435	50,435	RESCUE EQUIPMENT
Total	5265	\$207,598	\$207,598	\$207,598	
5270	OTR SUPPLY	33,400	33,400	33,400	MISC SUPPLIES FOR STATIONS & ADM
Total	5270	\$33,400	\$33,400	\$33,400	

Department	Department Request	Manager Recommend	Board Approved	Detail
10221000	FIRE SUPPRESSION			
5300 TRAIN TRAN	100	100	100	OSHA CERTIFICATION
	250	250	250	FMO MEETING
	500	500	500	FMO VFI
	500	500	500	IAFC EXPO
	625	625	625	NFSA ONLINE TRAINING
	1,000	1,000	1,000	EXPLORERS TRAINING PROGRAM
	1,300	1,300	1,300	NFA CLASS
	1,500	1,500	1,500	FMO TESTING
	1,500	1,500	1,500	NATIONAL ASSOC FIRE INVESTIGATORS
	1,600	1,600	1,600	REID INVESTIGATION INTERVIEWING
	2,000	2,000	2,000	HONOR GUARD EMMITSBURG
	2,000	2,000	2,000	HONOR GUARD NCSFA CONF
	2,000	2,000	2,000	PIPES & DRUMS NCSFA CONF
	2,100	2,100	2,100	NC/SC IAAI
	2,500	2,500	2,500	NCAFC MID-WINTER CONF
	3,000	3,000	3,000	FMO PLANS REVIEW
	3,000	3,000	3,000	NATIONAL FIRE ACADEMY
	3,000	3,000	3,000	NC FIRE PREVENTION SCHOOL
	3,000	3,000	3,000	NC FIRE SAFETY EDUCATOR CONF
	3,000	3,000	3,000	PIPES & DRUMS EMMITSBURG
	4,000	4,000	4,000	DELIVERY AGENCY
	5,000	5,000	5,000	EMI/NFA TRAINING
	6,000	6,000	6,000	FIRE RESCUE INTERNATIONAL
	6,000	6,000	6,000	FLEET TRAINING PUMP APPARATUS
	8,500	8,500	8,500	UAS & SAFRE CONF
	11,000	11,000	11,000	HAZMAT (MD, FL, RADIATION, PROPANE, TACTICAL)
	11,500	11,500	11,500	RESCUE (SWIFTWATER, BOAT OPS, LAND SEARCH, HIGH ANGLE, TRENCH, CONFINED SPACE & STRUCTURAL COLLAPSE)
	13,000	13,000	13,000	FDIC
	13,500	13,500	13,500	DUPONT ALL HAZARD WEEK, COMT, COML, CAT FLOD,107
	16,000	16,000	16,000	BLUE CARD CERTIFICATION
	18,000	18,000	18,000	FTC BURN SUPPLIES/PROPS
Total 5300	\$146,975	\$146,975	\$146,975	

Department		Department Request	Manager Recommend	Board Approved	Detail
10221000 FIRE SUPPRESSION					
5305	UTILITIES	500	500	500	WIRELESS PUKS- USAR/HAZMAT
		1,500	1,500	1,500	FMO PHONES
		9,200	9,200	9,200	1/2 UTILITIES FOR SHEPHERDS
		12,500	12,500	12,500	PHONE STIPEND FOR ADM
		120,000	120,000	120,000	EXISTING STATIONS (STATION 6 & FTC INCREASES NEEDED)
Total	5305	\$143,700	\$143,700	\$143,700	
5310	R&M BLD/ST	10,000	10,000	10,000	MISC REPAIRS
		20,000	20,000	20,000	YARD WORK SUPPLIES (ALL STATIONS)
Total	5310	\$30,000	\$30,000	\$30,000	
5315	R&M VEH	8,600	8,600	8,600	VEH WASHES/AUTOBELL (10)
		12,000	12,000	12,000	R&M FOR ADM VEHICLES
		30,000	30,000	30,000	BRAKES FOR APPARATUS
		33,000	33,000	33,000	MISC REPAIRS
		40,000	40,000	40,000	TIRES & WHEELS FOR APPARATUS
		85,000	85,000	85,000	FIRE APPARATUS SERVICE
Total	5315	\$208,600	\$208,600	\$208,600	

Department		Department Request	Manager Recommend	Board Approved	Detail
10221000 FIRE SUPPRESSION					
5320	R&M EQUIP	1,000	1,000	1,000	FIRE ED TRAILER/COMMAND POST
		1,500	1,500	1,500	LADDER TESTING CERTIFICATION
		2,000	2,000	2,000	CHAINSAW/BLADES/HAND TOOLS
		2,000	2,000	2,000	GENERATOR TESTING/REPAIRS
		2,000	2,000	2,000	INSPECTIONS FOR MISC EQUIP
		2,000	2,000	2,000	KNOX BOX REPLACEMENT/REPAIRS
		2,000	2,000	2,000	LIGHT BARS EMERGENCY VEHICLE
		2,000	2,000	2,000	MOWERS
		2,000	2,000	2,000	NOZZLES
		2,500	2,500	2,500	EQUIP AT FTC
		3,000	3,000	3,000	BATTERIES FOR FLASHLIGHTS, RADIOS, AIR PACKS & OTHER EQUIP
		3,000	3,000	3,000	SMALL EQUIPMENT REPAIRS
		5,000	5,000	5,000	RESCUE EQUIP REPAIRS
		5,500	5,500	5,500	EXTRICATION EQUIP INSPECTION/R&M
		6,000	6,000	6,000	FIELD COMM SUPPLIES
		6,500	6,500	6,500	PLYMOVENT
		8,500	8,500	8,500	RADIO/PARTS/HEADSETS/MICS
		10,000	10,000	10,000	HAZMAT EQUIP REPAIRS
		10,000	10,000	10,000	MISC REPAIRS
		18,000	18,000	18,000	PPE REPAIRS & MAINTENANCE
		22,000	22,000	22,000	PUMP MAINTENANCE & REPAIRS
		23,000	23,000	23,000	PUMP/AERIAL/GENERATOR/LADDER ANNUAL TESTING
		24,000	24,000	24,000	OSHA SCBA/AIR FLOW HYDRO
Total	5320	\$163,500	\$163,500	\$163,500	
5330	POSTAGE	2,000	2,000	2,000	POSTAGE & SHIPPING
Total	5330	\$2,000	\$2,000	\$2,000	
5410	RENT EQUIP	3,000	3,000	3,000	MISC RENTAL EQUIP
		5,000	5,000	5,000	COPIERS
Total	5410	\$8,000	\$8,000	\$8,000	
5900	XFER TO	73,167	73,167	73,167	FLEET LIFE-CYCLE COST
Total	5900	\$73,167	\$73,167	\$73,167	
Total	10221000	\$12,549,258	\$12,093,462	\$12,168,326	



TOWN OF MOORESVILLE PUBLIC SERVICES

1873

Celebrating 150 years
1873-2023

PUBLIC SERVICES ADMINISTRATION

The Public Services Administration Department consists of the administrative staff that oversees the Town's Public Services. Public Services include Engineering, Streets, Sanitation, Fleet Maintenance and Facilities Maintenance.

BUDGET BRIEF

The recommended budget for the Public Services Administration Department reflects a 3.96% increase from the approved FY2021-2022 operating budget. The increase is primarily due to normal budget fluctuations.

FY 2022-2023 PUBLIC SERVICES ADMINISTRATION BUDGET HIGHLIGHTS

- All repair and maintenance now moved to Facilities Maintenance
- Completion of Flooring Renovations at Operations Center

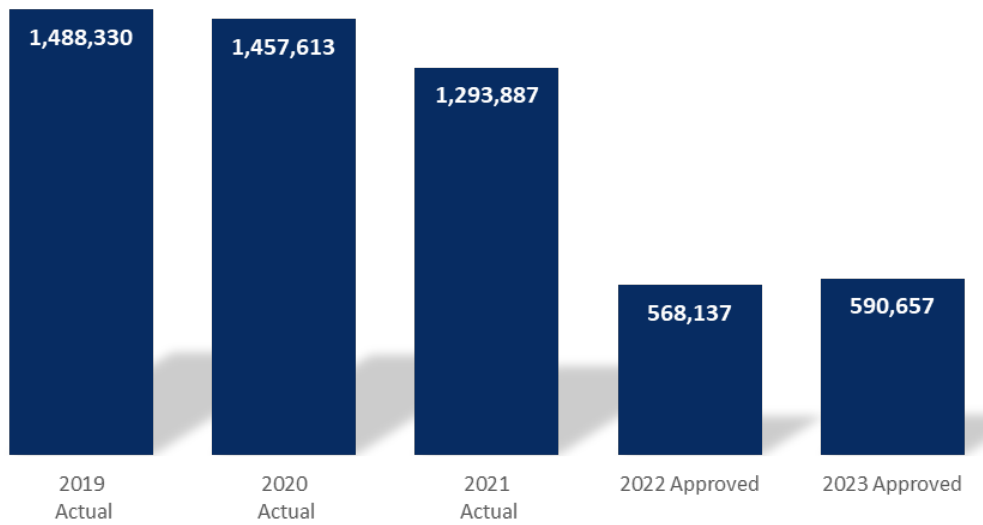
DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Public Services Administration	\$ 1,488,330	\$ 1,457,613	\$ 1,293,887	\$ 568,137	\$ 587,114	\$ 583,914	\$ 590,657

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Assistant Town Manager	1	1	1	1	1
Public Works Director	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Total Public Services Administration	3	3	3	3	3

To view Public Services's New Tactical Actions related to the Strategic Plan for FY2023, [click here](#).

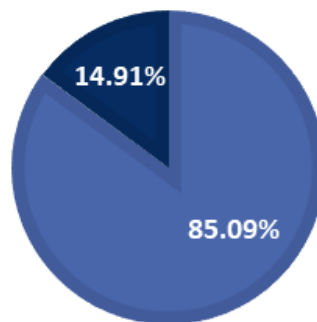
FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

OPERATING BUDGET BY CATEGORY

■ Personnel ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10300000 PUBLIC SERVICE ADMIN					
5000	S&W - FT	2,750	2,750	2,750	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
		345,479	345,479	348,785	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
Total	5000	\$348,229	\$348,229	\$351,535	
5010	S&W - TEMP	10,800	10,800	10,800	COMPENSATION FOR 1 PART-TIME EMPLOYEE
Total	5010	\$10,800	\$10,800	\$10,800	
5015	OT	13,390	13,390	13,390	OVERTIME FOR ADMIN POSITION KEPT AT 20 HRS/WEEK WITH 3% INCREASE.
Total	5015	\$13,390	\$13,390	\$13,390	
5025	FICA	826	826	826	FICA FOR 1 PART-TIME EMPLOYEE
		1,024	1,024	1,024	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		26,640	26,640	26,892	FICA FOR 3 FULL-TIME EMPLOYEES
Total	5025	\$28,490	\$28,490	\$28,742	
5030	GRP INSURE	625	625	630	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
		35,025	35,025	35,025	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
Total	5030	\$35,650	\$35,650	\$35,655	
5035	RETIRE	1,526	1,526	1,526	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		39,698	39,698	42,712	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
Total	5035	\$41,224	\$41,224	\$44,238	
5040	401(K)	670	670	670	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		17,411	17,411	17,577	401(K) FOR 3 FULL-TIME EMPLOYEES
Total	5040	\$18,081	\$18,081	\$18,247	
5200	JAN SUPPLY	2,825	1,425	1,425	FLOOR CLEANING SUPPLIES FOR INTERNAL FLOOR CLEANING CREW
					*CARPET RENTALS AND CLEANING SUPPLIES FOR OPS HAVE BEEN MOVED TO FACILITIES BUDGET.
Total	5200	\$2,825	\$1,425	\$1,425	

Department		Department Request	Manager Recommend	Board Approved	Detail
10300000 PUBLIC SERVICE ADMIN					
5205	DUE SUBS	75	75	75	NC PE LICENSE RENEWAL
		250	250	250	AWWA MEMBERSHIP - 1 EMPLOYEE
		400	400	400	APWA MEMBERSHIPS - 2 EMPLOYEES
		400	400	400	ICMA MEMBERSHIP - 1 EMPLOYEE
		400	400	400	NC CITY COUNTY MANAGERS ASSOCIATION MEMBERSHIP
Total	5205	\$1,525	\$1,525	\$1,525	
5210	VEH SUPPLY	250	250	250	GAS FOR VEHICLE
Total	5210	\$250	\$250	\$250	
5215	OFF SUPPLY	4,500	4,500	4,500	OFFICE SUPPLIES FOR THE OPS CENTER
Total	5215	\$4,500	\$4,500	\$4,500	
5225	SAF SUPPLY	1,350	1,350	1,350	MEDICAL CABINETS AT OPS CENTER
Total	5225	\$1,350	\$1,350	\$1,350	
5270	OTR SUPPLY	400	400	400	PICK TICKETS FOR WAREHOUSE SUPPLIES
Total	5270	\$400	\$400	\$400	
5300	TRAIN TRAN	1,500	1,500	1,500	TEAM BUILDING EVENT AT OPS CENTER FOR APWA WEEK
		3,500	3,500	3,500	CONFERENCES AND TRAINING
Total	5300	\$5,000	\$5,000	\$5,000	
5305	UTILITIES	4,800	4,800	4,800	PHONE LINE FOR DMV
		13,000	13,000	13,000	PSNC GAS BILLS
		54,000	52,200	52,200	DUKE ENERGY BILLS
Total	5305	\$71,800	\$70,000	\$70,000	
5330	POSTAGE	100	100	100	POSTAGE FOR CERTIFIED MAIL FOR OPS CENTER
Total	5330	\$100	\$100	\$100	
5410	RENT EQUIP	3,500	3,500	3,500	SYSTEL AND MANAGED PRINT SERVICES
Total	5410	\$3,500	\$3,500	\$3,500	
Total	10300000	\$587,114	\$583,914	\$590,657	

ENGINEERING

The Engineering Department supports town departments with design and implementation of capital improvement projects including sidewalks, paving projects, water and sewer lines, and Town facilities.

BUDGET BRIEF

The recommended budget for the Engineering Department reflects a 13.29% decrease from the approved FY2021-2022 operating budget. The decrease is primarily due to a reduction in outside services.

FY 2022-2023 ENGINEERING DEPARTMENT BUDGET HIGHLIGHTS

- Vision Zero Action Plan

DEPARTMENTAL BUDGET SUMMARY

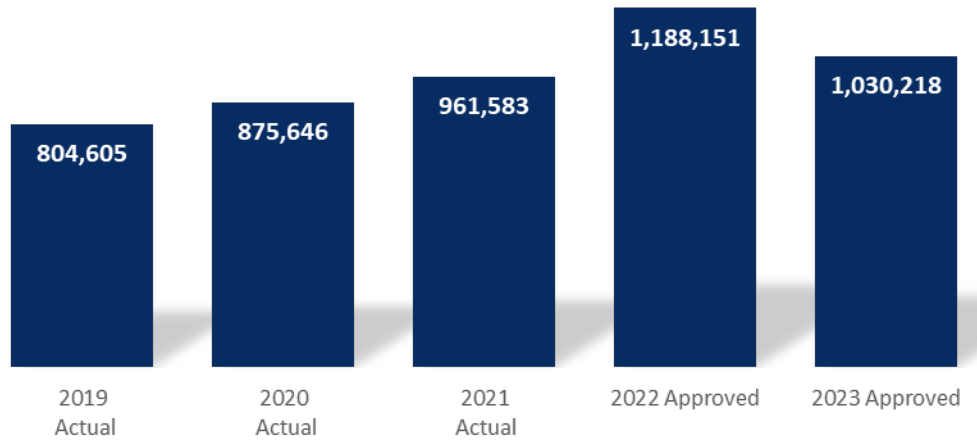
	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Engineering	\$ 804,605	\$ 875,646	\$ 961,583	\$ 1,188,151	\$ 1,019,187	\$ 1,019,187	\$ 1,030,218

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Engineering Services Director	1	1	1	1	1
Civil Engineer II	1	1	1	1	1
Engineer I	1	1	1	1	1
Transportation Engineer	1	1	1	1	1
Engineering Technician	1	0	0	0	0
Engineering Technician II	0	1	1	1	1
Construction Inspector	3	3	3	3	3
Total Engineering	8	8	8	8	8

	FY 2021 Actual	FY 2022 Estimate	FY 2023 Projected	Goal
Approved				
Approved Residential Plan Review	14	10	12	N/A
Approved Multi-Family Residential	3	3	5	N/A
Approved Commercial Plan Review	19	26	23	N/A
Total Number of Projects Approved	36	39	40	
<i>Total Residential units Approved</i>	867	683	775	N/A
<i>Total Multi-Family units Approved</i>	460	450	700	N/A
Reviewed (Not Yet Approved)				
Residential Plan Review	7	5	7	N/A
Multi-Family Residential review	5	2	4	N/A
Commercial Plan Review	7	2	8	N/A
<i>FY 22 in process</i>	-	7	-	N/A
Total Number of Projects Reviewed	19	16	19	
Total Projects Reviewed or Approved	55	55	59	

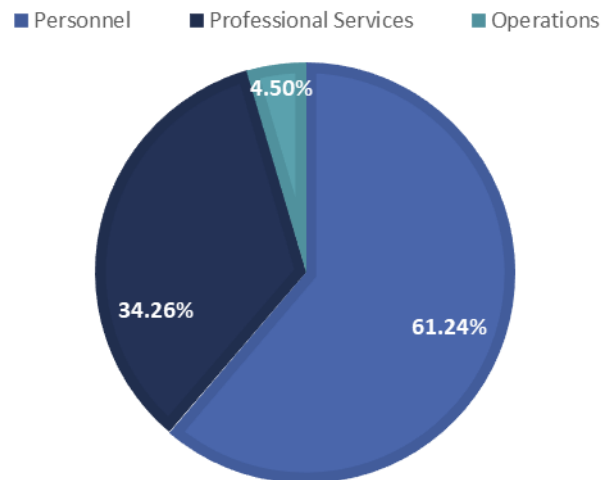
To view the Engineering Department's New Tactical Actions related to the Strategic Plan for FY2023, [click here](#).

FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

OPERATING BUDGET BY CATEGORY



Department		Department Request	Manager Recommend	Board Approved	Detail
10301000 ENGINEERING					
5000	S&W - FT	5,250	5,250	5,250	LONGEVITY FOR 8 FULL-TIME EMPLOYEES
		621,300	621,300	630,845	COMPENSATION FOR 8 FULL-TIME EMPLOYEES
Total	5000	\$626,550	\$626,550	\$636,095	
5015	OT	500	500	500	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$500	\$500	\$500	
5025	FICA	38	38	38	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		47,931	47,931	48,386	FICA FOR 8 FULL-TIME EMPLOYEES
Total	5025	\$47,969	\$47,969	\$48,424	
5030	GRP INSURE	1,127	1,127	1,138	LIFE INSURANCE FOR 8 FULL-TIME EMPLOYEES
		103,416	103,416	103,416	HEALTH INSURANCE FOR 8 FULL-TIME EMPLOYEES
Total	5030	\$104,543	\$104,543	\$104,554	
5035	RETIRE	57	57	57	OVERTIME RETIREMENT FOR 8 FULL-TIME EMPLOYEES
		76,126	76,126	76,848	RETIREMENT FOR 8 FULL-TIME EMPLOYEES
Total	5035	\$76,183	\$76,183	\$76,905	
5040	401(K)	25	25	25	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		31,327	31,327	31,625	401(K) FOR 8 FULL-TIME EMPLOYEES
Total	5040	\$31,352	\$31,352	\$31,650	
5045	FIT & WELL	240	240	240	GYM REIMBURSEMENTS
Total	5045	\$240	\$240	\$240	
5115	MED LAB SV	200	200	200	EMPLOYEE SCREENINGS
Total	5115	\$200	\$200	\$200	
5120	PRINT SVC	150	150	150	OUTSIDE PLAN PRODUCTION AS NEEDED
Total	5120	\$150	\$150	\$150	

Department		Department Request	Manager Recommend	Board Approved	Detail
10301000 ENGINEERING					
5145	OTR SVCS	1,500	1,500	1,500	CONTRACTED TURNING MOVEMENT COUNTS FOR VARIOUS INTERSECTIONS WITHIN TOWN LIMITS
		4,000	4,000	4,000	UPGRADING LIGHT POLE AT PLANTATION RIDGE/JOE KNOX CROSSWALK
		60,000	60,000	60,000	VISION ZERO ACTION PLAN - INCLUDES 80% CRTPO GRANT FUNDING AND 20% TOWN MATCH
Total	5145	\$65,500	\$65,500	\$65,500	
5205	DUE SUBS	3,000	3,000	3,000	PROFESSIONAL ORGANIZATION DUES FOR 8 FULL TIME EMPLOYEES (APWA, AWWA, ITRE, PE, CFM, ETC.)
		6,000	6,000	6,000	AUTOCAD LICENSE RENEWAL
		32,000	32,000	32,000	CRTPO DUES
Total	5205	\$41,000	\$41,000	\$41,000	
5210	VEH SUPPLY	8,000	8,000	8,000	FUEL FOR VEHICLES
Total	5210	\$8,000	\$8,000	\$8,000	
5215	OFF SUPPLY	1,000	1,000	1,000	GENERAL OFFICE SUPPLIES
Total	5215	\$1,000	\$1,000	\$1,000	
5225	SAF SUPPLY	1,500	1,500	1,500	PPE
Total	5225	\$1,500	\$1,500	\$1,500	
5300	TRAIN TRAN	5,000	5,000	5,000	CONTINUING EDUCATION, CERTIFICATIONS AND OFF-SITE MEETING EXPENSES FOR 8 FULL TIME EMPLOYEES
Total	5300	\$5,000	\$5,000	\$5,000	
5305	UTILITIES	7,000	7,000	7,000	CELL PHONE, IPAD, AND GPS TABLET CHARGES
Total	5305	\$7,000	\$7,000	\$7,000	
5315	R&M VEH	2,000	2,000	2,000	REPAIR AND MAINTENANCE OF DEPARTMENT VEHICLES
Total	5315	\$2,000	\$2,000	\$2,000	
5330	POSTAGE	500	500	500	POSTAGE
Total	5330	\$500	\$500	\$500	
Total	10301000	\$1,019,187	\$1,019,187	\$1,030,218	

STREETS

The Streets Department is responsible for Town maintained streets and sidewalks. The department is also responsible for the Town's Powell Bill Program (see Powell Bill Fund on page [344](#)).

BUDGET BRIEF

The recommended budget for the Streets Department reflects a 7.21% increase from the approved FY2021-2022 operating budget. The increase is primarily due to incremental increases across the department's budget.

FY 2022-2023 STREETS BUDGET HIGHLIGHTS

- Resurfacing Project (includes Powell Fund)
- Bridge Repair (in Powell Fund)
- Full Grade Rubber Grade Crossing at Iredell Ave and Wilson Ave

DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Streets	\$ 3,332,032	\$ 4,500,061	\$ 4,907,533	\$ 2,240,058	\$ 2,399,040	\$ 2,389,051	\$ 2,401,548

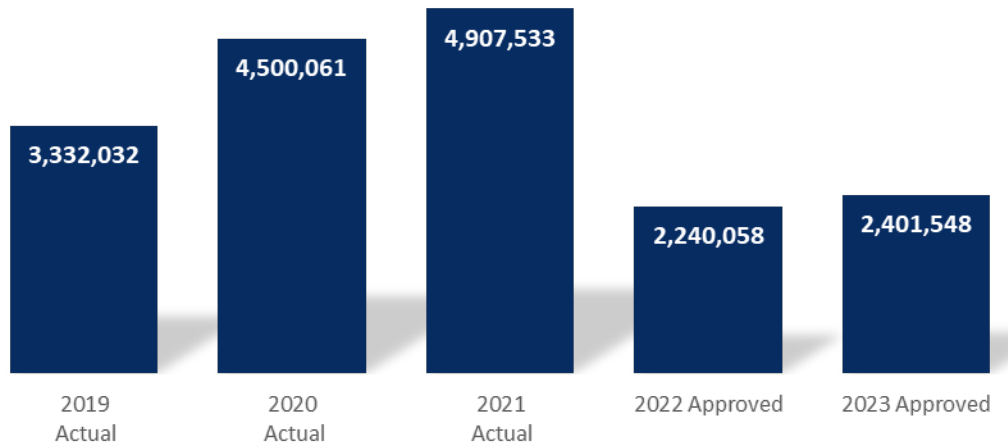
Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Street Maintenance Supervisor	2	2	2	2	2
Street Maintenance Crew Leader	2	2	2	2	2
Street Maintenance Technician II	5	5	5	5	5
Street Maintenance Technician I	3	3	3	3	3
Lead Traffic Control Technician	1	1	1	1	1
Traffic Control Technician	2	2	2	2	2
Street Equipment Operator	6	6	6	6	6
Total Streets	21	21	21	21	21

Workload	FY 2021 Actual	FY 2022 Estimate	FY 2023 Projected	Goal
Lane Miles of Streets Paved	8.40	9.60	10.00	10.00
Lane Miles of Streets Maintained	155.77	157.5	161.5	161
Repairs Made by Street Division	125	124	120	N/A
Potholes Filled	188	112	150	N/A
Sidewalks Installed, Linear Feet	35,652	27,849	60,997	60,000
Curb & Gutter Installed, Linear Feet	37,192	26,779	70,997	70,000

Efficiency

Cost Per Lane Miles of Streets Paved	\$139,527	\$152,193	\$150,000	\$150,000
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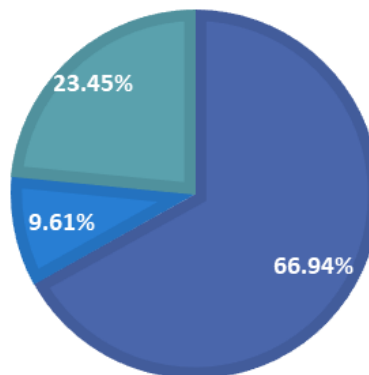
FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10302000		STREETS			
5000	S&W - FT	14,750	14,750	14,750	LONGEVITY FOR 21 FULL-TIME EMPLOYEES
		1,044,579	1,050,927	1,054,574	COMPENSATION FOR 21 FULL-TIME EMPLOYEES
Total	5000	\$1,059,329	\$1,065,677	\$1,069,324	
5015	OT	0	0	0	
		21,000	21,000	21,000	OVERTIME COMPENSATION FOR NON EXEMPT EMPLOYEES
Total	5015	\$21,000	\$21,000	\$21,000	
5025	FICA	1,607	1,607	1,607	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		81,020	81,524	81,784	FICA FOR 21 FULL-TIME EMPLOYEES
Total	5025	\$82,627	\$83,131	\$83,391	
5030	GRP INSURE	1,903	1,903	1,917	LIFE INSURANCE FOR 21 FULL-TIME EMPLOYEES
		245,175	245,175	245,175	HEALTH INSURANCE FOR 21 FULL-TIME EMPLOYEES
Total	5030	\$247,078	\$247,078	\$247,092	
5035	RETIRE	2,394	2,394	2,394	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		128,678	121,487	129,893	RETIREMENT FOR 21 FULL-TIME EMPLOYEES
Total	5035	\$131,072	\$123,881	\$132,287	
5040	401(K)	1,050	1,050	1,050	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		52,934	53,284	53,454	401(K) FOR 21 FULL-TIME EMPLOYEES
Total	5040	\$53,984	\$54,334	\$54,504	
5115	MED LAB SV	700	700	700	EMPLOYEE SCREENINGS
Total	5115	\$700	\$700	\$700	
5145	OTR SVCS	20,000	20,000	20,000	NCDOT RIGHT OF WAY MOWING
		25,000	25,000	25,000	CONTRACTED STAFFING
		185,000	185,000	185,000	CONTRACTED MOWING
Total	5145	\$230,000	\$230,000	\$230,000	
5205	DUE SUBS	400	400	400	2 APWA MEMBERSHIPS
		450	450	450	4 IMSA MEMBERSHIPS
Total	5205	\$850	\$850	\$850	
5210	VEH SUPPLY	45,000	45,000	45,000	GASOLINE, DIESEL FUEL
Total	5210	\$45,000	\$45,000	\$45,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10302000 STREETS					
5225	SAF SUPPLY	1,500	1,500	1,500	CONES, BARRICADES, AND WORK ZONE SIGNS
		2,500	2,500	2,500	VESTS, GLOVES, HARD HATS AND HARNESSSES
		4,400	4,400	4,400	SAFETY BOOTS FOR THE DEPARTMENT
Total	5225	\$8,400	\$8,400	\$8,400	
5230	UNIFORMS	4,500	4,500	4,500	UNIFORMS, HATS AND COVERALLS
Total	5230	\$4,500	\$4,500	\$4,500	
5250	ST SUPPLY	20,000	20,000	20,000	SUPPLIES FOR NON POWELL SIGNS
Total	5250	\$20,000	\$20,000	\$20,000	
5265	NON CAP EQ	4,000	4,000	4,000	RADIO REPAIR AND PURCHASES
		4,000	4,000	4,000	SHOVELS, SAWS, SAW BLADES, WEED EATERS, BLOWERS, MISC HAND TOOLS
Total	5265	\$8,000	\$8,000	\$8,000	
5270	OTR SUPPLY	500	500	500	MISC WAREHOUSE PURCHASES
Total	5270	\$500	\$500	\$500	
5300	TRAIN TRAN	500	500	500	CDL REIMBURSEMENTS
		600	600	600	SERVICE AWARDS
		3,500	3,500	3,500	IMSA AND APWA TRAINING
		4,000	4,000	4,000	NCSU ITRE TRAINING
Total	5300	\$8,600	\$8,600	\$8,600	
5305	UTILITIES	2,900	2,900	2,900	PHONE STIPENDS
		3,500	3,500	3,500	ON CALL PHONE AND DATA FOR IPADS
		7,000	7,000	7,000	UTILITIES FOR 422 W MOORE AND MISC PARKING LOTS DOWNTOWN
		35,000	35,000	35,000	ENERGY UNITED STREET LIGHTS AND ADDITIONAL LIGHTS IN NEW SUBDIVISIONS
		325,000	325,000	325,000	DUKE ENERGY STREET LIGHTS AND ADDITIONAL LIGHTS IN NEW SUBDIVISIONS
Total	5305	\$373,400	\$373,400	\$373,400	

Department		Department Request	Manager Recommend	Board Approved	Detail
10302000		STREETS			
5310	R&M BLD/ST	3,000	3,000	3,000	SEAL COAT AND STRIPE THE PARKING LOT AT IREDELL AND CHURCH
		10,000	0	0	SEAL COAT AND STRIPE THE POLICE DEPARTMENT LOT
		10,000	10,000	10,000	SUPPLIES FOR NON POWELL PROJECTS
Total	5310	\$23,000	\$13,000	\$13,000	
5315	R&M VEH	40,000	40,000	40,000	REPAIR OF TANDEMS, SMALL DUMP TRUCKS, BUCKET TRUCKS AND PICKUP TRUCKS
Total	5315	\$40,000	\$40,000	\$40,000	
5320	R&M EQUIP	40,000	40,000	40,000	REPAIRS FOR BACKHOES, LOADERS, GRADERS AND ROLLERS
Total	5320	\$40,000	\$40,000	\$40,000	
5410	RENT EQUIP	1,000	1,000	1,000	RENTAL OF MISC. EQUIPMENT
Total	5410	\$1,000	\$1,000	\$1,000	
Total	10302000	\$2,399,040	\$2,389,051	\$2,401,548	

SANITATION

The Sanitation Department collects household waste, yard waste, leaf waste, and recycling. The Town participates in single stream recycling.

BUDGET BRIEF

The recommended budget for the Sanitation Department reflects a 13.01% increase from the approved FY2021-2022 operating budget. The increase is primarily due to request for additional personnel and incremental budget changes across the department.

FY 2022-2023 SANITATION BUDGET HIGHLIGHTS

- Requested Position – Sanitation Equipment Operator I
- Requested Position – Sanitation Technician
- Capital Investment – New Rear Loader for New Brush Route

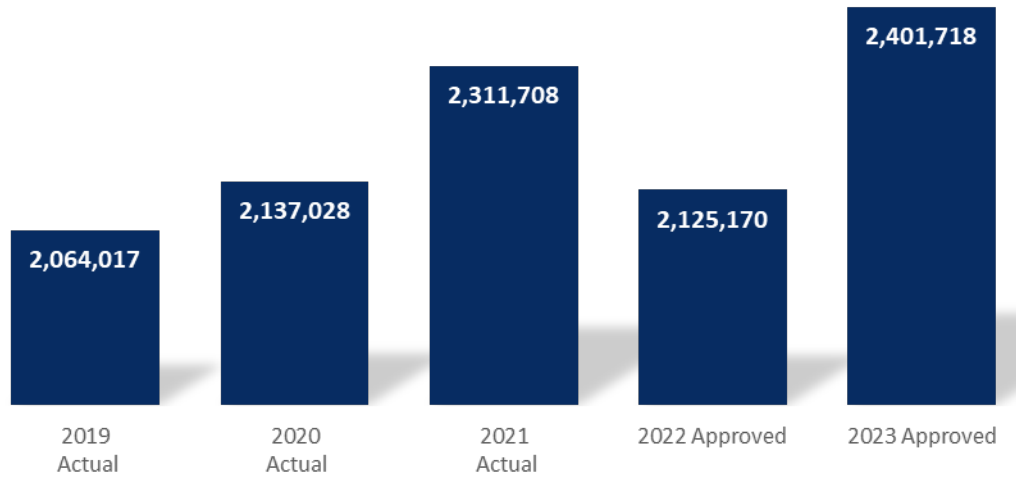
DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Sanitation	\$ 2,064,017	\$ 2,137,028	\$ 2,311,708	\$ 2,125,170	\$ 2,438,087	\$ 2,388,087	\$ 2,401,718

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Sanitation Supervisor	2	2	2	2	2
Sanitation Crew Leader	2	2	2	2	2
Sanitation Equipment Operator I	6	6	7	7	7
Sanitation Equipment Operator II	12	10	10	10	10
Sanitation Equipment Operator III	0	2	2	2	2
Sanitation Technician	5	5	6	6	6
Total Sanitation	27	27	29	29	29

Workload	FY 2021 Actual	FY 2022 Estimate	FY 2023 Projected	Goal
Garbage Collected, Tons	16,351	18,500	20,500	N/A
Recycling Collected, Tons	2,514	2,600	2,800	N/A

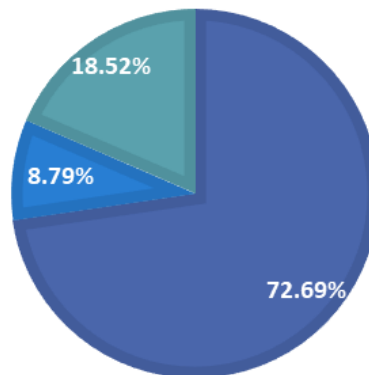
FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10303000		SANITATION			
5000	S&W - FT	8,500	8,500	8,500	LONGEVITY FOR 27 FULL-TIME EMPLOYEES
		36,441	36,441	36,441	REQUESTED POSITION - SANITATION TECHNICIAN - COMPENSATION
		40,176	40,176	40,176	REQUESTED POSITION - SANITATION EQUIPMENT OPERATOR I - COMPENSATION
		1,140,090	1,140,090	1,151,000	COMPENSATION FOR 27 FULL-TIME EMPLOYEES
Total	5000	\$1,225,207	\$1,225,207	\$1,236,117	
5015	OT	20,000	20,000	20,000	OVERTIME COMPENSATION FOR NONEXEMPT EMPLOYEES
Total	5015	\$20,000	\$20,000	\$20,000	
5025	FICA	1,530	1,530	1,530	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		2,788	2,788	2,788	FICA FOR REQUESTED POSITION - SANITATION TECHNICIAN
		3,073	3,073	3,073	FICA FOR REQUESTED POSITION - SANITATION EQUIPMENT OPERATOR I
		87,867	87,867	88,702	FICA FOR 27 FULL-TIME EMPLOYEES
Total	5025	\$95,258	\$95,258	\$96,093	
5030	GRP INSURE	67	67	67	LIFE INSURANCE FOR REQUESTED POSITION - SANITATION TECHNICIAN
		74	74	74	LIFE INSURANCE FOR REQUESTED POSITION - SANITATION EQUIPMENT OPERATOR I
		2,077	2,077	2,093	LIFE INSURANCE FOR 27 FULL-TIME EMPLOYEES
		11,675	11,675	11,675	HEALTH INSURANCE FOR REQUESTED POSITION - SANITATION EQUIPMENT OPERATOR I
		11,675	11,675	11,675	HEALTH INSURANCE FOR REQUESTED POSITION - SANITATION TECHNICIAN
		315,225	315,225	315,225	HEALTH INSURANCE FOR 27 FULL-TIME EMPLOYEES
Total	5030	\$340,793	\$340,793	\$340,809	

Department		Department Request	Manager Recommend	Board Approved	Detail
10303000 SANITATION					
5035	RETIRE	2,280	2,280	2,280	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		4,154	4,154	4,154	RETIREMENT FOR REQUESTED POSITION - SANITATION TECHNICIAN
		4,580	4,580	4,580	RETIREMENT FOR REQUESTED POSITION - SANITATION EQUIPMENT OPERATOR I
		139,554	139,554	140,879	RETIREMENT FOR 27 FULL-TIME EMPLOYEES
Total	5035	\$150,568	\$150,568	\$151,893	
5040	401(K)	1,000	1,000	1,000	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		1,822	1,822	1,822	401(K) FOR REQUESTED POSITION - SANITATION TECHNICIAN
		2,009	2,009	2,009	401(K) FOR REQUESTED POSITION - SANITATION EQUIPMENT
		57,430	57,430	57,975	401(K) FOR 27 FULL-TIME EMPLOYEES
Total	5040	\$62,261	\$62,261	\$62,806	
5115	MED LAB SV	1,500	1,500	1,500	EMPLOYEE SCREENINGS
Total	5115	\$1,500	\$1,500	\$1,500	
5120	PRINT SVC	500	500	500	HANG TAGS FOR GARBAGE, RECYCLING AND YARDWASTE
		500	500	500	RECYCLING CALENDARS
		3,000	3,000	3,000	NEW BROCHURES
Total	5120	\$4,000	\$4,000	\$4,000	
5145	OTR SVCS	2,500	2,500	2,500	BENFIELD SANITATION GARBAGE AND RECYCLING DUMPSTER SERVICE
Total	5145	\$2,500	\$2,500	\$2,500	
5205	DUE SUBS	500	500	500	APWA MEMBERSHIPS
Total	5205	\$500	\$500	\$500	
5210	VEH SUPPLY	200,000	200,000	200,000	GASOLINE AND DIESEL FUEL
Total	5210	\$200,000	\$200,000	\$200,000	
5225	SAF SUPPLY	4,800	4,800	4,800	STEEL TOED BOOTS
		5,200	5,200	5,200	SAFETY VESTS, GLOVES, AND SAFETY GLASSES
Total	5225	\$10,000	\$10,000	\$10,000	
5230	UNIFORMS	8,500	8,500	8,500	UNIFORMS
Total	5230	\$8,500	\$8,500	\$8,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
10303000 SANITATION					
5265	NON CAP EQ	3,000	3,000	3,000	RADIOS, SHOVELS, RAKES AND PITCH FORKS
Total	5265	\$3,000	\$3,000	\$3,000	
5270	OTR SUPPLY	50,000	0	0	CAN REPLACEMENT PROGRAM
		110,000	110,000	110,000	NEW CANS
Total	5270	\$160,000	\$110,000	\$110,000	
5300	TRAIN TRAN	600	600	600	CDL REIMBURSEMENTS
		1,000	1,000	1,000	SERVICE AWARDS
		1,400	1,400	1,400	ROAD-E-O
		1,500	1,500	1,500	APWA CONFERENCE
Total	5300	\$4,500	\$4,500	\$4,500	
5305	UTILITIES	2,000	2,000	2,000	PHONE STIPENDS
		2,500	2,500	2,500	TOWN PHONES AND DATA
Total	5305	\$4,500	\$4,500	\$4,500	
5315	R&M VEH	125,000	125,000	125,000	SIDE LOADER, REAR LOADER, LEAF TRUCK AND PICK UP TRUCK REPAIR
Total	5315	\$125,000	\$125,000	\$125,000	
5320	R&M EQUIP	20,000	20,000	20,000	LEAF MACHINE AND RUBBER TIRE LOADER REPAIRS
Total	5320	\$20,000	\$20,000	\$20,000	
Total	10303000	\$2,438,087	\$2,388,087	\$2,401,718	

FLEET MAINTENANCE

The Fleet Maintenance Department is responsible for the care and maintenance of all Town rolling stock and assists departments with the purchase of vehicles and equipment. Fleet Maintenance also has a partnership with NAPA auto parts to deliver efficient services to Town departments.

BUDGET BRIEF

The recommended budget for the Fleet Department reflects a 3.31% increase from the approved FY2021-2022 operating budget. The increase is primarily due to normal budget fluctuations.

FY 2022-2023 FLEET BUDGET HIGHLIGHTS

- Capital Investment – Wireless Remote for Inground Lift
- Capital Investment – Replace Light Duty Lift

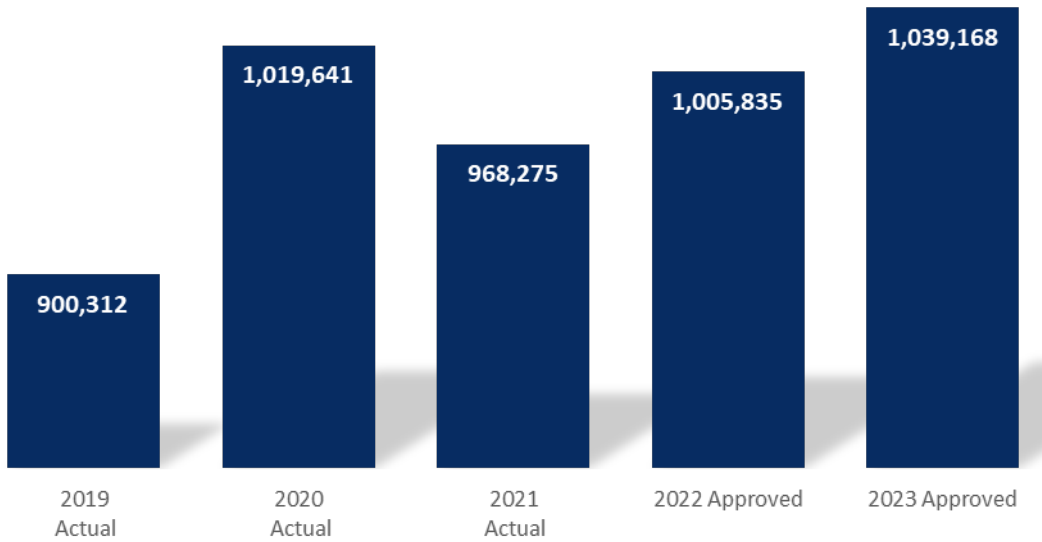
DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Fleet Maintenance	\$ 900,312	\$ 1,019,641	\$ 968,275	\$ 1,005,835	\$ 1,110,561	\$ 1,033,107	\$ 1,039,168

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Fleet Superintendent	1	0	0	0	0
Fleet Asset Supervisor	0	1	1	1	1
Mechanic Supervisor	1	1	1	1	1
Assistant Mechanic	1	1	1	1	1
Mechanic I	1	1	1	1	1
Mechanic II	1	1	1	1	1
Automotive Mechanic	2	2	2	2	2
Fleet Customer Service Advisor	1	1	2	1	1
Welder-Fabricator	1	1	1	1	1
Small Engine Repair Mechanic	1	1	1	1	1
Total Fleet	10	10	11	10	10

	<u>FY 2021 Actual</u>	<u>FY 2022 Estimate</u>	<u>FY 2023 Projected</u>	<u>Goal</u>
Workload				
Vehicles Maintained	314	340	355	N/A
Other Equipment Maintained	543	610	660	N/A
Buses Maintained	1	1	1	N/A

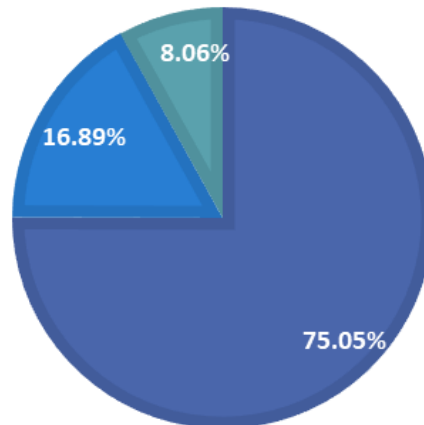
FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

OPERATING BUDGET BY CATEGORY

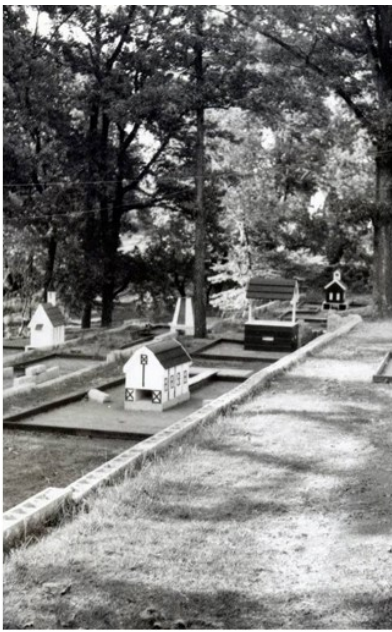
■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10304000 FLEET MAINTENANCE					
5000	S&W - FT	4,000	4,000	4,000	LONGEVITY FOR 10 FULL-TIME EMPLOYEES
		46,509	0	0	REQUESTED POSITION - CUSTOMER SERVICE ADVISOR - COMPENSATION
		506,839	506,839	511,689	COMPENSATION FOR 10 FULL-TIME EMPLOYEES
Total	5000	\$557,348	\$510,839	\$515,689	
5015	OT	15,000	15,000	15,000	OVERTIME COMPENSATION FOR NON EXEMPT EMPLOYEES
Total	5015	\$15,000	\$15,000	\$15,000	
5025	FICA	1,148	1,148	1,148	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		3,558	0	0	FICA FOR REQUESTED POSITION - CUSTOMER SERVICE
		39,079	39,079	39,450	FICA FOR 10 FULL-TIME EMPLOYEES
Total	5025	\$43,785	\$40,227	\$40,598	
5030	GRP INSURE	85	0	0	LIFE INSURANCE FOR REQUESTED POSITION - CUSTOMER SERVICE ADVISOR
		922	922	931	LIFE INSURANCE FOR 10 FULL-TIME EMPLOYEES
		11,675	0	0	HEALTH INSURANCE FOR REQUESTED POSITION - CUSTOMER SERVICE ADVISOR
		116,750	116,750	116,750	HEALTH INSURANCE FOR 10 FULL-TIME EMPLOYEES
Total	5030	\$129,432	\$117,672	\$117,681	
5035	RETIRE	1,710	1,710	1,710	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		5,302	0	0	RETIREMENT FOR REQUESTED POSITION - CUSTOMER SERVICE ADVISOR
		62,067	62,067	62,656	RETIREMENT FOR 10 FULL-TIME EMPLOYEES
Total	5035	\$69,079	\$63,777	\$64,366	
5040	401(K)	750	750	750	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		2,325	0	0	401(K) FOR REQUESTED POSITION - CUSTOMER SERVICE
		25,542	25,542	25,784	401(K) FOR 10 FULL-TIME EMPLOYEES
Total	5040	\$28,617	\$26,292	\$26,534	
5115	MED LAB SV	500	500	500	EMPLOYEE SCREENINGS
Total	5115	\$500	\$500	\$500	

Department		Department Request	Manager Recommend	Board Approved	Detail
10304000 FLEET MAINTENANCE					
5145	OTR SVCS	175,000	175,000	175,000	NAPA CONTRACT
Total	5145	\$175,000	\$175,000	\$175,000	
5200	JAN SUPPLY	900	900	900	CLEANING SUPPLIES
		2,100	2,100	2,100	SHOP TOWELS AND MATS
Total	5200	\$3,000	\$3,000	\$3,000	
5205	DUE SUBS	500	500	500	APWA MEMBERSHIPS
		1,000	1,000	1,000	FORD IDS HELMS
		2,000	2,000	2,000	CUMMINGS INSIGHT
		2,000	2,000	2,000	IDENTA FIX/VEHICLE MANUALS
		2,500	2,500	2,500	MODIUS UPDATES/SCANNER UPDATES
		3,500	3,500	3,500	TEXA/DIAGNOSTIC TOOL
Total	5205	\$11,500	\$11,500	\$11,500	
5210	VEH SUPPLY	2,000	2,000	2,000	NC INSPECTION E-STICKERS
		2,000	2,000	2,000	TRANSPORTATION TAG RENEWAL
		3,000	3,000	3,000	USED OIL AND FILTER DISPOSAL
		5,000	5,000	5,000	WELDING SUPLIES
					GASOLINE
Total	5210	\$12,000	\$12,000	\$12,000	
5225	SAF SUPPLY	2,500	2,500	2,500	STEEL TOED BOOTS
		2,500	2,500	2,500	WELDING COATS, GLOVES AND HELMETS
Total	5225	\$5,000	\$5,000	\$5,000	
5230	UNIFORMS	4,500	4,500	4,500	UNIFORMS
Total	5230	\$4,500	\$4,500	\$4,500	
5265	NON CAP EQ	20,000	20,000	20,000	HAND TOOL, JACKS, AIR GUNS, AND OTHER SMALL EQUIPMENT
Total	5265	\$20,000	\$20,000	\$20,000	
5270	OTR SUPPLY	10,000	2,000	2,000	SURPLUS PARTS BUY BACK
Total	5270	\$10,000	\$2,000	\$2,000	
5300	TRAIN TRAN	500	500	500	ASE RE-CERTIFICATION
		500	500	500	CDL REIMBURSEMENT
		500	500	500	NC INSPECTION RE-CERTIFICATION
		1,500	1,500	1,500	APWA CONFERENCE
		4,000	4,000	4,000	EVT/PIERCE TRAINING
Total	5300	\$7,000	\$7,000	\$7,000	
5305	UTILITIES	2,500	2,500	2,500	TOWN PHONES AND DATA
Total	5305	\$2,500	\$2,500	\$2,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
10304000 FLEET MAINTENANCE					
5315	R&M VEH	4,500	4,500	4,500	MAINTENANCE OF FOUR VEHICLES
Total	5315	\$4,500	\$4,500	\$4,500	
5320	R&M EQUIP	1,500	1,500	1,500	FORK LIFT MAINTENANCE
		2,200	2,200	2,200	LIFTS/Crane INSPECTIONS
		2,500	2,500	2,500	MISC MACHINE MAINTENANCE
		3,800	3,800	3,800	REPAIRS FOR TWO PRESSURE WASHERS
Total	5320	\$10,000	\$10,000	\$10,000	
5410	RENT EQUIP	800	800	800	RENTAL OF MISC EQUIPMENT
		1,000	1,000	1,000	SYSTEM COPIER CHARGES
Total	5410	\$1,800	\$1,800	\$1,800	
Total	10304000	\$1,110,561	\$1,033,107	\$1,039,168	



TOWN OF MOORESVILLE

RECREATION AND CULTURAL SERVICES

Celebrating 150 years
1873-2023

PARK SERVICES

The Park Services Department is responsible for care and maintenance of Town parks and cemeteries.

BUDGET BRIEF

The recommended budget for the Park Services Department reflects a 13.26% increase from the approved FY2021-2022 operating budget. The increase is primarily due to an increase in other services.

FY 2022-2023 PARK SERVICES BUDGET HIGHLIGHTS

- Capital Investment - Replacement Landscape Truck
- Capital Investment - Shade Sail Replacement at Mazeppa Soccer
- Capital Investment - Cemetery Entrance Signs (Glenwood and Green Acres)
- Capital Investment - Tennis Court Refurbishment

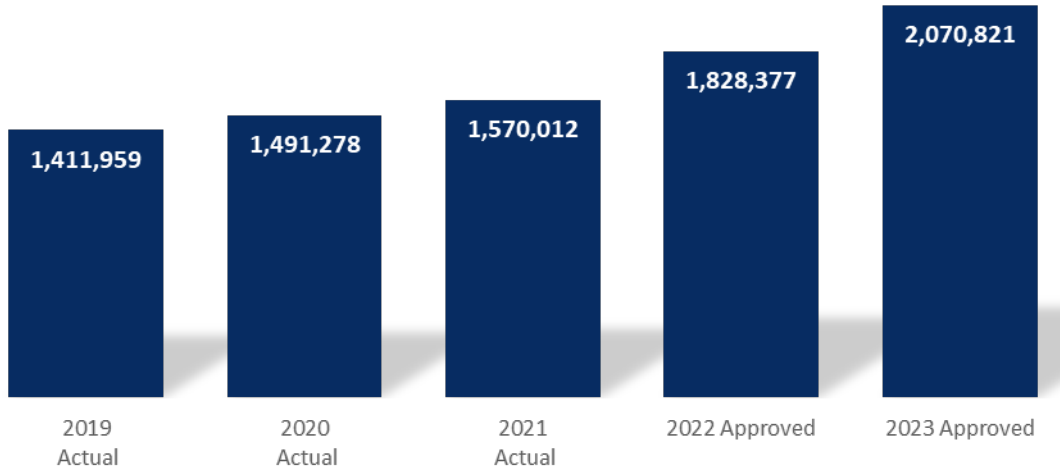
DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Park Services	\$ 1,411,959	\$ 1,491,278	\$ 1,570,012	\$ 1,828,377	\$ 2,080,377	\$ 2,064,377	\$ 2,070,821

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Parks Services Superintendent	1	1	1	1	1
Parks Services Supervisor	3	3	3	3	3
Park Services Technician II	7	7	7	7	7
Custodian (moved from PD)	0	0	0	0	0
Maintenance Technician II	1	1	1	1	1
Total Park Services	12	12	12	12	12

	FY 2021 Actual	FY 2022 Estimate	FY 2023 Projected	Goal
Workload				
Work Orders Completed	4,682	4,610	4,700	4,700

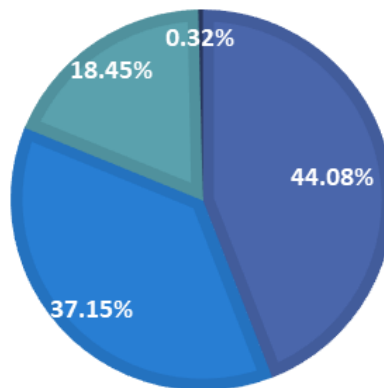
FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations ■ Transfer



Department		Department Request	Manager Recommend	Board Approved	Detail
10305000 PARK SERVICES					
5000	S&W - FT	6,946	6,946	6,946	ON-CALL COMPENSATION FOR NON-EXEMPT EMPLOYEES
		8,000	8,000	8,000	LONGEVITY FOR 12 FULL-TIME EMPLOYEES
		572,637	572,637	577,787	COMPENSATION FOR 12 FULL-TIME EMPLOYEES
Total	5000	\$587,583	\$587,583	\$592,733	
5010	S&W - TEMP	15,560	15,560	15,560	COMPENSATION FOR 1 PART-TIME EMPLOYEE
Total	5010	\$15,560	\$15,560	\$15,560	
5015	OT	12,100	12,100	12,100	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$12,100	\$12,100	\$12,100	
5025	FICA	531	531	531	ON-CALL FICA FOR NON-EXEMPT EMPLOYEES
		926	926	926	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		1,190	1,190	1,190	FICA FOR 1 PART-TIME EMPLOYEE
		44,400	44,400	44,794	FICA FOR 12 FULL-TIME EMPLOYEES
Total	5025	\$47,047	\$47,047	\$47,441	
5030	GRP INSURE	1,039	1,039	1,055	LIFE INSURANCE FOR 12 FULL-TIME EMPLOYEES
		140,100	140,100	140,100	HEALTH INSURANCE FOR 12 FULL-TIME EMPLOYEES
Total	5030	\$141,139	\$141,139	\$141,155	
5035	RETIRE	1,379	1,379	1,379	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		70,517	70,517	71,143	RETIREMENT FOR 12 FULL-TIME EMPLOYEES
Total	5035	\$71,896	\$71,896	\$72,522	
5040	401(K)	605	605	605	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		29,019	29,019	29,277	401(K) FOR 12 FULL-TIME EMPLOYEES
Total	5040	\$29,624	\$29,624	\$29,882	
5045	FIT & WELL	1,440	1,440	1,440	GYM REIMBURSEMENTS
Total	5045	\$1,440	\$1,440	\$1,440	
5115	MED LAB SV	1,000	1,000	1,000	EMPLOYEE SCREENINGS
Total	5115	\$1,000	\$1,000	\$1,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10305000		PARK SERVICES			
5145	OTR SVCS	3,000	3,000	3,000	GPR WILLOW VALLEY INDIGENT SECTION
		3,500	3,500	3,500	ENGRAVING NICHES/SCATTER GARDEN NAMEPLATES
		3,500	3,500	3,500	SPLASHPAD REPAIRS - CONTRACTED
		4,000	4,000	4,000	SOFTWASH PLAYGROUNDS
		5,000	5,000	5,000	BASKETBALL COURT UPGRADES
		5,000	5,000	5,000	FENCING REPAIRS - CONTRACTED
		6,000	6,000	6,000	IRRIGATION REPAIRS - CONTRACTED
		8,000	8,000	8,000	CONCRETE REPAIR/CURBING PARKS AND CEMETERIES
		10,000	10,000	10,000	TREE TRIMMING AND REMOVAL CEMETERIES
		12,000	12,000	12,000	RETAINING WALLS WILLOW VALLEY CEMETERY
		13,000	13,000	13,000	WILLOW VALLEY PLAYGROUND UPFIT
		14,000	14,000	14,000	REFURBISH BELLINGHAM PLAYGROUND
		14,000	14,000	14,000	SPRIGGING OF SPORTS FIELDS
		16,000	0	0	IRRIGATION INSTALLATION BELLINGHAM MULTIPURPOSE
		17,000	17,000	17,000	LASER GRADING/LIP REMOVAL BALLFIELDS (2 BELLINGHAM AND 3 CODDLE CREEK)
		23,000	23,000	23,000	TOP DRESSING SPORTS FIELDS/ EVENT LAWNS (LP, SB, MAZEPPA SOCCER 1 & 2)
		25,000	25,000	25,000	TREE REMOVAL SERVICES PARKS AND CEMETERIES
		31,000	31,000	31,000	FENCING AROUND MAZEPPA PLAYGROUND
		44,500	44,500	44,500	GENERAL REPAIR OF SPORTS LIGHTING
		60,000	60,000	60,000	OPEN/CLOSE GRAVES TOWN CEMETERIES
		75,000	75,000	75,000	MOWING OF TOWN PROPERTIES
		120,000	120,000	120,000	CEMETERY CONTRACTED MOWING
		271,740	271,740	271,740	CONTRACTED STAFFING
Total	5145	\$784,240	\$768,240	\$768,240	
5200	JAN SUPPLY	17,500	17,500	17,500	JANITORIAL SUPPLIES
Total	5200	\$17,500	\$17,500	\$17,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
10305000		PARK SERVICES			
5205	DUE SUBS	100	100	100	ICCFA (CEMETERY)
		200	200	200	INTERNATIONAL SOCIETY OF ARBORCULTURE
		250	250	250	TURF COUNCIL DUES
Total	5205	\$550	\$550	\$550	
5210	VEH SUPPLY	18,000	18,000	18,000	OFF ROAD DIESEL/FUEL FOR MOWERS
		23,000	23,000	23,000	VEHICLE FUEL
Total	5210	\$41,000	\$41,000	\$41,000	
5215	OFF SUPPLY	1,800	1,800	1,800	OFFICE SUPPLIES
Total	5215	\$1,800	\$1,800	\$1,800	
5225	SAF SUPPLY	7,128	7,128	7,128	PERSONAL PROTECTIVE EQUIPMENT
Total	5225	\$7,128	\$7,128	\$7,128	
5230	UNIFORMS	400	400	400	UNIFORMS FOR PART-TIME STAFF
		4,620	4,620	4,620	UNIFORMS FOR FULL-TIME STAFF
Total	5230	\$5,020	\$5,020	\$5,020	
5250	ST SUPPLY	500	500	500	STREET SUPPLIES
Total	5250	\$500	\$500	\$500	
5265	NON CAP EQ	2,800	2,800	2,800	SMALL TRAILER 6' X 12'
		3,000	3,000	3,000	BASKETBALL GOAL FOR WINNIE HOOPER
		5,000	5,000	5,000	PICNIC TABLE AND BENCH REPLACEMENT AT PARKS
		5,000	5,000	5,000	WEED EATERS, CHAINSAWS, BLOWERS, ETC
		7,000	7,000	7,000	COVERED BENCHES FOR TENNIS COURTS AT CORNELIUS
		11,000	11,000	11,000	GRILLS FOR PARK SHELTERS (11)
Total	5265	\$33,800	\$33,800	\$33,800	

Department		Department Request	Manager Recommend	Board Approved	Detail
10305000 PARK SERVICES					
5270	OTR SUPPLY	200	200	200	CHALK FOR BALLFIELD PREP
		500	500	500	DIAL PINS
		800	800	800	FLAG REPLACEMENTS PARKS AND CEMETERIES
		1,000	1,000	1,000	BRICK DUST MAZEPPA FIELD 4 AND CODDLE CREEK FIELD 3 WARNING TRACKS
		1,200	1,200	1,200	ICE MELT
		1,400	1,400	1,400	BALLFIELD MIX FOR ROUTINE MAINTENANCE
		4,000	4,000	4,000	STONE, RIP RAP FOR PARKS AND CEMETERIES
		5,000	5,000	5,000	CONCRETE REPAIRS/INSTALLATIONS IN-HOUSE
		5,000	5,000	5,000	FERTILIZER/WEED CONTROL FOR COMMON AREAS OF PARKS
		5,000	5,000	5,000	PAINT FOR BALLFIELD PREP
		5,000	5,000	5,000	TURFACE CONDITIONER
		5,000	5,000	5,000	VARIOUS WAREHOUSE SUPPLIES
		6,000	6,000	6,000	HANDYMAN MAINTENANCE SUPPLIES
		8,000	8,000	8,000	BALLFIELD MIX FOR LASER GRADING LIP REMOVAL
		9,000	9,000	9,000	MULCH FOR PARKS, CEMETERIES, AND FACILITIES
		15,000	15,000	15,000	LANDSCAPE MATERIALS FOR PARKS AND CEMETERIES
		22,000	22,000	22,000	FERTILIZER/WEED CONTROL FOR SPORTS FIELDS
		25,000	25,000	25,000	ANNUAL FIRE ANT CONTROL
Total	5270	\$119,100	\$119,100	\$119,100	
5300	TRAIN TRAN	450	450	450	CDL LICENSE TRAINING AND FEES
		500	500	500	EMPLOYEE INCENTIVES
		500	500	500	PESTICIDE TRAINING AND CLASSES
		700	700	700	TEAM BUILDING
		800	800	800	TURF GRASS CONFERENCE CLASS
		1,400	1,400	1,400	CPSI TRAINING AND TEST X 2 EMPLOYEES
		1,800	1,800	1,800	PARKS & RECREATION MAINTENANCE MANAGEMENT SCHOOL X 1 EMPLOYEE
		2,000	2,000	2,000	CEMETERY TRAINING/CLASSES
Total	5300	\$8,150	\$8,150	\$8,150	

Department		Department Request	Manager Recommend	Board Approved	Detail
10305000 PARK SERVICES					
5305	UTILITIES	400	400	400	DUKE ENERGY FOR GLENWOOD
		2,400	2,400	2,400	VERIZON WIRELESS (IPAD DATA CHARGES)
		5,800	5,800	5,800	PHONE STIPEND FOR EMPLOYEES
		10,000	10,000	10,000	DUKE ENERGY FOR PS SHOP
Total	5305	\$18,600	\$18,600	\$18,600	
5310	R&M BLD/ST	5,000	5,000	5,000	ASPHALT REPAIRS IN-HOUSE (WINNIE HOOPER BACK PARKING AREA)
		12,000	12,000	12,000	ASPHALT REPAIRS IN-HOUSE (BELLINGHAM WALKING TRAILS)
		12,000	12,000	12,000	CARPORT FOR ADDITIONAL STORAGE AT MAZEPPA
Total	5310	\$29,000	\$29,000	\$29,000	
5315	R&M VEH	20,000	20,000	20,000	REPAIR/MAINTENANCE OF PS VEHICLES
Total	5315	\$20,000	\$20,000	\$20,000	
5320	R&M EQUIP	1,200	1,200	1,200	SHADE SAIL MAINTENANCE
		1,200	1,200	1,200	TOOLS FOR HANDYMAN CREW
		1,500	1,500	1,500	PARK FENCE REPAIRS IN-HOUSE
		2,000	2,000	2,000	SKATE PARK REPAIRS
		3,100	3,100	3,100	BOBCAT BUCKET REPLACEMENT
		5,000	5,000	5,000	IRRIGATION REPAIRS AT PARKS
		8,000	8,000	8,000	IN-HOUSE
		16,000	16,000	16,000	REPLACE/STANDARDIZE PARK AMENITIES
		25,000	25,000	25,000	MISCELLANEOUS PLAYGROUND REPAIRS
					REPAIR OF EQUIPMENT PS AND CEMETERY
Total	5320	\$63,000	\$63,000	\$63,000	
5330	POSTAGE	500	500	500	POSTAGE FOR CEMETERY ADMINISTRATION
Total	5330	\$500	\$500	\$500	
5410	RENT EQUIP	500	500	500	MANAGED PRINT SERVICES
		1,000	1,000	1,000	COPIER/PRINTER CHARGES
		1,400	1,400	1,400	NON-TOWN EQUIPMENT AS NEEDED
		13,500	13,500	13,500	DUMPSTERS (PS AND ALL PARKS)
Total	5410	\$16,400	\$16,400	\$16,400	
5900	XFER TO	6,700	6,700	6,700	FLEET LIFE-CYCLE COST
Total	5900	\$6,700	\$6,700	\$6,700	
Total	10305000	\$2,080,377	\$2,064,377	\$2,070,821	

RECREATION ADMINISTRATION

The Recreation Administration Department consists of the administrative staff for Cultural and Recreation Services. Their main function is to oversee the operations and personnel of Cultural and Recreation services.

BUDGET BRIEF

The recommended budget for the Recreation Administration Department reflects a 3.00% increase from the approved FY2021-2022 operating budget. The increase is primarily due to normal budget fluctuation.

FY 2022-2023 RECREATION ADMINISTRATION BUDGET HIGHLIGHTS

- Capital Investment – Liberty Park Outdoor Stage
- Capital Investment – Pickleball Courts
- Capital Investment – Neighborhood Park Improvements
- Capital Investment – Cornelius Road Park Phase II Construction Drawings
- Capital Investment – Moor Park Improvements

DEPARTMENTAL BUDGET SUMMARY

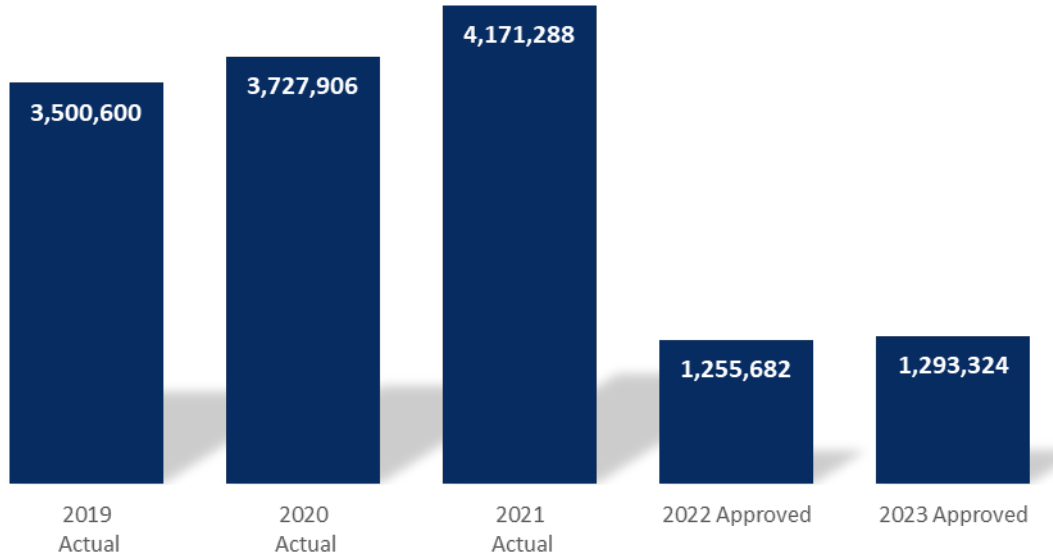
	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Recreation Administration	\$ 3,500,600	\$ 3,727,906	\$ 4,171,288	\$ 1,255,682	\$ 1,287,866	\$ 1,287,866	\$ 1,293,324

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Parks and Recreation Director	1	1	1	1	1
Assistant Parks and Recreation Director	1	1	1	1	1
Recreation Programs Manager	1	1	1	1	1
Events & Marketing Coordinator	1	1	1	1	1
Marketing Coordinator	1	1	1	1	1
Office Assistant	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Total Recreation Administration	7	7	7	7	7

	FY 2021 Actual	FY 2022 Estimate	FY 2023 Projected	Goal
Workload				
Number of Parks Operated	17	17	17	17
Number of Non-Parks Operated *	4	4	4	4
Miles of Greenway or Trails In-Use	10	10	10	10
Golf - Rounds Played	52,421	53,931	54,000	50,000
Effectiveness				
Total Acres of Park Space (natural and developed)	592	592	592	592
% of Town Acreage Devoted To Parks & Recreation	4%	4%	4%	4%

To view Recreation's New Tactical Actions related to the Strategic Plan for FY2023, [click here](#).

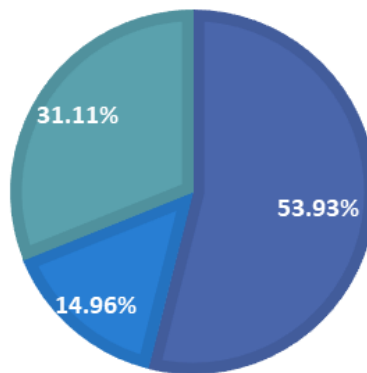
FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10600000 RECREATION ADMINISTRATION					
5000	S&W - FT	4,250	4,250	4,250	LONGEVITY FOR 7 FULL-TIME EMPLOYEES
		456,201	456,201	460,567	COMPENSATION FOR 7 FULL-TIME EMPLOYEES
Total	5000	\$460,451	\$460,451	\$464,817	
5010	S&W - TEMP	29,020	29,020	29,020	COMPENSATION FOR 2 PART-TIME EMPLOYEES
Total	5010	\$29,020	\$29,020	\$29,020	
5015	OT	2,500	2,500	2,500	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$2,500	\$2,500	\$2,500	
5025	FICA	191	191	191	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		2,220	2,220	2,220	FICA FOR 2 PART-TIME POSITIONS
		35,225	35,225	35,558	FICA FOR 7 FULL-TIME EMPLOYEES
Total	5025	\$37,636	\$37,636	\$37,969	
5030	GRP INSURE	824	824	835	LIFE INSURANCE FOR 7 FULL-TIME EMPLOYEES
		81,725	81,725	81,725	HEALTH INSURANCE FOR 7 FULL-TIME EMPLOYEES
Total	5030	\$82,549	\$82,549	\$82,560	
5035	RETIRE	285	285	285	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		55,945	55,945	56,475	RETIREMENT FOR 7 FULL-TIME EMPLOYEES
Total	5035	\$56,230	\$56,230	\$56,760	
5040	401(K)	125	125	125	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		23,023	23,023	23,241	401(K) FOR EMPLOYEES
Total	5040	\$23,148	\$23,148	\$23,366	
5045	FIT & WELL	480	480	480	GYM REIMBURSEMENTS
Total	5045	\$480	\$480	\$480	
5115	MED LAB SV	800	800	800	EMPLOYEE SCREENINGS
Total	5115	\$800	\$800	\$800	
5120	PRINT SVC	360	360	360	BUSINESS CARDS
		1,500	1,500	1,500	REC NEWS PRINTING X 6
		7,000	7,000	7,000	PROGRAM GUIDE PUBLICATIONS
		12,000	12,000	12,000	BANNERS, SIGNS, DECALS FOR SPECIAL EVENTS
Total	5120	\$20,860	\$20,860	\$20,860	

Department		Department Request	Manager Recommend	Board Approved	Detail
10600000 RECREATION ADMINISTRATION					
5125	BANK SVC	1,000	1,000	1,000	SQUARE BANK CHARGES
Total	5125	\$1,000	\$1,000	\$1,000	
5145	OTR SVCS	1,200	1,200	1,200	WORKING FINGERS CRAFT SHOW - ACOUSTIC MUSICIAN AND CARICATURE ARTIST
		2,000	2,000	2,000	GREAT AMERICAN CAMP OUT - RAPTOR SHOW/INDIGENOUS NORTH AMERICAN SHOW
		5,000	5,000	5,000	EASTER EXTRAVAGANZA
		6,000	6,000	6,000	INDEPENDENCE DAY CONCERT AT YMCA
		6,500	6,500	6,500	5K RUN TIME SERVICES (MARCH/OCTOBER)
		6,500	6,500	6,500	MOVIE NIGHT SCREEN AND LICENSING FEES X 2 (SPRING/FALL)
		7,000	7,000	7,000	GRAPHIC DESIGN CONTRACTOR
		12,000	12,000	12,000	FINANCIAL ASSISTANCE PROGRAM
		12,000	12,000	12,000	MOORESVILLE FESTIVAL - STAGE/PRODUCTION, PUMPKIN FESTIVAL - STAGE/EMCEE, ETC
		12,000	12,000	12,000	CHRISTMAS EVENT - ICE SKATING RINK AND STAGE/SOUND/EMCEE
		18,000	18,000	18,000	CONTRACTED STAFFING
		22,632	22,632	22,632	PUBLIC ART MASTER PLAN
		60,000	60,000	60,000	
Total	5145	\$170,832	\$170,832	\$170,832	
5200	JAN SUPPLY	800	800	800	JANITORIAL SUPPLIES
Total	5200	\$800	\$800	\$800	
5205	DUE SUBS	200	200	200	NC FESTIVAL OF EVENTS ANNUAL DUES
		400	400	400	CAPRA RENEWAL DUES
		450	450	450	CIVIC ORGANIZATION DUES
		1,150	1,150	1,150	NRPA ANNUAL DUES
		1,200	1,200	1,200	NCRPA ANNUAL DUES
		2,260	2,260	2,260	MOVIE LICENSING FOR 3 FACILITIES
Total	5205	\$5,660	\$5,660	\$5,660	
5210	VEH SUPPLY	2,000	2,000	2,000	PARTS/SUPPLIES FOR ALL PR VEHICLES (NO GOLF OR PS)
		4,000	4,000	4,000	FUEL FOR ALL PR VEHICLES (NO GOLF OR PS)
Total	5210	\$6,000	\$6,000	\$6,000	
5215	OFF SUPPLY	4,500	4,500	4,500	OFFICE SUPPLIES
Total	5215	\$4,500	\$4,500	\$4,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
10600000 RECREATION ADMINISTRATION					
5225	SAF SUPPLY	300	300	300	FIRST-AID SUPPLIES
Total	5225	\$300	\$300	\$300	
5230	UNIFORMS	1,400	1,400	1,400	UNIFORMS FOR FULL-TIME STAFF
		3,200	3,200	3,200	SPECIAL EVENT T-SHIRTS FOR STAFF/VOLUNTEERS
Total	5230	\$4,600	\$4,600	\$4,600	
5235	PART SUPP	500	500	500	ANNUAL LIGHTS ON AFTER SCHOOL SUPPLIES
		500	500	500	JULY 4TH EVENT SUPPLIES
		500	500	500	MLK EVENT SUPPLIES
		500	500	500	MPD NIGHT OUT
		500	500	500	YOUTH SAFETY DAY (MPD)
		1,000	1,000	1,000	FARMERS MARKET SUPPLIES
		1,500	1,500	1,500	MOVIE NIGHT SUPPLIES (SPRING/FALL)
		2,000	2,000	2,000	PARK(ING) DAY SUPPLIES (NATIONAL ART EVENT)
		2,000	2,000	2,000	WORKING FINGERS CRAFT SHOW SUPPLIES
		3,500	3,500	3,500	RACE CITY FESTIVAL
		5,000	5,000	5,000	GREAT AMERICAN CAMP OUT SUPPLIES
		5,000	5,000	5,000	TOWN 150TH BIRTHDAY SUPPLIES
		5,000	5,000	5,000	VOLUNTEER APPRECIATION SUPPLIES
		8,000	8,000	8,000	EASTER EXTRAVAGANZA SUPPLIES
		12,000	12,000	12,000	CHRISTMAS EVENT - DECOR, PROPANE, ETC
		13,000	13,000	13,000	PUMPKIN FESTIVAL/CEMETERY WALK
		14,000	14,000	14,000	MOORESVILLE FESTIVAL SUPPLIES
Total	5235	\$74,500	\$74,500	\$74,500	
5265	NON CAP EQ	2,500	2,500	2,500	EAGLE SCOUT PROJECT ASSISTANCE
		2,500	2,500	2,500	LARGER PURCHASES (PARK PLAQUES, OFFICE FURNITURE)
		2,500	2,500	2,500	TABLECLOTHS
		6,000	6,000	6,000	DYE CREEK GREENWAY SIGNAGE - 50% SPLIT WITH CAROLINA THREAD TRAIL
Total	5265	\$13,500	\$13,500	\$13,500	
5270	OTR SUPPLY	1,500	1,500	1,500	SMALL PURCHASES (BOOKS, BALLOONS, DECORATIONS, ETC)
Total	5270	\$1,500	\$1,500	\$1,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
10600000 RECREATION ADMINISTRATION					
5300	TRAIN TRAN	500	500	500	SHOWFEST CONFERENCE X 2 EMPLOYEES
		1,000	1,000	1,000	DIRECTOR'S CONFERENCE X 1 EMPLOYEE
		1,000	1,000	1,000	MARKETING/EVENT SUMMIT X 2 EMPLOYEES
		2,000	2,000	2,000	CONTINUING EDUCATION TRAINING (CPRP, ETC)
		3,000	3,000	3,000	NRPA CONFERENCE X 2 EMPLOYEES
		4,000	4,000	4,000	NCRPA ANNUAL CONFERENCE X 5 EMPLOYEES
		4,000	4,000	4,000	CAPRA CONFERENCE - 2 EMPLOYEES
Total	5300	\$15,500	\$15,500	\$15,500	
5305	UTILITIES	1,000	1,000	1,000	DOMINION ENERGY FOR ADMIN OFFICE ONLY
		3,000	3,000	3,000	VERIZON WIRELESS
		5,400	5,400	5,400	PHONE STIPENDS X 6 EMPLOYEES
		170,000	170,000	170,000	DUKE ENERGY FOR ALL PARKS AND ADMIN OFFICE
Total	5305	\$179,400	\$179,400	\$179,400	
5315	R&M VEH	5,000	5,000	5,000	REPAIR/MAINTENANCE OF ALL PR VEHICLES (NO GOLF OR PS)
Total	5315	\$5,000	\$5,000	\$5,000	
5325	ADVERTISE	12,000	12,000	12,000	MEDIA COMMUNITY ENGAGEMENT
Total	5325	\$12,000	\$12,000	\$12,000	
5330	POSTAGE	300	300	300	POSTAGE
		300	300	300	SPECIALTY PACKAGE AND FREIGHT MAILING
Total	5330	\$600	\$600	\$600	
5375	OTR OBLIG	4,000	4,000	4,000	MGSD ANNUAL UTILITIES OBLIGATION
		7,500	7,500	7,500	MGSD ANNUAL MAINTENANCE OBLIGATION
		50,000	50,000	50,000	SPINNERS ANNUAL CONTRACT CONTRIBUTION
Total	5375	\$61,500	\$61,500	\$61,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
10600000		RECREATION ADMINISTRATION			
5410	RENT EQUIP	1,000	1,000	1,000	MANAGED PRINT SERVICES
		2,000	2,000	2,000	COPIER/PRINTER CHARGES
		2,000	2,000	2,000	TENT RENTAL FOR CHRISTMAS EVENT
		12,000	12,000	12,000	PORTABLE RESTROOMS
Total	5410	\$17,000	\$17,000	\$17,000	
Total	10600000	\$1,287,866	\$1,287,866	\$1,293,324	

ATHLETIC SERVICES

The Athletic Services Department oversees the Town's parks and recreation athletic programs and events. They are responsible for Town sponsored athletic leagues, tournaments, and leisure programs. Beginning in FY2022-2023, Athletic Services budget will be combined with Talbert Recreation Center budget.

BUDGET BRIEF

The recommended budget for the Athletic Services Department reflects a 3.91% decrease from the approved FY2021-2022 operating budget when the budget history for the Athletics Services Department and Talbert Recreation Center are combined. The decrease is primarily due to minor budget fluctuation.

FY 2022-2023 ATHLETIC SERVICES BUDGET HIGHLIGHTS

- Combine Athletic Services Budget with Talbert Recreation Center

DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Athletic Services	\$ 675,749	\$ 520,560	\$ 477,066	\$ 873,158	\$ 1,206,646	\$ 1,231,646	\$ 1,234,462

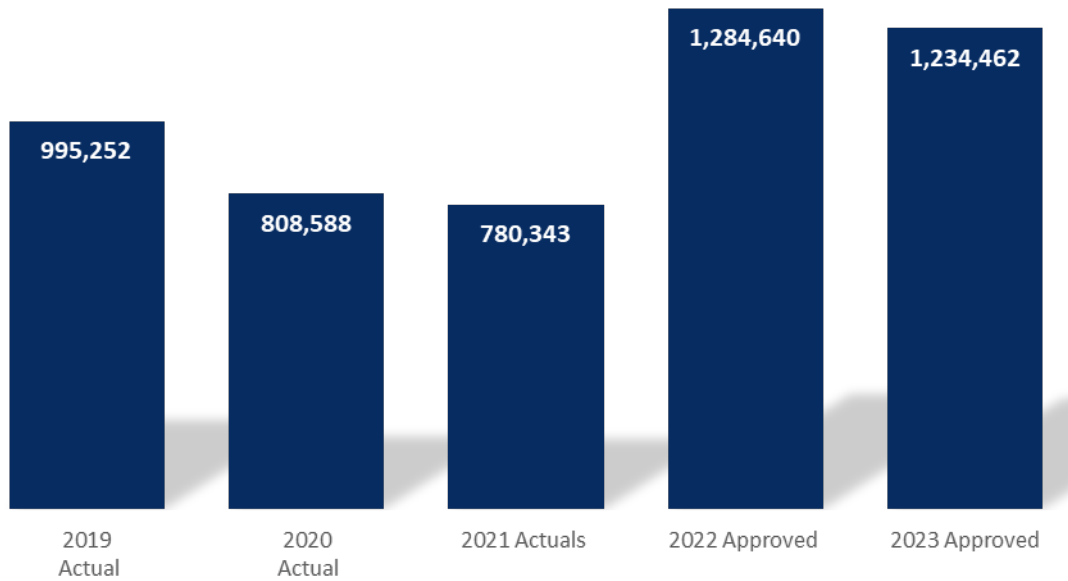
	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Talbert Recreation Center	\$ 319,503	\$ 288,028	\$ 303,277	\$ 411,482	\$ -	\$ -	\$ -

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Athletics/Talbert Combined	\$ 995,252	\$ 808,588	\$ 780,343	\$ 1,284,640	\$ 1,206,646	\$ 1,231,646	\$ 1,234,462

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Athletic Activities Manager	1	1	1	1	1
Assistant Athletic Activities Manager	1	0	0	0	0
Athletics Coordinator	0	1	1	1	1
Athletics Coordinator (from Talbert)	0	2	2	2	2
Therapeutic Recreation Specialist	1	1	1	1	1
Total Athletic Services	3	5	5	5	5

	FY 2021 Actual	FY 2022 Estimate	FY 2023 Projected	Goal
Workload				
Number of Participants	487	4,051	4,500	4,500
Tournaments	24	21	26	30
Facility Rentals	256	75	100	150
Visitors	17,795	122,131	130,000	150,000

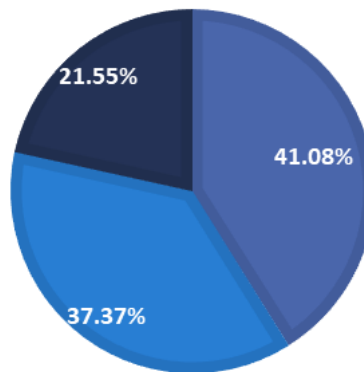
FIVE YEAR COMBINED BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10601000 ATHLETIC SERVICES					
5000	S&W - FT	2,250	2,250	2,250	LONGEVITY FOR 5 FULL-TIME EMPLOYEES
		235,626	235,626	237,880	COMPENSATION FOR 5 FULL-TIME EMPLOYEES
Total	5000	\$237,876	\$237,876	\$240,130	
5005	S&W - PT	134,813	134,813	134,813	COMPENSATION FOR 22 PART-TIME POSITIONS
Total	5005	\$134,813	\$134,813	\$134,813	
5015	OT	2,500	2,500	2,500	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$2,500	\$2,500	\$2,500	
5025	FICA	191	191	191	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		10,265	10,265	10,265	FICA FOR 22 PART-TIME EMPLOYEES
		18,197	18,197	18,370	FICA FOR 5 FULL-TIME EMPLOYEES
Total	5025	\$28,653	\$28,653	\$28,826	
5030	GRP INSURE	430	430	432	LIFE INSURANCE FOR 5 FULL-TIME EMPLOYEES
		58,375	58,375	58,375	HEALTH INSURANCE FOR 5 FULL-TIME EMPLOYEES
Total	5030	\$58,805	\$58,805	\$58,807	
5035	RETIRE	285	285	285	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		28,902	28,902	29,176	RETIREMENT FOR 5 FULL-TIME EMPLOYEES
Total	5035	\$29,187	\$29,187	\$29,461	
5040	401(K)	125	125	125	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		11,894	11,894	12,007	401(K) FOR 5 FULL-TIME EMPLOYEES
Total	5040	\$12,019	\$12,019	\$12,132	
5045	FIT & WELL	480	480	480	GYM REIMBURSEMENTS
Total	5045	\$480	\$480	\$480	
5115	MED LAB SV	800	800	800	EMPLOYEE SCREENINGS
Total	5115	\$800	\$800	\$800	
5120	PRINT SVC	200	200	200	BUSINESS CARDS
		2,000	2,000	2,000	PARK/FACILITY SIGNAGE (FIELDS CLOSED, CONCESSIONS, ETC)
Total	5120	\$2,200	\$2,200	\$2,200	

Department		Department Request	Manager Recommend	Board Approved	Detail
10601000 ATHLETIC SERVICES					
5135	INS OFF SV	1,000	1,000	1,000	NEW FITNESS/ATHLETIC PROGRAMS
		2,000	2,000	2,000	THERAPEUTIC/SPECIAL OLYMPICS PROGRAMS
		8,000	8,000	8,000	WATER AEROBICS
		16,000	16,000	16,000	LNU LACROSSE REGISTRATIONS
		20,000	20,000	20,000	MYA FOOTBALL REGISTRATIONS
		20,000	20,000	20,000	TENNIS INSTRUCTORS
		23,000	23,000	23,000	SUMMER/BASKETBALL SPORTS CAMPS/RADKIDS
		50,000	75,000	75,000	BOBW BASKETBALL LEAGUES
		125,000	125,000	125,000	ALL SPORTS OFFICIALS
Total	5135	\$265,000	\$290,000	\$290,000	
5145	OTR SVCS	2,500	2,500	2,500	CONCESSION STAND PEST CONTROL
		165,848	165,848	165,848	CONTRACTED STAFFING
Total	5145	\$168,348	\$168,348	\$168,348	
5200	JAN SUPPLY	500	500	500	HAND WASHING SOAP (TALBERT)
		1,500	1,500	1,500	MOPS, BUCKETS, BROOMS, ETC
		1,500	1,500	1,500	TRASH BAGS
		3,000	3,000	3,000	TOILET PAPER
		4,000	4,000	4,000	CLEANING CHEMICALS
Total	5200	\$10,500	\$10,500	\$10,500	
5205	DUE SUBS	255	255	255	TALBERT HOA FEES
		600	600	600	CONCESSION STAND PERMITS
		1,000	1,000	1,000	PONY BASEBALL SANCTION FEES
Total	5205	\$1,855	\$1,855	\$1,855	
5215	OFF SUPPLY	2,500	2,500	2,500	OFFICE SUPPLIES
Total	5215	\$2,500	\$2,500	\$2,500	
5220	PURCH RES	7,000	7,000	7,000	POOL CONCESSION ITEMS
		35,000	35,000	35,000	ITEMS TO BE SOLD IN CONCESSIONS - SPRING
		40,000	40,000	40,000	ITEMS TO BE SOLD IN CONCESSIONS - FALL
Total	5220	\$82,000	\$82,000	\$82,000	
5225	SAF SUPPLY	1,000	1,000	1,000	FIRST-AID SUPPLIES
Total	5225	\$1,000	\$1,000	\$1,000	
5230	UNIFORMS	1,000	1,000	1,000	UNIFORMS FOR FULL-TIME STAFF
		1,400	1,400	1,400	UNIFORMS FOR PART-TIME STAFF
Total	5230	\$2,400	\$2,400	\$2,400	

Department		Department Request	Manager Recommend	Board Approved	Detail
10601000 ATHLETIC SERVICES					
5235	PART SUPP	1,500	1,500	1,500	FITNESS SUPPLIES
		2,000	2,000	2,000	PICKLEBALL SUPPLIES
		5,000	5,000	5,000	AWARDS FOR YOUTH LEAGUES
		5,000	5,000	5,000	TOWN 150TH BIRTHDAY SUPPLIES
		6,000	6,000	6,000	THERAPEUTIC PROGRAM SUPPLIES
		15,000	15,000	15,000	SPORTING GOODS
		40,000	40,000	40,000	UNIFORMS FOR YOUTH SPORTS LEAGUES
Total	5235	\$74,500	\$74,500	\$74,500	
5265	NON CAP EQ	500	500	500	TRASH CANS
		1,500	1,500	1,500	TABLES AND CHAIRS AT TALBERT
		7,000	7,000	7,000	PORTABLE MOUNDS
		10,000	10,000	10,000	CONCESSION EQUIPMENT (FREEZER, REFRIGERATOR, ETC)
Total	5265	\$19,000	\$19,000	\$19,000	
5270	OTR SUPPLY	1,500	1,500	1,500	TABLECLOTHS, RUGS, ETC
		5,500	5,500	5,500	CONCESSION SUPPLIES (CUPS, PLATES, NAPKINS, ETC)
Total	5270	\$7,000	\$7,000	\$7,000	
5300	TRAIN TRAN	750	750	750	EXCEPTIONAL CHILDRENS CONFERENCE (THERAPEUTIC)
		1,000	1,000	1,000	CERTIFIED YOUTH SPORTS ADMINISTRATOR CEU'S
		1,500	1,500	1,500	SERVSAFE TRAINING
		2,000	2,000	2,000	ATHLETIC DIRECTOR'S WORKSHOP X 4 EMPLOYEES
		4,000	4,000	4,000	NCRPA CONFERENCE X 5 EMPLOYEES
Total	5300	\$9,250	\$9,250	\$9,250	
5305	UTILITIES	960	960	960	VERIZON WIRELESS (IPAD DATA)
		2,100	2,100	2,100	WINDSTREAM
		2,300	2,300	2,300	DOMINION ENERGY
		4,500	4,500	4,500	PHONE STIPENDS X 5 EMPLOYEES
		22,000	22,000	22,000	DUKE ENERGY
Total	5305	\$31,860	\$31,860	\$31,860	
5320	R&M EQUIP	4,000	4,000	4,000	CONCESSION EQUIPMENT REPAIRS
		5,000	5,000	5,000	BASKETBALL GOALS AND CURTAIN MAINTENANCE
Total	5320	\$9,000	\$9,000	\$9,000	
5330	POSTAGE	500	500	500	POSTAGE FOR SPECIAL OLYMPICS
Total	5330	\$500	\$500	\$500	

Department		Department Request	Manager Recommend	Board Approved	Detail
10601000		ATHLETIC SERVICES			
5410	RENT EQUIP	100	100	100	MANAGED PRINT SERVICES
		1,000	1,000	1,000	COPIER/PRINTER CHARGES
		1,000	1,000	1,000	DUMPSTER (TALBERT)
		1,500	1,500	1,500	STORAGE UNIT FOR SPECIAL OLYMPICS
		11,000	11,000	11,000	PORTABLE RESTROOMS
Total	5410	\$14,600	\$14,600	\$14,600	
Total	10601000	\$1,206,646	\$1,231,646	\$1,234,462	

CHARLES MACK CITIZEN CENTER & MOORESVILLE PERFORMING ARTS CENTER

The Charles Mack Citizen Center is the Town's civic center and houses the South Iredell Senior Center. Users rent space for trade shows, regional meetings, weddings, and other special events. This fiscal year, the Citizen Center will oversee the Town of Mooresville's contribution to the operation of the Mooresville Performing Arts Center. The Performing Arts Center holds promotions, bookings, and operations of various forms of entertainment.

BUDGET BRIEF

The Charles Mack Citizen Center and Mooresville Performing Arts Center were combined in Fiscal Year 2021. The actuals in the Departmental Budget Summary below reflect combined revenue from these centers.

The recommended budget for the Charles Mack Citizen Center reflects a 5.67% increase from the approved FY2021-2022 operating budget. The increase is primarily due to a requested position and incremental budget changes throughout the department.

FY 2022-2023 CHARLES MACK CITIZEN CENTER BUDGET HIGHLIGHTS

- Requested Position – Events Services Worker
- Concert Series
- Capital Investment – Door Replacements
- JVK Auditorium Upgrade – Sound

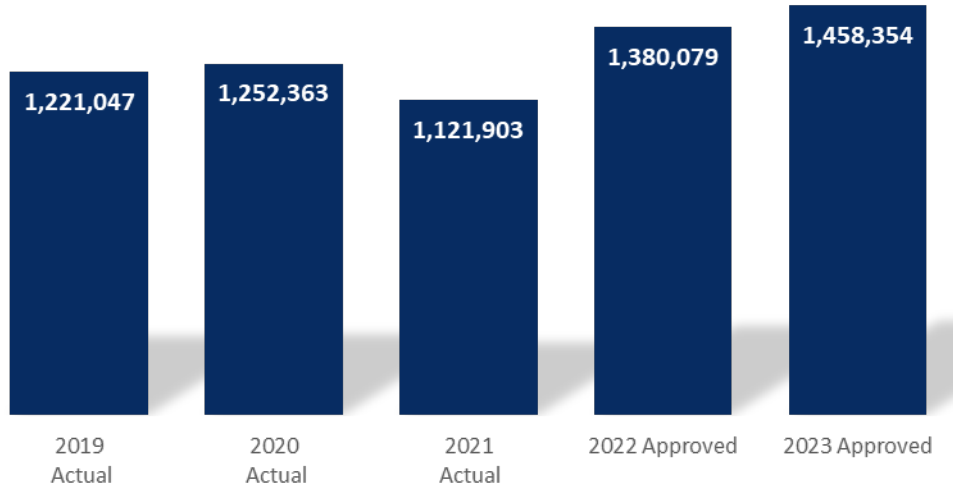
DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Charles Mack Citizen Center & Performing Arts Center	\$ 1,221,047	\$ 1,252,363	\$ 1,121,903	\$ 1,380,079	\$ 1,453,771	\$ 1,453,771	\$ 1,458,354

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
CMCC and Performing Arts Manager	1	1	1	1	1
Event Services Crew Leader	2	2	2	2	2
Facility Rental Coordinator	1	1	1	1	1
Event Services Worker	2	2	3	3	3
Office Assistant	1	1	1	1	1
CMCC Marketing Coordinator	1	1	1	1	1
Total Charles Mack Citizen Center	8	8	9	9	9

	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	
	<u>Actual</u>	<u>Estimate</u>	<u>Projected</u>	<u>Goal</u>
Workload				
Events Hosted per Year	363	812	875	900

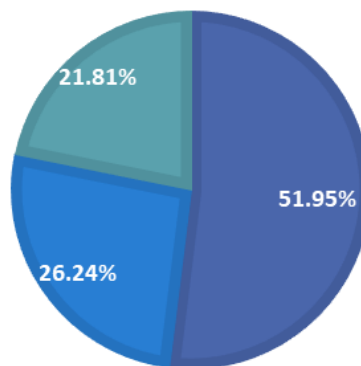
FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10602621 CHARLES MACK CITIZEN CENTER					
5000	S&W - FT	2,750	2,750	2,750	LONGEVITY FOR 8 FULL-TIME EMPLOYEES
		33,054	33,054	33,054	REQUESTED POSITION - EVENT SERVICES WORKER - COMPENSATION
		383,195	383,195	386,861	COMPENSATION FOR 8 FULL-TIME EMPLOYEES
Total	5000	\$418,999	\$418,999	\$422,665	
5010	S&W - TEMP	110,358	110,358	110,358	COMPENSATION FOR 10 PART-TIME EMPLOYEES
Total	5010	\$110,358	\$110,358	\$110,358	
5015	OT	4,000	4,000	4,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$4,000	\$4,000	\$4,000	
5025	FICA	306	306	306	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		2,529	2,529	2,529	FICA FOR REQUESTED POSITION - EVENT SERVICES
		8,442	8,442	8,442	FICA FOR 10 PART-TIME EMPLOYEES
		29,525	29,525	29,805	FICA FOR 8 FULL-TIME EMPLOYEES
Total	5025	\$40,802	\$40,802	\$41,082	
5030	GRP INSURE	61	61	61	LIFE INSURANCE FOR REQUESTED POSITION - EVENT SERVICES WORKER
		697	697	704	LIFE INSURANCE FOR 8 FULL-TIME EMPLOYEES
		11,675	11,675	11,675	HEALTH INSURANCE FOR REQUESTED POSITION - EVENT SERVICES WORKER
		93,400	93,400	93,400	HEALTH INSURANCE FOR 8 EMPLOYEES
Total	5030	\$105,833	\$105,833	\$105,840	
5035	RETIRE	456	456	456	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		3,768	3,768	3,768	RETIREMENT FOR REQUESTED POSITION - EVENT SERVICES WORKER
		46,892	46,892	47,338	RETIREMENT FOR 8 FULL-TIME EMPLOYEES
Total	5035	\$51,116	\$51,116	\$51,562	

Department		Department Request	Manager Recommend	Board Approved	Detail
10602621 CHARLES MACK CITIZEN CENTER					
5040	401(K)	200	200	200	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		1,653	1,653	1,653	401(K) FOR REQUESTED POSITION - EVENT SERVICES
		19,297	19,297	19,481	401(K) FOR 8 FULL-TIME EMPLOYEES
Total	5040	\$21,150	\$21,150	\$21,334	
5045	FIT & WELL	720	720	720	GYM REIMBURSEMENTS
Total	5045	\$720	\$720	\$720	
5115	MED LAB SV	800	800	800	EMPLOYEE SCREENINGS
5115	MED LAB SV	600	600	600	MPAC - EMPLOYEE SCREENINGS
Total	5115	\$1,400	\$1,400	\$1,400	
5120	PRINT SVC	1,000	1,000	1,000	BUSINESS CARDS
		7,000	7,000	7,000	MARKETING MATERIALS (COLLATERAL, PROMOTIONAL MATERIALS, ETC)
5120	PRINT SVC	2,000	2,000	2,000	MPAC - SIGNAGE FOR EVENTS
		5,000	5,000	5,000	MPAC - POSTERS, FLYERS, MARKETING MATERIALS, ETC
Total	5120	\$15,000	\$15,000	\$15,000	
5125	BANK SVC	9,000	9,000	9,000	CREDIT CARD MERCHANT FEES
Total	5125	\$9,000	\$9,000	\$9,000	
5145	OTR SVCS	4,000	4,000	4,000	OPEN HOUSE/CLIENT EVENTS
		57,323	57,323	57,323	CONTRACTED STAFFING
		80,000	80,000	80,000	INDOOR CONCERT SERIES
		100,000	100,000	100,000	MUSIC ON MAIN OUTDOOR SERIES
5145	OTR SVCS	1,000	1,000	1,000	MPAC - LICENSING FEES
		115,000	115,000	115,000	MPAC - CONCERT ENTERTAINMENT (HOSPITALITY, HOTEL, AND TRANSPORTATION)
Total	5145	\$357,323	\$357,323	\$357,323	
5200	JAN SUPPLY	500	500	500	POOL MAINTENANCE SUPPLIES
		17,000	17,000	17,000	JANITORIAL SUPPLIES
Total	5200	\$17,500	\$17,500	\$17,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
10602621 CHARLES MACK CITIZEN CENTER					
5205	DUE SUBS	350	350	350	ANNUAL POOL PERMIT
		400	400	400	ASCAP MUSIC DUES
		400	400	400	BMI MUSIC DUES
		400	400	400	SESAC MUSIC DUES
		500	500	500	PERFORMING ARTS ORGANIZATION DUES (NCPD, ETC)
		720	720	720	CONSTANT CONTACT
		3,500	3,500	3,500	MARKETING/HOSPITALITY DUES
Total	5205	\$6,270	\$6,270	\$6,270	
5210	VEH SUPPLY	1,000	1,000	1,000	VEHICLE FUEL
Total	5210	\$1,000	\$1,000	\$1,000	
5215	OFF SUPPLY	12,000	12,000	12,000	OFFICE SUPPLIES
Total	5215	\$12,000	\$12,000	\$12,000	
5220	PURCH RES	3,500	3,500	3,500	CONCESSIONS/RENTABLES
Total	5220	\$3,500	\$3,500	\$3,500	
5225	SAF SUPPLY	250	250	250	FIRST-AID SUPPLIES
		500	500	500	PERSONAL PROTECTIVE EQUIPMENT
		1,500	1,500	1,500	STEEL TOE BOOTS FOR EVENT STAFF
Total	5225	\$2,250	\$2,250	\$2,250	
5230	UNIFORMS	500	500	500	UNIFORMS FOR PART-TIME STAFF
		5,000	5,000	5,000	UNIFORMS FOR FULL-TIME STAFF
Total	5230	\$5,500	\$5,500	\$5,500	
5235	PART SUPP	350	350	350	POOL CLASS EQUIPMENT AND SUPPLIES
		1,500	1,500	1,500	CMCC EVENTS/FACILITIES
		3,000	3,000	3,000	MLK COMMUNITY BREAKFAST
		3,500	3,500	3,500	CMCC EVENT (BRIDAL SHOW, ART SHOW, ETC)
		4,000	4,000	4,000	DOWNTOWN CHRISTMAS
		5,000	5,000	5,000	TOWN 150TH BIRTHDAY SUPPLIES
Total	5235	\$17,350	\$17,350	\$17,350	

Department		Department Request	Manager Recommend	Board Approved	Detail
10602621 CHARLES MACK CITIZEN CENTER					
5265	NON CAP EQ	4,000	4,000	4,000	OFFICE FURNITURE
		5,000	5,000	5,000	NEW ICE MACHINE IN KITCHEN 1
		5,000	5,000	5,000	NEW/REPLACEMENT OUTDOOR FURNITURE
		7,500	7,500	7,500	CHIAVARI CHAIR REPLACEMENT - REVENUE OFFSET
		10,000	10,000	10,000	BANQUET TABLES/CHAIRS
		10,000	10,000	10,000	ART ACQUISITION
		10,000	10,000	10,000	BARRIERS FOR PERFORMING ARTS EVENTS
Total	5265	\$51,500	\$51,500	\$51,500	
5270	OTR SUPPLY	800	800	800	LANDSCAPE MATERIALS FOR COURTYARD
		2,400	2,400	2,400	CORDLESS UPLIGHTS - REVENUE OFFSET
		5,000	5,000	5,000	CHRISTMAS DECORATIONS
		5,000	5,000	5,000	PIPING AND DRAPE - REVENUE OFFSET
		5,000	5,000	5,000	SUPPLIES FOR RENTABLES (LINEN/EQUIPMENT) - REVENUE OFFSET
		7,500	7,500	7,500	MARLEY FLOORING - REVENUE OFFSET
Total	5270	\$25,700	\$25,700	\$25,700	
5300	TRAIN TRAN	800	800	800	NCPC MUSIC BOOKING SUMMIT
		2,500	2,500	2,500	AENC
		3,000	3,000	3,000	EVENT TRADE SHOW/CONFERENCES
		3,000	3,000	3,000	TRAVEL SOUTH
		6,000	6,000	6,000	SALES AND CUSTOMER SERVICE TRAINING
Total	5300	\$15,300	\$15,300	\$15,300	
5305	UTILITIES	150	150	150	TDS
		1,000	1,000	1,000	WINDSTREAM
		2,800	2,800	2,800	PHONE STIPENDS X 3 EMPLOYEES
		14,000	14,000	14,000	DOMINION ENERGY
		75,000	75,000	75,000	DUKE ENERGY
Total	5305	\$92,950	\$92,950	\$92,950	
5310	R&M BLD/ST	1,000	1,000	1,000	MISCELLANEOUS REPAIRS
Total	5310	\$1,000	\$1,000	\$1,000	
5315	R&M VEH	1,500	1,500	1,500	MAINTENANCE OF TOWN VEHICLE
Total	5315	\$1,500	\$1,500	\$1,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
10602621 CHARLES MACK CITIZEN CENTER					
5320	R&M EQUIP	500	500	500	MAINTENANCE OF CARPET EXTRACTOR
		650	650	650	MAIN ST CLOCK INSPECTION
		1,000	1,000	1,000	KITCHEN REPAIRS/MAINTENANCE
		2,000	2,000	2,000	LIFT MAINTENANCE
		5,000	5,000	5,000	AIRWALL INSPECTION
		20,000	20,000	20,000	A/V EQUIPMENT REPAIR
Total	5320	\$29,150	\$29,150	\$29,150	
5325	ADVERTISE	1,000	1,000	1,000	WEBSITE
		3,000	3,000	3,000	OTHER ADVERTISING
		3,000	3,000	3,000	SALES BLITZ
		5,000	5,000	5,000	PRINT ADVERTISING
		8,000	8,000	8,000	DIGITAL ADVERTISING (SOCIAL MEDIA, SEO, PPC, ETC)
5325	ADVERTISE	5,000	5,000	5,000	MPAC - ADVERTISING
Total	5325	\$25,000	\$25,000	\$25,000	
5330	POSTAGE	300	300	300	POSTAGE
Total	5330	\$300	\$300	\$300	
5375	OTR OBLIG	2,000	2,000	2,000	ABC PERMIT
Total	5375	\$2,000	\$2,000	\$2,000	
5410	RENT EQUIP	800	800	800	DUMPSTER
		2,500	2,500	2,500	CO2 RENTAL
		5,000	5,000	5,000	COPIER/PRINTER CHARGES
Total	5410	\$8,300	\$8,300	\$8,300	
Total	10602621	\$1,453,771	\$1,453,771	\$1,458,354	

WINNIE HOOPER CENTER

The Winnie Hooper Center is one of the Town's four strategically located recreation centers. The Winnie Hooper Center offers various programs and services including summer camps, after school activities, and senior programs.

BUDGET BRIEF

The recommended budget for the Winnie Hooper Center reflects a 6.13% increase from the approved FY2021-2022 operating budget. The increase is primarily due to an increase in participant supplies and normal budget fluctuations.

FY 2022-2023 WINNIE HOOPER CENTER BUDGET HIGHLIGHTS

- Town 150th Anniversary Events
- Summer Camps
- Out of Town Field Trips

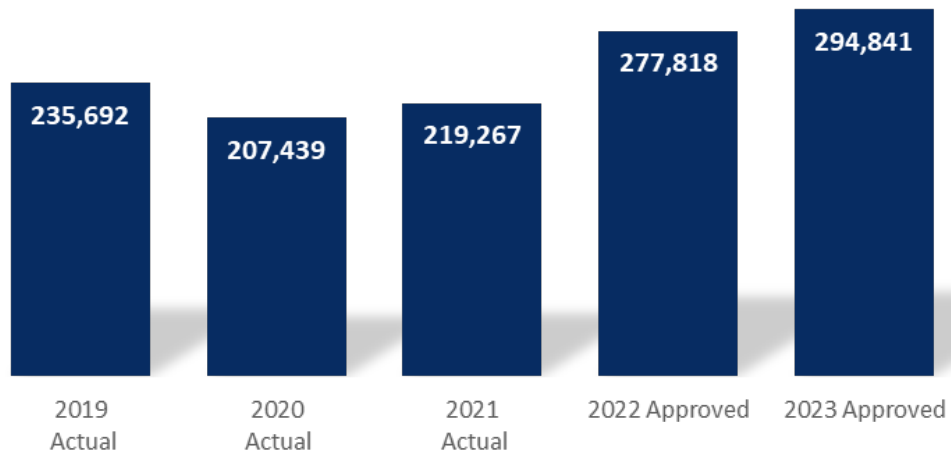
DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Winnie Hooper Center	\$ 235,692	\$ 207,439	\$ 219,267	\$ 277,818	\$ 293,517	\$ 293,517	\$ 294,841

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Recreation Supervisor	1	1	1	1	1
Recreation Assistant	1	1	1	1	1
Total Winnie Hooper Center	2	2	2	2	2

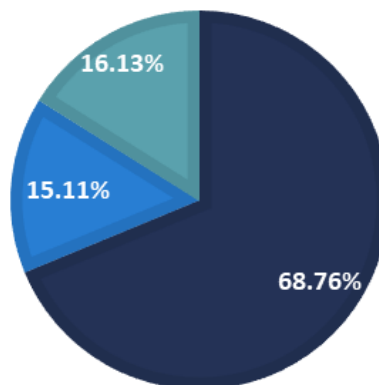
	<u>FY 2021 Actual</u>	<u>FY 2022 Estimate</u>	<u>FY 2023 Projected</u>	<u>Goal</u>
Workload				
Number of Programs	2	25	30	30
Facility Rentals	4	10	20	25

FIVE YEAR BUDGET HISTORY



OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10602622 WINNIE HOOPER CENTER					
5000	S&W - FT	3,000	3,000	3,000	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
		110,776	110,776	111,836	COMPENSATION FOR 2 FULL-TIME EMPLOYEES
Total	5000	\$113,776	\$113,776	\$114,836	
5010	S&W - TEMP	29,020	29,020	29,020	COMPENSATION FOR 2 PART-TIME EMPLOYEES
Total	5010	\$29,020	\$29,020	\$29,020	
5015	OT	1,000	1,000	1,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$1,000	\$1,000	\$1,000	
5025	FICA	77	77	77	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		2,220	2,220	2,220	FICA FOR 2 PART-TIME EMPLOYEES
		8,704	8,704	8,785	FICA FOR 2 FULL-TIME EMPLOYEES
Total	5025	\$11,001	\$11,001	\$11,082	
5030	GRP INSURE	202	202	203	LIFE INSURANCE FOR 2 FULL-TIME EMPLOYEES
		26,500	26,500	26,500	HEALTH INSURANCE FOR 2 FULL-TIME EMPLOYEES
Total	5030	\$26,702	\$26,702	\$26,703	
5035	RETIRE	114	114	114	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		13,824	13,824	13,953	RETIREMENT FOR 2 FULL-TIME EMPLOYEES
Total	5035	\$13,938	\$13,938	\$14,067	
5040	401(K)	50	50	50	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		5,689	5,689	5,742	401(K) FOR 2 FULL-TIME EMPLOYEES
Total	5040	\$5,739	\$5,739	\$5,792	
5045	FIT & WELL	240	240	240	GYM REIMBURSEMENTS
Total	5045	\$240	\$240	\$240	
5115	MED LAB SV	400	400	400	EMPLOYEE SCREENINGS
Total	5115	\$400	\$400	\$400	
5120	PRINT SVC	100	100	100	BUSINESS CARDS
Total	5120	\$100	\$100	\$100	
5135	INS OFF SV	1,000	1,000	1,000	NEW PROGRAM INSTRUCTORS
Total	5135	\$1,000	\$1,000	\$1,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10602622 WINNIE HOOPER CENTER					
5145	OTR SVCS	43,041	43,041	43,041	CONTRACTED STAFFING
Total	5145	\$43,041	\$43,041	\$43,041	
5200	JAN SUPPLY	3,000	3,000	3,000	JANITORIAL SUPPLIES
Total	5200	\$3,000	\$3,000	\$3,000	
5205	DUE SUBS	100	100	100	PERIODICALS AND PUBLICATIONS
		200	200	200	ONLINE ENRICHMENT SUBSCRIPTIONS
Total	5205	\$300	\$300	\$300	
5215	OFF SUPPLY	1,000	1,000	1,000	OFFICE SUPPLIES
Total	5215	\$1,000	\$1,000	\$1,000	
5225	SAF SUPPLY	500	500	500	PERSONAL PROTECTIVE EQUIPMENT
		600	600	600	FIRST-AID SUPPLIES
Total	5225	\$1,100	\$1,100	\$1,100	
5230	UNIFORMS	350	350	350	UNIFORMS FOR PART-TIME STAFF
		400	400	400	UNIFORMS FOR FULL-TIME STAFF
Total	5230	\$750	\$750	\$750	
5235	PART SUPP	200	200	200	FIT N STRONG SUPPLIES
		200	200	200	GROOVE N MOVE SUPPLIES
		1,000	1,000	1,000	SUMMER CAMP AND AFTER SCHOOL SHIRTS
		1,500	1,500	1,500	BUS RENTALS FOR NEXT GEN TENNIS PROGRAM
		2,500	2,500	2,500	ARTS/CRAFT SUPPLIES FOR AFTER SCHOOL/SUMMER CAMP
		5,000	5,000	5,000	AFTER SCHOOL AND SUMMER CAMP SNACKS
		5,000	5,000	5,000	TOWN 150TH BIRTHDAY SUPPLIES
		6,500	6,500	6,500	SUMMER CAMP AND OUT-OF-SCHOOL FIELD TRIPS ADMISSIONS AND BUS RENTALS
Total	5235	\$21,900	\$21,900	\$21,900	
5265	NON CAP EQ	5,500	5,500	5,500	WALL MOUNT BOTTLE FILLING STATION X 2
Total	5265	\$5,500	\$5,500	\$5,500	
5270	OTR SUPPLY	500	500	500	MISCELLANEOUS SUPPLIES
Total	5270	\$500	\$500	\$500	

Department		Department Request	Manager Recommend	Board Approved	Detail
10602622 WINNIE HOOPER CENTER					
5300	TRAIN TRAN	300	300	300	PROFESSIONAL DEVELOPMENT WORKSHOPS, WEBINARS, ETC
		500	500	500	LEAD HER SHIP CONFERENCE X 1 EMPLOYEE
		600	600	600	NC CAP AFTER SCHOOL CONFERENCE X 1 EMPLOYEE
		800	800	800	NCRPA CONFERENCE X 1 EMPLOYEE
		1,500	1,500	1,500	CPR/FIRST-AID TRAINING
Total	5300	\$3,700	\$3,700	\$3,700	
5305	UTILITIES	410	410	410	TDS
		1,800	1,800	1,800	DOMINION ENERGY
		5,000	5,000	5,000	DUKE ENERGY
Total	5305	\$7,210	\$7,210	\$7,210	
5320	R&M EQUIP	1,500	1,500	1,500	REPAIR OF ONSITE EQUIPMENT
Total	5320	\$1,500	\$1,500	\$1,500	
5330	POSTAGE	100	100	100	POSTAGE
Total	5330	\$100	\$100	\$100	
5410	RENT EQUIP	1,000	1,000	1,000	MANAGED PRINT SERVICES
Total	5410	\$1,000	\$1,000	\$1,000	
Total	10602622	\$293,517	\$293,517	\$294,841	

WAR MEMORIAL CENTER

The War Memorial Center offers summer youth programs, outdoor pool and tennis facilities, and access to Liberty Park.

BUDGET BRIEF

The recommended budget for the War Memorial Center reflects a 16.11% increase from the approved FY2021-2022 operating budget. The increase is primarily due to an increase in contracted staffing, participant supplies and the reclassification of a position.

FY 2022-2023 WAR MEMORIAL CENTER BUDGET HIGHLIGHTS

- New Teen, Adult, Senior, and Family Programs
- Travel Services for Adult Trips
- Town 150th Anniversary Events
- Reclassification of a Part-time position to Recreation Assistant

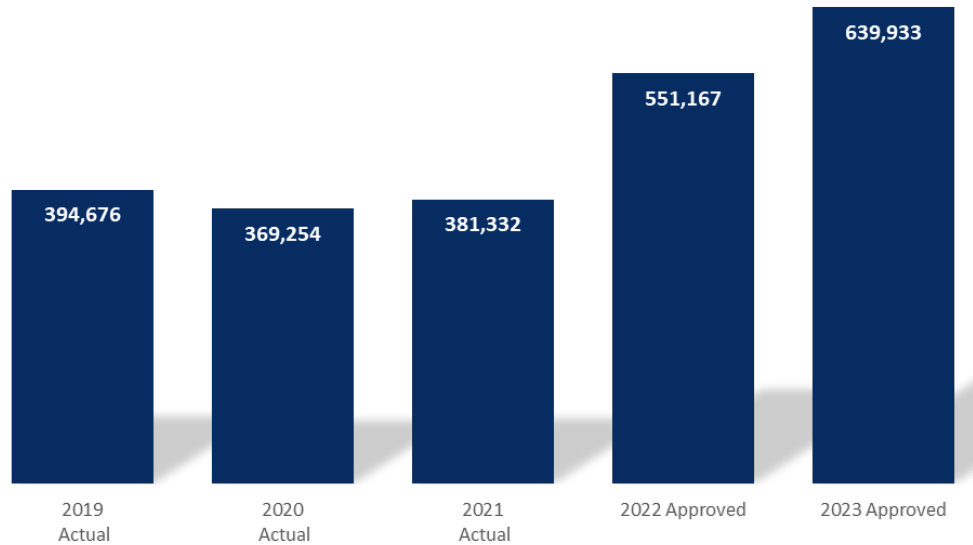
DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
War Memorial Center	\$ 394,676	\$ 369,254	\$ 381,332	\$ 551,167	\$ 637,726	\$ 638,911	\$ 639,933

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Recreation Supervisor	1	1	1	1	1
Recreation Assistant	1	1	2	2	2
Total War Memorial Center	2	2	3	3	3

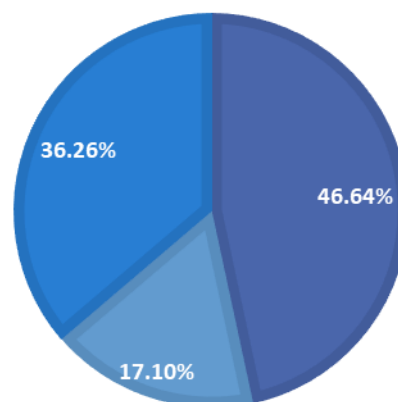
	<u>FY 2021 Actual</u>	<u>FY 2022 Estimate</u>	<u>FY 2023 Projected</u>	<u>Goal</u>
Workload				
Number of Programs	60	57	120	114
Facility Rentals	47	198	400	396

FIVE YEAR BUDGET HISTORY



OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10602623 WAR MEMORIAL CENTER					
5000	S&W - FT	500	500	500	LONGEVITY PAY FOR 2 FULL-TIME EMPLOYEES
		32,240	32,240	32,240	REQUESTED POSITION - RECLASSIFICATION - PT TO RECREATION ASSISTANT - COMPENSATION
		85,457	85,457	86,275	COMPENSATION FOR 2 FULL-TIME EMPLOYEES
Total	5000	\$118,197	\$118,197	\$119,015	
5010	S&W - TEMP	100,140	100,140	100,140	COMPENSATION FOR 7 PART-TIME EMPLOYEES
Total	5010	\$100,140	\$100,140	\$100,140	
5015	OT	1,300	1,300	1,300	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$1,300	\$1,300	\$1,300	
5025	FICA	100	100	100	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		2,466	2,466	2,466	FICA FOR REQUESTED POSITION RECLASSIFICATION - PT TO RECREATION ASSISTANT
		6,576	6,576	6,638	FICA FOR 2 FULL-TIME EMPLOYEES
		7,661	8,846	8,846	FICA FOR 7 PART-TIME EMPLOYEES
Total	5025	\$16,803	\$17,988	\$18,050	
5030	GRP INSURE	59	59	59	LIFE INSURANCE FOR REQUESTED POSITION RECLASSIFICATION - PT TO RECREATION ASSISTANT
		155	155	157	LIFE INSURANCE FOR 2 FULL-TIME EMPLOYEES
		11,675	11,675	11,675	HEALTH INSURANCE FOR REQUESTED POSITION RECLASSIFICATION - PT TO RECREATION ASSISTANT
		27,020	27,020	27,020	HEALTH INSURANCE FOR 2 FULL-TIME EMPLOYEES
Total	5030	\$38,909	\$38,909	\$38,911	
5035	RETIRE	148	148	148	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		3,917	3,917	3,917	RETIREMENT FOR REQUESTED POSITION RECLASSIFICATION - PT TO RECREATION ASSISTANT
		10,444	10,444	10,543	RETIREMENT FOR 2 FULL-TIME EMPLOYEES
Total	5035	\$14,509	\$14,509	\$14,608	

Department		Department Request	Manager Recommend	Board Approved	Detail
10602623 WAR MEMORIAL CENTER					
5040	401(K)	65	65	65	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		1,612	1,612	1,612	401(K) FOR REQUESTED POSITION - PT TO RECREATION
		4,298	4,298	4,339	401(K) FOR 2 FULL-TIME EMPLOYEES
Total	5040	\$5,975	\$5,975	\$6,016	
5045	FIT & WELL	480	480	480	GYM REIMBURSEMENTS
Total	5045	\$480	\$480	\$480	
5115	MED LAB SV	750	750	750	EMPLOYEE SCREENINGS
Total	5115	\$750	\$750	\$750	
5120	PRINT SVC	100	100	100	BUSINESS CARDS
Total	5120	\$100	\$100	\$100	
5135	INS OFF SV	1,000	1,000	1,000	TYNKER CODING CLASSES - REVENUE OFFSET
		3,000	3,000	3,000	YOUTH PROGRAMS/CAMPS - REVENUE
		5,000	5,000	5,000	NEW TEEN, ADULT, SENIOR, AND FAMILY PROGRAMS - REVENUE OFFSET
Total	5135	\$9,000	\$9,000	\$9,000	
5145	OTR SVCS	715	715	715	BAKER SOFTWASH OF GYM WINDOWS X 1
		1,500	1,500	1,500	MISCELLANEOUS SERVICE NEEDS (ICE MACHINE REPAIRS, PLUMBING)
		2,511	2,511	2,511	BAKER SOFTWASH OF WINDOWS INSIDE AND OUTSIDE OF FACILITY (1ST SERVICE AND X 6)
		3,000	3,000	3,000	WAR MEMORIAL POOL PARTIES (6)/CHALK THE WALK/PARK(ING) DAY-DJ
		3,500	3,500	3,500	REBRANDING OF MOBILE REC UNIT
		20,000	20,000	20,000	TRAVEL SERVICES FOR ADULT TRIPS - REVENUE OFFSET
		190,937	190,937	190,937	CONTRACTED STAFFING
Total	5145	\$222,163	\$222,163	\$222,163	
5200	JAN SUPPLY	4,000	4,000	4,000	JANITORIAL SUPPLIES
Total	5200	\$4,000	\$4,000	\$4,000	
5205	DUE SUBS	200	200	200	PERIODICALS AND PUBLICATIONS
Total	5205	\$200	\$200	\$200	

Department		Department Request	Manager Recommend	Board Approved	Detail
10602623 WAR MEMORIAL CENTER					
5215	OFF SUPPLY	3,000	3,000	3,000	OFFICE SUPPLIES
Total	5215	\$3,000	\$3,000	\$3,000	
5225	SAF SUPPLY	500	500	500	FIRST-AID SUPPLIES
		800	800	800	PERSONAL PROTECTIVE EQUIPMENT
Total	5225	\$1,300	\$1,300	\$1,300	
5230	UNIFORMS	300	300	300	UNIFORMS FOR (3) SPECIALTY STAFF
		400	400	400	UNIFORMS FOR (2) FULL-TIME STAFF
		500	500	500	UNIFORMS FOR (10) PART-TIME STAFF
Total	5230	\$1,200	\$1,200	\$1,200	
5235	PART SUPP	500	500	500	GYM/FITNESS SUPPLIES AND EQUIPMENT
		500	500	500	PARTICIPANT SHIRTS FOR AFTER SCHOOL
		1,000	1,000	1,000	SENIOR CLUB SUPPLIES
		1,200	1,200	1,200	PARTICIPANT SHIRTS FOR SUMMER CAMP
		1,500	1,500	1,500	AFTER SCHOOL ART SUPPLIES
		1,500	1,500	1,500	SUMMER CAMP ART SUPPLIES
		2,000	2,000	2,000	GARDENING PROGRAM MATERIALS
		2,000	2,000	2,000	SUMMER CAMP SUPPLIES
		2,500	2,500	2,500	AFTER SCHOOL SNACKS
		2,500	2,500	2,500	SUMMER CAMP SNACKS
		3,000	3,000	3,000	GENERAL PROGRAM/SPECIAL EVENT SUPPLIES
		3,000	3,000	3,000	MOBILE RECREATION SUPPLIES
		5,000	5,000	5,000	TOWN 150TH BIRTHDAY SUPPLIES
		5,000	5,000	5,000	WAR MEMORIAL SUMMER POOL PARTIES (6) SUPPLIES
		6,000	6,000	6,000	SPECIALTY (3) PROGRAM SUPPLIES
		7,000	7,000	7,000	FIELD TRIP BUS RENTALS
		11,000	11,000	11,000	FIELD TRIP ADMISSIONS
Total	5235	\$55,200	\$55,200	\$55,200	
5265	NON CAP EQ	2,500	2,500	2,500	PRESSURE WASHER
Total	5265	\$2,500	\$2,500	\$2,500	
5270	OTR SUPPLY	500	500	500	MISCELLANEOUS NEEDS
		500	500	500	SEASONAL DECOR
Total	5270	\$1,000	\$1,000	\$1,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10602623 WAR MEMORIAL CENTER					
5300	TRAIN TRAN	750	750	750	CONTINUING EDUCATION CLASSES FOR SPECIALTY STAFF
		750	750	750	STAFF DEVELOPMENT
		1,000	1,000	1,000	COACHING
		1,600	1,600	1,600	NCRPA CONFERENCE X 2 EMPLOYEES
		2,000	2,000	2,000	CONTINUING EDUCATION CLASSES FOR FULL-TIME STAFF
		2,000	2,000	2,000	CPR/FIRST-AID TRAINING
Total	5300	\$8,100	\$8,100	\$8,100	
5305	UTILITIES	1,100	1,100	1,100	VERIZON WIRELESS
		2,400	2,400	2,400	DOMINION ENERGY
		4,500	4,500	4,500	PHONE STIPENDS X 5 EMPLOYEES
		20,000	20,000	20,000	DUKE ENERGY
Total	5305	\$28,000	\$28,000	\$28,000	
5320	R&M EQUIP	1,000	1,000	1,000	MISCELLANEOUS REPAIRS (FLOOR SCRUBBER, PRESSURE WASHER, ETC)
Total	5320	\$1,000	\$1,000	\$1,000	
5330	POSTAGE	100	100	100	POSTAGE
Total	5330	\$100	\$100	\$100	
5410	RENT EQUIP	500	500	500	MANAGED PRINT SERVICES
		1,500	1,500	1,500	COPIER/PRINTER CHARGES
		1,800	1,800	1,800	DUMPSTER
Total	5410	\$3,800	\$3,800	\$3,800	
Total	10602623	\$637,726	\$638,911	\$639,933	

SELMA BURKE CENTER

The Selma Burke Center is the Town’s main youth education center. A \$4.76 million renovation to the center was completed in December 2019. The Selma Burke Center offers afterschool, summer camps and an array of other programming for all ages, skills, and abilities.

BUDGET BRIEF

The recommended budget for the Selma Burke Center reflects a 3.01% increase from the approved FY2021-2022 operating budget. The increase is primarily due to normal budget fluctuations.

FY 2022-2023 SELMA BURKE CENTER BUDGET HIGHLIGHTS

- Additional 80/20 Programs
- Town 150th Anniversary Celebration
- Playground Rubber Surfacing

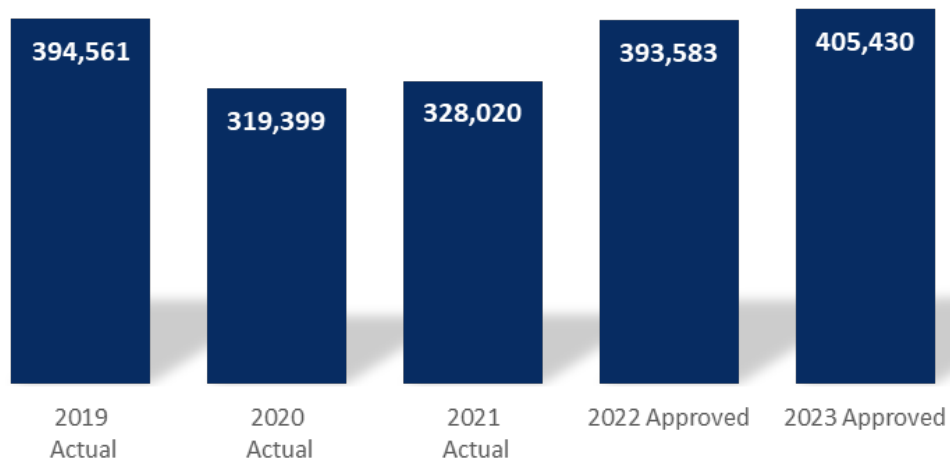
DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Selma Burke Center	\$ 394,561	\$ 319,399	\$ 328,020	\$ 393,583	\$ 404,022	\$ 404,022	\$ 405,430

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Recreation Supervisor	1	1	1	1	1
Camp and After School Supervisor	1	1	1	1	1
Total Selma Burke	2	2	2	2	2

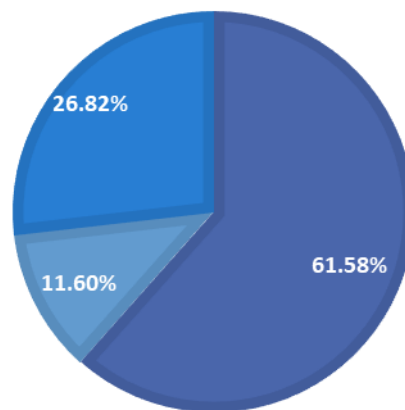
	<u>FY 2021 Actual</u>	<u>FY 2022 Estimate</u>	<u>FY 2023 Projected</u>	<u>Goal</u>
Workload				
Number of Programs	42	53	60	60
Facility Rentals	25	101	100	100

FIVE YEAR BUDGET HISTORY



OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10602625 SELMA BURKE CENTER					
5000	S&W - FT	1,000	1,000	1,000	LONGEVITY FOR 2 FULL-TIME EMPLOYEES
		117,669	117,669	118,795	COMPENSATION FOR 2 FULL-TIME EMPLOYEES
Total	5000	\$118,669	\$118,669	\$119,795	
5010	S&W - TEMP	69,790	69,790	69,790	COMPENSATION FOR 5 PART-TIME POSITIONS
Total	5010	\$69,790	\$69,790	\$69,790	
5015	OT	1,000	1,000	1,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$1,000	\$1,000	\$1,000	
5025	FICA	77	77	77	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		5,339	5,339	5,339	FICA FOR 5 PART-TIME POSITIONS
		9,078	9,078	9,164	FICA FOR 2 FULL-TIME EMPLOYEES
Total	5025	\$14,494	\$14,494	\$14,580	
5030	GRP INSURE	214	214	216	LIFE INSURANCE FOR 2 FULL-TIME EMPLOYEES
		23,350	23,350	23,350	HEALTH INSURANCE FOR 2 FULL-TIME EMPLOYEES
Total	5030	\$23,564	\$23,564	\$23,566	
5035	RETIRE	114	114	114	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		14,418	14,418	14,555	RETIREMENT FOR 2 FULL-TIME EMPLOYEES
Total	5035	\$14,532	\$14,532	\$14,669	
5040	401(K)	50	50	50	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		5,933	5,933	5,990	401(K) FOR 2 FULL-TIME EMPLOYEES
Total	5040	\$5,983	\$5,983	\$6,040	
5045	FIT & WELL	240	240	240	GYM REIMBURSEMENTS
Total	5045	\$240	\$240	\$240	
5115	MED LAB SV	600	600	600	EMPLOYEE SCREENINGS
Total	5115	\$600	\$600	\$600	
5120	PRINT SVC	100	100	100	BUSINESS CARDS
		300	300	300	GENERAL SIGNAGE AROUND FACILITY AND OUTSIDE AREAS
Total	5120	\$400	\$400	\$400	

Department		Department Request	Manager Recommend	Board Approved	Detail
10602625 SELMA BURKE CENTER					
5135	INS OFF SV	3,000	3,000	3,000	GENERAL RECREATION PROGRAMS
		3,500	3,500	3,500	AFTER SCHOOL CONTRACTED PROGRAMS
		3,500	3,500	3,500	SUMMER CAMP CONTRACTED PROGRAMS
		6,000	6,000	6,000	ADDITIONAL 80/20 PROGRAMS (CULINARY, SPORTS CLINICS, ETC)
Total	5135	\$16,000	\$16,000	\$16,000	
5145	OTR SVCS	30,000	30,000	30,000	CONTRACTED STAFFING
Total	5145	\$30,000	\$30,000	\$30,000	
5200	JAN SUPPLY	2,000	2,000	2,000	SANITATION SERVICES - GREEN CLEAN
		10,000	10,000	10,000	JANITORIAL SUPPLIES
Total	5200	\$12,000	\$12,000	\$12,000	
5205	DUE SUBS	250	250	250	ONLINE ENRICHMENT SUBSCRIPTIONS
		250	250	250	STREAMING SERVICE
		600	600	600	DIGITAL RESOURCES
Total	5205	\$1,100	\$1,100	\$1,100	
5215	OFF SUPPLY	2,000	2,000	2,000	OFFICE SUPPLIES
Total	5215	\$2,000	\$2,000	\$2,000	
5225	SAF SUPPLY	500	500	500	PERSONAL PROTECTIVE EQUIPMENT
		900	900	900	FIRST-AID SUPPLIES
Total	5225	\$1,400	\$1,400	\$1,400	
5230	UNIFORMS	400	400	400	UNIFORMS FOR FULL-TIME STAFF
		1,000	1,000	1,000	UNIFORMS FOR PART-TIME STAFF
Total	5230	\$1,400	\$1,400	\$1,400	

Department		Department Request	Manager Recommend	Board Approved	Detail
10602625 SELMA BURKE CENTER					
5235	PART SUPP	500	500	500	AFTER SCHOOL SHIRTS (FIELD TRIP AND SOFD)
		1,000	1,000	1,000	YOUTH LOUNGE SUPPLIES
		1,200	1,200	1,200	SUMMER CAMP SHIRTS
		3,500	3,500	3,500	TEENS, PRESCHOOL, CULINARY ART PROGRAM SUPPLIES
		5,000	5,000	5,000	ADULT, SENIOR, AND COMMUNITY-BASED PROGRAM SUPPLIES
		5,000	5,000	5,000	CHARTER BUS TRANSPORTATION FOR FIELD TRIPS
		5,000	5,000	5,000	TOWN 150TH BIRTHDAY SUPPLIES
		6,000	6,000	6,000	SUMMER CAMP AND OUT-OF-SCHOOL FIELD TRIPS
		7,000	7,000	7,000	SNACKS FOR AFTER SCHOOL AND SUMMER CAMP
Total	5235	\$34,200	\$34,200	\$34,200	
5265	NON CAP EQ	200	200	200	GOLF CART COVER
		600	600	600	SMALL TOOLS, CONES, AIR PUMPS
		7,000	7,000	7,000	WATER FOUNTAIN REPLACEMENTS X 3
Total	5265	\$7,800	\$7,800	\$7,800	
5270	OTR SUPPLY	1,000	1,000	1,000	SEASONAL DECORATIONS AND MISCELLANEOUS SUPPLIES
Total	5270	\$1,000	\$1,000	\$1,000	
5300	TRAIN TRAN	200	200	200	FOOD SAFETY TRAINING (ADDITIONAL STAFF)
		1,200	1,200	1,200	CPR/FIRST-AID TRAINING
		1,200	1,200	1,200	PROFESSIONAL DEVELOPMENT WORKSHOPS, WEBINARS, ETC
		1,600	1,600	1,600	NAA CONVENTION X 2 EMPLOYEES
		1,600	1,600	1,600	NCRPA CONFERENCE X 2 EMPLOYEES
Total	5300	\$5,800	\$5,800	\$5,800	
5305	UTILITIES	850	850	850	TOWN PHONE X 1 EMPLOYEE
		900	900	900	PHONE STIPEND X 1 EMPLOYEE
		8,000	8,000	8,000	DOMINION ENERGY
		16,000	16,000	16,000	DUKE ENERGY
Total	5305	\$25,750	\$25,750	\$25,750	
5310	R&M BLD/ST	3,000	3,000	3,000	SHADES IN CLASSROOMS
Total	5310	\$3,000	\$3,000	\$3,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10602625 SELMA BURKE CENTER					
5320	R&M EQUIP	3,000	3,000	3,000	REPAIR OF ONSITE EQUIPMENT (HOOD, REFRIGERATOR, AIR SCRUBBER)
		4,000	4,000	4,000	RUBBER SURFACE BY SHELTER/PLAYGROUND
Total	5320	\$7,000	\$7,000	\$7,000	
5330	POSTAGE	200	200	200	POSTAGE
Total	5330	\$200	\$200	\$200	
5410	RENT EQUIP	500	500	500	MANAGED PRINT SERVICES
		1,200	1,200	1,200	DUMPSTER
		4,400	4,400	4,400	COPIER/PRINTER CHARGES
Total	5410	\$6,100	\$6,100	\$6,100	
Total	10602625	\$404,022	\$404,022	\$405,430	

SPECIAL FACILITIES

The department's main focus is the expenditures and revenues generated from the outdoor pool at the War Memorial Center.

BUDGET BRIEF

The recommended budget for the Special Facilities Department reflects a 34.95% increase from the approved FY2021-2022 operating budget. The increase is primarily due to an increase in contracted staffing and participant supplies.

FY 2022-2023 SPECIAL FACILITIES/PROGRAMS BUDGET HIGHLIGHTS

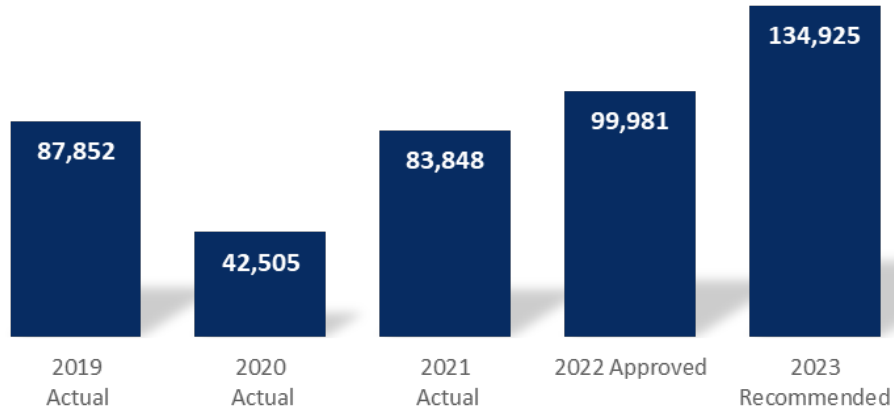
- Capital Investment – Pool Cover

DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Special Facilities/Programs	\$ 87,852	\$ 42,505	\$ 83,848	\$ 99,981	\$ 134,925	\$ 134,925	\$ 134,925

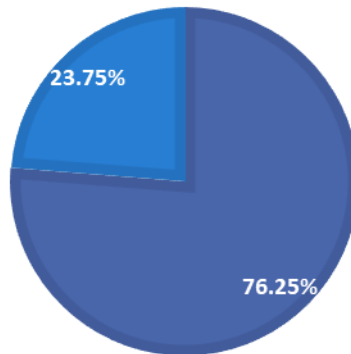
	FY 2021 Actual	FY 2022 Estimate	FY 2023 Projected	Goal
Workload				
Visitors to Pool	818	3,940	5,200	6,000

FIVE YEAR BUDGET HISTORY



OPERATING BUDGET BY CATEGORY

■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10604000 SPECIAL FACIL/PROGRAMS					
5120	PRINT SVC	1,000	1,000	1,000	POOL SIGNAGE
Total	5120	\$1,000	\$1,000	\$1,000	
5135	INS OFF SV	3,000	3,000	3,000	LIFEGUARD FEES FOR RENTALS - REVENUE OFFSET
		3,000	3,000	3,000	LIFEGUARD FEES FOR SWIM PROGRAMS (EXERCISE, LAP SWIM, ETC)
		15,000	15,000	15,000	CONTRACTED STAFFING - SWIM INSTRUCTORS
Total	5135	\$21,000	\$21,000	\$21,000	
5145	OTR SVCS	1,500	1,500	1,500	COVER REMOVAL/INSTALLATION
		1,500	1,500	1,500	POOL HOUSE AND PUMP ROOM WINTERIZING
		2,000	2,000	2,000	OFF-SEASON POOL SERVICES (OCT-MARCH)
		2,500	2,500	2,500	ADDITIONAL LIFEGUARD FEES FOR IN-HOUSE EVENTS
		9,375	9,375	9,375	CONTRACTED STAFFING - POOL MANAGER
		64,000	64,000	64,000	POOL MANAGEMENT CONTRACT (APRIL-SEPTEMBER)
Total	5145	\$80,875	\$80,875	\$80,875	
5200	JAN SUPPLY	1,000	1,000	1,000	JANITORIAL SUPPLIES
		1,500	1,500	1,500	OFF-SEASON CHEMICAL SUPPLIES
		3,000	3,000	3,000	AIR GAS (PH LEVEL)
		7,500	7,500	7,500	IN-SEASON CHEMICAL SUPPLIES
Total	5200	\$13,000	\$13,000	\$13,000	
5205	DUE SUBS	350	350	350	POOL PERMIT
		1,100	1,100	1,100	ADDITIONAL INSURANCE
Total	5205	\$1,450	\$1,450	\$1,450	
5215	OFF SUPPLY	500	500	500	OFFICE SUPPLIES
Total	5215	\$500	\$500	\$500	
5225	SAF SUPPLY	300	300	300	FIRST-AID NEEDS
		300	300	300	PERSONAL PROTECTIVE EQUIPMENT
		800	800	800	RESCUE EQUIPMENT
Total	5225	\$1,400	\$1,400	\$1,400	

Department		Department Request	Manager Recommend	Board Approved	Detail
10604000 SPECIAL FACIL/PROGRAMS					
5230	UNIFORMS	200	200	200	UNIFORM T-SHIRTS FOR SWIM INSTRUCTORS (WITH Y PARTNER LOGO)
		200	200	200	UNIFORMS FOR GATE ATTENDANTS
Total	5230	\$400	\$400	\$400	
5235	PART SUPP	500	500	500	WRISTBANDS
		750	750	750	SUPPLIES FOR SWIM PROGRAMS AND EVENTS
		750	750	750	SWIM LESSON EQUIPMENT
		2,000	2,000	2,000	SPECIAL EVENT SUPPLIES
		2,500	2,500	2,500	TOWN 150TH BIRTHDAY SUPPLIES
Total	5235	\$6,500	\$6,500	\$6,500	
5265	NON CAP EQ	1,000	1,000	1,000	POOL CLEANING EQUIPMENT
Total	5265	\$1,000	\$1,000	\$1,000	
5270	OTR SUPPLY	300	300	300	WATER TESTING KITS
		1,000	1,000	1,000	POOL CLEANING SUPPLIES (BRUSHES, BLOCKS, POLES, NETS, ETC)
Total	5270	\$1,300	\$1,300	\$1,300	
5300	TRAIN TRAN	1,500	1,500	1,500	POOL MANAGER TRAINING
Total	5300	\$1,500	\$1,500	\$1,500	
5320	R&M EQUIP	5,000	5,000	5,000	REPAIRS TO POOL PUMPS
Total	5320	\$5,000	\$5,000	\$5,000	
Total	10604000	\$134,925	\$134,925	\$134,925	

GOLF OPERATIONS

The Golf Operation Department oversees the administration of the Mooresville Golf Course. The Mooresville Golf Course is a full-service municipal course offering rounds, programs, driving range, lessons, and tournaments.

BUDGET BRIEF

The recommended budget for Golf Operations reflects a 14.26% increase from the approved FY2021-2022 operating budget. The increase is primarily due to requested positions and incremental budget changes throughout the department.

FY 2022-2023 GOLF OPERATIONS BUDGET HIGHLIGHTS

- Requested Position – Assistant Golf Professional
- Requested Position – Golf Maintenance Technician II
- Capital Investment – Club Car 4-6 Passenger Golf Cart

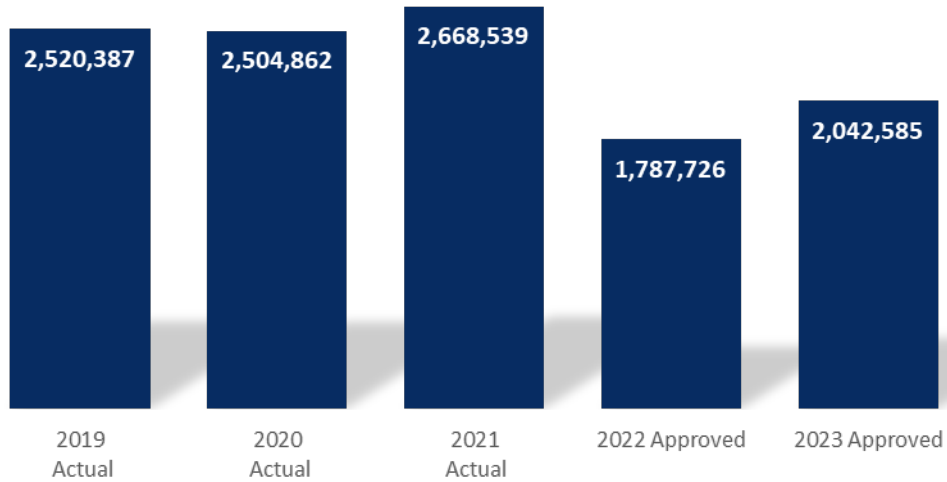
DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Golf Operations	\$ 2,520,387	\$ 2,504,862	\$ 2,668,539	\$ 1,787,726	\$ 2,030,455	\$ 2,036,451	\$ 2,042,585

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Golf Course Manager	1	1	1	1	1
Head PGA Professional	1	1	1	1	1
Assistant PGA Professional	1	1	2	2	2
Golf Course Supervisor	1	1	1	1	1
Golf Crew Leader	1	1	1	1	1
Golf Technician III	2	2	2	2	2
Golf Technician II	2	2	3	3	3
Golf Mechanic	1	1	1	1	1
Total Golf Operations	10	10	12	12	12

	<u>FY 2021 Actual</u>	<u>FY 2022 Estimate</u>	<u>FY 2023 Projected</u>	<u>Goal</u>
Workload				
Rounds of Golf	52,421	53,695	50,000	50,000

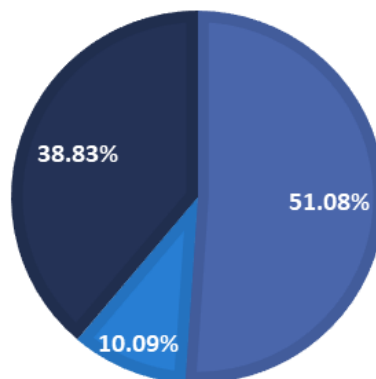
FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10620000		GOLF OPERATIONS			
5000	S&W - FT	7,000	7,000	7,000	LONGEVITY FOR 10 FULL-TIME EMPLOYEES
		33,053	33,053	33,053	REQUESTED POSITION - GOLF MAINTENANCE TECHNICIAN II - COMPENSATION
		36,441	36,441	36,441	REQUESTED POSITION - ASSISTANT GOLF PROFESSIONAL - COMPENSATION
		512,843	512,843	517,751	COMPENSATION FOR 10 FULL-TIME EMPLOYEES
Total	5000	\$589,337	\$589,337	\$594,245	
5010	S&W - TEMP	7,500	7,500	7,500	COMPENSATION FOR 2 PART-TIME EMPLOYEES, JUNIOR GOLF PROGRAM
		147,903	122,903	122,903	COMPENSATION FOR 20 PART-TIME GOLF EMPLOYEES
Total	5010	\$155,403	\$130,403	\$130,403	
5015	OT	14,000	14,000	14,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$14,000	\$14,000	\$14,000	
5025	FICA	574	574	574	FICA FOR PART-TIME JUNIOR GOLF EMPLOYEES
		1,071	1,071	1,071	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		2,529	2,529	2,529	FICA FOR REQUESTED POSITION - GOLF MAINTENANCE
		2,788	2,788	2,788	FICA FOR REQUESTED POSITION - ASSISTANT GOLF
		11,315	11,315	11,315	FICA FOR PART-TIME GOLF EMPLOYEES
		39,768	39,768	40,143	FICA FOR 10 FULL-TIME EMPLOYEES
Total	5025	\$58,045	\$58,045	\$58,420	

Department		Department Request	Manager Recommend	Board Approved	Detail
10620000 GOLF OPERATIONS					
5030	GRP INSURE	61	61	61	LIFE INSURANCE FOR REQUESTED POSITION - GOLF MAINTENANCE TECHNICIAN II
		67	67	67	LIFE INSURANCE FOR REQUESTED POSITION - ASSISTANT GOLF PROFESSIONAL
		934	934	943	LIFE INSURANCE FOR 10 FULL-TIME EMPLOYEES
		11,675	12,173	12,173	HEALTH INSURANCE FOR REQUESTED POSITION - ASSISTANT GOLF PROFESSIONAL
		11,675	12,173	12,173	HEALTH INSURANCE FOR REQUESTED POSITION - GOLF MAINTENANCE TECHNICIAN II
		116,750	116,750	116,750	HEALTH INSURANCE FOR 10 FULL-TIME EMPLOYEES
Total	5030	\$141,162	\$142,158	\$142,167	
5035	RETIRE	1,596	1,596	1,596	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		3,768	3,768	3,768	RETIREMENT FOR REQUESTED POSITION - GOLF MAINTENANCE TECHNICIAN II
		4,154	4,154	4,154	RETIREMENT FOR REQUESTED POSITION - ASSISTANT GOLF PROFESSIONAL
		63,161	63,161	63,757	RETIREMENT FOR 10 FULL-TIME EMPLOYEES
Total	5035	\$72,679	\$72,679	\$73,275	
5040	401(K)	700	700	700	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		1,653	1,653	1,653	401(K) FOR REQUESTED POSITION - GOLF MAINTENANCE
		1,822	1,822	1,822	401(K) FOR REQUESTED POSITION - ASSISTANT GOLF
		25,992	25,992	26,238	401(K) FOR 10 FULL-TIME EMPLOYEES
Total	5040	\$30,167	\$30,167	\$30,413	
5045	FIT & WELL	480	480	480	GYM REIMBURSEMENTS
Total	5045	\$480	\$480	\$480	
5115	MED LAB SV	400	400	400	EMPLOYEE SCREENINGS
Total	5115	\$400	\$400	\$400	
5120	PRINT SVC	200	200	200	BUSINESS CARDS
Total	5120	\$200	\$200	\$200	

Department		Department Request	Manager Recommend	Board Approved	Detail
10620000 GOLF OPERATIONS					
5125	BANK SVC	45,000	45,000	45,000	MERCHANT FEES - MONTHLY CREDIT CARD CHARGES
Total	5125	\$45,000	\$45,000	\$45,000	
5145	OTR SVCS	1,500	1,500	1,500	DOG FOOD AND SHOTS FOR CHIEF
		2,000	2,000	2,000	POWER WASHING OF CLUBHOUSE (2 TIMES ANNUALLY)
		2,000	2,000	2,000	PUMP HOUSE
		4,080	4,080	4,080	MAINTENANCE - ANNUAL FEE
		8,000	8,000	8,000	NEWPORT PROPERTIES ANNUAL FEE PER CONTRACT
		10,000	10,000	10,000	USGA HANDICAP FEES FOR MEMBERS AND GUESTS
		25,000	25,000	25,000	TREE REMOVAL THROUGHOUT GOLF COURSE
		107,963	107,963	107,963	CONTRACTED STAFFING - GOLF OPERATIONS
					CONTRACTED STAFFING - COURSE MAINTENANCE
Total	5145	\$160,543	\$160,543	\$160,543	
5200	JAN SUPPLY	4,000	4,000	4,000	JANITORIAL SUPPLIES
Total	5200	\$4,000	\$4,000	\$4,000	
5205	DUE SUBS	150	150	150	ANNUAL MERCHANT FEE
		150	150	150	USGA ANNUAL MEMBERSHIP
		400	400	400	CAROLINAS GOLF ASSOCIATION MEMBERSHIP
		425	425	425	NORTH CAROLINA AND IREDELL COUNTY ALCOHOL PERMITS
		500	500	500	PGA DUES X 1 EMPLOYEE
		1,000	1,000	1,000	NATIONAL SUPERINTENDENT ASSOCIATION AND MECHANIC ASSOCIATION
		4,856	4,856	4,856	PGA LEVEL 2 AND 3 CERTIFICATION X 1 EMPLOYEE
Total	5205	\$7,481	\$7,481	\$7,481	
5210	VEH SUPPLY	18,000	18,000	18,000	UNLEADED AND DIESEL GAS FOR GOLF COURSE EQUIPMENT
Total	5210	\$18,000	\$18,000	\$18,000	
5215	OFF SUPPLY	500	500	500	BOXES OF PENCILS WITH GOLF COURSE LOGO
		600	600	600	RECEIPT/REGISTER PAPER FOR PRO SHOP
		1,200	1,200	1,200	OFFICE SUPPLIES
		2,000	2,000	2,000	TOURNAMENT SUPPLIES
Total	5215	\$4,300	\$4,300	\$4,300	

Department		Department Request	Manager Recommend	Board Approved	Detail
10620000	GOLF OPERATIONS				
5220	PURCH RES	120,000	120,000	120,000	STOCK PRO SHOP MERCHANDISE FOR RESALE
5220	PURCH RES	40,000	40,000	40,000	SPECIAL ORDERS FOR CUSTOMERS
Total	5220	\$160,000	\$160,000	\$160,000	
5225	SAF SUPPLY	1,000	1,000	1,000	OSHA INSPECTIONS
		2,000	2,000	2,000	SAFETY SUPPLIES
		3,000	3,000	3,000	BOOTS, GLOVES, SPRAY UNITS FOR MAINTENANCE STAFF
Total	5225	\$6,000	\$6,000	\$6,000	
5230	UNIFORMS	600	600	600	UNIFORMS FOR FULL-TIME PRO SHOP STAFF
		2,300	2,300	2,300	UNIFORMS FOR PART-TIME STAFF
		2,800	2,800	2,800	UNIFORMS FOR FULL-TIME MAINTENANCE STAFF
Total	5230	\$5,700	\$5,700	\$5,700	
5235	PART SUPP	5,000	5,000	5,000	TROPHIES/PLAQUES FOR MEMBER TOURNAMENTS
		20,000	20,000	20,000	GIFTS FOR MEMBER TOURNAMENTS
		20,000	20,000	20,000	MGC JUNIOR PROGRAM EXPENSES
		35,000	35,000	35,000	FOOD AND BEVERAGE FOR MEMBER TOURNAMENTS
Total	5235	\$80,000	\$80,000	\$80,000	
5265	NON CAP EQ	2,500	2,500	2,500	BLOWERS, WEEDEATERS, EDGERS, AND TRIMMERS
Total	5265	\$2,500	\$2,500	\$2,500	
5270	OTR SUPPLY	10,000	10,000	10,000	COURSE SUPPLIES (FLAGS, CUPS, FLAG STICKS, ETC)
		10,000	10,000	10,000	LANDSCAPING THROUGHOUT THE GOLF COURSE
		10,000	10,000	10,000	SUPPLIES FOR WINTER REPAIRS/SPRIGGING REPAIRS
		22,500	22,500	22,500	RANGE SUPPLIES (BALL, BUCKETS, ETC)
		150,000	165,000	165,000	FERTILIZER, CHEMICALS, SAND, MULCH, PINE STRAW, PAINT, SOD, PESTICIDES, NEMATODE CONTROL, ETC
Total	5270	\$202,500	\$217,500	\$217,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
10620000 GOLF OPERATIONS					
5300	TRAIN TRAN	2,500	2,500	2,500	PGA LEVEL 2 AND 3 HOTEL AND TRAVEL ACCOMMODATIONS X 1 EMPLOYEE
		2,500	2,500	2,500	PGA SHOW EVENT X 2 EMPLOYEES
		3,000	3,000	3,000	MAINTENANCE STAFF TRAININGS
Total	5300	\$8,000	\$8,000	\$8,000	
5305	UTILITIES	1,830	1,830	1,830	TDS
		5,000	5,000	5,000	PHONE STIPEND X 6 EMPLOYEES
		9,000	9,000	9,000	DOMINION ENERGY
		64,000	64,000	64,000	DUKE ENERGY
Total	5305	\$79,830	\$79,830	\$79,830	
5315	R&M VEH	500	500	500	TOWN VEHICLE MAINTENANCE
		3,160	3,160	3,160	ANNUAL MAINTENANCE ON GOLF CART FLEET
		7,500	7,500	7,500	GOLF CART PARTS AND REPAIRS
Total	5315	\$11,160	\$11,160	\$11,160	
5320	R&M EQUIP	31,000	46,000	46,000	GOLF COURSE EQUIPMENT REPAIRS (REELS, BED KNIVES, ETC)
Total	5320	\$31,000	\$46,000	\$46,000	
5325	ADVERTISE	3,000	3,000	3,000	MARKETING AND ADVERTISING
Total	5325	\$3,000	\$3,000	\$3,000	
5330	POSTAGE	750	750	750	POSTAGE (STAMPS, CLUB RETURNS, AND MEMBER BILLING)
Total	5330	\$750	\$750	\$750	
5410	RENT EQUIP	1,500	1,500	1,500	COPIER/PRINTER CHARGES
		1,600	1,600	1,600	EQUIPMENT RENTAL FOR GOLF COURSE MAINTENANCE
		3,500	3,500	3,500	DUMPSTER
		4,500	4,500	4,500	PROPERTY TAXES FOR GOLF CART FLEET
		35,424	35,424	35,424	GOLF CART GPS SYSTEM ANNUAL FEES
		92,294	92,294	92,294	GOLF CART FLEET ANNUAL FEES
Total	5410	\$138,818	\$138,818	\$138,818	
Total	10620000	\$2,030,455	\$2,036,451	\$2,042,585	

LIBRARY

The Library Department oversees the operations of the Mooresville Public Library. The Mooresville Public Library is partially funded by Iredell County, as the Library serves the southern portion of Iredell County.

BUDGET BRIEF

The recommended budget for the Library Department reflects a 4.84% increase from the approved FY2021-2022 operating budget. The increase is primarily due to staffing the West Branch for the full year.

FY 2021-2023 LIBRARY BUDGET HIGHLIGHTS

- Staffing for West Branch – full year
- Position Reclassifications
- Sensory Garden
- Capital Investment - Motorized Lift

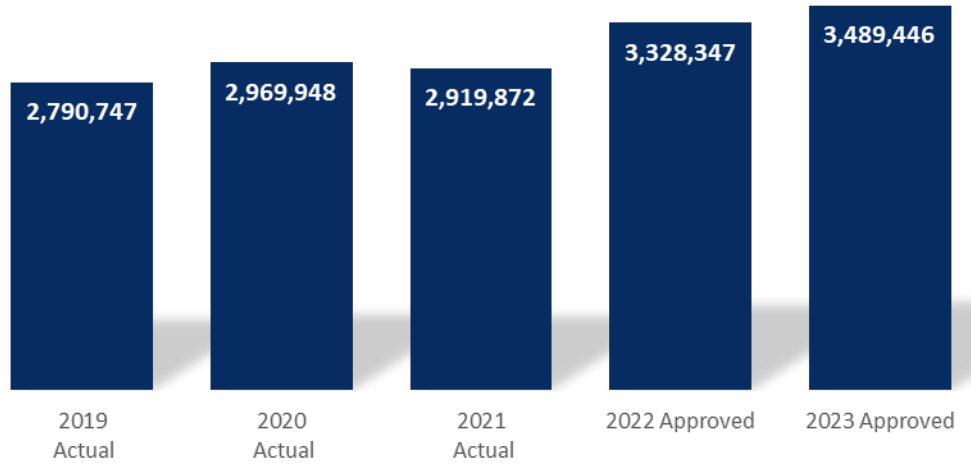
DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Library Administration	\$ 2,790,747	\$ 2,969,948	\$ 2,919,872	\$ 3,328,347	\$ 3,483,040	\$ 3,472,940	\$ 3,489,446

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Library Director	1	1	1	1	1
Assistant Library Director	1	1	1	1	1
Branch Coordinator (West Side)	1	1	1	1	1
Administrative Specialist	1	1	1	1	1
Curator of Special Collections	1	1	0	0	0
Staff Librarian	4	4	5	5	5
Cataloging Specialist I	1	1	1	1	1
Cataloging Specialist II	1	1	1	1	1
Circulation Services Supervisor	1	1	1	1	1
Library Services Manager	2	2	2	2	2
Library Services Specialist	3	3	3	3	3
Library Assistant	1	1	1	1	1
Library Associates	11	11	11	11	11
Total Library Administration	29	29	29	29	29

To view the Library's New Tactical Actions related to the Strategic Plan for FY2023, [click here](#).

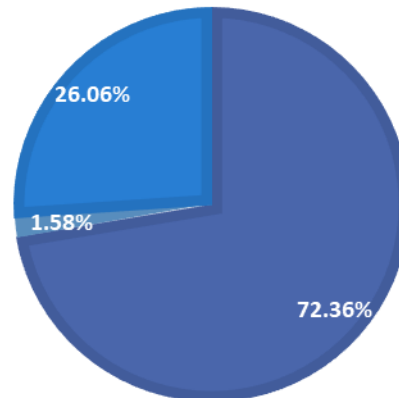
FIVE YEAR BUDGET HISTORY



Note: Beginning in Fiscal Year 2022 Debt and Capital Outlay are budgeted in the Capital Investment Fund.

OPERATING BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations



Department		Department Request	Manager Recommend	Board Approved	Detail
10640000 LIBRARY					
5000	S&W - FT	7,888	2,788	2,788	ONE FULL-TIME POSITION RECLASSIFICATION
		15,000	15,000	15,000	LONGEVITY FOR 29 FULL-TIME EMPLOYEES
		1,426,185	1,426,185	1,439,393	COMPENSATION FOR 29 FULL-TIME EMPLOYEES
Total	5000	\$1,449,073	\$1,443,973	\$1,457,181	
5005	S&W - PT	22,159	22,159	22,159	PT POSITION RECLASSIFICATION TO 3/4 FT POSITION WITH BENEFITS
Total	5005	\$22,159	\$22,159	\$22,159	
5010	S&W - TEMP	317,110	317,110	317,110	COMPENSATION FOR 23 PART-TIME EMPLOYEES
Total	5010	\$317,110	\$317,110	\$317,110	
5015	OT	750	750	750	OVERTIME
Total	5015	\$750	\$750	\$750	
5025	FICA	57	57	57	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		24,259	24,259	24,259	FICA FOR 23 PART-TIME EMPLOYEES
		110,174	110,174	111,185	FICA FOR 29 FULL-TIME EMPLOYEES
Total	5025	\$134,490	\$134,490	\$135,501	
5030	GRP INSURE	2,597	2,597	2,619	LIFE INSURANCE FOR 29 FULL-TIME EMPLOYEES
		338,575	338,575	338,575	HEALTH INSURANCE FOR 29 FULL-TIME EMPLOYEES
Total	5030	\$341,172	\$341,172	\$341,194	
5035	RETIRE	86	86	86	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		174,983	174,983	176,587	RETIREMENT FOR 29 FULL-TIME EMPLOYEES
Total	5035	\$175,069	\$175,069	\$176,673	
5040	401(K)	38	38	38	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		72,009	72,009	72,670	401(K) FOR 29 FULL-TIME EMPLOYEES
Total	5040	\$72,047	\$72,047	\$72,708	
5045	FIT & WELL	1,850	1,850	1,850	GYM REIMBURSEMENT
Total	5045	\$1,850	\$1,850	\$1,850	
5105	AR/ENG SVC	5,000	0	0	DESIGN TEAM FOR NEW LIGHTS
Total	5105	\$5,000	\$0	\$0	

Department		Department Request	Manager Recommend	Board Approved	Detail
10640000 LIBRARY					
5115	MED LAB SV	2,300	2,300	2,300	MEDICAL/LAB SERVICES
Total	5115	\$2,300	\$2,300	\$2,300	
5120	PRINT SVC	5,000	5,000	5,000	LIBRARY SERVICES BROCHURE
Total	5120	\$5,000	\$5,000	\$5,000	
5125	BANK SVC	3,000	3,000	3,000	CREDIT CARD MERCHANT FEES
Total	5125	\$3,000	\$3,000	\$3,000	
5145	OTR SVCS	4,000	4,000	4,000	LANDSCAPING
		8,000	8,000	8,000	USER EXPERIENCE AUDIT
		10,000	10,000	10,000	CONVERT 8MM FILM FOR 150TH CELEBRATION
		23,000	23,000	23,000	AUTHOR SERIES, EDUCATION/SUMMER READING, YOUTH SERIES, AUTHOR FOR 150TH CELEBRATION
Total	5145	\$45,000	\$45,000	\$45,000	
5200	JAN SUPPLY	6,500	6,500	6,500	JANITORIAL SUPPLIES
Total	5200	\$6,500	\$6,500	\$6,500	
5205	DUE SUBS	17,000	17,000	17,000	PROFESSIONAL MEMBERSHIPS, EBSCO PRINT PERIODICALS
Total	5205	\$17,000	\$17,000	\$17,000	
5210	VEH SUPPLY	2,000	2,000	2,000	FUEL FOR COURIER & OUTREACH
Total	5210	\$2,000	\$2,000	\$2,000	
5215	OFF SUPPLY	24,750	24,750	24,750	GENERAL OFFICE SUPPLIES
Total	5215	\$24,750	\$24,750	\$24,750	
5225	SAF SUPPLY	5,000	5,000	5,000	SAFETY SUPPLIES
Total	5225	\$5,000	\$5,000	\$5,000	
5235	PART SUPP	21,000	21,000	21,000	PROGRAMMING & PARTICIPANT SUPPLIES, FESTIVALS & PROMOTIONAL MATERIALS, 150TH PROMOTIONAL MATERIALS
Total	5235	\$21,000	\$21,000	\$21,000	
5240	BOOK SUPP	238,500	238,500	238,500	BOOKS & PRINT MATERIALS
Total	5240	\$238,500	\$238,500	\$238,500	
5241	EBOOKS	25,000	25,000	25,000	E-BOOKS
Total	5241	\$25,000	\$25,000	\$25,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
10640000 LIBRARY					
5245	AV SUPPLY	62,360	62,360	62,360	AV MATERIALS, AUDIO BOOKS, DVDS
Total	5245	\$62,360	\$62,360	\$62,360	
5246	EAUDIO	15,000	15,000	15,000	E-AUDIO
Total	5246	\$15,000	\$15,000	\$15,000	
5265	NON CAP EQ	2,500	2,500	2,500	TREADMILL FOR STAFF WELLNESS
		3,000	3,000	3,000	REPLACEMENT SAFE FOR MAIN LIBRARY
		3,000	3,000	3,000	SAFE FOR WEST BRANCH
		5,000	5,000	5,000	PUBLIC SHELVING FOR YS
		5,000	5,000	5,000	REPLACEMENT OF BREAKROOM FURNITURE
		6,000	6,000	6,000	REPLACEMENT OF YS STAFF DESKS/INSTALLATION
		7,000	7,000	7,000	150TH TRAVELLING HISTORY EXHIBIT
		8,000	8,000	8,000	REPLACEMENT OF TECH SERVICES STAFF DESKS/INSTALLATION
		13,000	13,000	13,000	MODULAR OFFICE FOR SOCIAL SERVICES INTERN
		15,000	15,000	15,000	SENSORY GARDEN
		15,000	15,000	15,000	UPDATE PUBLIC FURNITURE
Total	5265	\$82,500	\$82,500	\$82,500	
5270	OTR SUPPLY	5,000	5,000	5,000	ADMINISTRATION, SERVICES AWARDS
		5,000	5,000	5,000	ARCHIVAL SUPPLIES & MATERIALS
		12,500	12,500	12,500	TECH SERVICES, RFID TAGS, BARCODES, LABELS
		13,500	13,500	13,500	CIRCULATION, LIBRARY CARDS, PLASTIC BAGS, EARBUDS, FLASHDRIVES, BOOKMARKS, STICKERS
Total	5270	\$36,000	\$36,000	\$36,000	
5300	TRAIN TRAN	22,000	22,000	22,000	PROFESSIONAL CONFERENCES, TRAVEL, TRAINING
Total	5300	\$22,000	\$22,000	\$22,000	
5305	UTILITIES	104,800	104,800	104,800	UTILITIES
Total	5305	\$104,800	\$104,800	\$104,800	
5315	R&M VEH	2,500	2,500	2,500	VEHICLE MAINTENANCE
Total	5315	\$2,500	\$2,500	\$2,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
10640000 LIBRARY					
5320	R&M EQUIP	3,000	3,000	3,000	MISCELLANEOUS REPAIRS NOT COVERED BY WARRANTIES/CONTRACTS
Total	5320	\$3,000	\$3,000	\$3,000	
5321	M SOFTWARE	360	360	360	OCLC WEBDEWEY
		500	500	500	CANVA
		500	500	500	LIBRARY H3LP
		500	500	500	NCPLDA, NCKIDS
		500	500	500	TUMBLE MATH
		850	850	850	TUMBLE BOOKS
		1,200	1,200	1,200	EBSCO LIBRARYAWARE
		1,200	1,200	1,200	PAST PERFECT
		1,600	1,600	1,600	HOOTSUITE
		1,700	1,700	1,700	WORLD BOOK
		2,000	2,000	2,000	OCLC ILL
		2,300	2,300	2,300	DEMCO SOFTWARE
		3,900	3,900	3,900	NCPLDA, PROQUEST
		5,200	5,200	5,200	GALE COURSES
		5,500	5,500	5,500	EBSCO PACKAGE, NOVELIST SELECT; MYHERITAGE
		7,100	7,100	7,100	OVERDRIVE INC
		9,500	9,500	9,500	OCLC CONTENT DM
		10,200	10,200	10,200	OCLC CATALOG
		42,000	42,000	42,000	HOOPLA
Total	5321	\$96,610	\$96,610	\$96,610	
5325	ADVERTISE	3,500	3,500	3,500	FACEBOOK BOOSTS, BANNERS, NEWSPAPER
Total	5325	\$3,500	\$3,500	\$3,500	
5330	POSTAGE	5,000	5,000	5,000	POSTAGE, MAILINGS
Total	5330	\$5,000	\$5,000	\$5,000	
5400	RENT PROP	98,000	98,000	98,000	WEST BRANCH
Total	5400	\$98,000	\$98,000	\$98,000	
5410	RENT EQUIP	38,000	38,000	38,000	BENEFIELD SANITATION, SYSTEL, PITNEY BOWES
Total	5410	\$38,000	\$38,000	\$38,000	
Total	10640000	\$3,483,040	\$3,472,940	\$3,489,446	



TOWN OF MOORESVILLE GENERAL CAPITAL INVESTMENT FUND

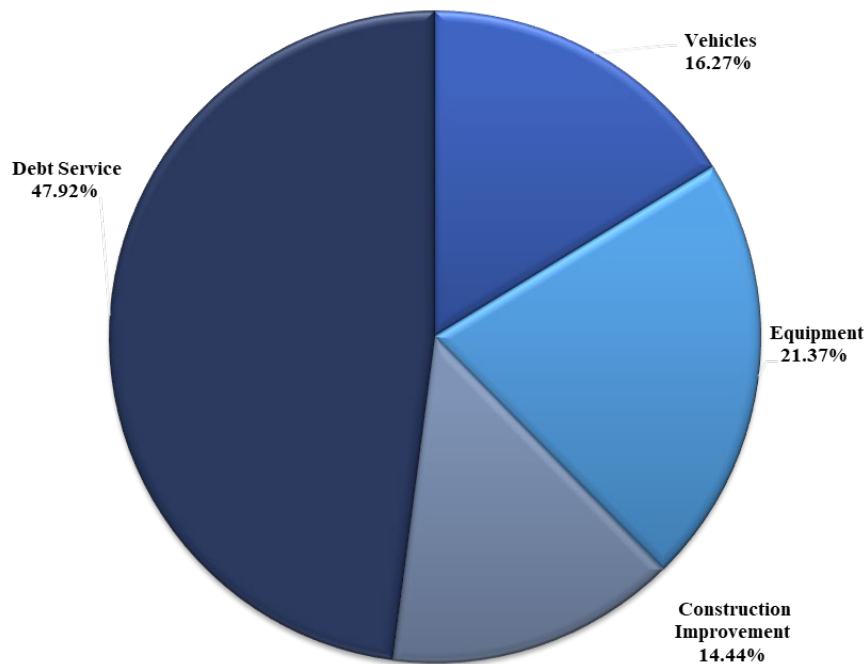
Celebrating 150 years
1873-2023

GENERAL CAPITAL INVESTMENTS FUND – BUDGET SUMMARY

The Recommended budget for the General Capital Investment Fund (which provides funding for capital outlay, street resurfacing and annual debt payments) is \$17,029,825.

REVENUES BY MAJOR SOURCE

	APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2022	FY 2022-2023		
Ad Valorem Taxes	\$ 14,013,181	\$ 16,477,594	\$ 14,985,043	\$ 14,670,043
Sales Tax	801,880	857,391	857,391	857,391
Miscellaneous Revenue	154,000	150,000	150,000	150,000
Transfer from General Fund				315,000
Transfer from Sanitation Capital Reserve	475,000	650,000	180,000	180,000
Transfer from Powell	785,822	857,391	857,391	857,391
Total Revenues	\$ 16,229,883	\$ 18,992,376	\$ 17,029,825	\$ 17,029,825



Vehicles	\$ 2,770,148
Equipment	3,639,030
Construction Improvement	2,459,782
Debt Service	8,160,865
Total	<u>\$ 17,029,825</u>

CAPITAL OUTLAY BY DEPARTMENT

(Expenditures over \$5,000 & Items Transferred to Project Ordinances)

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
FINANCE			
Folding Machine	6,000	6,000	6,000
DEPARTMENT TOTAL	\$ 6,000	\$ 6,000	\$ 6,000
TECHNOLOGY & INNOVATION			
ROV Drone	62,000	-	-
UAS Equipment	73,000	73,000	73,000
South Main Street Smart Lights	80,000	-	-
Town Hall Annex Equipment	80,000	80,000	80,000
Fiber Network Buildout	200,000	125,000	125,000
Public Services - AV Upgrades	70,000	70,000	70,000
CMCC - AV Upgrades	254,000	254,000	254,000
Dell Powerscale	420,000	420,000	-
Dell Powerstore	750,000	600,000	600,000
Network Infrastructure	1,100,000	1,100,000	1,100,000
DEPARTMENT TOTAL	\$ 3,089,000	\$ 2,722,000	\$ 2,302,000
PLANNING & COMMUNITY DEVELOPMENT			
Vehicles (1 - new)	70,000	35,000	35,000
DEPARTMENT TOTAL	\$ 70,000	\$ 35,000	\$ 35,000
POLICE			
Vehicle - Traffic Team Sergeant	72,025	72,025	72,025
Replacement Special Response Team Vehicle	88,930	-	-
Replacement CID Vehicles (1)	117,482	58,741	58,741
Vehicles for requested Detective Positions (2)	117,482	117,482	117,482
Vehicles for requested Patrol Positions (3)	288,100	216,075	216,075
Replacement Patrol Vehicles	936,325	536,325	956,325
Evidence Cabinet	6,000	6,000	6,000
Message Board Trailer	18,000	-	-
Night Vision Goggles	30,075	-	-
Portable Radios	57,376	31,296	31,296
Sherrill Street Evidence Storage	20,000	20,000	20,000
DEPARTMENT TOTAL	\$ 1,751,795	\$ 1,057,944	\$ 1,477,944

CAPITAL OUTLAY BY DEPARTMENT

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
FIRE			
Equipment for new vehicles	44,500	44,500	44,500
New Staff Vehicles (3)	165,000	165,000	165,000
New Fire Engine	850,000	850,000	850,000
Skid Pump Unit	6,000	6,000	6,000
Mobile Radio (new truck)	6,500	6,500	6,500
6 Passenger Golf Cart	7,500	7,500	7,500
Mobile Radio Upgrades	8,879	8,879	8,879
HAZMAT Props Fire Training Center (2)	10,000	10,000	10,000
Zumro Tent	10,000	10,000	10,000
Stair Climber (2)	14,000	14,000	14,000
ACU Upgrade for Field Com	15,000	15,000	15,000
Portable Radios (5)	31,200	-	-
Fork Lift	36,315	36,315	36,315
FPAT Training System	40,640	40,640	40,640
2 UTV's (Transport & Fire)	44,000	44,000	44,000
Paratech USAR Struts	55,000	55,000	55,000
Backup PD Radios (7)	60,000	60,000	60,000
SCBA	65,000	65,000	65,000
Gas Prop Upgrade FTC	250,000	250,000	250,000
Public Safety Radios - New	450,000	450,000	450,000
DEPARTMENT TOTAL	\$ 2,169,534	\$ 2,138,334	\$ 2,138,334
STREETS			
Utility Cart - Right of Way Crew	15,000	15,000	15,000
Rubber Grade Crossings at Iredell Ave and Wilson Ave	30,000	30,000	30,000
Resurfacing Project (\$857,391 transfer from Powell)	1,714,782	1,714,782	1,714,782
DEPARTMENT TOTAL	\$ 1,759,782	\$ 1,759,782	\$ 1,759,782
SANITATION			
New Small Rear Loader	140,000	-	-
New Rear Loader for New Brush Route	180,000	180,000	180,000
Replacement Side Loader	330,000	-	-
Canopy for Can Corral	15,000	-	-
DEPARTMENT TOTAL	\$ 665,000	\$ 180,000	\$ 180,000
FLEET			
Wireless Remote for In-Ground Lift	9,000	9,000	9,000
Replace Light Duty Lift	20,000	20,000	20,000
DEPARTMENT TOTAL	\$ 29,000	\$ 29,000	\$ 29,000

CAPITAL OUTLAY BY DEPARTMENT

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
RECREATION ADMINISTRATION			
Liberty Park Outdoor Stage	48,000	48,000	48,000
Pickleball Courts	170,000	170,000	170,000
Neighborhood Park Improvements	250,000	250,000	250,000
DEPARTMENT TOTAL	\$ 468,000	\$ 468,000	\$ 468,000
PARK SERVICES			
Enclosed Landscape Truck Replacement Asset 6203	67,000	67,000	67,000
Scag Windstorm Blower	11,000	11,000	11,000
Stand-On Aerator	11,500	11,500	11,500
Maintenance Cart Replacement - Asset 6518	14,500	-	-
Zero Turn Mower Replacement - Asset 6700	14,500	-	-
Zero Turn Mower Replacement - Asset 6727	14,500	-	-
Ballfield Cart Replacement - Asset 6509	18,000	18,000	18,000
Shade Sail Replacement at Mazeppa Soccer	21,000	21,000	21,000
Glenwood Cemetery Entrance Sign	15,000	15,000	15,000
Green Acres Cemetery Entrance Sign	15,000	15,000	15,000
Tennis Court Refurbishment	100,000	65,000	65,000
DEPARTMENT TOTAL	\$ 302,000	\$ 223,500	\$ 223,500
CHARLES MACK CITIZEN CENTER			
Door Replacements	21,400	21,400	21,400
Drivable Scissor Lift	23,000	-	-
JVK Auditorium Upgrades - Sound	355,000	180,000	180,000
DEPARTMENT TOTAL	\$ 399,400	\$ 201,400	\$ 201,400
SPECIAL PROGRAMS			
Pool Cover	27,000	27,000	27,000
DEPARTMENT TOTAL	\$ 27,000	\$ 27,000	\$ 27,000
GOLF OPERATIONS			
Toro Workman Cart Replacement	12,000	-	-
Toro Workman Cart Replacement	12,000	-	-
Club Car 4-6 Passenger Golf Cart	13,000	13,000	13,000
Turbo Blower Replacement	15,000	-	-
Tractor Replacement	35,000	-	-
DEPARTMENT TOTAL	\$ 87,000	\$ 13,000	\$ 13,000
LIBRARY			
Motorized Lift for vehicle	8,000	8,000	8,000
DEPARTMENT TOTAL	\$ 8,000	\$ 8,000	\$ 8,000
TOTAL GENERAL FUND CAPITAL OUTLAY	\$ 10,831,511	\$ 8,868,960	\$ 8,868,960

GENERAL FUND OUTSTANDING LONG TERM DEBT

Project	Original Date	Maturity Date	30-Jun Balance	FY 2021-2022 Principal	FY 2021-2022 Interest	FY - 2023 2036
Refunding of 2012 Limited Obligation Bonds (2020B)	12/22/2020	11/1/2028	\$ 3,450,000	\$ 65,000	\$ 34,940	\$ 3,385,000
Refunding of 2016 Installment Financing (2020B)	12/22/2020	11/1/2025	1,630,000	420,000	9,525	1,210,000
General Obligation Public Improvement Bonds, Series 2019	5/9/2019	5/1/2039	8,500,000	500,000	335,000	8,000,000
Limited Obligation Refunding Bonds, Series 2012	5/3/2012	11/1/2022	565,000	565,000	11,300	-
Refunding of 2010 Installment Financing (2020A)	12/22/2020	10/1/2024	1,790,000	595,000	59,700	1,195,000
General Obligation Public Improvement Bonds, Series 2015	1/29/2015	3/1/2035	13,000,000	1,000,000	433,750	12,000,000
Public Safety Bonds (2020A)	12/22/2020	10/1/2040	25,245,000	1,330,000	877,150	23,915,000
General Obligation Bonds, Series 2016	4/19/2016	4/1/2029	11,264,500	1,520,000	404,500	9,744,500
TOTALS			\$ 65,444,500	\$ 5,995,000	\$ 2,165,865	\$ 59,449,500

TOTAL GENERAL FUND CAPITAL OUTLAY

\$ 10,831,511	\$ 8,868,960	\$ 8,868,960
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NON-DEPARTMENT

Debt Principal	5,995,000	5,995,000	5,995,000
Debt Interest	2,165,865	2,165,865	2,165,865

TOTAL GENERAL FUND DEBT SERVICE

\$ 8,160,865	\$ 8,160,865	\$ 8,160,865
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TOTAL GENERAL CAPITAL INVESTMENTS

\$ 18,992,376	\$ 17,029,825	\$ 17,029,825
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Department		Department Request	Manager Recommend	Board Approved	Detail
7401000 CAP INVEST GENERAL REVENUES					
3101	CURR TAX	-16,477,594	-14,985,043	-14,670,043	CURRENT YEAR TAXES
Total	3101	-\$16,477,594	-\$14,985,043	-\$14,670,043	
3300	SALES TAX	-857,391	-857,391	-857,391	LOCAL OPTION SALES TAX
Total	3300	-\$857,391	-\$857,391	-\$857,391	
Total	7401000	-\$17,334,985	-\$15,842,434	-\$15,527,434	

Department		Department Request	Manager Recommend	Board Approved	Detail
7407400 CAP INVEST RESERVE					
3703	MISC REV	-150,000	-150,000	-150,000	ON THE NINE'S LEASE INCOME
Total	3703	-\$150,000	-\$150,000	-\$150,000	
3805	XFER FROM	-857,391	-857,391	-857,391	TRANSFER FROM POWELL
		-650,000	-180,000	-180,000	TRANSFER FROM SANITATION CAPITAL RESERVE
		0	0	-315,000	TRANSFER FROM GENERAL FUND
Total	3805	-\$1,507,391	-\$1,037,391	-\$1,352,391	
Total	7407400	-\$1,657,391	-\$1,187,391	-\$1,502,391	

Department		Department Request	Manager Recommend	Board Approved	Detail
74103000		FINANCE			
5500	FURN EQUIP	6,000	6,000	6,000	FOLDING MACHINE
Total	5500	<u>\$6,000</u>	<u>\$6,000</u>	<u>\$6,000</u>	
Total	74103000	\$6,000	\$6,000	\$6,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
74120000 TECHNOLOGY & INNOVATION					
5505	IT EQUIP	62,000	0	0	ROV DRONE
		73,000	73,000	73,000	UAS EQUIPMENT
		80,000	0	0	SOUTH MAIN STREET SMARTLIGHTS
		80,000	80,000	80,000	TOWN HALL ANNEX CAPITAL EQUIPMENT
		200,000	125,000	125,000	FIBER NETWORK BUILD OUT
Total	5505	\$495,000	\$278,000	\$278,000	
5525	OTR EQUIP	70,000	70,000	70,000	PUBLIC SERVICES - AV UPGRADES (MEDIUM SCORE TIGC)
		254,000	254,000	254,000	CMCC - AV UPGRADES (MEDIUM SCORE TIGC)
		420,000	420,000	0	DELL POWERSCALE
		750,000	600,000	600,000	DELL POWERSTORE
		1,100,000	1,100,000	1,100,000	NETWORK INFRASTRUCTURE
Total	5525	\$2,594,000	\$2,444,000	\$2,024,000	
Total	74120000	\$3,089,000	\$2,722,000	\$2,302,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
74140000		PLANNING & COMMUNITY DEVELOP			
5520	VEHICLES	70,000	35,000	35,000	VEHICLES - 1 NEW
Total	5520	<u>\$70,000</u>	<u>\$35,000</u>	<u>\$35,000</u>	
Total	74140000	\$70,000	\$35,000	\$35,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
74200000	POLICE				
5520	VEHICLES	72,025	72,025	72,025	PATROL VEHICLE FOR TRAFFIC SAFETY AND ENFORCEMENT TEAM SERGEANT
		88,930	0	0	REPLACEMENT SPECIAL RESPONSE TEAM (SRT) VEHICLE
		117,482	58,741	58,741	REPLACEMENT CID VEHICLES - 1
		117,482	117,482	117,482	VEHICLES FOR REQUESTED DETECTIVE POSITIONS - 2
		288,100	216,075	216,075	PATROL VEHICLES FOR REQUESTED NEW POSITIONS - 3
		936,325	536,325	956,325	REPLACEMENT PATROL VEHICLES - 13
Total	5520	\$1,620,344	\$1,000,648	\$1,420,648	
5525	OTR EQUIP	6,000	6,000	6,000	MISSION DARKNESS BLOCKER LOCKER 7 SYSTEM - EVIDENCE CABINET
		18,000	0	0	MESSAGE BOARD TRAILER
		30,075	0	0	NIGHT VISION GOGGLES
		57,376	31,296	31,296	PORTABLE RADIOS
Total	5525	\$111,451	\$37,296	\$37,296	
5545	BLDG IMPR	20,000	20,000	20,000	SHERRILL STREET EVIDENCE STORAGE
Total	5545	\$20,000	\$20,000	\$20,000	
Total	74200000	\$1,751,795	\$1,057,944	\$1,477,944	

Department		Department Request	Manager Recommend	Board Approved	Detail
74221000 FIRE					
5520	VEHICLES	2,500	2,500	2,500	MISC EQUIP NEW VEHICLES
		10,000	10,000	10,000	MOBILE RADIOS NEW VEHICLES
		12,000	12,000	12,000	EXTENDEBED SLIDE TRAY
		20,000	20,000	20,000	LIGHTS NEW VEHICLES
		165,000	165,000	165,000	3 REPLACEMENT STAFF VEHICLES
		850,000	850,000	850,000	NEW FIRE ENGINE
Total	5520	\$1,059,500	\$1,059,500	\$1,059,500	
5525	OTR EQUIP	6,000	6,000	6,000	SKID PUMP UNIT
		6,500	6,500	6,500	MOBILE RADIO (NEW TRUCK)
		7,500	7,500	7,500	6 PASSENGER GOLF CART
		8,879	8,879	8,879	MOBILE RADIO UPGRADES
		10,000	10,000	10,000	HAZMAT PROPS FTC (2)
		10,000	10,000	10,000	ZUMRO TENT
		14,000	14,000	14,000	STAIR CLIMBER (2)
		15,000	15,000	15,000	ACU UPGRADE FOR FIELD COM
		31,200	0	0	PORTABLE RADIOS (5)
		36,315	36,315	36,315	FORK LIFT
		40,640	40,640	40,640	FPAT TRAINING SYSTEM
		44,000	44,000	44,000	2 UTVS (TRANSPORT & FIRE)
		55,000	55,000	55,000	PARATECH USAR STRUTTS
		60,000	60,000	60,000	BACKUP PD RADIOS (7)
		65,000	65,000	65,000	SCBA
		250,000	250,000	250,000	GAS PROP UPGRADE FTC
		450,000	450,000	450,000	PUBLIC SAFETY RADIOS - YEAR 1 OF 2
Total	5525	\$1,110,034	\$1,078,834	\$1,078,834	
Total	74221000	\$2,169,534	\$2,138,334	\$2,138,334	

Department		Department Request	Manager Recommend	Board Approved	Detail
74302000		STREETS			
5525	OTR EQUIP	15,000	15,000	15,000	UTILITY CART FOR THE RIGHT OF WAY CREW.
Total	5525	\$15,000	\$15,000	\$15,000	
5550	OTR IMPROV	30,000	30,000	30,000	FULL DEPTH RUBBER GRADE CROSSINGS AT IREDELL AVE AND WILSON AVE
		1,714,782	1,714,782	1,714,782	RESURFACING PROJECT (\$857,391 TRANSFERRED FROM POWELL)
Total	5550	\$1,744,782	\$1,744,782	\$1,744,782	
Total	74302000	\$1,759,782	\$1,759,782	\$1,759,782	

Department		Department Request	Manager Recommend	Board Approved	Detail
74303000		SANITATION			
5520	VEHICLES	140,000	0	0	NEW SMALL REAR LOADER
		180,000	180,000	180,000	NEW REAR LOADER FOR NEW BRUSH ROUTE
		330,000	0	0	REPLACEMENT SIDE LOADER
Total	5520	\$650,000	\$180,000	\$180,000	
5550	OTR IMPROV	15,000	0	0	CANOPY FOR CAN CORRAL
Total	5550	\$15,000	\$0	\$0	
Total	74303000	\$665,000	\$180,000	\$180,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
74304000		FLEET MAINTENANCE			
5525	OTR EQUIP	9,000	9,000	9,000	WIRELESS REMOTE FOR THE
		20,000	20,000	20,000	INGROUND LIFT
					REPLACE LIGHT DUTY LIFT FROM 2007
Total	5525	\$29,000	\$29,000	\$29,000	
Total	74304000	\$29,000	\$29,000	\$29,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
74305000 PARK SERVICES					
5520	VEHICLES	67,000	67,000	67,000	ENCLOSED LANDSCAPE TRUCK REPLACEMENT - ASSET 6203
Total	5520	\$67,000	\$67,000	\$67,000	
5525	OTR EQUIP	11,000	11,000	11,000	SCAG WINDSTORM BLOWER
		11,500	11,500	11,500	STAND-ON AERATOR
		14,500	0	0	MAINTENANCE CART 6518 - SCORED 15
		14,500	0	0	ZERO-TURN MOWER 6700 - SCORED 15
		14,500	0	0	ZERO-TURN MOWER 6727 - SCORED 15
		18,000	18,000	18,000	BALLFIELD CART 6509 - SCORED 16
		21,000	21,000	21,000	SHADE SAIL REPLACEMENT AT MAZEPPA SOCCER
Total	5525	\$105,000	\$61,500	\$61,500	
5545	BLDG IMPR	15,000	15,000	15,000	GLENWOOD CEMETERY ENTRANCE SIGN
		15,000	15,000	15,000	GREEN ACRES CEMETERY ENTRANCE SIGN
		100,000	65,000	65,000	TENNIS COURT REFURBISHMENT
Total	5545	\$130,000	\$95,000	\$95,000	
Total	74305000	\$302,000	\$223,500	\$223,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
74400000		NON-DEPARTMENT			
5700	DEBT PRIN	65,000	65,000	65,000	REFUNDING OF 2012 LIMITED OBLIGATION BONDS (2020B)
		420,000	420,000	420,000	REFUNDING OF 2016 INSTALLMENT FINANCING (2020B)
		500,000	500,000	500,000	GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS, SERIES 2019
		565,000	565,000	565,000	LIMITED OBLIGATION REFUNDING BONDS, SERIES 2012
		595,000	595,000	595,000	REFUNDING OF 2010 INSTALLMENT FINANCING (2020A)
		1,000,000	1,000,000	1,000,000	GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS, SERIES 2015
		1,330,000	1,330,000	1,330,000	PUBLIC SAFETY BONDS (2020A)
		1,520,000	1,520,000	1,520,000	GENERAL OBLIGATION BONDS, SERIES 2016
Total	5700	\$5,995,000	\$5,995,000	\$5,995,000	
5705	DEBT INT	9,525	9,525	9,525	REFUNDING OF 2016 INSTALLMENT FINANCING (2020B)
		11,300	11,300	11,300	LIMITED OBLIGATION REFUNDING BONDS, SERIES 2012
		34,940	34,940	34,940	REFUNDING OF 2012 LIMITED OBLIGATION BONDS (2020B)
		59,700	59,700	59,700	REFUNDING OF 2010 INSTALLMENT FINANCING (2020A)
		335,000	335,000	335,000	GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS, SERIES 2019
		404,500	404,500	404,500	GENERAL OBLIGATION BONDS, SERIES 2016
		433,750	433,750	433,750	GENERAL OBLIGATION PUBLIC IMPROVEMENT BONDS, SERIES 2015
		877,150	877,150	877,150	PUBLIC SAFETY BONDS (2020A)
Total	5705	\$2,165,865	\$2,165,865	\$2,165,865	
Total	74400000	\$8,160,865	\$8,160,865	\$8,160,865	

Department		Department Request	Manager Recommend	Board Approved	Detail
74600000		RECREATION ADMINISTRATION			
5525	OTR EQUIP	48,000	48,000	48,000	LIBERTY PARK OUTDOOR STAGE
Total	5525	\$48,000	\$48,000	\$48,000	
5545	BLDG IMPR	170,000	170,000	170,000	PICKLEBALL COURTS
		250,000	250,000	250,000	NEIGHBORHOOD PARK IMPROVEMENTS
Total	5545	\$420,000	\$420,000	\$420,000	
Total	74600000	\$468,000	\$468,000	\$468,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
74602621 CHARLES MACK CITIZEN CENTER					
5525	OTR EQUIP	21,400	21,400	21,400	DOOR REPLACEMENTS
		23,000	0	0	DRIVABLE SCISSOR LIFT
Total	5525	\$44,400	\$21,400	\$21,400	
5545	BLDG IMPR	355,000	180,000	180,000	JVK AUDITORIUM UPGRADES - SOUND
Total	5545	\$355,000	\$180,000	\$180,000	
Total	74602621	\$399,400	\$201,400	\$201,400	

Department		Department Request	Manager Recommend	Board Approved	Detail
74604000		RECREATION SPECIAL PROGRAMS			
5525	OTR EQUIP	27,000	27,000	27,000	POOL COVER
Total	5525	<u>\$27,000</u>	<u>\$27,000</u>	<u>\$27,000</u>	
Total	74604000	\$27,000	\$27,000	\$27,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
74620000		GOLF OPERATIONS			
5525	OTR EQUIP	12,000	0	0	TORO WORKMAN CART REPLACEMENT - SCORED 13
		12,000	0	0	TORO WORKMAN CART REPLACEMENT - SCORED 15
		13,000	13,000	13,000	CLUB CAR 4-6 PASSENGER GOLF CART
		15,000	0	0	TORO BLOWER REPLACEMENT - SCORED 14
		35,000	0	0	TRACTOR REPLACEMENT - SCORED 15
Total	5525	<u>\$87,000</u>	<u>\$13,000</u>	<u>\$13,000</u>	
Total	74620000	\$87,000	\$13,000	\$13,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
74640000		LIBRARY			
5520	VEHICLES	8,000	8,000	8,000	MOTORIZED LIFT
Total	5520	<u>\$8,000</u>	<u>\$8,000</u>	<u>\$8,000</u>	
Total	74640000	\$8,000	\$8,000	\$8,000	

FLEET REPLACEMENT FUND

The Fleet Replacement fund is being established this year to ensure, by planning long-range, that the Town does not experience significant variability in annual expenditures. Large fluctuations from year to year are not ideal when budgeting and/or making business decisions.

Without the Fleet Replacement Fund, individual General Fund departments would have to include funds for vehicle replacement within their annual capital budget to coincide with their need for vehicle replacements.

The Fleet Replacement Fund revenues include a onetime \$2 million appropriation of Fund Balance from the General Fund, along with \$301,702 Life Cycle Cost charges from departments that will be replacing or purchasing vehicles during Fiscal Year 2023.

Fleet Replacement Standard Operating Procedures have been updated to accommodate this new fund. (See [page 392](#) in Appendix)

Department		Department Request	Manager Recommend	Board Approved	Detail
1501500 FLEET REPLACEMENT - RESERVE					
3805	XFER FROM	-2,000,000	-2,000,000	-2,000,000	TRANSFER FROM GENERAL FUND - APPROPRIATED RESERVE
		-301,702	-301,702	-301,702	TRANSFER FROM GENERAL FUND - LIFE CYCLE COSTS FY23
Total	3805	<u>-\$2,301,702</u>	<u>-\$2,301,702</u>	<u>-\$2,301,702</u>	
Total	1501500	-\$2,301,702	-\$2,301,702	-\$2,301,702	

Department		Department Request	Manager Recommend	Board Approved	Detail
15150000		FLEET REPLACEMENT VEHICLES			
5520	VEHICLES	2,301,702	2,301,702	2,301,702	GENERAL FUND - FLEET REPLACEMENT
Total	5520	\$2,301,702	\$2,301,702	\$2,301,702	
Total	15150000	\$2,301,702	\$2,301,702	\$2,301,702	



TOWN OF MOORSVILLE UTILITY FUND

1873

Celebrating 150 years
1873-2023

UTILITY FUND – BUDGET SUMMARY

The Utility Fund is used to account for the Town’s water and sewer operations. As a proprietary fund the operating revenues and expenses are recorded separately from non-operating items. Operating revenues and expenses result from providing services and producing and delivering goods in connection with a proprietary fund’s principal ongoing operations. The principal operating revenues of the Town’s Utility Fund are charges to customers for sales and services. Operating expenses for the Utility Fund include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The following charts display a history of operating revenues and expenses.

	FY 2016-2017 Actual	FY 2017-2018 Actual	FY 2018-2019 Actual	FY 2019-2020 Actual	FY 2020-2021 Actual*	FY 2021-2022 Approved Budget	FY 2022-2023 Approved Budget
Revenues	\$ 27,569,276	\$ 28,086,401	\$ 24,387,348	\$ 43,364,037	\$ 64,263,931	\$ 23,429,174	\$ 29,856,943
Expenses	27,122,017	28,945,802	22,123,322	48,046,081	69,079,896	23,429,174	29,856,943
Difference	\$ 447,259	\$ (859,401)	\$ 2,264,026	\$ (4,682,044)	\$ (4,815,965)	\$ -	\$ -

**Includes issuance of 2021 Enterprise Refunding Bonds in the amount of \$23,053,000 and issuance of 2020 SRF Loan Refunding at \$5,390,000. (Net Premium and Discount)*

Water and Sewer Revenues

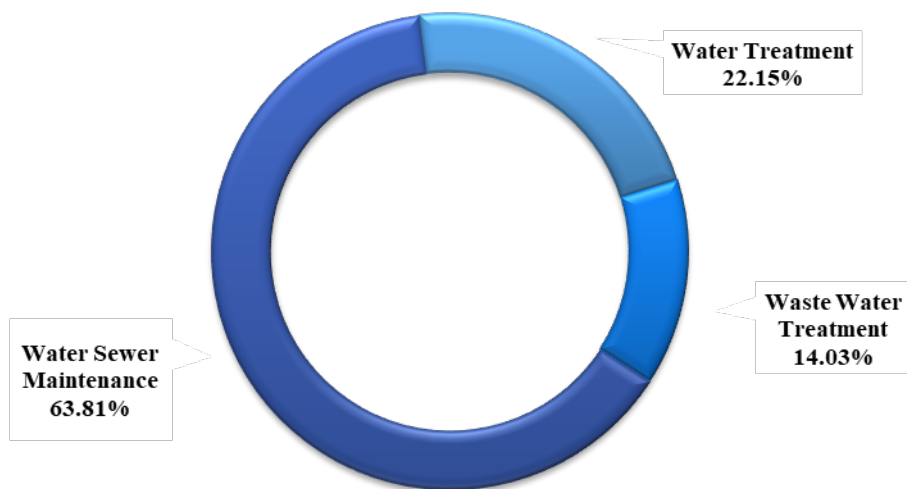
Actual water and sewer fees and charges can be found in the Fee Schedule section of the FY 2020-2021 Recommended Budget. The Town uses an independent rate consultant to perform a study of budgeted expenses to determine appropriate rates and fees for the upcoming fiscal year. The rate study consists of analyzing departmental requested budget expenses to identify the net revenue requirements from user rate revenues.

UTILITY FUND REVENUES BY CATEGORY

UTILITY FUND REVENUES	ACTUAL REVENUES					BUDGET	APPROVED
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Water Sales	\$ 10,027,809	\$ 10,268,594	\$ 10,637,661	\$ 11,351,675	\$ 11,841,862	\$ 10,415,669	\$ 11,398,728
Sewer Charges	11,217,972	11,208,386	11,554,279	12,284,874	12,607,413	11,677,006	12,806,952
Water & Sewer Taps	191,150	183,983	259,893	287,204	261,161	500,000	820,350
Penalties	86,221	103,154	119,837	85,465	116,392	131,580	134,212
Fees	963,189	815,122	975,649	945,209	646,699	410,444	118,144
Miscellaneous	873,971	801,557	720,031	2,177,369	502,400	254,475	187,573
Availability Fees & Charges	3,005,841	3,236,750	-	-	-	-	-
System Development Fees	1,176,109	1,427,030	-	-	-	-	-
Interest on Investments	27,014	41,825	119,998	72,979	5,523	40,000	50,000
Appropriated Earnings	-	-	-	-	-	-	4,246,484
Refunding Financing Proceeds				14,075,000	28,443,000		
Premium on Refunded Financing				2,084,262	1,002,571		
Transfers from Other Fund	-	-	-	-	8,859,683	-	-
TOTAL REVENUES	\$ 27,569,276	\$ 28,086,401	\$ 24,387,348	\$ 43,364,037	\$ 64,286,704	\$ 23,429,174	\$ 29,762,443

UTILITY FUND REVENUES	ACTUAL REVENUES					BUDGET	APPROVED
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Water Sales	\$ 10,027,809	\$ 10,268,594	\$ 10,637,661	\$ 11,351,675	\$ 11,841,862	\$ 10,415,669	\$ 11,398,728
Sewer Charges	11,217,972	11,208,386	11,554,279	12,284,874	12,607,413	11,677,006	12,806,952
Water & Sewer Taps	191,150	183,983	259,893	287,204	261,161	500,000	820,350
Penalties	86,221	103,154	119,837	85,465	116,392	131,580	134,212
Fees	963,189	815,122	975,649	945,209	646,699	410,444	118,144
Miscellaneous	873,971	801,557	720,031	2,177,369	502,400	254,475	187,573
Availability Fees & Charges	3,005,841	3,236,750	-	-	-	-	-
System Development Fees	1,176,109	1,427,030	-	-	-	-	-
Interest on Investments	27,014	41,825	119,998	72,979	5,523	40,000	50,000
Appropriated Earnings	-	-	-	-	-	-	4,340,984
Refunding Financing Proceeds				14,075,000	28,443,000		
Premium on Refunded Financing				2,084,262	1,002,571		
Transfers from Other Fund	-	-	-	-	8,859,683	-	-
TOTAL REVENUES	\$ 27,569,276	\$ 28,086,401	\$ 24,387,348	\$ 43,364,037	\$ 64,286,704	\$ 23,429,174	\$ 29,856,943

Expenditures By Department

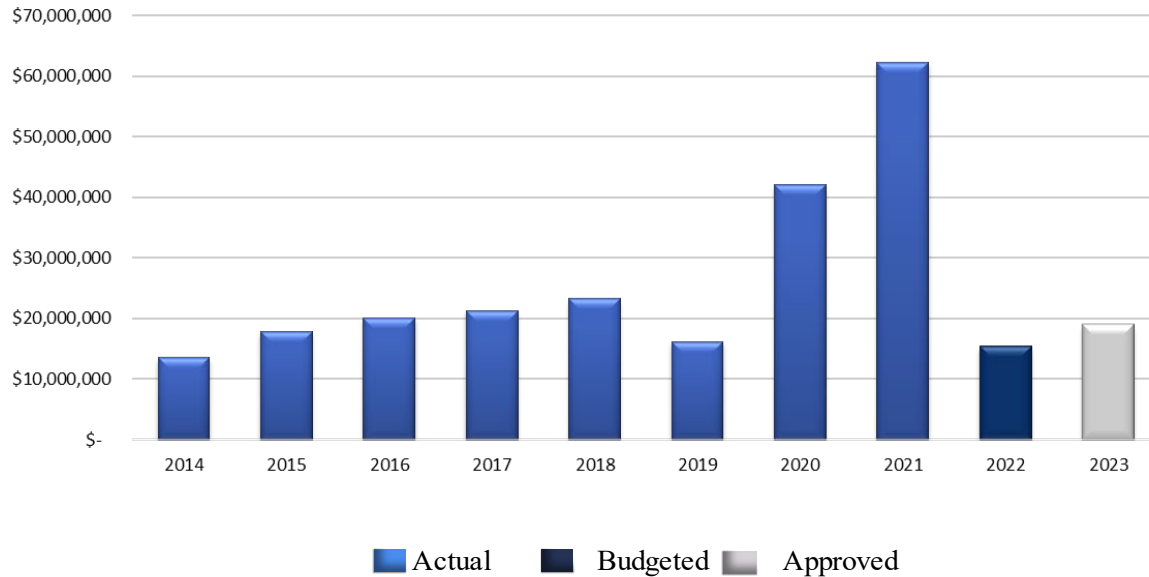


Water Sewer Maintenance	\$ 19,051,818
Water Treatment	\$ 6,614,775
Waste Water Treatment	\$ 4,190,350

Water Sewer Maintenance

Included in the Water Sewer Maintenance functional area are the departments of Water Sewer Administration, Meter Reading, Line Maintenance, and Pump Maintenance.

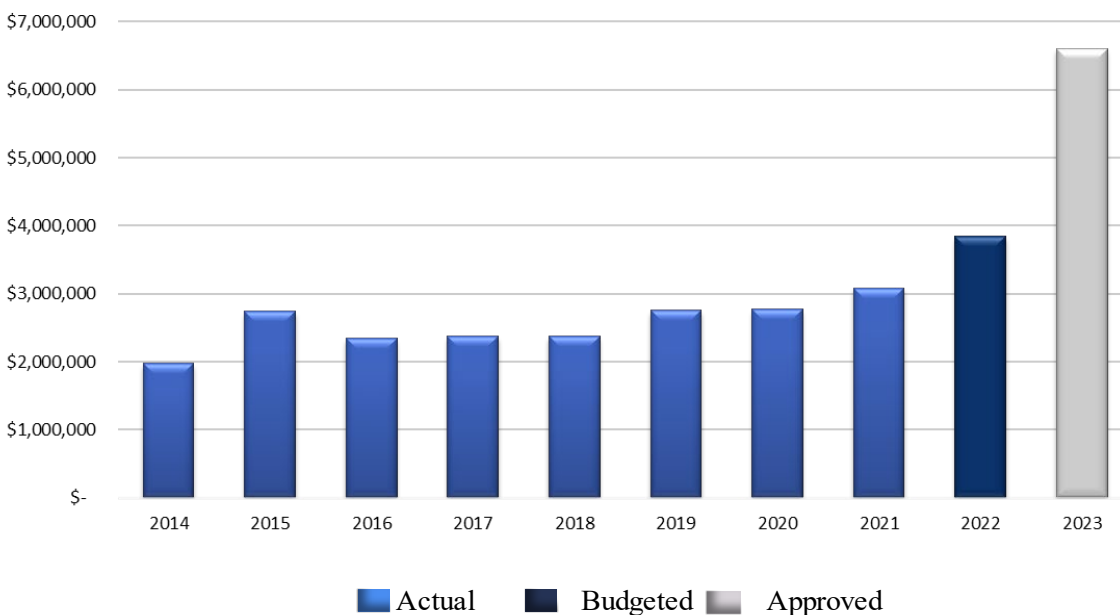
Water Sewer Maintenance



Water Treatment

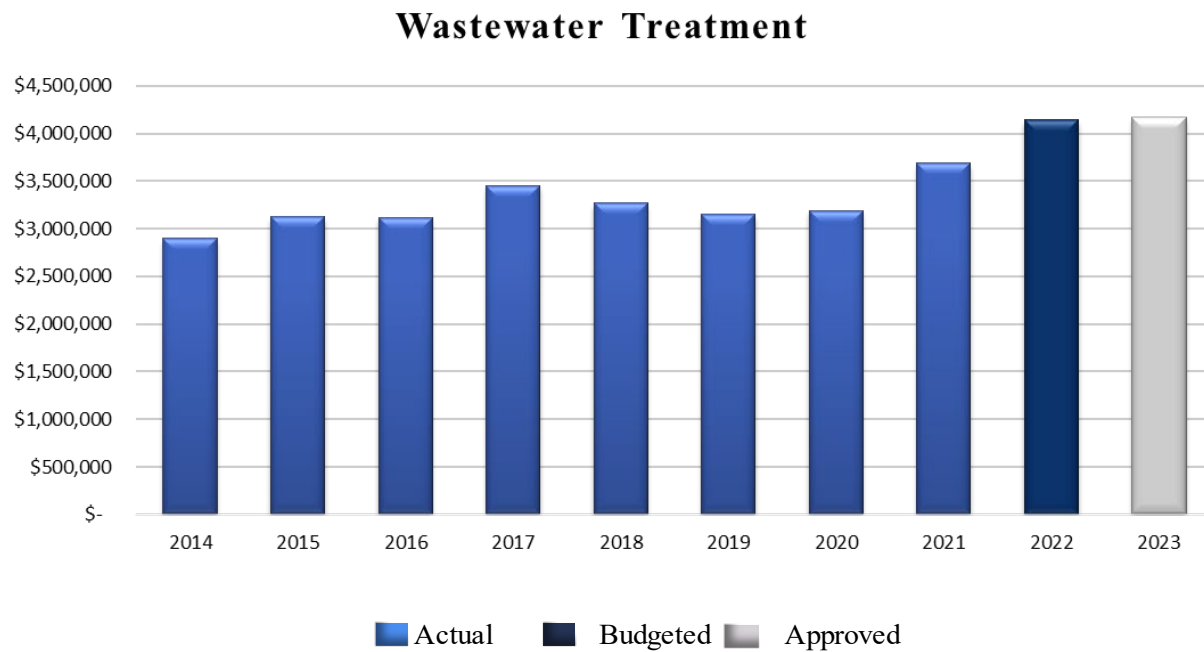
Included in the Water Treatment functional area are the departments of Water Treatment Administration, Water Treatment Plant 1, and Water Treatment Plant 2.

Water Treatment



Wastewater Treatment

Included in the Wastewater Treatment functional area is the department of Wastewater Treatment.



UTILITY FUND EXPENDITURES BY DEPARTMENT

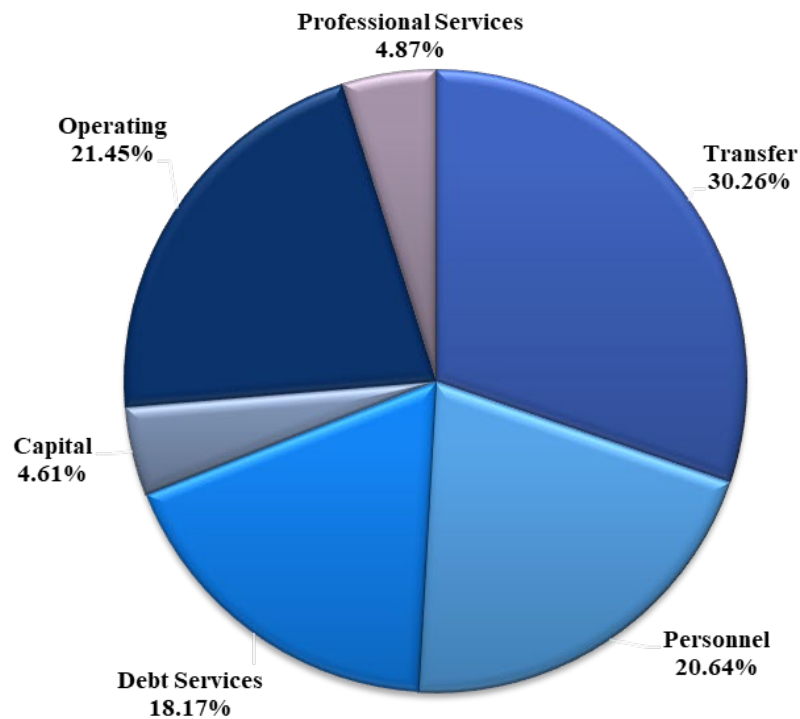
	ACTUAL				APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023		
Water Sewer Maintenance								
Water Sewer Administration	\$ 20,134,508	\$ 11,271,495	\$ 35,606,560	\$ 56,847,748	\$ 9,223,762	\$ 13,634,449	\$ 13,634,449	\$ 13,640,865
Meter Reading	770,989	851,961	804,205	700,390	860,735	836,624	836,624	842,028
Line Maintenance	1,652,263	2,991,902	4,660,258	2,847,675	3,895,515	3,504,444	3,504,444	3,552,515
Pump Maintenance	747,651	1,103,546	1,016,933	1,914,166	1,464,807	1,013,502	1,013,502	1,016,410
Total Water Sewer Maintenance	\$ 23,305,411	\$ 16,218,904	\$ 42,087,956	\$ 62,309,980	\$ 15,444,819	\$ 18,989,019	\$ 18,989,019	\$ 19,051,818
Water Treatment								
Water Treatment Administration	\$ 998,347	\$ 1,056,855	\$ 2,108,913	\$ 2,048,629	2,484,954	5,188,731	5,188,731	\$ 5,199,775
Water Treatment I	796,735	1,056,484	236,045	141,747	370,000	470,000	470,000	\$ 470,000
Water Treatment II	577,586	642,167	422,621	892,171	990,000	945,000	945,000	\$ 945,000
Total Water Treatment	\$ 2,372,668	\$ 2,755,506	\$ 2,767,579	\$ 3,082,547	\$ 3,844,954	\$ 6,603,731	\$ 6,603,731	\$ 6,614,775
Wastewater Treatment								
Wastewater Treatment	\$ 3,267,723	\$ 3,148,912	\$ 3,190,546	\$ 3,687,369	4,139,401	4,169,693	4,169,693	\$ 4,190,350
Total Wastewater Treatment	\$ 3,267,723	\$ 3,148,912	\$ 3,190,546	\$ 3,687,369	\$ 4,139,401	\$ 4,169,693	\$ 4,169,693	\$ 4,190,350
TOTAL UTILITY FUND	\$ 28,945,802	\$ 22,123,322	\$ 48,046,081	\$ 69,079,896	\$ 23,429,174	\$ 29,762,443	\$ 29,762,443	\$ 29,856,943

UTILITY FUND CHANGE IN EXPENDITURES BY DEPARTMENT

	APPROVED	REQUESTED	RECOMMENDED	APPROVED	\$ Change	% Change
	2021-2022	2022-2023				
Water Sewer Maintenance						
Water Sewer Maintenance	\$ 9,223,762	\$ 13,634,449	\$ 13,634,449	\$ 13,640,865	\$ 4,410,687	47.89%
Meter Reading	860,735	836,624	836,624	842,028	(24,111)	-2.17%
Line Maintenance	3,895,515	3,504,444	3,504,444	3,552,515	(391,071)	-8.80%
Pump Maintenance	1,464,807	1,013,502	1,013,502	1,016,410	(451,305)	-30.61%
Total Water Sewer Maintenance	\$ 15,444,819	\$ 18,989,019	\$ 18,989,019	\$ 19,051,818	\$ 3,544,200	22.95%
Water Treatment						
Water Treatment Administration	2,484,954	5,188,731	5,188,731	5,199,775	2,703,777	109.25%
Water Treatment I	370,000	470,000	470,000	470,000	100,000	27.03%
Water Treatment II	990,000	945,000	945,000	945,000	(45,000)	-4.55%
Total Water Treatment	\$ 3,844,954	\$ 6,603,731	\$ 6,603,731	\$ 6,614,775	\$ 2,758,777	71.75%
Wastewater Treatment						
Wastewater Treatment	4,139,401	4,169,693	4,169,693	4,190,350	30,292	1.23%
Total Wastewater Treatment	\$ 4,139,401	\$ 4,169,693	\$ 4,169,693	\$ 4,190,350	\$ 30,292	0.73%
TOTAL UTILITY FUND	\$ 23,429,174	\$ 29,762,443	\$ 29,762,443	\$ 29,856,943	\$ 6,333,269	27.03%

EXPENDITURES BY FUNCTIONAL AREA AND CATEGORY

	Personnel	Professional Services	Operating	Capital	Economic	Debt Services	Transfer	Total
Water Sewer Maintenance	\$ 3,003,123	\$ 846,400	\$ 2,879,120	\$ 717,208	\$ -	\$ 5,424,710	\$ 6,181,257	\$ 19,051,818
Water Treatment	1,525,875	506,750	1,410,500	620,000	-	-	2,551,650	6,614,775
Wastewater Treatment	1,633,550	101,500	2,115,300	40,000	-	-	300,000	4,190,350
TOTAL EXPENDITURES	\$ 6,162,548	\$ 1,454,650	\$ 6,404,920	\$ 1,377,208	\$ -	\$ 5,424,710	\$ 9,032,907	\$ 29,856,943



CAPITAL OUTLAY BY DEPARTMENT

(Expenditures over \$5,000 & Items Transferred to Project Ordinances)

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
WATER SEWER ADMINISTRATION			
Design of Cypress Landing Force Main Reroute	\$ 577,708	\$ 577,708	\$ 577,708
Reeds Creek Pump Station Project Ordinance	423,000	423,000	423,000
Parallel Waterline - Mazeppa Project Ordinance	673,200	673,200	673,200
South Iredell Force Main Relocation Project Ordinance	2,050,000	2,050,000	2,050,000
DEPARTMENT TOTAL	\$3,723,908	\$3,723,908	\$ 3,723,908
METER READING			
Backflow Software	10,000	10,000	10,000
DEPARTMENT TOTAL	\$ 10,000	\$ 10,000	\$ 10,000
LINE MAINTENANCE			
Trailer for ROW Crew	9,500	9,500	9,500
Replace 2 Hydraulic Packs and equipment	35,000	35,000	35,000
DEPARTMENT TOTAL	\$ 44,500	\$ 44,500	\$ 44,500
PUMP MAINTENANCE			
Generator and Installation at Lakeshore Elementary Lift Station	85,000	85,000	85,000
DEPARTMENT TOTAL	\$ 85,000	\$ 85,000	\$ 85,000
WATER TREATMENT			
Upgrades to Security Camera System	60,000	60,000	60,000
Design of New 80 HP VFD Drive and Associated Electrical Improvement	70,000	70,000	70,000
Design of SCADA Replacement/Upgrades at WTP2	100,000	100,000	100,000
Replace Backwash Pump	150,000	150,000	150,000
Design and Installation of Valve Actuators and Control System	240,000	240,000	240,000
New Elevated Storage Tank Project Ordinance	1,177,500	1,177,500	1,177,500
WTP1 Upgrades Project Ordinance	1,374,150	1,374,150	1,374,150
DEPARTMENT TOTAL	\$ 3,171,650	\$ 3,171,650	\$ 3,171,650
WASTEWATER TREATMENT			
SCADA Upgrades	40,000	40,000	40,000
Wastewater Capacity Expansion Project Ordinance	300,000	300,000	300,000
DEPARTMENT TOTAL	\$ 340,000	\$ 340,000	\$ 340,000
TOTAL UTILITY FUND CAPITAL OUTLAY	\$7,375,058	\$7,375,058	\$7,375,058

UTILITY FUND OUTSTANDING LONG TERM DEBT

Project	Original Date	Maturity Date	30-Jun-22 Outstanding Balance	FY 2022-2023 Principal	FY 2022-202 Interest	FY 2024-2035 Debt Service
Limited Obligation Bonds - Refunding of 2011 SRF Loan	12/22/2020	10/1/2030	\$ 4,990,000	\$ 480,000	\$ 190,000	\$ 4,510,000.00
Revenue Bonds - Series 2010/Refunding 2019	11/1/2019	5/1/2035	12,695,000	745,000	504,944	11,950,000
Enterprise Systems Revenue Refunding Bond - Series 2021	2/1/2022	5/1/2029	22,715,000	3,233,000	265,766	19,482,000
Revenue Bonds - 2012	3/20/2012	5/1/2022	2,745,000	-	-	-
TOTALS			\$ 43,145,000	\$ 4,458,000	\$ 960,710	\$ 35,942,000

UTILITY FUND BENEFITED POSITION TOTALS BY DEPARTMENT

Departments	Funded Benefited Positions					Approved	Requested	Recommended	Approved
	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023		
Water Sewer Administration	3	3	4	3	3	3	3	3	3
Meter Reading	5	5	5	6	6	6	6	6	6
Line Maintenance	20	20	21	21	22	22	22	22	22
Pump Maintenance	4	4	4	4	4	4	4	4	4
Water Treatment	13	13	13	14	15	15	15	15	15
Wastewater Treatment	19	19	19	19	19	19	19	19	19
Utility Fund Total	64	64	66	67	69	69	69	69	69

Department		Department Request	Manager Recommend	Board Approved	Detail
3001000 GENERAL REVENUES					
3700	INT INVEST	-50,000	-50,000	-50,000	INTEREST ON INVESTMENTS
Total	3700	-\$50,000	-\$50,000	-\$50,000	
3703	MISC REV	-53,460	-53,460	-53,460	AT&T WIRELESS LEASE INCOME
		-46,763	-46,763	-46,763	LANGTREE SEWER CONSORTIUM PAYMENT (YEAR 4 OF 10)
		-42,730	-42,730	-42,730	VERIZON WIRELESS LEASE INCOME-WATER TOWN AT FIRE STATION 2
		-36,500	-36,500	-36,500	VERIZON WIRELESS LEASE - CHURCH STREET
		-7,000	-7,000	-7,000	HOME SERVE USA CORP
		-1,120	-1,120	-1,120	DAWN PROPERTIES
Total	3703	-\$187,573	-\$187,573	-\$187,573	
3752	APPRO RE	-4,246,484	-4,246,484	-4,246,484	APPROPRIATE FUND BALANCE TO FUND CAPITAL PROJECTS
		0	0	-94,500	APPROPRIATE RETAINED EARNINGS TO FUND GENERATOR AND INSTALLATION AT LAKESHORE ELEMENTARY LIFT STATION AND THE TRAILER FOR THE RIGHT-OF-WAY CREW
Total	3752	-\$4,246,484	-\$4,246,484	-\$4,340,984	
Total	3001000	-\$4,484,057	-\$4,484,057	-\$4,578,557	

Department		Department Request	Manager Recommend	Board Approved	Detail
3002700 CHGS FOR SERVICE UTIL ADMIN					
3414	LATE FEE	-134,212	-134,212	-134,212	LATE FEES
Total	3414	-\$134,212	-\$134,212	-\$134,212	
3438	PROCESS FE	-118,144	-118,144	-118,144	PROCESSING FEES
Total	3438	-\$118,144	-\$118,144	-\$118,144	
3450	TAP CONNCT	-300,509	-300,509	-300,509	TAP AND CONNECTION FEES
Total	3450	-\$300,509	-\$300,509	-\$300,509	
Total	3002700	-\$552,865	-\$552,865	-\$552,865	

Department		Department Request	Manager Recommend	Board Approved	Detail
<hr/>					
3002800		CHGS FOR SERVICE WATER TREAT			
3451	WATER	-11,398,728	-11,398,728	-11,398,728	WATER REVENUE
Total	3451	<u>-\$11,398,728</u>	<u>-\$11,398,728</u>	<u>-\$11,398,728</u>	
Total	3002800	-\$11,398,728	-\$11,398,728	-\$11,398,728	

Department		Department Request	Manager Recommend	Board Approved	Detail
3002900 CHGS FOR SERVICE WASTEWATER					
3428	PERMIT FEE	-519,841	-519,841	-519,841	PERMIT FEES
Total	3428	-\$519,841	-\$519,841	-\$519,841	
3444	SEWER	-12,806,952	-12,806,952	-12,806,952	SEWER REVENUE
Total	3444	-\$12,806,952	-\$12,806,952	-\$12,806,952	
Total	3002900	-\$13,326,793	-\$13,326,793	-\$13,326,793	

WATER SEWER ADMINISTRATION

The Water Sewer Administration Department consists of the administrative positions for the Utility Fund and Water Sewer Maintenance.

BUDGET BRIEF

The approved budget request for the Water Sewer Administration budget reflects a 47.89% increase from the approved Fiscal Year 2021-2022 Utility Fund budget. The increased difference between requests reflects an increase in transfer to project ordinances.

FY 2022-2023 WATER SEWER ADMINISTRATION BUDGET HIGHLIGHTS

- New Reed's Creek Pump Station
- Mazeppa Parallel Waterline
- South Iredell Forcemain

DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Water Sewer Administration	\$ 11,271,495	\$ 35,606,560	\$ 56,847,748	\$ 9,223,762	\$ 13,634,449	\$ 13,634,449	\$ 13,640,865

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Public Utilities Director	1	1	1	1	1
Water Sewer Maintenance Field Supervisor	2	2	2	2	2
Total Water Sewer Administration	3	3	3	3	3

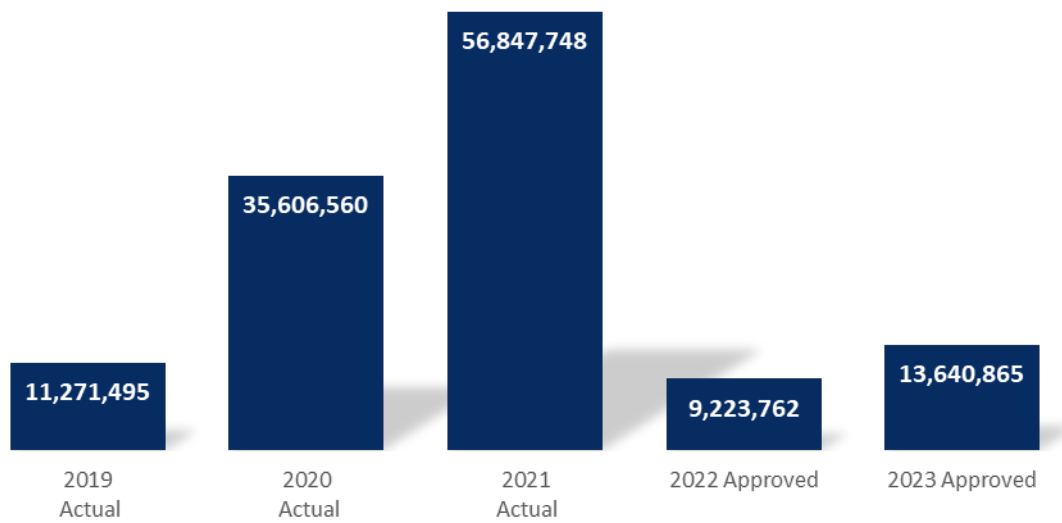
	FY 2021 Actual	FY 2022 Estimate	FY 2023 Projected	Goal
Workload				
Total Water Produced (MG)	2,655.2	2,794.0	2,920.0	N/A
New Meter Installs	743	394	480	N/A
Meter/ERT Replacements	1,122	901	1,000	N/A
Efficiency				
Total Water Treated as % of Produced *	-	-	-	-
Tons Class A Distributed	1,082	765	1,200	N/A
Effectiveness				
# Reportable SS Overflows	3	2	0	0
% Sewer system cleaned at least once **	19%	9%	15%	18%
Total Industrial Surcharge Assessed	\$531,116	\$418,920	\$550,000	N/A

* ability to track treated water began in May 2022

** as new subdivisions come and our total LF pipe increases the necessary percentage of cleaning will go down in the short term

To view the Utility Departments' New Tactical Actions related to the Strategic Plan for FY2023, click [here](#).

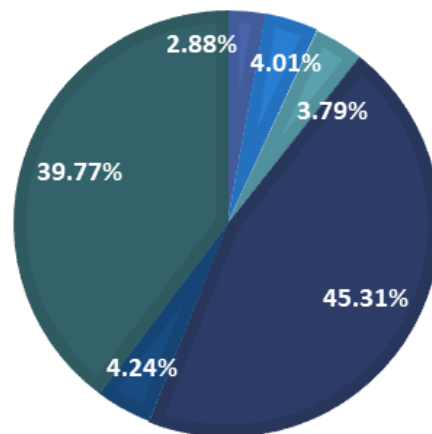
FIVE YEAR BUDGET HISTORY



**FY2021 includes issuance of 2021 Enterprise Refunding Bonds in the amount of \$23,053,000 and issuance of 2020 SRF Loan Refunding at \$5,390,000 (net premium and discount).*

BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations ■ Transfer ■ Debt



Department		Department Request	Manager Recommend	Board Approved	Detail
30700000 WSM ADMINISTRATION					
5000	S&W - FT	4,000	4,000	4,000	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
		260,127	260,127	265,924	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
Total	5000	\$264,127	\$264,127	\$269,924	
5010	S&W - TEMP	7,200	7,200	7,200	COMPENSATION FOR PART-TIME INTERN
Total	5010	\$7,200	\$7,200	\$7,200	
5015	OT	11,000	11,000	11,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$11,000	\$11,000	\$11,000	
5025	FICA	551	551	551	FICA FOR PART-TIME INTERN
		842	842	842	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		20,206	20,206	20,396	FICA FOR 3 FULL-TIME POSITIONS
Total	5025	\$21,599	\$21,599	\$21,789	
5030	GRP INSURE	472	472	473	LIFE INSURANCE FOR 3 FULL-TIME POSITIONS
		35,025	35,025	35,025	HEALTH INSURANCE FOR 3 FULL-TIME POSITIONS
Total	5030	\$35,497	\$35,497	\$35,498	
5035	RETIRE	1,254	1,254	1,254	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		32,091	32,091	32,394	RETIREMENT FOR 3 FULL-TIME POSITIONS
Total	5035	\$33,345	\$33,345	\$33,648	
5040	401(K)	550	550	550	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		13,206	13,206	13,331	401(K) FOR 3 FULL-TIME EMPLOYEES
Total	5040	\$13,756	\$13,756	\$13,881	
5105	AR/ENG SVC	50,000	50,000	50,000	HYDRAULIC MODEL MAINTENANCE AND AD HOC DEVELOPMENT MODEL RUNS
		100,000	100,000	100,000	PLANNING FUNDS FOR BASIN STUDIES IN GROWTH AREAS
Total	5105	\$150,000	\$150,000	\$150,000	
5115	MED LAB SV	150	150	150	EMPLOYEE SCREENINGS
Total	5115	\$150	\$150	\$150	
5120	PRINT SVC	29,000	29,000	29,000	UTILITY BILL PRINTING
Total	5120	\$29,000	\$29,000	\$29,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
30700000		WSM ADMINISTRATION			
5125	BANK SVC	275,000	275,000	275,000	CREDIT CARD FEES FOR CUSTOMER UTILITY PAYMENTS
Total	5125	\$275,000	\$275,000	\$275,000	
5145	OTR SVCS	15,000	15,000	15,000	CREDIT CHECKS FOR NEW ACCOUNTS
		28,000	28,000	28,000	SCADA/TANK LEASE MGMT (LINKER)
		50,000	50,000	50,000	SCADA PASS THRU NEW DEVELOPER PROVIDED STATIONS (ASSUME 3 NEW STATIONS)
Total	5145	\$93,000	\$93,000	\$93,000	
5205	DUE SUBS	23,000	23,000	23,000	RENEWALS FOR STATE CERTIFICATIONS, SYSTEM PERMIT DUES, CWWMG, CDL'S, AWWA, ETC
Total	5205	\$23,000	\$23,000	\$23,000	
5210	VEH SUPPLY	85,000	85,000	85,000	FUEL FOR ENTIRE DEPARTMENT
Total	5210	\$85,000	\$85,000	\$85,000	
5215	OFF SUPPLY	1,100	1,100	1,100	PAPER, INK, JOURNALS, MISC OFFICE EQUIPMENT FOR ALL WATER/SEWER
Total	5215	\$1,100	\$1,100	\$1,100	
5225	SAF SUPPLY	6,500	6,500	6,500	STEEL TOE BOOTS FOR ALL WATER SEWER STAFF
Total	5225	\$6,500	\$6,500	\$6,500	
5230	UNIFORMS	13,000	13,000	13,000	UNIFORMS FOR WATER SEWER STAFF
Total	5230	\$13,000	\$13,000	\$13,000	
5270	OTR SUPPLY	1,000	1,000	1,000	MISC DEPT PICK TICKETS AND OTHER SUPPLIES
Total	5270	\$1,000	\$1,000	\$1,000	
5300	TRAIN TRAN	18,000	18,000	18,000	CERTIFICATION SCHOOL AND REQUIRED CONTINUING EDUCATION FOR WATER SEWER STAFF INCREASED DUE TO NEW CDL CLASS REQUIREMENTS
Total	5300	\$18,000	\$18,000	\$18,000	
5305	UTILITIES	270,000	270,000	270,000	UTILITY BILLS FOR LIFT STATIONS AND OTHER FACILITIES WITHIN WATER SEWER
Total	5305	\$270,000	\$270,000	\$270,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
30700000 WSM ADMINISTRATION					
5310	R&M BLD/ST	2,000	2,000	2,000	BUILDING MAINTENANCE TO UTILITY AREAS WITHIN OPS
Total	5310	\$2,000	\$2,000	\$2,000	
5315	R&M VEH	2,500	2,500	2,500	MAINTENANCE TO ADMIN VEHICLES
Total	5315	\$2,500	\$2,500	\$2,500	
5321	M SOFTWARE	4,500	4,500	4,500	IWORQ ANNUAL MAINTENANCE FEE
		14,000	14,000	14,000	ASSET ESSENTIALS ANNUAL MAINTENANCE COST
Total	5321	\$18,500	\$18,500	\$18,500	
5325	ADVERTISE	500	500	500	JOB ADVERTISEMENTS OR REQUIRED PUBLIC NOTICES
Total	5325	\$500	\$500	\$500	
5330	POSTAGE	75,000	75,000	75,000	POSTAGE AND FREIGHT UTILITY BILLS AND MISC DEPT
Total	5330	\$75,000	\$75,000	\$75,000	
5410	RENT EQUIP	1,000	1,000	1,000	COPIER RENTAL EQUIPMENT
Total	5410	\$1,000	\$1,000	\$1,000	
5550	OTR IMPROV	577,708	577,708	577,708	DESIGN OF CYPRESS LANDING FM REROUTE BASED ON PRELIM ASSESSMENT IN FY22
Total	5550	\$577,708	\$577,708	\$577,708	
5700	DEBT PRIN	480,000	480,000	480,000	LIMITED OBLIGATION BONDS - REFUNDING OF 2011 SRF
		745,000	745,000	745,000	REVENUE BONDS - SERIES 2010/REFUNDING 2019
		3,233,000	3,233,000	3,233,000	ENTERPRISE SYSTEMS REVENUE REFUNDING BOND - SERIES 2021
Total	5700	\$4,458,000	\$4,458,000	\$4,458,000	
5705	DEBT INT	190,000	190,000	190,000	LIMITED OBLIGATION BONDS - REFUNDING OF 2011 SRF
		265,766	265,766	265,766	ENTERPRISE SYSTEMS REVENUE REFUNDING BONDS - SERIES 2021
		504,944	504,944	504,944	REVENUE BONDS - SERIES 2010/REFUNDING 2019
Total	5705	\$960,710	\$960,710	\$960,710	
5720	SVC CHGS	6,000	6,000	6,000	SERVICE CHARGES FOR BONDS
Total	5720	\$6,000	\$6,000	\$6,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
30700000		WSM ADMINISTRATION			
5900	XFER TO	423,000	423,000	423,000	OPEN PROJECT ORDINANCE FOR REEDS CREEK PS - DESIGN IN FY23.
		673,200	673,200	673,200	SET UP PROJECT ORDINANCE FOR PARALLEL WATERLINE ON MAZEPPA. DESIGN AND EASEMENTS.
		2,050,000	2,050,000	2,050,000	NEW PROJECT ORDINANCE - S IREDELL FM RELOCATE TO WIGGINS INFRASTRUCTURE. INCLUDES ALL EST COSTS.
		3,035,057	3,035,057	3,035,057	OPERATING TRANSFER TO REIMBURSE FOR PERSONNEL AND SERVICES PAID OUT OF THE GENERAL FUND
Total	5900	\$6,181,257	\$6,181,257	\$6,181,257	
Total	30700000	\$13,634,449	\$13,634,449	\$13,640,865	

METER READING

The Meter Reading Department oversees the Town’s network of water and sewer meters. Meter Reading is responsible for the collection of monthly utility reads and service contacts and disconnect.

BUDGET BRIEF

The approved budget for the Meter Reading department reflects a 2.17% decrease from the approved Fiscal Year 2021-2022 Utility Fund budget. The decrease is primarily due to a reduction in capital requests.

FY 2022-2023 METER READING BUDGET HIGHLIGHTS

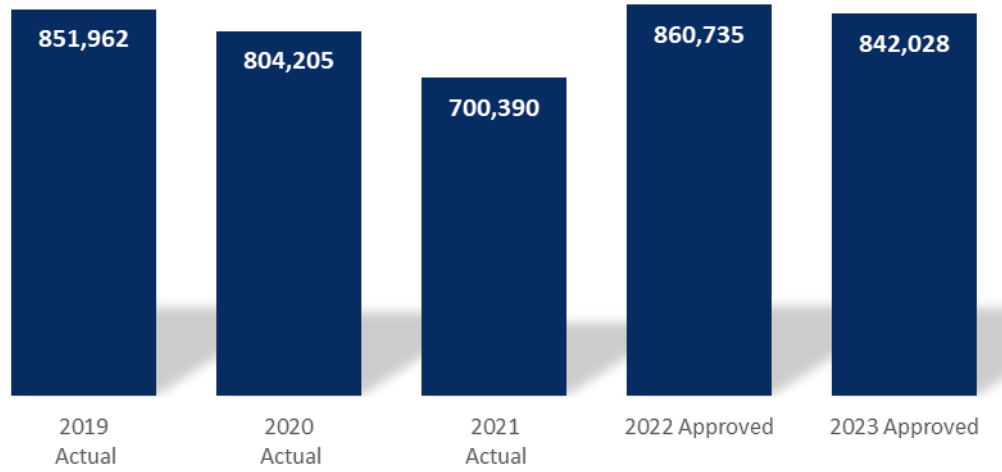
- Meter Replacements

DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Meter Reading	\$ 851,962	\$ 804,205	\$ 700,390	\$ 860,735	\$ 836,624	\$ 836,624	\$ 842,028

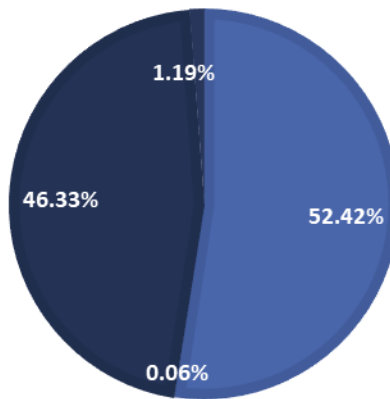
Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Water Meter Crew Leader	1	1	1	1	1
Backflow/Cross Contamination Coordinator	1	1	1	1	1
Water Meter Specialist I	3	3	3	3	3
Water Meter Specialist II	1	1	1	1	1
Total Meter Reading	6	6	6	6	6

FIVE YEAR BUDGET HISTORY



BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations ■ Capital



Department		Department Request	Manager Recommend	Board Approved	Detail
30701000		METER READING			
5000	S&W - FT	827	827	827	ON-CALL COMPENSATION FOR NON-EXEMPT EMPLOYEES
		5,500	5,500	5,500	LONGEVITY FOR 6 FULL-TIME EMPLOYEES
		284,731	284,731	289,456	COMPENSATION FOR 6 FULL-TIME EMPLOYEES
Total	5000	\$291,058	\$291,058	\$295,783	
5015	OT	2,200	2,200	2,200	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$2,200	\$2,200	\$2,200	
5025	FICA	63	63	63	FICA FOR ON-CALL COMPENSATION
		168	168	168	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		22,088	22,088	22,296	FICA FOR 6 FULL-TIME EMPLOYEES
Total	5025	\$22,319	\$22,319	\$22,527	
5030	GRP INSURE	518	518	522	LIFE INSURANCE FOR 6 FULL-TIME EMPLOYEES
		70,050	70,050	70,050	HEALTH INSURANCE FOR 6 FULL-TIME EMPLOYEES
Total	5030	\$70,568	\$70,568	\$70,572	
5035	RETIRE	251	251	251	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		35,081	35,081	35,412	RETIREMENT FOR 6 FULL-TIME EMPLOYEES
Total	5035	\$35,332	\$35,332	\$35,663	
5040	401(K)	110	110	110	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		14,437	14,437	14,573	401(K) FOR 6 FULL-TIME EMPLOYEES
Total	5040	\$14,547	\$14,547	\$14,683	
5115	MED LAB SV	100	100	100	EMPLOYEE DRUG SCREENINGS
Total	5115	\$100	\$100	\$100	
5120	PRINT SVC	400	400	400	DOOR HANGERS AND INFORMATION FLYERS
Total	5120	\$400	\$400	\$400	
5200	JAN SUPPLY	100	100	100	JANITORIAL SUPPLIES
Total	5200	\$100	\$100	\$100	
5265	NON CAP EQ	350,000	350,000	350,000	METER AND ERT REPLACEMENTS AND NEW INSTALLS
Total	5265	\$350,000	\$350,000	\$350,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
30701000 METER READING					
5270	OTR SUPPLY	1,500	1,500	1,500	OTHER SUPPLIES
Total	5270	\$1,500	\$1,500	\$1,500	
5315	R&M VEH	3,500	3,500	3,500	REPAIR AND MAINTENANCE TO VEHICLES
Total	5315	\$3,500	\$3,500	\$3,500	
5320	R&M EQUIP	5,000	5,000	5,000	MISC MAINTENANCE OR REPAIRS TO BULK WATER UNIT
		15,000	15,000	15,000	ANNUAL ITRON SERVICE AGREEMENT
		15,000	15,000	15,000	ANNUAL METER TESTING
Total	5320	\$35,000	\$35,000	\$35,000	
5510	IT SOFT	10,000	10,000	10,000	ANNUAL BACKFLOW SOFTWARE FEES.
Total	5510	\$10,000	\$10,000	\$10,000	
Total	30701000	\$836,624	\$836,624	\$842,028	

LINE MAINTENANCE

The Line Maintenance Department is responsible for the Town’s network of water and sewer lines.

BUDGET BRIEF

The approved budget for the Line Maintenance budget reflects an 8.80% decrease from the approved Fiscal Year 2021-2021 Utility Fund budget. The difference in requests is primarily due to a decrease in capital requests.

FY 2021-2022 LINE MAINTENANCE BUDGET HIGHLIGHTS

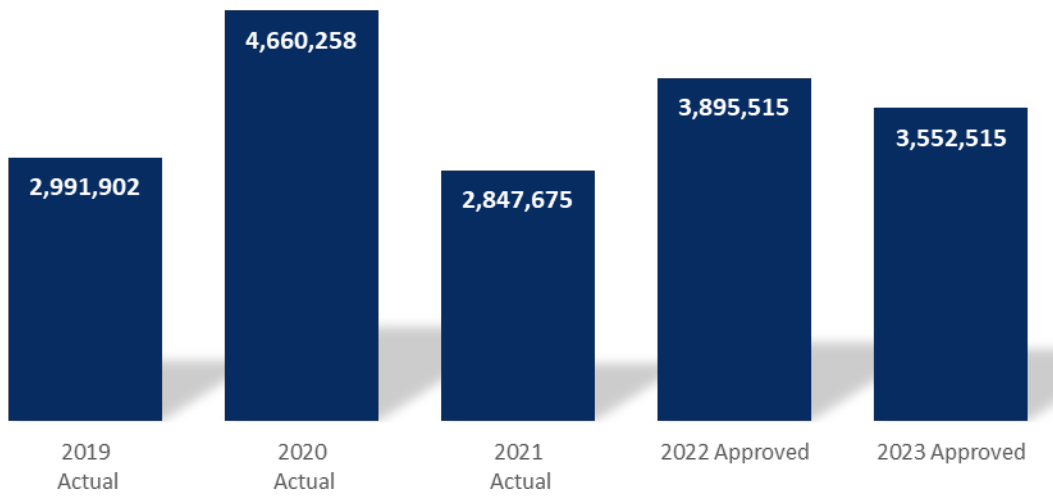
- Design for replacing 1000’ of Dual 18” Dye Creek Gravity Sewer

DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Line Maintenance	\$ 2,991,902	\$ 4,660,258	\$ 2,847,675	\$ 3,895,515	\$ 3,504,444	\$ 3,504,444	\$ 3,552,515

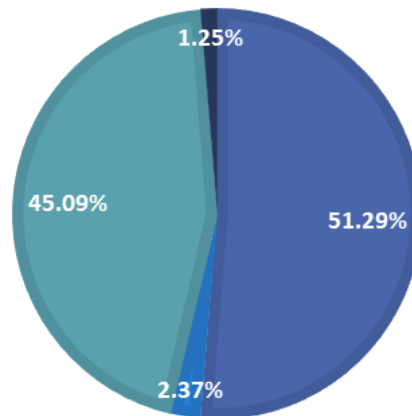
Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Line Maintenance Crew Leader	4	4	4	4	4
Line Maintenance Mechanic II	6	6	6	6	6
Line Maintenance Mechanic I	6	6	6	6	6
Camera Technician	1	1	1	1	1
Utilities Locator	2	2	2	2	2
Utilities Electrician I	1	1	1	1	1
Utilities Electrician II	1	1	1	1	1
Line Maintenance Technician II	1	1	1	1	1
Total Line Maintenance	22	22	22	22	22

FIVE YEAR BUDGET HISTORY



BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations ■ Capital



Department		Department Request	Manager Recommend	Board Approved	Detail
30702000 LINE MAINTENANCE					
5000	S&W - FT	14,288	14,288	14,288	ON-CALL COMPENSATION FOR NON-EXEMPT EMPLOYEES
		18,250	18,250	18,250	LONGEVITY FOR 22 FULL-TIME EMPLOYEES
		1,143,035	1,143,035	1,184,459	COMPENSATION FOR 22 FULL-TIME EMPLOYEES
Total	5000	\$1,175,573	\$1,175,573	\$1,216,997	
5015	OT	39,000	39,000	39,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$39,000	\$39,000	\$39,000	
5025	FICA	1,093	1,093	1,093	FICA FOR ON-CALL COMPENSATION
		2,984	2,984	2,984	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		88,838	88,838	92,160	FICA FOR 22 FULL-TIME EMPLOYEES
Total	5025	\$92,915	\$92,915	\$96,237	
5030	GRP INSURE	2,138	2,138	2,153	LIFE INSURANCE FOR 22 FULL-TIME EMPLOYEES
		254,825	254,825	254,825	HEALTH INSURANCE FOR 22 FULL-TIME EMPLOYEES
Total	5030	\$256,963	\$256,963	\$256,978	
5035	RETIRE	4,446	4,446	4,446	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		145,133	145,133	146,272	RETIREMENT FOR 22 FULL-TIME EMPLOYEES
Total	5035	\$149,579	\$149,579	\$150,718	
5040	401(K)	1,950	1,950	1,950	401(K) FOR NON-EXEMPT EMPLOYEES
		58,064	58,064	60,235	401(K) FOR 22 FULL-TIME EMPLOYEES
Total	5040	\$60,014	\$60,014	\$62,185	
5105	AR/ENG SVC	30,000	30,000	30,000	SEWER REHAB CONTRACT DOC PREPARATION/INSPECTION
Total	5105	\$30,000	\$30,000	\$30,000	
5115	MED LAB SV	1,600	1,600	1,600	EMPLOYEE SCREENINGS
Total	5115	\$1,600	\$1,600	\$1,600	
5145	OTR SVCS	5,000	5,000	5,000	DAMAGE TO OTHER UTILITIES AND NOV'S FOR SSO'S
		7,500	7,500	7,500	811 ONE CALL SERVICES
		40,000	40,000	40,000	ROOT CONTROL
Total	5145	\$52,500	\$52,500	\$52,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
30702000 LINE MAINTENANCE					
5200	JAN SUPPLY	300	300	300	JANITORIAL SUPPLIES
Total	5200	\$300	\$300	\$300	
5215	OFF SUPPLY	500	500	500	OFFICE SUPPLIES
Total	5215	\$500	\$500	\$500	
5225	SAF SUPPLY	10,000	10,000	10,000	SAFETY SUPPLIES-CONES, SIGNS, AND PPE
Total	5225	\$10,000	\$10,000	\$10,000	
5265	NON CAP EQ	13,000	13,000	13,000	5 REPLACEMENT 800MH RADIOS FOR STAFF
		20,000	20,000	20,000	MISC EQUIPMENT SUCH AS SAWS, ROOT BIT, TAPPING MACHINES
Total	5265	\$33,000	\$33,000	\$33,000	
5270	OTR SUPPLY	260,000	260,000	260,000	INVENTORY ITEMS-PIPE, PIPE FITTINGS, HYDRANTS, AND MATERIAL FOR WSM STAFF
Total	5270	\$260,000	\$260,000	\$260,000	
5305	UTILITIES	7,000	7,000	7,000	PHONE STIPEND FOR CREW LEADERS AND PEOPLE OVER TWO MAN CREWS
Total	5305	\$7,000	\$7,000	\$7,000	
5310	R&M BLD/ST	45,000	45,000	45,000	STONE, ASPHALT, AND CONCRETE FOR UTILITY CUTS
		171,500	171,500	171,500	DESIGN OF REPLACING 1000' OF DUAL 18" DYE CREEK GRAVITY SEWER DUE TO AGE.
		1,000,000	1,000,000	1,000,000	ANNUAL I/I AND WATERLINE SMALL REHAB PROJECTS
Total	5310	\$1,216,500	\$1,216,500	\$1,216,500	
5315	R&M VEH	35,000	35,000	35,000	REPAIR AND MAINTENANCE TO LINE MAINTENANCE VEHICLES
Total	5315	\$35,000	\$35,000	\$35,000	
5320	R&M EQUIP	13,000	13,000	13,000	SPECIALTY EQUIPMENT REPAIRS NOT HANDLED BY FLEET
		20,000	20,000	20,000	NAPA/FLEET REPAIRS
Total	5320	\$33,000	\$33,000	\$33,000	
5410	RENT EQUIP	6,500	6,500	6,500	RENTAL OF EQUIPMENT
Total	5410	\$6,500	\$6,500	\$6,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
30702000		LINE MAINTENANCE			
5525	OTR EQUIP	9,500	9,500	9,500	TRAILER FOR ROW CREW
		35,000	35,000	35,000	2 REPLACEMENT HYDRAULIC PACKS AND EQUIPMENT
Total	5525	\$44,500	\$44,500	\$44,500	
Total	30702000	\$3,504,444	\$3,504,444	\$3,552,515	

PUMP MAINTENANCE

The Pump Maintenance Department is responsible for the Town’s sewer pumps and lift stations in the collection system.

BUDGET BRIEF

The approved budget for Pump Maintenance reflects a 30.61% decrease from the approved Fiscal Year 2021-2022 Utility Fund budget. The difference in requests reflects a decrease in capital requests.

FY 2022-2023 PUMP MAINTENANCE BUDGET HIGHLIGHT

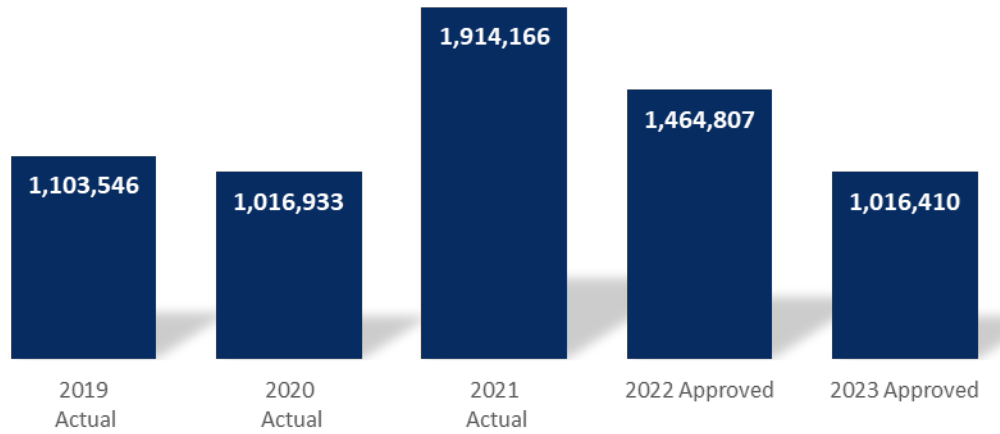
- Generator at Lakeshore Elementary Lift Station

DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Pump Maintenance	\$ 1,103,546	\$ 1,016,933	\$ 1,914,166	\$ 1,464,807	\$ 1,013,502	\$ 1,013,502	\$ 1,016,410

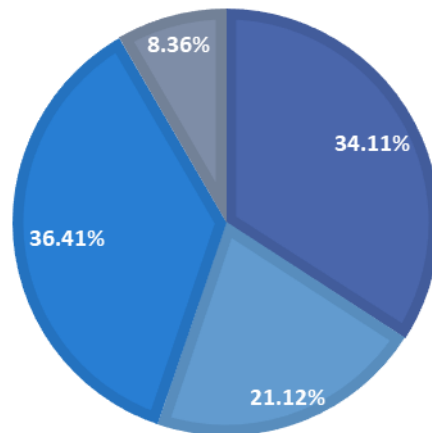
Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Pump Station Crew Leader	1	1	1	1	1
Pump Maintenance Mechanic	2	2	2	2	2
Senior Pump Maintenance Mechanic	1	1	1	1	1
Total Pump Maintenance	4	4	4	4	4

FIVE YEAR BUDGET HISTORY



BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations ■ Capital



Department		Department Request	Manager Recommend	Board Approved	Detail
30703000 PUMP MAINTENANCE					
5000	S&W - FT	1,250	1,250	1,250	LONGEVITY FOR 4 FULL-TIME EMPLOYEES
		8,224	8,224	8,224	ON-CALL COMPENSATION FOR NON-EXEMPT EMPLOYEES
		211,165	211,165	213,186	COMPENSATION FOR 4 FULL-TIME EMPLOYEES
Total	5000	\$220,639	\$220,639	\$222,660	
5015	OT	18,000	18,000	18,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$18,000	\$18,000	\$18,000	
5025	FICA	629	629	629	FICA FOR ON-CALL COMPENSATION
		1,377	1,377	1,377	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		16,365	16,365	16,519	FICA FOR 4 FULL-TIME EMPLOYEES
Total	5025	\$18,371	\$18,371	\$18,525	
5030	GRP INSURE	383	383	770	LIFE INSURANCE FOR 4 FULL-TIME EMPLOYEES
		46,700	46,700	46,700	HEALTH INSURANCE FOR 4 FULL-TIME EMPLOYEES
Total	5030	\$47,083	\$47,083	\$47,470	
5035	RETIRE	2,052	2,052	2,052	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		25,991	25,991	26,236	RETIREMENT FOR 4 FULL-TIME EMPLOYEES
Total	5035	\$28,043	\$28,043	\$28,288	
5040	401(K)	900	900	900	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		10,696	10,696	10,797	401(K) FOR 4 FULL-TIME EMPLOYEES
Total	5040	\$11,596	\$11,596	\$11,697	
5115	MED LAB SV	150	150	150	EMPLOYEE SCREENINGS
Total	5115	\$150	\$150	\$150	
5145	OTR SVCS	2,000	2,000	2,000	MISSIONS ANNUAL SERVICE
		4,500	4,500	4,500	BENFIELD SANITATION
		10,000	10,000	10,000	GENERATOR FUEL CLEANING
		30,000	30,000	30,000	GENERATOR P.M. AND REPAIRS
		30,000	30,000	30,000	LIFT STATION MOWING (8 MONTHS)
		138,000	138,000	138,000	ODOR CONTROL AT LIFT STATIONS
Total	5145	\$214,500	\$214,500	\$214,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
30703000 PUMP MAINTENANCE					
5205	DUE SUBS	220	220	220	ELECTRICIAN LICENSE RENEWAL
Total	5205	\$220	\$220	\$220	
5225	SAF SUPPLY	1,000	1,000	1,000	SPECIALIZED PUMP AND ELECTRICAL PPE
Total	5225	\$1,000	\$1,000	\$1,000	
5270	OTR SUPPLY	32,000	32,000	32,000	TOOLS, FITTINGS, AND OTHER MATERIAL NEEDED FOR LIFT STATIONS
Total	5270	\$32,000	\$32,000	\$32,000	
5305	UTILITIES	4,500	4,500	4,500	PHONES FOR STAFF
Total	5305	\$4,500	\$4,500	\$4,500	
5315	R&M VEH	6,000	6,000	6,000	REPAIR AND MAINTENANCE TO PUMP STAFF VEHICLES
Total	5315	\$6,000	\$6,000	\$6,000	
5320	R&M EQUIP	120,000	120,000	120,000	UNPLANNED PUMP REPLACEMENTS AND MISC MAINTENANCE
		194,400	194,400	194,400	PLANNED PRIORITY PREVENTATIVE MAINTENANCE-REPLACEMENT PUMPS, IMPELLARS, CONTROL PANELS, CHECK VALVES, ETC
Total	5320	\$314,400	\$314,400	\$314,400	
5410	RENT EQUIP	12,000	12,000	12,000	BYPASS PUMP RENTAL
Total	5410	\$12,000	\$12,000	\$12,000	
5525	OTR EQUIP	85,000	85,000	85,000	GENERATOR AND INSTALLATION AT LAKESHORE ELEMENTARY LIFT STATION
Total	5525	\$85,000	\$85,000	\$85,000	
Total	30703000	\$1,013,502	\$1,013,502	\$1,016,410	

WATER TREATMENT

The Water Treatment Department is responsible for the Town’s two water treatment plants, elevated storage tanks, and booster pumping station.

BUDGET BRIEF

The approved budget for the Water Treatment department reflects an 72.04% increase from the approved Fiscal Year 2021-2022 Utility Fund budget. The increase is primarily due to an increase in capital requests.

FY 2022-2023 WATER TREATMENT BUDGET HIGHLIGHTS

- Design & Property Acquisition for Elevated Storage Tank in High Pressure Zone
- Water Treatment Plant I Renovations (Clearwell)
- SCADA Upgrades

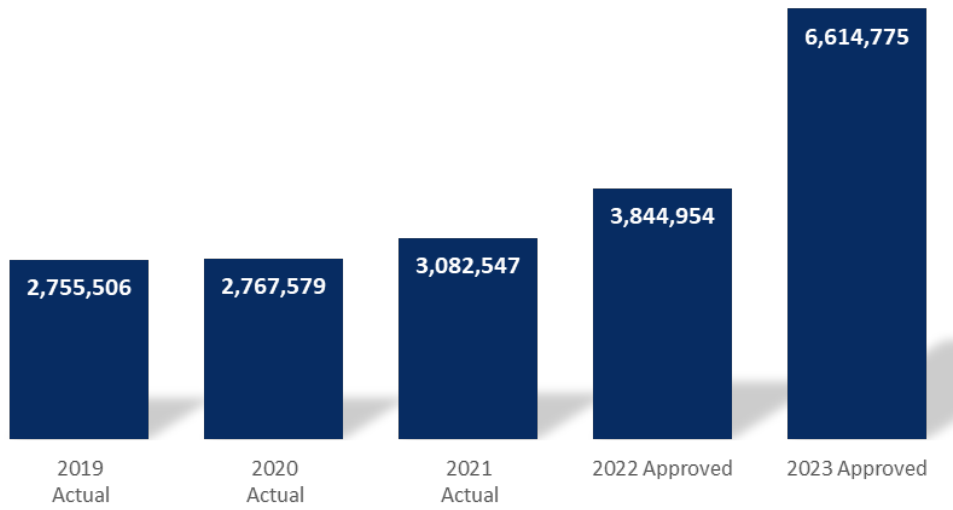
DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Water Treatment	\$ 2,755,506	\$ 2,767,579	\$ 3,082,547	\$ 3,844,954	\$ 6,603,731	\$ 6,603,731	\$ 6,614,775

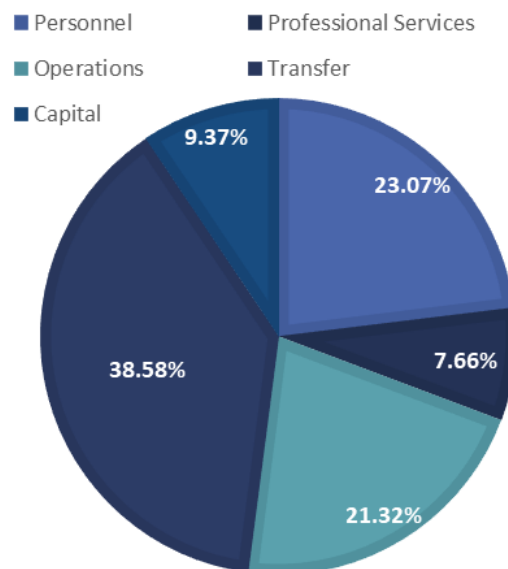
Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Water Treatment Plants Manager	1	1	1	1	1
Lead Water Treatment Plant Operator	1	1	1	1	1
Treatment Plant Operator IV	4	4	4	4	4
Treatment Plant Operator II	4	4	4	4	4
Treatment Plant Operator I	1	1	1	1	1
Environmental Analyst I	1	1	1	1	1
Plant Mechanic	1	1	1	1	1
Plant Technician	1	1	1	1	1
Water Treatment Plant Operator Trainee	1	1	1	1	1
Total Water Treatment	15	15	15	15	15

To view the Utility Departments' New Tactical Actions related to the Strategic Plan for FY2023, [click here](#).

FIVE YEAR BUDGET HISTORY



BUDGET BY CATEGORY



Department		Department Request	Manager Recommend	Board Approved	Detail
30800000 WATER TREATMENT ADMINISTRATION					
5000	S&W - FT	12,000	12,000	12,000	LONGEVITY FOR 15 FULL-TIME EMPLOYEES
		923,196	923,196	932,030	COMPENSATION FOR 15 FULL-TIME EMPLOYEES
Total	5000	\$935,196	\$935,196	\$944,030	
5015	OT	110,000	110,000	110,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$110,000	\$110,000	\$110,000	
5025	FICA	8,415	8,415	8,415	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		71,542	71,542	72,218	FICA FOR AT FULL-TIME EMPLOYEES
Total	5025	\$79,957	\$79,957	\$80,633	
5030	GRP INSURE	1,672	1,672	1,690	LIFE INSURANCE FOR 15 FULL-TIME EMPLOYEES
		209,580	209,580	209,580	HEALTH INSURANCE FOR 15 FULL-TIME EMPLOYEES
Total	5030	\$211,252	\$211,252	\$211,270	
5035	RETIRE	12,540	12,540	12,540	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		113,626	113,626	114,700	RETIREMENT FOR 15 FULL-TIME EMPLOYEES
Total	5035	\$126,166	\$126,166	\$127,240	
5040	401(K)	5,500	5,500	5,500	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		46,760	46,760	47,202	401(K) FOR 15 FULL-TIME EMPLOYEES
Total	5040	\$52,260	\$52,260	\$52,702	
5115	MED LAB SV	55,000	55,000	55,000	EXTERNAL LABORATORY SERVICES, WATER QUALITY TESTING AND LABORATORY SUPPLIES
Total	5115	\$55,000	\$55,000	\$55,000	
5120	PRINT SVC	750	750	750	PROMOTIONAL ITEMS FOR SCHOOL TOURS AND CITIZENS ACADEMY
Total	5120	\$750	\$750	\$750	

Department		Department Request	Manager Recommend	Board Approved	Detail
30800000 WATER TREATMENT ADMINISTRATION					
5145	OTR SVCS	9,000	9,000	9,000	CALIBRATION SERVICES FOR ANALYTICAL EQUIPMENT
		14,000	14,000	14,000	FUEL CONDITIONING AND CLEANING FOR GENERATORS
		20,000	20,000	20,000	CLEARING FENCE LINE AT RAW INTAKE
		25,000	25,000	25,000	SWITCHGEAR MAINTENANCE ALL FACILITIES
		28,000	28,000	28,000	SECURITY CAMERA SYSTEM ADDITION AND SERVER UPGRADE AT ALL WTP LOCATIONS
		30,000	30,000	30,000	GENERATOR MAINTENANCE AND REPAIRS FOR ALL FACILITIES
		30,000	30,000	30,000	MISC. SCADA AND INSTRUMENTATION SERVICES
		70,000	70,000	70,000	MOWING CONTRACT FOR ALL WTP FACILITIES AND REMOTE LOCATIONS
		175,000	175,000	175,000	ELEVATED TANK MAINTENANCE
Total	5145	\$401,000	\$401,000	\$401,000	
5200	JAN SUPPLY	2,500	2,500	2,500	CLEANING SUPPLIES FOR DAY TO DAY MAINTENANCE
Total	5200	\$2,500	\$2,500	\$2,500	
5205	DUE SUBS	6,000	6,000	6,000	STAFF CERTIFICATIONS AND PERMIT RENEWAL FEES
Total	5205	\$6,000	\$6,000	\$6,000	
5210	VEH SUPPLY	5,000	5,000	5,000	VEHICLE SUPPLIES
Total	5210	\$5,000	\$5,000	\$5,000	
5215	OFF SUPPLY	1,500	1,500	1,500	GENERAL OFFICE SUPPLIES
Total	5215	\$1,500	\$1,500	\$1,500	
5225	SAF SUPPLY	4,000	4,000	4,000	PPE AND OTHER SAFETY SUPPLIES REQUIRED BY OSHA
Total	5225	\$4,000	\$4,000	\$4,000	
5230	UNIFORMS	4,000	4,000	4,000	UNIFORM ALLOWANCE
Total	5230	\$4,000	\$4,000	\$4,000	
5270	OTR SUPPLY	85,000	85,000	85,000	MISC. SUPPLIES FOR RWPS, TANKS, AND GENERAL PLANT SUPPLIES
Total	5270	\$85,000	\$85,000	\$85,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
30800000 WATER TREATMENT ADMINISTRATION					
5300	TRAIN TRAN	6,500	6,500	6,500	TRAVEL AND TRAINING OPPORTUNITIES FOR CEUS AND REQUIRED OPERATOR CERTIFICATIONS, ADDITIONAL WORKSHOPS FOR BACTERIOLOGICAL AND CHEMISTRY
Total	5300	\$6,500	\$6,500	\$6,500	
5305	UTILITIES	165,000	165,000	165,000	ENERGY COSTS FOR RAW WATER PUMP STATION AND WATER TANKS, PHONE AND MEDIA DEVICES FOR EMPLOYEES
Total	5305	\$165,000	\$165,000	\$165,000	
5310	R&M BLD/ST	10,000	10,000	10,000	REPAIR OF BUILDING AND DRIVES AT RAW WATER INTAKE AND REMOTE SITES
		65,000	65,000	65,000	REPAIR FENCING AT CHURCH STREET AND MAZEPPA TANKS, ADD GATE ACTUATORS AT BOTH
Total	5310	\$75,000	\$75,000	\$75,000	
5315	R&M VEH	5,000	5,000	5,000	ROUTINE MAINTENANCE AND REPAIR OF PLANT VEHICLES
Total	5315	\$5,000	\$5,000	\$5,000	
5320	R&M EQUIP	20,000	20,000	20,000	PURCHASING AND INSTALLATION OF SOFT STARTS AT OLD INTAKE
		75,000	75,000	75,000	MISCELLANEOUS REPAIRS FOR PUMPS/ETC.
		150,000	150,000	150,000	REBUILDING OF TWO RAW WATER PUMPS AT OLD INTAKE
Total	5320	\$245,000	\$245,000	\$245,000	
5410	RENT EQUIP	1,000	1,000	1,000	RENTAL OF OFFICE EQUIPMENT (COPIER/PRINTER)
Total	5410	\$1,000	\$1,000	\$1,000	
5505	IT EQUIP	60,000	60,000	60,000	UPGRADES TO SECURITY CAMERA SYSTEM AT BOTH PLANTS AND RAW WATER AS RECOMMENDED IN AWIA STUDY
Total	5505	\$60,000	\$60,000	\$60,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
30800000		WATER TREATMENT ADMINISTRATION			
5900	XFER TO	1,177,500	1,177,500	1,177,500	PROFESSIONAL DESIGN SERVICES AND PROPERTY ACQUISITION FOR NEW ELEVATED STORAGE TANK IN HIGH PRESSURE ZONE
		1,374,150	1,374,150	1,374,150	NEW PROJECT ORDINANCE FOR CLEARWELL, GENERATOR, YARD PIPING AND MISC UPGRADES AT WTP1. TOTAL EST PROJECT COST \$9,161,000.
Total	5900	<u>\$2,551,650</u>	<u>\$2,551,650</u>	<u>\$2,551,650</u>	
Total	30800000	\$5,188,731	\$5,188,731	\$5,199,775	

Department		Department Request	Manager Recommend	Board Approved	Detail
30800801	WATER TREATMENT				
5270	OTR SUPPLY	10,000	10,000	10,000	DIESEL FUEL FOR GENERATORS
		130,000	130,000	130,000	CHEMICALS AND OTHER SUPPLIES USED IN DAY TO DAY OPERATION
Total	5270	\$140,000	\$140,000	\$140,000	
5305	UTILITIES	80,000	80,000	80,000	ENERGY COSTS FOR PLANT #1
Total	5305	\$80,000	\$80,000	\$80,000	
5310	R&M BLD/ST	25,000	25,000	25,000	ROUTINE AND EMERGENCY REPAIRS OF FACILITIES AND DRIVES
Total	5310	\$25,000	\$25,000	\$25,000	
5320	R&M EQUIP	75,000	75,000	75,000	MISCELLANEOUS REPAIRS OF PUMPS, MOTORS, AND OTHER EQUIPMENT
Total	5320	\$75,000	\$75,000	\$75,000	
5525	OTR EQUIP	150,000	150,000	150,000	REPLACE BACKWASH PUMP (INCLUDES DESIGN AND EQUIPMENT PURCHASE/INSTALLATION)
Total	5525	\$150,000	\$150,000	\$150,000	
Total	30800801	\$470,000	\$470,000	\$470,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
30800802		WATER TREATMENT II			
5145	OTR SVCS	50,000	50,000	50,000	MISC. SERVICES AND UPGRADES TO EQUIPMENT
Total	5145	\$50,000	\$50,000	\$50,000	
5270	OTR SUPPLY	10,000	10,000	10,000	DIESEL FUEL FOR GENERATORS
		175,000	175,000	175,000	CHEMICALS AND OTHER SUPPLIES USED FOR DAY TO DAY OPERATION
Total	5270	\$185,000	\$185,000	\$185,000	
5305	UTILITIES	180,000	180,000	180,000	ENERGY COSTS FOR PLANT #2
Total	5305	\$180,000	\$180,000	\$180,000	
5310	R&M BLD/ST	20,000	20,000	20,000	ROUTINE AND EMERGENCY REPAIRS OF BUILDINGS AND DRIVES
		25,000	25,000	25,000	SEAL COATING FOR DRIVE AT PLANT #2
Total	5310	\$45,000	\$45,000	\$45,000	
5320	R&M EQUIP	75,000	75,000	75,000	MISCELLANEOUS REPAIRS OF EQUIPMENT
Total	5320	\$75,000	\$75,000	\$75,000	
5525	OTR EQUIP	70,000	70,000	70,000	DESIGN OF NEW 80 HP VFD DRIVE AND ASSOCIATED ELECTRICAL IMPROVEMENTS
		100,000	100,000	100,000	DESIGN OF SCADA REPLACEMENT/UPGRADES AT WTP2
		240,000	240,000	240,000	DESIGN AND PURCHASE/INSTALLATION OF NEW VALVE ACTUATORS AND CONTROL SYSTEM. MUST BE COORDINATED WITH SCADA UPGRADE.
Total	5525	\$410,000	\$410,000	\$410,000	
Total	30800802	\$945,000	\$945,000	\$945,000	

WASTEWATER TREATMENT

The Wastewater Treatment Department is responsible for the Town’s wastewater treatment plant.

BUDGET BRIEF

The approved budget for the Wastewater Treatment department reflects an 1.23% increase from the approved Fiscal Year 2021-2022 Utility Fund budget. The difference in requests is primarily due to normal budget fluctuations.

FY 2022-2023 WASTEWATER TREATMENT BUDGET HIGHLIGHTS

- Wastewater Expansion Permitting – Capacity Alternative Analysis

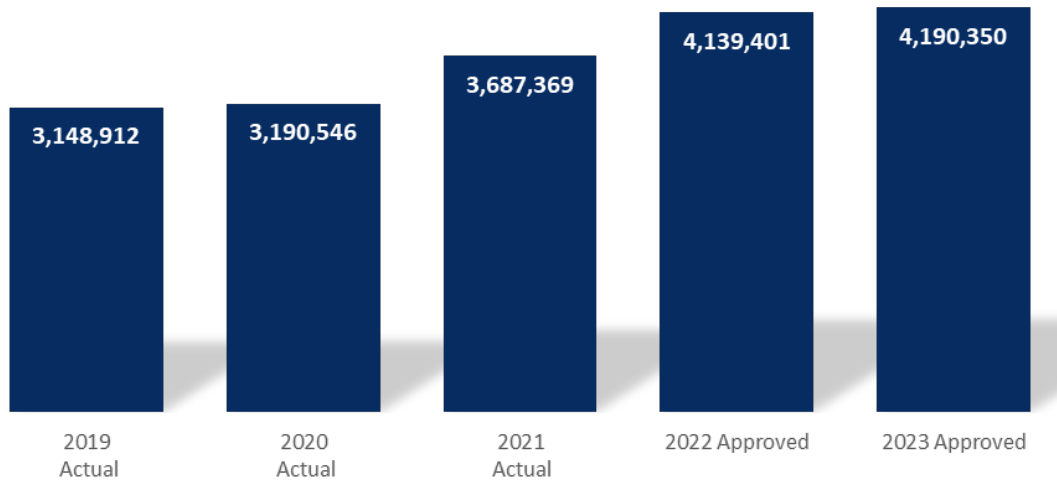
DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Wastewater Treatment	\$ 3,148,912	\$ 3,190,546	\$ 3,687,369	\$ 4,139,401	\$ 4,169,693	\$ 4,169,693	\$ 4,190,350

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
WWTP Manager	1	1	1	1	1
Environmental Compliance Supervisor	1	1	1	1	1
Environmental Compliance Officer	1	1	1	1	1
WWTP Operation Maintenance Coordinator	1	1	1	1	1
Biosolids Coordinator	1	1	1	1	1
WWTP Operator IV	4	4	4	4	4
WWTP Operator III	1	1	1	1	1
WWTP Operator II	3	3	3	3	3
FOG Compliance Officer	2	2	2	2	2
Environmental Analyst II	1	1	1	1	1
Environmental Analyst I	1	1	1	1	1
Plant Mechanic	1	1	1	1	1
Plant Technician	1	1	1	1	1
Total Waste Water Treatment	19	19	19	19	19

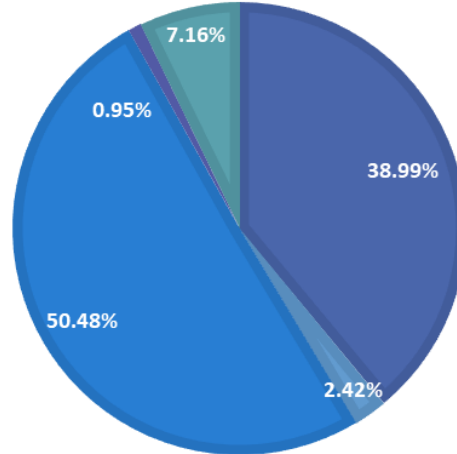
To view the Utility Departments' New Tactical Actions related to the Strategic Plan for FY2023, [click here](#).

FIVE YEAR BUDGET HISTORY



BUDGET BY CATEGORY

■ Personnel ■ Professional Services ■ Operations ■ Capital ■ Transfer



Department		Department Request	Manager Recommend	Board Approved	Detail
30900000 WASTEWATER TREATMENT					
5000	S&W - FT	10,500	10,500	10,500	LONGEVITY FOR 19 FULL-TIME EMPLOYEES
		1,058,312	1,058,312	1,068,440	COMPENSATION FOR 19 FULL-TIME EMPLOYEES
Total	5000	\$1,068,812	\$1,068,812	\$1,078,940	
5015	OT	51,000	51,000	51,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES 19
Total	5015	\$51,000	\$51,000	\$51,000	
5025	FICA	3,902	3,902	3,902	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		81,764	81,764	82,539	FICA FOR 19 FULL-TIME EMPLOYEES
Total	5025	\$85,666	\$85,666	\$86,441	
5030	GRP INSURE	1,924	1,924	1,942	LIFE INSURANCE FOR 19 FULL-TIME EMPLOYEES
		221,825	221,825	221,825	HEALTH INSURANCE FOR 19 FULL-TIME EMPLOYEES
Total	5030	\$223,749	\$223,749	\$223,767	
5035	RETIRE	5,814	5,814	5,814	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		121,861	121,861	131,091	RETIREMENT FOR 19 FULL-TIME EMPLOYEES
Total	5035	\$127,675	\$127,675	\$136,905	
5040	401(K)	2,550	2,550	2,550	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		53,441	53,441	53,947	401(K) FOR 19 FULL-TIME EMPLOYEES
Total	5040	\$55,991	\$55,991	\$56,497	
5105	AR/ENG SVC	15,000	15,000	15,000	FUNDS FOR ADDITIONAL MONO FILL ASSESSMENT AND EVALUATION, PHASE III AND PHASE IV
Total	5105	\$15,000	\$15,000	\$15,000	
5115	MED LAB SV	25,000	25,000	25,000	CONTRACTED LAB ANALYTICAL SERVICE
Total	5115	\$25,000	\$25,000	\$25,000	
5120	PRINT SVC	800	800	800	FOG EDUCATION AND CITIZEN ACADEMY MATERIALS
Total	5120	\$800	\$800	\$800	

Department		Department Request	Manager Recommend	Board Approved	Detail
30900000 WASTEWATER TREATMENT					
5145	OTR SVCS	5,000	5,000	5,000	CALIBRATION SERVICE FOR FLOW AND DO METERS, DRYER SERVICE AND SCADA MAINTENANCE
		8,500	8,500	8,500	GENERATOR SERVICE CONTRACT
		19,200	19,200	19,200	QUARTERLY SERVICE
		28,000	28,000	28,000	UV SYSTEM SERVICE CONTRACT
Total	5145	\$60,700	\$60,700	\$60,700	CONTRACT FOR MOWING SERVICE
5200	JAN SUPPLY	5,500	5,500	5,500	CLEANING SUPPLIES, PAPER TOWELS, HAND SOAP AND DISINFECTION WIPES
Total	5200	\$5,500	\$5,500	\$5,500	
5205	DUE SUBS	28,000	28,000	28,000	DUES AND FEES FOR STATE PERMITS AND WATER QUALITY ASSOCIATIONS, EMPLOYEE CERTIFICATIONS FEES
Total	5205	\$28,000	\$28,000	\$28,000	
5210	VEH SUPPLY	7,000	7,000	7,000	TIRES, BELTS AND OTHER VEHICLE SUPPLIES
Total	5210	\$7,000	\$7,000	\$7,000	
5215	OFF SUPPLY	3,000	3,000	3,000	COPIER PAPER AND SUPPLIES
Total	5215	\$3,000	\$3,000	\$3,000	
5225	SAF SUPPLY	10,000	10,000	10,000	SAFETY EQUIPMENT INCLUDING BOOTS, SPILL CONTAINMENT KITS, FIRST AID SUPPLIES, GLOVES AND EYEWASH STATION
Total	5225	\$10,000	\$10,000	\$10,000	
5230	UNIFORMS	5,000	5,000	5,000	UNIFORMS AND RAIN GEAR FOR 19 FT EMPLOYEES
Total	5230	\$5,000	\$5,000	\$5,000	
5255	MED LAB	13,000	13,000	13,000	CHEMICALS REAGENTS, GLASSWARE AND QA/QC SAMPLES
Total	5255	\$13,000	\$13,000	\$13,000	
5265	NON CAP EQ	10,000	10,000	10,000	PH METERS AND PROBES, LDO SENSORS AND IN PROCESS METERING EQUIPMENT, SAMPLING DEVICES
Total	5265	\$10,000	\$10,000	\$10,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
30900000 WASTEWATER TREATMENT					
5270	OTR SUPPLY	270,000	270,000	270,000	CHEMICALS REQUIRED FOR TREATMENT AND OTHER MISCELLANEOUS SUPPLIES FOR OPERATION OF FACILITY
Total	5270	\$270,000	\$270,000	\$270,000	
5300	TRAIN TRAN	15,000	15,000	15,000	BIOLOGICAL WASTEWATER SCHOOLS, CONTINUING EDUCATION AND EXAMS, NCPT SCHOOLS AND CONFERENCE. ADDITIONAL TRAINING AS REQUIRED
Total	5300	\$15,000	\$15,000	\$15,000	
5305	UTILITIES	800,000	800,000	800,000	NATURAL GAS FOR DRYER, DIESEL FUEL FOR GENERATORS
Total	5305	\$800,000	\$800,000	\$800,000	
5310	R&M BLD/ST	20,000	20,000	20,000	HVAC REPAIRS, PAVING REPAIRS AND ROOF REPAIRS
Total	5310	\$20,000	\$20,000	\$20,000	
5315	R&M VEH	10,000	10,000	10,000	REPAIR AND MAINTENANCE OF VEHICLES, RUBBER TIRE LOADER, EXCAVATOR, SKIDSTEER AND GATOR
Total	5315	\$10,000	\$10,000	\$10,000	
5320	R&M EQUIP	50,000	50,000	50,000	ARC FLASH EVALUATION
		160,000	160,000	160,000	REPLACEMENT UV BULBS AND ASSOCIATED PARTS TO MAINTAIN UV DISINFECTION SYSTEM
		220,000	220,000	220,000	REPAIR AND MAINTENANCE ON PLANT PROCESS EQUIPMENT INCLUDING BLOWERS , PUMPS , AERATORS, GREAR REDUCERS, FILTER BELT PRESS AND ASSOCIATED PROCESS EQUIPMENT
		225,000	225,000	225,000	FINAL DISC FILTER REHABILITATION
Total	5320	\$655,000	\$655,000	\$655,000	
5321	M SOFTWARE	2,500	2,500	2,500	SOFTWARE MAINTENANCE FOR AMERITEC DATABASE SOFTWARE FOR COMPLIANCE REPORTING AND LABORATORY ANALYSIS TRACKING.
Total	5321	\$2,500	\$2,500	\$2,500	
5330	POSTAGE	300	300	300	POSTAGE FOR MAILING REPORTS TO NCDWQ AND EPA AS REQUIRED
Total	5330	\$300	\$300	\$300	

Department		Department Request	Manager Recommend	Board Approved	Detail
30900000 WASTEWATER TREATMENT					
5370	TIP FEES	56,000	56,000	56,000	FUNDS ALLOCATED FOR MONOFILL RECLAIM PROJECT 700 TONS
		200,000	200,000	200,000	HAULING AND DISPOSAL FEES FOR BIOSOLIDS NOT DISTRIBUTED THROUGH CLASS A PERMIT
Total	5370	\$256,000	\$256,000	\$256,000	
5375	OTR OBLIG	1,000	1,000	1,000	FUNDS SET ASIDE FOR NOV (NOTICE OF VIOLATIONS)
Total	5375	\$1,000	\$1,000	\$1,000	
5410	RENT EQUIP	4,000	4,000	4,000	RENTALS OF CRANES, PUMPS AND HEAVY DUTY FORK TRUCKS
Total	5410	\$4,000	\$4,000	\$4,000	
5505	IT EQUIP	40,000	40,000	40,000	CONTINUED SCADA UPGRADES , PLC, RADIOS AND LEVEL SENSORS
Total	5505	\$40,000	\$40,000	\$40,000	
5900	XFER TO	300,000	300,000	300,000	WASTEWATER CAPACITY ALTERNATIVE ANALYSIS - TRANSFER TO PROJECT ORDINANCE (ULTIMATELY 10 YEAR WASTEWATER CAPACITY EXPANSION)
Total	5900	\$300,000	\$300,000	\$300,000	
Total	30900000	\$4,169,693	\$4,169,693	\$4,190,350	



TOWN OF MOORESVILLE STORMWATER FUND

1873

Celebrating 150 years
1873-2023

STORMWATER FUND – BUDGET SUMMARY

The Stormwater Fund is used to account for the Town’s stormwater operations. Stormwater fees, which are based on property type, fulfill regulatory compliance and provide operations and maintenance costs. Both tax-paying and tax-exempt properties receive a monthly bill. Single family residential properties are billed a flat fee of \$3.40. Commercial and all non-single-family properties are billed an amount proportional to the impervious area on a parcel, regardless of the parcels total area. Revenue generated by the Stormwater Fund covers such items as the cost of permit compliance, capital improvements, and increased street sweeping.

The following charts display a history of operating revenues and expenses.

	FY 2016-2017 Actual	FY 2017-2018 Actual	FY 2018-2019 Actual	FY 2019-2020 Actual	FY 2020-2021 Actual	FY 2021-2022 Approved Budget	FY 2022-2023 Approved Budget
Revenues	\$ 1,675,695	\$ 1,722,396	\$ 1,760,700	\$ 1,911,132	\$ 1,895,481	\$ 3,047,055	\$ 3,300,013
Expenses	2,025,779	1,393,958	1,130,345	893,969	3,693,210	3,047,055	3,300,013
Change in Fund Balance	\$ (350,084)	\$ 328,438	\$ 630,355	\$ 1,017,163	\$ (1,797,729)	\$ -	\$ -

Stormwater Revenues

Before approving the Stormwater Utility, the Town Board of Commissioners used an independent consultant to perform a study to determine the most equitable fee. The fiscal year 2022 Stormwater rate study shows current rates to be proficient to cover projected expenses over a five-year period.

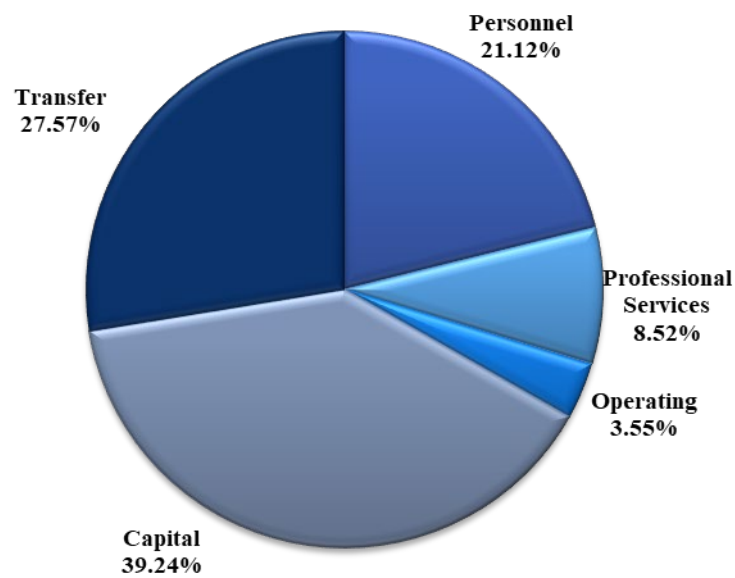
Stormwater Expenditures

	ACTUALS					APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023		
Stormwater	\$ 2,025,779	\$ 1,393,958	\$ 1,130,345	\$ 893,969	\$ 3,693,210	\$ 3,047,055	\$ 3,295,013	\$ 3,295,013	\$ 3,300,013
TOTAL	\$ 2,025,779	\$ 1,393,958	\$ 1,130,345	\$ 893,969	\$ 3,693,210	\$ 3,047,055	\$ 3,295,013	\$ 3,295,013	\$ 3,300,013

The Stormwater Fund is not divided into functional areas like the General and Utilities Funds. However, the Stormwater Fund does contain the same category areas of personnel, operating, capital, economic, debt service, and transfer.

STORMWATER FUND EXPENDITURES BY CATEGORY

	Personnel	Professional Services	Operating	Capital	Economic	Debt Services	Transfer	Total
Stormwater	\$ 697,160	\$ 281,200	\$ 117,000	\$ 1,295,000	\$ -	\$ -	\$ 909,653	\$ 3,300,013
TOTAL EXPENDITURES	\$ 697,160	\$ 281,200	\$ 117,000	\$ 1,295,000	\$ -	\$ -	\$ 909,653	\$ 3,300,013



Stormwater Capital

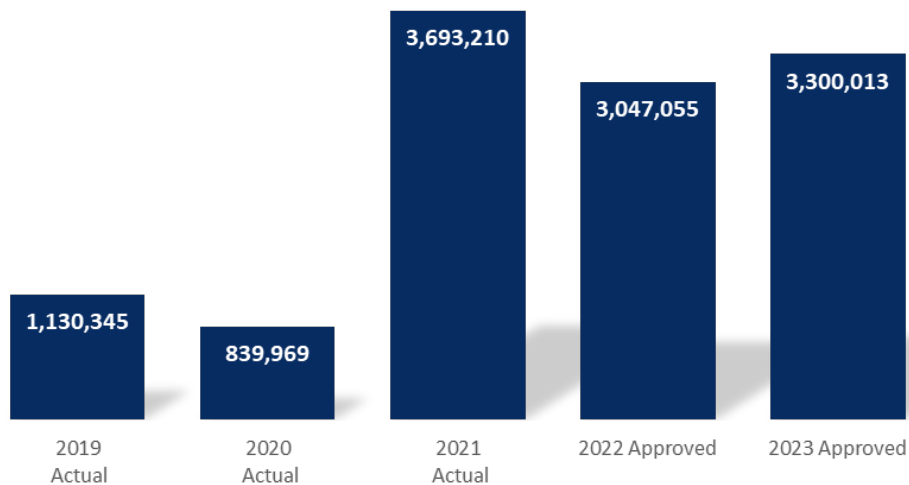
CAPITAL OUTLAY AND TRANSFER TO CAPITAL PROJECT ORDINANCE

(Expenditures over \$5,000)

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
STORMWATER			
Tandem Dump Truck for Stormwater Crew	\$ 50,000	\$ 50,000	\$ 50,000
Right of Way and Easements for Annual Stormwater Projects	50,000	50,000	50,000
Design and ROW for East McClelland Culvert and Infrastructure	75,000	75,000	75,000
Design and ROW for Burton's Barn Culvert	100,000	100,000	100,000
Curb and Gutter Replacement on Town Owned Streets	150,000	150,000	150,000
Design and ROW for Carpenter Ave Infrastructure	221,000	221,000	221,000
Replacement Leaf Truck	235,000	235,000	235,000
Woodberry Drive Improvements Project	860,000	860,000	860,000
DEPARTMENT TOTAL	\$ 1,741,000	\$ 1,741,000	\$ 1,741,000
 TOTAL STORMWATER FUND CAPITAL OUTLAY	 \$ 1,741,000	 \$ 1,741,000	 \$ 1,741,000

STORMWATER FUND BENEFITED POSITION TOTALS

Departments	Funded Benefited Positions					Approved	Requested	Recommended	Approved
	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023		
Stormwater	4	4	4	5	6	7	9	9	9
Stormwater Fund Total	4	4	4	5	6	7	9	9	9

FIVE YEAR BUDGET HISTORY

Department		Department Request	Manager Recommend	Board Approved	Detail
3101000		GENERAL REVENUES			
3752	APPRO RE	-1,420,894	-1,420,894	-1,425,894	APPROPRIATED RETAINED EARNINGS
Total	3752	<u>-\$1,420,894</u>	<u>-\$1,420,894</u>	<u>-\$1,425,894</u>	
Total	3101000	-\$1,420,894	-\$1,420,894	-\$1,425,894	

Department		Department Request	Manager Recommend	Board Approved	Detail
3102990 CHGS FOR SERVICE STORM WATER					
3490	STRM FEE	-1,874,119	-1,874,119	-1,874,119	STORMWATER FEES
Total	3490	<u>-\$1,874,119</u>	<u>-\$1,874,119</u>	<u>-\$1,874,119</u>	
Total	3102990	-\$1,874,119	-\$1,874,119	-\$1,874,119	

STORMWATER

The Stormwater Department is responsible for maintenance of the storm water drainage system for the Town which prevents flooding, property damage and other safety hazards.

BUDGET BRIEF

The approved budget for the Stormwater Department reflects an 8.30% increase from the approved Fiscal Year 2021-2022 Stormwater Fund budget. The difference reflects an increase in capital requests and requested positions.

FY 2021-2022 STORMWATER BUDGET HIGHLIGHTS

- Requested Position – Stormwater Equipment Operator
- Requested Position – Stormwater Program Manager
- Stormwater Master Plan – Reeds Creek Watershed
- Woodberry Drive Improvements Project
- Design and Right of Way – East McClelland Culvert and Infrastructure
- Design and Right of Way – Burton’s Barn Culvert Replacement
- Design and Right of Way – Carpenter Avenue

DEPARTMENTAL EXPENDITURE SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Stormwater	\$ 1,130,345	\$ 839,969	\$ 3,693,210	\$ 3,047,055	\$ 3,295,013	\$ 3,295,013	\$ 3,300,013

Stormwater

Full-Time Position Breakdown	2022 Approved Budget	2022 Amended Budget	2023 Department Request	2023 Manager Recommended	2023 Board Approved
Stormwater Maintenance Supervisor	1	1	1	1	1
Stormwater Program Manager	0	0	1	1	1
Stormwater Crew Leader	1	1	1	1	1
Stormwater Equipment Operator	2	2	3	3	3
Stormwater Maintenance Technician II	2	2	2	2	2
Stormwater Maintenance Technician I	1	1	1	1	1
Total Stormwater	7	7	9	9	9

Department		Department Request	Manager Recommend	Board Approved	Detail
31990000		STORM WATER			
5000	S&W - FT	3,750	3,750	3,750	LONGEVITY FOR 7 FULL-TIME EMPLOYEES
		46,509	46,509	46,509	REQUESTED POSITION - STORMWATER EQUIPMENT
		65,443	65,443	65,443	REQUESTED POSITION - STORMWATER PROGRAM MANAGER - COMPENSATION
		350,548	350,548	354,712	COMPENSATION FOR 7 FULL-TIME EMPLOYEES
Total	5000	\$466,250	\$466,250	\$470,414	
5015	OT	4,000	4,000	4,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
Total	5015	\$4,000	\$4,000	\$4,000	
5025	FICA	306	306	306	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
		3,558	3,558	3,558	FICA FOR REQUESTED POSITION - STORMWATER EQUIPMENT OPERATOR
		5,006	5,006	5,006	FICA FOR REQUESTED POSITION - STORMWATER PROGRAM MANAGER
		27,104	27,104	27,360	FICA FOR 7 FULL-TIME EMPLOYEES
Total	5025	\$35,974	\$35,974	\$36,230	
5030	GRP INSURE	85	85	85	LIFE INSURANCE FOR REQUESTED POSITION - STORMWATER EQUIPMENT OPERATOR
		119	119	119	LIFE INSURANCE FOR REQUESTED POSITION - STORMWATER PROGRAM MANAGER
		639	639	643	LIFE INSURANCE FOR 7 FULL-TIME EMPLOYEES
		11,675	11,675	11,675	HEALTH INSURANCE FOR REQUESTED POSITION - STORMWATER EQUIPMENT OPERATOR
		11,675	11,675	11,675	HEALTH INSURANCE FOR REQUESTED POSITION - STORMWATER PROGRAM MANAGER
		81,725	81,725	81,725	HEALTH INSURANCE FOR 7 FULL-TIME EMPLOYEES
Total	5030	\$105,918	\$105,918	\$105,922	

Department		Department Request	Manager Recommend	Board Approved	Detail
31990000		STORM WATER			
5035	RETIRE	456	456	456	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
		5,302	5,302	5,302	RETIREMENT FOR REQUESTED POSITION - STORMWATER EQUIPMENT OPERATOR
		7,461	7,461	7,461	RETIREMENT FOR REQUESTED POSITION - STORMWATER PROGRAM MANAGER
		43,047	43,047	43,455	RETIREMENT FOR 7 FULL-TIME EMPLOYEES
Total	5035	\$56,266	\$56,266	\$56,674	
5040	401(K)	200	200	200	OVERTIME 401(K) FOR NON-EXEMPT EMPLOYEES
		2,325	2,325	2,325	401(K) FOR REQUESTED POSITION - STORMWATER EQUIPMENT OPERATOR
		3,272	3,272	3,272	401(K) FOR REQUESTED POSITION - STORMWATER PROGRAM
		17,715	17,715	17,883	401(K) FOR 7 FULL-TIME EMPLOYEES
Total	5040	\$23,512	\$23,512	\$23,680	
5045	FIT & WELL	240	240	240	GYM REIMBURSEMENTS
Total	5045	\$240	\$240	\$240	
5105	AR/ENG SVC	25,000	25,000	25,000	RIGHT OF WAY SERVICES FOR ANNUAL STORMWATER PROJECTS
		250,000	250,000	250,000	PHASE II STORMWATER MASTER PLAN - REEDS CREEK WATERSHED
Total	5105	\$275,000	\$275,000	\$275,000	
5115	MED LAB SV	250	250	250	EMPLOYEE SCREENINGS
Total	5115	\$250	\$250	\$250	
5120	PRINT SVC	250	250	250	EDUCATION INFORMATION - DOOR HANGERS, MAILERS, BANNERS, ETC.
Total	5120	\$250	\$250	\$250	
5140	REAL EST	2,500	2,500	2,500	PROPERTY PURCHASING ASSISTANCE FOR NON CAPITAL PROJECTS
Total	5140	\$2,500	\$2,500	\$2,500	

Department		Department Request	Manager Recommend	Board Approved	Detail
31990000 STORM WATER					
5145	OTR SVCS	1,000	1,000	1,000	MONTHLY GPS CHARGE FOR TWO STREET SWEEPERS
		1,000	1,000	1,000	TOWN-OWNED BMP INSPECTION
		1,200	1,200	1,200	CONTRACTED OUTFALL SAMPLING TESTING SERVICES
Total	5145	\$3,200	\$3,200	\$3,200	
5205	DUE SUBS	100	100	100	PERMIT FEE FOR OPERATIONS CENTER
		1,000	1,000	1,000	ANNUAL PHASE II PERMIT FEE
		2,000	2,000	2,000	PROFESSIONAL ORGANIZATION DUES FOR FULL TIME EMPLOYEES
		5,000	5,000	5,000	STORMWATER PARTNERSHIP DUES
Total	5205	\$8,100	\$8,100	\$8,100	
5210	VEH SUPPLY	8,000	8,000	8,000	FUEL FOR VEHICLES AND FIELD EQUIPMENT
Total	5210	\$8,000	\$8,000	\$8,000	
5215	OFF SUPPLY	1,000	1,000	1,000	OFFICE FURNITURE AND SUPPLIES FOR NEW EMPLOYEE
Total	5215	\$1,000	\$1,000	\$1,000	
5225	SAF SUPPLY	500	500	500	PPE
		1,200	1,200	1,200	SAFETY SHOE ALLOWANCE FOR SEVEN FULL TIME EMPLOYEES
Total	5225	\$1,700	\$1,700	\$1,700	
5230	UNIFORMS	1,500	1,500	1,500	STORMWATER UNIFORMS AND HATS FOR SEVEN FULL TIME EMPLOYEES
Total	5230	\$1,500	\$1,500	\$1,500	
5300	TRAIN TRAN	2,500	2,500	2,500	TRAINING - APWA OPPORTUNITIES, BMP INSPECTION TRAINING AND EROSION CONTROL INSPECTION TRAINING
Total	5300	\$2,500	\$2,500	\$2,500	
5305	UTILITIES	3,500	3,500	3,500	CELL PHONE AND IPAD CHARGES - MAINTENANCE SUPERVISOR, STORMWATER PROGRAM SPECIALIST AND STORMWATER PROGRAM MANAGER
Total	5305	\$3,500	\$3,500	\$3,500	
5315	R&M VEH	20,000	20,000	20,000	REPAIR/MAINTENANCE OF VEHICLES - LEAF TRUCKS, DUMP TRUCK, CREW VEHICLES AND STREET SWEEPERS
Total	5315	\$20,000	\$20,000	\$20,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
31990000		STORM WATER			
5320	R&M EQUIP	15,000	15,000	15,000	REPAIR/MAINTENANCE OF EQUIPMENT - SKID STEER, MINI-EXCAVATOR, CAMERA & TRAILER, AND MISCELLANEOUS EQUIPMENT
Total	5320	\$15,000	\$15,000	\$15,000	
5325	ADVERTISE	100	100	100	ADVERTISING, PROMOTIONAL STORMWATER ITEMS
Total	5325	\$100	\$100	\$100	
5330	POSTAGE	100	100	100	POSTAGE FOR MAILINGS
Total	5330	\$100	\$100	\$100	
5350	DRAIN STOR	35,000	35,000	35,000	MATERIALS FOR IN-HOUSE REPAIRS AND MAINTENANCE
Total	5350	\$35,000	\$35,000	\$35,000	
5370	TIP FEES	20,000	20,000	20,000	TIPPING FEES
Total	5370	\$20,000	\$20,000	\$20,000	
5410	RENT EQUIP	500	500	500	OCCASIONAL RENTAL NEEDS
Total	5410	\$500	\$500	\$500	
5520	VEHICLES	235,000	235,000	235,000	REPLACEMENT LEAF TRUCK-REPLACES OUTDATED EQUIPMENT CURRENTLY IN THE STREETS DEPARTMENT
Total	5520	\$235,000	\$235,000	\$235,000	
5540	LAND	50,000	50,000	50,000	RIGHT OF WAY AND EASEMENTS FOR ANNUAL STORMWATER PROJECTS
Total	5540	\$50,000	\$50,000	\$50,000	
5550	OTR IMPROV	150,000	150,000	150,000	CURB AND GUTTER REPLACEMENT ON TOWN OWNED STREETS
		860,000	860,000	860,000	WOODBERRY DRIVE IMPROVEMENTS PROJECT
Total	5550	\$1,010,000	\$1,010,000	\$1,010,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
31990000		STORM WATER			
5900	XFER TO	50,000	50,000	50,000	PURCHASE TANDEM DUMP TRUCK ASSET #2363 FROM THE STREET DEPARTMENT
		75,000	75,000	75,000	DESIGN AND RIGHT OF WAY FOR EAST MCLELLAND AVENUE CULVERT AND INFRASTRUCTURE REPLACEMENT. PROJECT TO BE CAPITALIZED WITH CONSTRUCTION IN FY25.
		100,000	100,000	100,000	DESIGN AND RIGHT OF WAY FOR BURTON'S BARN CULVERT REPLACEMENT. PROJECT TO BE CAPITALIZED WITH CONSTRUCTION IN FY25.
		221,000	221,000	221,000	DESIGN AND RIGHT OF WAY FOR CARPENTER AVENUE INFRASTRUCTURE. PROJECT TO BE CAPITALIZED WITH CONSTRUCTION PLANNED IN FY25.
		463,653	463,653	463,653	OPERATING TRANSFER TO REIMBURSE FOR PERSONNEL AND SERVICES PAID OUT OF THE GENERAL FUND
Total	5900	\$909,653	\$909,653	\$909,653	
Total	31990000	\$3,295,013	\$3,295,013	\$3,300,013	



TOWN OF MOORESVILLE COMMUNITY DEVELOPMENT FUND

1873

Celebrating 150 years
1873-2023

COMMUNITY DEVELOPMENT

The Community Development Fund is associated with strategies designed to increase homeownership and affordable housing opportunities. This funding can be used for homebuyer education, land acquisition, renovation, and new construction to benefit low-to-moderate income households as defined by federal guidelines.

BUDGET BRIEF

The approved budget for the Community Development Fund reflects a 28.28% increase from the approved Fiscal Year 2021-2022 budget.

DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Community Development Fund	\$ 152,141	\$ 25,750	\$ 245,297	\$ 1,103,286	\$ 1,415,350	\$ 1,415,350	\$ 1,415,350

Department		Department Request	Manager Recommend	Board Approved	Detail
4001500 GENERAL REVENUES CD HOME					
3211	HOME CONSR	-144,352	-144,352	-144,352	HOME FUNDS 21-22
		-142,547	-142,547	-142,547	HOME FUNDS 18-19
		-132,227	-132,227	-132,227	HOME FUNDS 19-20
		-122,514	-122,514	-122,514	HOME FUNDS 20-21
		-95,798	-95,798	-95,798	HOME FUNDS 17-18
		-37,074	-37,074	-37,074	HOME FUNDS 14-15
		-10,732	-10,732	-10,732	HOME FUNDS 16-17
Total	3211	<u>-\$685,244</u>	<u>-\$685,244</u>	<u>-\$685,244</u>	
3426	LOAN PAY	-36,000	-36,000	-36,000	NOMA MONTHLY LOAN PAYMENTS
Total	3426	<u>-\$36,000</u>	<u>-\$36,000</u>	<u>-\$36,000</u>	
3750	OPER XFER	-34,045	-475,712	-475,712	TRANSFER FROM GENERAL FUND
Total	3750	<u>-\$34,045</u>	<u>-\$475,712</u>	<u>-\$475,712</u>	
3751	APPRO RES	-347,997	-218,394	-218,394	APPROPRIATE RESERVE FROM CDBG
Total	3751	<u>-\$347,997</u>	<u>-\$218,394</u>	<u>-\$218,394</u>	
Total	4001500	<u>-\$1,103,286</u>	<u>-\$1,415,350</u>	<u>-\$1,415,350</u>	

Department		Department Request	Manager Recommend	Board Approved	Detail
40500000		HOME			
5145	OTR SVCS	37,500	37,500	37,500	POTENTIAL PROJECT FUNDING
Total	5145	\$37,500	\$37,500	\$37,500	
5500	FURN EQUIP	647,744	647,744	647,744	POTENTIAL PROJECT FUNDING
Total	5500	\$647,744	\$647,744	\$647,744	
Total	40500000	\$685,244	\$685,244	\$685,244	

Department		Department Request	Manager Recommend	Board Approved	Detail
40510000		CDBG			
5145	OTR SVCS	85,000	85,000	85,000	POTENTIAL PROJECT FUNDING
Total	5145	\$85,000	\$85,000	\$85,000	
5545	BLDG IMPR	169,394	169,394	169,394	POTENTIAL PROJECT FUNDING
Total	5545	\$169,394	\$169,394	\$169,394	
5550	OTR IMPROV	475,712	475,712	475,712	AFFORDABLE HOUSING
Total	5550	\$475,712	\$475,712	\$475,712	
Total	40510000	\$730,106	\$730,106	\$730,106	



TOWN OF MOORESVILLE POWELL BILL FUND

1873

Celebrating 150 years
1873-2023

POWELL BILL FUND – BUDGET SUMMARY

Powell Bill projects are funded by state share revenues and are used for projects related to maintenance of the Town's surface transportation system. The Town qualifies for state aid based on North Carolina General Statute 136-41.1 through 136-41.4. Funds are disbursed on or before October 1st and January 1st of each fiscal year. Powell Bill funds shall be expended primarily for resurfacing streets within the corporate limits, but may also be used for maintaining, repairing, constructing, reconstructing or widening streets or public thoroughfares within the Town limits or for planning, construction, and maintenance of bikeways, greenways or sidewalks. [\(Return to Streets Department\)](#)

The following charts display a history of operating revenues and expenses.

	FY 2016-2017 Actual	FY 2017-2018 Actual	FY 2018-2019 Actual	FY 2019-2020 Actual	FY 2020-2021 Actual	FY 2021-2022 Approved Budget	FY 2022-2023 Approved Budget
Revenues	\$ 1,006,924	\$ 1,006,643	\$ 1,035,700	\$ 1,052,019	\$ 1,018,265	\$ 1,081,882	\$ 1,373,391
Expenses	941,373	861,994	1,098,955	920,621	1,004,319	1,081,882	1,373,391
Change in Fund Balance	\$ 65,551	\$ 144,649	\$ (63,255)	\$ 131,398	\$ 13,946		\$ -

Powell Bill Revenues

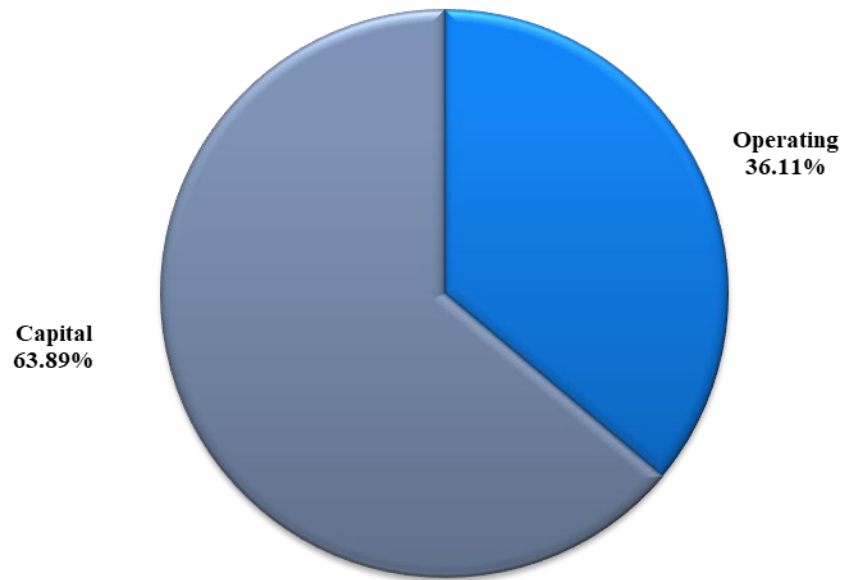
The primary source of revenue is the Powell Bill authorization granted by the State on an annual basis to municipalities from proceeds generated from the state gasoline tax. The authorization is based on a funding formula, with 25% represented by the number of town-maintained street system miles and 75% for relative population.

Powell Bill Expenses

The Powell Bill is not divided into functional areas like the General and Utilities Funds, and the Powell Bill Fund does not contain personnel expenses. The largest share of funds is dedicated to the Town's street resurfacing program. Additional expenditures include salt and equipment repair for snow and ice removal, traffic signal system maintenance and surface transportation system maintenance.

EXPENDITURES BY FUNCTIONAL AREA AND CATEGORY
POWELL BILL FUND EXPENDITURES BY CATEGORY

	Personnel	Professional Services	Operating	Capital	Economic	Debt Services	Transfer	Total
Powell Bill	\$ -	\$ -	\$ 496,000	\$ 877,391	\$ -	\$ -	\$ -	\$ 1,373,391
TOTAL EXPENDITURES	\$ -	\$ -	\$ 496,000	\$ 877,391	\$ -	\$ -	\$ -	\$ 1,373,391



POWELL BILL FUND EXPENDITURES

ACTUAL				APPROVED	REQUESTED	RECOMMENDED	APPROVED
2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023		
861,994	1,098,955	920,621	1,004,319	1,081,882	1,373,391	1,373,391	1,373,391
TOTAL	\$ 861,994	\$ 1,098,955	\$ 920,621	\$ 1,004,319	\$ 1,081,882	\$ 1,373,391	\$ 1,373,391

Powell Bill Capital

Approved Powell Bill Fund capital outlay consists of the funds dedicated to the Town's street resurfacing program.

CAPITAL OUTLAY BY DEPARTMENT
(Expenditures over \$5,000)

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
POWELL BILL			
Ashe Alley Resurfacing	\$ 20,000	\$ 20,000	\$ 20,000
Paving Program	857,359	857,359	857,359
DEPARTMENT TOTAL	\$ 877,359	\$ 877,359	\$ 877,359
TOTAL POWELL BILL FUND CAPITAL OUTLAY	\$ 877,359	\$ 877,359	\$ 877,359

Department		Department Request	Manager Recommend	Board Approved	Detail
<hr/>					
5001000		GENERAL REVENUES			
3700	INT INVEST	-1,782	-1,782	-1,782	INTEREST INCOME
Total	3700	<hr/> -\$1,782	<hr/> -\$1,782	<hr/> -\$1,782	
Total	5001000	-\$1,782	-\$1,782	-\$1,782	

Department		Department Request	Manager Recommend	Board Approved	Detail
5004000		POW OPERATING GRANTS			
3204	GRANT ST	-1,371,609	-1,371,609	-1,371,609	STATE ALLOCATION OF POWELL BILL FUNDS
Total	3204	<u>-\$1,371,609</u>	<u>-\$1,371,609</u>	<u>-\$1,371,609</u>	
Total	5004000	-\$1,371,609	-\$1,371,609	-\$1,371,609	

POWELL BILL

The Powell Bill Fund is associated with street and sidewalk operations on Town maintained roads. The revenues from the Powell Bill Fund are generated from the State’s gasoline tax and a percentage of this tax is returned to the Town through a formula based on population and municipal maintained street mileage. Powell Bill Funds can only be used for street maintenance, street construction, traffic signs, sidewalks, curbs, gutters, and other related needs.

BUDGET BRIEF

The approved budget for the Powell Bill Fund reflects a 26.94% increase from the approved Fiscal Year 2021-2022 budget. The increase is primarily due to an increase in the paving program.

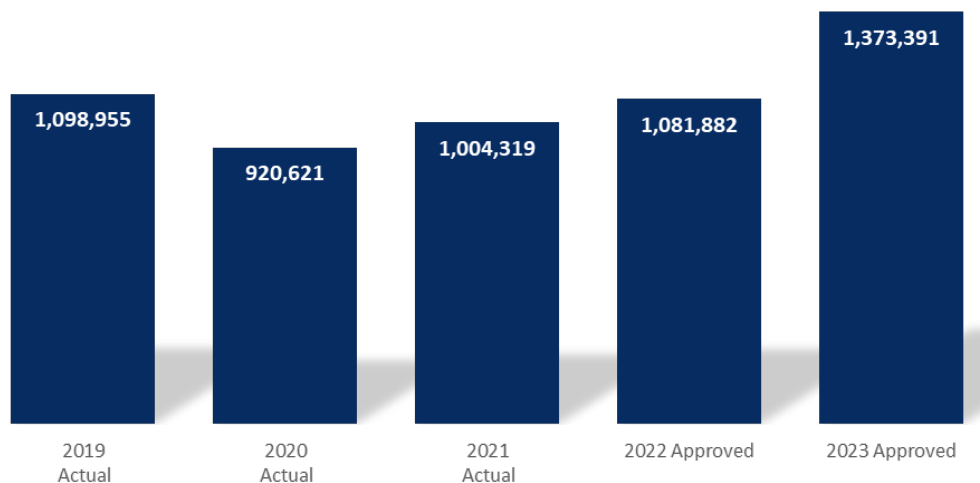
FY 2022-2023 POWELL BILL BUDGET HIGHLIGHTS

- Bridge Repair
- Ashe Alley Resurfacing
- Street Resurfacing

DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Powell Bill Fund	\$ 1,098,955	\$ 920,621	\$ 1,004,319	\$ 1,081,882	\$ 1,373,391	\$ 1,373,391	\$ 1,373,391

FIVE YEAR BUDGET HISTORY



Department		Department Request	Manager Recommend	Board Approved	Detail
50302000	POWELL				
5340	SNOW ICE	80,000	80,000	80,000	SALT AND EQUIPMENT REPAIRS FOR SNOW AND ICE REMOVAL
Total	5340	\$80,000	\$80,000	\$80,000	
5345	POWEL MAIN	70,000	70,000	70,000	ROAD REPAIRS
		70,000	70,000	70,000	SIDEWALK MAINTENANCE
		200,000	200,000	200,000	BRIDGE REPAIR
Total	5345	\$340,000	\$340,000	\$340,000	
5360	TRAFFIC	5,500	5,500	5,500	DUKE FOR TRAFFIC SIGNALS
		6,000	6,000	6,000	ANNUAL MAINTENANCE OF RAILROAD CROSSINGS AND BRIDGE INSPECTIONS
		10,000	10,000	10,000	SOLAR FLASHERS
		15,000	15,000	15,000	REPLACE SIGNAL LOOPS
		19,500	19,500	19,500	SIGN MAKING SUPPLIES
		20,000	20,000	20,000	RE-STRIPPING OF WORN-OUT LINES
Total	5360	\$76,000	\$76,000	\$76,000	
5550	OTR IMPROV	20,000	20,000	20,000	ASHE ALLEY REPAIR/RESURFACING
Total	5550	\$20,000	\$20,000	\$20,000	
5900	XFER TO	857,391	857,391	857,391	TRANSFER TO FUND 74 - PAVING PROGRAM
Total	5900	\$857,391	\$857,391	\$857,391	
Total	50302000	\$1,373,391	\$1,373,391	\$1,373,391	

AMERICAN RESCUE PLAN ACT FUND

The Town received an award allocation of \$12,471,268.38 from the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) for non-entitlement units of local government. The first distribution of funds in the amount of \$6,235,634.19 was received in July 2021 and the second distribution is scheduled to be distributed in July 2022.

The final rule, effective April 1, 2022, offers a standard allowance for revenue loss of up to \$10 million, not to exceed a recipient's SLFRP award amount, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation. Recipients that select the standard allowance may use that amount for government services.

The Town selected to use \$10 million of the \$12,471,268.38 to fund public safety salaries and benefits in the FY 2023 general fund budget.

Department		Department Request	Manager Recommend	Board Approved	Detail
5501000 GENERAL REVENUES					
3203	GRANT FED	-6,235,634	-6,235,634	-6,235,634	SECOND DISTRIBUTION
Total	3203	-\$6,235,634	-\$6,235,634	-\$6,235,634	
3751	APPRO RES	-3,764,366	-3,764,366	-3,764,366	APPROPRIATE RESERVE
Total	3751	-\$3,764,366	-\$3,764,366	-\$3,764,366	
Total	5501000	-\$10,000,000	-\$10,000,000	-\$10,000,000	

Department		Department Request	Manager Recommend	Board Approved	Detail
55400403		REVENUE REPLACEMENT			
5900	XFER TO	10,000,000	10,000,000	10,000,000	REVENUE REPLACEMENT
Total	5900	\$10,000,000	\$10,000,000	\$10,000,000	
Total	55400403	\$10,000,000	\$10,000,000	\$10,000,000	



TOWN OF MOORESVILLE RESERVE FUNDS

1873

Celebrating 150 years
1873-2023

CAPITAL RESERVE FUND – SANITATION – BUDGET SUMMARY

This fund is used to purchase Sanitation vehicles and equipment. The maximum annual contribution is \$500,000 and the maximum total reserve balance permitted is \$750,000.

The following charts display a history of operating revenues and expenses.

	FY 2016-2017 Actual	FY 2017-2018 Actual	FY 2018-2019 Actual	FY 2019-2020 Actual	FY 2020-2021 Actual	FY 2021-2022 Approved Budget	FY 2022-2023 Approved Budget
Revenues	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 475,000	\$ 180,000
Expenses	368,779	677,132	467,158	416,919	446,190	475,000	180,000
Change in Fund Balance	\$ 131,221	\$ (177,132)	\$ 32,842	\$ 83,081	\$ 53,810	\$ -	\$ -

Capital Reserve Fund – Sanitation Revenues

Revenue for the Capital Reserve Fund is received through the collection of solid waste fees. This fee is billed annually and collected by Iredell County. The first \$500,000 of revenue collected each budget year is posted to the reserve fund.

Capital Reserve Fund – Sanitation Expenditures

Funds are transferred from the Capital Reserve Fund – Sanitation to the General Fund to purchase Sanitation vehicles and equipment.

EXPENDITURES BY FUNCTIONAL AREA AND CATEGORY
CAPITAL RESERVE FUND - SANITATION EXPENDITURES BY CATEGORY

	Personnel	Professional Services	Operating	Capital	Economic	Debt Services	Transfer	Total
Capital Reserve	\$ -	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ 180,000
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -	\$ 180,000

CAPITAL RESERVE FUND - SANITATION EXPENDITURES

	ACTUAL					APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023		
Capital Reserve - Sanitation	368,779	677,132	467,158	416,919	446,190	475,000	650,000	180,000	180,000
TOTAL CAPITAL RESERVE	\$ 368,779	\$ 677,132	\$ 467,158	\$ 416,919	\$ 446,190	\$ 475,000	\$ 650,000	\$ 180,000	\$ 180,000

Capital Reserve - Sanitation

Approved Capital Reserve Fund – Sanitation – capital outlay consists of purchases of a replacement rear loader.

CAPITAL OUTLAY BY DEPARTMENT
(Expenditures over \$5,000)

DEPARTMENT - ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
CAPITAL RESERVE - SANITATION			
Xfer to Other Funds for Equipment Purchase	650,000	180,000	180,000
DEPARTMENT TOTAL	\$ 650,000	\$ 180,000	\$ 180,000
TOTAL CAPITAL RESERVE FUND - SANITATION	\$ 650,000	\$ 180,000	\$ 180,000

Department		Department Request	Manager Recommend	Board Approved	Detail
7202303 CHGS FOR SERVICE SANITATION					
3460	R SOL WAST	-500,000	-180,000	-180,000	RESIDENTIAL SOLID WASTE
Total	3460	-\$500,000	-\$180,000	-\$180,000	
3751	APPRO RES	-150,000	0	0	
Total	3751	-\$150,000	\$0	\$0	
Total	7202303	-\$650,000	-\$180,000	-\$180,000	

CAPITAL RESERVE FUND - SANITATION

The Capital Reserve Fund – Sanitation is used for the purchase of sanitation vehicles and equipment. The maximum annual contribution to this fund is \$500,000 and the maximum total reserve balance permitted is \$750,000.

BUDGET BRIEF

The approved budget reflects a 63.64% decrease from the approved FY 2021-2022 Capital Reserve Fund – Sanitation budget.

DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Capital Reserve - Sanitation	\$ 467,158	\$ 416,919	\$ 446,190	\$ 495,000	\$ 650,000	\$ 180,000	\$ 180,000

Department		Department Request	Manager Recommend	Board Approved	Detail
72303000		SANITATION CAPITAL RESERVE			
5900	XFER TO	650,000	180,000	180,000	TRANSFER TO FUND 74 -CAPITAL OUTLAY
Total	5900	\$650,000	\$180,000	\$180,000	
Total	72303000	\$650,000	\$180,000	\$180,000	

CAPITAL RESERVE FUND – GENERAL

The Capital Reserve Fund – General - This fund is specifically dedicated to setting aside financial resources for long term or large-scale capital projects for the General Fund.

BUDGET BRIEF

Transfer to the capital reserve from the General Fund is made possible by funding received from the American Rescue Plan Act.

DEPARTMENTAL BUDGET SUMMARY

	FY 2022-2023 Approved Budget
Revenues	\$ 3,312,288
Expenses	\$ 3,312,288
Change in Fund Balance	\$ -

The transfer of \$3,312,288 plus FY2022 fund balance in the amount of \$1,363,225 is reserved for the following:

Brawley School Road Project: Requires a NCDOT Match - 50% of Town Contribution FY 2021 Budget Transfer	\$ 445,000
Cornelius Road Park Phase III	4,230,513
Total General Capital Reserve	\$ 4,675,513

Department		Department Request	Manager Recommend	Board Approved	Detail
<hr/>					
7307300		GEN FUND CAPITAL RESERVE			
3805	XFER FROM	-3,312,288	-3,312,288	-3,312,288	TRANSFER FROM GENERAL FUND
Total	3805	<u>-\$3,312,288</u>	<u>-\$3,312,288</u>	<u>-\$3,312,288</u>	
Total	7307300	-3,312,288	-3,312,288	-3,312,288	

Department		Department Request	Manager Recommend	Board Approved	Detail
73730000		GENERAL FUND CAPITAL RESERVE			
5550	OTR IMPROV	3,312,288	3,312,288	3,312,288	RESERVE FOR CORNELIUS ROAD PARK PHASE III
Total	5550	<u>\$3,312,288</u>	<u>\$3,312,288</u>	<u>\$3,312,288</u>	
Total	73730000	\$3,312,288	\$3,312,288	\$3,312,288	

CAPITAL RESERVE FUND - UTILITIES

The Capital Reserve Fund – This fund is specifically dedicated to setting aside financial resources for long term or large-scale capital projects for the proprietary fund.

BUDGET BRIEF

The approved Capital Reserve Fund budget reflects the adopted analysis and fee structure prepared by Willdan Financial Services to fulfill requirements for House Bill 436. The Capital Reserve Fund holds revenue generated from System Development fees which are a one-time fee applied only to new system customers. Fees collected will be used to recover capital costs incurred to provide system capacity to new users and protect exiting customers from paying for future expansions through rates.

The Town has contracted with Raftelius to prepare a comprehensive water and sewer rates and fee study which will be complete by the end of the first quarter of FY2023. Recommended changes to the fee structure will be presented to the Board for consideration. A budget amendment may be required if the Board elects to implement recommended changes to the rates and fee structure.

DEPARTMENTAL BUDGET SUMMARY

	2019 Actual	2020 Actual	2021 Actual	2022 Approved	2023 Dept Request	2023 MGR Recomm	2023 Approved
Capital Reserve -Utilities	\$ -	\$ 1,600,000	\$ 8,000,000	\$ 6,000,000	\$ 6,187,087	\$ 6,187,087	\$ 6,187,087

	FY 2016-2017 Actual	FY 2017-2018 Actual	FY 2018-2019 Actual	FY 2019-2020 Actual	FY 2020-2021 Actual	FY 2021-2022 Approved Budget	FY 2022-2023 Approved Budget
Revenues	\$ -	\$ -	\$ -	\$ 7,159,492	\$ 4,489,225	\$ 6,000,000	\$ 6,187,087
Expenses	-	-	-	1,600,000	8,000,000	\$ 6,000,000	\$ 6,187,087
Change in Fund Balance	\$ -	\$ -	\$ -	\$ 5,559,492	\$ (3,510,775)	\$ -	\$ -

Department		Department Request	Manager Recommend	Board Approved	Detail
7802800 CHGS FOR SERVICE WATER CAP RES					
3449	SYS DEV	-2,886,918	-2,886,918	-2,886,918	SYSTEM DEVELOPMENT FEES -WATER
Total	3449	<u>-\$2,886,918</u>	<u>-\$2,886,918</u>	<u>-\$2,886,918</u>	
Total	7802800	-\$2,886,918	-\$2,886,918	-\$2,886,918	

Department		Department Request	Manager Recommend	Board Approved	Detail
7802900 CHGS FOR SERVICE SEWER CAP RES					
3449	SYS DEV	-3,300,169	-3,300,169	-3,300,169	SYSTEM DEVELOPMENT FEES - SEWER
Total	3449	<u>-\$3,300,169</u>	<u>-\$3,300,169</u>	<u>-\$3,300,169</u>	
Total	7802900	-\$3,300,169	-\$3,300,169	-\$3,300,169	

Department		Department Request	Manager Recommend	Board Approved	Detail
78780000		CAPITAL RESERVE - UF			
5550	OTR IMPROV	6,187,087	6,187,087	6,187,087	PROJECTS AND OTHER COSTS AS DEFINED AND ALLOWED PER NCGS 162A-211
Total	5550	\$6,187,087	\$6,187,087	\$6,187,087	
Total	78780000	\$6,187,087	\$6,187,087	\$6,187,087	



TOWN OF MOORESVILLE APPENDIX

1873

Celebrating 150 years
1873-2023

FINANCIAL RESULTS AND FORECAST

The Town of Mooresville recognizes the importance of long-range planning throughout the organization. No effective plan, however, can exist without an understanding of the resources and the obligations anticipated in the coming years. The Town develops its Financial Forecast to establish a realistic basis for the budget planning process.

This Financial Forecast section only includes the Town's largest two operating funds, the General Fund and the Utility Fund. To complete the Financial Forecast, consideration is given towards debt obligations and past expense/revenue trends. Because these projections are based heavily on financial trends, the forecast can't account for changes in the economic climate, disasters, or emergencies, and how these conditions will affect future revenue growth. The Town does have some control regarding future expenditure growth, but economic conditions will ultimately dictate future revenue growth. Therefore, the Town seeks to forecast revenue growth at achievable levels, but there are no guarantees.

This Financial Forecast looks at future expenditures and revenues. As required by North Carolina General Statutes all approved fiscal year budgets must be balanced at the time of their adoption. Historically, actual revenues have exceeded actual expenditures, resulting in an increase in Fund Balance. Each fiscal year, staff works to keep expenses within received revenues, and projected deficits reflect the work which must be done to keep expenditures in line with revenues. Also, this forecast does not factor in large capital improvements that are beyond the scope of previous historical trends.

To properly compare actual revenues/expenses to budgeted revenues/expenses, the approved and revised budgets must be taken into consideration, due to adjustments made to the budget throughout the fiscal year.

Actual Revenues and Expenditures Compared to Approved and Revised Budget

General Fund	Approved to Actual		Revised to Actual	
	Revenue	Expenditure	Revenue	Expenditure
2012-2013	99.89%	110.52%	85.32%	94.40%
2013-2014	96.19%	96.73%	94.82%	95.35%
2014-2015	111.32%	106.88%	97.00%	93.13%
2015-2016	111.35%	104.17%	95.85%	89.67%
2016-2017	101.30%	105.32%	90.32%	93.90%
2017-2018	102.31%	94.85%	100.46%	93.13%
2018-2019	109.06%	98.48%	102.81%	92.84%
2019-2020	214.12%	188.06%	95.69%	84.04%
2020-2021	113.58%	94.94%	104.88%	87.67%
2021-2022*	114.76%	102.14%	121.86%	78.93%

Utility Fund	Approved to Actual		Revised to Actual	
	Revenue	Expenditure	Revenue	Expenditure
2012-2013	110.74%	97.96%	108.80%	96.25%
2013-2014	110.05%	95.77%	110.03%	95.76%
2014-2015	94.40%	98.88%	92.80%	97.20%
2015-2016	107.80%	97.94%	96.48%	87.65%
2016-2017	108.10%	106.35%	94.26%	92.73%
2017-2018	104.11%	107.29%	85.91%	88.54%
2018-2019	110.34%	100.09%	97.07%	88.06%
2019-2020	128.99%	142.92%	80.59%	89.29%
2020-2021	186.49%	200.46%	86.92%	93.43%
2021-2022	117.68%	93.40%	79.65%	93.40%

* Includes totals for General Capital Investment Fund beginning in 2021-2022

GENERAL FUND

The General Fund Financial Forecast begins with unaudited revenues and expenditures for FY 2022 followed by five years of future projections.

Revenues	Unaudited	Future Projection				
	2022	2023	2024	2025	2026	2027
Ad Valorem taxes	\$ 49,755,309	\$ 51,745,521	\$ 55,367,708	\$ 57,582,416	\$ 59,885,713	\$ 62,281,142
Other taxes and license	198,880	190,000	190,000	190,000	190,000	190,000
Unrestricted Intergovernmental	23,669,402	24,256,287	24,864,107	25,487,894	26,128,096	26,781,298
Restricted Intergovernmental	3,139,780	3,202,576	3,266,627	3,331,960	3,398,599	3,466,571
Sale and Service	6,152,070	6,275,111	6,400,614	6,528,626	6,659,198	6,792,382
Investment earnings	240,646	50,000	50,000	50,000	50,000	50,000
Miscellaneous	417,147	425,490	434,000	442,680	451,533	460,564
Grant Reimbursements	528,084	15,135,406	110,000	9,521,940	1,638,750	792,710
Other Financing Sources - Debt Funds		16,324,681				
Total Revenues	\$ 84,101,318	\$ 117,605,072	\$ 90,683,055	\$ 103,135,515	\$ 98,401,890	\$ 100,814,667

Expenditures	Unaudited	Future Projection				
	2022	2023	2024	2025	2026	2027
Salaries and employee benefits	\$ 35,158,379	\$ 42,058,985	\$ 44,161,934	\$ 46,370,031	\$ 48,688,533	\$ 51,122,959
Requested Positions			\$ 1,228,753	\$ 1,290,191	\$ 1,354,700	\$ 1,422,435
Operating expenditures	12,033,260	12,875,588	13,776,879	14,741,261	15,773,149	16,877,269
Professional services	5,657,839	6,789,407	8,147,288	9,776,746	11,732,095	14,078,514
Economic Development	2,261,700	2,306,934	2,353,073	2,400,134	2,448,137	2,497,100
Worker's Compensation	2,194,045	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
Capital outlay	5,121,661	44,141,020	17,611,633	25,417,791	9,048,543	11,836,761
Capital Funding Source		(588,000)	(3,414,288)	(525,000)	(535,000)	(535,000)
Public Safety Vehicles			917,887	1,056,029	1,121,502	1,188,792
Reimbursement Proprietary Funds	(3,025,307)	(3,146,319)	(3,272,172)	(3,403,059)	(3,539,181)	(3,680,748)
Debt	8,834,749	8,160,865	7,912,984	7,663,071	6,823,036	6,205,111
New Debt for Parking Deck			1,000,000	1,000,000	1,000,000	1,000,000
Total Expenditures	\$ 68,236,326	\$ 114,598,480	\$ 92,423,971	\$ 107,787,195	\$ 95,915,514	\$ 104,013,193

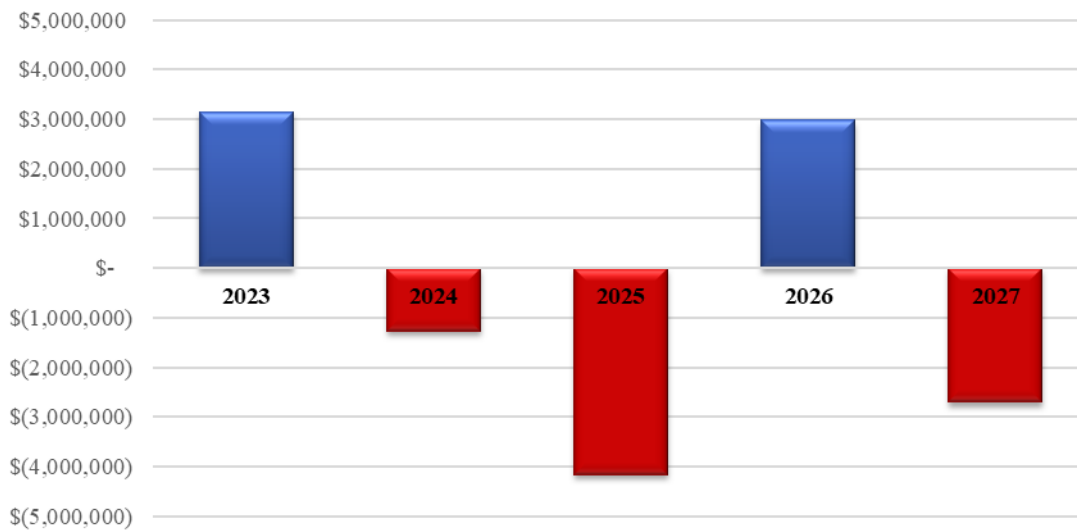
Transfer	Unaudited	Future Projection				
	2022	2023	2024	2025	2026	2027
Transfers from Sanitation Fund	\$ 585,990	\$ 180,000	\$ 510,000	\$ 525,000	\$ 535,000	\$ 535,000
Transfer from Capital Reserve	2,443,035					
Transfers to Other Funds	(9,114,650)	(40,000)	(40,000)	(40,000)	(40,000)	(40,000)
Sale of Capital Assets	153,498					
	\$ (5,932,127)	\$ 140,000	\$ 470,000	\$ 485,000	\$ 495,000	\$ 495,000

Net Change	\$ 9,932,865	\$ 3,146,592	\$ (1,270,916)	\$ (4,166,680)	\$ 2,981,376	\$ (2,703,526)
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General Fund Future Revenues to Expenditures



General Fund Net Change

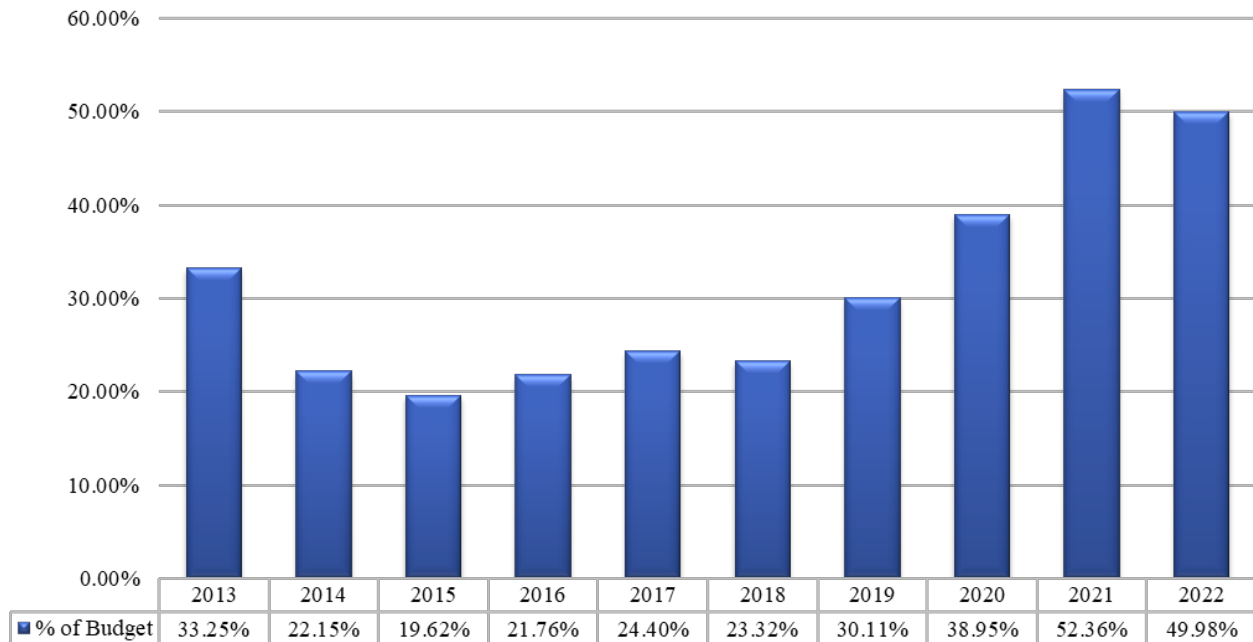


FUND BALANCE

The North Carolina's Local Government Commission (LGC) reviews all local government annual financial statements and approves each annual independent audit. During the annual review, the LGC reviews fund balance and compares fund balances among similar sized units. The LGC recommends that local governments maintain an unassigned fund balance in the General Fund equal to at least 8% of the adopted General Fund budget. This provides working capital equal to roughly one month's worth of expenditures in the General Fund. Available fund balance is typically calculated at the beginning of the fiscal year after the annual financial audit is complete and approved by the Board.

It is the goal of the Town to achieve and maintain an unassigned fund balance in the general fund at fiscal year-end of not less than 20% of the General Fund subsequent year's budgeted expenditures and outgoing transfers. If the unassigned fund balance at fiscal year-end falls below the goal, the Town shall develop a restoration plan to achieve and maintain the minimum fund balance. If the unassigned fund balance level exceeds 35% of the General Fund subsequent year's budgeted expenditures and outgoing transfers, the Chief Financial Officer may recommend to the Board of Commissioners that a budget amendment be adopted to move the amount above 35% to a capital project fund.

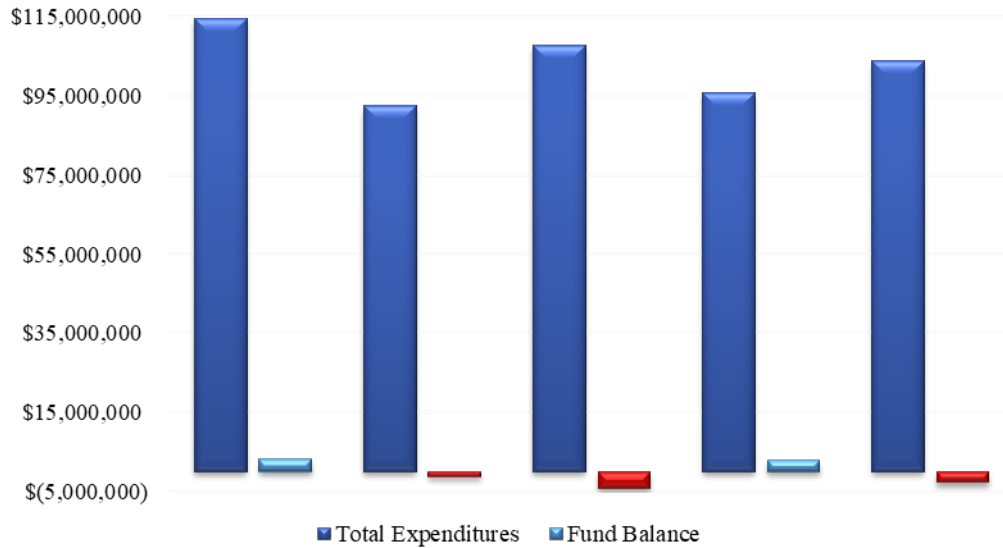
Unassigned Fund Balance as a % of Adopted General Fund Subsequent Year Budget



Historical Net Change in Fund Balance

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Fund Balance - Beginning July 1	\$ 26,045,131	\$ 20,958,514	\$ 20,688,746	\$ 23,032,223	\$ 27,091,364	\$ 24,504,242	\$ 29,455,773	\$ 36,542,790	\$ 41,199,937	\$ 54,502,645
Fund Balance - Ending June 30	\$ 20,958,514	\$ 20,688,746	\$ 23,032,223	\$ 27,091,364	\$ 24,504,242	\$ 29,455,773	\$ 36,542,790	\$ 41,199,937	\$ 54,502,645	\$ 64,435,510
Net Change	\$ (5,086,617)	\$ (269,768)	\$ 2,343,477	\$ 4,059,141	\$ (2,587,122)	\$ 4,951,531	\$ 7,087,017	\$ 4,657,147	\$ 13,302,708	\$ 9,932,865

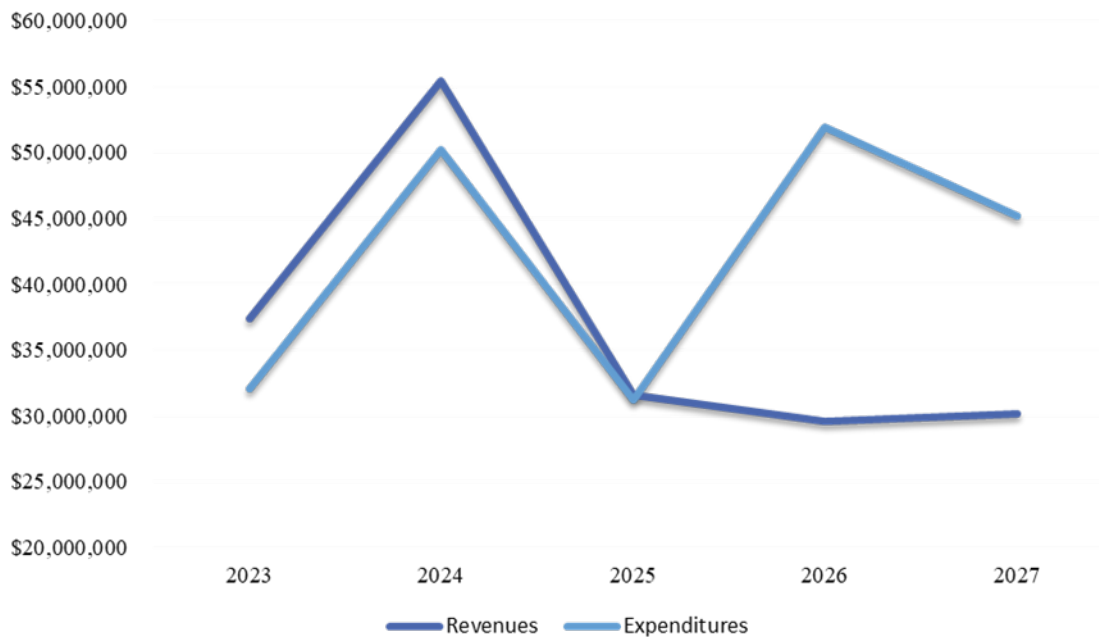
Fund Balance Forecast (General Fund)



UTILITY FUND

The Utility Fund forecast was designed to use reserves to fund large capital expenses without the need to increase debt; and focuses on “pay as you go” capital spending. The Utility Fund is currently undergoing a rate study to determine adjustments to meet significant expansion needs occurring over the next ten years. The projection below is a conservative estimate of revenues based on the unaudited results from Fiscal Year 2022 along with current and future projected expenditures for the next five fiscal years.

Utility Fund Future Revenues to Expenditures

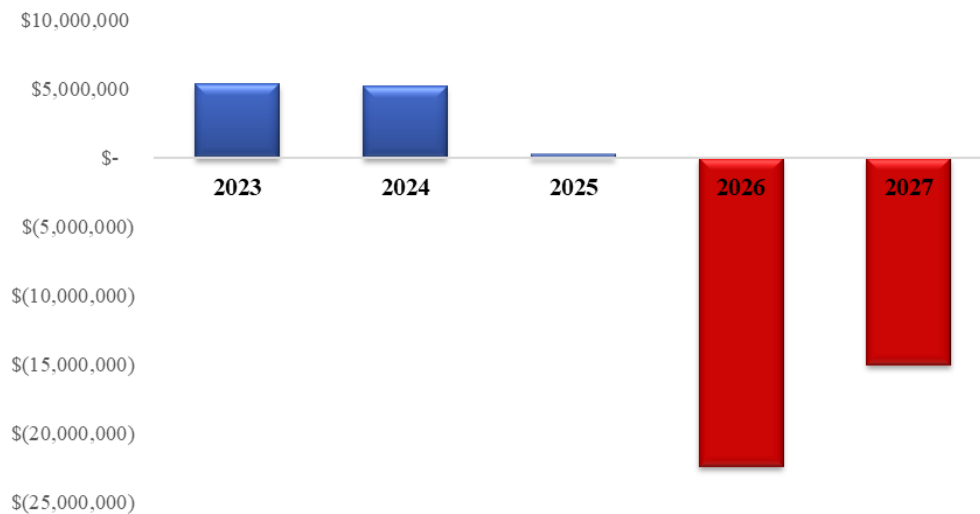


REVENUES	Unaudited	Future Projection				
	2022	2023	2024	2025	2026	2027
Water Sales	\$ 12,430,945	\$ 12,679,564	\$ 12,933,155	\$ 13,191,818	\$ 13,455,655	\$ 13,724,768
Sewer Sales	13,802,771	14,078,826	14,360,403	14,647,611	14,940,563	15,239,374
Late Fees	154,532	150,000	153,000	156,060	159,181	162,365
Miscellaneous	737,317	500,000	510,000	520,200	530,604	541,216
Meter Fees	321,436	327,865	334,422	341,110	347,933	354,891
Processing Fees	114,700	114,701	114,702	114,703	114,704	114,705
Earned Interest	9,681	9,000	9,000	9,000	9,000	9,000
Appropriated Reserve		9,540,558	27,066,350	2,556,162		
Total Revenues	\$ 27,571,383	\$ 37,400,514	\$ 55,481,032	\$ 31,536,665	\$ 29,557,640	\$ 30,146,320

EXPENDITURES	Unaudited	Future Projection				
	2022	2023	2024	2025	2026	2027
Water and Sewer Administration	\$ 5,504,817	\$ 6,728,643	\$ 6,997,789	\$ 7,277,700	\$ 7,568,808	\$ 7,871,561
Water Treatment	2,754,437	3,443,125	3,580,850	3,724,084	3,873,047	4,027,969
Wastewater Treatment	3,330,613	3,850,350	4,004,364	4,164,539	4,331,120	4,504,365
Allowance for Bad Debt	-	79,006	79,943	80,879	81,815	82,633
Debt Service	5,460,280	5,770,392	5,767,942	5,759,142	5,469,003	5,414,313
Capital Outlay	889,140	9,540,558	27,066,350	7,349,480	27,609,400	20,115,224
General Fund Indirect Operational Transfer	2,494,572	2,619,301	2,750,266	2,887,779	3,032,168	3,183,776
Transfer to Capital Project Ordinances	1,449,069	-	-	-	-	-
Total Expenses	\$ 21,882,927	\$ 32,031,375	\$ 50,247,503	\$ 31,243,603	\$ 51,965,362	\$ 45,199,841

Change in Reserves	\$ 5,688,455	\$ 5,369,139	\$ 5,233,529	\$ 293,062	\$ (22,407,722)	\$ (15,053,522)
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Utility Fund Net Change





TOWN OF MOORESVILLE CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is vital to long-range financial planning. This program is developed for a five-year period and is updated and revised annually. To be included in the CIP, a project must require a total expenditure of at least \$50,000 and have a useful life of at least 5 years or be a vehicle costing more than \$35,000. Due to the addition of the Fleet Replacement Fund in the FY2023 Adopted Budget and the changes in procedures which will occur due to the new fund, vehicles are only listed in the Capital Improvement Plan for year one. In FY2024, new vehicle replacement procedures will be in place.

By providing a planned schedule, cost estimates, and location of public improvements, the Capital Improvement Program provides decision makers with valuable information upon which to base investment decisions. It also provides local elected officials and the public with valuable information concerning proposed public facilities and their associated costs.

The CIP process includes a professional analysis of projects and creates an orderly and systematic plan for the acquisition, financing and use of capital improvements. A good CIP provides funding of projects on a priority basis and keeps a governmental unit within its financial bounds.

GOALS OF THE CIP

The CIP is prepared with two major goals:

1. To address the Town's immediate and long-term capital needs, especially those related to:

- Maintaining the existing infrastructure to protect the Town's investments.
- Expanding the tax base in a way that will benefit both future and current citizens.
- Managing and encouraging orderly growth.
- Providing Town services in the most efficient and safe manner.
- Maintaining and improving the quality of life in a way that enhances the perception of the community by citizens and potential investors.

2. To explore all feasible funding sources (as time and resources permit) in order to finance the Town's capital needs.

The CIP is prepared with the guidance of the adopted strategic goals of the Town Board of Commissioners:

Land Use – To advocate efficient, orderly growth, and development, both within the town's planning jurisdiction and within the region.

Economic Development – To work with the Iredell County Economic Development Corporation and other organizations to create an environment that supports the attraction of new and diverse companies and to encourage existing companies in their growth and stability.

Cultural Resources – To provide recreational and leisure opportunities for all ages and groups to improve the quality of life for the citizens of Mooresville; to enhance economic development by

establishing and maintaining programs, facilities and events that will attract guests to Mooresville.

Operations – To serve the citizens of Mooresville in a responsive, efficient, and friendly manner.

Roads and Traffic – To improve Mooresville’s roads and transportation network.

Financial Performance – To ensure financial stability through planning, efficiency, and balanced growth and increase self-funding of necessary and desirable services.

Improve Communication – To establish the Town of Mooresville as a progressive, customer focused and forward-thinking organization that has gained the confidence and support of the business community, its residents, and employees.

FUNDING PRIORITIES

Projects with the following characteristics are given priority for funding:

- Public health and public safety –prevents or corrects a major or minor health or safety hazard.
- Legal requirement – clearly demonstrates a mandate by State or Federal law.
- Major deferred maintenance on existing, large infrastructure/facilities – lack of project will likely result in compounded repair costs in the future and/or materially disrupt the enjoyment of the facilities.
- Economic development – directly increases net annual revenues and creates indirect community wealth, i.e. jobs, business retention, etc.
- Cultural, social, or leisure demand – directly addresses a major cultural, social, or leisure demand.
- Operating budget impact – directly reduces operating costs or is eligible for available funding sources.
- Extent of primary service area – serves the entire Town.
- Relationship to other projects – completes a project that is underway or advances the effectiveness of another project.
- Comprehensive plan or policies – is consistent with the Town’s existing long-range plans.
- Equitable distribution – considers geographic, environmental, and socio-economic balance.
- Green projects – uses sustainable environmental building principles and minimizes traffic and sprawl.
- Joint use – combines two or more projects in the same site or facility resulting in immediate or future savings.
- Enhance artistic /cultural heritage – preserves existing cultural activities and historic features of the community or attracts new beneficial cultural and artistic activities.

- Best practices – maintains the Town’s systems or facilities for delivering services and information to the public.

RELATIONSHIP OF THE CIP TO THE OPERATING BUDGET

The operating budget and the CIP are closely related. The CIP is a program that matches the Town's major capital needs with the financial ability to meet those needs. As a plan, it is subject to change. However, a sound and reliable CIP is critical to maintaining the good financial health of the Town.

CIP projects that are proposed to be funded via the General Fund or Utility Fund are intended to be included in the annual budget in the appropriate year(s). Even so, because circumstances may change between the adoption of the CIP and the annual budget, CIP projects must be resubmitted as part of each department's annual capital improvement budget request. Funds for such projects are not available unless and until they are included in the annual budget approved by the Board of Commissioners. The needs greatly outpace the resources available to address them; many projects are deferred each year.

In many cases, the completion of capital projects will impact a department's operating budget as projects are completed and require maintenance and upkeep. Some facilities may require additional utilities, such as electricity, above current consumption levels – an impact may not be readily evident when projects are funded and then constructed over several years. Consequently, the impacts of capital projects on the annual operating budget are estimated when available and noted in the CIP under each project. Most projects will not have an operating impact in the year during which they are funded since this is typically the construction/installation phase. Also, if a project is a renovation which does not include expansion and the operating costs are already captured in the department’s annual operating budget, no additional operating costs will be listed.

RELATIONSHIP OF THE CIP TO IMPLEMENTATION OF PLANNING AND GROWTH MANAGEMENT POLICIES

It is essential that CIP project proposals support plans and policies previously adopted by the Town Board in order to coordinate and direct the physical development of the Town.

CIP CATEGORIES

- I. Culture and Recreation. Projects in this category are related to enhancing the cultural and recreational opportunities for citizens, including park and recreation centers, the construction of new parks, playgrounds, trails, and athletic fields, and the correction of deferred maintenance conditions at facilities.
- II. General Services. Projects in this category are related to Town-owned buildings and facilities.
- III. Housing and Neighborhood Revitalization. This category includes the Town’s attainable housing program and the neighborhood revitalization program. These projects generate program income which is used exclusively for more affordable housing projects.
- IV. Public Protection. Public protection projects will enhance the Town’s ability to protect lives and property through police and fire services. Projects in this category include maintenance corrections at police and fire facilities and the purchase of new fire apparatus.

- V. Technology. This category contains projects that improve the technological capabilities of the Town, producing a more efficient and accountable government.
- VI. Transportation. Transportation projects provide street, thoroughfare, sidewalk, and transit improvements by constructing new infrastructure or making significant improvements to the Town's existing roadway and sidewalk network.
- VII. Water. Projects in this category are related to expansions, maintenance, or improvement of the Town's water treatment and distribution system. Funding for projects will come from Utility Fund operating revenues or revenue bonds.
- VIII. Wastewater. Projects in this category are related to expansions, maintenance, or improvement of the Town's sanitary sewer collection and treatment system. Funding for projects will come from Utility Fund operating revenues or revenue bonds.

REVENUE SOURCES

The Town of Mooresville uses many revenue sources to finance capital projects. The following describes the Town's major revenue sources:

Pay-As-You-Go

This funding type originates from revenues generated in the General Fund or Utility Fund and is more typically described as "current revenue". Typically, these appropriations are transferred to a Capital Projects Fund for accounting purposes if the project period lasts more than one fiscal year. CIP projects that are proposed to be funded via the annual operating budget are intended to be included in the annual budget in the appropriate year. Funds for such projects are not available unless and until they are approved by the Town Board.

Capital Reserve Funds

Reserve funds are an excellent financial tool for planning for future capital needs and obligations. The Town's reserve funds are funded from unexpended balances of existing appropriations and surplus moneys. The Board of Commissioners shall authorize the transfer of unexpended balances or surplus money into the General and Utility Capital Reserve Funds.

General Obligation Bond

The Town may borrow money from lenders, pledging the full faith and credit of the Town to pay the loan through property tax revenue. This method requires both the approval of voters through a referendum and the approval of the Local Government Commission.

Revenue Bond

The Town may borrow money from lenders, pledging the revenues generated from the specific operations of the project to pay the debt. Because of the nature of the security, revenue bonds do not require voter approval. Like general obligation bonds, the Town sells revenue bonds as needed to pay for expenses associated with capital projects. Requires approval of the Local Government Commission.

Installment Loans

The Town may enter into an installment loan (Certificates of Participation) contract for building or equipment using that building or equipment to secure the financing, similar to a mortgage transaction. The Town does not pledge the use of its taxing power to pay the contract. The Local Government Commission must approve the use of installment loan contracts.

Intergovernmental Revenues

This category of revenues identifies funding from the State of North Carolina and the federal government. The funding sources include the State's revolving loan fund for wastewater treatment plants, state and federal funding for transportation and transit-related improvements, Community Development Block Grant and HOME funds for housing projects.

Grant

Capital projects may be fully or partially funded by granting agencies.

Other

Capital projects may be fully or partially funded through miscellaneous revenue sources. Examples of other funding sources include program revenues, land sales or contributions, payments in lieu of taxes, private contributions, loan repayments, and rental income.

To Be Determined

Projects that do not have an identified source of future revenue for funding. These projects usually compete for a small pool of general fund dollars, though some may later be determined to be eligible for use of certificates of participation. These projects are also candidates for inclusion in future general obligation bond referenda.



Town of Mooresville, North Carolina
Proposed Capital Improvement Plan
 Fiscal Years 2023 thru 2027
 General Fund - 1st year fleet included 07.01.2022
PROJECTS & FUNDING SOURCES BY DEPARTMENT

General Fund

Department	*Strategic Objective	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
Manager's Office							
Town Hall Annex Design and Construction <i>General Fund Pay-As-You-Go</i>	3.4	1,950,000					1,950,000
Downtown Parking Deck <i>Installment Financing</i>	2.4	8,000,000					8,000,000
Town Hall Renovation and Design <i>Funding Source TBD</i>	3.4		250,000	2,400,000			2,650,000
Total Manager's Office		9,950,000	250,000	2,400,000	0	0	12,600,000

Technology and Innovation

Public Services Upgrades <i>General Fund Pay-As-You-Go</i>	3.1	70,000					70,000
UAS Equipment <i>General Fund Pay-As-You-Go</i>	3.1	73,000					73,000
Town Hall Annex Capital Equipment <i>General Fund Pay-As-You-Go</i>	3.1	80,000					80,000
CMCC- A/V Equipment Upgrade <i>General Fund Pay-As-You-Go</i>	3.1	254,000					254,000
Dell Powerstore <i>General Fund Pay-As-You-Go</i>	3.1	600,000					600,000
Network Infrastructure Replacement <i>General Fund Pay-As-You-Go</i>	3.1	1,100,000					1,100,000
ROV Drone <i>General Fund Pay-As-You-Go</i>	3.1		62,000				62,000
South Maint Street Smartlights <i>General Fund Pay-As-You-Go</i>	3.1		80,000				80,000
Smart Lights on Moores Avenue <i>General Fund Pay-As-You-Go</i>	3.1			200,000			200,000
Harrier VSAT <i>General Fund Pay-As-You-Go</i>	3.1				75,000		75,000
Fiber Expansion Network Buildout <i>General Fund Pay-As-You-Go</i>	3.1	125,000	200,000	200,000	200,000	200,000	925,000
Total Technology and Innovation		2,302,000	342,000	400,000	275,000	200,000	3,519,000

Planning and Community Dev.

Vehicles - 1 new with position <i>General Fund Pay-As-You-Go</i>	3.3	35,000					35,000
Dye Creek Greenway Loop - Design and ROW <i>General Fund Pay-As-You-Go</i>	5.2	310,000					310,000
Wayfinding Sign Program Master Plan <i>General Fund Pay-As-You-Go</i>	2.4		125,000				125,000
Total Planning and Community Development		345,000	125,000	0	0	0	470,000

Police

Traffic Team - Sergeant Vehicle (1) <i>General Fund Pay-As-You-Go</i>	5.2	72,025					72,025
Vehicles for New Detective Positions <i>General Fund Pay-As-You-Go</i>	5.2	117,482					117,482
Replacement CID Vehicles <i>General Fund Pay-As-You-Go</i>	5.2	58,741					58,741
Patrol Vehicles for New Patrol Positions (3) <i>General Fund Pay-As-You-Go</i>	5.2	216,075					216,075
Replacement Patrol Vehicles <i>General Fund Pay-As-You-Go</i>	5.2	956,325					956,325
Special Response Team (SRT) Vehicles <i>General Fund Pay-As-You-Go</i>	5.1		88,930				88,930
Total Police		1,420,648	88,930	0	0	0	1,509,578

General Fund - Cont'd

Department	*Strategic Objective	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
Fire							
Replacement Staff/Support Vehicles <i>General Fund Pay-As-You-Go</i>	5.4	165,000					165,000
Replacement Fire Engines <i>General Fund Pay-As-You-Go</i>	5.4	850,000					850,000
Rescue USAR Struts and Stabilization Equipment <i>General Fund Pay-As-You-Go</i>	5.4	55,000					55,000
FTC LP Gas Prop <i>General Fund Pay-As-You-Go</i>	3.2	250,000					250,000
Replacement Radios <i>General Fund Pay-As-You-Go</i>	3.2	450,000					450,000
Design & Construction Fire Station 7 <i>Public Safety Bonds</i> <i>Funding Source TBD</i>	3.2	1,457,120	5,500,000				6,957,120
Fire Ladder Truck <i>Funding Source TBD</i>	5.4		1,800,000				1,800,000
Hackney Tractor and Trailer for USAR and Hazmat <i>General Fund Pay-As-You-Go</i>	5.4			500,000	500,000		1,000,000
Design & Construction Fire Station 8 <i>Funding Source TBD</i>	3.2				1,500,000	6,000,000	7,500,000
New and Replacement S-C Breathing Apparatus <i>General Fund Pay-As-You-Go</i>	5.4	65,000	65,000	65,000	65,000	65,000	325,000
Total Fire		3,292,120	7,365,000	565,000	2,065,000	6,065,000	19,352,120

Engineering

Traffic Unit Feasibility Study/Operations Center <i>General Fund Pay-As-You-Go</i>	4.4	500,000					500,000
East-West Connector Phase I <i>General Fund Pay-As-You-Go</i> <i>BUILD Grant Funding</i> <i>2019 Street Bonds</i> <i>Committed Outside Funding - Stakeholders</i>	4.4	20,296,470 853,503 12,175,406 4,867,561 2,400,000					20,296,470
Langtree/115 Intersection Improvements <i>General Fund Pay-As-You-Go</i> <i>CRTPO Grant Funding</i>	4.4	500,000 100,000 400,000		4,006,000 801,000 3,205,000			4,506,000
Mazeppa Flyover <i>General Fund Pay-As-You-Go</i> <i>CRISI Grant Funding</i> <i>Funding Source TBD</i>	4.4	500,000 340,000 160,000		11,350,000 3,930,000 7,420,000			11,850,000
Langtree Corridor Improvements <i>General Fund Pay-As-You-Go</i>	4.4		350,000				350,000
Moore Avenue Pedestrian Improvements <i>General Fund Pay-As-You-Go</i> <i>CRTPO Grant Funding</i>	2.4		100,000 100,000	1,999,400 799,760 1,199,640			2,099,400
North Main Street Sidewalk Extension <i>General Fund Pay-As-You-Go</i> <i>CRTPO Grant Funding</i>	2.4		137,500 27,500 110,000	616,000 123,200 492,800		730,800 146,160 584,640	1,484,300
MGSD Sidewalk Package <i>General Fund Pay-As-You-Go</i> <i>CRTPO Grant Funding</i>	5.2			563,000 140,750 422,250	104,000 26,000 78,000	1,972,000 493,000 1,479,000	2,639,000
White Oaks Road Sidewalk Extension <i>General Fund Pay-As-You-Go</i> <i>CRTPO Grant Funding</i>	5.2			363,000 90,750 272,250	2,081,000 520,250 1,560,750		2,444,000
Widening of Brawley School Road R-3833 <i>General Fund Pay-As-You-Go</i>	4.4				100,650		100,650
Total Engineering		21,796,470	587,500	18,897,400	2,285,650	2,702,800	46,269,820

Streets

Bridge Repair <i>General Fund Pay-As-You-Go</i>	3.3	200,000					200,000
Boom Mower <i>General Fund Pay-As-You-Go</i>	3.3					170,000	170,000
Paving Projects <i>General Fund Pay-As-You-Go</i>	3.3	1,714,782	1,044,423	1,194,971	1,365,200	1,643,961	6,963,337
Total Streets		1,914,782	1,044,423	1,194,971	1,365,200	1,813,961	7,333,337

General Fund - Cont'd

Department	*Strategic Objective	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
Sanitation							
New Rear Loader	3.4	180,000					180,000
General Reserve Fund - Sanitation							
Replacement Rearloader	3.3		175,000	185,000	190,000	190,000	740,000
General Reserve Fund - Sanitation							
Replacement Sideloader	3.3		335,000	340,000	345,000	345,000	1,365,000
General Reserve Fund - Sanitation							
Total Sanitation		180,000	510,000	525,000	535,000	535,000	2,285,000

Fleet Department

Expansion of Fleet Building	3.3						
Construction Phase 3					1,127,693		1,127,693
Funding Source TBD							
Total Fleet Department		0	0	0	1,127,693	0	1,127,693

Parks and Recreation

Park Services -

Enclosed Landscape Truck Replacement (6203)	3.3	67,000					67,000
General Fund Pay-As-You-Go							
Tennis court refurbishment	6.2	65,000	120,000		375,000		560,000
General Fund Pay-As-You-Go							
Rough Mower Replacement (6627)	3.3				60,000		60,000
General Fund Pay-As-You-Go							
Reel Mower Replacement (Asset 6515)	3.3					60,000	60,000
General Fund Pay-As-You-Go							
Mini Excavator Replacement (Asset 6429)	3.3					60,000	60,000
General Fund Pay-As-You-Go							
Total Park Services		132,000	120,000	0	435,000	120,000	807,000

Recreation Administration

Pickleball Courts	6.2	170,000					170,000
General Fund Pay-As-You-Go							
Cornelius Road Park-(RR, Concessions, Lights, Parking)	6.2	408,000	4,440,000				4,848,000
Funding Source TBD			1,535,712				
General Capital Reserve		408,000	2,904,288				
Moor Park Improvement	6.2		2,003,780	995,420			2,999,200
Funding Source TBD							
Neighborhood Park Revitalization Program	6.2	250,000	250,000	250,000	250,000	250,000	1,250,000
General Fund Pay-As-You-Go							
Total Recreation Administration		828,000	6,693,780	1,245,420	250,000	250,000	9,267,200

Charles Mack Citizen Center

JVK Auditorium Upgrades	6.2	180,000	100,000	120,000	100,000		500,000
General Fund Pay-As-You-Go							
Restroom Upgrades	6.2		70,000	70,000			140,000
General Fund Pay-As-You-Go							
Air Walls	6.2				160,000		160,000
General Fund Pay-As-You-Go							
Lighting Operation System Upgrade	6.2				150,000	150,000	300,000
General Fund Pay-As-You-Go							
Total CMCC		180,000	170,000	190,000	410,000	150,000	1,100,000

War Memorial

Goals and Bleachers	3.3		55,000				55,000
General Fund Pay-As-You-Go							
Total War Memorial		0	55,000	0	0	0	55,000

General Fund - Cont'd

Department	*Strategic Objective	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
Parks and Recreation - cont'd							
Golf							
Dam Evaluation	6.2		75,000				75,000
<i>General Fund Pay-As-You-Go</i>							
Fairway mower replacement (6712)	3.3		75,000				75,000
<i>General Fund Pay-As-You-Go</i>							
Greens mower replacement (6709)	5.5		55,000				55,000
<i>General Fund Pay-As-You-Go</i>							
Greens mower replacement (6710)	3.3		55,000				55,000
<i>General Fund Pay-As-You-Go</i>							
Total Golf		0	260,000	0	0	0	260,000
<hr/>							
Total Parks and Recreation		1,140,000	7,298,780	1,435,420	1,095,000	520,000	11,489,200
<hr/>							
Library							
Basement Renovation	6.2				300,000		300,000
<i>General Fund Pay-As-You-Go</i>							
Total Library		0	0	0	300,000	0	300,000
<hr/>							
General Fund Total		42,341,020	17,611,633	25,417,791	9,048,543	11,836,761	106,255,748

Totals by Funding Source:	<i>General Fund Pay-As-You-Go</i>	12,292,933	2,997,853	4,555,431	4,247,100	3,238,121	27,331,438
	<i>General Reserve - Sanitation</i>	180,000	510,000	525,000	535,000	535,000	2,285,000
	<i>General Capital Reserve</i>	408,000	2,904,288	0	0	0	3,312,288
	<i>Grant Funding</i>	12,735,406	110,000	9,521,940	1,638,750	2,063,640	26,069,736
	<i>Committed Funding - Stakeholders</i>	2,400,000	0	0	0	0	2,400,000
	<i>Installment Financing</i>	8,000,000	0	0	0	0	8,000,000
	<i>2019 Street Bonds</i>	4,867,561	0	0	0	0	4,867,561
	<i>Public Safety Bonds</i>	1,457,120	0	0	0	0	1,457,120
	<i>Funding Source TBD</i>	0	11,089,492	10,815,420	2,627,693	6,000,000	30,532,605
		42,341,020	17,611,633	25,417,791	9,048,543	11,836,761	106,255,748

Utility Fund

Department	Strategic Objective	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
Water Sewer							
Water Sewer Administration							
Relocate S Iredell Forcemain	3.3	2,050,000					2,050,000
Utility Fund Pay-As-You-Go							
Center St Waterline Replacement	3.3		450,000				450,000
Utility Fund Pay-As-You-Go							
NCDOT UR - R-3833C (Brawley School Rd Widening)	4.4					484,800	484,800
Utility Fund Pay-As-You-Go							
NCDOT UR - R-2307B (NC 150 Widening)	4.4					1,262,679	1,262,679
Utility Fund Pay-As-You-Go							
NCDOT UR - U-5817 (Fairview Flyover)	4.4					100,000	100,000
Utility Fund Pay-As-You-Go							
NCDOT UR - R-5100A (Williamson Rd A)	4.4					278,425	278,425
Utility Fund Pay-As-You-Go							
NCDOT UR - R-5100B (Williamson Rd B)	4.4					250,000	250,000
Utility Fund Pay-As-You-Go							
Total Water Sewer Administration		2,050,000	450,000	0	0	2,375,904	4,875,904
Line Maintenance							
Replacement Hydraulic Packs & Equipment	3.3	35,000					35,000
Utility Fund Pay-As-You-Go							
Cypress Landing PS Forcemain Reroute	3.4	577,708	1,035,000				1,612,708
Utility Fund Pay-As-You-Go							
Parallel 16" Waterline on Mazeppa Road	3.4	673,200	3,366,000				4,039,200
Utility Fund Pay-As-You-Go							
MHS Area 2" Waterline Replacement	3.4	1,000,000					1,000,000
Utility Fund Pay-As-You-Go							
Replace Mini Excavator 7425	3.3		65,000				65,000
Utility Fund Pay-As-You-Go							
Replace Service Truck 7145	3.3		110,000				110,000
Utility Fund Pay-As-You-Go							
Replace Jetter Truck 7204	3.3		250,000				250,000
Utility Fund Pay-As-You-Go							
Vacuum Truck Replacement	3.3		525,000				525,000
Utility Fund Pay-As-You-Go							
Gravity Sewer to Abandon Forest Glen Pump Station	3.4		120,000				120,000
Utility Fund Pay-As-You-Go							
Gravity Sewer to Abandon Mayhew Promenade Pump Station	3.4		200,000	250,000			450,000
Utility Fund Pay-As-You-Go							
New Transmission Line US21/NC150	3.4			305,480	981,900		1,287,380
Utility Fund Pay-As-You-Go							
Rolling Hills and NC150 replace line-add weir	3.4			416,000	780,000		1,196,000
Utility Fund Pay-As-You-Go							
West Branch Rocky River Sewer	3.4			948,000	1,777,500		2,725,500
Utility Fund Pay-As-You-Go							
Gravity Sewer to Abandon Pine Lake Pump Station	3.4				90,000	300,000	390,000
Utility Fund Pay-As-You-Go							
New 24" waterline on NC150	3.4					229,320	229,320
Utility Fund Pay-As-You-Go							
Water Sewer Rehabilitation Projects	3.3	1,000,000	1,000,000	1,000,000	1,500,000	1,500,000	6,000,000
Utility Fund Pay-As-You-Go							
Total Line Maintenance		3,285,908	6,671,000	2,919,480	5,129,400	2,029,320	20,035,108
Pump Maintenance							
Generator at Lakeshore Elementary Lift Station	3.3	85,000					85,000
Utility Fund Pay-As-You-Go							
Replace Reeds Creek Pump Station	3.4	423,000	3,807,000				4,230,000
Utility Fund Pay-As-You-Go							
Replace Van 7114	3.3		80,000				80,000
Utility Fund Pay-As-You-Go							
Dye Creek 18" Dual Outfall Replacement	3.4		614,000				614,000
Utility Fund Pay-As-You-Go							
Upgrade Hospital Pump Station	3.4		345,000	1,035,000			1,380,000
Utility Fund Pay-As-You-Go							
Total Pump Maintenance		508,000	4,846,000	1,035,000	0	0	6,389,000
Total Water Sewer		5,843,908	11,967,000	3,954,480	5,129,400	4,405,224	31,300,012

Utility Fund

Department	Strategic Objective	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
Water Treatment							
Water Treatment Plant 1							
Backwash Pump Replacements <i>Utility Fund Pay-As-You-Go</i>	3.1	150,000					150,000
Clearwell Replacement and other upgrades <i>Utility Fund Pay-As-You-Go</i>	3.1	1,374,150	7,786,850				9,161,000
Rebuild Raw Water Tanks at Old Intake <i>Utility Fund Pay-As-You-Go</i>	3.1		235,000				235,000
Turbidimeter Replacement <i>Utility Fund Pay-As-You-Go</i>	3.1		65,000				65,000
Renovation of Plant #1 Upstairs Area <i>Utility Fund Pay-As-You-Go</i>	3.1		420,000				420,000
Plant #1 Bleach Generation Replacement <i>Utility Fund Pay-As-You-Go</i>	3.1			600,000			600,000
Chemical Pump Replacement (both Plants) <i>Utility Fund Pay-As-You-Go</i>	3.3					120,000	120,000
Total Water Treatment Plant 1		1,524,150	8,506,850	600,000	0	120,000	10,751,000
Water Treatment Plant 2							
Security Camera Upgrade (both Plants) <i>Utility Fund Pay-As-You-Go</i>	3.1	60,000					60,000
Valve Actuator Replacement <i>Utility Fund Pay-As-You-Go</i>	3.1	240,000					240,000
SCADA/Server Upgrade <i>Utility Fund Pay-As-You-Go</i>	3.1	100,000	1,000,000				1,100,000
VFD Install <i>Utility Fund Pay-As-You-Go</i>	3.1	70,000	350,000				420,000
New Elevated Water Storage Tank <i>Utility Fund Pay-As-You-Go</i>	2.4	1,177,500	3,367,500				4,545,000
Plant #2 Bleach Generation Replacement <i>Utility Fund Pay-As-You-Go</i>	3.1			900,000			900,000
Vehicle Replacement <i>Utility Fund Pay-As-You-Go</i>	3.3					45,000	45,000
Total Water Treatment Plant 2		1,647,500	4,717,500	900,000	0	45,000	7,310,000
Total Water Treatment		3,171,650	13,224,350	1,500,000	0	165,000	18,061,000

Utility Fund

Department	Strategic Objective	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
Waste Water Treatment							
Effluent Filter Disk Replacement <i>Utility Fund Pay-As-You-Go</i>	3.3	225,000					225,000
Replacement Wasting Pump <i>Utility Fund Pay-As-You-Go</i>	3.3		275,000				275,000
Replacement of Motors and VFD's for RAS Pumps <i>Utility Fund Pay-As-You-Go</i>	3.3		50,000	200,000			250,000
Refurbish Clean Package Plans & EQ Basins <i>Utility Fund Pay-As-You-Go</i>	3.1		200,000	200,000	200,000		600,000
Replacement of UV Disinfection System <i>Utility Fund Pay-As-You-Go</i>	3.1			120,000	1,080,000		1,200,000
Clarifiers - Replace scum beach and weirs <i>Utility Fund Pay-As-You-Go</i>	3.1			125,000	125,000		250,000
Perforated Plate Screen with Washer at Headworks <i>Utility Fund Pay-As-You-Go</i>	3.3				25,000	750,000	775,000
Boiler Replacement or Refurbishment <i>Utility Fund Pay-As-You-Go</i>	3.1					95,000	95,000
Generator Power Control Upgrades <i>Utility Fund Pay-As-You-Go</i>	3.1					200,000	200,000
WWTP Capacity Expansion <i>Utility Fund Pay-As-You-Go</i>	3.4	300,000		1,250,000	8,900,000	14,050,000	24,500,000
WWTP Capacity Expansion - Biosolids Management <i>Utility Fund Pay-As-You-Go</i>	3.4		1,350,000		12,150,000	450,000	13,950,000
Total Waste Water Treatment		525,000	1,875,000	1,895,000	22,480,000	15,545,000	42,320,000
Utility Fund Total		9,540,558	27,066,350	7,349,480	27,609,400	20,115,224	91,681,012

Combined Funding Sources: *Utility Fund Pay-As-You-Go* 9,540,558 27,066,350 7,349,480 27,609,400 20,115,224 91,681,012

Powell Bill Fund

This Fund represents the portion of Paving Program funded by Powell Bill Funds.

Department	Strategic Objective	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
Powell Bill							
Bridge Repair	3.3	200,000					200,000
Paving Program	3.3	857,391	925,983	1,000,061	1,080,066	1,080,066	4,943,567
Powell Bill Fund Total		1,057,391	925,983	1,000,061	1,080,066	1,080,066	5,143,567

Stormwater Fund

All Stormwater CIP items are funded by Stormwater Fees, unless otherwise noted.

Department	Strategic Objective	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	Total
Stormwater							
Right-Of-Way and Easements for Annual Projects	3.3	50,000					50,000
Tandem Dump Truck (purchased from Streets)	3.3	50,000					50,000
Woodberry Drive Infrastructure Improvements	3.4	860,000					860,000
E. McLelland Ave Culvert Replacement and Upgrades	3.4	75,000		600,000			675,000
Burton's Barn Culvert Replacement	3.4	100,000		450,000			550,000
Carpenter Avenue Infrastructure Improvements	3.4	221,000		570,000			791,000
Replacement Leaf Truck	3.3	235,000				235,000	470,000
4x4 Crew Cab Truck w/Crane	3.3		130,000				130,000
Center Avenue Infrastructure Improvements	3.4		1,370,000				1,370,000
Timberlane Terrace/Winterfield Infrastructure Improvements	3.4		300,000		2,000,000		2,300,000
Elm Street Infrastructure Improvements	3.4		150,000			300,000	450,000
Iredell Avenue/Church Street Infrastructure Improvements	3.4		75,000			500,000	575,000
Replacement Street Sweeper	3.3			240,000			240,000
Statesville Avenue/Church Street Infrastructure Improvements	3.4			150,000		600,000	750,000
Shagbark Lane Culvert Replacement	3.4					75,000	75,000
Curb & Gutter Replacement on Town Owned Streets	3.4	150,000	150,000	150,000	150,000	250,000	850,000
Stormwater Fund Total		1,741,000	2,175,000	2,160,000	2,150,000	1,960,000	10,136,000

General Fund Total	42,341,020	17,611,633	25,417,791	9,048,543	11,836,761	106,255,748
Utility Fund Total	9,540,558	27,066,350	7,349,480	27,609,400	20,115,224	91,681,012
Powell Fund Total	1,057,391	925,983	1,000,061	1,080,066	1,080,066	5,143,567
Stormwater Fund Total	1,741,000	2,175,000	2,160,000	2,150,000	1,960,000	10,136,000

TOTAL CAPITAL IMPROVEMENTS	54,679,969	47,778,966	35,927,332	39,888,009	34,992,051	213,216,327
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GLOSSARY OF TERMS

Account – A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions are recorded in accounts.

Accounts Payable – A short term liability account reflecting amounts owed to private persons or organizations for goods and services received by the Town.

Accounts Receivable – An asset account reflecting amounts due from private persons or organizations for goods and services furnished by the Town.

Accrual Basis – The recording of the financial effects on an entity of cash transactions in the periods in which they occur rather than the periods in which the cash is received.

Ad Valorem Taxes – Commonly referred to as property taxes, are levied on the value of real, certain personal, and public utility property according to the property's valuation and tax rate.

Annual Adopted Budget – The budget approved by the Town Board of Commissioners and enacted through a budget ordinance adopted on or before June 30 of each year.

Appropriated Fund Balance – The amount of fund balance budgeted as revenue to offset expenses that exceed current revenue.

Appropriation – The amount budgeted on a yearly basis to cover projected expenditures which have been legally authorized by the Board of Commissioners.

Assessed Valuation – The value of real estate or personal property as determined by tax assessors and used as a basis for levying taxes.

Asset – A probable future economic benefit obtained or controlled by the Town as a result of past transactions or events.

Audit – An examination, usually by an official or private accounting firm retained by the Board that reports on the accuracy of the annual financial report.

Authorized Positions – Employee positions that are authorized in the adopted budget to be filled during the fiscal year.

Bond – A written promise to pay a specific amount of the money with interest within a specific time period, usually long-term.

Bond Issued – Bonds that are sold.

Bond Rating – A grade indicating a governmental unit's investment qualities. Generally speaking, the higher the bond rating, the more favorable the interest rate and the lower the cost of financing of capital projects funded by bonds. A high rating is indicative of the government's strong financial position.

Budget – A financial plan containing estimated expenditures and resources covering a fiscal year.

Budget Amendment – A revision of the adopted budget that, when approved by the Board, replaces the original provision. Budget amendments occur throughout the fiscal year as spending priorities shift.

Budget Calendar – The schedule of key dates that the Town follows in the preparation and adoption of the annual budget.

Budget Document – The Official written statement prepared by the Town’s staff and presented to the Board of Commissioners containing the proposed financial plan for the fiscal year.

Budget Message – A written overview of the proposed budget from the Town Manager to the Board of Commissioners which discusses the major budget items and the Town’s present and future financial condition.

Budget Ordinance – The official enactment by the Board of Commissioners establishing the legal authority for staff to obligate and expend funds.

Budgetary Control – The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

CAFR – Comprehensive Annual Financial Report. The official annual report of a government.

Capital Budget – A financial plan for projected capital projects containing expenditures and resources covering the duration of the project.

Capital Improvement Program (CIP) – A plan of proposed capital outlay to be incurred each year over a fixed number of years to meet capital needs.

Capital Outlay – Expenditures budgeted to purchase or add to fixed assets costing \$5,000 or more.

Capital Project – Major construction, acquisition, or renovation activities which add value to physical assets or significantly increase their useful life.

Capital Project Fund – A fund used to account for financial resources accumulated for the acquisition or construction of major capital facilities.

Chart of Accounts – A chart that assigns a unique number to each type of transaction and to each budgetary unit in the organization.

Debt Service – Payment of interest and repayment of principal on Town Debt.

Department – An organizational unit within the Town which is functionally unique in its delivery of services or activities.

Encumbrance – A financial commitment for services, contracts, or goods which have not, as yet, been delivered or performed.

Enterprise Fund – A fund which accounts for the operations that financed from user charges and whose operations resembles a business.

Expenditure – Expenditures are recorded when liabilities are incurred pursuant to authority given in an appropriation.

Fees – A general term used for any charge levied by the Town associated with providing a service or permitting an activity.

Fiscal Year (FY) – A 12 month period (July 1 – June 30) to which the annual operating budget applies and at the end of which an assessment is made of the Town’s financial condition and performance of its operations.

Fixed Assets – Long lived tangible assets obtained or controlled as a result of past transactions, events or circumstances.

Fund – A fiscal entity with resources and expenses that are segregated for the purpose of accounting for an activity(s) with common objectives.

Fund Balance – The excess of the assets of a fund over its liabilities.

GAAP – Generally accepted accounting principles. A uniform minimum standard used by state and local governments for financial recording and reporting; established by the accounting profession through the Governmental Accounting Standards Board.

General Fund – A fund that accounts for most of the basic government services such as culture & recreation, economic development, public works, engineering, planning, public safety, information technology, and general administration.

General Obligations Bonds – Bonds issued by a government entity which are backed by its full faith, credit and unlimited taxing authority.

Grants – A contribution or gift in cash or other assets from another government to be used for a specified purpose.

In Lieu of Taxes – A contribution by benefactors of Town services who are tax exempt.

Interest – Compensation for the use of borrowed money, generally expressed as an annual percentage of the principal amount.

Interfund Transfer – The movement of moneys between funds of the same governmental entity.

Intergovernmental Revenue – Revenue received from another government for general purpose or special intent.

Lease – A contract for temporary use of equipment or facilities at a negotiated price.

Levy – The amount of tax, service charges, and assessments imposed by a government.

Liabilities – Probable future sacrifices of economic benefits arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.

Local Government Budget and Fiscal Control Act – General Statute of the State of North Carolina governing budgetary and fiscal affairs of local governments.

Local Government Commissioner (LGC) – Division of North Carolina Department of State Treasurer.

Long Term Debt – Debt with a maturity of more than one year after the date of issuance.

Modified Accrual Basis – A method for accounting for the receipt and expenditure of funds whereby revenues are recorded when they become measurable and available and expenditures are recorded when the liability is incurred.

Non-operating Expenses – Expenses which are not directly related to the provision of such services as debt service.

Non-operating Revenues – Revenues which are generated from other sources and are not directly related to service activities.

Operating Budget – includes all funds except those accounted for in the capital budget.

Operating Expenses – The cost of contractual services, materials, supplies, and other expenses not related to personnel expenses and capital projects.

Personnel Expenses – Cost of salaries, wages, and fringe benefits such as employer's share of social security contributions, retirement expenses, and health and life insurance payments.

Powell Bill Funds – Revenue from state-shared gasoline tax which is restricted for use on maintenance of local streets and roads.

Revenue – A term used to represent actual or expected income to a specific fund.

Special Assessment – A levy on certain properties to defray part of all of the costs associated with improvements or services which will benefit those properties.

Special Revenue Fund – A fund used to account for the revenues from specific sources which are to be used for legally specified expenditures.

Tax Levy – The product when the tax rate is multiplied by assessed values.

Tax Rate – The amount per \$100 of property valuation that is levied for the support of government services or activities.

Unencumbered Balance – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.

Undesignated Fund Balance – The portion of resources, which at year end, exceeded requirements and has not been designated at some future time for a specific project or use. Money in the undesignated fund balance is not in the Budget and therefore has not been appropriated for expenditure. However, those funds are available for use if the need arises.

Water and Wastewater Utility Fund – A fund established to account for water and wastewater operations for services provided to Town residents.

FLEET REPLACEMENT STANDARD OPERATING PROCEDURES

PURPOSE:

The purpose of this procedure is to set forth an outline for the Town of Mooresville to develop an effective vehicle/equipment replacement program. Fleet Maintenance will be making decisions/recommendations on data gathered and user suggestions.

EQUIPMENT ADDITIONS:

All fleet additions will be approved through the budget process and coordinated with the Finance Department. Fleet Maintenance has no authority to add any vehicle/equipment to the fleet.

REPLACEMENT FACTORS:

Fund availability, age, mileage, cost per mile, maintenance costs, and overall condition.

All replacements will be coordinated with users before any orders are placed. This will ensure the user the opportunity to review the work assignment and ensure the correct size and type of vehicle is being used.

Fleet Maintenance will review the needs of the entire fleet for the assigned groups. This review will give all users equal treatment for replacements. Abuse and neglect of vehicle/equipment shall not be deemed as justification for replacement. The replacement orders will be sent to Purchasing from Fleet Maintenance.

SPECIFICATION WRITER:

Fleet Maintenance Superintendent writes specifications, and is responsible for research, development, and writing of equipment specification for all Town vehicles/equipment purchases. Other duties include compiling data, analyzing needs, demonstration equipment, and communication with departments, vendors, and manufacturers. The Specification Writer also inspects new equipment upon arrival to ensure specifications are adhered to.

Factors used in replacement decisions:

- Accidental damages exceed the vehicle's value.
- Age, mileage and or hours.
- Condition of exterior body and chassis.
- Repair and maintenance costs are excessive.
- The vehicle obsolete because of changes in technologies or for reasons of efficiency.
- Repair parts are difficult to obtain.
- The vehicle/equipment accumulates excessive downtime.
- Vehicular equipment becomes unsafe to operate.

EXPLANATION OF CRITERIA:

Vehicles and equipment are evaluated by four criteria: Age, Mileage, General Overall Condition, and Maintenance Cost. A vehicle is assigned a point total based on a scale of 1 to 4.

Age: Based on experience per class of vehicles/equipment A vehicle is assigned a point total based on a scale of 1 to 4, with 1 representing age 1-3 years for each year of chronological age, based on “in-service date” of the vehicle.

Age of Vehicle	1-3 Years Old	4-6 Years Old	7-9 Years Old	10+ Years Old
Points	1	2	3	4

Mileage/Hours: Based on experience per class of vehicles/equipment A vehicle is assigned a point total based on a scale of 1 to 4, with one 1 representing less than 50,000 miles. Equipment with hour meters will be assigned points based on standard usage for specific equipment types.

Mileage	0 – 50,000	50,001 – 75,000	75,001 – 100,000	100,000+
Points	1	2	3	4

Maintenance Costs: The cost of maintenance and repair not to exceed in the true value of the vehicle/equipment. Points are assigned on a scale of 1 to 4 based on the total cost factor. The maintenance cost figure includes all repair and maintenance costs minus any costs associated with accident repairs.

% of Original Purchase Price	0-25%	26% - 50%	51% - 75%	75% - 100%+
Points	1	2	3	4

Condition: A physical evaluation is made of each vehicle/equipment that meets or exceeds the base standards for age, mileage, and or maintenance cost. This category takes into consideration the condition of the body, rust, interior condition, vehicular accident status, anticipated repairs, etc. A scale of 1 to 4 is used, with 4 being extremely poor condition.

Condition	Good	Fair	Poor	Extremely Poor
Points	1	2	3	4

On occasions exceptions will occur in which this replacement procedure will not be used, these exceptions will be dealt with on an individual basis.

POINT RANGES FOR REPLACEMENT CONSIDERATION

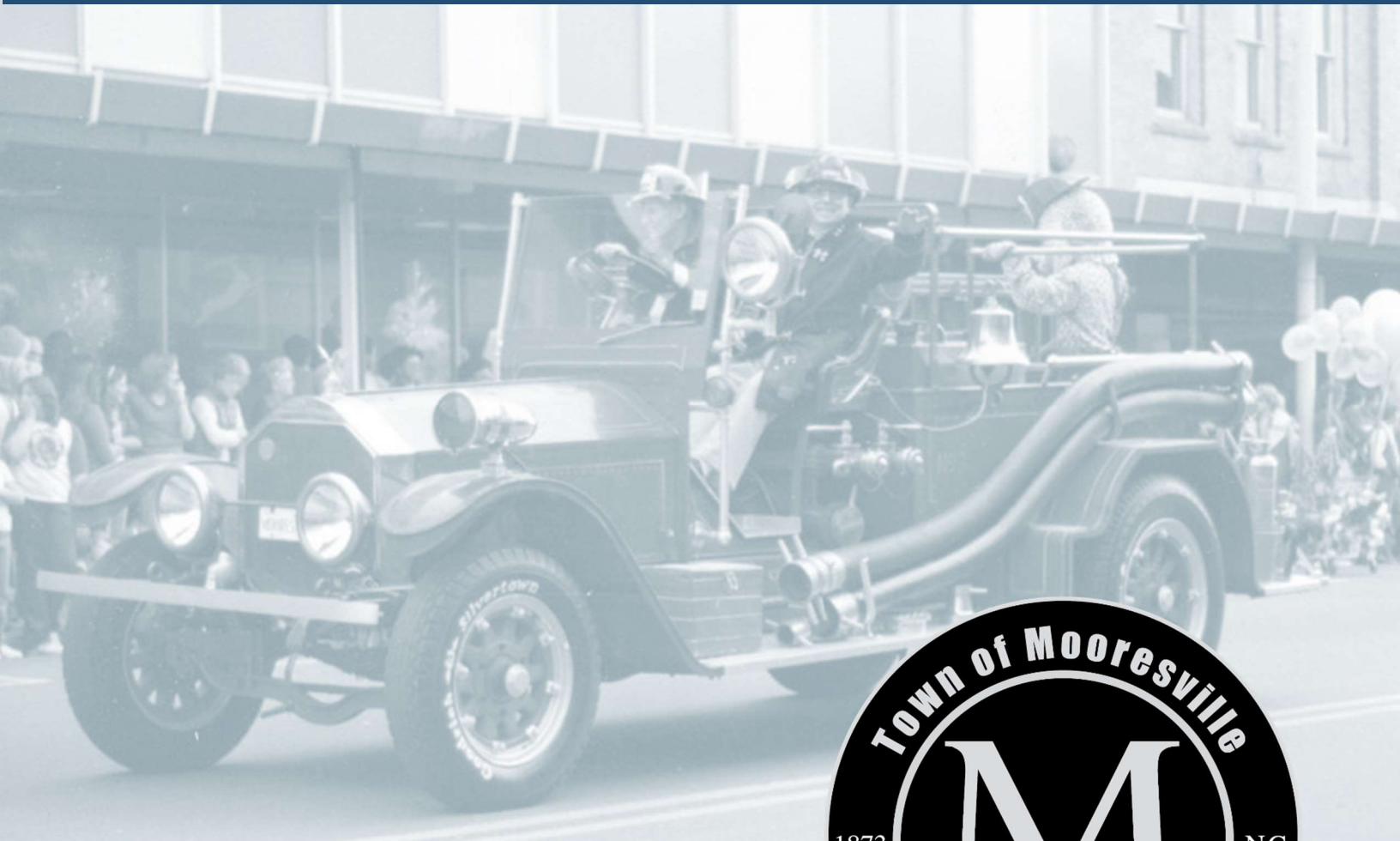
When combining the total scores for age, mileage/hours, maintenance costs, and condition, the following scale will be used in recommending vehicle/equipment replacement:

Points	1 – 5	6 – 11	12 – 14	15+
Consideration	Excellent	Good	May Qualify for Replacement on Individual Basis	Needs Immediate Replacement

REPLACEMENT CRITERIA

DESCRIPTION	AGE	MILEAGE
Administrative	10 Year	100,000
Police/Fire Vehicle (Severe)	8 Year	85,000 – 90,000
Police/Fire (Regular Use)	10 Year	100,000
Police Motorcycle	5 Year	
Heavy Fire Apparatus	15 Year	85,000
Compact/Hybrid	10 Year	100,000
½ Ton Truck/Van	10 Year	100,000
¾ Ton Truck/Van	10 Year	100,000
1 Ton Truck/Van	10 Year	100,000
Med/Heavy Truck	10 Year	90,000 – 100,000
Garbage Truck (Rear Loader)	8 – 10 Year	85,000
Garbage Truck (Side Loader)	5 – 7 Year	85,000
Knuckle Boom Truck	7 Year	90,000
Sweepers (Reviewed)	7 Year	80,000 – 90,000
Leaf Trucks (Reviewed)	8 Year	
Flushers	15 Year	90,000
Trailers	15 Year	
Rollers	15 Year	
Plows	15 Year	
Loader/Backhoe	10 Year	
Tractors	8 Year	
Skid Steer Loaders	10 Year	
Spreaders	15 Year	
Grounds Mowers	5 Year	2,500+ Hours

FY2022 | Annual Report



Strategic Plan

A Game Plan for the Future



Town of Mooresville Board of Commissioners

[Miles Atkins](#), Mayor

[Eddie Dingler](#), Commissioner Ward 1

[Thurman Houston](#), Commissioner Ward 2

[Barbara Whittington](#), Commissioner Ward 3

[Lisa Qualls](#), Commissioner Ward 4

[Bobby Compton](#), Commissioner At Large

[Gary West](#), Commissioner At Large

Town of Mooresville Strategic Plan

FY2022 Annual Report

Overview

This report summarizes the actions completed and significant progress made in Fiscal Year 2022 towards the Town of Mooresville Strategic Action Plan. The appendices breakout the proposed tactical actions for next year (Fiscal Year 2023) and the complete Strategic Plan Report for this year (Fiscal Year 2022).

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Appendix A: New Tactical Actions for FY23

Appendix B: Complete FY22 Strategic Plan Report

Goal 1: Customer Service, Transparency and Citizen Engagement

The Town of Mooresville will be a customer-focused organization that encourages residents to be informed and engaged in the matters of government and community.

OBJECTIVE 1.1 Seek opportunities to enhance public trust by sharing information in an accessible, convenient manner.

OBJECTIVE 1.2. Expand effective and equitable customer service that engages all stakeholders through transparency, cooperation and feedback.

OBJECTIVE 1.3. Improve public outreach and citizen involvement through open communication and the development of community relationships and partnerships.



Citizen Advisory Committee Reception



Goal 1: Completed Actions this Past Fiscal Year

Ref.	Action	Notes
1.1.E	Create messaging that educates residents and describes the highlights and results of well-planned and thoughtful growth.	Completed and Implementation Ongoing
1.1.F	Generate a series of messaging that describes Mooresville's water utility as a clean, safe and valuable asset to the Town and its residential customers.	Completed and Implementation Ongoing
1.1.G	Study Radio Communications	Windborne Study Completed and Implementation Continues
1.1.H	Implement LogicKull & NextRequest Software	Public Record Request Software Fully Implemented
1.1.L	Conduct PIO Assessment and Recommendations	Assessment Completed and Implementation Underway
1.2.E	Reorganize Planning Department to Provide Better Customer Service	Completed
1.3.A	Expand library services to homebound and nursing homes through volunteers	Services Resumed
1.3.E	Update Town Board Rules and Procedures	Completed
1.3.G	Collaborate with Community and Town partners to develop a Town-Wide marketing co-op designed to shepherd the overall Mooresville brand.	Completed and Implementation Ongoing
1.3.H	Develop stories that leverage residents and front-line workers (service provider and recipients) perspectives.	Completed and Implementation Ongoing

Goal 1: Significant Progress this Past Fiscal Year

Ref.	Progress	Action	Notes
1.1.A	75%	Complete the Town's Policy Project	Policies Standardized, Updated, and Loaded into Portal
1.2.B	75%	Identify best practices and processes to increase participation for boards, committees, and commissions	CAC Policy Adopted and 2 nd Annual Reception Held
1.3.C	90%	Cultivate and strengthen community relations with community watch meetings and community events.	Multiple outreach events held and attended

Goal 2: Economic Development

The Town of Mooresville will create and maintain a strong local economy and diverse workforce that attracts quality employers and provides opportunities for all citizens.

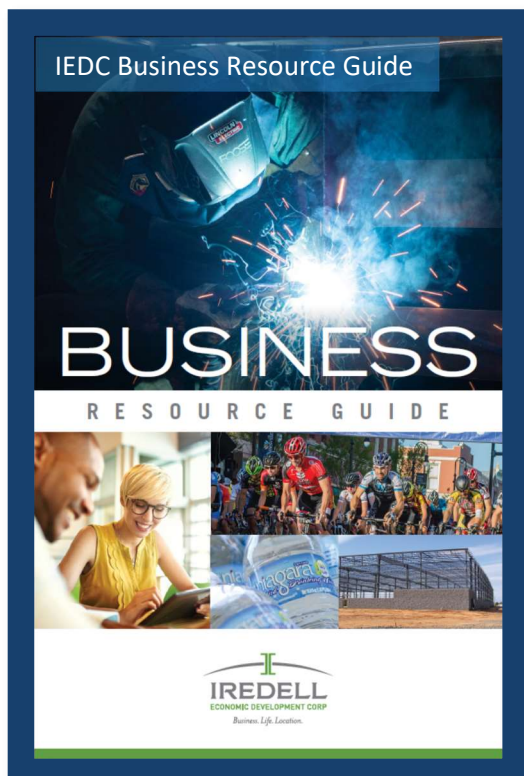
OBJECTIVE 2.1. Market and promote Mooresville as a preferred location for business growth and recruitment through collaboration with economic development partners in the region and developing and maintaining amenities and infrastructure.

OBJECTIVE 2.2. Improve effectiveness through collaboration with economic development partners within the region (ICEDC, Continuum, Iredell County, SBDC, and CVB).

OBJECTIVE 2.3 Design incentive programs, policies and procedures around recruitment and retention of high growth industries.

OBJECTIVE 2.4 Develop and maintain amenities, infrastructure, and policies to attract economic development.

OBJECTIVE 2.5 Promote the Downtown Commercial Core as an employment and entertainment hub.



Goal 2: Completed Actions this Past Fiscal Year

Ref.	Action	Notes
2.1.B	Highlight partners funded by the Town and corporations that call Mooresville home and that have a significant impact on the quality of life in Mooresville.	Completed and Implementation Ongoing
2.1.C	Develop a Small Business Resource Guide	Completed by Partner - Iredell EDC
2.2.D	Partner with outside agencies to provide programming	The Town partnered with 8 outside agencies and provided \$453,389 in funding.
2.2.H	Request data on our workforce from Iredell EDC annually	Workforce data is available on the Iredell EDC Website
2.3.A	Revise Economic Development Policy	Completed
2.3.B	Review and update economic and community development incentive packages to attract new business and expand existing business.	Completed
2.3.C	Implement the IEDC NextGen Match Program	Completed and Implementation Ongoing by Partner – Iredell EDC
2.3.D	Explore partnership to assist impacted workforce and support entrepreneurship	Completed and Implementation Ongoing by Partner – Iredell EDC
2.3.E	Facilitate an Economic Development, Education, and Workforce Alignment Roundtable	Completed and Implementation Ongoing by Partner – Iredell EDC

Goal 2: Significant Progress this Past Fiscal Year

Ref.	Progress	Action	Notes
2.2.E	75%	Assist and promote Mooresville Business Park East to create additional jobs, property taxes, and revenue for the Town.	The Mooresville Business Park East continues to be marketed through Iredell EDC with significant progress.
2.2.I	80%	Explore partnership opportunities with CORVID	501(c)3 organization formed – IDEUSA
2.4.A	25%	Construct Liberty Park Phase II	Under construction and scheduled for completion May 2023
2.4.B	75%	Explore opportunities to promote Library work force development resources	Relationships established with NC Works, NIT, and the United Way.
2.4.D	85%	Replace and install artificial turf at Mazeppa Road Park	Under construction and scheduled for completion Fall 2022
2.4.I	50%	Design and Construction of East-West Connector Phase I (BUILD Grant)	ROW Acquisition moving forward with Construction expected by end of 2022

Goal 3: Organizational Excellence and Financial Stability

The Town of Mooresville will maintain organizational excellence through training and retention of quality employees, sound financial management and superior service to the community.

OBJECTIVE 3.1. Optimize the use of technology to drive efficiency and productivity to improve services.

OBJECTIVE 3.2. Develop and implement safety initiatives that continue to focus on employee safety and risk aversion.

OBJECTIVE 3.3. Provide safe, reliable, and well-maintained vehicles, equipment and facilities to integrate sustainability into daily operations.

OBJECTIVE 3.4. Plan future capital and infrastructure needs in accordance with demographic trends, operational changes and financial capacities.

OBJECTIVE 3.5. Recruit and retain an exceptional, diverse, engaged, and healthy workforce.

OBJECTIVE 3.6. Secure long-term financial sustainability through policies, procedures and sound financial management.

AAA Rating

Mooresville (Town of) NC: Update following upgrade to Aaa

MOODY'S INVESTORS SERVICE

Our credit view of this issuer reflects its healthy financial position following sale of telecommunications system and multiple years of operating surpluses and its large, growing tax base.



Fleet Expansion Ribbon Cutting

Utility Master Plan

TOWN OF MOORESVILLE
**WATER AND
WASTEWATER
COMPREHENSIVE
MASTER PLAN
EXECUTIVE
SUMMARY**



TOWN OF MOORESVILLE
OCTOBER 2011

Shooting Range Improvements



Goal 3: Completed Actions this Past Fiscal Year

Ref.	Action	Notes
3.1.C	Create Automatic Vehicle Locator (AVL) Policy and implement AVL devices on town fleet	Completed
3.1.D	Migrate On-Premises Enterprise Resource Planning (ERP) Solution to Software as a Service	Completed
3.2.B	Implement a Fire Cancer Initiative Program to research, evaluate, and mitigate employee exposure to various carcinogens in fire service	Completed
3.2.F	Design and construct shooting range improvements	Completed
3.3.A	Evaluate the need to expand the light duty side of Fleet services.	Completed and included in CIP
3.4.E	Evaluate the space needs of Town Hall to allow for more office space	Completed
3.4.F	Complete Utilities Master Plan and CIP	Completed
3.4.J	Monitor growth and plan for additional routes and necessary capital equipment	Completed and Implementation Ongoing
3.4.L	Engage a state lobbyist to pursue funding for infrastructure needs	Completed
3.5.B	Execute the education component of our Diversity Advisory Committee (DAC) strategic plan.	Completed
3.6.E	Manage the Town's finances to ensure bond ratings are maintained or upgraded from their current level	Completed and Ongoing - AAA Bond Rating Achieved

Goal 3: Significant Progress this Past Fiscal Year

Ref.	Progress	Action	Notes
3.1.A	85%	Improve the utility payment experience for customers	In programming stages of Paymentus software
3.1.F	70%	Implement electronic permitting and review	Completed Phase 1 & 2, Phase 3 in process
3.4.D	75%	Expand Library services to underserved growing Populations	Anticipate West Branch opening in Fall 2022
3.4.K	75%	Complete North Maple Culvert Replacement Stormwater Project	Contractor nearly complete with the project
3.5.A	75%	Execute the Recruitment Plan for the Town in order to recruit a diverse and well qualified workforce and create a talent pipeline.	Implementation underway with several career fairs and training

Goal 4: Planning, Infrastructure and Housing

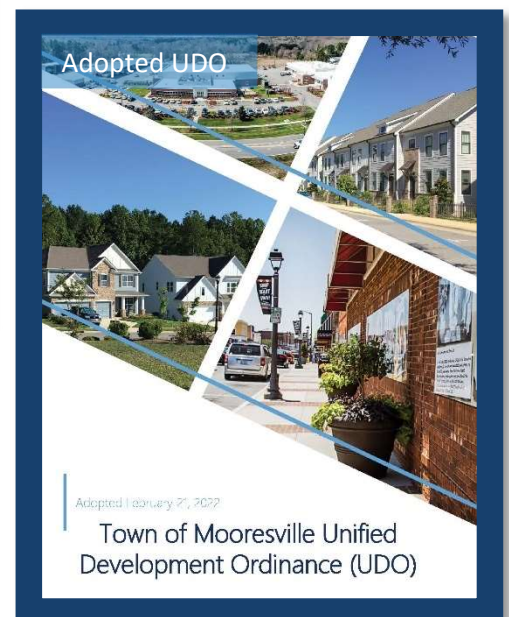
The Town of Mooresville will build and maintain infrastructure that supports efficient operations, reliable transportation and diversified

OBJECTIVE 4.1. Follow the Comprehensive Housing Strategy to expand Mooresville's access to a broad range of quality housing that is safe, accessible and affordable.

OBJECTIVE 4.2. Direct and guide growth in the community through appropriate planning, land use and development review process.

OBJECTIVE 4.3. Research, develop and propose incentives for in-fill redevelopment in identified activity areas of Town.

OBJECTIVE 4.4. Improve transportation options and reduce congestion by working with transportation partners, and making the necessary road improvements.



Goal 4: Completed Actions this Past Fiscal Year

Ref.	Action	Notes
4.1.A	Develop a comprehensive Community Development Program framework to provide options for consideration.	Completed
4.1.B	Align existing initiatives to better coordinate community development services.	Completed
4.2.B	Update Unified Development Ordinance.	Completed
4.3.C	Develop Memorandum of Understanding (MOU) with Developer Partner for Church Street Redevelopment	Completed
4.3.D	Update Downtown Mooresville Vision Map	Completed
4.3.E	Become a Main Street America Accredited Downtown	Completed by Partner – MDC
4.3.G	Continue Improvement Grants in Partnership with Mooresville Downtown Commission (MDC)	Completed and Ongoing by Partner – MDC
4.3.J	Enter into development agreement with development partner for Church Street redevelopment, including public parking deck	Completed
4.4.I	CATS LYNX System Update to evaluate transit options from Mooresville to Charlotte	Completed
4.4.J	Conduct Downtown Traffic Signal Retiming Study	Completed

Goal 4: Significant Progress this Past Fiscal Year

Ref.	Progress	Action	Notes
4.2.A	70%	Strengthen relationship between the Board of Commissioners and Planning Board	Working to align Planning Board and Town Board policies, procedures, and agenda packages
4.3.F	75%	Revise Downtown Development Incentives	Draft ready for Board consideration
4.4.C	50%	Advocate with Charlotte Regional Transportation Planning Organization (CRTPO) for federal and state funding in the Mooresville region	Staff working on additional funds for Hwy115/Faith Road Project
4.4.H	20%	Preliminary Design of East West Connector Phase II	Staff working with consultant and NCDOT on next steps which include 25% design, traffic forecasting and preliminary environmental.
4.4.K	99%	Conduct Traffic Unit Feasibility Study	Project is nearly completed and awaiting final report

Goal 5: Public Safety

The Town of Mooresville will be a safe community offering the highest level of protection and will work to earn the trust and confidence of our citizens. When emergencies arise, the Town will respond in a quick and effective manner.

OBJECTIVE 5.1. Prepare for, mitigate and effectively respond to emergencies and special events.

OBJECTIVE 5.2. Create a safe and accessible community environment that emanates comfort and security to those that live, work and play in Mooresville.

OBJECTIVE 5.3. Provide community outreach programs which will provide citizen the opportunity to interact with public safety employees and increase public safety awareness.

OBJECTIVE 5.4. Provide quick and exceptional fire, medical and emergency response.

Fire Station 6 Ribbon Opening



Fire Training Center Opening



Police Station Under Construction



Goal 5: Completed Actions this Past Fiscal Year

Ref.	Action	Notes
5.1.A	Design and construct Fire Training Center (FTC).	Completed
5.1.C	Construct Fire Station 6 off Highway 801 at the Mooresville Business Park East.	Completed
5.1.D	Implement Emergency Operations Plan (EOP).	Completed
5.2.C	Achieve Commission on Accreditation for Law Enforcement Agencies (CALEA) accreditation for the dispatch center	Completed
5.3.A	Conduct a Police and Community Awareness Program	Completed

Goal 5: Significant Progress this Past Fiscal Year

Ref.	Progress	Action	Notes
5.1.E	90%	Construct New Police Headquarters	This project is under construction and scheduled to be complete in August of 2022
5.4.C.	75%	Purchase new fire truck to maintain a response ready fleet of fire apparatus.	(E5) Approved in FY22 Budget, truck is ordered. Awaiting delivery

Goal 6: Recreation and Cultural Services

The Town of Mooresville will be a regional center for cultural, leisure and recreational opportunities, preserve its history & heritage, and provide open space, parks and quality facilities at affordable rates for all users.

OBJECTIVE 6.1. Protect, enhance and develop unique places that reflect the Town's characters, history and values.

OBJECTIVE 6.2. Enhance and expand facilities, parks, ball fields and open spaces to support current and future residents.

OBJECTIVE 6.3. Offer a diverse range of youth, adult and senior recreational and cultural programming to enhance the quality of life for all citizens.

OBJECTIVE 6.4. Position Mooresville as a regionally recognized recreation, cultural, entertainment and tourism destination.

OBJECTIVE 6.5. Implement the recommendations within the 2016 Cultural, Parks and Recreation Master Plan.

OBJECTIVE 6.6 Implement the recommendations within the library's Community Assessment 2019 findings.



Skate Park Board Approval



Mazeppa Field Improvement Partnership



West Branch Library

Goal 6: Completed Actions this Past Fiscal Year

Ref.	Action	Notes
6.1.A	Pursue a digitization project for the library's Local History and Archives collection.	Completed
6.3.B	Expand recreation programming opportunities with a concentrated effort on therapeutic and senior populations.	Completed and Ongoing Implementation
6.5.C	Focus on existing park and facility or amenity upgrades/improvements/expansion.	Completed and Ongoing Implementation
6.5.D	Continue to explore and develop partnerships.	Completed and Ongoing Implementation
6.5.E	Expand and diversify funding opportunities.	Completed and Ongoing Implementation
6.6.A	Increase the number of multi-generational programs	Completed
6.6.B	Develop hybrid programing presentation in person and virtual.	Completed

Goal 6: Significant Progress this Past Fiscal Year

Ref.	Progress	Action	Notes
6.1.D	70%	Continue the redevelopment of Church Street property and tie into Liberty Park/War Memorial.	The Master Development Agreement has been approved and implementation has begun.
6.2.A	35%	Construct Skate Park	This project is under construction with completion scheduled for November 2022
6.2.B	80%	Design and Construct West Side Library Branch	This project is under construction and scheduled to be complete in August of 2022
6.2.D	35%	Redevelop War Memorial Recreation Center, Liberty Park, and adjacent property	Liberty Park, Phase I has been completed. Phase II is under construction Two adjacent parcels have been purchased by the Town
6.2.H	80%	Complete Moor Park Master Plan to plan to repair, improve, and expand	Discussion is continuing with the Town Board about the scope of the project, before entering the design phase.
6.4.A	75%	Complete Golf Operation and Business Plan	Consultants have been working with staff and will present to Town Board soon

Appendix A

New Tactical Actions for FY23

New Tactical Actions for FY2023

The strategic plan is developed by Town managers and senior staff to align the goals of the Board of Commissioners with functional activities to achieve that set of goals. Each strategic goal is supported by objectives. Those objectives are then supported by a set of tactical actions describing specific, tangible, measurable actions to be undertaken by the lead department to achieve those objectives. The strategic plan is reviewed and updated by the Town managers and senior staff on a quarterly basis.

The Town holds two Board Retreats during the year to obtain feedback and adjust tactical actions to ensure alignment with the goals of the Board of Commissioners. During October of 2021, a Board Retreat was held where a general update and outline of processes for reviewing and revising the Strategic Plan was discussed. The Board was presented first quarter progress updates and discussed the need for adjustments. Town staff then developed and adjusted objectives for review by the Board, along with the tactical actions to support those objectives.

In February of 2022, the Board discussed mid-year progress with status updates along with percent of completion for tactical actions. Several adjustments to the tactical actions were proposed and reviewed by the Town Board. The actions were then prioritized during a workshop with the assistance of a facilitator from FountainWorks Facilitation and Management Consulting.

During the April Commissioner Briefing, the finalized, proposed strategic plan for Fiscal Year 2023 was developed based on results from Board input and prioritization.

Below are the new tactical actions for FY2023. Reporting and progress will be tracked during the upcoming fiscal year.

Goal 1: Customer Service, Transparency and Citizen Engagement

Action	Assigned Department
Expand audio / visual capabilities at Charles Mack Citizen Center to stay competitive in the meeting market and provide equitable communication tools to residents.	Technology & Innovation
Complete Town Website overhaul and update	Communications
Create a One-Stop Shop	Manager's Office
Conduct a User Experience Audit to improve library accessibility and usability	Library
Complete Building Department Feasibility Study and implement as part of the Town Hall Annex-One Stop Center Concept	Manager's Office
Implement a comprehensive electronic archiving solution to more effectively respond to public records requests	Technology & Innovation
Continue to grow and engage our volunteer base in order to deepen community connection and understanding of municipal operations as well as build a potential pipeline of candidates.	Human Resources

Goal 2: Economic Development

Action	Assigned Department
Phase II Stormwater Master Plan	Engineering
Complete Woodberry Drive Improvements Project	Engineering
Design and Construct Carpenter Avenue Improvements Project	Engineering
Design and Construct Burton's Barn Culvert Replacement	Engineering
Design and Construct McLelland Avenue Culvert and Infrastructure Improvements	Engineering
Complete Phase 1 - Downtown Streetscape Master Plan and Concept Design	Planning & Com Dev
Complete Cornelius Road Park Phase 3 Design	Parks & Recreation
Identify funding options for Cornelius Road Park Phase 3	Manager's Office
Explore partnership opportunities to develop a tech park and class A office space	Manager's Office
Explore opportunities to develop the next industrial park in coordination with Iredell Economic Development Corporation	Manager's Office
Develop Parklet Program Guidelines	Planning & Com Dev
Maintain and upgrade existing Town-owned McLelland public parking area	Public Services

Goal 3: Organizational Excellence and Financial Stability

Action	Assigned Department
Expand Town's GIS Capabilities	Planning & Com Dev
Replace End of Life Storage Infrastructure	Technology & Innovation
Expand the Town's Existing Dark Fiber Network	Technology & Innovation
Add liquid petroleum gas props to FTC to reduce carcinogen exposure	Fire
Preliminary Engineering Study for Wastewater Expansion Alternatives	Utilities
Construct New Elevated Storage Tank in High Pressure Zone	Utilities
Conduct Utility Rate and System Development Fee Study and Implement Recommendations	Utilities
Pursue development through partnerships of the overall Mooresville Lake Loop Greenway Network	Planning & Com Dev
Conduct a diversity audit and update the Library catalog search terms	Library
Engage a state lobbyist to pursue funding for infrastructure needs	Manager's Office
Research potential options and cost of expanding the Employee Wellness Program	Human Resources
Evaluate Pay Class Study process and frequency and make recommendations to ensure we continue to recruit and retain an exceptional workforce	Human Resources

Goal 4: Planning, Infrastructure and Housing

Action	Assigned Department
Obtain CDBG Entitlement Status	Planning & Com Dev
Develop a master plan and marketing package for the Liberty Village Concept to attract partners and sponsorships	Planning & Com Dev
Conduct due diligence for the possible reuse of Town owned properties	Planning & Com Dev
Adopt Downtown Architectural Standards	Planning & Com Dev
Update the One Mooresville Plan to ensure alignment with the Utility Master Plan and the UDO	Planning & Com Dev
Evaluate Street Tree Program, make recommendations, and adopt Public Tree Ordinance to maintain Tree City USA designation	Planning & Com Dev
Continue to Investigate Options to Advance NCDOT Transportation Projects and Priorities	Engineering
Advocate with ICATS for improved public transit routes and service in Mooresville	Planning & Com Dev

Goal 5: Public Safety

Action	Assigned Department
Develop a plan and explore options to efficiently and effectively provide fire services in the Highway 150 and Perth Road area	Fire
Expand Unmanned Aerial System Program	Technology & Innovation
Pursue grants to equip the MFR FieldComm truck with emergency satellite capabilities	Technology & Innovation
Develop options to expand the FMO's fire & life safety education program delivery	Fire
Expand the Rescue and HazMat program to allow for enhanced and effective program management and delivery	Fire
Develop options to enhance fire-ground safety	Fire
Ensure adequate staffing to handle continued increase of inspections and investigations	Fire
Explore expansion of the Squad Program to 12 hours a day/7 day a week service delivery	Fire
Maintain a response ready fleet of fire apparatus	Fire
Ensure ability for search and rescue for areas of Mooresville that are contiguous to Lake Norman through agreements and protocols with other agencies as well as internal capacity building.	Fire
Review staffing levels to maintain a staffed response ready fleet.	Fire
Evaluate and enhance recruitment/retention programs for Fire and Police	Human Resources

Goal 6: Recreation and Cultural Services







Action	Assigned Department
Pursue digitization of 1973 tapes and associated projects for 150th Celebration of Mooresville	Library
Assist the Mooresville Museum in developing a vision and plan for future improvements	Manager's Office
Complete Public Art Master Plan	Parks & Recreation
Identify funding options for public art installations	Parks & Recreation
Increase pickleball opportunities by building designated courts for the sport.	Parks & Recreation
Develop and implement the Neighborhood Park Revitalization Plan to create equity among parks in Mooresville's park system	Parks & Recreation
Revisit Moor Park Master Plan to consider other alternatives and options	Manager's Office
Install a Sensory Garden at Mooresville Public Library for visually challenged and hearing impaired residents	Library
Celebrate the 150th Anniversary of Mooresville with extensive programming, events, and festivals	Parks & Recreation










Appendix B










Complete FY23 Strategic Plan Report







A Game Plan for the Future





2021 Town of Mooresville

Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
GOAL				
Goal 1: Customer Service, Transparency and Citizen Engagement				
The Town of Mooresville will be a customer-focused organization that encourages residents to be informed and engaged in the matters of government and community.				
OBJECTIVE				
1.1 Seek opportunities to enhance public trust by sharing information in an accessible, convenient manner.				
1.1.A	 Complete the Town's Policy Project	75 %	Ongoing process. Policies continue to be updated and placed in PowerDMS for storage, signature, and easy access. The interns has significantly made progress on updating policies this past summer.	Manager's Office
1.1.B	 Publish the Town's Capital Improvement Plan (CIP) on the Town website	100 %	CIP is published on Town's new website.	Finance
1.1.C	 Maintain OpenGov information on the Town website	75 %	Ongoing. Updated periodically.	Finance
1.1.D	 Publish CIP purchase activity to improve transparency	0 %	Plans are being developed for ways to share CIP purchases on the new website.	Finance
1.1.E	 Create messaging that educates residents and describes the highlights and results of well-planned and thoughtful growth.	100 %	With several continuous development projects and additional project delays arising during Q4, Communications has focused on: <ul style="list-style-type: none"> • thoughtful and thorough noticing of paving projects including repeated communication of new paving techniques to better inform the public; • visibly celebrating successes of growth such as Station 6 opening (occurred FY23, hyped Q3); • informing public of sources of change (i.e. redistricting due to census); • highlighting and celebrating innovation (i.e. new payment kiosk); and • providing more informational posts about how citizens can get involved in local government (Citizens Advisory Board social media posts; refresh of HR's volunteer brochures). 	Communications
1.1.F	 Generate a series of messaging that describes Mooresville's water utility as a clean, safe and valuable asset to the Town and its residential customers.	100 %	In Q4, we made strategic efforts to publish the 2021 Annual Drinking Water Quality Report across a variety of mediums (radio, multiple print, digital), with feedback being skewed positive. We also began planning FY 23 ideas to better public utility information.	Communications

Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
1.1.G	 Study radio and communication options	100 %	Study complete. Report has been shared with Board at Commissioner Briefings. Implementation phase in process.	Manager's Office
1.1.H	 Implement LogicKull & NextRequest Software	100 %	Both software applications have been implemented and are being used by Legal.	Technology and Innovation
1.1.I	 Utilize Granicus to enhance transparency of governmental decisions and operations	80 %	All but two CACs are using Granicus and publish to the Town website. The Board of Commissioners and Planning Board now have meeting recordings with closed captioning and timestamps so viewers can select specific sections of the meetings to watch or view the closed caption transcript. Viewers can now watch the live stream or recording and view the agenda at the same time in split windows.	Clerk
1.1.J	 Develop continuity plan for clerk's office and Iredell County communications	10 %	Created an email list for all town and county parties involved in the annexation process to ensure simultaneous communication after the annexation has been approved.	Clerk
Proposed	 Expand audio / visual capabilities at Charles Mack Citizen Center to stay competitive in the meeting market and provide equitable communication tools to residents.	20 %	Funding for this project was approved in the FY23 budget and staff is assembling an action plan.	Technology and Innovation
Proposed	 Complete Town Website overhaul and update	0 %		Communications
1.1.K	 Develop marketing plans to introduce Downtown Mooresville to new residents & hoteliers, and enhance vacant windows about upcoming projects Accelerate Mooresville	85 %	Housing Committee & Creative Entrepreneurship Committees are working on these plans and exploring the following options: • Mill One has gone to a digital version of promoting events, etc. MDC has provided them with images of Food Truck events, Food Truck poster with schedule, Christmas in July events & more. Will continue to update this information. • Downtown Collection has been installed on several vacant building windows. • To Do - Creating events specific to Hoteliers to invite them to Downtown to explore all we have to offer	Manager's Office
1.1.L	 Conduct Public Information Office (PIO) Assessment and Recommendations Accelerate Mooresville	100 %	The assessment has been completed and implementation is ongoing.	Manager's Office
1.1.M	 Develop Brand Story and Guidelines Accelerate Mooresville	0 %		Communications

Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
OBJECTIVE				
1.2. Expand effective and equitable customer service that engages all stakeholders through transparency, cooperation and feedback.				
1.2.A	 Develop a plan to enhance customer service and outreach to foreign language communities	50 %	<p>CAC Apps are available in Google Translate. CAC site is available in Google Translate.</p> <p>Worked with HR to develop a list of interpreters on call for Board and committee meetings.</p> <p>Public Hearing Comment Policy was adopted and the required Public Comment and Public Hearing sign-up forms are now live on the website.</p> <p>A dedicated phone number and voicemail box have been set up to record public comments for those without computer access.</p> <p>The Board of Commissioners and Planning Board now have meeting recordings with closed captioning and timestamps so viewers can select specific sections of the meetings to watch or view the closed caption transcript.</p>	Clerk
1.2.B	 Identify best practices and processes to increase participation for boards, committees, and commissions	75 %	CAC policy was adopted in June. Each CAC will have one monthly post on social media platforms. Second annual CAC Welcome Reception is to be held in August.	Clerk
1.2.C	 Devise a town wide scanning policy	0 %	New Assistant Clerk to assist.	Clerk
1.2.D	 Create and implement issue resolution process and tracking	0 %	Will begin once Assistant Clerk position filled.	Manager's Office
Proposed	 Create a One-Stop Shop	0 %		Manager's Office
Proposed	 Conduct a User Experience Audit to improve library accessibility and usability	0 %		Library
Proposed	 Complete Building Department Feasibility Study and implement as part of the Town Hall Annex-One Stop Center Concept	0 %		Manager's Office
Proposed	 Implement a comprehensive electronic archiving solution to more effectively respond to public records requests	0 %	Funding was approved as part of the FY23 budget. Further discussions with Legal and the Town Managers Office will occur following the completion of several other TI projects and the limited staff resources.	Technology and Innovation
1.2.E	 Reorganize planning department to provide better customer services Accelerate Mooresville	100 %	Shifted job responsibilities and workload to increase capacity for better customer service opportunities.	Planning and Community Development

Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
OBJECTIVE				
1.3. Improve public outreach and citizen involvement through open communication and the development of community relationships and partnerships.				
1.3.A	 Expand library access Mooresville All-Access Card (MAC) cards to Charter Schools	10 %	We will try to restart in the Fall of 2022	Library
1.3.B	 Expand library services to homebound and nursing homes through volunteers	100 %	Services resumed July 2022	Library
1.3.C	 Cultivate and Strengthen community relations with community watch meetings and community events.	90 %	PSO Harding has conducted multiple outreach programs, hosted and attended community watch meetings. PSO Harding has worked the entire year with a focus on this tactical action with police officers supporting the efforts. PSO Harding and other officers have conducted the first summer camp for youth.	Police
1.3.D	 Review and update Town Charter and Code of Ordinances	15 %	This project is underway, and the Parks and Recreation Ordinance in Chapter 17 is completed. We have also updated the Alcohol Ordinance in Chapter 15 and created a new section for the Social District. We have compiled a schedule for this project by Chapter to ensure the project will be completed over the next year. A revised Cemetery Ordinance is being drafted and will soon be ready for review by the Town Board.	Legal
1.3.E	 Update Town Board Rules and Procedures	100 %	This item has been completed and the new Rules of Procedure were adopted on November 1, 2021.	Legal
1.3.F	 Update Town's Public Record Policy	80 %	The Town's new public records request portal, NextRequest, is now running and available for use. The Next Request portal provides a more efficient means of uploading documents and tracking the status of each request to ensure a timely and efficient response to public records requests. We have two policies drafted that are almost complete. The first policy is an internal policy governing the policy and procedures of using NextRequest and the other policy is a public facing policy that applies more generally to the legal framework for public records requests. Both policies will include incorporate a new special service charge for public records requests that require extensive use of staff time and resources.	Legal

Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
1.3.G	 Collaborate with community and Town partners to develop a town-wide marketing co-op designed to shepherd the overall Mooresville brand.	100 %	We have developed an internal committee that now regularly meets one time per month (the 3rd Wednesday of the month) to share progress of our department, as well as other departments. In Q4, we have seen an increase in cross-department collaboration and sharing of information and events. Several Co-Op members have taken part in the Town's bi-weekly WAME show to cross-promote events.	Communications
1.3.H	 Develop stories that leverage residents and front-line workers (service provider and recipients) perspectives.	100 %	<p>Initial plans for Town Tuesday employee spotlights were put on back burner with the departure of critical Communications staff.</p> <p>In the interim, Mooresville Police Department took on the challenge of leading employee spotlight efforts. With Bike2DC (May 2022) and the Carolina Brotherhood Memorial Ride (June 2022), several MPD and MFR participants were highlighted as a part of event communications plans. Building off of this, MPD staff has worked collaboratively with Communications to conduct weekly employee spotlight stories--creating a personable narrative rather than just questions/answers. The first storytelling spotlight launched 6/27 with additional stories being posted weekly/planned weekly through the end of the calendar year.</p> <p>In addition, we continue to spotlight employees and employee celebrations/kudos in Talk of the Town and Town Voice, as well as on the Intranet/SharePoint.</p>	Communications
1.3.I	 Create a volunteer spotlight and annual Citizen Advisory Committee (CAC) awards	50 %	<p>The volunteer spotlight has been created and will be published quarterly. One spotlight was published in the first quarter.</p> <p>June '23 will be the first annual CAC award.</p>	Clerk
Proposed	 Continue to grow and engage our volunteer base in order to deepen community connection and understanding of municipal operations as well as build a potential pipeline of candidates.	20 %	We've streamlined the volunteer application process, making it easier to understand and apply for volunteer opportunities. We have also begun to actively recruit for volunteers at job fairs and other community events.	Human Resources







GOAL

Goal 2: Economic Development






The Town of Mooresville will create and maintain a strong local economy and diverse workforce that attracts quality employers and provides opportunities for all citizens.


OBJECTIVE



2.1. Market and promote Mooresville as a preferred location for business growth and recruitment through collaboration with economic development partners in the region and developing and maintaining amenities and infrastructure.

Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
2.1.A	 Explore partnerships to promote library resources for entrepreneurs and small business	10 %	Reevaluating focus	Library
2.1.B	 Highlight partners funded by the Town and corporations that call Mooresville home and that have a significant impact on the quality of life in Mooresville.	100 %	Highlights for Q4 include: <ul style="list-style-type: none"> • Citizen Advisory Committee information posts (Q3-Q4) • Earth Day event (4/23/22) • Safe Routes to School partnership (May 2022) • Race City Festival presence and support (5/14/22) • Community Clean Up partnership (6/11/22) • Juneteenth event (6/18/22) 	Communications
2.1.C	 Develop a Small Business Resource Guide Accelerate Mooresville	100 %	In April 2021, Iredell EDC published the first annual Business Resource Guide and distributed 1,000 copies throughout the County and also made the publication available online at www.iredelledc.com . The guide contains nearly 90 resources for businesses, including assistance starting a business, growing an existing business, as well as finding funding and talent. Additionally, the resource guide contains contact information for the municipal and county offices involved in starting and operating a business. Copies of the guide can be found at key partners throughout the County, including Town of Mooresville Town Hall.	Manager's Office
OBJECTIVE				
2.2. Improve effectiveness through collaboration with economic development partners within the region (ICEDC, Continuum, Iredell County, SBDC, and CVB).				
2.2.I	 Explore partnership opportunities with Corvid Accelerate Mooresville	80 %	501(c)3 organization continues to meet to move this project forward. Outside Agency Funding awarded.	Manager's Office
2.2.D	 Partner with outside agencies to provide programming	100 %	The outside agency funding process and agreement has been completed. Town staff discussed alignment with outside agencies at a recent Board briefing. In addition, the Town hosted workshops with outside agency partners to discuss alignment. Outside Agency Funding has been awarded as well as special one-time funding due to ARPA supplemental funding.	Manager's Office
2.2.E	 Assist and promote Mooresville business park east to create additional jobs, property taxes, and revenue for the town.	75 %	We have been actively working with both the NC Dept. of Environmental Resources and Rowan County to determine a plausible solution for the current 10/70 provision issue. We have received confirmation/approval that the transfer from Iredell County to the Town of Mooresville of 10/70 provisional allocation places us in good standing. We continue to work with Rowan County on a solution for allowing the remainder of the Mooresville Business Park East to be developed.	Public Services

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Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
2.2.F	 Facilitate regular entrepreneur support system roundtables with appropriate partners Accelerate Mooresville	0 %	Slated to begin in calendar year 2023.	Manager's Office
2.2.G	 Explore partnership to facilitate creation of incubation and/or maker space Accelerate Mooresville	15 %	Exploring opportunities with Mitchell Community College, LaunchLKN and Lansing Melbourne Group.	Manager's Office
2.2.H	 Request data on our workforce from Iredell County Economic Development Corporation (IEDC) annually Accelerate Mooresville	100 %	Iredell EDC works with our partners at Iredell-Statesville Schools, Mooresville Graded School District, Mitchell Community College, Centralina Workforce Development Board, Charlotte Regional Business Alliance, and Sates of NC to support and grow our pipeline or skilled workers to meet the needs of industry. Iredell EDC has a multitude of workforce data available through partners and our website including; new & expanding companies , major employers , international employers , unemployment rate, target industry sectors , total employed, average wage, etc. most of which can be downloaded or accessed from our data center on our website. Iredell EDC can also provide customized labor force information based on a specific sector (Top 15 Distribution Occupations attached), local and regional wage information as well as past and future trends.	Human Resources
OBJECTIVE				
2.3 Design incentive programs, policies and procedures around recruitment and retention of high growth industries.				
2.3.A	 Revise Economic Development Incentive Policy Accelerate Mooresville	100 %	New Economic Development Incentive Policy has been adopted by the Town Board.	Manager's Office
2.3.B	 Review and update economic and community development incentive packages to attract new business and expanding existing businesses	100 %	Economic development policy has been completed and adopted.	Planning and Community Development














Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
2.3.C	 Implement the IEDC NextGen Match Program Accelerate Mooresville	100 %	<p>As of October 8, 2021, Iredell EDC has two participants in the ReVamp program: HMS Motorsports and JRI Shocks. Both companies are in the first stage of the program: strategic planning.</p> <p>The program has four stages: application, strategic planning, and implementation.</p> <p>Iredell EDC has promoted the program through several channels. We have promoted ReVamp through social media and newsletters, created a separate webpage for the program (www.iredelledc.com/revamp), approached several potential applicants directly. In May, June, and July Iredell EDC hosted three webinars (ReGen) which promoted best practices for diversification. In addition to their individual content, the webinar series served as a means of promoting ReVamp to its 40+ participants. Finally, LaunchLKN promoted ReVamp among the 80+ attendees of its September 13th event at Joe Gibbs Racing (Huntersville), "Can NASCAR Engineers Help Win America's Next War?"</p>	Manager's Office







Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
2.3.D	 Explore partnership to assist impacted workforce and support entrepreneurship Accelerate Mooresville	100 %	<p>ToM and Iredell County have approved \$260,000 (\$100,000 and \$160,000, respectively) for technical assistance grants to companies participating in ReVamp, which launched in May 2021. Program received its first applicant on June 28. Iredell EDC and NC State IES staff have scheduled an initial meeting for July. To help promote the program Iredell EDC has partnered with UNC Charlotte, NC Motorsports Association, and Charlotte Regional Business Alliance to host a series of webinars, titled ReGen. The ReGen webinars discuss the benefits of diversification, programs, and resources to support companies. The series of 5 webinars run from May through September 2021. Details on the program and application may be found at www.iredelledc.com/revamp.</p> <p>As of January 13, 2022, Iredell EDC has three participating companies in the ReVamp program: HMS Motorsports, JRi Shocks, and Kyle Busch. All three companies are in the first stages of the program:</p> <p>The program has four stages: application, strategic planning, and implementation.</p> <p>Iredell EDC has promoted the program through several channels. We have promoted ReVamp through social media and newsletters, created a separate webpage for the program (www.iredelledc.com/revamp), approached several potential applicants directly. In May, June, and July Iredell EDC hosted three webinars (ReGen) which promoted best practices for diversification. In addition to their individual content, the webinar series served as a means of promoting ReVamp to its 40+ participants. Finally, LaunchLKN promoted ReVamp among the 80+ attendees of its September 13th event at Joe Gibbs Racing (Huntersville), "Can NASCAR Engineers Help Win America's Next War?".</p>	Manager's Office
2.3.E	 Facilitate an Economic Development, Education, and Workforce Alignment Roundtable Accelerate Mooresville	100 %	<p>Iredell Industry & Education Alliance and Iredell Ready Initiative</p> <p>Iredell EDC has partnered with workforce partners in Iredell County to form the Iredell Industry & Education Alliance (Iredell Alliance). Founding partner organizations include Centralina Workforce Development Board, Greater Statesville Chamber of Commerce, Iredell County Economic Development Corporation, Iredell-Statesville Schools, Mooresville Graded School District, and Mitchell Community</p>	Manager's Office











Tactical Action #	Tactical Action	Percent Complete	College. Analysis The Iredell Alliance will serve as an umbrella organization and central hub to promote individual and joint workforce programs across Iredell County with plans to grow our engagement with industries, local government, private and charter schools, universities, training organizations, economic development organizations, workforce development organizations, labor management partnerships, industry associations, employer-serving organizations, nonprofit organizations and/or community-based organizations. The Iredell Alliance is launching Iredell Ready, a workforce initiative, that will identify, align, and enhance strategic priorities across the workforce development pipeline from early childhood education to retirement. This initiative will promote and develop life-long learning opportunities for the betterment of the residents, enhance social mobility within our economy, and assist citizens to obtain gainful employment within Iredell County. The Alliance has identified short-term and long-term goals, and metrics to maximize and measure our educational and workforce to meet the current and growing needs of local industry. Our workforce partners individually and collectively have been recognized as top performers for their efforts through the inspiration, exploration, preparation, and collaborative endeavors. Iredell Ready, through the partnership of the Alliance members, will build upon the existing efforts, by setting goals and metrics and identifying new opportunities to leverage partnerships to achieve county, state, and national workforce objectives. The Iredell Alliance has secured financial commitments from Iredell County Economic Development Corporation, Iredell-Statesville Schools, Mooresville Graded School District, and Mitchell Community College and will be making a request to the County for matching funds for a 3 year period to implement the initiative. As of March 2022, Iredell EDC has secured matching funds from Iredell County to support the Iredell Ready initiative for a total of \$375,000 (or \$125,000 a year over 3 years). In total the effort now has \$750,000 in funding to fund the initiative over 3 years. Iredell EDC has been working on the next steps in the launch of the initiative to and has begun the industry engagement outreach to individual employers in the County to participate in the launch of the initiative by sharing feedback on the proposed scope of work, provide insights on their pain points, and what they envision as priorities of the initiative and what success looks like. We have identified and reached out to a total of 20 employers in across our key industry clusters. To date the following companies have stated their commitment to participate.	Lead Department











Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
			<p>invited their communities to participate. Niagara Bottling, Walmart, Lowe's Corporate, Lake Norman Regional Medical Center, Davis Regional Medical Center, NGK Ceramics, Roush Yates, Kryo - Sleep Me, NCSU Agricultural Extension, Denso, Cheney Brothers.</p> <p>As a next step we plan to send a questionnaire with our partners to help us inform our first meeting, which is tentatively scheduled for the second week of May.</p> <p>In March 2022, Iredell EDC worked in partnership with ISS and Mooresville Graded School District on individual career awareness efforts and the promotion of career pathways. We participated as a speaker in the MSGD Career Bridge event to educate students, teachers, and parents about the industry clusters and growth that is taking place in Iredell County. We also supported this event with recruiting industry to participate in a career fair connecting employers and students. We also hosted a Career fair for seniors with ISS and local employers at the Statesville Civic Center. We are working on a joint career awareness event, tilted Career of Wheels, that will take place in May and focus on 6th graders at ISS and 7th graders at MSGD to help them explore career opportunities in with employers in Iredell County. We have also been active in generating video content on our community hub for EDGE Factor. Over the last several months we have added over a dozen videos featuring Iredell companies to showcase the type of positions and what they do. The community hub is open to the public to explore content available. To see a list of companies and videos that have been posted to the site, please visit https://edgefactor.com/iredellnc</p> <p>Next Steps</p> <p>Business engagement is an integral part of ensuring the work set forth will be relevant and responsive to the needs of Iredell's key employers and industry sectors. On May 18, 2022 we hosted a kick-off meeting with 15 key employers within Iredell's industry sectors (information technology, healthcare, logistics and distribution, manufacturing, agriculture, and financial services) with an ask to invite them to be part of this initiative and help us prioritize the work and identify additional opportunities. Prior to the meeting a survey was sent to all our partners to help us to our goals, objectives, and metrics to help us move Iredell Ready forward. Industry representatives that have participated in our steering committee discussions include:</p> <ul style="list-style-type: none"> • Ameritech Die & Mold • blueharbor bank 	














Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
			<ul style="list-style-type: none"> • Cheney Brothers • Denso • Doosan • Griffin Insurance • Kryo Inc. • Lake Norman Regional Medical • Lowes Companies • NGK Ceramics • Niagara Bottling • North Carolina Cooperative Extension • Piedmont Healthcare • Roush Yates Manufacturing Solutions • Walmart E-Commerce <p>Next Steps:</p> <ul style="list-style-type: none"> • We have identified metrics that we plan to track across the County. We have scheduled one-on-one meetings with our key stakeholders to get confirmation of their commitment to track and report on the identified metrics. • We have signed a 12 month proposal with Springer Studios, our design firm to help us with the a comprehensive marketing strategy to promote Iredell ready. We have formed a marketing committee for this focus that includes represents across the county from our key stakeholders representing industry and workforce partners. • We are organizing an programs/engagement committee to focus on alignment and partnership among our key stakeholders to identify what events, programs we can do jointly in the new year. 	
OBJECTIVE 2.4 Develop and maintain amenities, infrastructure, and policies to attract economic development.				
2.4.A	 Construct Liberty Park Phase II	25 %	This project is under construction scheduled to be complete in May of 2023	Construction and Facilities
2.4.B	 Explore opportunities to promote library work force development resources	75 %	Relationships established with NC Works, NIT, and United Way. Now focusing on Economic Development Commission and Chambers of Commerce.	Library
2.4.C	 Complete ballfield construction at Cornelius Road Park	15 %	Project has been approved by the Board as part of the FY23 budget. RFP will go out Fall 2022.	Parks and Recreation
2.4.D	 Replace and install artificial turf at Mazeppa Road Park	85 %	Turf installation is now underway. Expected completion Fall 2022.	Parks and Recreation
2.4.E	 Design and construct Moore Ave streetscape and pedestrian improvements	15 %	Consultant working on environmental documentation and surveys. Preliminary plan to be complete this month.	Engineering

Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
Proposed	 Phase II Stormwater Master Plan	0 %	Staff to release RFP in the coming weeks to identify consultant.	Engineering
Proposed	 Complete Woodberry Drive Improvements Project	0 %	Staff preparing contract documents to release for bid in 1st quarter of FY23.	Engineering
Proposed	 Design and Construct Carpenter Avenue Improvements Project	0 %	Staff to identify consultant from on-call list and begin proposal process.	Engineering
Proposed	 Design and Construct Burton's Barn Culvert Replacement	0 %	Staff to identify consultant from on-call list and begin proposal process.	Engineering
Proposed	 Design and Construct McLelland Avenue Culvert and Infrastructure Improvements	0 %	Staff to identify consultant from on-call list and begin proposal process. This project ties in with several other projects in this area including Center Avenue Infrastructure and Dye Creek Greenway.	Engineering
Proposed	 Complete Phase 1 - Downtown Streetscape Master Plan and Concept Design	10 %	Completed the first step of this project in June 2022 with the streetscape design sheets from Cole Jenest and Stone. FY23 Budget adoption includes funding to complete the full downtown streetscape master plan and concept design project. PCD Staff is putting together the RFP to solicit interested firms.	Planning and Community Development
Proposed	 Complete Cornelius Road Park Phase 3 Design	0 %		Parks and Recreation
Proposed	 Identify funding options for Cornelius Road Park Phase 3	0 %		Manager's Office
Proposed	 Explore partnership opportunities to develop a tech park and class A office space	0 %		Manager's Office
Proposed	 Explore opportunities to develop the next industrial park in coordination with Iredell Economic Development Corporation	0 %		Manager's Office
2.4.F	 Design and Construction of Mazeppa Flyover (CRISI Grant) Accelerate Mooresville	45 %	Design is in progress. Consultant working on 65% design plans. NS crossing agreements received and being reviewed by staff and consultant. Right of way funds budget in FY23 budget.	Engineering
2.4.G	 Build a road connection between Cornelius Rd and Mazeppa Rd Accelerate Mooresville	100 %	Project is Complete.	Engineering
2.4.H	 Construct express lanes from Huntersville to Exit 36 Accelerate Mooresville	100 %	Peak period shoulder lanes being studied.	Engineering

Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
2.4.I	 Design and Construction of East West Connector Phase I (BUILD Grant) Accelerate Mooresville	50 %	Right of way acquisition moving forward with sub-consultant. Consultant also working on with NS and other utilities for agreements and relocations. Town working with stakeholders to finalize developer agreements. 2 of 4 developer agreements have been completed and staff is nearing completion on final 2.	Engineering
2.4.J	 Develop Wayfinding Signage and Gateway Signage Standards and Program Accelerate Mooresville	0 %	Town-wide wayfinding project scheduled for a future fiscal year to begin.	Planning and Community Development
OBJECTIVE				
2.5 Promote the Downtown Commercial Core as an employment and entertainment hub.				
Proposed	 Develop Parklet Program Guidelines	0 %	Private parklet installation has been approved. Guidelines for future Town use to be developed in FY23.	Planning and Community Development
Proposed	 Maintain and upgrade existing Town-owned McLelland public parking area	0 %	This item has become less of a priority due to the impending development of the Town-owned half-block on Church St. between Moore Ave. and Center Ave. Once this project is under construction staff will refocus on this item.	Public Services
GOAL				
Goal 3: Organizational Excellence and Financial Stability				
The Town of Mooresville will maintain organizational excellence through training and retention of quality employees, sound financial management and superior service to the community.				
OBJECTIVE				
3.1. Optimize the use of technology to drive efficiency and productivity to improve services.				
3.1.A	 Improve the utility payment experience for customers	85 %	In programming stages of Paymentus software.	Finance
3.1.B	 Leverage technology to improve service to internal stakeholders and gain departmental efficiencies.	30 %	<ul style="list-style-type: none"> We have partnered with TI to explore the creation of an electronic EAF which would streamline processes and allow for the tightening of areas with potential communication gaps. A quote has been received from Laserfiche and we are awaiting next steps. We have also made major improvements to how our pay and classification system is maintained in Munis which will allow for the system to reduce errors and make for more efficient administration. We have implemented and expanded the use of docusign in our department for the routing and receipt of both pre-hire and benefits documentation. 	Human Resources





Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
3.1.C	 Create Automatic Vehicle Locator (AVL) Policy and implement AVL devices on town fleet	100 %	The Samsara Units installation process was completed by the Fleet Department and the system is live.	Public Services
3.1.D	 Migrate On-Premises Enterprise Resource Planning (ERP) Solution to Software as a Service	100 %	The Town went live on the hosted MUNIS ERP solution on July 12th 2021.	Technology and Innovation
3.1.E	 Replace End of Life Network Equipment	0 %	The Board of Commissioners approved the purchase of all network equipment during the July Board meeting.	Technology and Innovation
Proposed	 Expand Town's GIS Capabilities	20 %	Completed geodatabase restructuring and setup weekly data sharing from Iredell County. In process of hiring new GIS staff and securing a consultant group to assist with backlog of utility as-built input, ArcGIS Online cleanup, and building a new zoning layer. This work is anticipated to be completed during FY23.	Planning and Community Development
Proposed	 Replace End of Life Storage Infrastructure	0 %	The equipment for the video storage infrastructure has been received and is awaiting install at the new Police Headquarters. The equipment for the remaining storage infrastructure will be submitted for approval by the Board during the first meeting in August.	Technology and Innovation
Proposed	 Expand the Town's Existing Dark Fiber Network	0 %	Funding was approved in the FY23 budget. Project implementation will begin once other TI projects have been completed.	Technology and Innovation
3.1.F	 Implement electronic permitting and review Accelerate Mooresville	70 %	Completed phases 1 and 2 of implementation, almost finished with phase 3 of application construction. Electronic payments to streamline process has been implemented. Custom electronic payment and active project reports are under development.	Planning and Community Development
OBJECTIVE				
3.2. Develop and implement safety initiatives that continue to focus on employee safety and risk aversion				
Proposed	 Add liquid petroleum gas props to Fire Training Center (FTC) to reduce carcinogen exposure	5 %	Approved in FY23 Budget. A requisition for a component of the Gas Prop has been submitted. A contract for the remaining burn building is underway.	Fire
3.2.A	 Correlate the Mayor's Senior Citizen Initiative with the Town's ADA Transition Planning Program where applicable	0 %	Spoke with Mayor Atkins. I was advised that he would notify me when his appointed committee reconvened and I would be invited to discuss these correlations and potential benefits of the ADA transition planning to senior initiatives.	Risk Management
3.2.B	 Implement a Fire Cancer Initiative Program to research, evaluate, and mitigate employee exposure to various carcinogens in fire service	100 %	Research and review was conducted by RM and discussed with leadership at MFR. Mitigation in place is sufficient. Nothing further needed at this time.	Risk Management

Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
3.2.C	 Continue and improve internal audit and inspections program/policy to maintain Town's Safety Management Systems and Safety & Health Achievement Recognition Program (SHARP) Certifications	40 %	Risk Management has been looking at transitioning from Intellex to Safety Skills platform for incident investigations and for Inspections. However, it has been determined that Safety Skills cannot provide what is needed and we will remain with Intellex for these services. We will begin editing that platform to enhance user friendly abilities, to cooperate with HPD and their software to reduce redundancy, and improve the frequency and scope of existing inspections this FY. Our hope is to improve Intellex software capabilities in order to incorporate Environmental and ADA inspections when they enter a maintenance phase.	Risk Management
3.2.D	 Develop and implement an Environmental Compliance Program for the Town with the assistance of Wenck Consultants	20 %	Working on environmental improvements and program development. Also working collaboratively with the Planning Dept. to conduct Phase I site inspections at Blackwelder and Water Ave properties.	Risk Management
3.2.E	 Evaluate the need for possible fleet multi-shift work schedule	100 %	Until we complete the reorganization in Fleet and hire more employees this will be on hold	Fleet
3.2.F	 Design and construct shooting range improvements	100 %	This project has been completed.	Public Services
OBJECTIVE				
3.3.Provide safe, reliable, and well-maintained vehicles, equipment and facilities to integrate sustainability into daily operations.				
3.3.A	 Evaluate the need to expand the light duty side of Fleet Services.	100 %	The evaluation was completed and while this project was not budgeted in the FY23 budget, it is included in the 5-year CIP.	Fleet
OBJECTIVE				
3.4.Plan future capital and infrastructure needs in accordance with demographic trends, operational changes and financial capacities.				
3.4.A	 Design and construct 2.55 miles of greenway (Dye Creek)	35 %	Staff working on final easements with consultant. Utility relocation designs in process. Consultant submitting final plans, contracts and cost estimates to NCDOT for approval.	Engineering
3.4.B	 Construct Wiggins Rd Pump Station and Pipelines	31 %		Utilities
3.4.C	 Evaluate the future police training facility needs	0 %		Police
Proposed	 Preliminary Engineering Study for Wastewater Expansion Alternatives	2 %		Utilities
3.4.D	 Expand Library services to underserved growing populations	75 %	Anticipate relocating lockers upon opening of the branch. Adult outreach relaunched. Branch services in planning stage. Anticipate Branch opening early fall of 2022.	Library




Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
Proposed	 Construct New Elevated Storage Tank in High Pressure Zone	3 %		Utilities
Proposed	 Conduct Utility Rate and System Development Fee Study and Implement Recommendations	75 %		Utilities
3.4.E	 Evaluate space needs of Town Hall to allow for more office space	100 %	The needs analysis has been completed by the consultant.	Manager's Office
3.4.F	 Complete Utilities Master Plan and Capital Improvement Plan (CIP)	100 %	CIP will continue to evolve as a living document. Master Plan adopted and FY23-28 CIP fully drafted.	Utilities
3.4.G	 Design and remodel former police station into Town Hall Annex and consolidate development functions	20 %	This project has completed design and will be bid out for construction in August of 2022.	Construction and Facilities
3.4.H	 Ensure adequate funding for paving program to maintain Pavement Condition Rating for Town streets	50 %	This item was discussed with the Board at length, and the decision was made to designate a portion of the Town's Sales Tax revenue specifically for the paving program. We are hopeful that since the Sales Tax revenue continues to grow, and the Powell Bill funding has been stable that this will be a sustainable funding source for the foreseeable future.	Public Services
3.4.I	 Complete Cedar Edgemore Improvements project	50 %	Contractor nearly complete with Cedar Street Improvements and will be moving to Edgemore in the coming weeks.	Engineering
3.4.J	 Monitor growth and plan for additional routes and necessary capital equipment	100 %	A new rear loader and two employee were budgeted in the FY23 budget for the new 3rd brush route	Sanitation
3.4.K	 Complete North Maple Culvert Replacement Stormwater Project	75 %	Contractor nearly complete with project. Some issues with the existing headwall have been identified and are being worked through by consultant and contractor.	Engineering
	 Design and Construct Intersection Improvements at Langtree/115 Intersection U-6249	15 %	Preliminary design reviewed by NCDOT and Town staff. Consultant working on adjustments to design and environmental documentation.	Engineering
Proposed	 Pursue development through partnerships of the overall Mooresville Lake Loop Greenway Network	40 %	Continue to work with private developers on including the Mooresville Lake Loop Greenway Network. Recently adopted state budget included \$1,000,000 for design/construction of a trailhead to serve the greenway network.	Planning and Community Development
Proposed	 Conduct a diversity audit and update the library catalog search terms	0 %		Library
Proposed	 Engage a state lobbyist to pursue funding for infrastructure needs	100 %	The Town Board entered into an engagement agreement with a lobbyist.	Manager's Office

OBJECTIVE

3.5.Recrut and retain an exceptional, diverse, engaged, and healthy workforce.






Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
Proposed	 Research potential options and cost of expanding the Employee Wellness Program	30 %	<p>We partnered with Iredell to bring on a registered dietician which provided us greater ability to assist employees with a plethora of questions and issues. Unfortunately, she has resigned. With that resignation, we have decided to slightly increase the hours for our wellness nurse and potentially expand the services we use through WellWorks which is the new vendor we have to manage the employee physical process.</p> <p>I have met with Healthreach and AFC regarding primary care options, however a move in this direction necessitates conversation regarding becoming self-funded. Initial discussions regarding self-funding are expected to take place in early Fall.</p>	Human Resources
3.5.A	 Execute the Recruitment Plan for the Town in order to recruit a diverse and well qualified workforce and create a talent pipeline.	75 %	This past quarter we held our first annual Town Job Fair and hired at least 3 employees who attended that event. We are also planning to hold our own popup Career Fairs over the next year. The final phase of our recruitment plan is to update our recruitment and selection policy and roll out recruitment training for hiring managers.	Human Resources
3.5.B	 Execute the education component of our Diversity Advisory Committee (DAC) strategic plan.	100 %	The formal training component has been completed, but less formal education will be ongoing.	Human Resources
3.5.C	 Evaluate and strengthen succession planning efforts to ensure a strong leadership bench and a pipeline for key roles.	25 %	As mentioned in past quarters the Town does not have an official succession plan and most departments do not have a plan in place to replace key employees. We have budgeted for a Local Government 101 certificate program through ICMA that will be used to develop employees to fill key positions. We have had several employees retire and instead of recruiting to fill those positions departments have chosen to restructure.	Human Resources

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Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
Proposed	 Evaluate Pay Class Study process and frequency and make recommendations to ensure we continue to recruit and retain an exceptional workforce	50 %	Planning has been completed for making the shift to a two year cycle from essentially a four year cycle. Implementation of this cycle is planned for FY24. In the interim, we are planning to make market adjustments to address positions that may have fallen behind our competition.	Human Resources
3.5.D	 Report training available and provided (classes, hours, etc.) to Town employees on monthly basis Accelerate Mooresville	50 %	This action will be included in monthly reports to the Town Board. During the past quarter, the Town hosted 21 training sessions with 442 attendees. The majority of these were compliance trainings (DEI, & Respectful Workplace & ADA). During the second quarter, the Town hosted 10 training sessions with 163 attendees. These courses included professional development opportunities as well as ADA and Respectful Workplace trainings.	Human Resources
3.5.E	 Reorganize department staffing to create capacity using existing resources Accelerate Mooresville	100 %	Department reorganization has taken place and is complete.	Planning and Community Development

OBJECTIVE

3.6.Secure long-term financial sustainability through policies, procedures and sound financial management.

3.6.A	 Integrate CIP planning with the annual budget process while improving accountability for funding sources	100 %	Complete, but continue to look for potential for improvement in the process.	Finance
3.6.B	 Achieve the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting	100 %	Application submitted for FY21. Awaiting results.	Finance
3.6.C	 Achieve the GFOA Popular Annual Financial Reporting Award	100 %	Application submitted for FY21. Awaiting results.	Finance
3.6.D	 Achieve the GFOA Distinguished Budget Presentation Award	90 %	Application will be submitted by September 3, 2022.	Finance
3.6.E	 Manage the Town's finances to ensure bond ratings are maintained or upgraded from their current level	100 %	Moody's upgraded Town's rating for General Obligation Bonds to Aaa!	Finance











GOAL










Goal 4: Planning, Infrastructure and Housing










The Town of Mooresville will build and maintain infrastructure that supports efficient operations, reliable transportation and diversified housing options.

OBJECTIVE







4.1. Follow the Comprehensive Housing Strategy to expand Mooresville's access to a broad range of quality housing that is safe, accessible and affordable.

Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
Proposed	 Obtain CDBG Entitlement Status	5 %	PCD Staff is working with Centralina COG, HOME Consortium staff, and HUD representatives to determine CDBG Entitlement status and process to move forward.	Planning and Community Development
Proposed	 Develop a master plan and marketing package for the Liberty Village Concept to attract partners and sponsorships	0 %	FY23 budget includes funding for master plan development. PCD Staff working on identifying potential project partners and concept development to move this initiative forward.	Planning and Community Development
Proposed	 Conduct due diligence for the possible reuse of Town owned properties	20 %	Phase 1 environmental started on Water Street and Blackwelder Farms properties. Survey work to begin on Water Street property within the next 14 days.	Planning and Community Development
4.1.A	 Develop a comprehensive community development program framework to provide options for consideration Accelerate Mooresville	100 %	CD Program Framework has been completed and adopted by the Town Board. PCD Staff continues working to implement the elements included in the Framework to further CD initiatives.	Planning and Community Development
4.1.B	 Align existing initiatives to better coordinate community development services Accelerate Mooresville	100 %	CD initiatives have been aligned. PCD staff working to implement these initiatives to further CD program goals.	Planning and Community Development
OBJECTIVE				
4.2.Direct and guide growth in the community through appropriate planning, land use and development review process.				
4.2.A	 Strengthen relationship between the Board of Commissioners and Planning Board	70 %	Working to align Planning Board and Town Board packets, public meeting policies, public hearings, and other information to improve recommendations and provide more consistency. PCD staff are working to provide new training opportunities for Planning Board during FY23.	Planning and Community Development
Proposed	 Adopt Downtown Architectural Standards	0 %	New downtown architectural standards have not been started; however, the UDO includes several elements to encourage downtown development, while preserving the historic elements.	Planning and Community Development
Proposed	 Update the One Mooresville Plan to ensure alignment with the Utility Master Plan and the UDO	0 %	A OneMooresville Plan update is scheduled for FY23, but has not been started yet.	Planning and Community Development
Proposed	 Evaluate Street Tree Program, make recommendations, and adopt Public Tree Ordinance to maintain Tree City USA designation	15 %	PCD staff working with Parks and Recreation and Public Works to define public tree roles and responsibilities, as well as draft the Public Tree Ordinance. PCD staff anticipates completing this Ordinance by October 2022.	Planning and Community Development
4.2.B	 Update Unified Development Ordinance Accelerate Mooresville	100 %	UDO has been adopted.	Planning and Community Development

Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
4.2.C	 Update land development and zoning provisions contained in the Town Code of Ordinances Accelerate Mooresville	100 %	UDO has been adopted and the Town Code sections updated accordingly.	Planning and Community Development
OBJECTIVE				
4.3. Research, develop and propose incentives for in-fill redevelopment in identified activity areas of Town.				
4.3.A	 Assist in the development of alternative financing sources such as Tax Increment Grant (TIG), Special Assessment Improvement District (SAID) Bonds, and economic incentive agreements	0 %	A formal project has not been started; however, several conversations about how to utilize these alternative financing sources have been held.	Planning and Community Development
4.3.B	 Implement Mayor's Institute of Community Design recommendations to improve connectivity and walkability downtown	50 %	We are taking a lot of the recommendations in the MICD report and incorporating them into related plans (Moore Avenue design, streetscape concept design, parklet agreement, etc.). In addition, Town staff presented some projects to move those recommendations forward at the Town Board Retreat (Downtown Streetscape Master Plan and Preliminary Design, Parklet Guidelines, and Church Street Redevelopment).	Manager's Office
4.3.C	 Develop Memorandum of understanding (MOU) with Developer Partner for Church Street Redevelopment Accelerate Mooresville	100 %	MOU complete and approved. Town staff is now working to negotiation a Master Development Agreement, which is targeted for May/June Town Board consideration.	Manager's Office
4.3.D	 Update Downtown Mooresville Vision Map Accelerate Mooresville	100 %	Finalized at February 2021 retreat.	Planning and Community Development
4.3.E	 Become a Main Street America Accredited Downtown Accelerate Mooresville	100 %	MDC is officially a Main Street America accredited program.	Manager's Office
4.3.F	 Revise Downtown Development Incentives Accelerate Mooresville	80 %	New downtown grant incentives have been drafted and adopted by the MDC. Anticipate bringing these updated standards to the Town Board in September for adoption consideration.	Planning and Community Development
4.3.G	 Continue Improvement Grants in Partnership with Mooresville Downtown Commission (MDC) Accelerate Mooresville	100 %	<ul style="list-style-type: none"> FY2-23 Grant Program adopted, awaiting final approval from ToM Board FY21-22 grants totaled \$18,463.20 	Manager's Office
4.3.H	 Continue to Pursue Public Parking Opportunities Accelerate Mooresville	75 %	Master Development Agreement was approved by the Town Board, which will include a public parking deck. Continuing to negotiate for other public/private partnership opportunities.	Manager's Office

Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
4.3.I	 Continue to advance work of MDC Committees (Technology Hub, Multi-Generational Housing, and Creative Entrepreneurship with Entertainment Value) Accelerate Mooresville	75 %	<ul style="list-style-type: none"> • Committee work continues • MDC adopted a new Economic Positioning Statement and will begin re-working committees, goals and tasks 	Manager's Office
4.3.J	 Enter into development agreement with development partner for Church Street redevelopment, including public parking deck Accelerate Mooresville	100 %	The Town Board approved the development agreement.	Manager's Office
OBJECTIVE				
4.4.Improve transportation options and reduce congestion by working with transportation partners, and making the necessary road improvements.				
4.4.A	 Develop and construct Langtree Corridor transportation improvements in collaboration with affected property owners thru a developer's agreement	10 %	Staff is working with an outside legal consultant to draft and work through developer's agreements. Town legal staff is reviewing draft agreement prior to consultant presenting to developers. Staff is recommending waiting to FY23 for a CRTPO project call.	Engineering
Proposed	 Continue to Investigate Options to Advance NCDOT Transportation Projects and Priorities	0 %	Project is ongoing with discussions being held with NCDOT. Staff working with NCDOT to SWAP Exit 38 with Midnight Oates project.	Engineering
Proposed	 Advocate with ICATS for improved public transit routes and service in Mooresville	5 %	PCD staff have begun discussions with iCats and are evaluating options to improve service and routes.	Planning and Community Development
4.4.B	 Work with NCDOT on construction of Exit 38 Accelerate Mooresville	0 %	Project is on hold by NCDOT. Town of Mooresville has requested SWAP with Midnight Oates project to ensure project is placed back in latest STIP.	Engineering
4.4.C	 Advocate with Charlotte Regional Transportation Planning Organization (CRTPO) for federal and state funding in the Mooresville region Accelerate Mooresville	50 %	This is a ongoing item that will not really be completed. Staff working on additional funds for Highway 115/Faith Road Project.	Engineering
4.4.D	 Continue relationship with regional transportation partners such as Lake Norman Transportation Commission (LNTC), Centralina, etc Accelerate Mooresville	50 %	This is ongoing.	Engineering
4.4.E	 Continue relationship with Carolina Thread Trail on multi-jurisdictional greenway connection Accelerate Mooresville	75 %	Town working with Iredell County on possible southern extension of greenway between Johnson Dairy Road and Abersham Park in Davidson. Funds were not awarded on this project. Staff will continue to work on future funding opportunities in coordination with Iredell County. Ongoing effort.	Engineering

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Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
4.4.F	 Continue relationship with Charlotte Area Transit System (CATS) and Iredell County Area Transportation System (ICATS) for transit opportunities Accelerate Mooresville	50 %	Town working with CATs on Bus Rapid Transport Station in the Exit 30 area. Again, this will be an ongoing effort.	Engineering
4.4.G	 Work with NCDOT on widening of Highway 150 Accelerate Mooresville	20 %	NCDOT has been working on utility relocates and building demo. All properties either purchased or condemned.	Engineering
4.4.H	 Preliminary Design of East West Connector Phase II Accelerate Mooresville	20 %	Staff working with consultant and NCDOT on next steps which include 25% design, traffic forecasting and preliminary environmental. Environmental screening and surveys have completed.	Engineering
4.4.I	 CATS LYNX System Update to evaluate transit options from Mooresville to Charlotte Accelerate Mooresville	100 %	Project was completed and other studies are now ongoing.	Engineering
4.4.J	 Conduct Downtown Traffic Signal Retiming Study Accelerate Mooresville	100 %	Complete - Town Board approved \$96,047 to Mekuria Engineering to retime Town and NCDOT signals in Downtown Mooresville	Engineering
4.4.K	 Conduct Traffic Unit Feasibility Study Accelerate Mooresville	100 %	Project is complete. Staff will be releasing final report as soon as it is complete. Draft has been reviewed with Board with possible changes.	Engineering






GOAL












Goal 5: Public Safety

The Town of Mooresville will be a safe community offering the highest level of protection and will work to earn the trust and confidence of our citizens. When emergencies arise, the Town will respond in a quick and effective manner.















OBJECTIVE












5.1. Prepare for, mitigate and effectively respond to emergencies and special events.

5.1.A	 Design and construct Fire Training Center (FTC)	100 %	This project is complete	Construction and Facilities
5.1.B	 Develop a plan for future fire station location opportunities at Highway 115 and Langtree Road.	5 %	Search for land to build future Station 7 is ongoing.	Fire
5.1.C	 Construct Fire Station 6 off Highway 801 at the Mooresville Business Park East	100 %	This project is complete	Construction and Facilities
5.1.D	 Implement Emergency Operations Plan (EOP).	100 %	The EOP was completed July/2021 and adopted by the Town Board August/2021.	Fire
5.1.E	 Construct New Police Headquarters	90 %	This project is under construction and scheduled to be complete in August of 2022.	Construction and Facilities










Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
5.1.F	 Improve Emergency Communication (ECOM) Operations with County	20 %	In progress. Town staff continues to meet and work with County staff to improve Emergency Communications consistent with the Winbourne study.	Manager's Office
5.1.G	 Implement CyberVault Technology to Safeguard Town Data	10 %	This project was funded in February 2022 and is currently awaiting shipment of needed equipment for implementation. The project completion date is September 2022.	Technology and Innovation
Proposed	 Develop a plan and explore options to efficiently and effectively provide fire services in the Highway 150 and Perth Road area	0 %	(Station 8) Town Board approval of extensive development at Highway 150 & Perth Road necessitates building a fire station in the area.	Fire
Proposed	 Expand Unmanned Aerial System Program	0 %		Technology and Innovation
Proposed	 Pursue grants to equip the MFR FieldComm truck with emergency satellite capabilities	0 %		Technology and Innovation
OBJECTIVE				
5.2. Create a safe and accessible community environment that emanates comfort and security to those that live, work and play in Mooresville.				
5.2.A	 Evaluate and direct additional resources to the traffic enforcement team	20 %	The grant process has moved forward with recommendation for funding of new officers. We are waiting on NCGHSP funding confirmation for new positions. The PD will move a Sgt into the traffic unit when patrol staffing allows for the move.	Police
5.2.B	 Evaluate and direct additional resources to the Downtown district, as necessary	20 %	Grant application has been submitted. The PD is seeking a grant to obtain additional officers to focus on a community policing approach dedicated to downtown.	Police
5.2.C	 Achieve Commission on Accreditation for Law Enforcement Agencies (CALEA) accreditation for the dispatch center	100 %	Police department accreditation was granted by CALEA in April. The next review period has begun and the PD is continuing the process for the next review.	Police
5.2.E	 Maintain CALEA accreditation for police department	10 %	A new review period has started and the process is a continuation of the previous years documenting proofs and review of policy and procedures.	Police
5.2.F	 Reorganize and reinforce code enforcement operations Accelerate Mooresville	50 %	Town Board approved an additional code enforcement position. Code enforcement process is under review and updates will be made during 2021.	Planning and Community Development
5.2.G	 Update ordinances and align procedures for code enforcement efforts Accelerate Mooresville	60 %	Drafted new ordinances to replace nuisance, junk cars, minimum housing, and commercial maintenance codes. PCD staff is coordinating with legal to move forward with Town Board action on the drafted ordinances.	Planning and Community Development

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Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
5.2.H	 Expand code enforcement activities and efforts Accelerate Mooresville	25 %	Expansion of activities and efforts have begun with working on adding additional tools to better serve the community.	Planning and Community Development
OBJECTIVE				
5.3. Provide community outreach programs which will provide citizen the opportunity to interact with public safety employees and increase public safety awareness.				
5.3.A	 Conduct a Police and Community Awareness Program	100 %	The citizen academy has graduated and completed the program.	Police
Proposed	 Develop options to expand the FMO's fire & life safety education program delivery	0 %		Fire
Proposed	 Expand the Rescue and HazMat program to allow for enhanced and effective program management and delivery	0 %		Fire
Proposed	 Develop options to enhance fire-ground safety	0 %		Fire
Proposed	 Ensure adequate staffing to handle continued increase of inspections and investigations	100 %	A part-time fire inspector has been hired to conduct inspections.	Fire
OBJECTIVE				
5.4. Provide quick and exceptional fire, medical and emergency response.				
5.4.A	 Maintain Insurance Services Office 1 (ISO1) score of North Carolina Response Rating System	40 %	Anticipated re-inspection date is January/2023.	Fire
5.4.B	 Achieve fire accreditation through the Center for Public Safety Excellence	0 %		Fire
5.4.C	 Purchase new fire truck to maintain a response ready fleet of fire apparatus	75 %	(E5) Approved in FY22 Budget, truck is ordered. Awaiting delivery.	Fire
Proposed	 Explore expansion of the Squad Program to 12 hours a day/7 day a week service delivery	0 %		Fire
Proposed	 Maintain a response ready fleet of fire apparatus	10 %	(E1) Approved in FY23 budget, awaiting quote from vendor.	Fire
Proposed	 Ensure ability for search and rescue for areas of Mooresville that are contiguous to Lake Norman through agreements and protocols with other agencies as well as internal capacity building.	0 %	Fire boat will be requested FY26 to maintain effective response on Lake Norman.	Fire
Proposed	 Review staffing levels to maintain a staffed response ready fleet.	10 %	Four positions approved for FY23 budget. To staff Station 6 and fill existing vacancies 5 more positions need to filled.	Fire
Proposed	 Evaluate and enhance recruitment/retention programs for Fire and Police	0 %		Human Resources

Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
GOAL				
Goal 6: Recreation and Cultural Services				
The Town of Mooresville will be a regional center for cultural, leisure and recreational opportunities, preserve its history & heritage, and provide open space, parks and quality facilities at affordable rates for all users.				
OBJECTIVE				
6.1. Protect, enhance and develop unique places that reflect the Town's characters, history and values.				
6.1.A	 Pursue a digitization project for the library's Local History and Archives collection	100 %	Staff continue to increase the amount of resources online. Staff have completed training to support this effort.	Library
6.1.B	 Conduct a diversity audit of the library collection	75 %	Data has been collected and is being evaluated.	Library
6.1.C	 Complete Cemetery Ordinance and policies for Board approval	35 %	Draft Ordinance review is now underway with staff and a contracted attorney. Policies will follow upon approval of the Ordinance.	Parks and Recreation
6.1.D	 Continue the redevelopment of Church Street property and tie into Liberty Park/War Memorial	70 %	Project continues to move forward in a positive direction with the Lansing Melbourne Group. The Master Development Agreement has been approved and implementation has begun.	Manager's Office
Proposed	 Pursue digitization of 1973 tapes and associated projects for 150th Celebration of Mooresville	0 %		Library
Proposed	 Assist the Mooresville Museum in developing a vision and plan for future improvements	0 %		Manager's Office
Proposed	 Complete Public Art Master Plan	10 %	Project was funded as part of the FY23 budget. RFQ has been written and distributed. Proposals are due to the Town in August 2022.	Parks and Recreation
Proposed	 Identify funding options for public art installations	0 %	Funding options will be identified through the Public Art Master Plan process.	Parks and Recreation
6.1.E	 Pursue lake experience opportunities Accelerate Mooresville	20 %	Exploring possibilities of Mooresville Lake Loop greenway at Langtree Exit.	Manager's Office
OBJECTIVE				
6.2. Enhance and expand facilities, parks, ball fields and open spaces to support current and future residents.				
6.2.A	 Construct skate park	35 %	This project is under construction with completion scheduled for November 2022	Construction and Facilities
6.2.B	 Design and Construct West Side Library Branch	90 %	This project is under construction and scheduled to be complete in August of 2022	Construction and Facilities





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Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
6.2.C	 Open West Branch Library in the 28117 zip code	90 %	Anticipate opening in September 2022.	Library
6.2.D	 Redevelop War Memorial Recreation Center, Liberty Park, and adjacent property	35 %	Liberty Park, Phase I has been completed. Phase II is under construction. Two adjacent parcels have been purchased by the Town.	Parks and Recreation
6.2.E	 Develop Town-owned parks and facilities in West Mooresville	5 %	Parks & Recreation staff reviews potential park sites with Planning & Community Development any time private parcels are offered for sale to the Town. Discussions are now underway for designated parcel.	Parks and Recreation
6.2.F	 Develop Glenwood Memorial Park master plan	75 %	Cemetery consultants have been on-site and have begun the master plan process. Consultants are also providing a review of operations and fees. A presentation will be made to the Board July 13.	Parks and Recreation
6.2.G	 ADA Transition Planning and Barrier Removal for the American's with Disabilities Act (ADA)	10 %	Completed Phase 1, Year 1 of our ADA Transition Plan and entered Phase 1, Year 2. The focus will continue to be on parking lot access/improvement at Town facilities as outline in plan shared with Manager. We will also continue to provide ADA training (mandatory) for all staff over the next several months to accommodate varying schedules across numerous departments. ADA improvements are also being made on a priority basis to address grievance concerns, safety issues, readily achievable improvements, or those items that may cause immediate issues.	Risk Management
6.2.H	 Complete Moor Park Master Plan to plan to repair, improve, and expand	80 %	Revision of initial Master Plan beginning. Discussion are continuing with the Town Board about the scope of the project, before entering into the design phase.	Manager's Office
Proposed	 Increase pickleball opportunities by building designated courts for the sport.	65 %	Designated pickleball courts at War Memorial Recreation Center were approved in the FY23 budget. Staff is securing construction quotes.	Parks and Recreation
Proposed	 Develop and implement the Neighborhood Park Revitalization Plan to create equity among parks in Mooresville's park system	50 %	A Neighborhood Park Revitalization Plan was approved in the FY23 budget. Parks & Recreation Advisory Committee will begin priority discussions at its July 19, 2022 meeting.	Parks and Recreation
Proposed	 Revisit Moor Park Master Plan to consider other alternatives and options	0 %		Manager's Office

OBJECTIVE


6.3. Offer a diverse range of youth, adult and senior recreational and cultural programming to enhance the quality of life for all citizens.

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Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
6.3.A	 Pursue grant funding and construct a Sensory Garden at Mooresville Public Library for visually challenged and hearing impaired residents.	0 %	Grant application was denied. Requested funding in 2023 budget year.	Library
6.3.B	 Expand recreation programming opportunities with a concentrated effort on therapeutic and senior populations.	100 %	Work toward this goal is a consistent part of daily operations within Parks & Recreation and has been merged into the general work plan.	Parks and Recreation
Proposed	 Install a Sensory Garden at Mooresville Public Library for visually challenged and hearing impaired residents	0 %		Library
Proposed	 Celebrate the 150th Anniversary of Mooresville with extensive programming, events, and festivals	5 %	Continuous planning is occurring for the 150th Anniversary. Partners and sponsors will be sought at an invitation-only luncheon in mid-August.	Parks and Recreation

OBJECTIVE

[6.4. Position Mooresville as a regionally recognized recreation, cultural, entertainment and tourism destination.](#)

6.4.A	 Complete Golf Operation and Business Plan	75 %	Consultants have been working with staff and will present to the Board of Commissioners on August 10.	Parks and Recreation
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OBJECTIVE



[6.5. Implement the recommendations within the 2016 Cultural, Parks and Recreation Master Plan.](#)

6.5.A	 Receive Commission for Accreditation of Park and Recreation Agencies (CAPRA) Certification re-accreditation	95 %	Peer review was completed in May 2022. Initial feedback from review team indicates successful reaccreditation. A formal response is expected by September 2022.	Parks and Recreation
6.5.B	 Continue expanding special event offerings	100 %	Large-scale special events continue to be planned and implemented.	Parks and Recreation
6.5.C	 Focus on existing park and facility or amenity upgrades/improvements/expansion	100 %	Work toward this goal is a consistent part of daily operations within Parks & Recreation and has been merged into the general work plan.	Parks and Recreation
6.5.D	 Continue to explore and develop partnerships	100 %	Work toward this goal is a consistent part of operations within Parks & Recreation and has been merged into general work.	Parks and Recreation
6.5.E	 Expand and diversify funding opportunities	100 %	Work toward this goal is a consistent part of operations within Parks & Recreation and has been merged into general work.	Parks and Recreation
6.5.F	 Build destination quality inclusive playground	50 %	Playground approved with Liberty Park Phase II construction project. Will be constructed by June 2023.	Parks and Recreation

OBJECTIVE

[6.6 Implement the recommendations within the library's Community Assessment 2019 findings](#)

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Tactical Action #	Tactical Action	Percent Complete	Analysis	Lead Department
6.6.A	 Increase the number of multi-generational programs	100 %	100 % increase from September 2019 to September 2021. 50 % of our programs are multi-generational.	Library
6.6.B	 Develop hybrid programing presentation in person and virtual	100 %	We have successfully implemented multiple programs in a hybrid format.	Library



